

MINUTES
Mundelein Park & Recreation District
Committee of the Whole
March 11, 2024

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:00 p.m.

He then directed the secretary to call the roll. Present were Commissioners BURTON, KNUDSON, McGRATH, ORTEGA, and President FRASIER.

Staff present included Executive Director SALSKI.

President FRASIER asked if there were topics from the Regular Meeting agenda to discuss.

Executive Director SALSKI discussed Naming Rights and explained how Commissioner ORTEGA and he added more specifics. Commissioner ORTEGA read his copy of the policy and suggested making revisions. President FRASIER stated he does not know if there should be qualifying numbers or guidelines. Commissioner McGRATH asked how important it is to have criteria and guidelines. Commissioner BURTON suggested that the more general the guidelines the better. President FRASIER asked how far back to go for naming rights if providing specifics as there are past employees and Board Members. Commissioner BURTON suggested the guidelines should be vague and leave it up to the Board. Commissioner KNUDSON asked what the Village of Mundelein does. Executive Director SALSKI answered that he was not sure. Commissioner BURTON stated the criteria and considerations in #6 and #7 are better in the consideration process while not making it a policy. Commissioner KNUDSON asked if the criteria or considerations were good. Commissioner BURTON suggested again to keep it more general. The Board agreed to keep the existing policy "as is." Commissioner ORTEGA and Executive Director SALSKI suggested adding "recreational amenity" after "new parks and buildings" in the first sentence. The Board members agreed. President FRASIER asked if there were naming rights for elected officials at the Village of Mundelein. Executive Director SALSKI answered that he will inquire.

Executive Director SALSKI shared the Sponsorship and Advertising Policy and the importance of having one for the District. Commissioner ORTEGA asked how we address non-businesses, political groups, churches, or non-profits. Executive Director SALSKI explained that it was not a concern with larger events such as Boo Bash. He suggested requiring a license or being registered with the State for any advertising agreement. Commissioner BURTON asked what the Village required and asked about home businesses. Executive Director SALSKI said he believes the Village requires a license but he will check. Commissioner BURTON asked if the District has forms and agreements. Executive Director SALSKI replied yes. He said the policy needs some additional refinement. The Board members agreed to start with approving the policy.

Executive Director SALSKI discussed a scheduled meeting with an IDOT Appraiser for Rt. 60/83. He explained the location and timeline of the work to be done. President FRASIER explained the widening of the road will go from Diamond Lake Road to Hawley Avenue and possibly Rt 176. Executive Director SALSKI mentioned it will be in stages over a 10-year period, but IDOT was moving into another phase of acquiring property. He explained IDOT was looking into improving John Wiech Park with a small basin.

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Executive Director Salski discussed the Local Government Efficiency Committee. He was considering a few dates to ensure the resident Committee Members can attend.

Visitors: None

There being no further business, Commissioner ORTEGA moved to adjourn at 7:30 p.m. second by Commissioner KNUDSON. A voice vote was taken with all voting yes.

A handwritten signature in cursive script, appearing to read "Ron Salski", written over a horizontal line.

Secretary

MINUTES
Mundelein Park & Recreation District
Regular Board Meeting
March 11, 2024

The Regular Board meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President FRASIER and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the Secretary to call the roll. Present were Commissioners BURTON, KNUDSON, McGRATH, ORTEGA, and President FRASIER.

Staff present included Executive Director SALSKI.

President FRASIER requested a motion to approve the minutes of the Committee and Regular meetings on February 26, 2024. Commissioner ORTEGA moved to approve the minutes of the Committee and Regular meetings on February 26, 2024, second by Commissioner BURTON. President FRASIER repeated the motion, asked if there were any additional corrections or additions. None were raised. A voice vote was taken with all voting yes.

President FRASIER read the Warrants needed to be approved. Commissioner McGRATH moved to approve Warrants: 030124, 030324, 030424, 030524, and 031124 = \$467,572.71 second by Commissioner KNUDSON. President FRASIER repeated the motion, asked if there were any questions. Executive Director SALSKI stated Commissioner BURTON emailed him two questions. The first was about the capital maintenance vehicle and whether it was included in the inventory and plan. Her second question was about a P-card transaction in the report. Executive Director SALSKI replied the vehicle was included in the Capital Maintenance plan. The P-Card state conference expenses were rolled up into the same account code as the expenses and were allocated to Scott Schleiden and Kyle Berg's names. A roll call vote was taken with Commissioners McGRATH, KNUDSON, BURTON, ORTEGA, and President FRASIER voting yes.

President FRASIER said there was a letter from Illinois Department of Natural Resources stating our application for an OSLAD Grant had been approved in the amount of \$600,000 for the project at Kracklauer Park. Board Members were pleased with the grant. Executive Director SALSKI added that it will allow the District to make an All-Inclusive Space, not just the Playground.

President FRASIER stated there was no Old Business or New Business.

President FRASIER asked if there was any Board Business. There was none.

President FRASIER asked for Staff Reports. Executive Director SALSKI discussed the Developments happening in the Village. He explained the future areas of development. Commissioner BURTON asked how the Village works with the District in terms of impact fees. Executive Director SALSKI stated there were developments where the District was able to utilize the District Ordinance but had changed with the downtown development where the Village decides. Executive Director SALSKI stated the issue with Maple Hill subdivision was still in progress and the attorneys were working through it.

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Executive Director SALSKI said that he anticipated a reduction in the personal property tax line item in 2025. The Cottontail Trail event on Saturday, March 16 had 334 kids signed up. The District charged \$10 per child to offset a variety of expenses. Commissioner KNUDSON said he heard the fee was \$30 per child. Executive Director SALSKI replied that it is \$10. For example, a family with three children would pay \$30.

Visitors: None

There being no further business, Commissioner ORTEGA moved to adjourn at 7:45 p.m. seconded by Commissioner KNUDSON. A voice vote was taken with all voting yes.



Secretary