



June 24, 2024

7:00 p.m. - Committee Meeting

7:30 p.m. - Regular Board Meeting

PUBLIC NOTICE IS HEREBY GIVEN that the Board of Park Commissioners of the Mundelein Park & Recreation District, Lake County, Illinois (the "*Park Board*") will hold a Committee Meeting of the Park Board on the 24th day of June 2024 at 7:00 o'clock p.m. at Regent Center, 1200 Regent Drive, Mundelein, Illinois.

The Agenda for the Meeting is as follows:

Call to Order:

Roll Call: Burton, Frasier, McGrath, Ortega, Knudson

Updates

1. Future Vision for 2025 – 2030
2. Review of Comprehensive Master Plan
3. Regular Board Meeting Agenda

Action Items – Regular Board Meeting

1. Approve Signatories on Banking Documents
2. Approve of Ordinance 24-06-01-O – Declaration of Surplus Personal Property and Authorization for Sale, Trade-In or Disposal

Visitors

Adjournment

Rules for Public Comment:

- A. At the start of the period for public comment the board President or acting chairperson will advise the public:
 - 1. The amount of time permitted for public comment;
 - 2. That all speakers state their name and addresses before addressing the Board;
 - 3. To avoid repetitive comments, testimony and general questions; and
 - 4. To appoint only one person to speak on behalf of a group.
- B. Each person will be permitted to speak one time only, unless the President determines that allowing a speaker to address the Board again will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
- C. Unless a representative spokesperson is appointed in the manner described in rule D, all comments from the public will be limited to no more than three (3) minutes per person.
- D. Groups may register a representative spokesperson by filing an appearance form no later than one (1) hour in advance of a meeting. The appearance form must designate (i) the number of people the designee represents for the purpose of making public comment; (ii) the subject matter of the public comments; and (iii) whether the subject being represented by a group spokesperson shall be deemed to have waived their opportunity to speak independently unless the President determines that allowing such a speaker to address the Board will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
 - 1. A representative spokesperson who timely files a complete appearance form to speak on a matter germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of fifteen (15) minutes.
 - 2. A representative spokesperson who timely files a complete appearance form to speak on a matter not germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of nine (9) minutes.
- E. The Board shall not respond to questions posed during public comment. All questions shall be recorded by the Board Secretary and a response shall be presented either during the next regular Board meeting or in writing before such meeting.
- F. All comments must be civil in nature. Any person who engages in threatening, slanderous or disorderly behavior when addressing the Board shall be deemed out-of-order by the presiding officer and his or her time to address the Board at said meeting shall end.

Approved 4/14/2014 Board Meeting



BOARD MEMORANDUM

June 24, 2024 Committee Meeting Topics

Future Vision for 2025-2030

Currently, the District's Vision is, *"To be the leader in environmental preservation, recreation activities and facilities."* After spending the past four years evaluating Vision, Executive Director Salski believes it is appropriate to reevaluate the Vision. It is an important discussion because it guides the Comprehensive Master Plan, goals, objectives, initiatives and more. It is not necessary to revise the Vision immediately, but Executive Director Salski encourages the Board to have an initial discussion. Executive Director Salski will share a statement for the Board to evaluate, revise and discuss.

Review of Comprehensive Master Plan

The Board adopted a Comprehensive Master Plan on August 14, 2023, which advances the District towards achieving the Vision through goals, objectives and strategies. After extensive review, evaluation and discussions, Executive Director Salski recommends key goals and objectives for 2025-2030:

- Be a preferred employer.
- Create revenue opportunities by repurposing facilities and parks.
- Update and refresh facilities and parks.
- Maintain capital maintenance equipment.
- Seek alternative revenue for capital development and maintenance projects.

Since then, staff have been reviewing the Comprehensive Master Plan monthly. Below are suggested revisions and/or additions from those meetings:

Revisions

1. Revise 2024 Initiative, "Develop a business plan for Diamond Lake Recreation Center and Diamond Lake Beach property and repurpose to offer services at least six months of the year." *The suggested revision is, "Retain an Architect and Engineer for Diamond Lake Recreation Center, Beach, and Boat Launch and engage staff, Board, Village and focus group to solicit feedback on a Master Plan."*
2. Revise 2024 Initiative, "Charge residents for Spray Park." *The suggested revision is, ~~"Evaluate a fee for residents at Spray Park in future years."~~ "Evaluate Spray Park pricing."*
3. Revise 2024 Initiative, "Apply for Wetland Mitigation Bank Credits." *The suggested revision is, "Determine whether Wetland Mitigation Bank Credits are allowable and feasible at specific district-wide sites."*

4. Revise 2025 Initiative, "Research options to repurpose Regent Center and/or renovate rooms and move playground." *The suggested revision is, "Evaluate operations, feasibility options, and new programming opportunities within Regent Center facility," on Page 7.*
5. Revise 2025 Initiative, "Lease portions of Village Green from MHS or assist with Management for golf driving range, athletic fields and/or more." *The suggested revision is, "Evaluate programming and facility opportunities i.e. golf, athletic fields, courts, trails and/or more at Village Green owned by Mundelein High School, if necessary."*
6. *Remove 2025 Initiative, "Purchase an accessible mat for beach."*
7. *Remove 2025 Initiative, "Add cameras to Steeple Chase Golf Club," as it is a duplicate and achieved.*
8. Move 2025 Initiative, "Install lighting by employee parking lot near Barefoot Bay and walkway to Barefoot Bay." *The suggested revision will move to the 2026 Initiative.*
9. Move 2025 Initiative, "Add three to four offices at ~~Dunbar~~ Kevin M. Dolan Recreation Center." *The suggested revision will move to the 2028 Initiatives.*
10. Move 2025 Initiative, "Pursue lease of Park and Golf Maintenance Equipment." *The suggested revision will move to the 2027 Initiatives.*
11. Revise 2025 Initiative, "Eliminate Softball Leagues and Rent Fields." *The suggested revision is, "Evaluate Softball Leagues and continue seeking alternative revenue sources."*
12. Revise 2025 Initiative, "Install security cameras at MCC, ~~Dunbar~~ Kevin M. Dolan Recreation Center, Regent Center and Steeple Chase." *The suggested revision removes Dunbar and Steeple Chase as those cameras were installed.*
13. *Remove 2026 Initiative, "Renovate Regent Center, repurpose rooms, and move playground."*
14. Move 2026 Initiative, "Replace Big & Little Playground." *The suggested revision will move to the 2025 Initiatives.*
15. Revise 2027 Initiative, "Build dedicated Pickleball Courts with lights and if demand increases, research area by Community Park Volleyball Courts." *The suggested revision is, "Evaluate and determine feasibility and funding to add Pickleball Courts with lights at Keith Mione Community Park Volleyball Courts."*

Additions

1. Under 2024 Initiatives, “Apply for OSLAD Grant for Keith Mione Community Park to construct connecting walking/biking path to specific amenities.”
2. Under 2024 Initiatives, “Renovate Kracklauer Park Dance Studio to include windows, flooring and outside bathrooms.”
3. Under 2025 Initiatives, “Relocate the playground and connect walking/biking paths to and from playground, provide accessibility to amenities and entire site, enhance the wooded area, offer cultural arts opportunities, construct additional parking for ~~Dunbar~~ **Kevin M. Dolan** Recreation Center.”
4. Under 2025 Initiatives, “Construct an asphalt or concrete pad allowing more programming for the ice rink, wheelchair basketball and football, Rec Connect, camp, and other programming opportunities.”
5. Under 2025 Initiatives, “Finalize Phase One of Diamond Lake Master Plan and execute Phase Two and Three which includes community input and concepts.”
6. Under 2025 Initiatives, “Seek grants for Diamond Lake Recreation Center, Beach, and Boat Launch.”
7. Under 2025 Initiatives, “Repave unfinished area of Golf Maintenance driveway.”
8. Under 2025 Initiatives, “Renovate landscaping around Steeple Chase Golf Clubhouse.”
9. Under 2025 Initiatives, “Determine feasibility of dredging Diamond Lake West Channel and any district-wide ponds.”
10. Under 2026 Initiatives, “Construct an Indoor Facility adjacent to ~~Dunbar~~ **Kevin M. Dolan Recreation Center**.”
11. Under 2026 Initiatives, “Remove basketball hoop in Scott Brown parking lot and construct a half basketball court.”
12. Under 2026 Initiatives, “Fund specific roof projects that have been identified.”
13. Under Longer Term Projects to Consider if Funding is Available, “Install path bridge at Longmeadow Park over wetlands.”
14. Under Longer Term Projects to Consider if Funding is Available, “Install outdoor education area by West Oak School and Diamond Lake Sports Complex.”
15. Under Longer Term Projects to Consider if Funding is Available, “Reduce printing costs by going paperless.”
16. Under Longer Term Projects to Consider if Funding is Available, “Install lights for Pickleball, Tennis and/or Basketball Courts at select locations while avoiding major impact to homeowners.”
17. Under Longer Term Projects to Consider if Funding is Available, “Utilize erosion control methods for Steeple Chase large pond.”

Regular Board Meeting Agenda Items

If time is available, staff can present any information on the Regular Board Meeting agenda.

Action Items – Regular Board Meeting

1. Approve Signatories on Banking Documents
2. Approve of Ordinance 24-06-01-O – Declaration of Surplus Personal Property and Authorization for Sale, Trade-In or Disposal



MUNDELEIN PARK &
RECREATION DISTRICT
Connecting Our Community

Comprehensive Master Plan 2023–2028

Adopted August 14, 2023







**MUNDELEIN PARK &
RECREATION DISTRICT**
Connecting Our Community

Comprehensive Master Plan

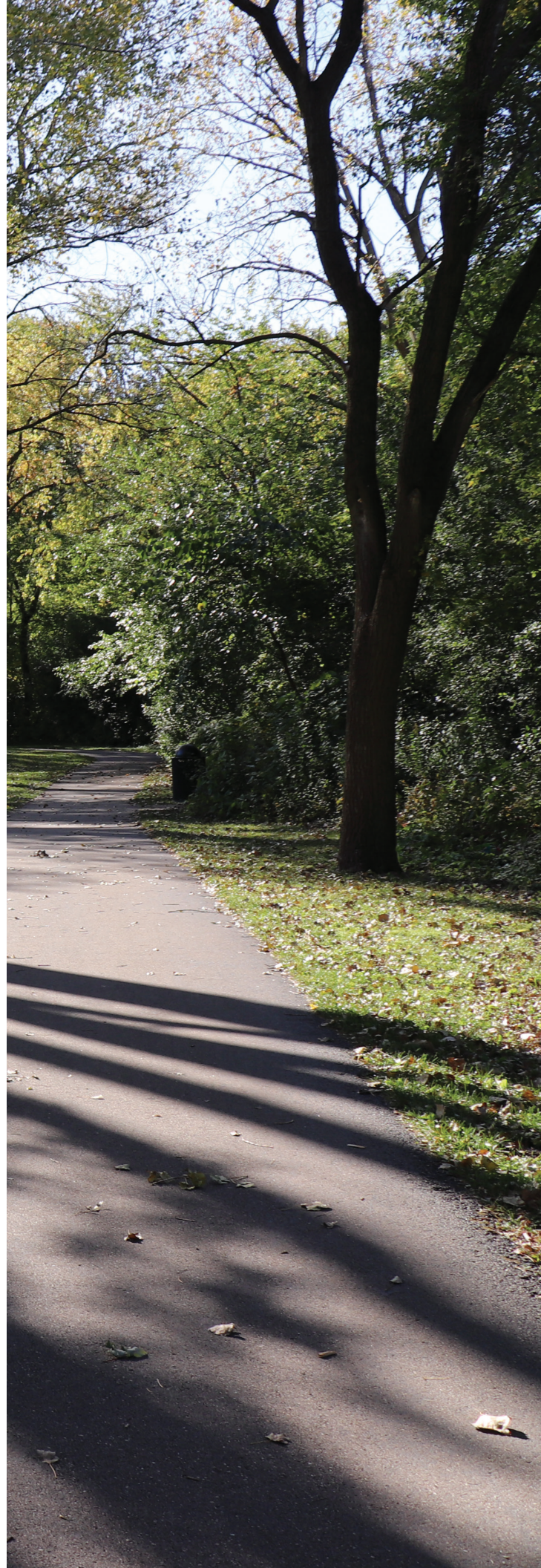
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APPENDIX

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of Full-time Positions
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EXECUTIVE SUMMARY

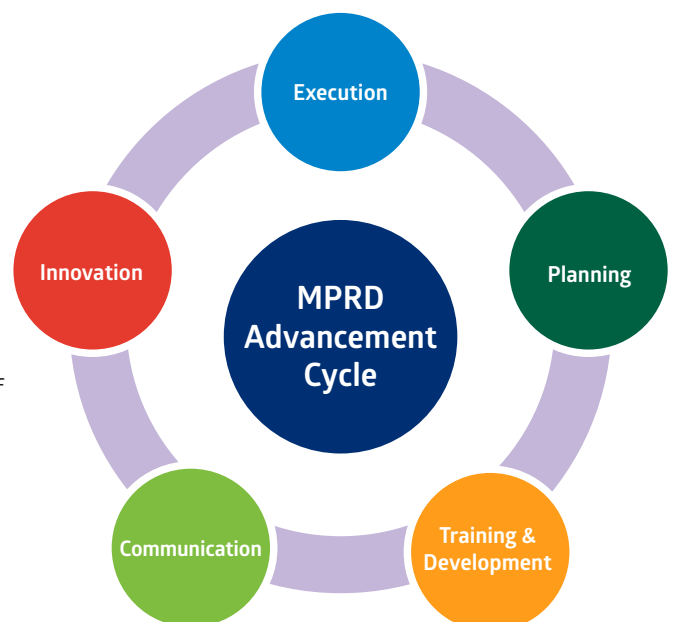
SECTION 1.0

1.1 INTRODUCTION

Mundelein Park & Recreation District has a long history of providing parks and recreation for its growing community. With over 780+ acres of dedicated park land, the District keeps advancing into an innovative and expansive system. Our mission has continued evolving as it states, *“Connecting the community with safe and quality recreation through diverse programs, facilities and open space.”*

The Master Plan will provide current and future staff and board members direction and allow the community to continue giving the District positive feedback and ratings. Most importantly the Master Plan is dynamic to adjust to trends, needs and statewide and/or worldwide events by involving the entire staff, community and board annually. In 2022, an advancement strategy was defined and short-term goals and objectives and initiatives were developed, allowing the Board and staff to allocate the appropriate resources on activities that are essential to customer satisfaction, maintaining expenses and building revenue. This will ensure sustainability and increasing value while achieving measurable outcomes. The District has an overall “advancement strategy” with the following strategic initiatives: **Execution → Planning → Innovation → Communication → Training & Development.**

These strategic initiatives are the backbone of the agency allowing goals, objectives and action steps to align with the initiatives. It builds a team approach and makes the District one of the best employers in Lake County. The District thanks everyone that engaged with a process to “keep advancing,” parks and recreation in Mundelein.





1.2 BACKGROUND

In 2015, the Mundelein Park & Recreation District (“District”) Board of Commissioners adopted a Comprehensive Master Plan (“Plan”) comprised into sections and updated in 2022. Due to the transition of a new Executive Director (former Executive Director retired) and COVID-19 pandemic, the Plan was extended to 2024 as the pandemic identified new challenges and opportunities. Board and staff have been working together to compile feedback, input and ideas to move the District forward. In 2023, the District finalized all the information to develop short and long-term initiatives, goals and objectives. The updated version is comprised of 14 sections and 18 appendices. The Plan was developed with resident, staff and commissioner input on the District’s current and future park, facility and recreation needs. The basis of information was from the Community Wide Survey, and focus groups.

The plan is meant to be dynamic and will be revisited/ updated every one to three years. This is necessary because of the following impacts: economic conditions, grants, and/or community needs.

In the prior Comprehensive Master Plans, there were several sections that didn’t change significantly. For 2023–2028 Master Plan, there are sections that changed significantly such as demographics, trends, park, facility and program assessments, capital maintenance and capital development. The District completed a Community Wide Survey in 2021 which focused on future needs. New trends have emerged since the pandemic are included in this plan.

This Plan is expected to be realistic and a “living, breathing document” that will be refined potentially as the needs of the community and economic conditions change. Each year during the budget process, the plan’s priorities will be reviewed. Any adjustments will be determined to best meet the needs of stakeholders based on available funds.

The essence of this plan offers the following benefits:

- Establishes a proactive planning process.
- Creates a planning process that is structured and responsive, yet flexible.
- Keeps the District focused on core activities.
- Minimizes case by case decision making or one-off approvals.
- Empowers staff by providing them with authority to fulfill stakeholder requests as they pertain to the mission in this Comprehensive Plan.
- Reinforces District’s commitment and relevance to the Community.
- Encourages transparency to the public.
- Emphasizes the District’s desire for continued improvement.
- Position the District to apply for grants and funding.

1.2 SHORT AND LONG-TERM GOALS AND OBJECTIVES, AND INITIATIVES—2023-2028

SUMMARY

Based on the information in the Appendices and discussion with Board and staff, there are numerous goals, objectives, and initiatives to guide the District over the next five years.

KEY FINDINGS

- Maintaining and replacing current assets is a high priority.
- Outdated facilities require funding.
- Developing business plans for facilities and/or determining a change in facility usage/purpose is vital for financial planning.
- Ersi maps assist land/property acquiring strategies.
- State and Federal grants are needed for museum, paths, buildings and accessibility.
- Applying OSLAD grants or other state and federal grant funding is very important for District funding.
- Mundelein Parks Foundation is essential to fund scholarships and projects.
- Intergovernmental agreements with school district addresses needs for facilities and fields.
- Financial forecasting allows for proactive decision making.
- Distinguished Accreditation Certification promotes best practices.
- Continual advancement of District-wide technology is vital for registration, community and staff.
- Residents value stewardship of natural areas.
- Connectivity to parks and outdoors promotes a healthy life style.
- Outreach to the Hispanic population is necessary.
- Diversity initiatives require review.
- Village and community growth impacts District offerings and operations.
- Inflation and other economic factors impact pricing.
- Minimum wage is having a major impact on personnel expense.
- District must be competitive when recruiting and retaining employees.
- Key leadership development is necessary for advancement.
- In 2020, the total population was 35,300. It is forecasted to be over 40,000 in 2030.
- Total Households is 12,659.
- Median Income is \$105,307.
- Median Age is 36.8 versus 35.6 in 2010.
- The largest population growth has been Hispanic Origin which 33.3% versus 30.2% in 2010.
- Diverse population is forecasted to grow.
- The District has 79% of its parks within a 10-minute walk compared to the national average of 55%.
- Top Five Tapestry Segments are the following: Workday Drive, Urban Villages, Savvy Suburbanites, Home Improvement, Professional Pride
- More than four-fifths (85.5%) of respondents indicate that their household is likely to use the MPRD facilities, programs, or services during the next two-three years, with 62.3% indicating their household is very likely.
- Four-fifths or more of respondents are aware of the Barefoot Bay Aquatic Center (98.5%), Diamond Lake Beach (96.4%), community center (90.0%), athletic fields at Community Park or Keith Mione Community Park (81.6%), Spray Park (80.8%), and the indoor pool (80.2%).
- More than two-thirds (67.2%) of respondents' state that their household would be likely to use the Barefoot Bay Aquatic Center more than six times a year during the next two-three years. Less than one-half of respondents' report that their household would be likely to use the other parks and facilities asked about in the survey more than six times a year during the next two-three years.
- The majority (96.5%) of respondents say that their household would be likely to participate in one or more of the MPRD activities asked about in the survey during the next two-three years. 68.9% of adults aged 50 or greater would be likely to participate in active adult activities, 67.7% of respondents with children in their household under the age of 18 would be likely to participate in youth athletics, and 52.4% of respondents with teens in their household would be likely to participate in teen programming during the next two-three years. Two-fifths or less of respondents' state someone in their household would be likely to participate in the other activities asked about in the survey.
- When asked which factors would increase their household's use of the MPRD parks, facilities, or programs in the future the most frequent responses are the addition of programs, facilities, or activities that their household is interested in (56.9%), lower fees (44.9%), and better communication of what is offered (36.3%).
- The majority of respondents report that the MPRD would be their household's first choice for a community center (77.5%), a fitness center (70.6%), adult athletics (69.3%), youth athletics (63.5%), a preschool (53.3%), and teen athletics (52.5%).
- About ½ of Latino residents would prefer all Park District Communication be in English and Spanish.
- The program guide is the main source of information for residents who have lived in Mundelein more than five years. The website is the main source of information for residents who have lived in Mundelein for five years or less.
- The printed brochure is the main source of information for the majority of residents.
- Be proactive with upgrading district-wide technology.



GOALS AND OBJECTIVES

- **Goal: Meet Fund Balance Policies**
Objective: Ensure Corporate Fund meets a 3-4 month policy and Recreation Fund meets two month policy
- **Goal: Develop a realistic budget with contingencies based on current conditions**
Objective: Analyze historical financial data while considering stable participation and users
- **Goal: Meet Distinguished Accreditation Standards**
Objective: Review and revise, if necessary, policies, procedures and manuals
- **Goal: Identify and Pursue Alternative Funding**
Objective: Apply for grants and develop capital development concepts
- **Goal: Evaluate and protect existing assets**
Objective: Evaluate existing mechanical systems, develop maintenance plans and receive preferred service
- **Goal: Provide a safe and accessible environment for patrons and staff**
Objective: Evaluate current parks and facilities
- **Goal: Strengthen staff support, enhance services, become efficient and improve and beautify parks and facilities**
Objective: Establish an organizational structure to meet internal and external standards
- **Goal: Plan and finance projects for existing facilities, programs and services**
Objective: Develop five-year strategies to keep advancing the District
- **Goal: Seek out partnerships**
Objective: Find opportunities to fund capital maintenance and development projects
- **Goal: Protect and improve existing facilities and parks**
Objective: Fund capital maintenance equipment and improvements that meet criteria for “needs”
- **Goal: Protect and manage natural areas**
Objective: Utilize experts to share ideas and communicate to residents
- **Goal: Encourage Board and Staff to pursue opportunities to learn industry trends**
Objective: Seek cutting edge continuing education and topics
- **Goal: Support and provide employees a fun and learning environment**
Objective: Expand existing resources and offer opportunities to volunteer for planning and/or community committees
- **Goal: Maintain effective communication with Board and Staff**
Objective: Continually discuss future opportunities and direction
- **Goal: Encourage and promote an agency with excellent and diverse internal and external communication**
Objective: Strengthen resources so employees and users are aware of projects, programs, facilities and services
- **Goal: Establish a work environment allowing for collaboration, confidentiality and training**
Objective: Evaluate employee office space and secure space to enhance communication
- **Goal: Maintain a culture that facilitates and executes new ideas**
Objective: Encourage employees to offer programs and services and beautify key entry ways
- **Goal: Understand participants needs**
Objective: Gather data and determine next steps
- **Goal: Improve and beautify existing facilities and parks**
Objective: Demonstrate aesthetically pleasing areas in sight of users

INITIATIVES (2023–2028)

2023 INITIATIVES

- Apply for OSLAD Grant and other grants to make Kracklauer Park an All-Inclusive Park which includes Playground, Bocchia, Pollinator Garden, Tennis and Pickleball Court, Fishing and bathrooms.
- Apply for grants for Mundelein Heritage Museum grants specifically for caboose and building.
- Utilize technology to communicate newsletters and brochures in other languages.
- Complete stewardship standards for Natural Areas.
- Resurface Asbury and Leo Leathers Parks paths.
- Renovate Maurice Noll Tennis Courts to add six Pickleball Courts and one tennis court.
- Add pickleball courts and/or add lines to existing courts.
- Obtain and maintain Cyber Security Insurance.
- Review Five-Year Financial Forecast.
- Relocate Indoor Pool entrance.
- Offer Pickleball after hour rentals.

2024 INITIATIVES

- Execute OSLAD Grant for Longmeadow Park Improvements.
- Develop a business plan for Diamond Lake Recreation Center and Diamond Lake Beach property and repurpose to offer services at least six months of the year
- Assess staff organizational structure.
- Rent Ice Rink to outside groups.
- Relocate Learning Center Preschool to Big & Little Child Development Center.
- Improve the Health and Fitness Center with updating carpeting, painting, equipment and other amenities.
- Develop a realistic schedule and funding for replacement for equipment, playgrounds, HVAC and buildings.
- Add simulators and gaming in Steeple Chase basement area.
- Renovate Steeple Chase Clubhouse.
- Purchase a compliant picnic table at Fairhaven Park.
- Add directional signage at Hanrahan Park.
- Communicate effectively with residents on scheduled paths projects.
- Construct a dog park.
- Offer Dog Park Membership.
- Review Five-Year Financial Forecast annually.
- Develop a Recreation and Facilities Life Cycle Plan to include Action Steps, Core Program Identification, Program Mix, Survey Results, Lifecycle Analysis, Age Segment Analysis, Current Program Assessment, Participation Data, Financial Information, Best Practices, Potential Programs for the Future.
- Develop a consistent program and facility survey tool.
- Charge residents for Spray Park.
- Complete a market analysis study every three years.
- Review and adjust salary ranges, if required, to meet industry market rate.
- Develop a three-year employee contribution plan for health insurance.
- Develop a full-year Human Resources and Safety calendar.
- Continue to update the website to add convenience for user.
- Expand communications in both English and Spanish.
- Communicate using a variety of marketing channels and add channels when needed.
- Add security cameras to Dunbar Recreation Center, Mundelein Community Center, Regent Center.
- Complete a Cost of Services Model.
- Replace/lower drinking fountains and/or sinks at Big & Little, Barefoot Bay and Museum.
- Switch P-Card Provider.
- Apply for Wetland Mitigation Bank Credits.
- Offer Spray Park rentals after hours.
- Solicit Naming rights for parks, facilities and playgrounds.
- Continue with Affiliate Usage Agreement.
- Research eliminating brochure mailings.
- Continue pond and Diamond Lake invasive species treatment.
- Revise District 75 Intergovernmental Agreement for Carl Sandburg Gym.
- Purchase Barefoot Bay deck chairs.
- Offer and market unique memberships for fitness and aquatics.
- Complete Intranet.
- Complete ADA Transition Plan annual action items.
- Renovate Steeple Chase Clubhouse. (i.e. painting, carpeting, windows)
- Add bathrooms in specific parks.
- Evaluate Stewardship Plan and determine if other natural areas require initiatives.



2025 INITIATIVES

- Research options to repurpose Regent Center and/or renovate rooms and move playground.
- Lease portions of Village Green from MHS or assist with Management for golf driving range, athletic fields and/or more.
- Resurface Hanrahan Park basketball court.
- Resurface Hanrahan tennis court.
- Purchase an accessible mat for beach.
- Offer more Nature Programs.
- Partner with School Districts for space.
- Purchase accessible picnic tables and benches where necessary.
- Add cameras to Steeple Chase Golf Club.
- Install lighting by employee parking lot near Barefoot Bay and walkway to Barefoot Bay.
- Add three to four offices at Dunbar Recreation Center.
- Pursue lease of Park and Golf Maintenance Equipment.
- Follow Cost of Service/Recovery Strategy.
- Eliminate Softball Leagues and Rent Fields.
- Construct accessible route to Ice Skating Rink, Skate Park and Diamond Lake Sports Complex Disc golf.
- Establish Intergovernmental Agreements with government agencies for asphalt projects and equipment.
- Seek alternative credit card user fees.
- Continue pond and Diamond Lake invasive species treatment.
- Install security cameras at MCC, Dunbar, Regent Center, and Steeple Chase.
- Resurface driveway into MCC and outer lot.
- Purchase two Park vehicles.
- Replace one playground.
- Replace portions of Steeple Chase cart path.
- Complete ADA Transition Plan annual action items.
- Adopt and launch a District Mascot

2026 INITIATIVES

- Expand Steeple Chase Golf Clubhouse Deck.
- Renovate Regent Center, repurpose rooms and move playground.
- Research to repurpose Kracklauer Dance Studio.
- Add a ground level play component at Gordon Ray Park.
- Replace picnic tables at Diamond Lake Sports Complex.
- Renovate softball fields to turf fields and add parking.
- Review Diamond Lake Sports Complex soccer fields and determine if best location with expansion of Rt. 60/83.
- Review Personnel Policy Manual.
- Replace doors and hardware at Dance Studio.
- Continue pond and Diamond Lake invasive species treatment.
- Replace Big & Little Playground.
- Replace portions of Steeple Chase cart path.
- Complete ADA Transition Plan annual action items.
- Utilize debt effectively to best meet capital maintenance and/or development priorities and needs.
- Launch a new website.
- Purchase a van for staff use.

2027 INITIATIVES

- Upgrade disc golf at Diamond Lake Sports Complex.
- Issue debt for Capital Maintenance and/or Development projects before and/or when Dunbar Recreation Center is paid off.
- Build dedicated Pickleball Courts with lights and if demand increases, research area by Community Park Volleyball Courts.
- Continue pond and Diamond Lake invasive species treatment.
- Replace portions of Steeple Chase cart path.
- Replace two playgrounds.
- Complete ADA Transition Plan annual action items.
- Complete a Community Wide Survey.

2028 INITIATIVES

- Relocate Park Maintenance Garage to allow for more space and efficiencies.
- Develop walking and bike paths throughout Keith Mione Community Park.
- Expand nature trails and connect to natural areas allowing for walking and cross-country skiing through Keith Mione Community Park.
- Relocate Spray Park mechanicals above ground.
- Expand existing skate park with more amenities.
- Install new sand filters and other mechanical equipment at Barefoot Bay.
- Continue pond and Diamond Lake invasive species treatment.
- Update Comprehensive Master Plan.
- Replace portions of Steeple Chase cart path.
- Replace two playgrounds.
- Review Distinguished Accreditation process.
- Complete ADA Transition Plan annual action items.

LONGER TERM PROJECTS TO CONSIDER IF FUNDING IS AVAILABLE:

- If grants are not eligible for Museum, evaluate whether to relocate Mundelein Heritage Museum to downtown Mundelein.
- Continue to work with Village to seek potential mini-parks if desirable and funding is available.
- Develop land adjacent to Clearbrook Park.
- Construct a Multi-Purpose shade structure with warming station and bathrooms at Keith Mione Community Park allowing for pickleball, basketball, ice skating, hockey, fitness, community events, cultural arts and more.
- Relocate front entrance of Barefoot Bay.
- Utilize Mundelein Community Center Courtyard to expand Group Exercise to larger rooms with windows, add extra lanes, whirlpool, steam therapy pool to indoor pool and create office and training space.
- Construct an indoor playground.
- Install lights at Keith Mione Tennis Courts.
- Relocate Keith Mione sand volleyball courts and install pickleball courts with lights.

Note: Appendix A includes the 2023 and 2024–2028 Initiatives.





HISTORY

SECTION 2.0

2.1 GENERAL INFORMATION

Mundelein Park & Recreation District was established in 1954. It has grown from a mere 14 acres of land to over 785 acres serving a population of 39,000 residents. Year-round recreation and leisure opportunities are available to the public through our many facilities.

Currently, the District has 35 park and natural area sites offering over 785 acres of open space, playgrounds, ballfields, lakes and trails. Recreational activities available at various parks include tennis, pickleball, basketball, disc golf, sand volleyball, shuffleboard, bocce ball, skate park, softball/baseball, horseshoe pits and numerous walking trails are available in our parks. Additionally, many parks offer picnic areas, shelters, fishing ponds, and playgrounds. Our Community Park skating rink (2020) with chiller and sled hill are popular recreational spots in the winter months. The recreational activities offered bring meaning, purpose, and pleasure to our community residents. Three more parks will be added by 2024. The District has 19 facilities with 11 designated for the public.

In 1966, Kracklauer Park Dance Studio was constructed. The facility offers dance classes for all ages. Tap, ballet, hip hop classes are just a few favorites that the community enjoys. In conjunction with the Village of Mundelein the District has summer music concerts.

In 1965 the district purchased Lakefront Park for \$22,000. This is the land where the historic Ray Brothers pavilion once stood. The land included 185 feet of lake front footage and a boat ramp. By 1969, the park district had purchased 80 percent of Diamond Lake for \$23,000.

In 1978, Diamond Lake Recreation Center was constructed. Diamond Lake Beach is located on the 149-acre Diamond Lake. The Diamond Lake Recreation Center is home to a sandy beach, boating, fishing, playground and concession. A public boat launch is available on Diamond Lake. Additionally, preschool classes are held at the Recreation Center, September through May.

The Museum was moved in 1983 and opened in 1986. The District boasts that it has its very own museum, Mundelein Heritage Museum, that was reopened in 2020 with a Historical Commission appointed by the Village of Mundelein to manage day to day operations. The museum chronicles the history of Mundelein from a small rural town to the economically efficient village of today. Visitors to the Mundelein Heritage Museum will see new exhibits on early pioneers; the one-room schools of Fremont Township; memorabilia from iconic Mundelein businesses, military displays from WW I, and WW II; and displays dedicated to the five names of Mundelein. A caboose is located on-site but visitors/tourists are unable to view inside due to its condition.

In 1988, Regent Center was constructed. Senior residents enjoy the recreational activities offered at the Regent Center. Exercise classes, medical care and information, day trips in addition to weekly bingo, card games, breakfast and dinner clubs plus so much more are offered.

In 1993, Steeple Chase Golf Clubhouse opened. Steeple Chase Golf Club is an award winning 18-hole championship golf course designed by Ken Killian set amongst natural hills, lakes, woods and wetlands. Its scenic beauty, outstanding course conditions and challenging greens have earned Steeple Chase a 5-Star rating by "Chicagoland Golf" magazine. Steeple Chase's staff of PGA professionals offer tournaments, golf lessons for all ages in addition to a Junior Golf Program, family golf and 9-hole play. Located in the Steeple Chase Golf Club is the Grill Room, a full-service restaurant and bar, banquet room and Pro Shop stocked with top quality merchandise.

In 1997, Mundelein Community Center was built which includes a gymnasium, health and fitness center, indoor pool (added in 2000), and full-day care (Big & Little Child Development Center). The District's facilities include a Community Center equipped with an indoor pool, gymnasium, multi-purpose room, Big & Little Child Development Center; a state licensed child care center for ages 2-6 years old. Also, a full-service Health and Fitness Center is within the Community Center. It offers fitness classes, weight and cardio vascular machines, free weights, an indoor track and child care. The District entered into a partnership with Rush Physical Therapy whom occupies space in the Community Center.

Spray Park opened in 2004. Barefoot Bay opened in 2006 and includes two main areas. It consists of a main pool, tot pool, dive well, lazy river and slides. The Spray Park and our family aquatic center, Barefoot Bay, are located adjacent to the Community Center in Keith Mione Community Park.

In 2018, Dunbar Recreation Center was constructed due to an IDNR PARC Grant. The facility includes a gymnasium, dance/exercise room, general room space and full kitchen. Before and after school care and camps utilize the general room space extensively.

The District offers over 650 seasonal programs, including: dance, youth sports, tennis, karate, golf, gymnastics, adult and youth leagues, swim instruction, art, fitness and wellness, culinary, adult day trips, science classes, and day camps. In addition, we host over 20 annual events, many free to the public.

Additional parks are being developed at Crossings of Mundelein, Sheldon Woods, and Townes of Oak Creek.



MISSION • VISION • VALUES

SECTION 2.0 CONTINUED

2.2 VISION

To be the leader in environmental preservation, recreation activities and unique facilities for those we serve.

2.3 MISSION

Connecting the community with quality recreation through diverse programs, facilities and open space.

2.4 VALUES

Excellence: Offer a quality product at a great value

Fun: Provide an enjoyable, positive and pleasant experience

Honesty: Always strive to be straightforward and fair

Inclusive: Welcome those of all abilities and cultures

Integrity: Earn trust every day

Invested: Commit to improving our community

Respectful: Treat everyone with respect

Responsible: Adhere to fiscal sustainability and transparency



Note: The vision, mission and values were updated on May 9, 2022



COMMUNITY PROFILE

SECTION 3.0

SUMMARY

The official 2020 Census figures were received September 16, 2021 and a Certificate indicated the number of inhabitants for the Village of Mundelein. The District has obtained the most updated information through Esri. The District has boundaries outside Village of Mundelein and those demographics are unavailable.

KEY FINDINGS

- In 2020, the total population was 35,307 with a 2022 Forecast of 35,119.
- Total Households is 12,659.
- Median Income is \$105,307.
- Median Age is 36.8 versus 35.6 in 2010.
- The largest population growth has been Hispanic Origin which 33.3% versus 30.2% in 2010.
- Top Five Tapestry Segments are the following:
Workday Drive, Urban Villages, Savvy Suburbanites,
Home Improvement, Professional Pride.
- The District has 79% of its parks within a 10-minute walk compared to the national average of 55%.

RECOMMENDATIONS

- Utilize Mundelein Parks Foundation for Scholarships to families on free lunch program.
- Utilize technology to communicate newsletters and brochures in other languages.
- Review pricing strategies.

Note: Appendix C has the full census breakdown.

NEEDS ASSESSMENT & TRENDS

SECTION 4.0

SUMMARY

Trends can change instantaneously which was demonstrated by the pandemic starting in March, 2020. Programs were limited and facilities were closed and/or required significant safety guidelines impacting participation. Outdoor recreation and park settings became a popular choice across the country and specifically, in Lake County.

While it is important to watch trends within the recreation industry to be prepared to offer what is popular on a local, regional and national level, it is more important to watch our own demographics and know what is popular with our stakeholders.

KEY FINDINGS

- More than four-fifths (85.5%) of respondents indicate that their household is likely to use the MPRD facilities, programs, or services during the next two-three years, with 62.3% indicating their household is very likely.
- Four-fifths or more of respondents are aware of the Barefoot Bay Aquatic Center (98.5%), Diamond Lake Beach (96.4%), community center (90.0%), athletic fields at Community Park or Keith Mione Community Park (81.6%), Spray Park (80.8%), and the indoor pool (80.2%).
- More than two-thirds (67.2%) of respondents' state that their household would be likely to use the Barefoot Bay Aquatic Center more than six times a year during the next two-three years. Less than one-half of respondents' report that their household would be likely to use the other parks and facilities asked about in the survey more than six times a year during the next two-three years.
- The majority (96.5%) of respondents say that their household would be likely to participate in one or more of the MPRD activities asked about in the survey during the next two-three years. 68.9% of adults aged 50 or greater would be likely to participate in active adult activities, 67.7% of respondents with children in their household under the age of 18 would be likely to participate in youth athletics, and 52.4% of respondents with teens in their household would be likely to participate in teen programming during the next two-three years. Two-fifths or less of respondents' state someone in their household would be likely to participate in the other activities asked about in the survey.
- When asked which factors would increase their household's use of the MPRD parks, facilities, or programs in the future the most frequent responses are the addition of programs, facilities, or activities that their household is interested in (56.9%), lower fees (44.9%), and better communication of what is offered (36.3%).
- The majority of respondents report that the MPRD would be their household's first choice for a community center (77.5%), a fitness center (70.6%), adult athletics (69.3%), youth athletics (63.5%), a preschool (53.3%), and teen athletics (52.5%).

VALUE OF THE MUNDELEIN PARK & RECREATION DISTRICT

- Almost all (96.0%) of the respondents believe the MPRD is valuable to their community, with 67.8% indicating it is very valuable. Compared with 85.9% of the respondents who think the MPRD is valuable to their household, with 54.9% indicating it is very valuable.
- The majority of respondents believe that the following MPRD programs are valuable to their household.
 - Programs for grade-school aged children (96.0%)
 - Programs for preschool-aged children (93.8%)
 - Programs for teens (92.8%)
 - Programs for active adults (85.5%)
 - Programs for adults (83.7%)

ADDITIONAL FINDINGS

- Increase usage of open space and walking trails.
- Perception and importance of natural areas.
- Health & Fitness Center and Indoor Pool are highly valued
- Increase pickleball offerings.
- Residents would like to see more bathrooms in parks.
- Allow more accessibility to parks and facilities

RECOMMENDATIONS

- Improve the Health and Fitness Center.
- Improve Diamond Lake Beach and Recreation Center.
- Add bathrooms in parks.





PARK CLASSIFICATIONS AND USAGE

SECTION 5.0

SUMMARY

In order to organize and plan for future use and needs, public open spaces are classified according to a hierarchy that provides for a comprehensive system. This includes interrelated parks, active and passive recreation areas, natural areas and linear parks, with bike and pedestrian trails, that serve the residents of the Mundelein Park & Recreation District. Open space classifications and definitions are based upon the National Recreation and Park Association (NRPA) guidelines and include:

- Mini-Parks - service radius of less than ¼ mile, size of less than 1 acre
- Neighborhood Parks - service radius of ¼ mile, size of 1 to 25 acres
- Community Parks - service radius of ½ mile, size of 25 or more acres
- Bike and Pedestrian Trails/Linear Parks - service radius of ¼ mile, acreage varies due to length of park
- Conservancy Parks/Natural Areas
- Special Use Parks & Facilities - parks that generate trips by people willing to drive a distance to utilize the facility (i.e., golf course, aquatic park, community center)

**These standards have not changed from 2019.*

KEY FINDINGS

While the Mundelein Park & Recreation District does not meet the guidelines for mini parks, the District’s abundance of neighborhood parks, more than makes up for this. Overall, the District meets or exceeds these guidelines and functions very well with existing parks and facilities. Any future park acquisition should be considered to preserve open space and enhance existing parks.

The current distribution of parks shows the District does a good job providing open space for residents. There are opportunities to capture large acreage on the north and west areas of Mundelein. While there is ample neighborhood park acreage, there may be a need for additional parks if vacant land is developed for housing.

RECOMMENDATIONS

- Continue to work with Village to seek potential mini-parks if desirable and funding is available.
- Partner with school district for long term planning of facilities and fields.
- Maintain current assets and reinvest to keep fresh and new.

COMPARISON SUMMARY (SEE APPENDIX R)		
Category	NPRA Guideline	MPRD& Mundelein Inclusive
Mini-Parks	.25 acres per 1,000 pop.	.04 acres
Neighborhood Parks	1 acre per 1,000 pop.	3.96 acres
Community Parks	5 acres per 1,000 pop.	9.99 acres
Basketball	1 per 5,000 pop.	18
Outdoor Tennis	1 court per 2,000 pop.	22
Baseball (70'-90' bases)	1 field per 10,000 pop. and 1 lighted field per 30,000 pop.	13
Field Activities	1 per 20,000 pop. (baseball, football, soccer)	18
Softball/Youth Baseball	1 per 3,000 pop.	22
Golf	18 hole standard (1 per 50,000 pop.)	1
Aquatic Facilities	1 per 20,000 pop.	4



STEWARDSHIP PLAN OF NATURAL OPEN SPACE

SECTION 6.0

SUMMARY

Staff utilized a comprehensive form to evaluate park sites and amenities. All park sites and amenities were evaluated with a standard maintenance numerical system. The District contracted with Hey and Associates to complete a Natural Areas Assessment and outline priorities. The following sites were evaluated:

KEY FINDINGS

- **Asbury Park**
Path needs to be replaced. New Playground was installed in 2020. Ballfield fencing is outdated.
- **Cardinal Terrace Park**
Consistent stewardship. Path needs to be replaced.
- **Clearbrook Park**
Extend walkway to enter the park. Fencing is outdated.
- **Diamond Lake Beach and Recreation Center**
Recreation Center facility and fencing is outdated. Gazebos require improvement. Repurposing should be evaluated. Any future improvement requires ADA compliance.
- **Diamond Lake Sports Complex**
Clear nature trails. Improve Disc Golf Course by replacing tee markers and clearing trails.
- **Hanrahan Park**
Basketball and Tennis Courts need replacement. Specific playground elements require replacement in next five years.
- **Keith Mione Park**
Path connectivity to ice rink and Dunbar. Lighting necessary by aquatic employee parking lot. Improvement of road. Opportunity for pickleball. Accessible route necessary for ice skating rink.
- **Kracklauer Park**
Playground is outdated and past due. Opportunity for an All-Inclusive Playground. Dance Studio requires improvements.
- **Lions Park**
For future, add several skate park features to the east.
- **Longmeadow Park**
Playground and paths need replacement. Basketball court relocated due to safety reasons. Buckthorn removal for woodland paths. Accessibility to gazebo.
- **Leo Leathers Park**
Removal of buckthorn. New use for former tennis courts as a challenge course. Path requirements replacement. Pond improvements such as seeding is necessary. Ballfield fence is outdated.
- **Orchard Basin**
Natural areas require stewardship.
- **Maurice Noll Park**
Natural areas require stewardship. Tennis courts need to be replaced. Baseball field requires analysis for its future use.
- **Memorial Park**
Path needs replacement and widened. Evaluate flooding by homes.
- **Wilderness Park**
Natural area requires stewardship. Replace gazebo roof. Paths require improvement.

RECOMMENDATIONS IN PRIORITY ORDER

- | | | | |
|-----------------------|----------------------|------------------|-----------------|
| 1. Longmeadow Park | 4. Asbury Park | 7. Memorial Park | 9. Hickory Park |
| 2. Kracklauer Park | 5. Leo Leathers Park | 8. Hanrahan Park | 10. Lions Park |
| 3. Diamond Lake Beach | 6. Maurice Noll Park | | |

Note: Appendix E has a more comprehensive breakdown.



FACILITY ASSESSMENT

SECTION 7.0

SUMMARY

Staff have been utilizing a comprehensive form to evaluate facilities and amenities. All facilities and amenities will be given a grade. Appendix F has the complete grading system for each facility. The following facilities were evaluated.

KEY FINDINGS

- **Barefoot Bay Aquatic Center**
Major maintenance equipment requires replacement due to age and deterioration. Deck chairs require replacement. In future, reconstruct front entrance for check-in.
- **Big & Little Child Development Center**
Replace outside playground.
- **Carl Sandburg Gym**
Requires new lighting. Side hoops are older and bent requiring replacement.
- **Diamond Lake Recreation Center**
Outdated tile, paint and flooring. Bathrooms are original. Windows are limited. Outside fencing needs full replacement. Purchase an ADA mat for beach. Park area gazebos are outdated and should be replaced and removed. Shade is not available for camps. Parking lot needs complete replacement. Boat Ranger boat needs replacement in two years. The Boat Ranger boat dock requires a new system.
- **Dunbar Recreation Center**
Add four offices so building can stay open and relieve crowded existing spaces. Add shade in the back area. Playground will require replacement.
- **Mundelein Heritage Museum**
Caboose requires replacement which includes electrical, accessible walkway and ramp and security. Museum roof needs replacing. Building requires outdoor electric, display cases and repair of joists and flooring.
- **Indoor Pool**
Several maintenance equipment will need to be replaced in several years. Add a family locker room. Whirlpool leaks and may require future major repairs. In future, add more lanes and therapy pool. Space is available if funds are available.
- **Kracklauer Dance Studio**
Outdated wood and flooring. Not very accessible.
- **Mundelein Community Center**
Front lobby is narrow. Office space is limited.
- **Park Maintenance Building #1**
Roof requires replacement due to age and leaks.
- **Park Maintenance Building #2**
Roof requires replacement due to age and leaks.
- **Park Maintenance Building #3**
Roof requires replacement due to age and leaks.
- **Park Maintenance Building #4**
Roof requires replacement due to age and leaks.
- **Regent Center**
Remodel Rooms A & B. Add projector and screen.
- **Softball Field Shed**
Continue to maintain.
- **Spray Park**
Bring equipment from vault to above ground.
- **Steeple Chase Golf Club**
Windows and carpeting need replacement. Refresh with painting trim, walls and bar. Purchase new tables and chairs. Tuckpointing is necessary for the brick areas. For future, expand the deck. Update the bottom floor. Replace the retaining wall and landscaping. Add a shade structure over the carts.
- **Steeple Chase Maintenance Building #1**
Replace the gravel driveway entrance (Phase 3).
- **Steeple Chase Maintenance Building #2**
- **Steeple Chase Chemical Building**

RECOMMENDATIONS IN PRIORITY ORDER

1. Barefoot Bay Aquatic Center
2. Steeple Chase Golf Club
3. Diamond Lake Recreation Center
4. Big & Little Child Development Center
5. Heritage Museum
6. Park Maintenance Building #1
7. Regent Center
8. Steeple Chase Maintenance Building #1
9. Park Maintenance Building #2
10. Park Maintenance Building #3
11. Park Maintenance Building #4
12. Steeple Chase Chemical Building

PROGRAM ASSESSMENT

SECTION 8.0

SUMMARY

Program Assessment occurs by analyzing participation rates, trends and evaluations. An Annual Data Report is presented to the Board in February. This provides a history of trends through participation. Recreation Department meets monthly to discuss programs. This assessment allows staff to provide offerings based on needs and interest. Staff is in the process completing a Recreation Program Master Plan.

KEY FINDINGS

The following program usage and suggestions findings are from the 2021 Community Survey.

PREFERRED PROGRAM LENGTH AND FREQUENCY

Program	Times	Length	Frequency
Early Childhood	Weekday morning (35.4%) Weekday afternoon (32.3%) Weekday evening (38.5%) Weekend morning (54.2%) Weekend afternoon (13.5%)	1 week (0.3%) 4 weeks (27.1%) 6 weeks (7.1%) 8 weeks (65.6%)	Drop-in (26.3%) Once a week (31.3%) Twice a week (28.7%) More than 3 times a week (13.8%)
Youth	Weekday morning (2.9%) Weekday afternoon (6.4%) Weekday evening (62.1%) Weekend morning (80.7%) Weekend afternoon (45.0%)	1 week (2.1%) 4 weeks (32.3%) 6 weeks (10.4%) 8 weeks (55.2%)	Drop-in (3.8%) Once a week (25.5%) Twice a week (68.1%) More than 3 times a week (2.7%)
Teen	Weekday morning (0%) Weekday afternoon (9.7%) Weekday evening (63.4%) Weekend morning (61.3%) Weekend afternoon (46.2%)	1 week (2.2%) 4 weeks (34.8%) 6 weeks (22.0%) 8 weeks (41.1%)	Drop-in (9.2%) Once a week (35.8%) Twice a week (47.0%) More than 3 times a week (8.0%)
Adult	Weekday morning (20.8%) Weekday afternoon (7.3%) Weekday evening (63.5%) Weekend morning (58.4%) Weekend afternoon (51.7%)	1 week (1.6%) 4 weeks (34.8%) 6 weeks (35.4%) 8 weeks (28.2%)	Drop-in (7.3%) Once a week (63.1%) Twice a week (23.4%) More than 3 times a week (6.1%)
Active Adult	Weekday morning (29.7%) Weekday afternoon (42.8%) Weekday evening (40.0%) Weekend morning (45.5%) Weekend afternoon (37.9%)	1 week (9.4%) 4 weeks (34.1%) 6 weeks (21.0%) 8 weeks (35.5%)	Drop-in (15.6%) Once a week (34.6%) Twice a week (41.6%) More than 3 times a week (8.2%)

ADDITIONAL PROGRAM SUGGESTIONS

Program	Percent	Program	Percent
Children's programs	19.4 %	Fitness/Wellness/Health	4.9 %
Sports	14.6 %	Teen programs	3.9 %
Art and Crafts/Hobbies	9.7 %	Other programs	15.5 %
Aquatic	8.7 %	None	7.8 %
Senior programs	6.8 %	Don't know	8.7 %
Dance	4.9 %	Other comments	14.6 %



RECOMMENDATIONS

- Develop a consistent survey tool.
- Complete a Cost of Services Model.
- Offer more Nature Programs.
- Partner with School Districts for space.
- Develop a recreation and facility plan to include:
 - Action Steps
 - Core Program Identification
 - Program Mix
 - Survey Results
 - Lifecycle Analysis
 - Age Segment Analysis
 - Current Program Assessment
 - Participation Data
 - Financial Information
 - Best Practices
 - Potential Programs for the Future

Note: Appendix G provides history on participation.



ADA TRANSITION PLAN

SECTION 9.0

SUMMARY

In 2009, the District embarked on extensive American with Disabilities Act site reviews of all its parks and facilities. The Site Reviews were translated into an ADA Transition Plan prioritizing tasks over a 10-year time period. The District levies funds through the Special Recreation Fund allowing the District to address the ADA Transition Plan and other programs.

Due to COVID-19, projects were put on hold for two years and the ADA Transition Plan was extended. The parks have 37 priorities and facilities have an estimated 100 priorities to address. The District is a member of Special Recreation Association of Central Lake County, SRACLC, and there are eight agencies representing a Board of Directors.

KEY FINDINGS

- An All-inclusive playground adds value and meets guidelines.
- Transition plan must be updated annually.

RECOMMENDATIONS

- Continuing to prioritize improvements throughout the parks and facilities.
- Utilize consultant to review existing plan and hold a public meeting.
- Pursue funding for one All-Inclusive Playground and the location identified is Kracklauer Park.
- Purchase accessible picnic tables.
- Purchase accessible benches where necessary.
- Install compliant directional signage at Hanrahan.
- Construct accessible route to Ice Skating Rink, Skate Park and Diamond Lake Sports Complex Disc golf.
- Purchase an accessible mat for beach.
- Replace/lower drinking fountains and/or sinks at Big & Little, Barefoot Bay and Museum.
- Replace doors and hardware at Dance Studio .
- Construct an All-Inclusive Playground in a centrally located park.
- Replace picnic tables at Diamond Lake Sports Complex.
- Purchase a compliant picnic table at Fairhaven Park.
- Add a ground level play component at Gordon Ray Park.
- Add directional signage at Hanrahan Park.

Note: Appendix H has the comprehensive listing of priorities.



HUMAN RESOURCES

SECTION 10.0

SUMMARY

Employees are an important part of any organization and being able to attract and retain professional staff focuses on the following:

- Flexibility
- Growth
- Positive Work Culture
- Appealing Benefits and Compensation
- Growth, Education and Training Opportunities
- Empowerment

10.1 STAFFING

With wages increasing and shortage of applicants, District is working to become proactive and utilizing a market rate approach when hiring. Over the years, District has been hiring more full-time than prior years due to work loads, number of hours worked, projects not getting completed and facilities not able to be maintained and cleaned. These needs require more evaluation and discussion. Appendix I has a breakdown of full-time staff since 2018.

10.2 SUCCESSION PLANNING

The purpose of the succession plan is to identify and develop potential successors for mission critical roles to ensure MPRD's ongoing business success. To ensure the organization's operations are not interrupted while the Board of Commissioners assesses the leadership needs and recruits a permanent executive officer, the Board may appoint an interim executive to operate without disruption and that all organizational commitments previously made are adequately executed and that the duties of the Executive Director are carried out.

KEY FINDINGS

- Salary ranges require adjustment and mid-point adjusted for market rate.
- Establish a process for updating ranges.
- Identify key leaders and interchange leaders for managing day to day operations.
- Train and develop supervisors and managers to gain more knowledge of district-wide operations.
- Minimum wage is having a major impact on personnel expense.

RECOMMENDATIONS

- Approval of staffing must occur during budget process allowing for discussion with the Board and gain a better understanding of all the needs.
- Develop a succession plan procedure for each Department.
- Complete a market analysis study.
- Develop a three-year employee contribution plan for health insurance.
- Review Personnel Policy Manual every three years (2026)



CAPITAL MAINTENANCE

SECTION 11.0

SUMMARY

Capital Maintenance is defined as existing assets requiring replacement. Capital Maintenance consists of the following:

- Playgrounds
- Park Maintenance Equipment
- Facility Maintenance Equipment
- Facility Equipment
- Technology
- Paved and Trail Paths
- Basketball/Tennis Courts
- Parking Lots

KEY FINDINGS

- Maintaining and replacing current assets is a high priority.
- Outdated facilities require funding.
- Developing business plans for facilities and/or determining a change in facility usage/purpose is vital for financial planning.
- Continual advancement of District-wide technology is vital for registration, community and staff.

RECOMMENDATIONS

- Develop a schedule of replacement for playgrounds, HVAC and buildings.
- Communicate with residents on scheduled paths.
- Apply for grants.
- Update schedule annually and share with Board.
- Improvements include playgrounds, paths, aquatic equipment, vehicles and hvac equipment. Some of the oldest playgrounds requiring replacement are located at Longmeadow Park and Kracklauer Park.
- Longmeadow Park requires replacement of walking path, installing a separate basketball court from the parking lot, creating nature trails in a beautiful wooded area, adding more active play and creating an area for fishing.
- Kracklauer Park playground and bathrooms require improvements and accessibility.
- Hanrahan and Maurice Noll Parks require tennis court replacement.
- Hanrahan Park requires basketball resurfacing.
- Asbury and Leo Leathers Parks required path replacement.
- Heritage Museum requires replacement of Caboose and making it accessible.
- Diamond Lake Beach needs a fence replacement. Recreation Center requires a refresh.

Note: Appendix J & K have a breakdown of all the assets and broken out over five years.

CAPITAL DEVELOPMENT

SECTION 12.0

SUMMARY

Capital Development is defined as any significant improvement to an existing asset or purchase of a new asset. In January 2022, the Board and staff met to discuss potential capital development projects based on community input from Community Wide Survey, resident comments, staff meetings and board discussions. The consensus was focus on Capital Maintenance or taking care of what currently exists but necessary to have a list of Capital Development ideas in case funding is available.

KEY FINDINGS

- Mundelein Parks Foundation is essential to fund scholarships and projects.
- Annual research and evaluation of selective options for advancement is necessary.
- Village and community growth impacts District offerings and operations.
- Research and evaluate and new development to determine needs and funding

RECOMMENDATIONS

- Construct a dog park.
- Install lighting by employee parking lot near Barefoot Bay.
- Relocate front entrance of Barefoot Bay.
- Expand Steeple Chase Golf Deck, add simulators in basement area and renovate clubhouse.
- Renovate Regent Center, repurpose rooms and move playground.
- Renovate Diamond Lake Recreation Center and open space area.
- Add pickleball courts and/or add lines to existing courts.
- Build dedicated pickleball courts with lights and if demand increases, research area by Community Park Volleyball Courts.
- Develop land adjacent to Clearbrook Park.
- Relocate Park Maintenance Garage.
- Repurpose Diamond Lake Recreation Center and open space area.
- Add extra lanes and therapy pool to indoor pool.
- Expand Group Exercise to larger rooms with windows.
- Construct an indoor playground.
- Acquire property and/or buildings for cultural arts, dance and offices or other activities.
- Add offices to Dunbar Recreation Center.
- Upgrade disc golf at Diamond Lake Sports Complex and add turf fields.
- Construct a Multi-Purpose shade structure with warming station and bathrooms at Keith Mione Community Park allowing for pickleball, ice skating, hockey, fitness, community events, cultural arts and more.
- Renovate softball fields to turf fields and add parking.
- Add connectivity to ballfields at Keith Mione Community Park.
- Expand skate park.
- Relocate the Heritage Museum to downtown Mundelein.
- Purchase a new caboose for Mundelein Heritage Museum.

Note: Appendix L has a listing of all the potential capital development ideas.



LAND DEVELOPMENT/ACQUISITION/SALE

SECTION 13.0

SUMMARY

The Village of Mundelein continues pursuing development opportunities and there are potential opportunities for land purchases to gain access to parks, develop fields and/or keep as open space. The District encourages land owners to contact the District to determine if it is in the best interest to acquire.

KEY FINDINGS

- Collaborate with Village to find opportunities to annex properties.
- Be strategic and review Ersi maps to determine if land/property is necessary to acquire.

RECOMMENDATIONS

- Annex properties when opportunities exist after Village finalizes developments.

MARKETING AND COMMUNICATIONS

SECTION 14.0

SUMMARY

Marketing and communications needs have expanded significantly since 2019. The pandemic the importance of timely communications to all residents. This resulted in expanded use of marketing channels such as website, social media, brochure, and e-mail.

Website: The new website, launched in May 2021, can be read in most languages. The website was enhanced in May 2022, by adding over 27 new pages that include program descriptions and registration links. Communication has been improved with a mobile-friendly interface. (Over 70% of users view the website on their mobile devices).

Social Media: Social Media continues to be a platform to share information and successes while being utilized to recruit staff. Additional Social Media outlets have been used to reach younger populations.

Brochure: To enhance user experience, the seasonal brochure includes QR Codes which take residents to the website page of their program interest.

Email: Marketing continues to improve and automate the District's e-newsletters to target specific audiences. Our email subscriber base has grown to over 14,000, nearly 4,000 more than in 2019.

The Community Wide Survey provided some key information for the District.

KEY FINDINGS:

- About half of Latino residents would prefer all Park District Communication be in English and Spanish.
- The program guide is the main source of information for residents who have lived in Mundelein more than five years. The website is the main source of information for residents who have lived in Mundelein for five years or less.
- The printed brochure is the main source of information for the majority of residents.
- Sponsorships assist with offsetting expenses for special events and programs. Sponsorships account for approximately \$25,000 within the annual budget.
- Advertising assists with offsetting expenses for operating expenses such as the brochure and/or technology. Advertising accounts for approximately \$10,000 within the annual budget.

RECOMMENDATIONS:

- Continue to update the website to add convenience for user.
- Expand communications in both English and Spanish.
- Park District should communicate using a variety of marketing channels and add channels when needed.
- Build and launch a new website every five years
- Based on new trends, research moving the printed brochure to digital only.

Note: Appendix M provides a quarterly marketing report for the District.

FALL 2023 Connections MUNDELEIN PARK & RECREATION DISTRICT



Fun Happenings

Mundelein Arts Festival.....	8
Daddy Daughter Dance.....	9
Adult Bingo.....	10
Jurassic in the Park.....	10
Ultimate Pumpkin Contest.....	11
Boo Bash.....	12
North Pole Express.....	13
Santa Shuffle.....	13
Winter Solstice Yoga.....	13

PROGRAMAS Y EVENTOS
(EN ESPAÑOL) P 32-33



MUNDELEIN PARK &
RECREATION DISTRICT
Connecting Our Community

About

Programs

Fitness Center

Aquatics

Rentals

Parks & Facilities

Steeple Chase Golf Club

Contact Us

CHOOSE LANGUAGE

All-Inclusive Playground concept for Kracklauer Park

Learn about what an All-Inclusive Playground is and why we are fundraising to build it.

Learn More



Connections Brochure



Register Now



Barefoot Bay



Fitness Schedule



Indoor Pool Schedule



RESULTS

FREEDOM CLASSIC RESULTS

Thank you to everyone for coming out to the 44th Freedom Classic. Here are the links to the Race Results. <https://www.racetime.info/wp-content/uploads/2023/07/Freedom-Classic-SK-Overall-Results-1.htm> <https://www.racetime.info/wp-content/uploads/2023/07/Freedom-Classic-SK-Age-Group-Results-1.htm> ... Read more...

Air Quality Alert

AIR QUALITY ALERT

On Wednesday, June 28 the air quality is at the "unhealthy" level, according to Air Now, an affiliate of the United States EPA and CDC. Today we have moved camps indoors, closed Barefoot Bay (we will reassess at 2 pm to see if we can safely open), Spray Park and Diamond Lake beach. Other programs... Read more...

MAY DIRECTOR UPDATE

Executive Director Ron Salski fills us in on the details of the upcoming outdoor aquatic season at the Park District, including special Memorial Day weekend hours at Barefoot Bay. He gives some park updates on Leo Leather's Challenge Course and fundraising for an All-Inclusive Playground at Kracklauer Park. Learn how to save some money on... Read more...

DONATIONS NEEDED TO BUILD ALL-INCLUSIVE PLAYGROUND IN MUNDELEIN

Mundelein Park & Recreation District has officially launched efforts to fund the construction of an all-inclusive playground at Kracklauer Park (100 N. Seymour Ave.). The park will focus on healthy living and inclusivity for all people, emphasizing accessibility to individuals with disabilities and their families. An all-inclusive playground is an open safe space carefully designed... Read more...

Events

News

AUG 6

Concert in the Park series

AUG 13

Concert in the Park series

AUG 14

Park District Board Meeting

AUG 20

Concert in the Park series

AUG 26

Free Doggy Dip

AUG 28

Park District Board Meeting



View Full Calendar









**MUNDELEIN PARK &
RECREATION DISTRICT**

REGULAR BOARD MEETING

June 24, 2024

7:30 p.m.

PUBLIC NOTICE IS HEREBY GIVEN that the Board of Park Commissioners of the Mundelein Park & Recreation District, Lake County, Illinois (the "*Park Board*") will hold a Regular Board Meeting of the Park Board on the 24th day of June 2024 at 7:30 o'clock p.m. at Regent Center, 1200 Regent Drive, Mundelein, Illinois.

AGENDA

Call to Order:

Pledge of Allegiance:

Roll Call: Burton, Frasier, McGrath, Ortega, Knudson

Approval of Minutes: Committee Meeting 06-10-24 and Regular Meeting 06-10-24

Approval of Disbursements: Warrants: 061924, 062124 and 062424 = \$926,096.90

Financials: May

Police Report: May

Correspondence: None

Old Business: None

New Business:

1. Approve Signatories on Banking Documents
2. Approve of Ordinance 24-06-01-O – Declaration of Surplus Personal Property and Authorization for Sale, Trade-In or Disposal

Board Business:

Staff Reports:

Service Anniversaries: Tiffani Kivisto 1 year and Andrew Silva 1 year

Executive Session:

- Personnel 5 ILCS 120/2 (c)(1);
- Purchase or Lease of Real Estate 5 ILCS 120/2 (c)(5);
- Imminent or Collective Bargaining or Salary Schedules 5 ILCS 120/2(c)(2);
- Litigation 5 ILCS 120/2 (c)(11)

Action on Items Discussed in Executive Session, if Necessary

Visitors:

Adjournment

Rules for Public Comment:

- A. At the start of the period for public comment the board President or acting chairperson will advise the public:
 - 1. The amount of time permitted for public comment;
 - 2. That all speakers state their name and addresses before addressing the Board;
 - 3. To avoid repetitive comments, testimony and general questions; and
 - 4. To appoint only one person to speak on behalf of a group.
- B. Each person will be permitted to speak one time only, unless the President determines that allowing a speaker to address the Board again will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
- C. Unless a representative spokesperson is appointed in the manner described in rule D, all comments from the public will be limited to no more than three (3) minutes per person.
- D. Groups may register a representative spokesperson by filing an appearance form no later than one (1) hour in advance of a meeting. The appearance form must designate (i) the number of people the designee represents for the purpose of making public comment; (ii) the subject matter of the public comments; and (iii) whether the subject begin represented by a group spokesperson shall be deemed to have waived their opportunity to speak independently unless the President determines that allowing such a speaker to address the Board will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
 - 1. A representative spokesperson who timely files a complete appearance form to speak on a matter germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of fifteen (15) minutes.
 - 2. A representative spokesperson who timely files a complete appearance form to speak on a matter not germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of nine (9) minutes.
- E. The Board shall not respond to questions posed during public comment. All questions shall be recorded by the Board Secretary and a response shall be presented either during the next regular Board meeting or in writing before such meeting.
- F. All comments must be civil in nature Any person who engages in threatening, slanderous or disorderly behavior when addressing the Board shall be deemed out-of-order by the presiding officer and his or her time to address the Board at said meeting shall end.

Approved 4/14/2014 Board Meeting

MINUTES
Mundelein Park & Recreation District
Committee of the Whole
June 10, 2024

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:00 p.m.

Present were Commissioners BURTON, FRASIER, ORTEGA, McGRATH, and President KNUDSON.

Staff present: Executive Director SALSKI.

Visitor present: Alex Kozionnyi

Executive Director SALSKI introduced Alex Kozionnyi, resident of Mundelein, to the Board. He provided background to the board's discussion during the decisions about Maple Hill Developer Agreement. He explained that the Board decided not to sell land to individual homeowners since a large majority of residents were not interested in purchasing land. Therefore, the District decided to move forward with accepting the original agreement with the developer. Mr. Kozionnyi had expressed an interest in purchasing the land beyond his lot line from the District. He intended to build a second terrace to support landscaping, provide more space and enhance the appearance of the slope. Mr. Kozionnyi presented the drawings of his plan. Commissioner McGRATH asked if this would set a precedent for the rest of the District and how would other residents in the same development or District feel if the Board approved. Mr. Kozionnyi explained how other residents didn't want to purchase property because property taxes would increase. Executive Director SALSKI said it would set a precedent from what he knows of the District's history. Long-standing Board Members agreed and didn't recall selling land to residents. Commissioner BURTON asked if there were any encroachment concerns in the neighborhood and she would be open-minded if the house was at a different location such as a corner lot. Executive Director SALSKI stated he was not aware of and didn't observe any encroachment concerns. He said that residents may have planted trees when the developer owned the land. Commissioner BURTON asked if Executive Director SALSKI contacted other Districts on an approach. He said that he did not contact other agencies as he approached it as a board philosophical decision to sell land. Commissioner FRASIER was concerned with piecemealing land. Commissioner ORTEGA stated it was not equal to others and concerned. Commissioner FRASIER asked if the District could lease, license, or make an easement agreement. Executive Director SALSKI stated that he has worked on an easement agreement in prior work experience. He said that he would contact the Attorney for the pros and cons and share any information at the next meeting. President KNUDSON asked about publishing in the newspaper. Executive Director SALSKI stated there was a process to inform the public and yes, the District would be required to advertise. He has worked with other communities that were against selling District land and wasn't sure how the Mundelein community would respond. The Board thanked Mr. Kozionnyi for his request and Executive Director SALSKI would get back to him.

Executive Director SALSKE presented the proposed Comprehensive Master Plan revisions and additions. He went through each one and explained the reasons. Board Members asked questions about the Spray Park revisions. Executive Director SALSKE explained the expense involved in the Spray Park as the District spent \$100,000 on water repairs. Commissioner BURTON asked if the water was being recycled. Executive Director SALSKE was confident it was but would confirm. Commissioner BURTON said it might be cheaper if it was not recycled. Executive Director SALSKE suggested a more comprehensive discussion and whether the Board views it as a community service. He stated it does require a lot of expense. Commissioner FRASIER stated that the District hasn't charged in prior years. Executive Director SALSKE stated the District did charge prior to COVID.

President KNUDSON asked if there were topics from the Regular Meeting agenda to discuss.

There being no further business, Commissioner FRASIER moved to adjourn at 7:29 p.m. second by Commissioner McGRATH. A voice vote was taken with all voting yes.

Secretary

MINUTES
Mundelein Park & Recreation District
Regular Board Meeting
June 10, 2024

The Regular Board meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President KNUDSON and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the Secretary to call the roll. Present were Commissioners BURTON, FRASIER, McGRATH, ORTEGA, and President KNUDSON.

Staff present was Executive Director SALSKI.

Visitors: None.

President KNUDSON requested a motion to approve the minutes of the Committee and Regular meetings on May 20, 2024. Commissioner BURTON moved to approve the minutes of the Committee and Regular meetings on May 20, 2024, second by Commissioner ORTEGA. President KNUDSON repeated the motion, asked if there were any corrections or additions. None were raised. A voice vote was taken with all voting yes.

President KNUDSON read the Warrants needed to be approved. Commissioner McGRATH moved to approve Warrants: 052424, 052524, 060424, 060524, 060724 and 061024 = \$970,344.30 second by Commissioner ORTEGA. President KNUDSON repeated the motion, asked if there were any questions. A roll call vote was taken with Commissioners McGRATH, ORTEGA, BURTON, FRASIER and President KNUDSON voting yes.

Executive Director SALSKI presented an email from a resident giving feedback about Maurice Noll Park. The resident commented that she was happy to see adults and children actively playing basketball and pickleball in the park. She expressed her gratitude for “not giving up on this park.” Executive Director SALSKI mentioned it was one of the most gratifying feedback items ever received, which was why he got into the industry. He thanked the Board for continuing to invest in the park system and there were rewards with capital improvements and trends when done the right way.

President KNUDSON stated there was no Old Business.

President FRASIER requested a motion to approve 23-13749 Kracklauer Park Bid. Commissioner ORTEGA moved to approve 23-13749 Kracklauer Park Bid, second by Commissioner BURTON. President KNUDSON repeated the motion, asked if there were any questions. Commissioners were concerned about the disparity in bids. Executive Director SALSKI mentioned his phone call with the contractor and shared his answers. President KNUDSON asked the difference with contingencies as he has seen staff recommend 10%, 15%, and 20% on projects. Executive Director SALSKI said there were no guidelines and recommended a percentage based on whether the project may require more work pending construction below grade. He felt it was the middle of the road percentage. Commissioner ORTEGA asked about the overall cost related to budget. He said the District would be under budget and expected to complete the outside bathrooms at Kracklauer Dance Studio. Commissioners asked about the bathrooms. President KNUDSON asked about his conversation with Executive Director SALSKI and initial concerns of the bids. Executive Director SALSKI agreed that he was very concerned about the discrepancy and after the phone call there were many subcontractors who had positive references. Commissioner McGRATH said it was up to the staff to make sure more attention would be given. A roll call vote was taken with Commissioners ORTEGA, BURTON, FRASIER, McGRATH, and President KNUDSON voting yes.

President KNUDSON requested a motion to approve Semi-Annual Review of Closed Session Minutes – Resolution 24-06-01-R. Commissioner ORTEGA moved to approve Semi-Annual Review of Closed Session Minutes – Resolution 24-06-01-R, second by Commissioner McGRATH. President KNUDSON repeated the motion, asked if there were any questions. Executive Director SALSKI explained the format looked different as he worked with the Attorney to revise. The Attorney suggested revising to make sure to destroy recordings from 18 months ago. A roll call vote was taken with Commissioners ORTEGA, McGRATH, BURTON, FRASIER, and President KNUDSON voting yes.

There being no further business, Commissioner FRASIER moved to adjourn at 8:00 p.m. seconded by Commissioner ORTEGA. A voice vote was taken with all voting yes.

Secretary

Payroll ID: 168

Pay Period End Date: 06/15/2024 Check Post Date: 06/21/2024 Bank ID: A

* YTD values reflect values AS OF the check date based on all current adjustments, checks, void checks

062124

Grand Totals for Payroll:

Pay Code Id	Hours	OT Hours	Cur. Amnt.	YTD Amnt.*	Ded/Exp Id	Cur. Amnt.	YTD Amnt.*
** PER	12.50	0.00	259.38		ADDL IMRF 1	766.43	9,968.56
** VAC	147.36	0.00	3,236.74		ADDL IMRF 2	2,233.25	25,195.35
ACA NHI	0.00	0.00	384.65	3,846.50	DENTAL	244.93	2,581.66
ANNIV	0.00	0.00	0.00	900.00	DENTAL_ER	1,386.84	14,618.13
AQBN	0.00	0.00	0.00	0.00	EAP_ER	82.50	888.00
AQUA	0.00	0.00	0.00	379.04	FCC	480.78	6,250.14
BACK PAY	0.00	0.00	0.00	0.00	FITW	19,084.75	179,128.01
BON	0.00	0.00	0.00	652.26	FLH	540.42	7,025.46
CAR	0.00	0.00	0.00	3,000.00	MEDICAL_HMO	1,201.95	14,063.70
COMP	0.00	0.00	0.00	281.63	MEDICAL_HMO_ER	6,810.98	79,693.04
CV19-1	0.00	0.00	0.00	0.00	MEDICAL_PPO	3,582.89	35,953.20
DBL	0.00	0.00	0.00	0.00	MEDICAL_PPO_ER	20,303.54	203,738.70
EOY	0.00	0.00	0.00	1,000.00	MEDICARE_EE	4,981.49	36,653.53
EPTO	0.00	0.00	0.00	0.00	MEDICARE_ER	4,981.49	36,653.53
ESSNTLCOMP	0.00	0.00	0.00	0.00	NCPERS	24.00	352.00
FFCRA123	0.00	0.00	0.00	0.00	NWD	225.00	3,425.00
FFCRA456	0.00	0.00	0.00	0.00	NWD %	55.70	649.21
FNRL	0.00	0.00	0.00	5,399.46	NYL	53.34	693.42
GOLF LSSNS	0.00	0.00	0.00	1,755.60	PDMRA ADDL LIFE	263.40	2,943.70
HOL	0.00	0.00	0.00	79,562.94	PEN_IM2	4,744.52	51,879.41
INC	0.00	0.00	0.00	0.00	PEN_IM2_ER	9,151.74	100,069.58
JRY	0.00	0.00	0.00	349.76	PEN_IMR	2,567.90	31,170.34
LWP	0.00	0.00	0.00	0.00	PEN_IMR_ER	4,953.16	60,124.03
NHI	0.00	0.00	2,000.05	22,923.65	SITW	15,708.16	115,204.28
OT	0.00	77.20	2,698.06	14,806.97	SOCSEC_EE	21,300.01	156,725.31
PATH2	0.00	0.00	0.00	4,110.00	SOCSEC_ER	21,300.01	156,725.31
PER	53.80	0.00	1,964.49	26,181.87	STA	1,217.00	13,438.00
REFERRAL	0.00	0.00	114.00	370.00	STA %	55.70	649.21
REG	13,618.48	0.00	241,847.31	1,359,964.13	UN	239.97	3,007.47
SALARY	480.00	0.00	85,924.49	938,595.65	VISION	43.27	467.34
SIC	72.50	0.00	1,993.27	28,911.73	VISION_ER	245.14	2,647.75
SIN	64.00	0.00	2,839.58	13,310.71			
TFB	0.00	0.00	222.03	3,494.96			
TIP	0.00	0.00	0.00	0.00			
TLI	0.00	0.00	134.27	1,342.41			
TVU	0.00	0.00	0.00	0.00			
VAC	165.00	0.00	5,823.40	78,627.25			
WELLNESS	7.00	0.00	200.20	4,402.03			

349,285.62
26,281.50
14,104.90
28,829.00
418,501.02

Gross Pay This Period	Deduction Refund	Ded. This Period	Net Pay This Period	Gross Pay YTD	Dir. Dep.	Expense This Period
349,285.62	0.00	79,614.86	269,670.76	2,589,337.18	247,788.64	69,215.40

* = Check Adjustment >> = Pre-Tax Deductions capped at Applicable Gross

Payroll ID: 168

Pay Period End Date: 06/15/2024 Check Post Date: 06/21/2024 Bank ID: A

* YTD values reflect values AS OF the check date based on all current adjustments, checks, void checks

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Tax Type	State / Loc	App Wages	Prior Ded	Taxable Gross
Social Security		349,641.92	6,094.24	343,547.68
Medicare		349,641.92	6,094.24	343,547.68
Federal		349,641.92	14,960.06	334,681.86
State	IL	349,277.00	14,960.06	334,316.94
State	WI	364.92	0.00	364.92

* = Check Adjustment >> = Pre-Tax Deductions capped at Applicable Gross

Mundelein Park District Warrant Report

Date Paid 06/24/2024

062424

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
139711	A T & T	INTERNET	RECREATION PROGRAM FUND	ADMINISTRATION	\$795.66
Check Total:					\$795.66
139712	ACE HARDWARE	FASTENERS - DLBH	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$7.73
		FASTENERS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$41.04
		REGENT CENTER - ANT TRAPS	RECREATION PROGRAM FUND	REGENT CENTER	\$13.12
		FASTENERS FOR NOLL TENNIS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$22.94
		COURTS			
		RESCUE WHY TRAP - IP	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$17.99
		CLEANING SUPPLIES FOR BOAT	CORPORATE FUND	PUBLIC SAFETY	\$41.76
		RANGER STAFF			
		IP REPAIR SUPPLIES	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$26.07
		CUSTODIAL CLEANING BRUSH	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$13.47
		MISC HARDWARE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$19.42
Check Total:					\$203.54
139713	ACUSHNET COMPANY	BELTS	CORPORATE FUND	GOLF PRO SHOP	\$297.89
		HATS	CORPORATE FUND	GOLF PRO SHOP	\$345.45
		GOLF BAG	CORPORATE FUND	GOLF PRO SHOP	\$161.21
		HATS	CORPORATE FUND	GOLF PRO SHOP	\$102.90
		APPAREL	CORPORATE FUND	GOLF PRO SHOP	\$265.45
		CLUBS	CORPORATE FUND	GOLF PRO SHOP	\$1,086.44
		BALLS	CORPORATE FUND	GOLF PRO SHOP	\$8,360.22
		HATS	CORPORATE FUND	GOLF PRO SHOP	\$58.80
Check Total:					\$10,678.36
139714	AIRGAS USA, LLC	CYLINDER RENEWAL	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$306.70
Check Total:					\$306.70
139715	AIRGAS USA, LLC	CYLINDER RENTALS	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$181.31
Check Total:					\$181.31
139716	ALBERTSONS COMPANIES INC	PROGRAM SUPPLIES-END OF YEAR	RECREATION PROGRAM FUND	LEARNING CENTER	\$63.08
		MISC CAMP SUPPLIES	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$41.98
		LUNCH FOR STAFF	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$49.46
		FOOD PROJECT	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$142.67
		COOKIES FOR PROJECT	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$39.92
Check Total:					\$337.11
139717	ANCEL GLINK, P.C.	LEGAL SERVICES	CORPORATE FUND	ADMINISTRATION	\$1,396.25
Check Total:					\$1,396.25
139718	ANDERSON PEST SOLUTIONS	DRC PEST CONTROL	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$13.86
		DRC PEST CONTROL	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$10.40
		DRC PEST CONTROL	RECREATION PROGRAM FUND	GROUP X PROGRAMS	\$6.93
		DRC PEST CONTROL	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$6.93
		DRC PEST CONTROL	RECREATION PROGRAM FUND	REC CONNECTION	\$24.25
		DRC PEST CONTROL	RECREATION PROGRAM FUND	LONG TERM DANCE	\$6.93
		MUSEUM PEST CONTROL	CORPORATE FUND	MUSEUM	\$37.13

Mundelein Park District Warrant Report

Date Paid 06/24/2024

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		PEST CONTROL	CORPORATE FUND	GOLF PRO SHOP	\$92.70
		PEST CONTROL	RECREATION PROGRAM FUND	BAREFOOT BAY	\$76.51
		PEST CONTROL	RECREATION PROGRAM FUND	BAREFOOT BAY	\$52.97
		ANDERSON PEST SOLUTIONS	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$61.79
		PEST CONTROL	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$92.55
				Check Total:	\$482.95
139719	ANDREWS TECHNOLOGY HMS INC				
		SEASONAL OVERAGE	CORPORATE FUND	ADMINISTRATION	\$375.00
		SEASONAL OVERAGE	RECREATION PROGRAM FUND	ADMINISTRATION	\$375.00
				Check Total:	\$750.00
139720	AZ METRO DISTRIBUTORS LLC				
		BEVERAGE	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$154.93
				Check Total:	\$154.93
139721	BASELINE YOUTH SPORTS, INC				
		ADULT SOFTBALL UMPIRES	RECREATION PROGRAM FUND	SOFTBALL LEAGUE - ADULT	\$600.00
				Check Total:	\$600.00
139722	BEARING HEADQUARTERS COMPANY				
		BEARINGS - BFB	RECREATION PROGRAM FUND	BAREFOOT BAY	\$122.99
				Check Total:	\$122.99
139723	BREAKTHRU BEVERAGE IL, LLC				
		ALCOHOL	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$585.92
		LIQUOR	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$733.27
				Check Total:	\$1,319.19
139724	BRIAN WISMER ENTERTAINMENT INC				
		STACKING CUPS	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$118.00
		STACKING CUPS	RECREATION PROGRAM FUND	REC CONNECTION	\$118.00
				Check Total:	\$236.00
139725	BRYMAX INC				
		DIPPIN DOTS - BAY	RECREATION PROGRAM FUND	BAREFOOT BAY CONCESSIO	\$993.60
				Check Total:	\$993.60
139726	CHICAGO CLASSIC COACH, LLC				
		REGENT CENTER - CHICAGO RIVER	RECREATION PROGRAM FUND	REGENT CENTER	\$1,084.00
		CRUISE TRIP			
				Check Total:	\$1,084.00
139727	CHRISTIAN SEMINARO				
		SEMINARO DRIVER ABSTRACT	CORPORATE FUND	RISK MANAGEMENT	\$21.00
		REIMBURSEMENT			
				Check Total:	\$21.00
139728	CINTAS CORP				
		TOWEL RENTAL	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$61.00
		TOWEL RENTAL	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$61.00
		TOWEL RENTAL	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$61.00
				Check Total:	\$183.00
139729	CINTAS FIRST AID & SAFETY				
		DRC FIRST AID	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$47.39
				Check Total:	\$47.39

Mundelein Park District Warrant Report

Date Paid 06/24/2024

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
139730	CITY ELECTRIC SUPPLY CO				
		MCC CARPET FLANGE	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$268.92
Check Total:					\$268.92
139731	CLAUDIA OSTER				
		PROFESSIONAL SERVICES: LIL PARK LIL GARDEN	RECREATION PROGRAM FUND	EARLY CHILDHOOD PROGR	\$580.50
Check Total:					\$580.50
139732	ComEd				
		ELECTRIC - MUSEUM	CORPORATE FUND	MUSEUM	\$66.13
		ELECTRIC - HANRAHAN	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$22.46
		ELECTRIC - MCC	RECREATION PROGRAM FUND	MCC FACILITY	\$759.76
		ELECTRIC - MCC	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$1,139.64
		ELECTRIC - MCC	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$3,039.06
		ELECTRIC - MCC	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$2,659.17
		ELECTRIC - KRACKLAUER	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$35.62
		ELECTRIC - SB LITES	RECREATION PROGRAM FUND	SOFTBALL FIELDS	\$254.58
		ELECTRIC - MEMORIAL	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$40.67
		ELECTRIC - LEWANDOWSKI	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$45.98
		ELECTRIC - MIONE GARAGE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$46.79
		ELECTRIC - LONGMEADOW	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$26.34
		ELECTRIC - DUNBAR	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$169.28
		ELECTRIC - DUNBAR	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$126.96
		ELECTRIC - DUNBAR	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$84.64
		ELECTRIC - DUNBAR	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$84.64
		ELECTRIC - DUNBAR	RECREATION PROGRAM FUND	REC CONNECTION	\$296.24
		ELECTRIC - DUNBAR	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$84.64
		ELECTRIC - BOAT LAUNCH	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$22.19
		ELECTRIC - SPORTS COMPLEX 2	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$34.01
		ELECTRIC - DIAMOND LAKE PARK LITES	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$24.56
		ELECTRIC - SPORTS COMPLEX 1	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$77.61
		ELECTRIC - BOAT HOUSE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$23.90
Check Total:					\$9,164.87
139733	CONSERV FS INC				
		PARKS GASOLINE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$2,080.92
		PARKS - DIESEL	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$1,248.08
		UNLEADED FUEL	CORPORATE FUND	GOLF PRO SHOP	\$938.77
Check Total:					\$4,267.77
139734	CROWN TROPHY				
		PROG SUPPLIES - TROPHY FOR FREEDOM CLASSIC 2024	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$704.96
Check Total:					\$704.96
139735	CUTLER WORKWEAR				
		UNIFORM STOCK	CORPORATE FUND	PUBLIC SAFETY	\$513.86
		STAFF UNIFORMS - J. WYLIE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$251.51
		STAFF UNIFORMS - MORENO	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$393.71
Check Total:					\$1,159.08
139736	DELICIOUS UNLIMITED				
		FOOD SERVICE FOR WK OF 5/28	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$654.88
		FOOD SERVICE FOR WK OF 6/3	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$767.32
Check Total:					\$1,422.20

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139737	E. HOFFMAN, INC.				
		CONSTRUCTION-LONGMEADOW GRANT PROJECT	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$342,476.4
		CONSTRUCTION-LONGMEADOW GRANT PROJECT	CAPITAL IMPROVEMENT FUND	ASSETS	\$(34,247.6
Check Total:					\$308,228.76
139738	EFAX CORPORATE				
		JUNE FAX SERVICE	RECREATION PROGRAM FUND	REGENT CENTER	\$17.33
		JUNE FAX SERVICE	RECREATION PROGRAM FUND	BAREFOOT BAY	\$17.33
		JUNE FAX SERVICE	RECREATION PROGRAM FUND	MCC FACILITY	\$17.33
		JUNE FAX SERVICE	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$17.32
		JUNE FAX SERVICE	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$17.32
		JUNE FAX SERVICE	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$17.32
Check Total:					\$103.95
139739	EMPLOYEE BENEFITS CORPORATION				
		JUNE FLEX FEES	CORPORATE FUND	ADMINISTRATION	\$53.50
Check Total:					\$53.50
139740	FAULKS BROS. CONSTRUCTION, INC				
		BUNKER SAND	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$1,878.70
		BUNKER SAND	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$1,856.91
Check Total:					\$3,735.61
139741	FIRST COMMUNICATIONS LLC				
		MAY 2024 TELEPHONE AND INTERNET	CORPORATE FUND	ADMINISTRATION	\$237.65
		MAY 2024 TELEPHONE AND INTERNET	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$125.78
		MAY 2024 TELEPHONE AND INTERNET	CORPORATE FUND	GOLF PRO SHOP	\$108.08
		MAY 2024 TELEPHONE AND INTERNET	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$52.65
		MAY 2024 TELEPHONE AND INTERNET	CORPORATE FUND	MUSEUM	\$20.76
		MAY 2024 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	MCC FACILITY	\$182.72
		MAY 2024 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	MCC FACILITY	\$52.65
		MAY 2024 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	LEARNING CENTER	\$18.95
		MAY 2024 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	ADMINISTRATION	\$18.28
		MAY 2024 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	REGENT CENTER	\$52.28
		MAY 2024 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$146.25
		MAY 2024 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$164.53
		MAY 2024 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	BAREFOOT BAY	\$125.39
		MAY 2024 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	DIAMOND LAKE BEACH	\$37.90
		MAY 2024 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	REC CONNECTION	\$18.28
		MAY 2024 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$54.84
		MAY 2024 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$18.54
		MAY 2024 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	ADMINISTRATION	\$17.43
		MAY 2024 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	ADMINISTRATION	\$296.00
		MAY 2024 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$296.00
Check Total:					\$2,044.96
139742	GEWALT HAMILTON ASSOCIATES INC				
		ENGINEER-DYNADOME	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$4,625.00
		ENGINEER-WETLAND BANKING	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$3,862.43
Check Total:					\$8,487.43
139743	GOLD MEDAL CHICAGO ML30				
		CONCESSIONS FOOD	RECREATION PROGRAM FUND	BAREFOOT BAY CONCESSIO	\$516.65
Check Total:					\$516.65

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139744	HALOGEN SUPPLY COMPANY INC	LIQUID FILL GAUGE	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$181.50
				Check Total:	\$181.50
139745	HARRIS GOLF CARS	CART MAINTENANCE	CORPORATE FUND	GOLF PRO SHOP	\$1,875.00
				Check Total:	\$1,875.00
139746	HAWKINS, INC	POOL CHEMS	RECREATION PROGRAM FUND	BAREFOOT BAY	\$916.01
				Check Total:	\$916.01
139747	HR SOURCE	COMPENSATION BENCHMARKING	CORPORATE FUND	ADMINISTRATION	\$300.00
				Check Total:	\$300.00
139748	HUCKSTER INC	FOOD	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$422.40
				Check Total:	\$422.40
139749	ILLINOIS STATE POLICE	REPLENISH CRIMINAL BACKGROUND CHECK FUND	CORPORATE FUND	PUBLIC SAFETY	\$630.00
				Check Total:	\$630.00
139750	INTEGRATED LAKES MANAGEMENT	POND TREATMENT	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$263.00
		POND TREATMENT	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$263.00
				Check Total:	\$526.00
139751	JSD PROFESSIONAL SERVICES, INC.	ARCHITECT-LONGMEADOW GRANT PROJECT	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$5,082.05
		ARCHITECT-KRACKLAUER GRANT PROJECT	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$21,289.86
				Check Total:	\$26,371.91
139752	LAKESHORE BEVERAGE CO	BEER	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$237.05
		BEER	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$78.00
				Check Total:	\$315.05
139753	LAKESIDE TRANSPORTATION	BUS FOR FIELD TRIP TO ACTION TERRITORY	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$935.06
		FIELD TRIP BUS TO SAFARI LAND	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$696.75
		ODYSSEY FIELD TRIP BUS TO SAFARI LAND	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$321.90
		MPD FIELD TRIP	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$191.40
				Check Total:	\$2,145.11
139754	LANDSCAPE STRUCTURES, INC	LONGMEADOW EQUIPMENT	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$1,479.00
				Check Total:	\$1,479.00
139755	LANER MUCHIN LTD	LEGAL SERVICES-PERSONNEL	CORPORATE FUND	ADMINISTRATION	\$199.50
				Check Total:	\$199.50

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139756	LANGTON GROUP	CONTRACTED PARK STRING TRIMMING	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$1,676.22
Check Total:					\$1,676.22
139757	LENNIC GROUP LTD	CIGARS	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$128.40
Check Total:					\$128.40
139758	LIFE FITNESS	KIT/CABLE FITNESS MACHINES	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$531.66
Check Total:					\$531.66
139759	MARKET ACCESS CORPORATION	APRIL RENTAL LIQUOR LIABILITY INSURANCE - SEGOVIA	RECREATION PROGRAM FUND	ASSETS	\$195.00
Check Total:					\$195.00
139760	MARLEY SERVICES INC	NEEDLE TINE GREENS	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$1,300.00
Check Total:					\$1,300.00
139761	MGN LOCK-KEY & SAFES, INC	IP ENTRY DOOR LOCK REPLACEMENT	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$121.80
		DRC & MCC KEYS	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$49.00
		DRC & MCC KEYS	RECREATION PROGRAM FUND	MCC FACILITY	\$5.30
		REGENT CENTER - FACILITY AND THERMOSTAT KEYS	RECREATION PROGRAM FUND	REGENT CENTER	\$67.50
Check Total:					\$243.60
139762	MIDWAY BUILDING SERVICES LTD.	CONTRACTED WEEKEND CUSTODIAL	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$766.50
		CONTRACTED WEEKEND CUSTODIAL	RECREATION PROGRAM FUND	MCC FACILITY	\$766.50
Check Total:					\$1,533.00
139763	MUNDELEIN CHURCH OF THE NAZARENE	DLSC PICNIC SHELTER DEPOSIT REFUND	RECREATION PROGRAM FUND	ASSETS	\$100.00
Check Total:					\$100.00
139764	PADDOCK PUBLICATIONS, INC	CLASSIFIED AD FOR AUDIT	CORPORATE FUND	ADMINISTRATION	\$34.50
Check Total:					\$34.50
139765	PENDELTON TURF SUPPLY INC	HIO REPLACEMENT BLADE	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$290.00
Check Total:					\$290.00
139766	PEPSI-COLA	BEVERAGE	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$504.08
		BEVERAGE	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$1,111.38
Check Total:					\$1,615.46
139767	PEPSI-COLA	PEPSI PRODUCTS	RECREATION PROGRAM FUND	BAREFOOT BAY CONCESSIO	\$201.75
Check Total:					\$201.75
139768	PINNED GOLF LLC				

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		RANGEFINDERS	CORPORATE FUND	GOLF PRO SHOP	\$2,004.87
				Check Total:	\$2,004.87
139769	RAH EQUIPMENT INC				
		KITCHEN FRIDGE	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$4,901.00
				Check Total:	\$4,901.00
139770	RC ELECTRONICS, INC				
		2-WAY RADIOS	RECREATION PROGRAM FUND	REC CONNECTION	\$1,080.00
		2-WAY RADIOS	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$1,080.00
				Check Total:	\$2,160.00
139771	REACH				
		MCC ADVERTISING TV PLAYER	RECREATION PROGRAM FUND	ADMINISTRATION	\$199.00
				Check Total:	\$199.00
139772	RECORD-A-HIT ENTERTAINMENT				
		GRAND PRIX INFLATABLES	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$1,345.00
				Check Total:	\$1,345.00
139773	REINDERS INC				
		TORO 4000 - BEARING AND OIL SEAL	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$261.51
		LUG NUTS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$25.46
				Check Total:	\$286.97
139774	SARAH BANNON				
		PER DIEM FOR SHRM CONFERENCE - BANNON	CORPORATE FUND	ADMINISTRATION	\$256.00
				Check Total:	\$256.00
139775	SCHURING & SCHURING, INC				
		MILK SERVICE	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$67.20
		MILK SERVICE	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$67.20
		MILK SERVICE	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$57.60
		MILK SERVICE	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$57.60
		MILK SERVICE	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$57.60
				Check Total:	\$307.20
139776	SHAKES ROOFING INC.				
		GAZEBO ROOF PROJECT - 5 ROOFS	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$18,918.00
				Check Total:	\$18,918.00
139777	SIGNS NOW MUNDELEIN				
		WALL MURAL	RECREATION PROGRAM FUND	LEARNING CENTER	\$1,858.73
		PARK SIGNS PROJECT	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$1,370.65
		PARADE FLOAT MATERIALS	CORPORATE FUND	ADMINISTRATION	\$581.16
		PATCH FOR NATIONAL NIGHT OUT POSTER	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$25.00
		FREEDOM CLASSIC ROAD CLOSURE SIGNS	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$88.26
		NOLL TENNIS COURT SIGNS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$160.20
		BAREFOOT BAY SUMMER POSTERS	RECREATION PROGRAM FUND	BAREFOOT BAY	\$99.48
				Check Total:	\$4,183.48
139778	SIMPLOT TURF & HORTICULTURE				
		SERATA	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$1,425.00
		ANTIFOAM	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$192.00

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Check Total:					\$1,617.00
139779	SOC CER 2000, INC.				
		SOC CER GOAL NETS AND REPLACEMENT PARTS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$944.00
Check Total:					\$944.00
139780	SOUND OF MUSIC SYSTEMS CORP				
		BFB SOUNDSYSTEM SERVICING	RECREATION PROGRAM FUND	BAREFOOT BAY	\$550.19
Check Total:					\$550.19
139781	SPEAR CORPORATION				
		VALVES - BFB	RECREATION PROGRAM FUND	BAREFOOT BAY	\$2,401.15
Check Total:					\$2,401.15
139782	SUPERIOR REFRIGERATION				
		WALK-IN COOLER REPAIR	CORPORATE FUND	GOLF PRO SHOP	\$2,988.00
Check Total:					\$2,988.00
139783	SYSCO FOOD SRVCS-CHICAGO INC				
		SYSCO	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$81.28
		SYSCO	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$309.88
		SYSCO	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$1,193.74
		SYSCO	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$615.14
		SYSCO	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$166.08
		SYSCO	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$1,776.46
Check Total:					\$4,142.58
139784	T-MOBILE USA, INC				
		CELL PHONES 5/3/24 - 6/2/24	CORPORATE FUND	ADMINISTRATION	\$73.81
		CELL PHONES 5/3/24 - 6/2/24	CORPORATE FUND	ADMINISTRATION	\$146.90
		CELL PHONES 5/3/24 - 6/2/24	CORPORATE FUND	ADMINISTRATION	\$29.38
		CELL PHONES 5/3/24 - 6/2/24	CORPORATE FUND	ADMINISTRATION	\$29.38
		CELL PHONES 5/3/24 - 6/2/24	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$528.84
		CELL PHONES 5/3/24 - 6/2/24	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$117.52
		CELL PHONES 5/3/24 - 6/2/24	CORPORATE FUND	GOLF PRO SHOP	\$88.86
		CELL PHONES 5/3/24 - 6/2/24	RECREATION PROGRAM FUND	ADMINISTRATION	\$103.19
		CELL PHONES 5/3/24 - 6/2/24	RECREATION PROGRAM FUND	ADMINISTRATION	\$29.38
		CELL PHONES 5/3/24 - 6/2/24	RECREATION PROGRAM FUND	REGENT CENTER	\$29.38
		CELL PHONES 5/3/24 - 6/2/24	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$29.38
		CELL PHONES 5/3/24 - 6/2/24	RECREATION PROGRAM FUND	ADMINISTRATION	\$29.38
		CELL PHONES 5/3/24 - 6/2/24	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$58.76
		CELL PHONES 5/3/24 - 6/2/24	RECREATION PROGRAM FUND	ADMINISTRATION	\$29.38
		CELL PHONES 5/3/24 - 6/2/24	RECREATION PROGRAM FUND	REC CONNECTION	\$117.52
		CELL PHONES 5/3/24 - 6/2/24	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$47.21
		CELL PHONES 5/3/24 - 6/2/24	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$58.76
Check Total:					\$1,547.03
139785	TOSHIBA FINANCIAL SERVICES				
		1ST FLOOR COPIER LEASE	RECREATION PROGRAM FUND	ADMINISTRATION	\$273.99
Check Total:					\$273.99
139786	TOUR EDGE GOLF MFG, INC				
		CLUBS	CORPORATE FUND	GOLF PRO SHOP	\$188.91
Check Total:					\$188.91
139787	TRITZ BEVERAGE SYSTEMS, INC				

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		DRAFT LINE CLEANING	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$50.00
				Check Total:	\$50.00
139788	TURANO BAKING COMPANY				
		BREAD	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$169.58
		BREAD	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$128.04
		BREAD	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$188.30
				Check Total:	\$485.92
139789	TURKS' GREENHOUSES				
		ANNUALS	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$559.80
		ANNUALS	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$639.84
				Check Total:	\$1,199.64
139790	ULINE				
		OFFICE SUPPLIES	CORPORATE FUND	ADMINISTRATION	\$7.08
		OFFICE SUPPLIES	RECREATION PROGRAM FUND	ADMINISTRATION	\$10.62
				Check Total:	\$17.70
139791	ULTIMATE NINJAS LIBERTYVILLE				
		ULTIMATE NINJAS - WINTER/SPRING SESSION	RECREATION PROGRAM FUND	SPORTS CONTRACT PROGR	\$3,240.00
				Check Total:	\$3,240.00
139792	ULTIMATE SCREEN PRINTING				
		PROGRAM SUPPLIES - TSHIRTS FREEDOM CLASSIC	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$3,947.00
				Check Total:	\$3,947.00
139793	US FOODS, INC.				
		CONCESSIONS FOOD	RECREATION PROGRAM FUND	BAREFOOT BAY CONCESSIO	\$1,385.56
		CONCESSIONS FOOD	RECREATION PROGRAM FUND	BAREFOOT BAY CONCESSIO	\$1,296.26
				Check Total:	\$2,681.82
139794	VERSION2 CONSULTING, LLC				
		IT SERVICE HOURS	CORPORATE FUND	ADMINISTRATION	\$6,337.50
		3 YEAR MERAKI RENEWAL	CORPORATE FUND	ADMINISTRATION	\$3,077.34
		3 YEAR MERAKI RENEWAL	RECREATION PROGRAM FUND	ADMINISTRATION	\$3,077.34
		3 YEAR MERAKI RENEWAL	CORPORATE FUND	ASSETS	\$3,077.33
		3 YEAR MERAKI RENEWAL	RECREATION PROGRAM FUND	ASSETS	\$3,077.33
		3 YEAR MERAKI RENEWAL	CORPORATE FUND	ASSETS	\$3,077.33
		3 YEAR MERAKI RENEWAL	RECREATION PROGRAM FUND	ASSETS	\$3,077.33
				Check Total:	\$24,801.50
139795	VILLAGE OF MUNDELEIN				
		WATER & SEWER SERVICE - MUSEUM	CORPORATE FUND	MUSEUM	\$163.50
		WATER & SEWER SERVICE - KDS	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$73.50
				Check Total:	\$237.00
139796	VILLAGE OF MUNDELEIN				
		WATER - FILL POOL BFB	RECREATION PROGRAM FUND	BAREFOOT BAY	\$10,863.07
				Check Total:	\$10,863.07
139797	VILLAGE OF MUNDELEIN				
		BUSINESS LICENSES	CORPORATE FUND	ADMINISTRATION	\$150.00
				Check Total:	\$150.00

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139798	WAREHOUSE DIRECT OFFICE PROD				
		SUPPLIES	CORPORATE FUND	GOLF PRO SHOP	\$11.18
		GLOVES	RECREATION PROGRAM FUND	BAREFOOT BAY	\$515.04
			Check Total:		\$526.22
470	KLOSS DISTRIBUTING CO INC				
		BEER	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$1,146.55
		BEER	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$1,506.75
			Check Total:		\$2,653.30

Warrant Total: \$503,911.75



**MUNDELEIN PARK &
RECREATION DISTRICT**

BOARD MEMORANDUM

June 24, 2024 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Debbie McNerney, Superintendent of Business Services and Technology
Date: June 20, 2024
Subject: May Financial Report

Analysis/Considerations

Attached is the May 2024 Financial Report. Forecast numbers will start to be included with the June Financial Report, as that marks the halfway point of the year.

Just a reminder, the red parenthesis indicates an unfavorable number for the column compared to the budget i.e., actual to budget, actual to budget YTD, projected to budget. After reviewing and analyzing the MTD and YTD Financial Reports, a summary is provided below.

Year to Date

Year to date, the District is favorable in the amount of \$892,907. Some of the favorability is a result of timing issues for capital expenses. However, a portion is expected to continue through the year due to a reduction in expenditures from vacancies, health insurance costs, and a shift in responsibilities and/or roles in the Department of Recreation & Facility Services.

Action and Motion Requested

Move to place the May Financials on file.

Mundelein Park and Recreation District

ALL FUNDS SUMMARY

	Monthly Actual-to-Budget Comparison				
	2024 MAY Budget	2024 MAY Actual	Actual to Budget	2023 MAY Actual	Change in Actual 2023 to 2024
General Fund					
Rev	\$509,481.50	\$594,854.80	\$85,373.30	\$476,270.93	\$118,583.87
Exp	\$631,945.68	\$530,137.67	\$101,808.01	\$502,628.69	(\$27,508.98)
General Fund Total	(\$122,464.18)	\$64,717.13	\$187,181.31	(\$26,357.76)	\$91,074.89
Recreation Fund					
Rev	\$367,583.05	\$396,389.83	\$28,806.78	\$376,568.20	\$19,821.63
Exp	\$478,543.67	\$450,162.03	\$28,381.64	\$411,170.58	(\$38,991.45)
Recreation Fund Total	(\$110,960.62)	(\$53,772.20)	\$57,188.42	(\$34,602.38)	(\$19,169.82)
Debt Service Fund					
Rev	\$21,872.29	\$25,664.12	\$3,791.83	\$15,955.23	\$9,708.89
Exp	\$0.00	\$22,050.00	(\$22,050.00)	\$0.00	(\$22,050.00)
Debt Service Fund Total	\$21,872.29	\$3,614.12	(\$18,258.17)	\$15,955.23	(\$12,341.11)
Capital Fund					
Rev	\$2,132.22	\$29,218.18	\$27,085.96	\$15,458.78	\$13,759.40
Exp	\$117,000.00	\$142,166.50	(\$25,166.50)	\$23,577.18	(\$118,589.32)
Capital Fund Total	(\$114,867.78)	(\$112,948.32)	\$1,919.46	(\$8,118.40)	(\$104,829.92)
Grand Total	(\$326,420.29)	(\$98,389.27)	\$228,031.02	(\$53,123.31)	(\$45,265.96)

Mundelein Park and Recreation District

CORP FUND OVERVIEW

	Monthly Actual-to-Budget Comparison				
	2024 MAY Budget	2024 MAY Actual	Actual to Budget	2023 MAY Actual	Change in Actual 2023 to 2024
Administration					
Rev	\$193,128.61	\$232,157.61	\$39,029.00	\$150,444.57	\$81,713.04
Exp	\$136,284.66	\$130,198.63	\$6,086.03	\$117,214.60	(\$12,984.03)
Administration Total	\$56,843.95	\$101,958.98	\$45,115.03	\$33,229.97	\$68,729.01
Parks					
Rev	\$9,219.73	\$10,339.97	\$1,120.24	\$6,987.81	\$3,352.16
Exp	\$178,350.24	\$156,319.48	\$22,030.76	\$170,730.87	\$14,411.39
Parks Total	(\$169,130.51)	(\$145,979.51)	\$23,151.00	(\$163,743.06)	\$17,763.55
Golf					
Rev	\$272,971.04	\$311,925.18	\$38,954.14	\$296,501.36	\$15,423.82
Exp	\$184,486.51	\$214,458.89	(\$29,972.38)	\$190,060.39	(\$24,398.50)
Golf Total	\$88,484.53	\$97,466.29	\$8,981.76	\$106,440.97	(\$8,974.68)
Special Recreation					
Rev	\$19,942.71	\$23,419.88	\$3,477.17	\$13,434.86	\$9,985.02
Exp	\$99,262.60	\$9,662.02	\$89,600.58	\$4,515.84	(\$5,146.18)
Special Recreation Total	(\$79,319.89)	\$13,757.86	\$93,077.75	\$8,919.02	\$4,838.84
Museum					
Rev	\$41.42	\$47.89	\$6.47	\$29.49	\$18.40
Exp	\$5,062.59	\$1,145.63	\$3,916.96	\$739.45	(\$406.18)
Museum Totals	(\$5,021.17)	(\$1,097.74)	\$3,923.43	(\$709.96)	(\$387.78)
Police					
Rev	\$3,357.55	\$3,845.28	\$487.73	\$2,277.86	\$1,567.42
Exp	\$8,698.03	\$684.93	\$8,013.10	\$1,275.79	\$590.86
Police Totals	(\$5,340.48)	\$3,160.35	\$8,500.83	\$1,002.07	\$2,158.28
Risk Management					
Rev	\$10,089.89	\$12,266.80	\$2,176.91	\$6,099.43	\$6,167.37
Exp	\$18,020.00	\$17,668.09	\$351.91	\$16,091.75	(\$1,576.34)
Risk Mgmt. Totals	(\$7,930.11)	(\$5,401.29)	\$2,528.82	(\$9,992.32)	\$4,591.03
Audit					
Rev	\$730.55	\$852.19	\$121.64	\$495.55	\$356.64
Exp	\$1,781.05	\$0.00	\$1,781.05	\$2,000.00	\$2,000.00
Audit Totals	(\$1,050.50)	\$852.19	\$1,902.69	(\$1,504.45)	\$2,356.64
Corporate Fund Total	(\$122,464.18)	\$64,717.13	\$187,181.31	(\$26,357.76)	\$91,074.89

Mundelein Park and Recreation District

REC FUND OVERVIEW

	Monthly Actual-to-Budget Comparison				
	2024 MAY Budget	2024 MAY Actual	Actual to Budget	2023 MAY Actual	Change in Actual 2023 to 2024
Administration					
Rev	\$76,777.81	\$91,003.80	\$14,225.99	\$75,886.36	\$15,117.44
Exp	\$162,418.83	\$145,780.02	\$16,638.81	\$111,651.82	(\$34,128.20)
Administration Total	(\$85,641.02)	(\$54,776.22)	\$30,864.80	(\$35,765.46)	(\$19,010.76)
Preschool					
Rev	\$3,461.72	\$8,834.45	\$5,372.73	\$10,142.24	(\$1,307.79)
Exp	\$10,200.85	\$9,532.89	\$667.96	\$9,455.62	(\$77.27)
Preschool Total	(\$6,739.13)	(\$698.44)	\$6,040.69	\$686.62	(\$1,385.06)
Athletics					
Rev	\$18,434.95	\$28,679.73	\$10,244.78	\$16,536.56	\$12,143.17
Exp	\$18,206.22	\$18,013.78	\$192.44	\$15,374.76	(\$2,639.02)
Athletics Total	\$228.73	\$10,665.95	\$10,437.22	\$1,161.80	\$9,504.15
Regent Center					
Rev	\$14,511.16	\$2,915.92	(\$11,595.24)	\$9,315.51	(\$6,399.59)
Exp	\$17,336.76	\$15,636.24	\$1,700.52	\$22,010.30	\$6,374.06
Regent Center Total	(\$2,825.60)	(\$12,720.32)	(\$9,894.72)	(\$12,694.79)	(\$25.53)
Big & Little					
Rev	\$76,569.58	\$84,055.34	\$7,485.76	\$80,779.49	\$3,275.85
Exp	\$65,320.91	\$56,113.01	\$9,207.90	\$53,916.50	(\$2,196.51)
Big & Little Totals	\$11,248.67	\$27,942.33	\$16,693.66	\$26,862.99	\$1,079.34
Fitness					
Rev	\$62,868.83	\$60,084.30	(\$2,784.53)	\$58,587.73	\$1,496.57
Exp	\$56,571.17	\$61,973.29	(\$5,402.12)	\$58,759.32	(\$3,213.97)
Fitness Total	\$6,297.66	(\$1,888.99)	(\$8,186.65)	(\$171.59)	(\$1,717.40)
Aquatics					
Rev	\$33,614.93	\$40,017.16	\$6,402.23	\$38,298.11	\$1,719.05
Exp	\$77,200.56	\$71,120.40	\$6,080.16	\$73,062.35	\$1,941.95
Aquatics Total	(\$43,585.63)	(\$31,103.24)	\$12,482.39	(\$34,764.24)	\$3,661.00
Rec Connect/Camp					
Rev	\$46,807.94	\$41,668.75	(\$5,139.19)	\$46,242.74	(\$4,573.99)
Exp	\$36,281.95	\$43,808.43	(\$7,526.48)	\$31,847.19	(\$11,961.24)
Rec Connect/Camp Total	\$10,525.99	(\$2,139.68)	(\$12,665.67)	\$14,395.55	(\$16,535.23)
Indoor Pool					
Rev	\$17,721.86	\$17,112.16	(\$609.70)	\$17,604.84	(\$492.68)
Exp	\$19,159.43	\$14,050.16	\$5,109.27	\$20,841.79	\$6,791.63
Indoor Pool Totals	(\$1,437.57)	\$3,062.00	\$4,499.57	(\$3,236.95)	\$6,298.95
Dance					
Rev	\$13,969.33	\$16,488.28	\$2,518.95	\$21,712.22	(\$5,223.94)
Exp	\$12,192.15	\$10,632.97	\$1,559.18	\$9,173.68	(\$1,459.29)
Dance Total	\$1,777.18	\$5,855.31	\$4,078.13	\$12,538.54	(\$6,683.23)
Cultural Arts					
Rev	\$2,844.94	\$5,529.94	\$2,685.00	\$1,462.40	\$4,067.54
Exp	\$3,654.84	\$3,500.84	\$154.00	\$5,077.25	\$1,576.41
Cultural Arts Total	(\$809.90)	\$2,029.10	\$2,839.00	(\$3,614.85)	\$5,643.95
Recreation Fund Total	(\$110,960.62)	(\$53,772.20)	\$57,188.42	(\$34,602.38)	(\$19,169.82)

Mundelein Park and Recreation District
CAPITAL

	Monthly Actual-to-Budget Comparison				
	2024 MAY Budget	2024 MAY Actual	Actual to Budget	2023 MAY Actual	Change in Actual 2023 to 2024
REVENUES					
Dept 51.570 - CAPITAL IMPROVEMENT					
CONTRIBUTIONS AND DONATIONS					
40-51.570-4700 CONTRIBUTIONS AND DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4702 DEVELOPER DONATIONS	\$0.00	\$23,416.20	\$23,416.20	\$10,596.00	\$12,820.20
40-51.570-4725 GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4726 PLAYCORE/GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CONTRIBUTIONS AND DONATIONS	\$0.00	\$23,416.20	\$23,416.20	\$10,596.00	\$12,820.20
OTHER INCOME					
40-51.570-4801 INTEREST - INVESTMENTS	\$2,132.22	\$4,848.74	\$2,716.52	\$4,862.78	(\$14.04)
40-51.570-4807 INSURANCE CLAIMS REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4811 PROCEEDS FROM SALE OF ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4815 MISCELLANEOUS REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4813 PROCEEDS FROM SALE OF ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
OTHER INCOME	\$2,132.22	\$5,801.98	\$3,669.76	\$4,862.78	\$939.20
INTERFUND TRANSFERS					
40-51.570-4910 TRANSFER FROM OTHER FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4920 TRANSFER FROM OTHER FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
INTERFUND TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
REVENUE TOTAL	\$2,132.22	\$29,218.18	\$27,085.96	\$15,458.78	\$13,759.40
EXPENDITURES					
Dept 51.570 - CAPITAL IMPROVEMENT					
CONTRACTED SERVICES					
40-51.570-5210 PROFESSIONAL SERVICES	\$5,000.00	\$11,000.50	(\$6,000.50)	\$11,640.38	\$639.88
CONTRACTED SERVICES	\$5,000.00	\$11,000.50	(\$6,000.50)	\$11,640.38	\$639.88
OPERATING SUPPLIES/EXPENSES					
40-51.570-5342 BANK/CREDIT CARD CHARGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
OPERATING SUPPLIES/EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DEBT EXPENSE					
40-51.570-5612 PRINCIPAL PAYMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DEBT EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CAPITAL EXPENSES					
40-51.570-5810 CAPITAL EQUIPMENT	\$47,000.00	\$0.00	\$47,000.00	\$0.00	\$0.00
40-51.570-5812 CAPITAL FURNITURE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5815 CAPITAL ATHLETIC EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5820 CAPITAL VEHICLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5830 CAP IMPRVM	\$0.00	\$0.00	\$0.00	\$11,936.80	\$11,936.80
40-51.570-5835 CAP IMPRVM	\$65,000.00	\$131,166.00	(\$66,166.00)	\$0.00	(\$131,166.00)
40-51.570-5840 CAP IMPRVM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5841 CAPITAL IMPROVEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5850 CAP IMPRVM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CAPITAL EXPENSES	\$112,000.00	\$131,166.00	(\$19,166.00)	\$11,936.80	(\$119,229.20)
EXPENDITURE TOTAL	\$117,000.00	\$142,166.50	(\$25,166.50)	\$23,577.18	(\$118,589.32)
CAPITAL TOTALS	(\$114,867.78)	(\$112,948.32)	\$1,919.46	(\$8,118.40)	(\$104,829.92)

Mundelein Park and Recreation District

ALL FUNDS SUMMARY

	Year-to-Date Actual-to-Budget Comparison Through May				
	2024 Budget YTD	2024 Actual YTD	Actual to Budget YTD	2023 Actual YTD	Change in Actual 2023 to 2024
General Fund					
Rev	\$1,104,641.50	\$1,253,159.90	\$148,518.40	\$958,277.45	\$294,882.45
Exp	\$2,485,623.97	\$2,200,519.75	\$285,104.22	\$2,041,447.52	(\$159,072.23)
General Fund Total	(\$1,380,982.47)	(\$947,359.85)	\$433,622.62	(\$1,083,170.07)	\$135,810.22
Recreation Fund					
Rev	\$1,610,846.56	\$1,659,264.82	\$48,418.26	\$1,501,895.12	\$157,369.70
Exp	\$2,310,318.09	\$2,100,094.83	\$210,223.26	\$1,802,268.45	(\$297,826.38)
Recreation Fund Total	(\$699,471.53)	(\$440,830.01)	\$258,641.52	(\$300,373.33)	(\$140,456.68)
Debt Service Fund					
Rev	\$22,855.21	\$28,195.88	\$5,340.67	\$22,995.85	\$5,200.03
Exp	\$0.00	\$22,050.00	(\$22,050.00)	\$0.00	(\$22,050.00)
Debt Service Fund Total	\$22,855.21	\$6,145.88	(\$16,709.33)	\$22,995.85	(\$16,849.97)
Capital Fund					
Rev	\$11,393.16	\$110,918.31	\$99,525.15	\$90,481.84	\$20,436.47
Exp	\$457,345.00	\$339,517.13	\$117,827.87	\$206,040.78	(\$133,476.35)
Capital Fund Total	(\$445,951.84)	(\$228,598.82)	\$217,353.02	(\$115,558.94)	(\$113,039.88)
Grand Total	(\$2,503,550.63)	(\$1,610,642.80)	\$892,907.83	(\$1,476,106.49)	(\$134,536.31)

Mundelein Park and Recreation District

CORP FUND OVERVIEW

	Year-to-Date Actual-to-Budget Comparison Through May				
	2024 Budget YTD	2024 Actual YTD	Actual to Budget YTD	2023 Actual YTD	Change in Actual 2023 to 2024
Administration					
Rev	\$582,946.94	\$675,481.57	\$92,534.63	\$437,569.12	\$237,912.45
Exp	\$725,379.99	\$648,258.33	\$77,121.66	\$636,556.17	(\$11,702.16)
Administration Total	(\$142,433.05)	\$27,223.24	\$169,656.29	(\$198,987.05)	\$226,210.29
Parks					
Rev	\$10,067.88	\$13,147.92	\$3,080.04	\$10,345.96	\$2,801.96
Exp	\$787,629.01	\$751,106.62	\$36,522.39	\$702,881.91	(\$48,224.71)
Parks Total	(\$777,561.13)	(\$737,958.70)	\$39,602.43	(\$692,535.95)	(\$45,422.75)
Golf					
Rev	\$477,464.56	\$523,539.54	\$46,074.98	\$480,648.36	\$42,891.18
Exp	\$603,508.36	\$627,889.73	(\$24,381.37)	\$550,704.25	(\$77,185.48)
Golf Total	(\$126,043.80)	(\$104,350.19)	\$21,693.61	(\$70,055.89)	(\$34,294.30)
Special Recreation					
Rev	\$19,942.71	\$23,755.99	\$3,813.28	\$17,314.40	\$6,441.59
Exp	\$201,363.90	\$31,303.92	\$170,059.98	\$20,086.10	(\$11,217.82)
Special Recreation Total	(\$181,421.19)	(\$7,547.93)	\$173,873.26	(\$2,771.70)	(\$4,776.23)
Museum					
Rev	\$41.42	\$48.63	\$7.21	\$39.63	\$9.00
Exp	\$10,115.42	\$4,016.51	\$6,098.91	\$6,654.77	\$2,638.26
Museum Totals	(\$10,074.00)	(\$3,967.88)	\$6,106.12	(\$6,615.14)	\$2,647.26
Police					
Rev	\$3,357.55	\$3,902.27	\$544.72	\$3,093.10	\$809.17
Exp	\$35,702.82	\$27,114.93	\$8,587.89	\$27,741.39	\$626.46
Police Totals	(\$32,345.27)	(\$23,212.66)	\$9,132.61	(\$24,648.29)	\$1,435.63
Risk Management					
Rev	\$10,089.89	\$12,419.39	\$2,329.50	\$8,615.49	\$3,803.90
Exp	\$104,885.00	\$96,129.71	\$8,755.29	\$80,722.93	(\$15,406.78)
Risk Mgmt. Totals	(\$94,795.11)	(\$83,710.32)	\$11,084.79	(\$72,107.44)	(\$11,602.88)
Audit					
Rev	\$730.55	\$864.59	\$134.04	\$651.39	\$213.20
Exp	\$17,039.47	\$14,700.00	\$2,339.47	\$16,100.00	\$1,400.00
Audit Totals	(\$16,308.92)	(\$13,835.41)	\$2,473.51	(\$15,448.61)	\$1,613.20
Corporate Fund Total	(\$1,380,982.47)	(\$947,359.85)	\$433,622.62	(\$1,083,170.07)	\$135,810.22

Mundelein Park and Recreation District

REC FUND OVERVIEW

	Year-to-Date Actual-to-Budget Comparison Through May				
	2024 Budget YTD	2024 Actual YTD	Actual to Budget YTD	2023 Actual YTD	Change in Actual 2023 to 2024
Administration					
Rev	\$162,615.86	\$212,300.88	\$49,685.02	\$200,214.73	\$12,086.15
Exp	\$825,218.51	\$755,318.82	\$69,899.69	\$499,847.13	(\$255,471.69)
Administration Total	(\$662,602.65)	(\$543,017.94)	\$119,584.71	(\$299,632.40)	(\$243,385.54)
Preschool					
Rev	\$54,861.72	\$55,870.35	\$1,008.63	\$53,407.31	\$2,463.04
Exp	\$44,333.28	\$40,371.47	\$3,961.81	\$42,721.69	\$2,350.22
Preschool Total	\$10,528.44	\$15,498.88	\$4,970.44	\$10,685.62	\$4,813.26
Athletics					
Rev	\$124,032.42	\$159,134.74	\$35,102.32	\$111,410.86	\$47,723.88
Exp	\$108,046.21	\$111,076.59	(\$3,030.38)	\$97,335.92	(\$13,740.67)
Athletics Total	\$15,986.21	\$48,058.15	\$32,071.94	\$14,074.94	\$33,983.21
Regent Center					
Rev	\$41,236.16	\$28,554.92	(\$12,681.24)	\$34,841.79	(\$6,286.87)
Exp	\$72,170.42	\$69,280.28	\$2,890.14	\$70,248.18	\$967.90
Regent Center Total	(\$30,934.26)	(\$40,725.36)	(\$9,791.10)	(\$35,406.39)	(\$5,318.97)
Big & Little					
Rev	\$425,424.21	\$390,778.26	(\$34,645.95)	\$351,621.76	\$39,156.50
Exp	\$316,564.83	\$256,633.61	\$59,931.22	\$260,829.97	\$4,196.36
Big & Little Totals	\$108,859.38	\$134,144.65	\$25,285.27	\$90,791.79	\$43,352.86
Fitness					
Rev	\$310,295.86	\$305,345.45	(\$4,950.41)	\$286,706.80	\$18,638.65
Exp	\$300,235.40	\$310,746.77	(\$10,511.37)	\$282,492.13	(\$28,254.64)
Fitness Total	\$10,060.46	(\$5,401.32)	(\$15,461.78)	\$4,214.67	(\$9,615.99)
Aquatics					
Rev	\$33,743.29	\$40,008.66	\$6,265.37	\$38,972.97	\$1,035.69
Exp	\$234,430.29	\$188,803.55	\$45,626.74	\$176,973.96	(\$11,829.59)
Aquatics Total	(\$200,687.00)	(\$148,794.89)	\$51,892.11	(\$138,000.99)	(\$10,793.90)
Rec Connect/Camp					
Rev	\$249,607.94	\$249,037.67	(\$570.27)	\$224,221.20	\$24,816.47
Exp	\$187,081.80	\$169,216.17	\$17,865.63	\$167,605.06	(\$1,611.11)
Rec Connect/Camp Total	\$62,526.14	\$79,821.50	\$17,295.36	\$56,616.14	\$23,205.36
Indoor Pool					
Rev	\$88,900.55	\$91,549.73	\$2,649.18	\$91,173.56	\$376.17
Exp	\$108,843.36	\$86,095.38	\$22,747.98	\$107,541.06	\$21,445.68
Indoor Pool Totals	(\$19,942.81)	\$5,454.35	\$25,397.16	(\$16,367.50)	\$21,821.85
Dance					
Rev	\$98,938.53	\$101,580.93	\$2,642.40	\$92,649.66	\$8,931.27
Exp	\$94,206.09	\$96,765.55	(\$2,559.46)	\$79,431.02	(\$17,334.53)
Dance Total	\$4,732.44	\$4,815.38	\$82.94	\$13,218.64	(\$8,403.26)
Cultural Arts					
Rev	\$21,190.02	\$25,103.23	\$3,913.21	\$16,674.48	\$8,428.75
Exp	\$19,187.90	\$15,786.64	\$3,401.26	\$17,242.33	\$1,455.69
Cultural Arts Total	\$2,002.12	\$9,316.59	\$7,314.47	(\$567.85)	\$9,884.44
Recreation Fund Total	(\$699,471.53)	(\$440,830.01)	\$258,641.52	(\$300,373.33)	(\$140,456.68)

Mundelein Park and Recreation District

CAPITAL

	Year-to-Date Actual-to-Budget Comparison Through May				
	2024 Budget YTD	2024 Actual YTD	Actual to Budget YTD	2023 Actual YTD	Change in Actual 2023 to 2024
REVENUES					
Dept 51.570 - CAPITAL IMPROVEMENT					
CONTRIBUTIONS AND DONATIONS					
40-51.570-4700 CONTRIBUTIONS AND DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4702 DEVELOPER DONATIONS	\$0.00	\$79,049.40	\$79,049.40	\$67,466.00	\$11,583.40
40-51.570-4725 GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4726 PLAYCORE/GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CONTRIBUTIONS AND DONATIONS	\$0.00	\$79,049.40	\$79,049.40	\$67,466.00	\$11,583.40
OTHER INCOME					
40-51.570-4801 INTEREST - INVESTMENTS	\$11,393.16	\$27,188.35	\$15,795.19	\$23,015.84	\$4,172.51
40-51.570-4807 INSURANCE CLAIMS REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4811 PROCEEDS FROM SALE OF ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4815 MISCELLANEOUS REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4813 PROCEEDS FROM SALE OF ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
OTHER INCOME	\$11,393.16	\$31,868.91	\$20,475.75	\$23,015.84	\$8,853.07
INTERFUND TRANSFERS					
40-51.570-4910 TRANSFER FROM OTHER FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4920 TRANSFER FROM OTHER FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
INTERFUND TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
REVENUE TOTAL	\$11,393.16	\$110,918.31	\$99,525.15	\$90,481.84	\$20,436.47
EXPENDITURES					
Dept 51.570 - CAPITAL IMPROVEMENT					
CONTRACTED SERVICES					
40-51.570-5210 PROFESSIONAL FEES	\$118,000.00	\$58,345.63	\$59,654.37	\$25,547.55	(\$32,798.08)
CONTRACTED SERVICES	\$118,000.00	\$58,345.63	\$59,654.37	\$25,547.55	(\$32,798.08)
OPERATING SUPPLIES/EXPENSES					
40-51.570-5342 BANK/CREDIT CARD FEES	\$0.00	\$355.50	(\$355.50)	\$0.00	(\$355.50)
OPERATING SUPPLIES/EXPENSES	\$0.00	\$355.50	(\$355.50)	\$0.00	(\$355.50)
DEBT EXPENSE					
40-51.570-5612 PRINCIPAL PAYMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DEBT EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CAPITAL EXPENSES					
40-51.570-5810 CAPITAL EQUIPMENT	\$134,845.00	\$73,644.20	\$61,200.80	\$62,998.67	(\$10,645.53)
40-51.570-5812 CAPITAL FURNITURE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5815 CAPITAL ATHLETIC	\$100,000.00	\$0.00	\$100,000.00	\$5,421.19	\$5,421.19
40-51.570-5820 CAPITAL VEHICLE	\$0.00	\$46,341.00	(\$46,341.00)	\$0.00	(\$46,341.00)
40-51.570-5830 CAP IMPRVM	\$39,500.00	\$29,664.80	\$9,835.20	\$61,352.37	\$31,687.57
40-51.570-5835 CAP IMPRVM	\$65,000.00	\$131,166.00	(\$66,166.00)	\$50,721.00	(\$80,445.00)
40-51.570-5840 CAP IMPRVM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5841 CAPITAL IMPROVEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5850 CAP IMPRVM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CAPITAL EXPENSES	\$339,345.00	\$280,816.00	\$58,529.00	\$180,493.23	(\$100,322.77)
EXPENDITURE TOTAL	\$457,345.00	\$339,517.13	\$117,827.87	\$206,040.78	(\$133,476.35)
CAPITAL TOTALS	(\$445,951.84)	(\$228,598.82)	\$217,353.02	(\$115,558.94)	(\$113,039.88)

MUNDELEIN PARK AND RECREATION DISTRICT
TREASURER'S REPORT
As of May 31, 2024

Fund Name	Fund	Jt Ckg- 1001	FLEX Ckg-1002	MMKT - 1004	CD's - 1007	IPDLAF - 1009	Petty Cash	Total
GL Cash/Investment Accounts								
Corporate Fund	10-00.000-1001	966,014.23						966,014.23
	10-00.000-1108	17,027.27						17,027.27
	10-00.000-1002		3,268.28					3,268.28
	10-00.000-1004							-
	10-00.000-1007				945,000.00			945,000.00
	10-00.000-1009					50,937.73		50,937.73
	10-00.000-1010							-
	10-00.000-1011						1,250.00	1,250.00
	10-00.000-1012						275.00	275.00
	10-00.000-1013							-
Recreation Fund	20-00.000-1001	1,418,736.13						1,418,736.13
	20-00.000-1108	86,069.27						86,069.27
	20-00.000-1109							-
	20-00.000-1014						50.00	50.00
	20-00.000-1019						100.00	100.00
	20-00.000-1020						100.00	100.00
	20-00.000-1021						395.00	395.00
	20-00.000-1022							-
	20-00.000-1023						1,500.00	1,500.00
	20-00.000-1024						200.00	200.00
	20-00.000-1025						400.00	400.00
	20-00.000-1026							-
	20-00.000-1027						100.00	100.00
	20-00.000-1028							-
	20-00.000-1029						-	-
Debt Service Fund	30-00.000-1001	184,455.47						184,455.47
Capital Improv Fund	40-00.000-1001	684,884.97						684,884.97
	40-00.000-1007				473,000.00			473,000.00
	40-00.000-1009					106,293.74		106,293.74
TOTAL:		3,357,187.34	3,268.28	-	1,418,000.00	157,231.47	4,370.00	4,940,057.09

Bank and Investment Accounts

WCB - Checking		3,357,187.34	3,268.28					
Libertyville Bank & Trust								
IPDLAF - Bond Imprv Fund					473,000.00	106,293.74		
IPDLAF-Operating Fund					945,000.00	50,937.73		
Cash On Hand							4,370.00	
TOTAL:		3,357,187.34	3,268.28	-	1,418,000.00	157,231.47	4,370.00	4,940,057.09

Difference:

Changes in Fund Balance through May 31, 2024

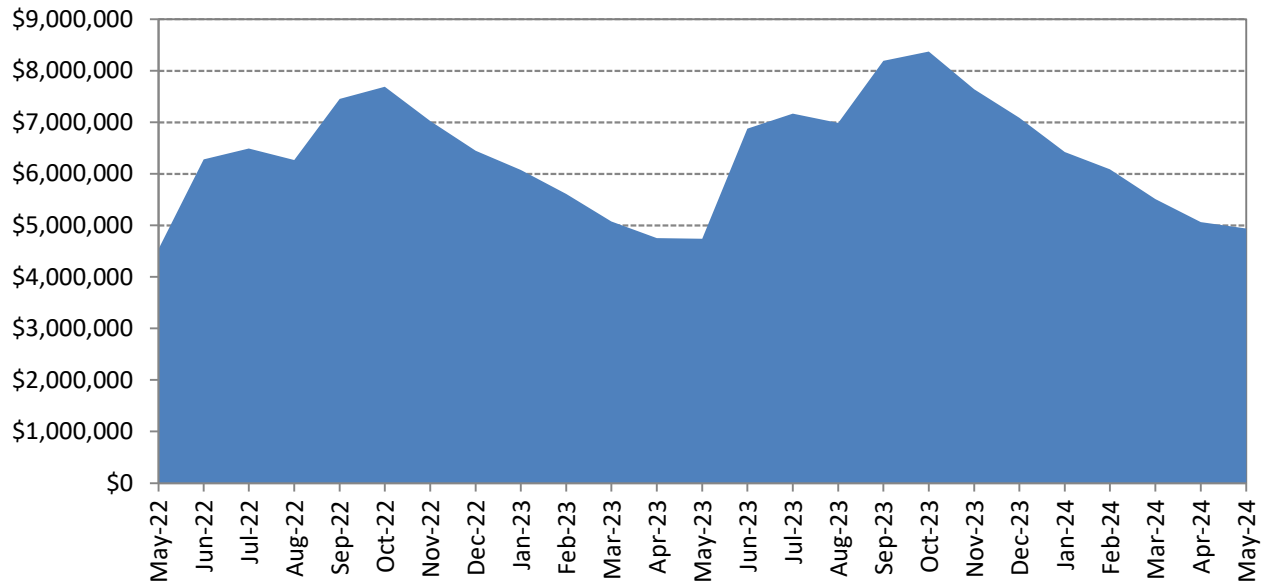
	Assets	Liabilities	Beg Fund Bal	End Fund Bal	Revenues	Expenses	Chg to Fund Bal
Corporate Fund - 10	2,119,856.57	(127,674.05)	(2,944,125.71)	(1,992,182.52)	(1,253,159.90)	2,200,519.75	947,359.85
Recreation Fund - 20	3,087,470.63	(2,041,900.73)	(1,486,399.91)	(1,045,569.90)	(1,659,264.82)	2,100,094.83	440,830.01
Debt Service Fund - 30	184,455.47	-	(178,309.59)	(184,455.47)	(28,195.88)	22,050.00	(6,145.88)
Capital Imprv Fund - 40	1,301,832.61	(327,060.14)	(1,203,371.29)	(974,772.47)	(110,918.31)	339,517.13	228,598.82
TOTAL:	6,693,615.28	(2,496,634.92)	(5,812,206.50)	(4,196,980.36)	(3,051,538.91)	4,662,181.71	1,610,642.80

Mundelein Park District Cash Flows

5/31/2024

Date	Recreation Fund	Corporate Fund	Capital Improvement Fund	Joint Checking	Total
5/31/2022	2,895.00	14,881.05	549,459.11	3,974,921.36	4,542,156.52
6/30/2022	2,895.00	15,047.58	549,495.19	5,713,569.51	6,281,007.28
7/31/2022	2,895.00	14,358.90	549,552.65	5,923,568.88	6,490,375.43
8/31/2022	995.00	13,795.60	550,331.21	5,699,864.93	6,264,986.74
9/30/2022	695.00	14,220.39	550,424.58	6,887,148.32	7,452,488.29
10/31/2022	695.00	14,450.31	550,546.75	7,122,436.49	7,688,128.55
11/30/2022	695.00	15,041.99	550,690.69	6,460,244.52	7,026,672.20
12/31/2022	695.00	14,350.35	550,861.02	5,883,347.92	6,449,254.29
1/31/2023	695.00	14,890.34	551,043.27	5,509,575.72	6,076,204.33
2/28/2023	695.00	14,744.34	553,659.67	5,041,645.13	5,610,744.14
3/31/2023	695.00	14,281.90	553,856.82	4,506,160.90	5,074,994.62
4/30/2023	695.00	13,812.88	554,054.90	4,183,955.24	4,752,518.02
5/31/2023	2,895.00	14,622.74	554,268.98	4,168,482.32	4,740,269.04
6/30/2023	2,895.00	15,434.22	554,479.49	6,303,881.01	6,876,689.72
7/31/2023	2,845.00	16,254.75	554,700.83	6,595,839.26	7,169,639.84
8/31/2023	845.00	980,632.87	563,410.85	5,439,628.80	6,984,517.52
9/30/2023	645.00	980,492.45	563,378.16	6,649,417.77	8,193,933.38
10/31/2023	645.00	980,726.44	563,712.42	6,830,996.80	8,376,080.66
11/30/2023	645.00	983,790.29	564,039.11	6,088,314.84	7,636,789.24
12/31/2023	645.00	985,013.82	564,376.07	5,536,819.72	7,086,854.61
1/31/2024	645.00	982,403.79	564,712.40	4,875,935.67	6,423,696.86
2/29/2024	645.00	989,347.93	578,282.38	4,515,147.34	6,083,422.65
3/31/2024	645.00	990,677.96	578,386.14	3,941,183.93	5,510,893.03
4/30/2024	2,845.00	989,865.94	578,831.69	3,487,194.53	5,058,737.16
5/31/2024	2,845.00	1,000,731.01	579,293.74	3,357,187.34	4,940,057.09

Mundelein Park District Cash Flows - 2 Years (25 months)



PERIOD ENDING 05/31/2024

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2024	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 05/31/2024
Fund 10 - CORPORATE FUND					
Assets					
Account Type: Cash					
10-00.000-1001	CHECKING ACCOUNT - MCB	2,156,208.62	1,241,802.46	2,431,996.85	966,014.23
10-00.000-1002	CHECKING ACCOUNT - FLEX	4,880.40	18,718.98	20,331.10	3,268.28
10-00.000-1011	CASH DRAWER - PRO SHOP	1,250.00	0.00	0.00	1,250.00
10-00.000-1012	CASH DRAWER - FOOD/BEVERAGE	275.00	0.00	0.00	275.00
10-00.000-1108	GOLF PAYMENT CLEARING	0.00	482,116.89	465,089.62	17,027.27
	Total Cash:	2,162,614.02	1,742,638.33	2,917,417.57	987,834.78
Account Type: Investments					
10-00.000-1007	CERTIFICATES OF DEPOSIT	954,000.00	473,000.00	482,000.00	945,000.00
10-00.000-1009	IPDLAF INVESTMENT	24,608.42	500,040.76	473,711.45	50,937.73
	Total Investments:	978,608.42	973,040.76	955,711.45	995,937.73
Account Type: Accounts Receivable					
10-00.000-1101	REAL ESTATE TAXES RECEIVABLE	3,834,000.00	0.00	3,834,000.00	0.00
10-00.000-1110	ACCOUNTS RECEIVABLE	332.49	73,126.99	872.63	72,586.85
10-00.000-1112	ACCRUED INTEREST	17,675.32	22,637.78	17,160.61	23,152.49
	Total Accounts Receivable:	3,852,007.81	95,764.77	3,852,033.24	95,739.34
Account Type: Fixed Assets					
10-00.000-1030	MERCHANDISE INVENTORY	37,606.07	0.00	0.00	37,606.07
	Total Fixed Assets:	37,606.07	0.00	0.00	37,606.07
Account Type: Other Assets					
10-00.000-1202	PREPAID OTHER EXPENSES	19,942.31	863.49	18,567.15	2,238.65
10-00.000-1204	VENDOR DEPOSITS	500.00	0.00	0.00	500.00
	Total Other Assets:	20,442.31	863.49	18,567.15	2,738.65
TOTAL ASSETS		7,051,278.63	2,812,307.35	7,743,729.41	2,119,856.57
Liabilities					
Account Type: Accounts Payable					
10-00.000-2001	ACCOUNTS PAYABLE	84,223.83	883,159.98	827,603.22	28,667.07
10-00.000-2005	SALES TAX PAYABLE	279.00	3,877.20	7,814.95	4,216.75
	Total Accounts Payable:	84,502.83	887,037.18	835,418.17	32,883.82
Account Type: Liabilities-ST					
10-00.000-2020	ACCRUED WAGES PAYABLE	130,508.11	130,508.11	0.00	0.00
10-00.000-2021	FEDERAL PR TAX WITHHELD	0.00	157,027.55	157,027.55	0.00
10-00.000-2022	FICA PAYROLL TAX LIABILITY	0.00	252,964.62	252,964.62	0.00
10-00.000-2023	MEDICARE P/R TAX LIABILITY	0.00	59,161.08	59,161.08	0.00
10-00.000-2024	IL/WI PAYROLL TAX LIABILITY	0.00	93,341.19	93,341.19	0.00
10-00.000-2026	IMRF EE/ER PR LIABILITY	0.00	210,548.31	211,111.60	563.29
10-00.000-2028	INSURANCE PR DEDUCTION	0.00	317,893.42	317,893.42	0.00
10-00.000-2029	457 PR DEDUCTION-NATIONWIDE	0.00	3,510.34	3,510.34	0.00
10-00.000-2030	457 PR DEDUCTION-SEC BNFT/STD	0.00	11,539.34	11,539.34	0.00
10-00.000-2031	UNION DUES PR DEDUCTION	0.00	2,636.43	2,636.43	0.00
10-00.000-2032	ADD'L LIFE INSURANCE IMRF	0.00	384.00	384.00	0.00
10-00.000-2033	ADD'L LIFE INSURANCE PDRMA	0.00	3,848.95	3,848.95	0.00
10-00.000-2037	ADD'L EE IMRF CONTRIBUTIONS	0.00	30,050.99	30,208.12	157.13
10-00.000-2040	FLEX HEALTH	(1,750.85)	15,107.10	10,663.60	(6,194.35)
10-00.000-2041	FLEX CHILD CARE	1,348.16	3,224.00	5,288.58	3,412.74
10-00.000-2043	NEW YORK LIFE INS W/H	0.00	586.74	586.74	0.00
	Total Liabilities-ST:	130,105.42	1,292,332.17	1,160,165.56	(2,061.19)
Account Type: Deferred Inflows					
10-00.000-2201	DEFERRED TAX REVENUE	3,834,000.00	3,834,000.00	0.00	0.00
10-00.000-2206	GIFT CERTIFICATES	58,544.67	33,936.85	72,243.60	96,851.42
	Total Deferred Inflows:	3,892,544.67	3,867,936.85	72,243.60	96,851.42
TOTAL LIABILITIES		4,107,152.92	6,047,306.20	2,067,827.33	127,674.05
Fund Equity					
Account Type: Unassigned					
10-00.000-3100	UNASSIGNED FUND BALANCE	2,324,027.22	0.00	0.00	2,324,027.22
	Total Unassigned:	2,324,027.22	0.00	0.00	2,324,027.22
Account Type: Assigned					
10-00.000-3201	ASSIGNED FUND-TALL GRASS	54,442.07	4,583.34	0.00	49,858.73
	Total Assigned:	54,442.07	4,583.34	0.00	49,858.73
Account Type: Restricted					
10-00.000-3401	RESTRICTED FUND BAL-AUDIT	11,065.22	0.00	0.00	11,065.22
10-00.000-3402	RESTRICTED FUND BAL-POLICE	38,755.27	0.00	0.00	38,755.27
10-00.000-3403	RESTRICTED FUND BAL-SOCSEC	56,038.21	0.00	0.00	56,038.21
10-00.000-3404	RESTRICTED FUND BAL-IMRF	90,161.38	0.00	0.00	90,161.38
10-00.000-3405	RESTRICTED FUND BAL-LIAB INS	69,716.43	0.00	0.00	69,716.43
10-00.000-3406	RESTRICTED FUND BAL-SRACLS	123,621.23	0.00	0.00	123,621.23
10-00.000-3407	RESTRICTED FUND BAL-MUSEUM	176,298.68	0.00	0.00	176,298.68

PERIOD ENDING 05/31/2024

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2024	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 05/31/2024
Fund 10 - CORPORATE FUND					
Fund Equity					
	Total Restricted:	565,656.42	0.00	0.00	565,656.42
TOTAL FUND EQUITY					
		2,944,125.71	4,583.34	0.00	2,939,542.37
Account Type: Revenue					
	Total Revenue:		1,348.20	1,254,508.10	1,253,159.90
TOTAL REVENUES					
			1,348.20	1,254,508.10	1,253,159.90
Account Type: Expenditure					
	Total Expenditure:		2,338,157.04	137,637.29	2,200,519.75
TOTAL EXPENDITURES					
			2,338,157.04	137,637.29	2,200,519.75
Total Fund 10 - CORPORATE FUND					
TOTAL ASSETS					
		7,051,278.63	2,812,307.35	7,743,729.41	2,119,856.57
BEG. FUND BALANCE					
		2,944,125.71			2,944,125.71
+ NET OF REVENUES & EXPENDITURES					
			(2,339,505.24)	(1,392,145.39)	(947,359.85)
+ FUND BALANCE ADJUSTMENTS					
		(4,583.34)			(4,583.34)
= ENDING FUND BALANCE					
		2,944,125.71	(2,344,088.58)	(1,392,145.39)	1,992,182.52
+ LIABILITIES					
		4,107,152.92	(6,047,306.20)	(2,067,827.33)	127,674.05
= TOTAL LIABILITIES AND FUND BALANCE					
		7,051,278.63	(8,391,394.78)	(3,459,972.72)	2,119,856.57

PERIOD ENDING 05/31/2024

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2024	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 05/31/2024
Fund 20 - RECREATION PROGRAM FUND					
Assets					
Account Type: Cash					
20-00.000-1001	CHECKING ACCOUNT - MCB	1,879,081.44	1,703,702.63	2,164,047.94	1,418,736.13
20-00.000-1014	CASH DRAWER - REGENT	50.00	0.00	0.00	50.00
20-00.000-1019	PETTY CASH SPECIAL EVENTS	100.00	0.00	0.00	100.00
20-00.000-1020	PETTY CASH - REC ADMIN	100.00	0.00	0.00	100.00
20-00.000-1021	CASH DRAWER - PARKVIEW	395.00	0.00	0.00	395.00
20-00.000-1023	CASH DRAWER-ADMISSIONS BB	0.00	1,500.00	0.00	1,500.00
20-00.000-1024	CASH DRAWER-CONCESSIONS BB	0.00	200.00	0.00	200.00
20-00.000-1025	CASH DRAWER-ADMISSIONS DLB	0.00	400.00	0.00	400.00
20-00.000-1027	CASH DRAWER-ADMISSIONS SP	0.00	100.00	0.00	100.00
20-00.000-1108	ACTIVE PAYMENT CLEARING A/C	42,793.29	1,591,441.30	1,548,165.32	86,069.27
Total Cash:		1,922,519.73	3,297,343.93	3,712,213.26	1,507,650.40
Account Type: Accounts Receivable					
20-00.000-1101	REAL ESTATE TAXES RECEIVABLE	1,373,000.00	0.00	1,373,000.00	0.00
20-00.000-1103	LEASE RECEIVABLES	481,237.00	0.00	0.00	481,237.00
20-00.000-1110	ACCOUNTS RECEIVABLE	500.00	818.79	1,302.76	16.03
20-00.000-1114	ACTIVE CUSTOMER ACCTS RCVBL	1,074,672.66	1,548,751.94	1,525,174.06	1,098,250.54
Total Accounts Receivable:		2,929,409.66	1,549,570.73	2,899,476.82	1,579,503.57
Account Type: Other Assets					
20-00.000-1202	PREPAID OTHER EXPENSES	40,351.87	268.49	40,303.70	316.66
Total Other Assets:		40,351.87	268.49	40,303.70	316.66
TOTAL ASSETS		4,892,281.26	4,847,183.15	6,651,993.78	3,087,470.63
Liabilities					
Account Type: Accounts Payable					
20-00.000-2001	ACCOUNTS PAYABLE	98,837.33	619,658.14	555,870.37	35,049.56
20-00.000-2003	ACTIVE CUSTOMER REFUND PAYABLE	0.00	2,643.63	3,377.13	733.50
20-00.000-2004	EVENT LIABILITY INS PAYABLE	1,170.00	1,170.00	1,365.00	1,365.00
20-00.000-2006	DANCE FUNDRAISING PAYABLE	494.76	0.00	0.00	494.76
Total Accounts Payable:		100,502.09	623,471.77	560,612.50	37,642.82
Account Type: Liabilities-ST					
20-00.000-2020	ACCRUED WAGES PAYABLE	80,435.25	80,435.25	0.00	0.00
Total Liabilities-ST:		80,435.25	80,435.25	0.00	0.00
Account Type: Other Liabilities					
20-00.000-2050	UNCLAIMED PROPERTY LIABILITY	622.00	0.00	49.00	671.00
20-00.000-2053	ACTIVE DEPOSITS	9,100.00	7,375.00	16,850.00	18,575.00
20-00.000-2070	MUNDELEIN PARK FOUNDATION	0.00	277.89	436.00	158.11
Total Other Liabilities:		9,722.00	7,652.89	17,335.00	19,404.11
Account Type: Deferred Inflows					
20-00.000-2201	DEFERRED TAX REVENUE	1,373,000.00	1,373,000.00	0.00	0.00
20-00.000-2202	GASB 87 DEFERRED INFLOW OF REVENUE	469,106.00	0.00	0.00	469,106.00
20-00.000-2203	DEFERRED REVENUE	9,700.00	9,700.00	0.00	0.00
20-00.000-2207	ACTIVE DEFERRED REVENUE	1,350,821.33	1,825,857.02	1,978,984.81	1,503,949.12
20-00.000-2208	ACTIVE GIFT CARDS	12,594.68	1,931.00	1,135.00	11,798.68
Total Deferred Inflows:		3,215,222.01	3,210,488.02	1,980,119.81	1,984,853.80
TOTAL LIABILITIES		3,405,881.35	3,922,047.93	2,558,067.31	2,041,900.73
Fund Equity					
Account Type: Committed					
20-00.000-3300	COMMITTED FUND BALANCE	1,486,399.91	0.00	0.00	1,486,399.91
Total Committed:		1,486,399.91	0.00	0.00	1,486,399.91
TOTAL FUND EQUITY		1,486,399.91	0.00	0.00	1,486,399.91
Account Type: Revenue					
Total Revenue:			665,913.54	2,325,178.36	1,659,264.82
TOTAL REVENUES			665,913.54	2,325,178.36	1,659,264.82
Account Type: Expenditure					
Total Expenditure:			2,187,391.60	87,296.77	2,100,094.83
TOTAL EXPENDITURES			2,187,391.60	87,296.77	2,100,094.83
Total Fund 20 - RECREATION PROGRAM FUND					
TOTAL ASSETS		4,892,281.26	4,847,183.15	6,651,993.78	3,087,470.63

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2024	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 05/31/2024
Fund 20 - RECREATION PROGRAM FUND					
	BEG. FUND BALANCE	1,486,399.91			1,486,399.91
	+ NET OF REVENUES & EXPENDITURES		(2,853,305.14)	(2,412,475.13)	(440,830.01)
	= ENDING FUND BALANCE	1,486,399.91	(2,853,305.14)	(2,412,475.13)	1,045,569.90
	+ LIABILITIES	3,405,881.35	(3,922,047.93)	(2,558,067.31)	2,041,900.73
	= TOTAL LIABILITIES AND FUND BALANCE	4,892,281.26	(6,775,353.07)	(4,970,542.44)	3,087,470.63

PERIOD ENDING 05/31/2024

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2024	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 05/31/2024
Fund 30 - DEBT SERVICE FUND					
Assets					
Account Type: Cash					
30-00.000-1001	CHECKING ACCOUNT - MCB	178,309.59	28,195.88	22,050.00	184,455.47
	Total Cash:	178,309.59	28,195.88	22,050.00	184,455.47
Account Type: Accounts Receivable					
30-00.000-1101	REAL ESTATE TAXES RECEIVABLE	549,300.00	0.00	549,300.00	0.00
	Total Accounts Receivable:	549,300.00	0.00	549,300.00	0.00
TOTAL ASSETS		727,609.59	28,195.88	571,350.00	184,455.47
Liabilities					
Account Type: Accounts Payable					
30-00.000-2001	ACCOUNTS PAYABLE	0.00	22,050.00	22,050.00	0.00
	Total Accounts Payable:	0.00	22,050.00	22,050.00	0.00
Account Type: Deferred Inflows					
30-00.000-2201	DEFERRED TAX REVENUE	549,300.00	549,300.00	0.00	0.00
	Total Deferred Inflows:	549,300.00	549,300.00	0.00	0.00
TOTAL LIABILITIES		549,300.00	571,350.00	22,050.00	0.00
Fund Equity					
Account Type: Restricted					
30-00.000-3400	RESTRICTED FUND BALANCE	178,309.59	0.00	0.00	178,309.59
	Total Restricted:	178,309.59	0.00	0.00	178,309.59
TOTAL FUND EQUITY		178,309.59	0.00	0.00	178,309.59
Account Type: Revenue					
	Total Revenue:		0.00	28,195.88	28,195.88
TOTAL REVENUES			0.00	28,195.88	28,195.88
Account Type: Expenditure					
	Total Expenditure:		22,050.00	0.00	22,050.00
TOTAL EXPENDITURES			22,050.00	0.00	22,050.00
Total Fund 30 - DEBT SERVICE FUND					
TOTAL ASSETS		727,609.59	28,195.88	571,350.00	184,455.47
BEG. FUND BALANCE		178,309.59			178,309.59
+ NET OF REVENUES & EXPENDITURES			(22,050.00)	(28,195.88)	6,145.88
= ENDING FUND BALANCE		178,309.59	(22,050.00)	(28,195.88)	184,455.47
+ LIABILITIES		549,300.00	(571,350.00)	(22,050.00)	0.00
= TOTAL LIABILITIES AND FUND BALANCE		727,609.59	(593,400.00)	(50,245.88)	184,455.47

PERIOD ENDING 05/31/2024

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2024	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 05/31/2024
Fund 40 - CAPITAL IMPROVEMENT FUND					
Assets					
Account Type: Cash					
40-00.000-1001	CHECKING ACCOUNT - MCB	1,280,426.78	249,080.47	844,622.28	684,884.97
	Total Cash:	1,280,426.78	249,080.47	844,622.28	684,884.97
Account Type: Investments					
40-00.000-1007	CERTIFICATES OF DEPOSIT	488,411.71	237,000.00	252,411.71	473,000.00
40-00.000-1009	IPDLAF INVESTMENT	75,964.36	267,684.88	237,355.50	106,293.74
	Total Investments:	564,376.07	504,684.88	489,767.21	579,293.74
Account Type: Accounts Receivable					
40-00.000-1110	ACCOUNTS RECEIVABLE	0.00	161.62	0.00	161.62
40-00.000-1112	ACCRUED INTEREST	39,720.11	11,023.78	13,251.61	37,492.28
	Total Accounts Receivable:	39,720.11	11,185.40	13,251.61	37,653.90
TOTAL ASSETS		1,884,522.96	764,950.75	1,347,641.10	1,301,832.61
Liabilities					
Account Type: Accounts Payable					
40-00.000-2001	ACCOUNTS PAYABLE	494,275.79	844,622.28	350,346.49	0.00
40-00.000-2011	RETAINAGE PAYABLE	21,898.12	9,815.74	0.00	12,082.38
	Total Accounts Payable:	516,173.91	854,438.02	350,346.49	12,082.38
Account Type: Deferred Inflows					
40-00.000-2203	DEFERRED REVENUE	164,977.76	0.00	150,000.00	314,977.76
	Total Deferred Inflows:	164,977.76	0.00	150,000.00	314,977.76
TOTAL LIABILITIES		681,151.67	854,438.02	500,346.49	327,060.14
Fund Equity					
Account Type: Assigned					
40-00.000-3200	ASSIGNED FUND BALANCE	1,203,371.29	0.00	0.00	1,203,371.29
	Total Assigned:	1,203,371.29	0.00	0.00	1,203,371.29
TOTAL FUND EQUITY		1,203,371.29	0.00	0.00	1,203,371.29
Account Type: Revenue					
	Total Revenue:		0.00	110,918.31	110,918.31
TOTAL REVENUES			0.00	110,918.31	110,918.31
Account Type: Expenditure					
	Total Expenditure:		340,724.63	1,207.50	339,517.13
TOTAL EXPENDITURES			340,724.63	1,207.50	339,517.13
Total Fund 40 - CAPITAL IMPROVEMENT FUND					
TOTAL ASSETS		1,884,522.96	764,950.75	1,347,641.10	1,301,832.61
BEG. FUND BALANCE		1,203,371.29			1,203,371.29
+ NET OF REVENUES & EXPENDITURES			(340,724.63)	(112,125.81)	(228,598.82)
= ENDING FUND BALANCE		1,203,371.29	(340,724.63)	(112,125.81)	974,772.47
+ LIABILITIES		681,151.67	(854,438.02)	(500,346.49)	327,060.14
= TOTAL LIABILITIES AND FUND BALANCE		1,884,522.96	(1,195,162.65)	(612,472.30)	1,301,832.61

MEMORANDUM

To: Chief Jason Seeley #299 

From: Sergeant Brigano #254 

Date: Saturday, June 01, 2024

Re: Park District Report – May 2024

There were two (2) calls for service in the area parks during the reporting period.

There was a total of 202 park checks initiated by the patrol officers during this month. There were no crime trends to report during the month of May.

The following gives more detail about the calls during the reporting period:

- On 05/08/2024, Officers responded to the Park District building on Diamond Lake RD for a burglar alarm. Alarm was set off in error by employees.
- On 05/19/2024, Officers responded to Hanrahan Park for a suspicious person report.

Scheduled Park District rentals were checked on a regular basis and no problems were reported or observed.

I have attached a copy of the May 2024 Park District report for your review.

Please contact me if you have any questions.



BOARD MEMORANDUM

June 24, 2024 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Date: June 20, 2024
Subject: Approve Signatories on Banking Documents

Background

The District completed an Audit of banking records and realized there are necessary changes to the bank signatories. Staff have created a procedure ensuring to create a memorandum when filling board and/or staff vacancies.

Analysis/Considerations

Executive Director Salski recommends making the following changes:

Tax Fund Account

- Change the email address and phone number for the Business Entity Information to rsalski@mundeleinparks.org.
- Commissioner Burton will replace Commissioner Dolan.
- Add Director McInerney.

Custodian Account

- Change the email address and phone number for the Business Entity Information to rsalski@mundeleinparks.org.
- Add Debbie McInerney.

Flex Plan Account

- Change the email address and phone number for the Business Entity Information to rsalski@mundeleinparks.org.

Recommendation

Staff recommend approving Signatories on Banking Documents.

Action and Motion Requested

Move to approve Signatories on Banking Documents.



BOARD MEMORANDUM

June 24, 2024 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Date: June 20, 2024
Subject: Approve of Ordinance 24-06-01-O – Declaration of Surplus Personal Property and Authorization for Sale, Trade-In or Disposal

Background

Pursuant to 70 ILCS 1205/8-22, the Mundelein Park & Recreation District disposes of property it deems to be of no use to the Agency. Whenever a park district owns any personal property that in the opinion of three-fifths of the members of the board then holding office is no longer necessary, useful to, or for the best interests of the park district, three-fifths of the park board then holding office, at any regular meeting or at any special meeting called for that purpose, by ordinance, may authorize the conveyance or sale of that personal property in any manner that they may designate, with or without advertising the sale.

Analysis/Considerations

The District has deemed that it is in its best interest to sell the property at auction and/or other methods. If the property cannot be auctioned and/or sold, the District will dispose of it in the most economical method possible. Attached is the Ordinance with the specific equipment listed.

Recommendation

Staff recommends approving Ordinance 24-06-01-O – Declaration of Surplus Personal Property and Authorization for Sale, Trade-In or Disposal.

Action and Motion Requested

Move to approve Ordinance 24-06-01-O – Declaration of Surplus Personal Property and Authorization for Sale, Trade-In or Disposal.

ORDINANCE NO. 24-06-01-O
OF THE
MUNDELEIN PARK & RECREATION DISTRICT
BOARD OF COMMISSIONERS

**RE: DECLARATION OF SURPLUS PERSONAL PROPERTY AND AUTHORIZATION
FOR SALE, TRADE-IN OR DISPOSAL**

WHEREAS, in the opinion of the Board of Commissioners of the Mundelein Park & Recreation District it is no longer necessary or useful to, or in the best interest of, the Park & Recreation District, to retain ownership of the personal property hereinafter described; and

WHEREAS, it is determined by the Board of Commissioners that such personal property is declared surplus, and shall be disposed of in the manner stipulated below; and

WHEREAS, at least three-fifths (3/5) of the Board of Commissioners of the Mundelein Park & Recreation District find that the said property is no longer necessary or useful to the Park & Recreation District's current needs or operations and is thereby considered as surplus property, but that revenue acquired from its sale and/or trade-in can be applied to the purchase of similar equipment or other materials needed by the Park & Recreation District.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS
OF MUNDELEIN PARK & RECREATION DISTRICT, LAKE COUNTY, ILLINOIS:**

Section 1: That pursuant to authority granted to the Park District under 70 ILCS 1205/8-22, the following described personal property now owned by the Mundelein Park & Recreation District is no longer necessary and useful to the Park & Recreation District and, in the best interest of the Park & Recreation District, will be offered for sale by auction to be awarded to the highest bidder and/or trade-in.

Description	Manufacturer Name	Model Number	Manufacturer Serial Number	Qty	Estimated Purchase Price	Reason for Disposal
Fax Machine	Brother	FAX 775c	U56583K1K514070	1	\$100	Not compatible with our current technology
Printer	HP	Color LaserJet Pro MFP M477fnw	Unknown	1	\$600	Device is corrupted, broken, or damaged
Printer	HP	W1A53A	VNG3B09564	1	\$400	Device is corrupted, broken, or damaged
Mini PC Kit	Simply NUC	NUC5CQPYF	704000RB	1	\$900	Device was replaced
Monitor	LG	W2246TW	110NDHB8E585	1	\$150	Not compatible with MPRD's current computers or docks - old style analog

Computer	HP	1UF40UT#ABA	MXL75211K4	3	\$1,200	Device was replaced
Phone	Cisco	CP-6961	PXN162001VN	1	\$300	Not compatible with our current technology
Monitor	ViewSonic	VS12514	R9T100800425	1	\$150	Not compatible with our current computers or docks - old style analog
Monitor	ViewSonic	VS14761	T6X122507966	1	\$150	Not compatible with MPRD's current computers or docks - old style analog
Computer	HP	1FY43UT#ABA	2UA73828HJ	1	\$950	Device was replaced
Tablet	Apple	A2270	GG7DPNMQQ1GC	1	\$700	Device is too old causing required updates/software installations to fail
Monitor	HP	L3N74A	CNK6360LYC	1	\$150	Not compatible with MPRD's current computers or docks - old style analog
Monitor	LG	22BK430H	301NTXRCM218	1	\$150	Not compatible with MPRD's current computers or docks - old style analog
Voice Gateway	Cisco	CISCO 2811	FTX1453A024	1	\$3,000	Device was replaced
Wireless Access Point	Cisco	AIR-AP1852I-B-K9	KWC1932038T	12	\$800	Device was replaced
Cassette Recorder	Califone	CAS1500	8306302GL001655	1	\$50	Obsolete technology
Cassette Recorder	RadioShack	CTR-121	N/A	1	\$50	Obsolete technology
Voice Recorder	Panasonic	RQ-353	N/A	1	\$35	Obsolete technology
Cassette Recorder	RadioShack	CTR-122	N/A	1	\$35	Obsolete technology
2007 - Pickup truck 4x4 with plow	Chevrolet	2500	1GCHK24U37E108616	1	\$23,413	Mechanical issues
2010 - Pickup truck, 2-wheel drive	Ford	F-150	1FTMF1CW5AKC36526	1	\$14,200	Mechanical issues
Liquid storage tanks with spill containment	1000 gal capacity each	unknown	unknown	2 Tanks	unknown	previously used in pool, liquid chlorine tanks
Chainsaws - C3 & C4	Stihl	MS 250	unknown	2	unknown	Mechanical issues

Generator	Coleman	Series 54	unknown	1	unknown	Mechanical issues
Hand Sanitizer	Lifeguard	N/A	N/A	24 cases	donated	unpleasant to use
TV Stand	unknown	Black	unknown	1	unknown	not needed

Section 2: The Mundelein Park & Recreation District shall offer at auction and/or traded-in all the surplus personal property listed above at a time, place, and manner beneficial to the Park & Recreation District.

Section 3: Should any of the items listed above not be disposed of through auction, the Park District's Executive Director, or the Executive Director's designee, shall be authorized to dispose of such personal property in the manner deemed most economical and appropriate and/or traded in.

Section 4: Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

Commissioner _____ moved, seconded by Commissioner _____, that Ordinance 24-06-01-O be adopted. Roll call being called, the following Commissioners voted:

Commissioner Burton _____
 Commissioner Frasier _____
 Commissioner McGrath _____
 Commissioner Ortega _____
 President Knudson _____

PASSED this 24th day of June, 2024.

By: _____
 Robert Knudson, Board President

ATTEST:

 Ron Salski, Secretary



MUNDELEIN PARK &
RECREATION DISTRICT

ADMINISTRATION

To: Board of Commissioners
From: Ron Salski, Executive Director
Subject: Board Report – June 2024

Resident Letter of Consideration – Purchase of Property

Mr. Alex Kozionnyi, resident of 1790 Savannah Circle, attended the prior meeting requesting consideration to purchase District property.

Executive Director Salski discussed with legal counsel. A license agreement is generally the method used when the Park District permits a third party to engage in a particular use of Park Property. For example, the District would grant a license for someone to operate a private recreational program (e.g., travel baseball) on Park property. In many cases, a license is not exclusive and permits other uses of the same property provided they don't directly conflict. In this case, the property owner is looking to construct and maintain a permanent structure on Park property. The proper tool is a permanent easement since the owner's use will exclude the District from using the covered property. With an easement, the homeowner can't get adverse possession. The owner would need to indemnify and record against the property. Attorney Adam Simon recommends not granting private parties the permanent, exclusive right to use park land or to formally ratify illegal encroachments. It's one thing to passively acquiesce and another to formally approve the encroachment. Executive Director Salski is requesting final direction. For additional information, the IAPD magazine had an article as well.

4th of July Parade

The parade will start at Mundelein High School. If you can attend, please arrive at 1:30 p.m. in the front parking lot of Mundelein High School as the parade starts at 2 p.m. Please wear your shirts and staff will be getting one more Commissioner Burton. We have candy and giveaways to hand out.

OSLAD Grant – Longmeadow Park

The park project is expected to be completed in two weeks. Once completed, the District will open the playground and a ribbon cutting event will be scheduled later.

OSLAD Grant – Keith Mione Community Park

The Governor has allocated funding for OSLAD. The application process is supposed to begin in July. Staff are reviewing opportunities to connect Mundelein Community Center to Kevin M. Dolan Recreation Center with a path, move the playground, connect current paths, construct an asphalt pad for ice skating, and enhance woodland areas.

Local Government Efficiency Committee

Executive Director Salski would like to schedule a meeting for August 12 to review the first draft of the report.

Mundelein Grand Prix

The Village of Mundelein will host its Mundelein Grand Prix downtown on Monday, July 22. As in the past two years, the Village has asked Mundelein Park & Recreation District to host a children's play area north of Village Hall in the grassy space at East Hammond Street and Plaza Circle. Inflatable bounce equipment will be available for children to climb and play while District staff will supervise. The Community Bike Ride takes place from 6:15 p.m. – 6:45 p.m.

National Night Out

The Village of Mundelein Police Department has been coordinating National Night Out with the support of Mundelein Park & Recreation District for several years. Staff are collaborating with them again for the event on Tuesday, August 6 at Keith Mione Community Park from 6:00 – 8:00 p.m. Free admission to Barefoot Bay is from 5:00 to 7:00 p.m. A movie will be shown at 8:30 p.m. near the tennis and basketball courts.

NRPA Conference

NRPA will be held in Atlanta on October 8-10, 2024. Please inform Executive Director Salski or Dawn Dahl if you plan to attend the conference and if you plan to attend, it is suggested the Board Members make his/her own travel arrangements and get reimbursed by the District.



**MUNDELEIN PARK &
RECREATION DISTRICT**

STEEPLE CHASE GOLF CLUB – GOLF OPERATIONS & MAINTENANCE

To: Board of Commissioners
From: Jon Karl, Director of Golf
Subject: Board Report – June 2024

		<u>2024</u>	<u>Budget</u>	<u>2023</u>
Golf Revenue	May Totals	\$243,901	\$210,923	\$237,557
Merchandise	May Totals	\$18,615	\$14,526	\$14,243
Food & Beverage	May Totals	\$36,682	\$34,465	\$37,952
Loyalty Program	May Totals	\$2,425	\$2,100	\$1,950
Simulator Rental	May Totals	\$820	\$2,250	\$0
Other Revenue	May Totals	\$9,482	\$8,707	\$4,799
<i>Gift Card</i>	<i>May Totals</i>	<i>\$4,982</i>	<i>\$0</i>	<i>\$5,123</i>
Total Monthly Rev	May Totals	\$311,925	\$272,971	\$296,501
Golf Revenue	6/1 - 6/16	\$152,911		\$139,290
Merchandise	6/1 - 6/16	\$8,560		\$10,200
Food & Beverage	6/1 - 6/16	\$24,638		\$25,174
Loyalty Program	6/1 - 6/16	\$325		\$350
Simulator Rental	6/1 - 6/16	\$540		\$0
Other Revenue	6/1 - 6/16	\$296		\$140
<i>Gift Card</i>	<i>6/1 - 6/16</i>	<i>\$4,731</i>		<i>\$3,462</i>
Total Monthly Rev	6/1 - 6/16	\$187,267		\$175,522
Golf Revenue	YTD	\$540,858		\$503,238
Merchandise	YTD	\$50,579		\$56,784
Food & Beverage	YTD	\$82,861		\$82,006
Loyalty Program	YTD	\$8,635		\$7,540
Simulator Rental	YTD	\$14,075		\$0
Other Revenue	YTD	\$13,528		\$10,742
<i>Gift Card</i>	<i>YTD</i>	<i>\$75,630</i>		<i>\$42,815</i>
Total Monthly Rev	YTD - 6/16	\$705,245		\$656,243
Paid Rounds	May	4,557		4,591
Paid Rounds	June 1 - 16	2,883		2,680
Paid Rounds	YTD	10,179		9,930

May Comparison for the Past 4 Years

	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Total Rev.	273,873	244,454	294,647	311,925
Rounds	4,275	3,781	4,591	4,557

Steeple Chase is continuing to outpace the 2023 golf season for revenue year to date. The course experienced its best May on record, beating 2023 by over \$17,000. This occurred despite the increase in rainfall in 2024 as well as a slight decrease in the number of rounds played in the month. In May of 2023, Steeple Chase recorded 1.06” of rain, compared to the 4.79” of rain that fell in May of 2024.

On the golf course and clubhouse front, Steeple Chase has recently purchased a new reach-in refrigerator for the kitchen. It has replaced a unit that was over 25 years old and was experiencing numerous issues over the past few seasons. The main walk-in cooler in the kitchen was also outfitted with a new cooling coil as well as a new outdoor compressor. The club’s gaming application has been accepted by the State and is currently under review. The next step will be an inspection of the gaming area and an interview with the agent in charge. This process is expected to take place in the next two to three weeks.

The staff is looking into making additional bunker renovations on the golf course. A modification of the large bunker along the right side of the 14th fairway is currently being discussed. The plan is to keep both the green side and front end of the bunker intact and eliminate the entire middle portion of the bunker. The sand would be removed; however, the contour of the bunker and drainage would remain in place. What would remain would be a large grass bunker that runs 100 yards down the right side of the fairway. Staff believes that such a modification would improve the playability of the hole as well as save time and money on maintenance and upkeep of the current bunker complex. This project would be scheduled to take place in the fall of 2024.

GOLF MAINTENANCE

The month of June has arrived with hot dry weather. Six of the last eight days have seen temperatures above 90 with very windy conditions. The use of wetting agents has continued throughout the season with regular applications on greens, tees, and fairways to help aid the use of water. Staff have had to delegate extra time to hand-watering greens, green surrounds, tees, collars, sod, as well as clubhouse plantings. The irrigation system has been running on a consistent basis for the last two weeks with minor issues here and there.

During this time, the golf course has seen an increased amount of play daily. Staff have had to delegate extra time to moving tee markers and filling divots on tee boxes, and most importantly fixing ball marks on greens. Additionally, there is an increased amount of cart traffic wear on fairways and roughs which has required extra hand-watering.

On June 11, staff completed the labor-intensive bunker edging project. In addition to bunker edging, Foreman Sizemore resumed the bunker sand replacement that started earlier this season. The greenside/fairway bunker on #14 was completed taking almost 100 tons of sand to complete. The old sand was removed, the existing drain line was flushed and replaced, and new sand was added. Staff will continue to monitor sand depth and work on bunkers throughout the remainder of the season on an as needed basis.

Assistant Superintendent Wiskerchen led the early season planting process with assistance from staff in site preparation and planting. Flowers and perennials have been planted at the clubhouse, #1 Tee, and #3 Tee. Additionally, clubhouse ornamentals and bushes have been planted, trimmed, and maintained by Foreman Sizemore.

Staff are in the process of trimming trees throughout the property. The goal of this summer project is to remove the lower hanging branches to increase playability and so golf carts and mowing equipment have clearance. With the number of trees on the golf course, this normally takes a few weeks to complete. As time permits, the out of bounds branches hanging in play will be trimmed next.

The greens were needle-tined as scheduled on Sunday, June 2 and verti-cut and top-dressed on Monday, June 3. Greens are scheduled to be verti-cut and top-dressed next Monday, June 24.





PARK & FACILITY MAINTENANCE

To: Board of Commissioners
From: Rob Foster, Director of Park & Facility Maintenance
Subject: Board Report – June 2024

Facility Maintenance

- The Gazebo roof replacement project is now complete. Five gazebo-type roofs were replaced this spring. This included two gazebos and one pumphouse at Steeple Chase, the Wilderness gazebo, and the Ambria gazebo.
- New security cameras have been installed at Steeple Chase Clubhouse. Facilities staff assisted in the project by installing a Cat-5 communication cable.
- Alarm panels at the Community Center and Barefoot Bay have been upgraded to a new modern panel. All buildings within the District now have upgraded alarm panels.

Park Maintenance

- Maurice Noll Tennis / Pickleball courts are now open. The courts are being enjoyed by the public and staff have heard positive comments that the park is “coming back to life”.
- Buoys have been set in Diamond Lake. Their locations have been marked with a GPS device. Staff will now be able to set the buoys in the correct locations annually.
- Noah LaMora, a Scout in Troop 195, completed his Eagle Scout project at Diamond Lake Disc Golf Course. He and his volunteers cleared out buckthorn trees on holes 3 and 4. Thank you Noah and good luck with earning your Eagle Scout Badge.
- Parks staff have begun mowing Maple Hill Park. The park will take some time to bring it up to the desired maintenance level that we expect. Tall weeds and grass need to be mowed down and maintained as turf. Additional trimming and clearing will be performed over the next year or two along the Seavey ditch walking path.



RECREATION & FACILITY SERVICES

To: Board of Commissioners

From: Kyle Berg, Director
Melinda Agosto, Child Development Director
Erica DeLuca, Manager
Kelsey Fuller, Manager

Subject: Board Report – June 2024

Miscellaneous

- Staff are working on 2024 fall brochure programs and events.
- Diamond Lake Beach / Recreation Center / Boat Launch master planning process officially began June 5 and is scheduled for a full day of employee feedback June 24.
- Facility rentals have decreased at the Regent Center YTD compared to 2023 and budget. The staff is identifying opportunities to overcome the unrealized revenue.
- Cost recovery strategies combined with managing expenses have resulted in a \$157,369 increase in revenue relative to 2023 and a \$48,418 increase relative to budget.
- Recreation Fund net total YTD is ahead \$102,459 compared to 2023 after removing fund transfer expense.

Programs

Dance

- The Mundelein School of Dance Spring Recital was held June 1 and 2 at Mundelein High School. Over 1,100 people attended the four shows with over 300 dancers. The 1:00 p.m. show on June 2 was at maximum capacity with over 720 people in the audience.
- 2023-2024 Mundelein Dance Company dancers held an end-of-the-year banquet June 9 at the Regent Center.
- Auditions for 2024-2025 Mundelein Dance Company took place June 4-6 where a record 68 dancers signed up to audition.
- Summer dance classes began June 17.

Athletics

- Pickleball leagues at Maurice Noll Park will begin the week of June 24. There will be a beginner and competitive league option. More pickleball programming will come throughout the year. There are lots of options to run more leagues, clinics, lessons, tournaments, and even private instruction.
- The men's adult softball league on Tuesday nights began in May with seven teams. The Co-Rec league will begin June 7 with nine teams.
- Field rentals have been busy in spring and will continue that way through the summer months.

Events

- Beach Bash took place June 15 at Diamond Lake Beach. Attendance was strong and community feedback has been overwhelmingly positive. Staff will explore certain data points in the coming days to better understand the volume of participants, demographics, and takeaways for future events.
- Staff are also working on details and planning other summer events such as Freedom Classic 5K, Margaritaville, and Doggy Dip.

Cultural Arts

- Cultural Arts & Events Supervisor Langille put on an in-house field trip for the Big & Little children. They learned about succulents, garden art, and planting.
- A new program, Lil' Garden Club, began this spring with six participants. The club takes place on Tuesday mornings at the community garden plots.

Mundelein Trails Day Camp and Rec Connect

- Rec Connect wrapped up another successful school year. There were 167 school-aged kids who enjoyed the program.
- Registration for the 2024-2025 Rec Connect school year has begun and there are already 71 families enrolled.
- Camp Counselor training was held the week of May 27.
- 2024 summer camp began the week of June 3. There are over 370 kids enrolled in camp throughout the summer with an average of 250 kids enrolled each week.

Big & Little and Learning Center

- Enrollment is currently 88 students with 5 toddlers, 16 two-year olds, 22 three-year olds, and 45 four-year olds. There is limited space available in all classrooms.
- Big & Little was licensed for a Toddler Room and opened the classroom June 17.
- New rates have been applied to each respective classroom; Toddler, 2-3, 3-5. All incoming children will be charged the new classroom rates. Existing families will not be charged the new classroom rates until August 19.

Big & Little Child Development Center	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24
<u>Classroom Breakdown</u>						
Toddler Classroom	0	0	0	0	0	5
2-3 Year Old Classroom	21	23	22	22	22	16
3-4 Year Old Classroom	19	20	20	20	20	22
4-5 Year Old Classroom	38	38	38	38	38	45
Total Annual Enrollment	78	81	80	80	80	88
	Jun 22	Jun 23	Jun 24			
<u>Breakdown Based on Year</u>						
Toddler Classroom	0	0	5			
2-3 Year Old Classroom	25	21	16			
3-4 Year Old Classroom	29	37	22			
4-5 Year Old Classroom	25	23	45			
Total Annual Enrollment	79	81	88			

Learning Center

- The Learning Center transition to the Child Development wing of the Mundelein Community Center has begun. One part of the move was done in late May and the remaining items will be moved in August once camp has ended.
- Fall enrollment continues to grow. Enrollment is high in all classes and is expected to be at capacity once classes begin in September.

Preschool Camps

- Summer camp enrollment is high and most sessions are full.

Aquatic Facilities

Aquatic Operations

- Barefoot Bay training was completed in May with the final training on May 31. In total, 164 staff members were trained last month and started working at the outdoor facilities.

BFB Membership Totals

Package Name	Quantity Sold	Revenue
2024 Barefoot Bay All Access Season Pass	583	\$ 58,345.00
2024 Barefoot Bay All Access Season Pass (4+)	1,266	\$107,785.00
2024 Diamond Lake Beach Season Pass	9	\$ 305.00
2024 Diamond Lake Beach Season Pass (4+)	8	\$ 230.00
Total:	1,866	\$ 166,665.00

- Total Barefoot Bay membership revenue hit \$166,130 this month. This is 89.8% of the budgeted goal of \$185,000. Diamond Lake Beach membership hit \$530, which is 53% of the budgeted goal of \$1,000.
- Comparatively, this month in 2023, Barefoot Bay sold 2,402 memberships and made \$164,672.

Swim Lesson Registration

Swim lesson data for April and May is as follows:

Season	Cycle	Run Dates	# Enrolled	Enrollment Max	Capacity
Summer	Tu/Th Cycle 1	May 7–May 30	52	62	84%
Summer	Sat Cycle 1	May 11–Jun 29	70	121	58%
Summer	Tu/Th Cycle 2	Jun 4–Jun 27	52	62	84%
Total:			174	245	71%

- The new Cycle of Tu/Th started June 4. Attendance was the exact same as the first cycle of Tu/Th swim lessons at 84% capacity and 52 enrollees. All unfilled spots are in the stroke level classes. The learn to swim lessons remain at 100% enrollment.

Health & Fitness Center

Membership Operations

<u>Fitness Membership Monthly Reporting</u>					
	<u>Jan 2024</u>	<u>Feb 2024</u>	<u>Mar 2024</u>	<u>Apr 2024</u>	<u>May 2024</u>
Active Annual Membership Breakdown					
Individual Fitness	773	776	774	775	782
Fitness Two or More	764	739	734	722	705
Student Monthly - Non-Committal Membership	187	175	208	182	272
Short-Term Membership - Non-Committal Membership	114	118	110	95	84
Track Only	195	192	196	199	202
Fitness 10 Visit	117	120	120	123	128
HMHB	14	13	16	15	17
Jr. Mustang Parent Memberships	7	11	11	5	2
Fitness - Seminary	5	4	4	5	3
Total Annual Memberships	2,176	2,148	2,173	2,121	2,195
Usage Breakdown					
Member Visits	12,058	11,187	11,307	11,005	10,478
Group Exercise					
In Person	2,144	2,329	2,180	2,518	2,352
Zoom	80	73	47	61	67
Monthly Group X Participation	2,224	2,402	2,227	2,579	2,419
Age Breakdown					
12 - 17	118	121	126	116	117
18 - 24	128	112	139	115	197
25 - 34	246	243	250	236	227
35 - 44	261	258	259	259	261
45 - 54	311	310	305	294	288
55 - 61	274	271	263	263	264
62+	838	831	829	837	842
Average Age	52.2	52.4	51.1	52.6	51.5
Demographic Analysis					
Male	1,046	1,029	1,031	996	1,043
Female	1,130	1,116	1,140	1,122	1,154
Unspecified	3	3	3	3	3
Nonresident	834	821	829	805	825
Mundelein Resident	1,342	1,327	1,344	1,316	1,371

Membership Totals		
	2024	2023
Jan	1,857	1,812
Feb	1,825	1,824
Mar	1,846	1,845
Apr	1,794	1,790
May	1,863	1,816
Jun		1,816
Jul		1,761
Aug		1,732
Sep		1,692
Oct		1,721
Nov		1,773
Dec		1,837
*Does not include Track or 10 Punch Passes		

Member Usage Numbers Yearly		
	2024	2023
Jan	12,058	12,386
Feb	11,187	10,654
Mar	11,307	11,796
Apr	11,005	9,857
May	10,478	9,661
Jun		10,018
Jul		9,030
Aug		9,506
Sep		8,440
Oct		9,302
Nov		9,782
Dec		10,522

Group Exercise

- Summer Solstice Yoga is scheduled to run on Wednesday, June 19 with 32 enrolled.
- The Fitness Coordinator position has been posted on the IPRA job board.

Community Center

- New alarms were installed at MCC.
- Activity levels remain high at the Front Desk. They are receiving many membership inquiries, activity questions, and general MPRD calls. There is no summer slowdown at this point.
- The May “Share the Positive” winners are Sindy and Linda. Linda shared how much she appreciates Sindy staying to cover another shift that was open at the last minute. Congratulations to them!

Registration

- Four families have been approved for financial aid for camp; three (two additional) families have been approved for financial aid for activities. The registration for camp and activities is underway and on-going.

Reservations

- There are 25 shelter rentals scheduled this year (ten completed; fifteen future).

Recreation Advisory Committee

- The Recreation Advisory Committee met June 5 to discuss the latest programs, projects, and operations of the Recreation Department. Committee Members are eager to support the Diamond Lake Project and have offered ideas for further discussion.



BUSINESS SERVICES & TECHNOLOGY

To: Board of Commissioners
From: Debbie McInerney, Director of Business Services & Technology
Subject: Board Report – June 2024

Finance

The 2023 Annual Comprehensive Financial Report was filed with the Comptroller's Office and submitted to GFOA for the Certificate of Achievement Award.

Assistant Finance Director, Andy Dreyer, joined the District on June 3, 2024.

Finance is keeping busy with increased reconciling needed during the summer months.

Business Services Manager Schleiden completed payroll for the following:

Pay Period	Number of Employees
05/05/24 – 05/18/24	282
05/19/24 – 06/01/24	399

Human Resources

Human Resources completed all new hire orientation meetings for seasonal employees.

The new hire orientation video has been completed. Human Resources worked with IT to set up an automated assignment of this video for each new employee to complete on their first day.

The Fun & Wellness Committee's next event is Employee Appreciation Week July 8-12. The week will include shout outs, smoothies, a secret give away, photo booth fun, and the annual summer BBQ.

The initial kickoff meeting has taken place for the implementation of UKG Ready. This is expected to be a 6-8 month process and is a joint project between Finance and Human Resources.

There are open full-time positions for a Childcare Teacher and a Facility and Aquatics Maintenance Supervisor. There are open seasonal positions for Facility & Aquatics Maintenance Attendants.

IT

IT continues to work on the Microsoft 365 Migration project. This project will continue into the fall.

A replacement media player will be installed this month for the MCC front entrance TV. This device is used to display a slideshow of events and sponsors.

Access to the Kevin M. Dolan Recreation Center camera system has been provided to the Mundelein Police Department. In case of a situation, it will be helpful for the police to view live camera footage to better prepare for the emergency call.

A new electronic form has been created and deployed for the incentive program for employees to work District-wide events.

Risk Management

The next Safety Committee meeting is on June 25 at the Keith Mione Community Park Shelter. Mary Pedersen from PDRMA will be attending the meeting to go over the next step of the Risk Management Review process. The next step requires agencies to complete a self-assessment on injury prevention.

The Safety Committee is currently working on creating emergency flip books for all facilities as a quick reference guide to use during an emergency. Safety grant ideas are being brainstormed to submit as part of the PDRMA Risk Management Grant opportunity. Submissions are due September 6 and two ideas will be submitted for this grant.

CPR/AED and First Aid training has been completed for most of the seasonal staff. Additional classes are being scheduled for remaining seasonal staff and year-round staff who need to complete the certification.

Property Loss and Vehicle Accident Report Summary

Date	Location	Property & Description of Damage	Cost	EMS/ Police	PDRMA
May 31	MCC lobby and locker room	Damage to corner of wall inside locker room and in lobby. Corner ripped off after member using motorized wheelchair caught wheel on edge of wall. Damage to corner inside locker room.	TBD	No	No
June 2	MCC men's locker room	Damage to corner of wall inside locker room. Corner of wall is ripped off. Exact cause is unknown.	TBD	No	No

Incident/Accident Report Summary

Date	Location	Description of Incident/Accident	EMS	PDRMA
May 17	Barefoot Bay	Adult male fell off bike while riding along path. Scraped arms, chin and knees. First aid provided.	No	No
June 4	Indian Trails Park	Employee hit AT&T cable case with mower. Damage to lid of cable case. AT&T contacted for repairs.	No	No
June 7	Spray Park Pavilion	Camper threw a rock and hit another camper in the head with the rock. Ice pack provided.	No	No

Employee Injury Report Summary

Date	Location	Description of Injury/Illness	EMS	PDRMA
May 23	Mundelein High School	Employee was in a hallway behind the stage when a participant kicked open a door hitting employee in the back. No first aid required.	No	No
May 28	Parks Yard	Employee felt pain in right knee when standing up from unhooking brush chipper from truck. Employee sought medical attention.	No	Yes
May 30	Barefoot Bay	Employee was convulsing while watching training video. EMS was contacted. Employee was released to parent.	Yes	Yes
May 31	Barefoot Bay	Employee passed out during training. Fell and hit neck/back on table. EMS contacted.	Yes	Yes