



August 26, 2024

7:00 p.m. - Committee Meeting

7:30 p.m. - Regular Board Meeting

PUBLIC NOTICE IS HEREBY GIVEN that the Board of Park Commissioners of the Mundelein Park & Recreation District, Lake County, Illinois (the “*Park Board*”) will hold a Committee Meeting of the Park Board on the 26th day of August 2024, at 7:00 o’clock p.m. at Regent Center, 1200 Regent Drive, Mundelein, Illinois.

The Agenda for the Meeting is as follows:

Call to Order:

Statement of Visitors:

Roll Call: Burton, Frasier, McGrath, Ortega, Knudson

Updates

1. Removal of Marquees – Kracklauer Park and Diamond Lake Recreation Center
2. Regular Board Meeting Agenda

Action Items – Regular Board Meeting

1. Approve of Comprehensive Master Plan – Amendments
2. Approve of Regent Center Renovations for Mundelein School of Dance Use
3. Approve of Resolution 24-08-02-R for OSLAD Grant – Keith Mione Community Park

Adjournment

Rules for Public Comment:

- A. At the start of the period for public comment the board President or acting chairperson will advise the public:
 - 1. The amount of time permitted for public comment;
 - 2. That all speakers state their name and addresses before addressing the Board;
 - 3. To avoid repetitive comments, testimony and general questions; and
 - 4. To appoint only one person to speak on behalf of a group.
- B. Each person will be permitted to speak one time only, unless the President determines that allowing a speaker to address the Board again will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
- C. Unless a representative spokesperson is appointed in the manner described in rule D, all comments from the public will be limited to no more than three (3) minutes per person.
- D. Groups may register a representative spokesperson by filing an appearance form no later than one (1) hour in advance of a meeting. The appearance form must designate (i) the number of people the designee represents for the purpose of making public comment; (ii) the subject matter of the public comments; and (iii) whether the subject being represented by a group spokesperson shall be deemed to have waived their opportunity to speak independently unless the President determines that allowing such a speaker to address the Board will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
 - 1. A representative spokesperson who timely files a complete appearance form to speak on a matter germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of fifteen (15) minutes.
 - 2. A representative spokesperson who timely files a complete appearance form to speak on a matter not germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of nine (9) minutes.
- E. The Board shall not respond to questions posed during public comment. All questions shall be recorded by the Board Secretary and a response shall be presented either during the next regular Board meeting or in writing before such meeting.
- F. All comments must be civil in nature. Any person who engages in threatening, slanderous or disorderly behavior when addressing the Board shall be deemed out-of-order by the presiding officer and his or her time to address the Board at said meeting shall end.

Approved 4/14/2014 Board Meeting



**MUNDELEIN PARK &
RECREATION DISTRICT**

BOARD MEMORANDUM

August 26, 2024 Committee Meeting Topics

Removal of Marquees – Kracklauer Park and Diamond Lake Recreation Center

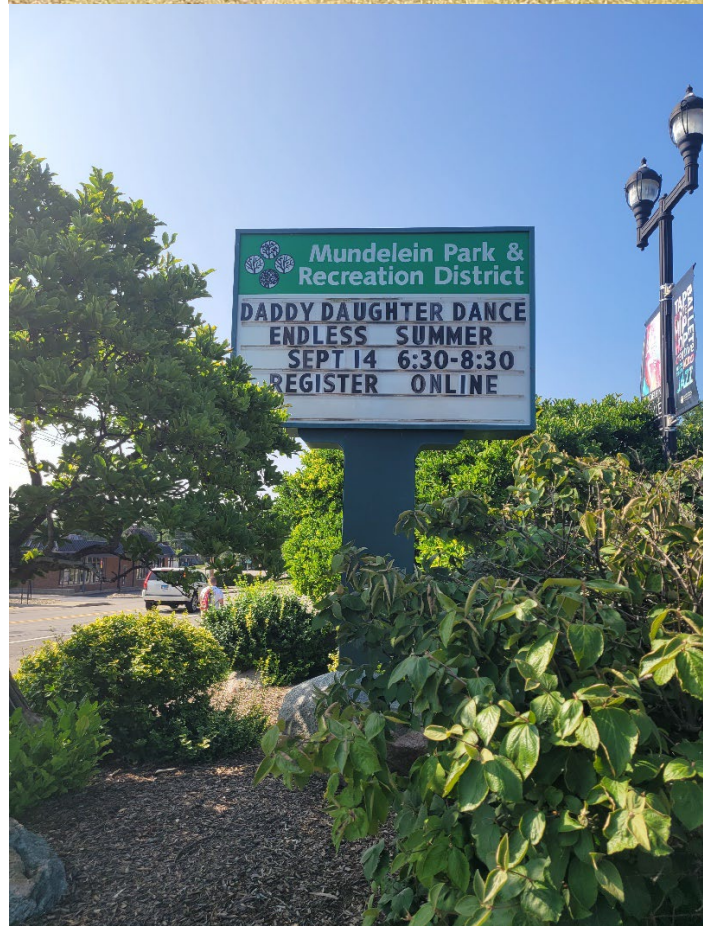
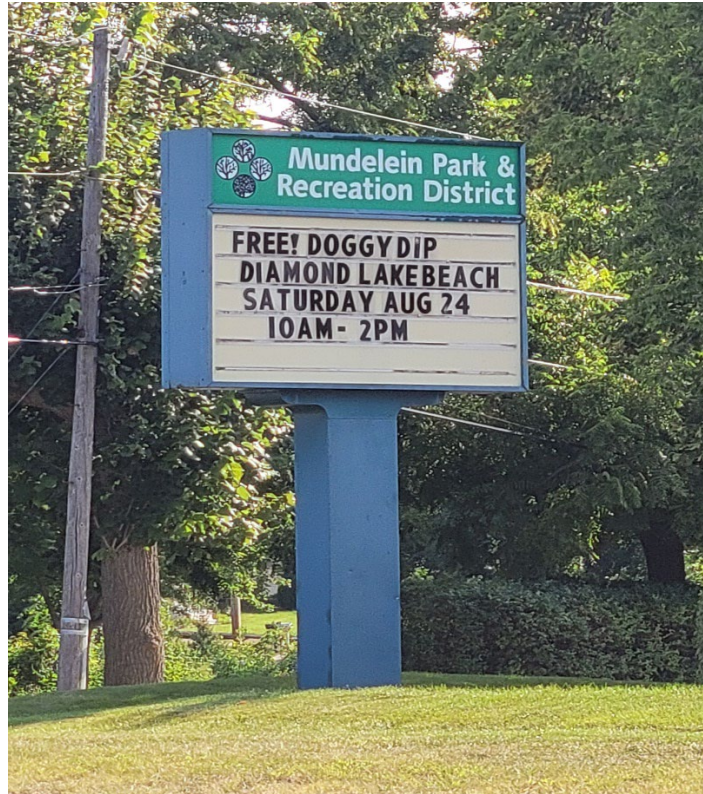
The District has been moving forward with construction and/or master planning and identified the current marquees are outdated and worn. See attached. These marquees do not project a positive image and brand for the District and facilities. The old logo is still on the marquee, and it is difficult to replace and/or find parts. Staff are requesting to remove the marquee at Kracklauer Park and relocate the flagpole in its place as the flagpole is hidden by an Evergreen Tree. Diamond Lake marquee does not look aesthetically pleasing and is falling apart. These marquees do not represent the District positively, are inefficient for staff and do not meet an effective marketing strategy. Currently, the marquees do not distinguish the facilities so it will not impact the facility. Manager Lawrence is working with staff on facility signage plan which will include Kracklauer Park/Dance Studio and Diamond Lake Recreation Center. However, Diamond Lake signage will be incorporated in the overall Master Plan. Executive Director Salski is requesting discussion to make sure the Board and staff are aligned with this initiative.

Regular Board Meeting Agenda Items

If time is available, staff can present any information on the Regular Board Meeting agenda.

Action Items – Regular Board Meeting

1. Approve of Comprehensive Master Plan – Amendments
2. Approve of Regent Center Renovations for Mundelein School of Dance Use
3. Approve of Resolution 24-08-02-R for OSLAD Grant – Keith Mione Community Park





**MUNDELEIN PARK &
RECREATION DISTRICT**

REGULAR BOARD MEETING

August 26, 2024

7:30 p.m.

PUBLIC NOTICE IS HEREBY GIVEN that the Board of Park Commissioners of the Mundelein Park & Recreation District, Lake County, Illinois (the “*Park Board*”) will hold a Regular Board Meeting of the Park Board on the 26th day of August 2024 at 7:30 o’clock p.m. at Regent Center, 1200 Regent Drive, Mundelein, Illinois.

AGENDA

Call to Order:

Pledge of Allegiance:

Roll Call: Burton, Frasier, McGrath, Ortega, Knudson

Statement of Visitors:

Approval of Minutes: Committee Meeting 08-12-24, Regular Meeting 08-12-24 and Executive Session 08-12-24

Approval of Disbursements: Warrants: 081624, 081924 and 082624 = \$608,183.70

Financials: July

Police Report: July

Correspondence: None

Old Business: None

New Business:

1. Approve of Comprehensive Master Plan – Amendments
2. Approve of Regent Center Renovations for Mundelein School of Dance Use
3. Approve of Resolution 24-08-02-R for OSLAD Grant – Keith Mione Community Park

Board Business:

Staff Reports:

Service Anniversaries: Karen Peterson 15 years and William Sizemore 11 years

Executive Session:

- Personnel 5 ILCS 120/2 (c)(1);
- Purchase or Lease of Real Estate 5 ILCS 120/2 (c)(5);
- Imminent or Collective Bargaining or Salary Schedules 5 ILCS 120/2(c)(2);
- Litigation 5 ILCS 120/2 (c)(11)

Action on Items Discussed in Executive Session, if Necessary

Adjournment

Rules for Public Comment:

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 - 2. That all speakers state their name and addresses before addressing the Board;
 - 3. To avoid repetitive comments, testimony and general questions; and
 - 4. To appoint only one person to speak on behalf of a group.
- B. Each person will be permitted to speak one time only, unless the President determines that allowing a speaker to address the Board again will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
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- F. All comments must be civil in nature. Any person who engages in threatening, slanderous or disorderly behavior when addressing the Board shall be deemed out-of-order by the presiding officer and his or her time to address the Board at said meeting shall end.

Approved 4/14/2014 Board Meeting

MINUTES
Mundelein Park & Recreation District
Committee of the Whole
August 12, 2024

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:00 p.m.

He then directed the secretary to call the roll. Present were Commissioners BURTON, FRASIER, McGRATH, ORTEGA, and President KNUDSON.

Staff present: Executive Director SALSKI

Statement of Visitors: Ron Greenberg and Bruce Ponsaran

President KNUDSON asked if any visitors wanted to make a comment. None were made.

Executive Director SALSKI started the discussion regarding Rt. 60/83 expansion project and potential opportunities to utilize Diamond Lake Sports Complex slough. He shared the options. He outlined his meetings and collaboration with Alicia Dodd, Fremont Highway Township Supervisor, and there have been meetings with elected officials and Gewalt Hamilton. Executive Director SALSKI stated he contact IDOT's Project Manager but had not received a response. He said the District would need to use Gewalt Hamilton's expertise to assist with the process and Commissioner BURTON asked if IDOT would reimburse. He said that he was waiting for an email or phone call back. Commissioner ORTEGA requested to keep moving forward and try to get reimbursed through the process. Board Members agreed to reduce environmental impacts to Diamond Lake by using the slough.

Executive Director Salski discussed the various initiatives in the Financial Sustainability Plan. Executive Director SALSKI stated the District held a Community Input Meeting and obtained over 422 responses from an email survey. He said the priorities were walking/biking paved trails throughout Keith Mione Park which included the soccer, softball and baseball fields. The second priority was bathrooms. He said it was terrific information.

Executive Director Salski explained the Kracklauer Park project and he outlined the dimensions of the donor wall and process to correctly display donors.

Executive Director SALSKI explained the dance company has grown and needed more space. The most logical space was the Regent Center. He said staff will provide a memorandum to complete two phases by the end of year. He spoke with President KNUDSON who suggested trying to complete as many phases as possible. Executive Director SALSKI stated that Phases 1 or 2 were the highest priorities and other Phases required more time. He said board meetings would need to move into Kracklauer Dance Studio or Dolan Recreation Center if the board approved the construction.

Executive Director SALSKI mentioned that he had been working with Gewalt Hamilton regarding Wetland Banking Credits who will provide a presentation in September. He mentioned the Health and Fitness Center was looking outdated and needs a refresh. He shared another Dolan Recreation Center expansion option, pole barn, and presented some pictures. He said staff would continue to complete the project with due diligence. Commissioner BURTON suggested checking with the Village if pole barns were allowed on property.

Executive Director SALSКИ stated he had Steeple Chase improvement costs but needed to ask more questions. He said the clubhouse was outdated and it was difficult to see out of the windows. He mentioned staff would wait to determine next steps or ideas with the Kracklauer Dance Studio but there were opportunities for cultural arts. He mentioned that the Board will need to find another date for the Diamond Lake Master Plan meeting. He said the Village will be meeting in September. Executive Director SALSКИ explained the process for Strategic Goals, Objectives and Initiatives and he suggested revising the goals and objectives for 2025 based on the feedback from a few meetings prior. Board Members agreed.

President KNUDSON asked if there were topics from the Regular Meeting agenda to discuss. None were provided.

There being no further business, Commissioner FRASIER moved to adjourn at 7:29 p.m. second by Commissioner ORTEGA. A voice vote was taken with all voting yes.

Secretary

MINUTES
Mundelein Park & Recreation District
Regular Board Meeting
August 12, 2024

The Regular Board meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President KNUDSON and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the Secretary to call the roll. Present were Commissioners BURTON, FRASIER, McGRATH, ORTEGA, and President KNUDSON.

Staff present was Executive Director SALSKI.

Visitors present were Ron Greenberg and Bruce Ponsaran.

President KNUDSON asked if any visitors wanted to make a comment. None were made.

President KNUDSON requested a motion to approve the minutes of the Committee and Regular meetings on July 22, 2024. Commissioner ORTEGA moved to approve the minutes of the Committee and Regular meetings on July 22, 2024, second by Commissioner McGRATH. President KNUDSON repeated the motion, asked if there were any corrections or additions. None were raised. A voice vote was taken with all voting yes.

President KNUDSON read the Warrants needed to be approved. Commissioner FRASIER move to approve Warrants: 072624, 073124, 080224, 080424, 080724 and 081224 = \$1,455,462.86 second by Commissioner BURTON. President KNUDSON repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners FRASIER, BURTON, McGRATH, ORTEGA, and President KNUDSON voting yes.

President KNUDSON asked if there was any correspondence. Executive Director SALSKI presented an article from the Daily Herald about board policy. Commissioner ORTEGA discussed the article and recommended the Board evaluate its policy on resigning. Commissioner FRASIER stated it depends on what the problem was. President KNUDSON asked if the other park board had “kicked out” that Commissioner. The Board suggested Executive Director SALSKI contact the District’s Attorney and report back at the next meeting. President KNUDSON acknowledged the positive comments of the Health and Fitness Center employee. In a letter from Fremont School District 79, Director BERG was commended for his leadership in planning the volunteer appreciation event in July.

President KNUDSON stated there was no Old Business.

President KNUDSON requested a motion to approve Museum Operating Agreement with Village of Mundelein, Commissioner McGRATH moved to approve Museum Operating Agreement with Village of Mundelein, second by Commissioner ORTEGA. President KNUDSON repeated the motion, asked if there were any questions. A roll call vote was taken with Commissioners McGRATH, ORTEGA, BURTON, FRASIER, and President KNUDSON voting yes.

President KNUDSON requested a motion to approve Resolution 24-08-01-R – Kevin M. Dolan Recreation Center, Commissioner ORTEGA moved to approve Resolution 24-08-01-R – Kevin M. Dolan Recreation Center, second by Commissioner FRASIER. President KNUDSON repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners ORTEGA, FRASIER, BURTON, McGRATH, and President KNUDSON voting yes.

President KNUDSON requested a motion to approve Rules and Regulations – Section 3.25 Designated Activity Areas – Amendment – Pickleball – Section 3.25 (C). Commissioner ORTEGA moved to approve Rules and Regulations – Section 3.25 Designated Activity Areas – Amendment – Pickleball – Section 3.25 (C), second by Commissioner McGRATH. President KNUDSON repeated the motion and asked if there were any questions. Commissioner BURTON had a resident suggest notifying players of lessons on leagues on website. A roll call vote was taken with Commissioners ORTEGA, McGRATH, BURTON, FRASIER, and President KNUDSON voting yes.

President KNUDSON requested a motion to approve Ordinance 24-08-01-O – Declaration of Surplus Personal Property and Authorization for Sale, Trade-In or Disposal, Commissioner McGRATH moved to approve Ordinance 24-08-01-O – Declaration of Surplus Personal Property and Authorization for Sale, Trade-In or Disposal, second by Commissioner BURTON. President KNUDSON repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners McGRATH, BURTON, FRASIER, ORTEGA, and President KNUDSON voting yes.

President KNUDSON requested a motion to approve Deed of Gifts – Mundelein Heritage Museum, Commissioner BURTON moved to approve Deed of Gifts – Mundelein Heritage Museum, second by Commissioner McGRATH. President KNUDSON repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners BURTON, McGRATH, FRASIER, ORTEGA, and President KNUDSON voting yes.

President KNUDSON asked if there was any board business. President KNUDSON mentioned that he would like the Board to consider an increase in 2025 golf prices as expenses were increasing and high demand. He would like staff to present recommendations for 2025. He said that has been a focus over the years on improvements and demand and it was the right time to discuss pricing. Board Members agreed. Commissioner McGRATH stated he appreciated staff comparing other courses on a spreadsheet and requested staff to complete the necessary research. Commissioner ORTEGA asked about credit card fees and whether that should be included in the pricing. Commissioner BURTON suggested staff evaluate the district-wide senior rate and apply consistency to all facilities. Executive Director SALSKI asked if the Board had an opinion of a two-year rolling period or a big jump. Board Members agreed a two-year period would be the preferred option.

President KNUDSON asked if there were any staff reports. None were provided.

President KNUDSON requested a motion to move into Executive Session at 7:57 p.m. Commissioner ORTEGA moved to go into Executive Session for Purchase or Lease of Real Estate 5 ILCS 120/2 (c)(5), second by Commissioner FRASIER. President KNUDSON repeated the motion, asked if there were any additional corrections or additions. None were raised. A roll call vote was taken with Commissioners ORTEGA, FRASIER, BURTON, McGRATH and President KNUDSON voting yes.

There being no further business, Commissioner ORTEGA moved to adjourn at 8:09 p.m. seconded by Commissioner McGRATH. A voice vote was taken with all voting yes.

Secretary

Warrants for Board Meeting 08/26/24			
Warrant Number		Amount	
081624		402,863.66	
081924		4,657.01	
082624		200,663.03	
Total		608,183.70	

Payroll ID: 174

Pay Period End Date: 08/10/2024 Check Post Date: 08/16/2024 Bank ID: A

* YTD values reflect values AS OF the check date based on all current adjustments, checks, void checks

Grand Totals for Payroll:

Pay Code Id	Hours	OT Hours	Cur. Amnt.	YTD Amnt.*	Ded/Exp Id	Cur. Amnt.	YTD Amnt.*
** VAC	31.25	0.00	562.50		ADDL IMRF 1	778.85	13,101.23
ACA NHI	0.00	0.00	384.65	5,385.10	ADDL IMRF 2	1,857.92	32,743.02
ANNIV	0.00	0.00	0.00	800.00	DENTAL	244.92	3,522.94
AQBN	43.00	0.00	4,300.00	4,300.00	DENTAL_ER	1,386.86	19,948.34
AQUA	0.00	0.00	0.00	407.82	EAP_ER	81.00	1,164.00
BACK PAY	0.00	0.00	0.00	0.00	FCC	480.78	8,173.26
BON	0.00	0.00	0.00	652.26	FITW	18,386.82	241,068.02
CAR	0.00	0.00	0.00	4,000.00	FLH	540.42	9,187.14
COMP	1.25	0.00	41.51	327.13	MEDICAL_HMO	1,142.00	17,912.30
CV19-1	0.00	0.00	0.00	0.00	MEDICAL_HMO_ER	6,471.28	101,501.61
DBL	0.00	0.00	0.00	0.00	MEDICAL_PPO	3,716.78	50,687.10
EOY	0.00	0.00	0.00	1,000.00	MEDICAL_PPO_ER	21,062.24	287,232.12
EPTO	0.00	0.00	0.00	0.00	MEDICARE_EE	4,769.68	54,410.46
ESSNTLCOMP	0.00	0.00	0.00	0.00	MEDICARE_ER	4,769.68	54,410.46
FNRL	8.50	0.00	396.90	7,696.11	NCPERS	24.00	448.00
GOLF LSSNS	0.00	0.00	1,194.20	5,779.20	NWD	225.00	4,325.00
HOL	0.00	0.00	0.00	90,869.56	NWD %	49.50	860.17
INC	0.00	0.00	0.00	0.00	NYL	53.34	906.78
JRY	0.00	0.00	0.00	141.76	PDMRA ADDL LIFE	299.65	4,106.30
LWP	0.00	0.00	0.00	0.00	PEN_IM2	4,587.07	67,007.01
NHI	0.00	0.00	1,846.20	28,308.40	PEN_IM2_ER	8,848.00	129,249.33
OT	0.00	45.33	1,361.34	23,968.09	PEN_IMR	2,526.12	41,196.78
PATH2	0.00	0.00	0.00	5,890.00	PEN_IMR_ER	4,872.59	79,463.74
PER	17.00	0.00	494.65	30,968.66	SITW	14,974.41	170,636.72
REFERRAL	0.00	0.00	100.00	6,320.34	SOCSEC_EE	20,394.51	232,651.64
REG	12,804.62	0.00	228,574.25	2,196,969.49	SOCSEC_ER	20,394.51	232,651.64
SALARY	480.00	0.00	77,524.12	1,252,806.39	STA	1,217.00	18,306.00
SIC	169.25	0.00	5,047.01	37,583.25	STA %	49.50	860.17
SIN	32.00	0.00	1,522.87	17,291.80	UN	234.47	3,457.96
TFB	0.00	0.00	247.53	4,383.83	VISION	43.75	635.74
TIP	0.00	0.00	0.00	0.00	VISION_ER	247.85	3,601.56
TLI	0.00	0.00	134.07	1,876.29			
VAC	346.00	0.00	11,379.45	110,436.13			
WELLNESS	0.00	0.00	0.00	4,402.03			

334,729.65

25,164.19

13,720.59

29,249.23

402,863.66

Gross Pay This Period	Deduction Refund	Ded. This Period	Net Pay This Period	Gross Pay YTD	Dir. Dep.	Expense This Period
334,729.65	0.00	76,596.49	258,133.16	3,836,320.02	238,977.47	68,134.01

* = Check Adjustment >> = Pre-Tax Deductions capped at Applicable Gross

Payroll ID: 174

Pay Period End Date: 08/10/2024 Check Post Date: 08/16/2024 Bank ID: A

* YTD values reflect values AS OF the check date based on all current adjustments, checks, void checks

Tax Type	State / Loc	App Wages	Prior Ded	Taxable Gross
Social Security		335,111.25	6,168.65	328,942.60
Medicare		335,111.25	6,168.65	328,942.60
Federal		335,111.25	14,822.84	320,288.41
State	IL	334,717.43	14,822.84	319,894.59
State	WI	393.82	0.00	393.82

* = Check Adjustment >> = Pre-Tax Deductions capped at Applicable Gross

Mundelein Park District
Warrant Report
Date Paid 08/26/2024

082624

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
14	NATIONAL GOLF COURSE OWNERS ASSOC				
		2 YEAR MEMBERSHIP	CORPORATE FUND	GOLF PRO SHOP	\$475.00
		2 YEAR MEMBERSHIP	CORPORATE FUND	ASSETS	\$475.00
		2 YEAR MEMBERSHIP	CORPORATE FUND	GOLF PRO SHOP	\$(950.00)
Check Total:					\$0.00
140259	A & J SEWER SERVICE, INC				
		HYDRO-JET #4	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$2,232.00
		CATCH BASIN SERVICE	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$460.00
Check Total:					\$2,692.00
140260	A T & T				
		INTERNET	RECREATION PROGRAM FUND	ADMINISTRATION	\$795.66
Check Total:					\$795.66
140261	AB LINKS LLC				
		MCC CAMERA WIRING DEPOSIT	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$3,267.00
Check Total:					\$3,267.00
140262	ACE HARDWARE				
		SILICONE LUBRICANT AND CAULK	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$17.98
		SUPPLIES FOR MAINTENANCE MCC			
		CONCESSIONS GLOVES	RECREATION PROGRAM FUND	BAREFOOT BAY CONCESSIO	\$53.95
		CONCESSIONS GLOVES - RETURN	RECREATION PROGRAM FUND	BAREFOOT BAY CONCESSIO	\$(53.95)
		KITCHEN REPAIR	CORPORATE FUND	GOLF PRO SHOP	\$17.98
		FASTBACK KNIFE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$25.17
Check Total:					\$61.13
140263	ACUSHNET COMPANY				
		DEMO DRIVER	CORPORATE FUND	GOLF PRO SHOP	\$270.24
		HATS	CORPORATE FUND	GOLF PRO SHOP	\$132.30
		HATS	CORPORATE FUND	GOLF PRO SHOP	\$51.45
		SHOES	CORPORATE FUND	GOLF PRO SHOP	\$122.37
Check Total:					\$576.36
140264	AIRGAS USA, LLC				
		CYLINDER RENTAL	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$181.31
Check Total:					\$181.31
140265	ALBERTSONS COMPANIES INC				
		FOOD FOR COOKING PROJECTS	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$70.89
		SUPPLIES FOR PROJECTS	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$45.29
		FOOD FOR COOKING PROJECTS	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$80.30
		FOOD FOR COOKING PROJECT	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$75.70
		DONUTS FOR STAFF	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$43.93
		CAMP SUPPLIES	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$19.97
		COOKING PROJECT SUPPLIES	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$37.78
		FOOD FOR SCIENCE EXPERIMENTS	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$77.24
		COOKING PROJECTS AND SNACKS	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$92.20
		PIZZA DAY SUPPLIES	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$94.48
		CANDY	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$41.46
Check Total:					\$679.24
140266	ANCEL GLINK, P.C.				
		LEGAL SERVICES	CORPORATE FUND	ADMINISTRATION	\$1,147.50
Check Total:					\$1,147.50

Mundelein Park District
Warrant Report
Date Paid 08/26/2024

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
140267	ANDERSON PEST SOLUTIONS				
		DRC PEST CONTROL	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$13.86
		DRC PEST CONTROL	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$10.40
		DRC PEST CONTROL	RECREATION PROGRAM FUND	GROUP X PROGRAMS	\$6.93
		DRC PEST CONTROL	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$6.93
		DRC PEST CONTROL	RECREATION PROGRAM FUND	REC CONNECTION	\$24.25
		DRC PEST CONTROL	RECREATION PROGRAM FUND	LONG TERM DANCE	\$6.93
		ANDERSON PEST	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$61.79
		MUSEUM - PEST CONTROL	CORPORATE FUND	MUSEUM	\$40.84
		PEST CONTROL	CORPORATE FUND	GOLF PRO SHOP	\$92.70
		PEST CONTROL	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$92.55
		BFB PEST CONTROL	RECREATION PROGRAM FUND	BAREFOOT BAY	\$76.51
		BFB PEST CONTROL	RECREATION PROGRAM FUND	BAREFOOT BAY	\$52.97
Check Total:					\$486.66
140268	ANDREW DREYER				
		PER DIEM FOR IGFOA CONFERENCE - DREYER	CORPORATE FUND	ADMINISTRATION	\$97.00
Check Total:					\$97.00
140269	ARTHUR CLESEN INC				
		DIVOT MIX	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$605.18
		PRECIP	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$1,688.00
Check Total:					\$2,293.18
140270	AUTO-WARES GROUP				
		SOLENOID	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$20.09
		BELTS	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$26.09
Check Total:					\$46.18
140271	AZ METRO DISTRIBUTORS LLC				
		BEVERAGE	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$191.92
Check Total:					\$191.92
140272	BASELINE YOUTH SPORTS, INC				
		JULY UMPIRE FEES - SOFTBALL	RECREATION PROGRAM FUND	SOFTBALL LEAGUE - ADULT	\$1,560.00
Check Total:					\$1,560.00
140273	BREAKTHRU BEVERAGE IL, LLC				
		LIQUOR	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$1,194.70
Check Total:					\$1,194.70
140274	BRONZE MEMORIAL CO				
		PLAQUE FOR KEVIN DOLAN	CORPORATE FUND	ADMINISTRATION	\$2,220.40
		PLAQUE FOR KEVIN DOLAN	RECREATION PROGRAM FUND	ADMINISTRATION	\$951.60
Check Total:					\$3,172.00
140275	BRYMAX INC				
		CONCESSIONS FOOD	RECREATION PROGRAM FUND	BAREFOOT BAY CONCESSIO	\$717.60
Check Total:					\$717.60
140276	BURRIS EQUIPMENT CO				
		MOWER DISCHARGE COVER	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$84.59
Check Total:					\$84.59
140277	CDW GOVERNMENT, INC				

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		PAPER ROLLS FOR WIDE FORMAT PRINTER	RECREATION PROGRAM FUND	ADMINISTRATION	\$158.26
				Check Total:	\$158.26
140278	CINTAS CORP				
		TOWEL SERVICE	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$80.87
		TOWEL RENTAL	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$80.87
				Check Total:	\$161.74
140279	CINTAS FIRST AID & SAFETY				
		CINTAS FIRST AID MCC AND IP	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$38.30
		CINTAS FIRST AID MCC AND IP	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$37.99
		DRC FIRST AID	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$127.44
				Check Total:	\$203.73
140280	COLLEY ELEVATOR CO				
		MCC ELEVATOR REPAIR	RECREATION PROGRAM FUND	MCC FACILITY	\$914.00
				Check Total:	\$914.00
140281	ComEd				
		ELECTRIC - DOLAN	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$383.73
		ELECTRIC - DOLAN	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$287.79
		ELECTRIC - DOLAN	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$191.86
		ELECTRIC - DOLAN	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$191.86
		ELECTRIC - DOLAN	RECREATION PROGRAM FUND	REC CONNECTION	\$671.51
		ELECTRIC - DOLAN	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$191.86
		ELECTRIC - LEWANDOWSKI	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$44.41
		ELECTRIC - LONGMEADOW	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$27.34
		ELECTRIC - MEMORIAL	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$40.30
		ELECTRIC - MIONE GARAGE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$48.59
		ELECTRIC - MUSEUM	CORPORATE FUND	MUSEUM	\$96.09
		ELECTRIC - SB LITES	RECREATION PROGRAM FUND	SOFTBALL FIELDS	\$609.35
		ELECTRIC - BOAT HOUSE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$24.25
		ELECTRIC - BOAT LAUNCH	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$22.19
		ELECTRIC - DIAMOND LAKE PARK LITES	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$27.37
		ELECTRIC - SPORTS COMPLEX 1	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$109.55
		ELECTRIC - SPORTS COMPLEX 2	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$47.14
		ELECTRIC - HANRAHAN	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$22.46
		ELECTRIC - HICKORY	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$27.64
		ELECTRIC - MCC	RECREATION PROGRAM FUND	MCC FACILITY	\$1,055.37
		ELECTRIC - MCC	RECREATION PROGRAM FUND	MCC FACILITY	\$(18.18)
		ELECTRIC - MCC	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$1,583.06
		ELECTRIC - MCC	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$(27.27)
		ELECTRIC - MCC	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$4,221.49
		ELECTRIC - MCC	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$(72.71)
		ELECTRIC - MCC	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$3,693.81
		ELECTRIC - MCC	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$(63.63)
				Check Total:	\$13,437.23
140282	CONSERV FS INC				
		DIESEL FUEL	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$774.97
		UNLEADED FUEL	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$1,641.54
		FUEL	CORPORATE FUND	GOLF PRO SHOP	\$1,240.03
		DIESEL - PARKS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$921.11
		GASOLINE - PARKS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$1,851.41
		FUEL	CORPORATE FUND	GOLF PRO SHOP	\$1,031.05

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Check Total:					\$7,460.11
140283	CUTLER WORKWEAR				
		STAFF UNIFORMS - CRONKHITE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$368.83
		STAFF UNIFORMS - MORENO	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$342.87
		STAFF UNIFORMS - EMBROIDERY - MORENO	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$51.00
Check Total:					\$762.70
140284	DELICIOUS UNLIMITED				
		QUALITY CATERING FOOD SERVICE FOR WK OF 7/29/24	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$745.27
		QUALITY CATERING FOOD SERVICE FOR WK OF 8/5/24	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$703.08
Check Total:					\$1,448.35
140285	EFAX CORPORATE				
		AUGUST FAX SERVICE	RECREATION PROGRAM FUND	REGENT CENTER	\$17.33
		AUGUST FAX SERVICE	RECREATION PROGRAM FUND	BAREFOOT BAY	\$17.33
		AUGUST FAX SERVICE	RECREATION PROGRAM FUND	MCC FACILITY	\$17.33
		AUGUST FAX SERVICE	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$17.32
		AUGUST FAX SERVICE	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$17.32
		AUGUST FAX SERVICE	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$17.32
Check Total:					\$103.95
140286	EMPLOYEE BENEFITS CORPORATION				
		AUGUST FLEX FEES	CORPORATE FUND	ADMINISTRATION	\$53.50
Check Total:					\$53.50
140287	GOLD MEDAL CHICAGO ML30				
		CONCESSIONS FOOD	RECREATION PROGRAM FUND	BAREFOOT BAY CONCESSIO	\$684.80
Check Total:					\$684.80
140288	GRAINGER				
		MCC STUDIO FAN REPLACEMENT	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$48.32
Check Total:					\$48.32
140289	HALOGEN SUPPLY COMPANY INC				
		POOL STEP LADDER REPAIR	RECREATION PROGRAM FUND	BAREFOOT BAY	\$209.90
		MISC TOOLS	RECREATION PROGRAM FUND	BAREFOOT BAY	\$94.48
Check Total:					\$304.38
140290	HARRIS GOLF CARS				
		CART FLEET SERVICE	CORPORATE FUND	GOLF PRO SHOP	\$1,875.00
Check Total:					\$1,875.00
140291	HAWKINS, INC				
		POOL CHEMS	RECREATION PROGRAM FUND	BAREFOOT BAY	\$627.75
Check Total:					\$627.75
140292	HERITAGE-CRYSTAL CLEAN, INC.				
		PARTS WASHER FLUID	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$219.83
Check Total:					\$219.83
140293	HUCKSTER INC				
		BEEF JERKY	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$350.40
Check Total:					\$350.40

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140294	INSPIRE TENNIS ACADEMY LLC	INSPIRE TENNIS SUMMER SESSION 2	RECREATION PROGRAM FUND	TENNIS	\$3,441.60
Check Total:					\$3,441.60
140295	INTEGRATED LAKES MANAGEMENT	WORTHAM POND - LILIES	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$1,002.00
		LONGMEADOW POND TREATMENT	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$360.00
		POND TREATMENT	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$263.00
		WORTHAM POND - LILIES TREATMENT	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$1,002.00
Check Total:					\$2,627.00
140296	JANE PETRIE	PICKLEBALL PROGRAM REFUND	RECREATION PROGRAM FUND	ASSETS	\$46.00
Check Total:					\$46.00
140297	JSD PROFESSIONAL SERVICES, INC.	ARCHITECT-MAURICE NOLL	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$472.78
		ARCHITECT-KRACKLAUER PARK	CORPORATE FUND	SPECIAL RECREATION	\$6,451.24
		ARCHITECT-GRANT-KEITH MIONE PARK	CORPORATE FUND	ADMINISTRATION	\$4,365.50
Check Total:					\$11,289.52
140298	JT SKEETER BEATER, LLC	MOSQUITO CONTROL	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$699.23
Check Total:					\$699.23
140299	KAREN PETERSON	ART SUPPLIES FOR ODYSSEY	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$30.69
		ART SUPPLIES FOR ODYSSEY PROJECTS	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$84.73
Check Total:					\$115.42
140300	LAKESHORE BEVERAGE CO	BEER	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$169.75
		BEER	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$42.00
Check Total:					\$211.75
140301	LANER MUCHIN LTD	LEGAL SERVICES-PERSONNEL	CORPORATE FUND	ADMINISTRATION	\$199.50
Check Total:					\$199.50
140302	LANGTON GROUP	CONTRACTED STRING TRIMMING PARKS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$1,706.22
Check Total:					\$1,706.22
140303	MARKET ACCESS CORPORATION	JUNE/JULY RENTAL LIQR LIAB INSUR - MPRD, FLECK, SCHROEDER, DIAZ, KOWALEWSKI, GARCIA	RECREATION PROGRAM FUND	ASSETS	\$975.00
		JUNE/JULY RENTAL LIQR LIAB INSUR - MPRD, FLECK, SCHROEDER, DIAZ, KOWALEWSKI, GARCIA	RECREATION PROGRAM FUND	REGENT CENTER	\$195.00
Check Total:					\$1,170.00
140304	MGN LOCK-KEY & SAFES, INC	REGENT CENTER - DUPLICATE KEY	RECREATION PROGRAM FUND	REGENT CENTER	\$4.50
Check Total:					\$4.50

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140305	MIDWAY BUILDING SERVICES LTD.				
		WEEKEND CUSTODIAL	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$766.50
		WEEKEND CUSTODIAL	RECREATION PROGRAM FUND	MCC FACILITY	\$766.50
Check Total:					\$1,533.00
140306	MORRISON'S LAUNDRY & CLEANERS				
		LAUNDER CLEANING TOWELS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$60.60
Check Total:					\$60.60
140307	NAPA AUTO PARTS				
		BRAKE ROTOR & PADS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$136.26
		5W-30 OIL	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$238.21
		R134 BRASS MANIFOLD SET	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$135.04
		15W-40 OIL	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$54.84
		VEHICLE OIL FILTERS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$48.36
Check Total:					\$612.71
140308	NEXT UP HOOPS				
		NEXT UP HOOP COACHES - SUMMMER	RECREATION PROGRAM FUND	ATHLETIC MISC PROGRAMS	\$720.00
		FUNDAMENTALS BASKETBALL			
		PROGRAM			
Check Total:					\$720.00
140309	OLYMPIK SIGNS, INC.				
		SIGN FOR KEVIN DOLAN	CORPORATE FUND	ADMINISTRATION	\$4,467.40
		SIGN FOR KEVIN DOLAN	RECREATION PROGRAM FUND	ADMINISTRATION	\$1,914.60
Check Total:					\$6,382.00
140310	PENDELTON TURF SUPPLY INC				
		4-0-8/BANVEL	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$1,041.20
Check Total:					\$1,041.20
140311	PEPSI-COLA				
		PEPSI PRODUCTS	RECREATION PROGRAM FUND	BAREFOOT BAY CONCESSIO	\$303.62
		BEVERAGE	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$619.44
		PEPSI PRODUCTS	RECREATION PROGRAM FUND	BAREFOOT BAY CONCESSIO	\$279.26
		PEPSI	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$627.36
Check Total:					\$1,829.68
140312	RAMROD DISTRIBUTORS				
		REGENT CENTER - TOILET PAPER	RECREATION PROGRAM FUND	REGENT CENTER	\$130.80
		CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$165.77
		CUSTODIAL SUPPLIES - DRC	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$19.62
		CUSTODIAL SUPPLIES - DRC	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$19.62
		CUSTODIAL SUPPLIES - DRC	RECREATION PROGRAM FUND	ADMINISTRATION	\$19.62
		CUSTODIAL SUPPLIES - DRC	RECREATION PROGRAM FUND	REC CONNECTION	\$45.78
		CUSTODIAL SUPPLIES - DRC	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$26.16
		CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$950.20
		CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$316.73
Check Total:					\$1,694.30
140313	REVELS TURF & TRACTOR, LLC				
		SWITCH	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$113.92
Check Total:					\$113.92
140314	ROARING TABLE BREWING, LLC				
		BEER	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$108.00

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
Check Total:					\$108.00
140315	SANDRA FONSECA				
		EMPLOYEE APPRECIATION WEEK - 2024	CORPORATE FUND	ADMINISTRATION	\$14.87
		EMPLOYEE APPRECIATION WEEK - 2024	RECREATION PROGRAM FUND	ADMINISTRATION	\$14.87
Check Total:					\$29.74
140316	SIGNS NOW MUNDELEIN				
		SPRAY PARK SIGN	RECREATION PROGRAM FUND	SPRAY PARK	\$42.03
Check Total:					\$42.03
140317	SIMPLOT TURF & HORTICULTURE				
		SOLAROUS	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$646.80
Check Total:					\$646.80
140318	SITEONE LANDSCAPE SUPPLY LLC				
		SEED AND PENN MULCH	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$527.08
Check Total:					\$527.08
140319	SPEAR CORPORATION				
		POOL CHEMICALS	RECREATION PROGRAM FUND	BAREFOOT BAY	\$4,765.75
Check Total:					\$4,765.75
140320	SPORTS R US				
		SRU - SUMMER SESSION 2	RECREATION PROGRAM FUND	SPORTS CONTRACT PROGR	\$3,802.00
Check Total:					\$3,802.00
140321	SPORTSMITH				
		MAINTENANCE REPAIR FITNESS FLOOR- HANDLE STRAP AND WEIGHT STACK	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$80.31
Check Total:					\$80.31
140322	SYSKO FOOD SRVCS-CHICAGO INC				
		SYSKO	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$114.03
		SYSKO	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$1,475.91
		SYSKO	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$482.35
		SYSKO	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$354.84
		SYSKO	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$1,112.39
		KITCHEN SUPPLY	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$2.94
		KITCHEN SUPPLY	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$1.13
		FOOD SYSKO	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$(42.99)
		KITCHEN SUPPLY	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$6.33
		KITCHEN SUPPLY	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$4.19
Check Total:					\$3,511.12
140323	T-MOBILE USA, INC				
		CELL PHONES 07/03/24 - 08/02/24	CORPORATE FUND	ADMINISTRATION	\$73.81
		CELL PHONES 07/03/24 - 08/02/24	CORPORATE FUND	ADMINISTRATION	\$146.90
		CELL PHONES 07/03/24 - 08/02/24	CORPORATE FUND	ADMINISTRATION	\$29.38
		CELL PHONES 07/03/24 - 08/02/24	CORPORATE FUND	ADMINISTRATION	\$29.38
		CELL PHONES 07/03/24 - 08/02/24	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$528.84
		CELL PHONES 07/03/24 - 08/02/24	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$117.52
		CELL PHONES 07/03/24 - 08/02/24	CORPORATE FUND	GOLF PRO SHOP	\$88.86
		CELL PHONES 07/03/24 - 08/02/24	RECREATION PROGRAM FUND	ADMINISTRATION	\$103.19
		CELL PHONES 07/03/24 - 08/02/24	RECREATION PROGRAM FUND	ADMINISTRATION	\$29.38

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		CELL PHONES 07/03/24 - 08/02/24	RECREATION PROGRAM FUND	REGENT CENTER	\$29.38
		CELL PHONES 07/03/24 - 08/02/24	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$29.38
		CELL PHONES 07/03/24 - 08/02/24	RECREATION PROGRAM FUND	ADMINISTRATION	\$29.38
		CELL PHONES 07/03/24 - 08/02/24	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$58.76
		CELL PHONES 07/03/24 - 08/02/24	RECREATION PROGRAM FUND	ADMINISTRATION	\$29.38
		CELL PHONES 07/03/24 - 08/02/24	RECREATION PROGRAM FUND	REC CONNECTION	\$117.52
		CELL PHONES 07/03/24 - 08/02/24	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$47.21
		CELL PHONES 07/03/24 - 08/02/24	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$58.76
Check Total:					\$1,547.03
140324	TAT ENTERPRISES INC				
		WILDERNESS PATH, GOLF PPG, MEMOR, ASBURY, LONGM - PAVING PROJECT	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$57,120.00
		WILDERNESS PATH, GOLF PPG, MEMOR, ASBURY, LONGM - PAVING PROJECT	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$14,240.00
		WILDERNESS PATH, GOLF PPG, MEMOR, ASBURY, LONGM - PAVING PROJECT	CORPORATE FUND	SPECIAL RECREATION	\$14,280.00
		WILDERNESS PATH, GOLF PPG, MEMOR, ASBURY, LONGM - PAVING PROJECT	CORPORATE FUND	SPECIAL RECREATION	\$3,560.00
Check Total:					\$89,200.00
140325	TAYLOR SAKINSKY				
		COOKIE CONTRACT INVOICE	RECREATION PROGRAM FUND	COOKING & NUTRITION	\$300.00
Check Total:					\$300.00
140326	TOSHIBA BUSINESS SOLUTIONS USA				
		1ST FLOOR COPIES	RECREATION PROGRAM FUND	REC CONNECTION	\$14.70
		1ST FLOOR COPIES	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$76.75
		1ST FLOOR COPIES	RECREATION PROGRAM FUND	BAREFOOT BAY	\$5.12
		1ST FLOOR COPIES	RECREATION PROGRAM FUND	LEARNING CENTER	\$10.10
		1ST FLOOR COPIES	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$55.83
		1ST FLOOR COPIES	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$430.59
		1ST FLOOR COPIES	RECREATION PROGRAM FUND	ADMINISTRATION	\$209.52
		1ST FLOOR COPIES	RECREATION PROGRAM FUND	ADMINISTRATION	\$3.78
		1ST FLOOR COPIES	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$0.53
		1ST FLOOR COPIES	CORPORATE FUND	ADMINISTRATION	\$19.06
		1ST FLOOR COPIES	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$32.07
		1ST FLOOR COPIES	RECREATION PROGRAM FUND	REC CONNECTION	\$212.69
		1ST FLOOR COPIES	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$91.15
Check Total:					\$1,161.89
140327	TOSHIBA FINANCIAL SERVICES				
		1ST FLOOR COPIER LEASE	RECREATION PROGRAM FUND	ADMINISTRATION	\$273.99
Check Total:					\$273.99
140328	TRITZ BEVERAGE SYSTEMS, INC				
		BEER LINE CLEANING	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$50.00
Check Total:					\$50.00
140329	TURANO BAKING COMPANY				
		BREAD	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$100.23
		BREAD	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$270.24
Check Total:					\$370.47
140330	US FOODS, INC.				

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		CONCESSIONS FOOD	RECREATION PROGRAM FUND	BAREFOOT BAY CONCESSIO	\$1,085.79
				Check Total:	\$1,085.79
140331	VOGUE PRINTERS INC				
		FALL BROCHURE MAILER	RECREATION PROGRAM FUND	ADMINISTRATION	\$3,452.39
				Check Total:	\$3,452.39
140332	WALLY FRASIER				
		IAPD STATE FAIR	CORPORATE FUND	ADMINISTRATION	\$465.85
		IAPD STATE FAIR	RECREATION PROGRAM FUND	ADMINISTRATION	\$199.65
				Check Total:	\$665.50
140333	WAREHOUSE DIRECT OFFICE PROD				
		CUSTODIAL SUPPLIES	CORPORATE FUND	GOLF PRO SHOP	\$236.91
				Check Total:	\$236.91
140334	YAMAHA MOTOR FINANCE CORP., USA				
		GPS LEASE	CORPORATE FUND	GOLF PRO SHOP	\$5,250.00
				Check Total:	\$5,250.00

Warrant Total: \$200,663.03



**MUNDELEIN PARK &
RECREATION DISTRICT**

BOARD MEMORANDUM

August 26, 2024 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Debbie McInerney, Director of Business Services and Technology
Date: August 22, 2024
Subject: July Financial Report

Analysis/Considerations

Attached is the July 2024 Financial Report. Projections are included for year end.

Just a reminder, that the red parenthesis indicates an unfavorable number for the column compared to the budget i.e., actual to budget, actual to budget YTD, projected to budget. After reviewing and analyzing the MTD and YTD Financial Reports, a summary is provided below.

Year to Date

Year to date the District is favorable in the amount of \$1,437,069. Currently staff are projecting to end the year \$539,920 better than budget, with a bottom-line net loss (reduction of fund balance) of \$154,988. This projection is lower by approximately \$400,000 from last month. Significant updates were made to the projections this month to account for the fact that the Kracklauer Park project will not be finished by year end, and to more accurately project the remaining developer donations expected this year.

Action and Motion Requested

Move to place the July Financials on file.

Mundelein Park and Recreation District

ALL FUNDS SUMMARY

	Monthly Actual-to-Budget Comparison				
	2024 JUL Budget	2024 JUL Actual	Actual to Budget	2023 JUL Actual	Change in Actual 2023 to 2024
General Fund					
Rev	\$586,009.65	\$534,796.92	(\$51,212.73)	\$591,028.10	(\$56,231.18)
Exp	\$647,469.34	\$582,796.31	\$64,673.03	\$504,202.17	(\$78,594.14)
General Fund Total	(\$61,459.69)	(\$47,999.39)	\$13,460.30	\$86,825.93	(\$134,825.32)
Recreation Fund					
Rev	\$934,972.62	\$899,548.68	(\$35,423.94)	\$907,529.10	(\$7,980.42)
Exp	\$783,058.05	\$834,849.91	(\$51,791.86)	\$654,258.39	(\$180,591.52)
Recreation Fund Total	\$151,914.57	\$64,698.77	(\$87,215.80)	\$253,270.71	(\$188,571.94)
Debt Service Fund					
Rev	\$19,746.95	\$9,527.21	(\$10,219.74)	\$25,265.67	(\$15,738.46)
Exp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Debt Service Fund Total	\$19,746.95	\$9,527.21	(\$10,219.74)	\$25,265.67	(\$15,738.46)
Capital Fund					
Rev	\$1,917.89	\$182,349.91	\$180,432.02	\$26,262.60	\$156,087.31
Exp	\$333,500.00	(\$32,107.39)	\$365,607.39	\$4,750.09	\$36,857.48
Capital Fund Total	(\$331,582.11)	\$214,457.30	\$546,039.41	\$21,512.51	\$192,944.79
Grand Total	(\$221,380.28)	\$240,683.89	\$462,064.17	\$386,874.82	(\$146,190.93)

Mundelein Park and Recreation District

CORP FUND OVERVIEW

	Monthly Actual-to-Budget Comparison				
	2024 JUL Budget	2024 JUL Actual	Actual to Budget	2023 JUL Actual	Change in Actual 2023 to 2024
Administration					
Rev	\$185,215.11	\$159,552.88	(\$25,662.23)	\$184,371.68	(\$24,818.80)
Exp	\$133,260.55	\$128,253.56	\$5,006.99	\$113,614.15	(\$14,639.41)
Administration Total	\$51,954.56	\$31,299.32	(\$20,655.24)	\$70,757.53	(\$39,458.21)
Parks					
Rev	\$9,375.44	\$4,653.74	(\$4,721.70)	\$10,299.17	(\$5,645.43)
Exp	\$193,767.01	\$173,142.66	\$20,624.35	\$162,238.41	(\$10,904.25)
Parks Total	(\$184,391.57)	(\$168,488.92)	\$15,902.65	(\$151,939.24)	(\$16,549.68)
Golf					
Rev	\$361,014.11	\$357,602.50	(\$3,411.61)	\$361,696.96	(\$4,094.46)
Exp	\$210,590.45	\$194,719.30	\$15,871.15	\$193,838.15	(\$881.15)
Golf Total	\$150,423.66	\$162,883.20	\$12,459.54	\$167,858.81	(\$4,975.61)
Special Recreation					
Rev	\$17,749.42	\$7,617.25	(\$10,132.17)	\$20,757.06	(\$13,139.81)
Exp	\$85,962.60	\$64,467.85	\$21,494.75	\$14,642.27	(\$49,825.58)
Special Recreation Total	(\$68,213.18)	(\$56,850.60)	\$11,362.58	\$6,114.79	(\$62,965.39)
Museum					
Rev	\$36.86	\$15.58	(\$21.28)	\$194.56	(\$178.98)
Exp	\$453.11	\$402.89	\$50.22	\$430.30	\$27.41
Museum Totals	(\$416.25)	(\$387.31)	\$28.94	(\$235.74)	(\$151.57)
Police					
Rev	\$2,988.29	\$1,250.67	(\$1,737.62)	\$3,519.33	(\$2,268.66)
Exp	\$5,785.62	\$4,216.12	\$1,569.50	\$4,127.94	(\$88.18)
Police Totals	(\$2,797.33)	(\$2,965.45)	(\$168.12)	(\$608.61)	(\$2,356.84)
Risk Management					
Rev	\$8,980.21	\$3,827.13	(\$5,153.08)	\$9,423.71	(\$5,596.58)
Exp	\$17,650.00	\$17,593.93	\$56.07	\$15,310.95	(\$2,282.98)
Risk Mgmt. Totals	(\$8,669.79)	(\$13,766.80)	(\$5,097.01)	(\$5,887.24)	(\$7,879.56)
Audit					
Rev	\$650.21	\$277.17	(\$373.04)	\$765.63	(\$488.46)
Exp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Audit Totals	\$650.21	\$277.17	(\$373.04)	\$765.63	(\$488.46)
Corporate Fund Total	(\$61,459.69)	(\$47,999.39)	\$13,460.30	\$86,825.93	(\$134,825.32)

Mundelein Park and Recreation District

REC FUND OVERVIEW

	Monthly Actual-to-Budget Comparison				
	2024 JUL Budget	2024 JUL Actual	Actual to Budget	2023 JUL Actual	Change in Actual 2023 to 2024
Administration					
Rev	\$108,448.92	\$101,937.18	(\$6,511.74)	\$133,495.97	(\$31,558.79)
Exp	\$165,297.13	\$167,179.65	(\$1,882.52)	\$89,880.34	(\$77,299.31)
Administration Total	(\$56,848.21)	(\$65,242.47)	(\$8,394.26)	\$43,615.63	(\$108,858.10)
Preschool					
Rev	\$7,410.94	\$9,871.39	\$2,460.45	\$8,874.44	\$996.95
Exp	\$3,871.92	\$3,268.16	\$603.76	\$4,275.50	\$1,007.34
Preschool Total	\$3,539.02	\$6,603.23	\$3,064.21	\$4,598.94	\$2,004.29
Athletics					
Rev	\$28,739.40	\$27,910.30	(\$829.10)	\$29,675.50	(\$1,765.20)
Exp	\$28,324.57	\$21,566.24	\$6,758.33	\$15,521.62	(\$6,044.62)
Athletics Total	\$414.83	\$6,344.06	\$5,929.23	\$14,153.88	(\$7,809.82)
Regent Center					
Rev	\$16,166.00	\$8,430.02	(\$7,735.98)	\$20,567.28	(\$12,137.26)
Exp	\$15,143.62	\$18,112.66	(\$2,969.04)	\$18,118.41	\$5.75
Regent Center Total	\$1,022.38	(\$9,682.64)	(\$10,705.02)	\$2,448.87	(\$12,131.51)
Big & Little					
Rev	\$81,410.46	\$75,462.34	(\$5,948.12)	\$64,235.07	\$11,227.27
Exp	\$62,685.26	\$51,483.92	\$11,201.34	\$51,554.78	\$70.86
Big & Little Totals	\$18,725.20	\$23,978.42	\$5,253.22	\$12,680.29	\$11,298.13
Fitness					
Rev	\$59,648.91	\$63,602.45	\$3,953.54	\$59,864.71	\$3,737.74
Exp	\$59,930.56	\$65,498.67	(\$5,568.11)	\$52,570.32	(\$12,928.35)
Fitness Total	(\$281.65)	(\$1,896.22)	(\$1,614.57)	\$7,294.39	(\$9,190.61)
Aquatics					
Rev	\$339,779.20	\$323,054.54	(\$16,724.66)	\$370,378.53	(\$47,323.99)
Exp	\$320,165.77	\$364,844.93	(\$44,679.16)	\$301,447.85	(\$63,397.08)
Aquatics Total	\$19,613.43	(\$41,790.39)	(\$61,403.82)	\$68,930.68	(\$110,721.07)
Rec Connect/Camp					
Rev	\$258,609.10	\$253,064.28	(\$5,544.82)	\$181,875.88	\$71,188.40
Exp	\$95,753.84	\$113,673.91	(\$17,920.07)	\$87,230.66	(\$26,443.25)
Rec Connect/Camp Total	\$162,855.26	\$139,390.37	(\$23,464.89)	\$94,645.22	\$44,745.15
Indoor Pool					
Rev	\$16,135.96	\$18,052.65	\$1,916.69	\$17,218.51	\$834.14
Exp	\$21,273.31	\$16,789.19	\$4,484.12	\$23,409.89	\$6,620.70
Indoor Pool Totals	(\$5,137.35)	\$1,263.46	\$6,400.81	(\$6,191.38)	\$7,454.84
Dance					
Rev	\$12,271.91	\$12,339.84	\$67.93	\$17,572.24	(\$5,232.40)
Exp	\$6,337.75	\$6,940.38	(\$602.63)	\$6,110.31	(\$830.07)
Dance Total	\$5,934.16	\$5,399.46	(\$534.70)	\$11,461.93	(\$6,062.47)
Cultural Arts					
Rev	\$6,351.82	\$5,823.69	(\$528.13)	\$3,770.97	\$2,052.72
Exp	\$4,274.32	\$5,492.20	(\$1,217.88)	\$4,138.71	(\$1,353.49)
Cultural Arts Total	\$2,077.50	\$331.49	(\$1,746.01)	(\$367.74)	\$699.23
Recreation Fund Total	\$151,914.57	\$64,698.77	(\$87,215.80)	\$253,270.71	(\$188,571.94)

Mundelein Park and Recreation District

CAPITAL

	Monthly Actual-to-Budget Comparison				
	2024 JUL Budget	2024 JUL Actual	Actual to Budget	2023 JUL Actual	Change in Actual 2023 to 2024
REVENUES					
Dept 51.570 - CAPITAL IMPROVEMENT					
CONTRIBUTIONS AND DONATIONS					
40-51.570-4700 CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4702 DEVELOPER D	\$0.00	\$175,343.40	\$175,343.40	\$19,605.00	\$155,738.40
40-51.570-4725 GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4726 PLAYCORE/GA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CONTRIBUTIONS AND DONATIONS	\$0.00	\$175,343.40	\$175,343.40	\$19,605.00	\$155,738.40
OTHER INCOME					
40-51.570-4801 INTEREST - IN	\$1,917.89	\$4,525.97	\$2,608.08	\$6,657.60	(\$2,131.63)
40-51.570-4807 INS CLAIMS R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4811 PROCEEDS FR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4815 MISCELLANEO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4813 PROCEEDS FR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
OTHER INCOME	\$1,917.89	\$7,006.51	\$5,088.62	\$6,657.60	\$348.91
INTERFUND TRANSFERS					
40-51.570-4910 TRANSFER FR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4920 TRANSFER FR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
INTERFUND TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
REVENUE TOTAL	\$1,917.89	\$182,349.91	\$180,432.02	\$26,262.60	\$156,087.31
EXPENDITURES					
Dept 51.570 - CAPITAL IMPROVEMENT					
CONTRACTED SERVICES					
40-51.570-5210 PROFESSIONAL	\$4,000.00	(\$44,084.29)	\$48,084.29	\$4,591.79	\$48,676.08
CONTRACTED SERVICES	\$4,000.00	(\$44,084.29)	\$48,084.29	\$4,591.79	\$48,676.08
OPERATING SUPPLIES/EXPENSES					
40-51.570-5342 BANK/CREDIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
OPERATING SUPPLIES/EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DEBT EXPENSE					
40-51.570-5612 PRINCIPAL CA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DEBT EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CAPITAL EXPENSES					
40-51.570-5810 CAPITAL EQU	\$0.00	\$1,526.90	(\$1,526.90)	\$0.00	(\$1,526.90)
40-51.570-5812 CAPITAL FUR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5815 CAPITAL ATH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5820 CAPITAL VEH	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$0.00
40-51.570-5830 CAP IMPRVM	\$36,500.00	\$10,450.00	\$26,050.00	\$158.30	(\$10,291.70)
40-51.570-5835 CAP IMPRVM	\$243,000.00	\$0.00	\$243,000.00	\$0.00	\$0.00
40-51.570-5840 CAP IMPRVM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5841 CAPITAL IMPR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5850 CAP IMPRVM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CAPITAL EXPENSES	\$329,500.00	\$11,976.90	\$317,523.10	\$158.30	(\$11,818.60)
EXPENDITURE TOTAL	\$333,500.00	(\$32,107.39)	\$365,607.39	\$4,750.09	\$36,857.48
CAPITAL TOTALS	(\$331,582.11)	\$214,457.30	\$546,039.41	\$21,512.51	\$192,944.79

Mundelein Park and Recreation District

ALL FUNDS SUMMARY

	Year-to-Date Actual-to-Budget Comparison Through July				
	2024 Budget YTD	2024 Actual YTD	Actual to Budget YTD	2023 Actual YTD	Change in Actual 2023 to 2024
General Fund					
Rev	\$3,704,463.86	\$3,834,449.12	\$129,985.26	\$3,400,727.57	\$433,721.55
Exp	\$3,813,883.83	\$3,437,339.96	\$376,543.87	\$3,148,536.22	(\$288,803.74)
General Fund Total	(\$109,419.97)	\$397,109.16	\$506,529.13	\$252,191.35	\$144,917.81
Recreation Fund					
Rev	\$4,026,243.95	\$4,120,441.50	\$94,197.55	\$3,794,719.88	\$325,721.62
Exp	\$3,810,704.55	\$3,592,293.15	\$218,411.40	\$3,049,277.04	(\$543,016.11)
Recreation Fund Total	\$215,539.40	\$528,148.35	\$312,608.95	\$745,442.84	(\$217,294.49)
Debt Service Fund					
Rev	\$278,454.97	\$278,613.26	\$158.29	\$282,201.69	(\$3,588.43)
Exp	\$22,050.00	\$22,050.00	\$0.00	\$28,950.00	\$6,900.00
Debt Service Fund Total	\$256,404.97	\$256,563.26	\$158.29	\$253,251.69	\$3,311.57
Capital Fund					
Rev	\$115,249.10	\$302,632.22	\$187,383.12	\$292,263.62	\$10,368.60
Exp	\$1,180,845.00	\$750,455.00	\$430,390.00	\$432,714.82	(\$317,740.18)
Capital Fund Total	(\$1,065,595.90)	(\$447,822.78)	\$617,773.12	(\$140,451.20)	(\$307,371.58)
Grand Total	(\$703,071.50)	\$733,997.99	\$1,437,069.49	\$1,110,434.68	(\$376,436.69)

Mundelein Park and Recreation District

CORP FUND OVERVIEW

	Year-to-Date Actual-to-Budget Comparison Through July				
	2024 Budget YTD	2024 Actual YTD	Actual to Budget YTD	2023 Actual YTD	Change in Actual 2023 to 2024
Administration					
Rev	\$1,938,048.87	\$2,001,755.22	\$63,706.35	\$1,652,378.56	\$349,376.66
Exp	\$1,008,055.75	\$911,399.56	\$96,656.19	\$872,632.23	(\$38,767.33)
Administration Total	\$929,993.12	\$1,090,355.66	\$160,362.54	\$779,746.33	\$310,609.33
Parks					
Rev	\$102,723.00	\$96,590.37	(\$6,132.63)	\$93,316.85	\$3,273.52
Exp	\$1,183,997.01	\$1,110,318.76	\$73,678.25	\$1,040,789.66	(\$69,529.10)
Parks Total	(\$1,081,274.01)	(\$1,013,728.39)	\$67,545.62	(\$947,472.81)	(\$66,255.58)
Golf					
Rev	\$1,228,345.97	\$1,301,332.38	\$72,986.41	\$1,253,070.82	\$48,261.56
Exp	\$1,045,628.51	\$1,049,433.10	(\$3,804.59)	\$940,492.59	(\$108,940.51)
Golf Total	\$182,717.46	\$251,899.28	\$69,181.82	\$312,578.23	(\$60,678.95)
Special Recreation					
Rev	\$254,140.50	\$254,705.03	\$564.53	\$241,115.56	\$13,589.47
Exp	\$355,539.10	\$177,860.53	\$177,678.57	\$122,803.43	(\$55,057.10)
Special Recreation Total	(\$101,398.60)	\$76,844.50	\$178,243.10	\$118,312.13	(\$41,467.63)
Museum					
Rev	\$527.80	\$520.95	(\$6.85)	\$679.81	(\$158.86)
Exp	\$11,820.51	\$4,973.66	\$6,846.85	\$8,494.45	\$3,520.79
Museum Totals	(\$11,292.71)	(\$4,452.71)	\$6,840.00	(\$7,814.64)	\$3,361.93
Police					
Rev	\$42,787.07	\$41,821.49	(\$965.58)	\$41,038.29	\$783.20
Exp	\$50,267.95	\$35,635.45	\$14,632.50	\$36,296.97	\$661.52
Police Totals	(\$7,480.88)	\$6,186.04	\$13,666.92	\$4,741.32	\$1,444.72
Risk Management					
Rev	\$128,580.81	\$128,455.43	(\$125.38)	\$110,221.29	\$18,234.14
Exp	\$141,075.00	\$131,018.90	\$10,056.10	\$110,926.89	(\$20,092.01)
Risk Mgmt. Totals	(\$12,494.19)	(\$2,563.47)	\$9,930.72	(\$705.60)	(\$1,857.87)
Audit					
Rev	\$9,309.84	\$9,268.25	(\$41.59)	\$8,906.39	\$361.86
Exp	\$17,500.00	\$16,700.00	\$800.00	\$16,100.00	(\$600.00)
Audit Totals	(\$8,190.16)	(\$7,431.75)	\$758.41	(\$7,193.61)	(\$238.14)
Corporate Fund Total	(\$109,419.97)	\$397,109.16	\$506,529.13	\$252,191.35	\$144,917.81

Mundelein Park and Recreation District

REC FUND OVERVIEW

	Year-to-Date Actual-to-Budget Comparison Through July				
	2024 Budget YTD	2024 Actual YTD	Actual to Budget YTD	2023 Actual YTD	Change in Actual 2023 to 2024
Administration					
Rev	\$938,595.61	\$980,093.15	\$41,497.54	\$950,813.27	\$29,279.88
Exp	\$1,161,567.91	\$1,084,993.54	\$76,574.37	\$686,673.57	(\$398,319.97)
Administration Total	(\$222,972.30)	(\$104,900.39)	\$118,071.91	\$264,139.70	(\$369,040.09)
Preschool					
Rev	\$74,283.91	\$82,098.31	\$7,814.40	\$78,699.01	\$3,399.30
Exp	\$59,209.61	\$50,463.92	\$8,745.69	\$52,305.82	\$1,841.90
Preschool Total	\$15,074.30	\$31,634.39	\$16,560.09	\$26,393.19	\$5,241.20
Athletics					
Rev	\$186,278.15	\$221,781.56	\$35,503.41	\$173,063.54	\$48,718.02
Exp	\$154,359.48	\$156,988.71	(\$2,629.23)	\$131,434.61	(\$25,554.10)
Athletics Total	\$31,918.67	\$64,792.85	\$32,874.18	\$41,628.93	\$23,163.92
Regent Center					
Rev	\$74,503.17	\$55,039.18	(\$19,463.99)	\$73,336.37	(\$18,297.19)
Exp	\$102,436.28	\$101,668.83	\$767.45	\$102,833.22	\$1,164.39
Regent Center Total	(\$27,933.11)	(\$46,629.65)	(\$18,696.54)	(\$29,496.85)	(\$17,132.80)
Big & Little					
Rev	\$605,898.45	\$548,995.23	(\$56,903.22)	\$500,627.89	\$48,367.34
Exp	\$443,079.47	\$364,364.64	\$78,714.83	\$367,222.01	\$2,857.37
Big & Little Totals	\$162,818.98	\$184,630.59	\$21,811.61	\$133,405.88	\$51,224.71
Fitness					
Rev	\$453,986.59	\$451,265.59	(\$2,721.00)	\$426,212.82	\$25,052.77
Exp	\$422,367.05	\$439,781.52	(\$17,414.47)	\$392,446.61	(\$47,334.91)
Fitness Total	\$31,619.54	\$11,484.07	(\$20,135.47)	\$33,766.21	(\$22,282.14)
Aquatics					
Rev	\$651,068.33	\$692,818.11	\$41,749.78	\$698,232.78	(\$5,414.67)
Exp	\$800,466.37	\$762,010.21	\$38,456.16	\$700,046.66	(\$61,963.55)
Aquatics Total	(\$149,398.04)	(\$69,192.10)	\$80,205.94	(\$1,813.88)	(\$67,378.22)
Rec Connect/Camp					
Rev	\$733,839.49	\$775,246.61	\$41,407.12	\$611,938.55	\$163,308.06
Exp	\$358,180.23	\$369,521.69	(\$11,341.46)	\$327,422.04	(\$42,099.65)
Rec Connect/Camp Total	\$375,659.26	\$405,724.92	\$30,065.66	\$284,516.51	\$121,208.41
Indoor Pool					
Rev	\$132,554.58	\$138,281.61	\$5,727.03	\$139,251.74	(\$970.13)
Exp	\$157,749.82	\$116,175.47	\$41,574.35	\$160,386.04	\$44,210.57
Indoor Pool Totals	(\$25,195.24)	\$22,106.14	\$47,301.38	(\$21,134.30)	\$43,240.44
Dance					
Rev	\$136,566.55	\$137,931.18	\$1,364.63	\$116,518.78	\$21,412.40
Exp	\$120,658.74	\$115,796.51	\$4,862.23	\$104,574.70	(\$11,221.81)
Dance Total	\$15,907.81	\$22,134.67	\$6,226.86	\$11,944.08	\$10,190.59
Cultural Arts					
Rev	\$38,669.12	\$36,890.97	(\$1,778.15)	\$26,025.13	\$10,865.84
Exp	\$30,629.59	\$30,528.11	\$101.48	\$23,931.76	(\$6,596.35)
Cultural Arts Total	\$8,039.53	\$6,362.86	(\$1,676.67)	\$2,093.37	\$4,269.49
Recreation Fund Total	\$215,539.40	\$528,148.35	\$312,608.95	\$745,442.84	(\$217,294.49)

Mundelein Park and Recreation District

CAPITAL

	Year-to-Date Actual-to-Budget Comparison Through July				
	2024 Budget YTD	2024 Actual YTD	Actual to Budget YTD	2023 Actual YTD	Change in Actual 2023 to 2024
REVENUES					
Dept 51.570 - CAPITAL IMPROVEMENT					
CONTRIBUTIONS AND DONATIONS					
40-51.570-4700 CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4702 DEVELOPER D	\$100,000.00	\$256,696.80	\$156,696.80	\$253,412.00	\$3,284.80
40-51.570-4725 GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4726 PLAYCORE/GA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CONTRIBUTIONS AND DONATIONS	\$100,000.00	\$256,696.80	\$156,696.80	\$253,412.00	\$3,284.80
OTHER INCOME					
40-51.570-4801 INTEREST - IN	\$15,249.10	\$37,103.21	\$21,854.11	\$38,851.62	(\$1,748.41)
40-51.570-4807 INS CLAIMS R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4811 PROCEEDS FR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4815 MISCELLANEO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4813 PROCEEDS FR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
OTHER INCOME	\$15,249.10	\$45,935.42	\$30,686.32	\$38,851.62	\$7,083.80
INTERFUND TRANSFERS					
40-51.570-4910 TRANSFER FR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4920 TRANSFER FR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
INTERFUND TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
REVENUE TOTAL	\$115,249.10	\$302,632.22	\$187,383.12	\$292,263.62	\$10,368.60
EXPENDITURES					
Dept 51.570 - CAPITAL IMPROVEMENT					
CONTRACTED SERVICES					
40-51.570-5210 PROFESSIONAL	\$161,000.00	\$72,187.88	\$88,812.12	\$35,719.64	(\$36,468.24)
CONTRACTED SERVICES	\$161,000.00	\$72,187.88	\$88,812.12	\$35,719.64	(\$36,468.24)
OPERATING SUPPLIES/EXPENSES					
40-51.570-5342 BANK/CREDIT	\$0.00	\$355.50	(\$355.50)	\$0.00	(\$355.50)
OPERATING SUPPLIES/EXPENSES	\$0.00	\$355.50	(\$355.50)	\$0.00	(\$355.50)
DEBT EXPENSE					
40-51.570-5612 PRINCIPAL CA	\$0.00	\$0.00	\$0.00	\$52,207.10	\$52,207.10
DEBT EXPENSE	\$0.00	\$0.00	\$0.00	\$52,207.10	\$52,207.10
CAPITAL EXPENSES					
40-51.570-5810 CAPITAL EQU	\$298,845.00	\$92,067.28	\$206,777.72	\$118,890.29	\$26,823.01
40-51.570-5812 CAPITAL FUR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5815 CAPITAL ATH	\$100,000.00	\$0.00	\$100,000.00	\$5,421.19	\$5,421.19
40-51.570-5820 CAPITAL VEH	\$50,000.00	\$49,833.23	\$166.77	\$0.00	(\$49,833.23)
40-51.570-5830 CAP IMPRVM	\$76,000.00	\$59,032.80	\$16,967.20	\$88,254.10	\$29,221.30
40-51.570-5835 CAP IMPRVM	\$495,000.00	\$476,978.31	\$18,021.69	\$132,222.50	(\$344,755.81)
40-51.570-5840 CAP IMPRVM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5841 CAPITAL IMPR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5850 CAP IMPRVM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CAPITAL EXPENSES	\$1,019,845.00	\$677,911.62	\$341,933.38	\$344,788.08	(\$333,123.54)
EXPENDITURE TOTAL	\$1,180,845.00	\$750,455.00	\$430,390.00	\$432,714.82	(\$317,740.18)
CAPITAL TOTALS	(\$1,065,595.90)	(\$447,822.78)	\$617,773.12	(\$140,451.20)	(\$307,371.58)

Mundelein Park and Recreation District

ALL FUNDS SUMMARY

	Year End Projections		
	2024 Budget	Projected Year End	Projected to Budget
General Fund			
Rev	\$6,730,567.00	\$6,861,202.47	\$130,635.47
Exp	\$7,123,522.41	\$6,938,734.67	\$184,787.74
General Fund Total	(\$392,955.41)	(\$77,532.20)	\$315,423.21
Recreation Fund			
Rev	\$6,740,894.66	\$6,701,318.35	(\$39,576.31)
Exp	\$6,599,219.23	\$6,350,779.78	\$248,439.45
Recreation Fund Total	\$141,675.43	\$350,538.57	\$208,863.14
Debt Service Fund			
Rev	\$528,791.00	\$528,949.29	\$158.29
Exp	\$519,575.00	\$519,575.00	\$0.00
Debt Service Fund Total	\$9,216.00	\$9,374.29	\$158.29
Capital Fund			
Rev	\$2,192,000.00	\$1,925,686.32	(\$266,313.68)
Exp	\$2,644,845.00	\$2,363,055.43	\$281,789.57
Capital Fund Total	(\$452,845.00)	(\$437,369.11)	\$15,475.89
Grand Total	(\$694,908.98)	(\$154,988.45)	\$539,920.53

**Mundelein Park and Recreation District
CORP FUND OVERVIEW**

	Year End Projections			Comments
	2024 Budget	Projected Year End	Projected to Budget	
Administration				
Rev	\$3,563,757.00	\$3,627,463.35	\$63,706.35	PPRT came in sooner than expected. Interest rates not yet cut. Expect to be on or better than budget.
Exp	\$1,844,297.11	\$1,821,580.94	\$22,716.17	
Administration Total	\$1,719,459.89	\$1,805,882.41	\$86,422.52	
Parks				
Rev	\$197,314.00	\$191,181.37	(\$6,132.63)	Most expenses are in the normal range for Parks.
Exp	\$2,187,388.85	\$2,107,584.31	\$79,804.54	Expenses in the Equipment Maint line item are higher than budgeted.
Parks Total	(\$1,990,074.85)	(\$1,916,402.94)	\$73,671.91	Full-Time wages are under budget due to a small amount of turnover.
Golf				
Rev	\$2,144,663.00	\$2,217,649.41	\$72,986.41	August Revenue is expected to hit expectations.
Exp	\$1,854,264.95	\$1,860,936.16	(\$6,671.21)	Both Merchandise and F&B expenses are running higher than budgeted, but should normalize by year end.
Golf Total	\$290,398.05	\$356,713.25	\$66,315.20	
Special Recreation				
Rev	\$481,510.00	\$482,074.53	\$564.53	Expect to outperform budget.
Exp	\$860,995.69	\$786,328.69	\$74,667.00	
Special Recreation Total	(\$379,485.69)	(\$304,254.16)	\$75,231.53	
Museum				
Rev	\$1,000.00	\$993.15	(\$6.85)	Expect to outperform budget.
Exp	\$20,233.00	\$15,236.42	\$4,996.58	
Museum Totals	(\$19,233.00)	(\$14,243.27)	\$4,989.73	
Police				
Rev	\$81,067.00	\$80,101.42	(\$965.58)	Expect to be on budget.
Exp	\$97,037.81	\$94,078.57	\$2,959.24	
Police Totals	(\$15,970.81)	(\$13,977.15)	\$1,993.66	
Risk Management				
Rev	\$243,617.00	\$243,491.62	(\$125.38)	Expect to outperform budget.
Exp	\$241,805.00	\$236,289.58	\$5,515.42	
Risk Mgmt. Totals	\$1,812.00	\$7,202.04	\$5,390.04	
Audit				
Rev	\$17,639.00	\$18,247.62	\$608.62	Expect to be on budget.
Exp	\$17,500.00	\$16,700.00	\$800.00	
Audit Totals	\$139.00	\$1,547.62	\$1,408.62	
Corporate Fund Total	(\$392,955.41)	(\$77,532.20)	\$315,423.21	

Mundelein Park and Recreation District
REC FUND OVERVIEW

	Year End Projections			Comments
	2024 Budget	Projected Year End	Projected to Budget	
Administration				
Rev	\$1,708,801.00	\$1,749,450.09	\$40,649.09	Fund transfer line & technology licenses resulted in increased expenses relative to 2023. Trending favorable.
Exp	\$2,033,111.94	\$1,974,559.04	\$58,552.90	
Administration Total	(\$324,310.94)	(\$225,108.95)	\$99,201.99	
Preschool				
Rev	\$135,748.00	\$143,562.40	\$7,814.40	Expect to be on budget, fueled by strong enrollment.
Exp	\$102,917.00	\$93,945.39	\$8,971.61	
Preschool Total	\$32,831.00	\$49,617.01	\$16,786.01	
Athletics				
Rev	\$297,004.00	\$321,200.84	\$24,196.84	More participation in contractor programs. Expenses are up in professional services as a result of increased contractor program participation.
Exp	\$265,031.22	\$275,109.44	(\$10,078.22)	
Athletics Total	\$31,972.78	\$46,091.40	\$14,118.62	
Regent Center				
Rev	\$161,394.00	\$139,623.01	(\$21,770.99)	Decreased net is a result of decreased rental revenue.
Exp	\$190,750.23	\$188,664.00	\$2,086.23	
Regent Center Total	(\$29,356.23)	(\$49,040.99)	(\$19,684.76)	
Big & Little				
Rev	\$1,110,090.00	\$962,497.31	(\$147,592.69)	Projections have been updated after a budget error was discovered. Performance is ahead of expected revenue and expense.
Exp	\$813,644.07	\$734,191.59	\$79,452.48	
Big & Little Totals	\$296,445.93	\$228,305.72	(\$68,140.21)	
Fitness				
Rev	\$776,631.66	\$773,910.66	(\$2,721.00)	Membership revenue is consistent. Daily fee performance is down. Expect to close gap for revenue before end of year.
Exp	\$765,694.04	\$791,728.59	(\$26,034.55)	
Fitness Total	\$10,937.62	(\$17,817.93)	(\$28,755.55)	Insurance increase & expanded Group X account for additional expenses.
Aquatics				
Rev	\$907,500.00	\$948,497.66	\$40,997.66	Revenue is bolstered by strong membership numbers and reliable daily revenue. Expenses have been well-controlled on poor weather dates.
Exp	\$1,284,336.62	\$1,228,849.53	\$55,487.09	
Aquatics Total	(\$376,836.62)	(\$280,351.87)	\$96,484.75	Salaries line reduced by 17.44%. No Aquatic Supervisor.
Rec Connect/Camp				
Rev	\$1,118,452.00	\$1,132,059.12	\$13,607.12	Extra revenue in February is due to the processing fee. Increased camp size results in revenue increase.
Exp	\$628,749.42	\$625,475.83	\$3,273.59	
Rec Connect/Camp Total	\$489,702.58	\$506,583.29	\$16,880.71	
Indoor Pool				
Rev	\$227,195.00	\$232,922.03	\$5,727.03	Salaries line reduced to 0 for remainder of year. No Aquatic Supervisor. Swim lessons revenue is off to a good start. Fitness membership benefits this area.
Exp	\$280,304.21	\$216,825.27	\$63,478.94	
Indoor Pool Totals	(\$53,109.21)	\$16,096.76	\$69,205.97	Expect to beat budget at this time.
Dance				
Rev	\$231,720.00	\$233,347.63	\$1,627.63	On track with no significant variations at this time. Most competition fees were paid earlier in 2024 than prior years.
Exp	\$175,212.10	\$161,809.81	\$13,402.29	
Dance Total	\$56,507.90	\$71,537.82	\$15,029.92	
Cultural Arts				
Rev	\$66,359.00	\$64,247.60	(\$2,111.40)	Cooking/Baking programs underperforming. Adult culinary programs offered in fall to offset under-performing programs. Controlling expenses to overcome decreased program revenue in certain areas.
Exp	\$59,468.38	\$59,621.27	(\$152.89)	
Cultural Arts Total	\$6,890.62	\$4,626.33	(\$2,264.29)	
Recreation Fund Total	\$141,675.43	\$350,538.57	\$208,863.14	

Mundelein Park and Recreation District
CAPITAL

		Year End Projections			Comments
		2024 Budget	Projected Year End	Projected to Budget	
REVENUES					Currently projected to meet budget, but the timing of payments from developers may be delayed later in the year. Won't receive entire OSLAD grant this year for Kracklauer. <

MUNDELEIN PARK AND RECREATION DISTRICT
TREASURER'S REPORT
As of July 31, 2024

Fund Name	Fund	Jt Ckg- 1001	FLEX Ckg-1002	MMKT - 1004	CD's - 1007	IPDLAF - 1009	Petty Cash	Total
GL Cash/Investment Accounts								
Corporate Fund	10-00.000-1001	2,393,668.86						2,393,668.86
	10-00.000-1108	16,050.99						16,050.99
	10-00.000-1002		5,209.12					5,209.12
	10-00.000-1004							-
	10-00.000-1007				945,000.00			945,000.00
	10-00.000-1009					51,375.61		51,375.61
	10-00.000-1010							-
	10-00.000-1011						1,250.00	1,250.00
	10-00.000-1012						275.00	275.00
	10-00.000-1013							-
Recreation Fund	20-00.000-1001	2,290,686.03						2,290,686.03
	20-00.000-1108	103,956.95						103,956.95
	20-00.000-1109							-
	20-00.000-1014						50.00	50.00
	20-00.000-1019						100.00	100.00
	20-00.000-1020						100.00	100.00
	20-00.000-1021						395.00	395.00
	20-00.000-1022							-
	20-00.000-1023						1,500.00	1,500.00
	20-00.000-1024						200.00	200.00
	20-00.000-1025						400.00	400.00
	20-00.000-1026							-
	20-00.000-1027						100.00	100.00
	20-00.000-1028							-
	20-00.000-1029						-	-
Debt Service Fund	30-00.000-1001	434,872.85						434,872.85
Capital Improv Fund	40-00.000-1001	794,607.98						794,607.98
	40-00.000-1007				473,000.00			473,000.00
	40-00.000-1009					107,207.50		107,207.50
TOTAL:		6,033,843.66	5,209.12	-	1,418,000.00	158,583.11	4,370.00	7,620,005.89

Bank and Investment Accounts

WCB - Checking		6,033,843.66	5,209.12					
Libertyville Bank & Trust								
IPDLAF - Bond Imprv Fund					473,000.00	107,207.50		
IPDLAF-Operating Fund					945,000.00	51,375.61		
Cash On Hand							4,370.00	
TOTAL:		6,033,843.66	5,209.12	-	1,418,000.00	158,583.11	4,370.00	7,620,005.89

Difference:

Changes in Fund Balance through July 31, 2024

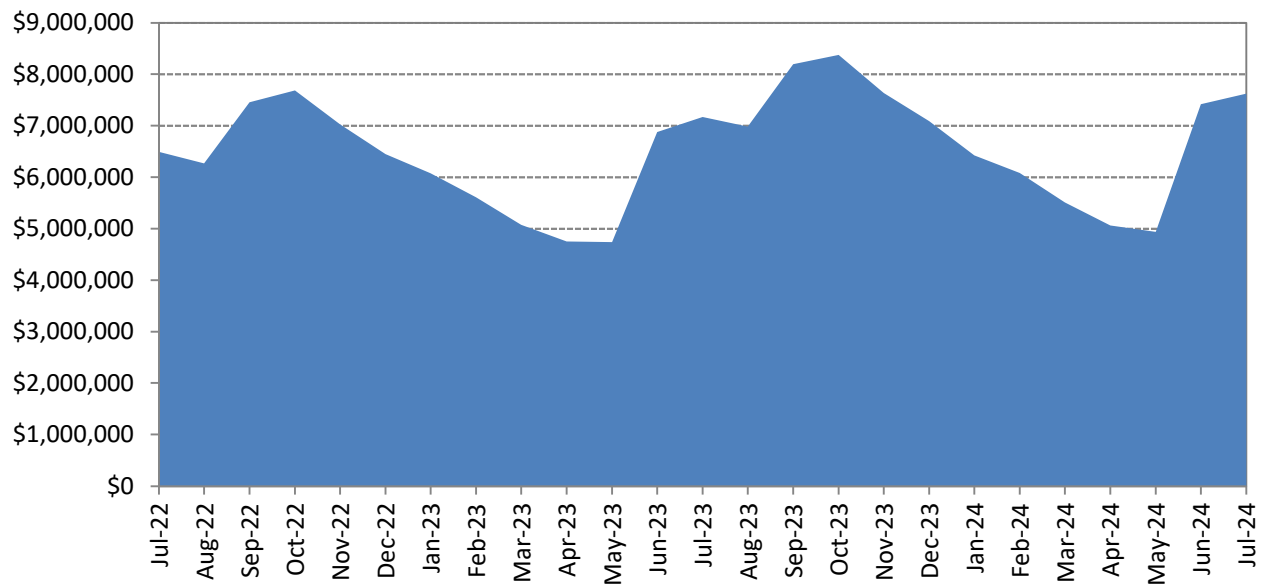
	Assets	Liabilities	Beg Fund Bal	End Fund Bal	Revenues	Expenses	Chg to Fund Bal
Corporate Fund - 10	3,494,166.94	(157,515.41)	(2,944,125.71)	(3,336,651.53)	(3,834,449.12)	3,437,339.96	(397,109.16)
Recreation Fund - 20	3,751,604.56	(1,737,056.30)	(1,486,399.91)	(2,014,548.26)	(4,120,441.50)	3,592,293.15	(528,148.35)
Debt Service Fund - 30	434,872.85	-	(178,309.59)	(434,872.85)	(278,613.26)	22,050.00	(256,563.26)
Capital Imprv Fund - 40	1,416,856.29	(661,307.78)	(1,203,371.29)	(755,548.51)	(302,632.22)	750,455.00	447,822.78
TOTAL:	9,097,500.64	(2,555,879.49)	(5,812,206.50)	(6,541,621.15)	(8,536,136.10)	7,802,138.11	(733,997.99)

Mundelein Park District Cash Flows

7/31/2024

Date	Recreation Fund	Corporate Fund	Capital Improvement Fund	Joint Checking	Total
7/31/2022	2,895.00	14,358.90	549,552.65	5,923,568.88	6,490,375.43
8/31/2022	995.00	13,795.60	550,331.21	5,699,864.93	6,264,986.74
9/30/2022	695.00	14,220.39	550,424.58	6,887,148.32	7,452,488.29
10/31/2022	695.00	14,450.31	550,546.75	7,122,436.49	7,688,128.55
11/30/2022	695.00	15,041.99	550,690.69	6,460,244.52	7,026,672.20
12/31/2022	695.00	14,350.35	550,861.02	5,883,347.92	6,449,254.29
1/31/2023	695.00	14,890.34	551,043.27	5,509,575.72	6,076,204.33
2/28/2023	695.00	14,744.34	553,659.67	5,041,645.13	5,610,744.14
3/31/2023	695.00	14,281.90	553,856.82	4,506,160.90	5,074,994.62
4/30/2023	695.00	13,812.88	554,054.90	4,183,955.24	4,752,518.02
5/31/2023	2,895.00	14,622.74	554,268.98	4,168,482.32	4,740,269.04
6/30/2023	2,895.00	15,434.22	554,479.49	6,303,881.01	6,876,689.72
7/31/2023	2,845.00	16,254.75	554,700.83	6,595,839.26	7,169,639.84
8/31/2023	845.00	980,632.87	563,410.85	5,439,628.80	6,984,517.52
9/30/2023	645.00	980,492.45	563,378.16	6,649,417.77	8,193,933.38
10/31/2023	645.00	980,726.44	563,712.42	6,830,996.80	8,376,080.66
11/30/2023	645.00	983,790.29	564,039.11	6,088,314.84	7,636,789.24
12/31/2023	645.00	985,013.82	564,376.07	5,536,819.72	7,086,854.61
1/31/2024	645.00	982,403.79	564,712.40	4,875,935.67	6,423,696.86
2/29/2024	645.00	989,347.93	578,282.38	4,515,147.34	6,083,422.65
3/31/2024	645.00	990,677.96	578,386.14	3,941,183.93	5,510,893.03
4/30/2024	2,845.00	989,865.94	578,831.69	3,487,194.53	5,058,737.16
5/31/2024	2,845.00	1,000,731.01	579,293.74	3,357,187.34	4,940,057.09
6/30/2024	2,845.00	1,001,919.42	579,742.54	5,833,415.40	7,417,922.36
7/31/2024	2,845.00	1,003,109.73	580,207.50	6,033,843.66	7,620,005.89

Mundelein Park District Cash Flows - 2 Years (25 months)



PERIOD ENDING 07/31/2024

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2024	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 07/31/2024
Fund 10 - CORPORATE FUND					
Assets					
Account Type: Cash					
10-00.000-1001	CHECKING ACCOUNT - MCB	2,156,208.62	3,863,689.70	3,626,229.46	2,393,668.86
10-00.000-1002	CHECKING ACCOUNT - FLEX	4,880.40	25,218.98	24,890.26	5,209.12
10-00.000-1011	CASH DRAWER - PRO SHOP	1,250.00	0.00	0.00	1,250.00
10-00.000-1012	CASH DRAWER - FOOD/BEVERAGE	275.00	0.00	0.00	275.00
10-00.000-1108	GOLF PAYMENT CLEARING	0.00	1,081,808.01	1,065,757.02	16,050.99
	Total Cash:	2,162,614.02	4,970,716.69	4,716,876.74	2,416,453.97
Account Type: Investments					
10-00.000-1007	CERTIFICATES OF DEPOSIT	954,000.00	473,000.00	482,000.00	945,000.00
10-00.000-1009	IPDLAF INVESTMENT	24,608.42	500,478.64	473,711.45	51,375.61
	Total Investments:	978,608.42	973,478.64	955,711.45	996,375.61
Account Type: Accounts Receivable					
10-00.000-1101	REAL ESTATE TAXES RECEIVABLE	3,834,000.00	0.00	3,834,000.00	0.00
10-00.000-1110	ACCOUNTS RECEIVABLE	332.49	73,630.65	72,955.82	1,007.32
10-00.000-1112	ACCRUED INTEREST	17,675.32	31,520.95	17,160.61	32,035.66
	Total Accounts Receivable:	3,852,007.81	105,151.60	3,924,116.43	33,042.98
Account Type: Fixed Assets					
10-00.000-1030	MERCHANDISE INVENTORY	37,606.07	0.00	0.00	37,606.07
	Total Fixed Assets:	37,606.07	0.00	0.00	37,606.07
Account Type: Other Assets					
10-00.000-1202	PREPAID OTHER EXPENSES	19,942.31	8,813.15	18,567.15	10,188.31
10-00.000-1204	VENDOR DEPOSITS	500.00	0.00	0.00	500.00
	Total Other Assets:	20,442.31	8,813.15	18,567.15	10,688.31
TOTAL ASSETS		7,051,278.63	6,058,160.08	9,615,271.77	3,494,166.94
Liabilities					
Account Type: Accounts Payable					
10-00.000-2001	ACCOUNTS PAYABLE	84,223.83	1,353,828.27	1,302,964.15	33,359.71
10-00.000-2005	SALES TAX PAYABLE	279.00	13,165.57	17,823.11	4,936.54
	Total Accounts Payable:	84,502.83	1,366,993.84	1,320,787.26	38,296.25
Account Type: Liabilities-ST					
10-00.000-2020	ACCRUED WAGES PAYABLE	130,508.11	130,508.11	0.00	0.00
10-00.000-2021	FEDERAL PR TAX WITHHELD	0.00	228,844.74	228,844.74	0.00
10-00.000-2022	FICA PAYROLL TAX LIABILITY	0.00	411,748.24	411,748.24	0.00
10-00.000-2023	MEDICARE P/R TAX LIABILITY	0.00	96,295.94	96,295.94	0.00
10-00.000-2024	IL/WI PAYROLL TAX LIABILITY	0.00	151,553.55	151,553.55	0.00
10-00.000-2026	IMRF EE/ER PR LIABILITY	0.00	252,247.29	294,328.46	42,081.17
10-00.000-2028	INSURANCE PR DEDUCTION	0.00	454,803.19	454,803.19	0.00
10-00.000-2029	457 PR DEDUCTION-NATIONWIDE	0.00	4,633.94	4,633.94	0.00
10-00.000-2030	457 PR DEDUCTION-SEC BNFT/STD	0.00	16,630.94	16,630.94	0.00
10-00.000-2031	UNION DUES PR DEDUCTION	0.00	3,604.66	3,604.66	0.00
10-00.000-2032	ADD'L LIFE INSURANCE IMRF	0.00	480.00	480.00	0.00
10-00.000-2033	ADD'L LIFE INSURANCE PDRMA	0.00	5,465.59	5,476.09	10.50
10-00.000-2037	ADD'L EE IMRF CONTRIBUTIONS	0.00	35,895.10	41,505.91	5,610.81
10-00.000-2040	FLEX HEALTH	(1,750.85)	18,566.26	12,825.28	(7,491.83)
10-00.000-2041	FLEX CHILD CARE	1,348.16	4,324.00	7,211.70	4,235.86
10-00.000-2043	NEW YORK LIFE INS W/H	0.00	800.10	800.10	0.00
	Total Liabilities-ST:	130,105.42	1,816,401.65	1,730,742.74	44,446.51
Account Type: Deferred Inflows					
10-00.000-2201	DEFERRED TAX REVENUE	3,834,000.00	3,834,000.00	0.00	0.00
10-00.000-2206	GIFT CERTIFICATES	58,544.67	68,470.29	84,698.27	74,772.65
	Total Deferred Inflows:	3,892,544.67	3,902,470.29	84,698.27	74,772.65
TOTAL LIABILITIES		4,107,152.92	7,085,865.78	3,136,228.27	157,515.41
Fund Equity					
Account Type: Unassigned					
10-00.000-3100	UNASSIGNED FUND BALANCE	2,324,027.22	0.00	0.00	2,324,027.22
	Total Unassigned:	2,324,027.22	0.00	0.00	2,324,027.22
Account Type: Assigned					
10-00.000-3201	ASSIGNED FUND-TALL GRASS	54,442.07	4,583.34	0.00	49,858.73
	Total Assigned:	54,442.07	4,583.34	0.00	49,858.73
Account Type: Restricted					
10-00.000-3401	RESTRICTED FUND BAL-AUDIT	11,065.22	0.00	0.00	11,065.22
10-00.000-3402	RESTRICTED FUND BAL-POLICE	38,755.27	0.00	0.00	38,755.27
10-00.000-3403	RESTRICTED FUND BAL-SOCSEC	56,038.21	0.00	0.00	56,038.21
10-00.000-3404	RESTRICTED FUND BAL-IMRF	90,161.38	0.00	0.00	90,161.38
10-00.000-3405	RESTRICTED FUND BAL-LIAB INS	69,716.43	0.00	0.00	69,716.43
10-00.000-3406	RESTRICTED FUND BAL-SRACLS	123,621.23	0.00	0.00	123,621.23
10-00.000-3407	RESTRICTED FUND BAL-MUSEUM	176,298.68	0.00	0.00	176,298.68

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2024	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 07/31/2024
Fund 10 - CORPORATE FUND					
Fund Equity					
	Total Restricted:	565,656.42	0.00	0.00	565,656.42
TOTAL FUND EQUITY					
		2,944,125.71	4,583.34	0.00	2,939,542.37
Account Type: Revenue					
	Total Revenue:		3,543.25	3,837,992.37	3,834,449.12
TOTAL REVENUES					
			3,543.25	3,837,992.37	3,834,449.12
Account Type: Expenditure					
	Total Expenditure:		3,583,455.72	146,115.76	3,437,339.96
TOTAL EXPENDITURES					
			3,583,455.72	146,115.76	3,437,339.96
Total Fund 10 - CORPORATE FUND					
TOTAL ASSETS					
		7,051,278.63	6,058,160.08	9,615,271.77	3,494,166.94
BEG. FUND BALANCE					
		2,944,125.71			2,944,125.71
+ NET OF REVENUES & EXPENDITURES					
			(3,586,998.97)	(3,984,108.13)	397,109.16
+ FUND BALANCE ADJUSTMENTS					
		(4,583.34)			(4,583.34)
= ENDING FUND BALANCE					
		2,944,125.71	(3,591,582.31)	(3,984,108.13)	3,336,651.53
+ LIABILITIES					
		4,107,152.92	(7,085,865.78)	(3,136,228.27)	157,515.41
= TOTAL LIABILITIES AND FUND BALANCE					
		7,051,278.63	(10,677,448.09)	(7,120,336.40)	3,494,166.94

PERIOD ENDING 07/31/2024

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2024	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 07/31/2024
Fund 20 - RECREATION PROGRAM FUND					
Assets					
Account Type: Cash					
20-00.000-1001	CHECKING ACCOUNT - MCB	1,879,081.44	4,023,985.33	3,612,380.74	2,290,686.03
20-00.000-1014	CASH DRAWER - REGENT	50.00	0.00	0.00	50.00
20-00.000-1019	PETTY CASH SPECIAL EVENTS	100.00	0.00	0.00	100.00
20-00.000-1020	PETTY CASH - REC ADMIN	100.00	0.00	0.00	100.00
20-00.000-1021	CASH DRAWER - PARKVIEW	395.00	0.00	0.00	395.00
20-00.000-1023	CASH DRAWER-ADMISSIONS BB	0.00	1,500.00	0.00	1,500.00
20-00.000-1024	CASH DRAWER-CONCESSIONS BB	0.00	200.00	0.00	200.00
20-00.000-1025	CASH DRAWER-ADMISSIONS DLB	0.00	400.00	0.00	400.00
20-00.000-1027	CASH DRAWER-ADMISSIONS SP	0.00	100.00	0.00	100.00
20-00.000-1108	ACTIVE PAYMENT CLEARING A/C	42,793.29	2,993,968.84	2,932,805.18	103,956.95
Total Cash:		1,922,519.73	7,020,154.17	6,545,185.92	2,397,487.98
Account Type: Accounts Receivable					
20-00.000-1101	REAL ESTATE TAXES RECEIVABLE	1,373,000.00	0.00	1,373,000.00	0.00
20-00.000-1103	LEASE RECEIVABLES	481,237.00	0.00	0.00	481,237.00
20-00.000-1110	ACCOUNTS RECEIVABLE	500.00	970.53	1,452.84	17.69
20-00.000-1114	ACTIVE CUSTOMER ACCTS RCVBL	1,074,672.66	2,507,125.12	2,715,507.21	866,290.57
Total Accounts Receivable:		2,929,409.66	2,508,095.65	4,089,960.05	1,347,545.26
Account Type: Other Assets					
20-00.000-1202	PREPAID OTHER EXPENSES	40,351.87	6,523.15	40,303.70	6,571.32
Total Other Assets:		40,351.87	6,523.15	40,303.70	6,571.32
TOTAL ASSETS		4,892,281.26	9,534,772.97	10,675,449.67	3,751,604.56
Liabilities					
Account Type: Accounts Payable					
20-00.000-2001	ACCOUNTS PAYABLE	98,837.33	1,023,599.37	976,091.01	51,328.97
20-00.000-2003	ACTIVE CUSTOMER REFUND PAYABLE	0.00	4,469.13	6,380.45	1,911.32
20-00.000-2004	EVENT LIABILITY INS PAYABLE	1,170.00	1,565.00	2,735.00	2,340.00
20-00.000-2006	DANCE FUNDRAISING PAYABLE	494.76	0.00	0.00	494.76
Total Accounts Payable:		100,502.09	1,029,633.50	985,206.46	56,075.05
Account Type: Liabilities-ST					
20-00.000-2020	ACCRUED WAGES PAYABLE	80,435.25	80,435.25	0.00	0.00
Total Liabilities-ST:		80,435.25	80,435.25	0.00	0.00
Account Type: Other Liabilities					
20-00.000-2050	UNCLAIMED PROPERTY LIABILITY	622.00	0.00	73.20	695.20
20-00.000-2053	ACTIVE DEPOSITS	9,100.00	14,475.00	21,225.00	15,850.00
20-00.000-2070	MUNDELEIN PARK FOUNDATION	0.00	312.89	638.76	325.87
Total Other Liabilities:		9,722.00	14,787.89	21,936.96	16,871.07
Account Type: Deferred Inflows					
20-00.000-2201	DEFERRED TAX REVENUE	1,373,000.00	1,373,000.00	0.00	0.00
20-00.000-2202	GASB 87 DEFERRED INFLOW OF REVENUE	469,106.00	0.00	0.00	469,106.00
20-00.000-2203	DEFERRED REVENUE	9,700.00	9,700.00	0.00	0.00
20-00.000-2207	ACTIVE DEFERRED REVENUE	1,350,821.33	3,223,797.16	3,056,776.33	1,183,800.50
20-00.000-2208	ACTIVE GIFT CARDS	12,594.68	2,891.00	1,500.00	11,203.68
Total Deferred Inflows:		3,215,222.01	4,609,388.16	3,058,276.33	1,664,110.18
TOTAL LIABILITIES		3,405,881.35	5,734,244.80	4,065,419.75	1,737,056.30
Fund Equity					
Account Type: Committed					
20-00.000-3300	COMMITTED FUND BALANCE	1,486,399.91	0.00	0.00	1,486,399.91
Total Committed:		1,486,399.91	0.00	0.00	1,486,399.91
TOTAL FUND EQUITY		1,486,399.91	0.00	0.00	1,486,399.91
Account Type: Revenue					
Total Revenue:			1,128,454.12	5,248,895.62	4,120,441.50
TOTAL REVENUES			1,128,454.12	5,248,895.62	4,120,441.50
Account Type: Expenditure					
Total Expenditure:			3,691,172.87	98,879.72	3,592,293.15
TOTAL EXPENDITURES			3,691,172.87	98,879.72	3,592,293.15
Total Fund 20 - RECREATION PROGRAM FUND					
TOTAL ASSETS		4,892,281.26	9,534,772.97	10,675,449.67	3,751,604.56

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2024	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 07/31/2024
Fund 20 - RECREATION PROGRAM FUND					
	BEG. FUND BALANCE	1,486,399.91			1,486,399.91
	+ NET OF REVENUES & EXPENDITURES		(4,819,626.99)	(5,347,775.34)	528,148.35
	= ENDING FUND BALANCE	1,486,399.91	(4,819,626.99)	(5,347,775.34)	2,014,548.26
	+ LIABILITIES	3,405,881.35	(5,734,244.80)	(4,065,419.75)	1,737,056.30
	= TOTAL LIABILITIES AND FUND BALANCE	4,892,281.26	(10,553,871.79)	(9,413,195.09)	3,751,604.56


PERIOD ENDING 07/31/2024

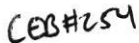
GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2024	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 07/31/2024
Fund 30 - DEBT SERVICE FUND					
Assets					
Account Type: Cash					
30-00.000-1001	CHECKING ACCOUNT - MCB	178,309.59	278,613.26	22,050.00	434,872.85
	Total Cash:	178,309.59	278,613.26	22,050.00	434,872.85
Account Type: Accounts Receivable					
30-00.000-1101	REAL ESTATE TAXES RECEIVABLE	549,300.00	0.00	549,300.00	0.00
	Total Accounts Receivable:	549,300.00	0.00	549,300.00	0.00
TOTAL ASSETS		727,609.59	278,613.26	571,350.00	434,872.85
Liabilities					
Account Type: Accounts Payable					
30-00.000-2001	ACCOUNTS PAYABLE	0.00	22,050.00	22,050.00	0.00
	Total Accounts Payable:	0.00	22,050.00	22,050.00	0.00
Account Type: Deferred Inflows					
30-00.000-2201	DEFERRED TAX REVENUE	549,300.00	549,300.00	0.00	0.00
	Total Deferred Inflows:	549,300.00	549,300.00	0.00	0.00
TOTAL LIABILITIES		549,300.00	571,350.00	22,050.00	0.00
Fund Equity					
Account Type: Restricted					
30-00.000-3400	RESTRICTED FUND BALANCE	178,309.59	0.00	0.00	178,309.59
	Total Restricted:	178,309.59	0.00	0.00	178,309.59
TOTAL FUND EQUITY		178,309.59	0.00	0.00	178,309.59
Account Type: Revenue					
	Total Revenue:		0.00	278,613.26	278,613.26
TOTAL REVENUES			0.00	278,613.26	278,613.26
Account Type: Expenditure					
	Total Expenditure:		22,050.00	0.00	22,050.00
TOTAL EXPENDITURES			22,050.00	0.00	22,050.00
Total Fund 30 - DEBT SERVICE FUND					
TOTAL ASSETS		727,609.59	278,613.26	571,350.00	434,872.85
BEG. FUND BALANCE		178,309.59			178,309.59
+ NET OF REVENUES & EXPENDITURES			(22,050.00)	(278,613.26)	256,563.26
= ENDING FUND BALANCE		178,309.59	(22,050.00)	(278,613.26)	434,872.85
+ LIABILITIES		549,300.00	(571,350.00)	(22,050.00)	0.00
= TOTAL LIABILITIES AND FUND BALANCE		727,609.59	(593,400.00)	(300,663.26)	434,872.85

PERIOD ENDING 07/31/2024

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2024	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 07/31/2024
Fund 40 - CAPITAL IMPROVEMENT FUND					
Assets					
Account Type: Cash					
40-00.000-1001	CHECKING ACCOUNT - MCB	1,280,426.78	787,095.61	1,272,914.41	794,607.98
	Total Cash:	1,280,426.78	787,095.61	1,272,914.41	794,607.98
Account Type: Investments					
40-00.000-1007	CERTIFICATES OF DEPOSIT	488,411.71	237,000.00	252,411.71	473,000.00
40-00.000-1009	IPDLAF INVESTMENT	75,964.36	268,598.64	237,355.50	107,207.50
	Total Investments:	564,376.07	505,598.64	489,767.21	580,207.50
Account Type: Accounts Receivable					
40-00.000-1110	ACCOUNTS RECEIVABLE	0.00	161.62	0.00	161.62
40-00.000-1112	ACCRUED INTEREST	39,720.11	15,410.69	13,251.61	41,879.19
	Total Accounts Receivable:	39,720.11	15,572.31	13,251.61	42,040.81
TOTAL ASSETS		1,884,522.96	1,308,266.56	1,775,933.23	1,416,856.29
Liabilities					
Account Type: Accounts Payable					
40-00.000-2001	ACCOUNTS PAYABLE	494,275.79	1,272,914.41	778,638.62	0.00
40-00.000-2011	RETAINAGE PAYABLE	21,898.12	9,815.74	34,247.64	46,330.02
	Total Accounts Payable:	516,173.91	1,282,730.15	812,886.26	46,330.02
Account Type: Deferred Inflows					
40-00.000-2203	DEFERRED REVENUE	164,977.76	0.00	450,000.00	614,977.76
	Total Deferred Inflows:	164,977.76	0.00	450,000.00	614,977.76
TOTAL LIABILITIES		681,151.67	1,282,730.15	1,262,886.26	661,307.78
Fund Equity					
Account Type: Assigned					
40-00.000-3200	ASSIGNED FUND BALANCE	1,203,371.29	0.00	0.00	1,203,371.29
	Total Assigned:	1,203,371.29	0.00	0.00	1,203,371.29
TOTAL FUND EQUITY		1,203,371.29	0.00	0.00	1,203,371.29
Account Type: Revenue					
	Total Revenue:		0.00	302,632.22	302,632.22
TOTAL REVENUES			0.00	302,632.22	302,632.22
Account Type: Expenditure					
	Total Expenditure:		803,264.40	52,809.40	750,455.00
TOTAL EXPENDITURES			803,264.40	52,809.40	750,455.00
Total Fund 40 - CAPITAL IMPROVEMENT FUND					
TOTAL ASSETS		1,884,522.96	1,308,266.56	1,775,933.23	1,416,856.29
BEG. FUND BALANCE		1,203,371.29			1,203,371.29
+ NET OF REVENUES & EXPENDITURES			(803,264.40)	(355,441.62)	(447,822.78)
= ENDING FUND BALANCE		1,203,371.29	(803,264.40)	(355,441.62)	755,548.51
+ LIABILITIES		681,151.67	(1,282,730.15)	(1,262,886.26)	661,307.78
= TOTAL LIABILITIES AND FUND BALANCE		1,884,522.96	(2,085,994.55)	(1,618,327.88)	1,416,856.29

MEMORANDUM

To: Chief Jason Seeley #299 

From: Sergeant Brigano #254 

Date: Thursday, August 01, 2024

Re: Park District Report – July 2024

There were three (3) calls for service in the area parks during the reporting period.

There was a total of 155 park checks initiated by the patrol officers during this month. There were no crime trends to report during the month of July.

The following gives more detail about the calls during the reporting period:

- On 07/04/2024, Officers responded to the Regent Center parking lot for a fireworks complaint.
- On 07/30/2024, Community Service Officers responded to Community Park for a dog in a vehicle.
- On 07/31/2024, Officers responded to the Regent Center for a burglar alarm. There was an open door located but the building appeared undisturbed. The door was resecured and the reason for the alarm was unknown

Scheduled Park District rentals were checked on a regular basis and no problems were reported or observed.

I have attached a copy of the July 2024 Park District report for your review.

Please contact me if you have any questions.



BOARD MEMORANDUM

August 26, 2024 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Date: August 22, 2024
Subject: Approve of Comprehensive Master Plan – Amendments

Background

The Board and Executive Director Salski have discussed various updates to the 2023-2028 Comprehensive Master Plan. Throughout the year, there are opportunities and challenges with initiatives, so it is important to revisit the Comprehensive Master Plan on an annual basis.

Analysis/Considerations

There are numerous revisions which are focused on duplicate initiatives, unable to accomplish, community and board feedback and developing priorities. Attached is an updated Comprehensive Master Plan.

Recommendation

Staff recommends approving the amendments to the Comprehensive Master Plan as noted.

Action and Motion Requested

Move to approve the amendments to the Comprehensive Master Plan.



MUNDELEIN PARK &
RECREATION DISTRICT
Connecting Our Community

Comprehensive Master Plan

2023–2028

Adopted August 14, 2023
Updated August 26, 2024







**MUNDELEIN PARK &
RECREATION DISTRICT**
Connecting Our Community

Comprehensive Master Plan

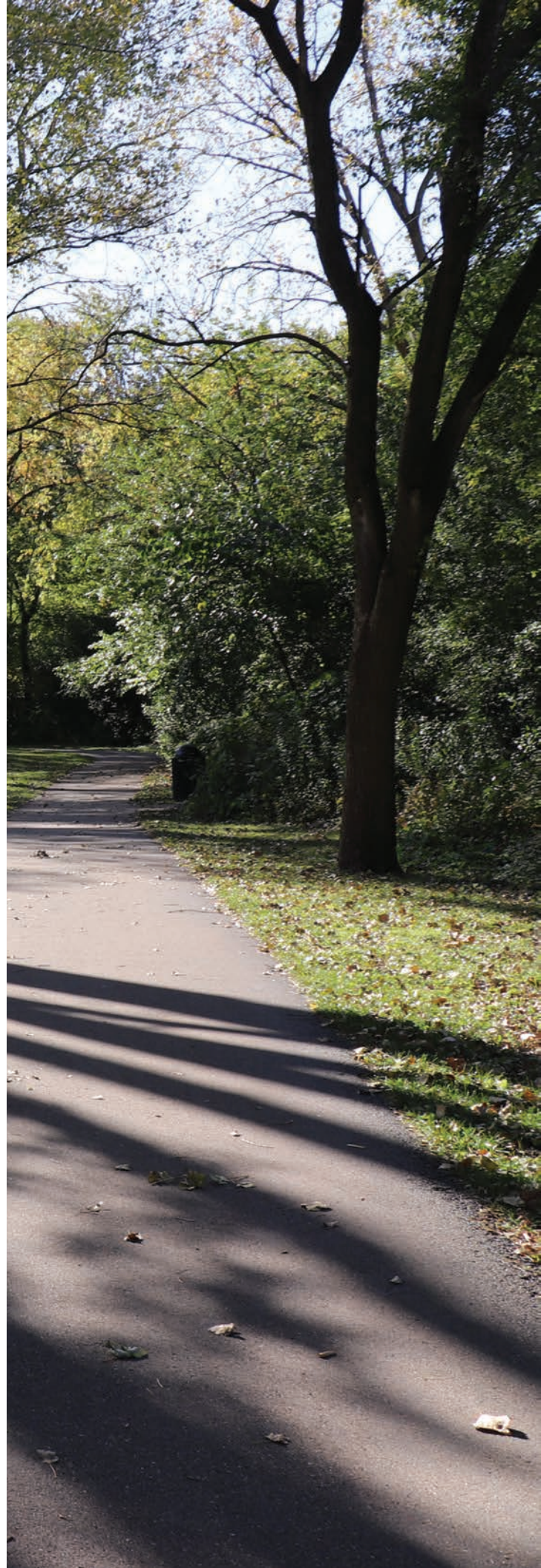
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SECTION

- 1.0 Executive Summary
- 2.0 History
- 3.0 Community Profile
- 4.0 Needs Assessment & Trends
- 5.0 Park Classifications & Usage
- 6.0 Stewardship Plan of Natural Open Space
- 7.0 Facility Assessment and Existing Conditions
- 8.0 Program Assessment
- 9.0 ADA Transition Plan
- 10.0 Human Resources Plan
- 11.0 Capital Maintenance Plan
- 12.0 Capital Development Plan
- 13.0 Land Development/Acquisition/Sale
- 14.0 Marketing & Communications Plan

APPENDIX

- Appendix A 2015-2019 Comprehensive Plan
- Appendix B 2023 Initiatives
- Appendix C Demographics
- Appendix D Community Wide Survey
- Appendix E Stewardship Plan of Natural Open Space
- Appendix F Facility Assessment
- Appendix G Program Assessment
- Appendix H ADA Transition Plan
- Appendix I ERSI Data
- Appendix J Capital Inventory
- Appendix K Five-Year Capital Maintenance Plan
- Appendix L Capital Development Ideas
- Appendix M Year-End Data and Quarterly Marketing Report
- Appendix N Cost of Services Report
- Appendix O Five-Year Forecast
- Appendix P Financial Sustainability Strategic Plan-Options
- Appendix Q Organizational Chart, Wage Scales, Historical Table
of Full-time Positions
- Appendix R Maps (Boundary and Level of Service Inventory)





EXECUTIVE SUMMARY

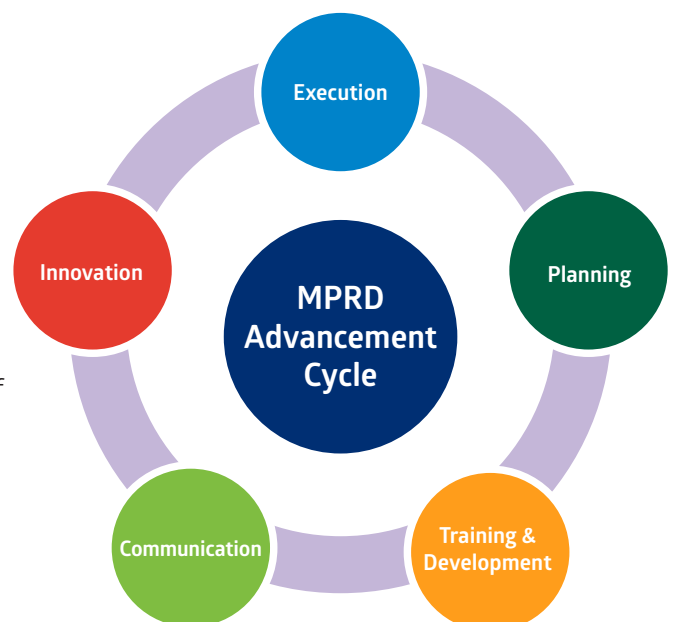
SECTION 1.0

1.1 INTRODUCTION

Mundelein Park & Recreation District has a long history of providing parks and recreation for its growing community. With over 780+ acres of dedicated park land, the District keeps advancing into an innovative and expansive system. Our mission has continued to evolve as it states, *“Connecting the community with safe and quality recreation through diverse programs, facilities and open space.”*

The Master Plan will provide current and future staff and board members direction and allow the community to continue giving the District positive feedback and ratings. Most importantly, the Master Plan is dynamic to adjust to trends, needs and statewide and/or worldwide events by involving the entire staff, community and board annually. In 2022, an advancement strategy was defined and short-term goals, objectives and initiatives were developed, allowing the Board and staff to allocate the appropriate resources on activities that are essential to customer satisfaction, maintaining expenses and building revenue. This will ensure sustainability and increase value while achieving measurable outcomes. The District has an overall “advancement strategy” with the following strategic initiatives: **Execution → Planning → Innovation → Communication → Training & Development.**

These strategic initiatives are the backbone of the agency allowing goals, objectives and action steps to align with the initiatives. It builds a team approach and makes the District one of the best employers in Lake County. The District thanks everyone that engaged in the process to “keep advancing” parks and recreation in Mundelein.





1.2 BACKGROUND

In 2015, the Mundelein Park & Recreation District (“District”) Board of Commissioners adopted a Comprehensive Master Plan (“Plan”) comprised into sections and updated in 2022. Due to the transition of a new Executive Director (former Executive Director retired) and COVID-19 pandemic, the Plan was extended to 2024 as the pandemic identified new challenges and opportunities. Board and staff have been working together to compile feedback, input and ideas to move the District forward. In 2023, the District finalized all the information to develop short and long-term initiatives, goals and objectives. The updated version is comprised of 14 sections and 18 appendices. The Plan was developed with resident, staff and commissioner input on the District’s current and future park, facility and recreation needs. The basis of information was from the Community Wide Survey and focus groups.

The Plan is meant to be dynamic and will be revisited/ updated every one to three years. This is necessary because of the following impacts: economic conditions, grants, and/or community needs.

In prior Comprehensive Master Plans, there were several sections that didn’t change much. For 2023–2028 Master Plan, there are sections that changed significantly such as demographics, trends, park, facility and program assessments, capital maintenance and capital development. The District completed a Community Wide Survey in 2021 which focused on future needs. New trends that emerged since the pandemic are included in this plan.

This Plan is expected to be realistic and a “living, breathing document” that may be refined as the needs of the community and economic conditions change. Each year during the budget process, the Plan’s priorities will be reviewed. Any adjustments will be determined to best meet the needs of stakeholders based on available funds.

The essence of this Plan offers the following benefits:

- Establishes a proactive planning process.
- Creates a planning process that is structured and responsive, yet flexible.
- Keeps the District focused on core activities.
- Minimizes case by case decision making or one-off approvals.
- Empowers staff by providing them with authority to fulfill stakeholder requests as they pertain to the mission in this Comprehensive Plan.
- Reinforces District’s commitment and relevance to the Community.
- Encourages transparency to the public.
- Emphasizes the District’s desire for continued improvement.
- Positions the District to apply for grants and funding.

1.3 SHORT AND LONG-TERM GOALS, OBJECTIVES, AND INITIATIVES—2023–2028

SUMMARY

Based on the information in the Appendices and discussion with Board and staff, there are numerous goals, objectives, and initiatives to guide the District over the next five years.

KEY FINDINGS

- Maintaining and replacing current assets is a high priority.
- Outdated facilities require funding.
- Retain an Architect and Engineer for Diamond Lake Recreation Center, Beach, and Boat Launch and engage staff, Board, Village and focus group to solicit feedback on a Master Plan.
- Ersi maps assist land/property acquiring strategies.
- State and Federal grants are needed for museum, paths, buildings and accessibility.
- Applying for OSLAD grants or other state and federal grant funding is very important.
- Mundelein Parks Foundation is essential to fund scholarships and projects.
- Intergovernmental agreements with school district addresses needs for facilities and fields.
- Financial forecasting allows for proactive decision making.
- Distinguished Accreditation Certification promotes best practices.
- Continual advancement of District-wide technology is vital for registration, community and staff.
- Residents value stewardship of natural areas.
- Connectivity to parks and outdoors promotes a healthy life style.
- Outreach to the Hispanic population is necessary.
- Diversity initiatives require review.
- Village and community growth impacts District offerings and operations.
- Inflation and other economic factors impact pricing.
- Minimum wage is having a major impact on personnel expenses.
- District must be competitive when recruiting and retaining employees.
- Key leadership development is necessary for advancement.
- In 2020, the total population was 35,300. It is forecasted to be over 40,000 in 2030.
- Total Households is 12,659.
- Median Income is \$105,307.
- Median Age is 36.8 versus 35.6 in 2010.
- The largest population growth has been Hispanic Origin which is 33.3% versus 30.2% in 2010.
- Diverse population is forecasted to grow.
- The District has 79% of its parks within a 10-minute walk compared to the national average of 55%.
- Top Five Tapestry Segments are: Workday Drive, Urban Villages, Savvy Suburbanites, Home Improvement, Professional Pride.
- More than four-fifths (85.5%) of respondents indicate that their household is likely to use the MPRD facilities, programs, or services during the next two-three years, with 62.3% indicating their household is very likely to.
- Four-fifths or more of respondents are aware of the Barefoot Bay Aquatic Center (98.5%), Diamond Lake Beach (96.4%), community center (90.0%), athletic fields at Community Park or Keith Mione Community Park (81.6%), Spray Park (80.8%), and the indoor pool (80.2%).
- More than two-thirds (67.2%) of respondents' state that their household would be likely to use Barefoot Bay Family Aquatic Center more than six times a year during the next two-three years. Less than one-half of respondents' report that their household would be likely to use the other parks and facilities asked about in the survey more than six times a year during the next two-three years.
- The majority (96.5%) of respondents say that their household would be likely to participate in one or more of the MPRD activities asked about in the survey during the next two-three years. 68.9% of adults aged 50 or greater would be likely to participate in active adult activities, 67.7% of respondents with children in their household under the age of 18 would be likely to participate in youth athletics, and 52.4% of respondents with teens in their household would be likely to participate in teen programming during the next two-three years. Two-fifths or less of respondents' state someone in their household would be likely to participate in the other activities asked about in the survey.
- When asked which factors would increase their household's use of MPRD parks, facilities, or programs in the future the most frequent responses are the addition of programs, facilities, or activities that their household is interested in (56.9%), lower fees (44.9%), and better communication of what is offered (36.3%).
- The majority of respondents report that the MPRD would be their household's first choice for a community center (77.5%), a fitness center (70.6%), adult athletics (69.3%), youth athletics (63.5%), a preschool (53.3%), and teen athletics (52.5%).
- About half of Latino residents would prefer all Park District communication be in English and Spanish.
- The program guide is the main source of information for residents who have lived in Mundelein more than five years. The website is the main source of information for residents who have lived in Mundelein for five years or less.
- The printed brochure is the main source of information for the majority of residents.
- Be proactive with upgrading District-wide technology.



GOALS AND OBJECTIVES*

- **Goal: Meet Fund Balance Policies**
Objective: Ensure Corporate Fund meets a 3-4 month policy and Recreation Fund meets two month policy
- **Goal: Develop a realistic budget with contingencies based on current conditions**
Objective: Analyze historical financial data while considering stable participation and users
- **Goal: Meet Distinguished Accreditation Standards**
Objective: Review and revise, if necessary, policies, procedures and manuals
- **Goal: Identify and pursue alternative funding**
Objective: Apply for grants and develop capital development concepts
- **Goal: Evaluate and protect existing assets**
Objective: Evaluate existing mechanical systems, develop maintenance plans and receive preferred service
- **Goal: Provide a safe and accessible environment for patrons and staff**
Objective: Evaluate current parks and facilities
- **Goal: Strengthen staff support, enhance services, become efficient and improve and beautify parks and facilities**
Objective: Establish an organizational structure to meet internal and external standards
- **Goal: Plan and finance projects for existing facilities, programs and services**
Objective: Develop five-year strategies to keep advancing the District
- **Goal: Seek out partnerships**
Objective: Find opportunities to fund capital maintenance and development projects
- **Goal: Protect and improve existing facilities and parks**
Objective: Fund capital maintenance equipment and improvements that meet criteria for “needs”
- **Goal: Protect and manage natural areas**
Objective: Utilize experts to share ideas and communicate to residents
- **Goal: Encourage Board and Staff to pursue opportunities to learn industry trends**
Objective: Seek cutting edge continuing education and topics
- **Goal: Support and provide staff a fun and learning environment**
Objective: Expand existing resources and offer opportunities to volunteer on planning and/or community committees
- **Goal: Maintain effective communication with Board and Staff**
Objective: Continually discuss future opportunities and direction
- **Goal: Encourage and promote an agency with excellent and diverse internal and external communication**
Objective: Strengthen resources so employees and users are aware of projects, programs, facilities and services
- **Goal: Establish a work environment allowing for collaboration, confidentiality and training**
Objective: Evaluate employee office space and secure space to enhance communication
- **Goal: Maintain a culture that facilitates and executes new ideas**
Objective: Encourage employees to offer programs and services and beautify key entry ways
- **Goal: Understand participants needs**
Objective: Gather data and determine next steps
- **Goal: Improve and beautify existing facilities and parks**
Objective: Demonstrate aesthetically pleasing areas in sight of users

*Goals and Objectives will be updated by January, 2025

INITIATIVES (2023–2028)

2023 INITIATIVES—COMPLETED

- Apply for OSLAD Grant and other grants to make Kracklauer Park an All-Inclusive Park which includes Playground, Bocchia, Pollinator Garden, Tennis and pickleball Courts, Fishing and bathrooms.
- Apply for grants for Mundelein Heritage Museum specifically for caboose and building.
- Utilize technology to communicate newsletters and brochures in other languages.
- Complete stewardship standards for Natural Areas.
- Resurface Asbury and Leo Leathers Parks paths.
- Renovate Maurice Noll tennis courts to add six pickleball courts and one tennis court.
- Add pickleball courts and/or add lines to existing courts.
- Obtain and maintain Cyber Security Insurance.
- Review Five-Year Financial Forecast.
- Relocate Indoor Pool entrance.
- Offer pickleball after hour rentals.

2024 INITIATIVES

- Execute OSLAD Grant for Longmeadow Park Improvements.
- Retain an Architect and Engineer for Diamond Lake Recreation Center, Beach, and Boat Launch and engage staff, Board, Village and focus group to solicit feedback on a Master Plan.
- Assess staff organizational structure.
- Rent Ice Rink to outside groups.
- Relocate Learning Center Preschool to Big & Little Child Development Center.
- Improve the Health and Fitness Center with updated carpeting, painting, equipment and other amenities.
- Develop a realistic schedule and funding for replacement of equipment, playgrounds, HVAC and buildings.
- Add simulators and gaming in Steeple Chase lower level.
- Purchase a compliant picnic table at Fairhaven Park.
- Add directional signage at Hanrahan Park.
- Communicate effectively with residents on scheduled paths projects.
- Construct a Dog Park.
- Offer Dog Park Membership.
- Review Five-Year Financial Forecast annually.
- Develop a Recreation and Facilities Life Cycle Plan to include Action Steps, Core Program Identification, Program Mix, Survey Results, Lifecycle Analysis, Age Segment Analysis, Current Program Assessment, Participation Data, Financial Information, Best Practices, Potential Programs for the Future.
- Develop a consistent program and facility survey tool.
- Evaluate Spray Park pricing.
- Complete a market analysis study every three years.
- Review and adjust salary ranges, if required, to meet industry market rate.
- Develop a three-year employee contribution plan for health insurance.
- Develop a full-year Human Resources and Safety calendar.
- Continue to update the website to add convenience for user.
- Expand communications in both English and Spanish.
- Communicate using a variety of marketing channels and add channels when needed.
- Add security cameras to Kevin M. Dolan Recreation Center, Mundelein Community Center, Regent Center.
- Follow the Cost of Services Model.
- Replace/lower drinking fountains and/or sinks at Big & Little, Barefoot Bay and Museum.
- Switch P-Card Provider.
- Determine whether Wetland Mitigation Bank Credits are allowable and feasible at specific District-wide sites.
- Offer Spray Park rentals after hours.
- Solicit Naming rights for parks, facilities and playgrounds.
- Continue with Affiliate Usage Agreement.
- Research eliminating brochure mailings.
- Continue pond and Diamond Lake invasive species treatment.
- Revise District 75 Intergovernmental Agreement for Carl Sandburg Gym.
- Purchase Barefoot Bay deck chairs.
- Offer and market unique memberships for fitness and aquatics.
- Complete Intranet.
- Complete ADA Transition Plan annual action items.
- Add bathrooms in specific parks.
- Evaluate Stewardship Plan and determine if other natural areas require initiatives.
- Apply for OSLAD Grant for Keith Mione Community Park to construct walking/bike paths to specific amenities, playground and asphalt pad.

2025 INITIATIVES

- Evaluate operations, feasibility options, and new programming opportunities within Regent Center facility.
- Evaluate programming and facility opportunities i.e. golf, athletic fields, courts, trails and/or more at Village Green owned by Mundelein High School, if necessary."
- Resurface Hanrahan Park basketball court.
- Resurface Hanrahan Park tennis court.
- Offer more Nature Programs.
- Partner with School Districts for space.
- Purchase accessible picnic tables and benches where necessary.
- Follow Cost of Service/Recovery Strategy.
- Evaluate Softball Leagues and continue seeking alternative revenue sources.
- Construct accessible route to Ice Skating Rink, Skate Park and Diamond Lake Sports Complex Disc golf.
- Establish Intergovernmental Agreements with government agencies for asphalt projects and equipment.
- Seek alternative credit card user fees.
- Continue pond and Diamond Lake invasive species treatment.
- Install security cameras at MCC and Regent Center.
- Resurface driveway into MCC and outer lot.
- Purchase two Park vehicles.
- Replace one playground.
- Replace portions of Steeple Chase cart path.
- Renew collective bargaining contract.
- Complete ADA Transition Plan annual action items.
- Adopt and launch a District Mascot.
- Determine feasibility of dredging Diamond Lake West Channel and any district-wide ponds.
- Renovate landscaping around Steeple Chase Golf Clubhouse.
- Finalize Phase One of Diamond Lake Master Plan and execute Phase Two and Three which includes community input and concepts.
- Seek grants for Diamond Lake Recreation Center, Beach, and Boat Launch.
- Repave unfinished area of Golf Maintenance driveway.
- Construct an asphalt or concrete pad allowing more programming for the ice rink, wheelchair basketball and football, Rec Connect, camp, and other programming opportunities.
- Relocate the playground at Keith Mione Community Park, connect walking/bike paths to and from playground, provide accessibility to amenities and entire site, enhance the wooded area, offer cultural arts opportunities,
- Construct additional parking for Kevin M. Dolan Recreation Center.
- Replace Big & Little Playground.
- Install Mundelein Community Center and the Child Development Center signage.
- Renovate Kracklauer Park Dance Studio to include outside bathrooms.
- Create path system around Keith Mione Community Park.
- Evaluate feasibility of executing a large scale special event.
- Develop a signage plan for all facilities.

2026 INITIATIVES

- Expand Steeple Chase Golf Clubhouse Deck.
- Fund specific roof projects that have been identified.
- Remove basketball hoop in Scott Brown parking lot and construct a half basketball court.
- Research to repurpose Kracklauer Dance Studio.
- Add a ground level play component at Gordon Ray Park.
- Replace picnic tables at Diamond Lake Sports Complex.
- Renovate softball fields to turf fields and add parking.
- Review Diamond Lake Sports Complex soccer fields and determine if best location with expansion of Rt. 60/83.
- Review Personnel Policy Manual.
- Replace doors and hardware at Dance Studio.
- Continue pond and Diamond Lake invasive species treatment.
- Replace portions of Steeple Chase cart path.
- Complete ADA Transition Plan annual action items.
- Utilize debt effectively to best meet capital maintenance and/or development priorities and needs.
- Launch a new website.
- Purchase a van for staff use.
- Construct an indoor facility adjacent to Kevin M. Dolan Recreation Center.
- Install lighting by employee parking lot near Barefoot Bay and walkway to Barefoot Bay.
- Add exterior channel letter signage to Barefoot Bay and the Spray Park.
- Renovate Steeple Chase Clubhouse. (i.e. painting, carpeting, windows.)
- Pave gravel baseball parking area at Keith Mione Community Park

2027 INITIATIVES

- Upgrade disc golf at Diamond Lake Sports Complex.
- Issue debt for Capital Maintenance and/or Development projects before and/or when Kevin M. Dolan Recreation Center is paid off.
- Evaluate and determine feasibility and funding to add pickleball courts with lights at Keith Mione Community Park Volleyball Courts.
- Continue pond and Diamond Lake invasive species treatment.
- Replace portions of Steeple Chase cart path.
- Replace two playgrounds.
- Complete ADA Transition Plan annual action items.
- Complete a Community Wide Survey.
- Pursue lease of Park and Golf Maintenance Equipment.

2028 INITIATIVES

- Relocate Park Maintenance Garage to allow for more space and efficiencies.
- Develop walking and bike paths throughout Keith Mione Community Park.
- Expand nature trails and connect to natural areas allowing for walking and cross-country skiing through Keith Mione Community Park.
- Relocate Spray Park mechanicals above ground.
- Expand existing Skate Park with more amenities.
- Install new sand filters and other mechanical equipment at Barefoot Bay.
- Continue pond and Diamond Lake invasive species treatment.
- Update Comprehensive Master Plan.
- Replace portions of Steeple Chase cart path.
- Replace two playgrounds.
- Review Distinguished Accreditation process.
- Complete ADA Transition Plan annual action items.
- Add three to four offices at Kevin M. Dolan Recreation Center.
- Add permanent bathrooms adjacent to ball fields at Keith Mione Community Park.

LONGER TERM PROJECTS TO CONSIDER IF FUNDING IS AVAILABLE:

- Evaluate whether to relocate Mundelein Heritage Museum to downtown Mundelein if grants are not eligible for Museum.
- Continue to work with Village to seek potential mini-parks if desirable and funding is available.
- Develop land adjacent to Clearbrook Park.
- Relocate front entrance of Barefoot Bay.
- Utilize Mundelein Community Center Courtyard to expand Group Exercise to larger rooms with windows, add extra lanes, whirlpool, steam therapy pool to indoor pool and create office and training space.
- Construct an indoor playground.
- Install lights at Keith Mione tennis courts.
- Relocate Keith Mione sand volleyball courts and install pickleball courts with lights.
- Install lights for Pickleball, Tennis and/or Basketball Courts at select locations while avoiding major impact to homeowners.
- Utilize erosion control methods for Steeple Chase large pond.
- Reduce printing costs by going paperless.
- Install outdoor education area by West Oak School and Diamond Lake Sports Complex.
- Install path bridge at Longmeadow Park over wetlands.

Note: Appendix A includes the 2023 and 2024–2028 Initiatives.





HISTORY

SECTION 2.0

2.1 GENERAL INFORMATION

Mundelein Park & Recreation District was established in 1954. It has grown from a mere 14 acres of land to over 785 acres serving a population of 39,000 residents. Year-round recreation and leisure opportunities are available to the public through our many facilities.

Currently, the District has 35 park and natural area sites offering over 785 acres of open space, playgrounds, ballfields, lakes and trails. Recreational activities available at various parks include tennis, pickleball, basketball, disc golf, sand volleyball, shuffleboard, bocce ball, skate park, softball/baseball, horseshoe pits and numerous walking trails. Additionally, many parks offer picnic areas, shelters, fishing ponds, and playgrounds. Our Community Park skating rink (2020) with chiller and sled hill are popular recreational spots in the winter months. The recreational activities offered bring meaning, purpose, and pleasure to our community residents. Three more parks will be added by 2024. The District has 19 facilities with 11 designated for the public.

In 1966, Kracklauer Park Dance Studio was constructed. The facility offers dance classes for all ages. Tap, ballet, hip hop classes are just a few favorites that the community enjoys. In conjunction with the Village of Mundelein the District has summer music concerts in the park.

In 1965, the District purchased Lakefront Park for \$22,000. This land is where the historic Ray Brothers pavilion once stood. The land included 185 feet of lake front footage and a boat ramp. By 1969, the Park District had purchased 80 percent of Diamond Lake for \$23,000.

In 1978, Diamond Lake Recreation Center was constructed. Diamond Lake Beach is located on the 149-acre Diamond Lake. The Diamond Lake Recreation Center is home to a sandy beach, boating, fishing, playground and concession. A public boat launch is available on Diamond Lake.

The Museum was moved in 1983 and opened in 1986. The District boasts that it has its very own museum, Mundelein Heritage Museum, that was reopened in 2020 with a Historical Commission appointed by the Village of Mundelein to manage day to day operations. The museum chronicles the history of Mundelein from a small rural town to the economically efficient village of today. Visitors to the Mundelein Heritage Museum will see new exhibits on early pioneers; the one-room schools of Fremont Township; memorabilia from iconic Mundelein businesses, military displays from WW I, and WW II; and displays dedicated to the five names of Mundelein. A caboose is located on-site but visitors are unable to view inside due to its condition.

In 1988, Regent Center was constructed. Senior residents enjoy recreational activities. Exercise classes, medical care and information, day trips, weekly bingo, card games, breakfast and dinner clubs plus so much more are offered at the Regent Center.

In 1993, Steeple Chase Golf Clubhouse opened. Steeple Chase Golf Club is an award winning 18-hole championship golf course designed by Ken Killian set amongst natural hills, lakes, woods and wetlands. Its scenic beauty, outstanding course conditions and challenging greens have earned Steeple Chase a 5-Star rating by "Chicagoland Golf" magazine. Steeple Chase's staff of PGA professionals offer tournaments, golf lessons for all ages in addition to a Junior Golf Program, family golf and 9-hole play. Located in the Steeple Chase Golf Club is the Grill Room, a full-service restaurant and bar, golf simulators and Pro Shop stocked with top quality merchandise.

In 1997, Mundelein Community Center was built which includes a gymnasium, health and fitness center, indoor pool (added in 2000), and full-day care (Big & Little Child Development Center); a state licensed child care center for ages 15 month–6 years old. The Health and Fitness Center offers fitness classes, weight and cardio vascular machines, free weights, and an indoor track. In 2019 the District entered into a partnership with Rush Physical Therapy whom occupies space on the first floor of the Community Center.

Spray Park opened in 2004 and Barefoot Bay Family Aquatic Center opened in 2006. Barefoot Bay consists of a main pool, tot pool, dive well, lazy river and slides. The Spray Park and Barefoot Bay, are located in Keith Mione Community Park, east of the Mundelein Community Center.

In 2018, Kevin M. Dolan Recreation Center (formerly Dunbar Recreation Center) was constructed with an IDNR PARC Grant. The facility includes a gymnasium, dance/exercise room, general room space and full kitchen. Before and after school care and camps utilize the general room space extensively.

The District offers over 650 seasonal programs, including: dance, youth sports, tennis, karate, golf, gymnastics, adult and youth leagues, swim instruction, art, fitness and wellness, culinary, adult day trips, science classes, and day camps. In addition, we host over 20 annual events, many free to the public.

Additional parks are being developed at Mundelein Crossings, Sheldon Woods, and Townes of Oak Creek.



MISSION • VISION • VALUES

SECTION 2.0 CONTINUED

2.2 VISION

To be the leader in environmental preservation, recreation activities and unique facilities for those we serve.

2.3 MISSION

Connecting the community with quality recreation through diverse programs, facilities and open space.

2.4 VALUES

Excellence: Offer a quality product at a great value

Fun: Provide an enjoyable, positive and pleasant experience

Honesty: Always strive to be straightforward and fair

Inclusive: Welcome those of all abilities and cultures

Integrity: Earn trust every day

Invested: Commit to improving our community

Respectful: Treat everyone with respect

Responsible: Adhere to fiscal sustainability and transparency



Note: The vision, mission and values were updated on May 9, 2022



COMMUNITY PROFILE

SECTION 3.0

SUMMARY

The official 2020 Census figures were received September 16, 2021 and a Certificate indicated the number of inhabitants for the Village of Mundelein. The District has obtained the most updated information through Esri. The District has boundaries outside Village of Mundelein and those demographics are unavailable.

KEY FINDINGS

- In 2020, the total population was 35,307 with a 2022 Forecast of 35,119.
- Total Households is 12,659.
- Median Income is \$105,307.
- Median Age is 36.8 versus 35.6 in 2010.
- The largest population growth has been Hispanic Origin at 33.3% versus 30.2% in 2010.
- Top Five Tapestry Segments are the following:
Workday Drive, Urban Villages, Savvy Suburbanites,
Home Improvement, Professional Pride.
- The District has 79% of its parks within a 10-minute walk compared to the national average of 55%.

RECOMMENDATIONS

- Utilize Mundelein Parks Foundation for Scholarships to families on free lunch program.
- Utilize technology to communicate newsletters and brochures in other languages.
- Review pricing strategies.

Note: Appendix C has the full census breakdown.

NEEDS ASSESSMENT & TRENDS

SECTION 4.0

SUMMARY

Trends can change instantaneously which was demonstrated by the pandemic starting in March, 2020. Programs were limited and facilities were closed and required significant safety guidelines impacting participation. Outdoor recreation and park settings became a popular choice across the country and specifically, in Lake County.

While it is important to watch trends within the recreation industry to be prepared to offer what is popular on a local, regional and national level, it is more important to watch our own demographics and know what is popular with our stakeholders.

KEY FINDINGS FROM THE 2021 COMMUNITY SURVEY

- More than four-fifths (85.5%) of respondents indicate that their household is likely to use the MPRD facilities, programs, or services during the next two-three years, with 62.3% indicating their household is very likely.
- Four-fifths or more of respondents are aware of the Barefoot Bay Aquatic Center (98.5%), Diamond Lake Beach (96.4%), Community Center (90.0%), athletic fields at Community Park or Keith Mione Community Park (81.6%), Spray Park (80.8%), and the indoor pool (80.2%).
- More than two-thirds (67.2%) of respondents' state that their household would be likely to use Barefoot Bay Aquatic Center more than six times a year during the next two-three years. Less than one-half of respondents' report that their household would be likely to use the other parks and facilities asked about in the survey more than six times a year during the next two-three years.
- The majority (96.5%) of respondents say that their household would be likely to participate in one or more of the MPRD activities asked about in the survey during the next two-three years. 68.9% of adults aged 50 or greater would be likely to participate in active adult activities, 67.7% of respondents with children in their household under the age of 18 would be likely to participate in youth athletics, and 52.4% of respondents with teens in their household would be likely to participate in teen programming during the next two-three years. Two-fifths or less of respondents' state someone in their household would be likely to participate in the other activities asked about in the survey.
- When asked which factors would increase their household's use of the MPRD parks, facilities, or programs in the future the most frequent responses are the addition of programs, facilities, or activities that their household is interested in (56.9%), lower fees (44.9%), and better communication of what is offered (36.3%).
- The majority of respondents report that the MPRD would be their household's first choice for a community center (77.5%), a fitness center (70.6%), adult athletics (69.3%), youth athletics (63.5%), a preschool (53.3%), and teen athletics (52.5%).

VALUE OF THE MUNDELEIN PARK & RECREATION DISTRICT

- Almost all (96.0%) of the respondents believe the MPRD is valuable to their community, with 67.8% indicating it is very valuable. Compared with 85.9% of the respondents who think the MPRD is valuable to their household, with 54.9% indicating it is very valuable.
- The majority of respondents believe that the following MPRD programs are valuable to their household.
 - Programs for grade-school aged children (96.0%)
 - Programs for preschool-aged children (93.8%)
 - Programs for teens (92.8%)
 - Programs for active adults (85.5%)
 - Programs for adults (83.7%)

ADDITIONAL FINDINGS

- Increase usage of open space and walking trails.
- Increase pickleball offerings.
- Perception and importance of natural areas.
- Residents would like to see more bathrooms in parks.
- Health & Fitness Center and Indoor Pool are highly valued.
- Allow more accessibility to parks and facilities.

RECOMMENDATIONS

- Improve the Health and Fitness Center.
- Improve Diamond Lake Beach and Recreation Center.
- Add bathrooms in parks.





PARK CLASSIFICATIONS AND USAGE

SECTION 5.0

SUMMARY

In order to organize and plan for future use and needs, public open spaces are classified according to a hierarchy that provides for a comprehensive system. This includes interrelated parks, active and passive recreation areas, natural areas and linear parks, with bike and pedestrian trails, that serve the residents of the Mundelein Park & Recreation District. Open space classifications and definitions are based upon the National Recreation and Park Association (NRPA) guidelines and include:

- Mini-Parks—size of less than 1 acre, service radius of less than ¼ mile
- Neighborhood Parks—size of 1 to 25 acres, service radius of ¼ mile
- Community Parks—size of 25 or more acres, service radius of ½ mile
- Bike and Pedestrian Trails/Linear Parks—service radius of ¼ mile, acreage varies due to length of park
- Conservancy Parks/Natural Areas
- Special Use Parks & Facilities— parks that people are willing to drive to so they can utilize a facility (i.e., golf course, aquatic park, community center).

**These standards have not changed from 2019.*

KEY FINDINGS

While the Mundelein Park & Recreation District does not meet the guidelines for mini parks, the District’s abundance of neighborhood parks, more than makes up for this. Overall, the District meets or exceeds these guidelines and functions very well with existing parks and facilities. Any future park acquisition should be considered to preserve open space and enhance existing parks.

The current distribution of parks shows the District does a good job providing open space for residents. There are opportunities to capture large acreage on the north and west areas of Mundelein. While there is ample neighborhood park acreage, there may be a need for additional parks if vacant land is developed for housing.

RECOMMENDATIONS

- Continue to work with Village to seek potential mini-parks if desirable and funding is available.
- Partner with school district for long term planning of facilities and fields.
- Maintain current assets and reinvest to keep fresh and new.

COMPARISON SUMMARY (SEE APPENDIX R)		
Category	NPRA Guideline	MPRD & Mundelein Inclusive
Mini-Parks	.25 acres per 1,000 pop.	.04 acres
Neighborhood Parks	1 acre per 1,000 pop.	3.96 acres
Community Parks	5 acres per 1,000 pop.	9.99 acres
Basketball	1 per 5,000 pop.	18
Outdoor Tennis	1 court per 2,000 pop.	22
Baseball (70'-90' bases)	1 field per 10,000 pop. and 1 lighted field per 30,000 pop.	13
Field Activities	1 per 20,000 pop. (baseball, football, soccer)	18
Softball/Youth Baseball	1 per 3,000 pop.	22
Golf	18 hole standard (1 per 50,000 pop.)	1
Aquatic Facilities	1 per 20,000 pop.	4



STEWARDSHIP PLAN OF NATURAL OPEN SPACE

SECTION 6.0

SUMMARY

Staff utilized a comprehensive form to evaluate park sites and amenities. All park sites and amenities were evaluated with a standard maintenance numerical system. The District contracted with Hey and Associates to complete a Natural Areas Assessment and outline priorities. The following sites were evaluated:

KEY FINDINGS

- **Asbury Park**
Path needs to be replaced. New Playground was installed in 2020. Ballfield fencing is outdated.
- **Cardinal Terrace Park**
Consistent stewardship. Path needs to be replaced.
- **Clearbrook Park**
Extend walkway to enter the park. Fencing is outdated.
- **Diamond Lake Beach and Recreation Center**
Recreation Center facility and fencing is outdated. Gazebos require improvement. Repurposing should be evaluated. Any future improvement requires ADA compliance.
- **Diamond Lake Sports Complex**
Clear nature trails. Improve Disc Golf Course by replacing tee markers and clearing trails.
- **Hanrahan Park**
Basketball and tennis courts need replacement. Specific playground elements require replacement in next five years.
- **Keith Mione Park**
Path connectivity to ice rink and Kevin M. Dolan Recreation Center. Lighting necessary by aquatic employee parking lot. Improvement of road. Opportunity for pickleball. Accessible route necessary for ice skating rink.
- **Kracklauer Park**
Playground is outdated and past due. Opportunity for an All-Inclusive Playground. Dance Studio requires improvements.
- **Lions Park**
Add several skate park features on the east side.
- **Longmeadow Park**
Playground and paths need replacement. Basketball court relocated due to safety reasons. Buckthorn removal on woodland paths. Improve accessibility to the gazebo.
- **Leo Leathers Park**
Remove buckthorn. Reuse former tennis court area as a challenge course. Path requires replacement. Pond improvements such as seeding is necessary. Ballfield fence is outdated.
- **Orchard Basin**
Natural areas require stewardship.
- **Maurice Noll Park**
Natural areas require stewardship. Tennis courts need to be replaced. Baseball field requires analysis for its future use.
- **Memorial Park**
Path needs replacement and widened. Evaluate flooding by homes.
- **Wilderness Park**
Natural area requires stewardship. Replace gazebo roof. Paths require improvement.

RECOMMENDATIONS IN PRIORITY ORDER

- | | | | |
|-----------------------|----------------------|------------------|-----------------|
| 1. Longmeadow Park | 4. Asbury Park | 7. Memorial Park | 9. Hickory Park |
| 2. Kracklauer Park | 5. Leo Leathers Park | 8. Hanrahan Park | 10. Lions Park |
| 3. Diamond Lake Beach | 6. Maurice Noll Park | | |

Note: Appendix E has a more comprehensive breakdown.



FACILITY ASSESSMENT

SECTION 7.0

SUMMARY

Staff have been utilizing a comprehensive form to evaluate facilities and amenities. All facilities and amenities will be given a grade. Appendix F has the complete grading system for each facility. The following facilities were evaluated.

KEY FINDINGS

- **Barefoot Bay Aquatic Center**
Major maintenance equipment requires replacement due to age and deterioration. Deck chairs require replacement. In future, reconstruct front entrance for check-in.
- **Big & Little Child Development Center**
Replace outside playground.
- **Carl Sandburg Gym**
Requires new lighting. Side hoops are older and bent requiring replacement.
- **Diamond Lake Recreation Center**
Outdated tile, paint and flooring. Bathrooms are original. Windows are limited. Outside fencing needs full replacement. Park area gazebos are outdated and should be replaced and removed. Shade is not available for camps. Parking lot needs complete replacement. Boat Ranger boat needs replacement in two years. The Boat Ranger boat dock requires a new system.
- **Kevin M. Dolan Recreation Center**
Add four offices so building can stay open and relieve crowded existing spaces. Add shade in the back area. Playground will require replacement.
- **Mundelein Heritage Museum**
Caboose requires updates which includes electrical, accessible walkway and ramp, and security. Building requires outdoor electricity, display cases, and repair of joists and flooring and roof replaced.
- **Indoor Pool**
Several maintenance equipment will need to be replaced in several years. Add a family locker room. Whirlpool leaks and may require future major repairs. In future, add more lanes and therapy pool. Space is available if funds are available.
- **Kracklauer Dance Studio**
Outdated wood and flooring. Not very accessible.
- **Mundelein Community Center**
Front lobby is narrow. Office space is limited.
- **Park Maintenance Building #1**
Roof requires replacement due to age and leaks.
- **Park Maintenance Building #2**
Roof requires replacement due to age and leaks.
- **Park Maintenance Building #3**
Roof requires replacement due to age and leaks.
- **Park Maintenance Building #4**
Roof requires replacement due to age and leaks.
- **Regent Center**
Remodel Rooms A & B. Add projector and screen.
- **Softball Field Shed**
Continue to maintain.
- **Spray Park**
Bring equipment from vault to above ground.
- **Steeple Chase Golf Club**
Windows and carpeting need replacement. Refresh with painting trim, walls and bar. Purchase new tables and chairs. Tuckpointing is necessary for the brick areas. For future, expand the deck. Update the bottom floor. Replace the retaining wall and landscaping. Add a shade structure over the carts.
- **Steeple Chase Maintenance Building #1**
Replace the gravel driveway entrance (Phase 3).
- **Steeple Chase Maintenance Building #2**
- **Steeple Chase Chemical Building**

RECOMMENDATIONS IN PRIORITY ORDER

1. Barefoot Bay Aquatic Center
2. Steeple Chase Golf Club
3. Diamond Lake Recreation Center
4. Big & Little Child Development Center
5. Heritage Museum
6. Park Maintenance Building #1
7. Regent Center
8. Steeple Chase Maintenance Building #1
9. Park Maintenance Building #2
10. Park Maintenance Building #3
11. Park Maintenance Building #4
12. Steeple Chase Chemical Building

PROGRAM ASSESSMENT

SECTION 8.0

SUMMARY

Program Assessment occurs by analyzing participation rates, trends and evaluations. An Annual Data Report is presented to the Board in February. This provides a history of trends through participation. Recreation Department meets monthly to discuss programs. This assessment allows staff to provide offerings based on needs and interest. Staff is in the process completing a Recreation Program Master Plan.

KEY FINDINGS

The following program usage and suggestions are from the 2021 Community Survey.

PREFERRED PROGRAM LENGTH AND FREQUENCY

Program	Times	Length	Frequency
Early Childhood	Weekday morning (35.4%) Weekday afternoon (32.3%) Weekday evening (38.5%) Weekend morning (54.2%) Weekend afternoon (13.5%)	1 week (0.3%) 4 weeks (27.1%) 6 weeks (7.1%) 8 weeks (65.6%)	Drop-in (26.3%) Once a week (31.3%) Twice a week (28.7%) More than 3 times a week (13.8%)
Youth	Weekday morning (2.9%) Weekday afternoon (6.4%) Weekday evening (62.1%) Weekend morning (80.7%) Weekend afternoon (45.0%)	1 week (2.1%) 4 weeks (32.3%) 6 weeks (10.4%) 8 weeks (55.2%)	Drop-in (3.8%) Once a week (25.5%) Twice a week (68.1%) More than 3 times a week (2.7%)
Teen	Weekday morning (0%) Weekday afternoon (9.7%) Weekday evening (63.4%) Weekend morning (61.3%) Weekend afternoon (46.2%)	1 week (2.2%) 4 weeks (34.8%) 6 weeks (22.0%) 8 weeks (41.1%)	Drop-in (9.2%) Once a week (35.8%) Twice a week (47.0%) More than 3 times a week (8.0%)
Adult	Weekday morning (20.8%) Weekday afternoon (7.3%) Weekday evening (63.5%) Weekend morning (58.4%) Weekend afternoon (51.7%)	1 week (1.6%) 4 weeks (34.8%) 6 weeks (35.4%) 8 weeks (28.2%)	Drop-in (7.3%) Once a week (63.1%) Twice a week (23.4%) More than 3 times a week (6.1%)
Active Adult	Weekday morning (29.7%) Weekday afternoon (42.8%) Weekday evening (40.0%) Weekend morning (45.5%) Weekend afternoon (37.9%)	1 week (9.4%) 4 weeks (34.1%) 6 weeks (21.0%) 8 weeks (35.5%)	Drop-in (15.6%) Once a week (34.6%) Twice a week (41.6%) More than 3 times a week (8.2%)

ADDITIONAL PROGRAM SUGGESTIONS

Program	Percent	Program	Percent
Children's programs	19.4 %	Fitness/Wellness/Health	4.9 %
Sports	14.6 %	Teen programs	3.9 %
Art and Crafts/Hobbies	9.7 %	Other programs	15.5 %
Aquatic	8.7 %	None	7.8 %
Senior programs	6.8 %	Don't know	8.7 %
Dance	4.9 %	Other comments	14.6 %



RECOMMENDATIONS

- Develop a consistent survey tool.
- Complete a Cost of Services Model.
- Offer more Nature Programs.
- Partner with School Districts for space.
- Develop a recreation and facility plan to include:
 - Action Steps
 - Core Program Identification
 - Program Mix
 - Survey Results
 - Lifecycle Analysis
 - Age Segment Analysis
 - Current Program Assessment
 - Participation Data
 - Financial Information
 - Best Practices
 - Potential Programs for the Future

Note: Appendix G provides history on participation.



ADA TRANSITION PLAN

SECTION 9.0

SUMMARY

In 2009, the District embarked on extensive American with Disabilities Act site reviews of all its parks and facilities. The Site Reviews were translated into an ADA Transition Plan prioritizing tasks over a 10-year time period. The District levies funds through the Special Recreation Fund allowing the District to address the ADA Transition Plan and other programs.

Due to COVID-19, projects were put on hold for two years and the ADA Transition Plan was extended. The Parks have 37 priorities and facilities have an estimated 100 priorities to address. The District is a member of Special Recreation Association of Central Lake County, SRACLC, and there are eight agencies representing a Board of Directors.

KEY FINDINGS

- An All-inclusive playground adds value and meets guidelines.
- Transition plan must be updated annually.

RECOMMENDATIONS

- Continuing to prioritize improvements throughout the parks and facilities.
- Utilize consultant to review existing plan and hold a public meeting.
- Pursue funding for one All-Inclusive Playground and the location identified is Kracklauer Park.
- Purchase accessible picnic tables.
- Purchase accessible benches where necessary.
- Install compliant directional signage at Hanrahan Park.
- Construct accessible route to Ice Skating Rink, Skate Park and Diamond Lake Sports Complex Disc Golf.
- Replace/lower drinking fountains and/or sinks at Big & Little, Barefoot Bay and Museum.
- Replace doors and hardware at Dance Studio.
- Construct an All-Inclusive Playground in a centrally located park.
- Replace picnic tables at Diamond Lake Sports Complex.
- Purchase a compliant picnic table at Fairhaven Park.
- Add a ground level play component at Gordon Ray Park.

Note: Appendix H has the comprehensive listing of priorities.



HUMAN RESOURCES

SECTION 10.0

SUMMARY

Employees are an important part of any organization and being able to attract and retain professional staff focuses on the following:

- Flexibility
- Growth
- Positive Work Culture
- Appealing Benefits and Compensation
- Growth, Education and Training Opportunities
- Empowerment

10.1 STAFFING

With wages increasing and shortage of applicants, District is working to become proactive and utilizing a market rate approach when hiring. Over the years, District has been hiring more full-time than prior years due to work loads, number of hours worked, projects not getting completed and facilities not able to be maintained and cleaned. These needs require more evaluation and discussion. Appendix I has a breakdown of full-time staff since 2018.

10.2 SUCCESSION PLANNING

The purpose of the succession plan is to identify and develop potential successors for mission critical roles to ensure MPRD's ongoing business success. To ensure the organization's operations are not interrupted while the Board of Commissioners assesses the leadership needs and recruits a permanent executive officer, the Board may appoint an interim executive to operate without disruption and that all organizational commitments previously made are adequately executed and the duties of the Executive Director are carried out.

KEY FINDINGS

- Salary ranges require adjustment and mid-point adjusted for market rate.
- Establish a process for updating ranges.
- Identify key leaders and interchange leaders for managing day to day operations.
- Train and develop supervisors and managers to gain more knowledge of district-wide operations.
- Minimum wage is having a major impact on personnel expenses.

RECOMMENDATIONS

- Approval of staffing must occur during budget process allowing for discussion with the Board and gain a better understanding of all the needs.
- Develop a succession plan procedure for each Department.
- Complete a market analysis study.
- Develop a three-year employee contribution plan for health insurance.
- Review Personnel Policy Manual every three years (2026).



CAPITAL MAINTENANCE

SECTION 11.0

SUMMARY

Capital Maintenance is defined as existing assets requiring replacement. Capital Maintenance consists of the following:

- Playgrounds
- Park Maintenance Equipment
- Facility Maintenance Equipment
- Facility Equipment
- Technology
- Paved and Trail Paths
- Basketball/Tennis Courts
- Parking Lots

KEY FINDINGS

- Maintaining and replacing current assets is a high priority.
- Outdated facilities require funding.
- Continual advancement of District-wide technology is vital for registration, community and staff.
- Retain an Architect and Engineer for Diamond Lake Recreation Center, Beach, and Boat Launch and engage staff, Board, Village and focus group to solicit feedback on a Master Plan.

RECOMMENDATIONS

- Develop a schedule of replacement for playgrounds, HVAC and buildings.
- Communicate with residents on scheduled paths.
- Apply for grants.
- Update schedule annually and share with Board.
- Improvements include playgrounds, paths, aquatic equipment, vehicles and hvac equipment. Some of the oldest playgrounds requiring replacement are located at Longmeadow Park and Kracklauer Park.
- Longmeadow Park requires replacement of walking path, installing a separate basketball court from the parking lot, creating nature trails in a beautiful wooded area, adding more active play and creating an area for fishing.
- Kracklauer Park playground and bathrooms require improvements and accessibility.
- Hanrahan and Maurice Noll Parks require tennis court replacement.
- Hanrahan Park requires basketball resurfacing.
- Asbury and Leo Leathers Parks required path replacement.
- Heritage Museum requires replacement of Caboose and roof.
- Diamond Lake Beach needs a fence replacement. Recreation Center requires a refresh.

Note: Appendix J & K have a breakdown of all the assets and broken out over five years.

CAPITAL DEVELOPMENT

SECTION 12.0

SUMMARY

Capital Development is defined as any significant improvement to an existing asset or purchase of a new asset. In January 2022, the Board and staff met to discuss potential capital development projects based on community input from Community Wide Survey, resident comments, staff meetings and Board discussions. The consensus was to focus on Capital Maintenance (taking care of what currently exists) and also to have a list of Capital Development ideas in case funding is available.

KEY FINDINGS

- Mundelein Parks Foundation is essential to fund scholarships and projects.
- Annual research and evaluation of selective options for advancement is necessary.
- Village and community growth impacts District offerings and operations.
- Research and evaluate and new development to determine needs and funding.

RECOMMENDATIONS

- Construct a dog park.
- Install lighting by employee parking lot near Barefoot Bay.
- Relocate front entrance of Barefoot Bay.
- Expand Steeple Chase Golf Deck, add simulators in basement area and renovate clubhouse.
- Evaluate operations, feasibility options, and new programming opportunities within Regent Center facility.
- Renovate Diamond Lake Recreation Center and open space area.
- Add pickleball courts and/or add lines to existing courts.
- Evaluate and determine feasibility and funding to add pickleball courts with lights at Keith Mione Community Park Volleyball Courts.
- Develop land adjacent to Clearbrook Park.
- Relocate Park Maintenance Garage.
- Repurpose Diamond Lake Recreation Center and open space area.
- Add extra lanes and therapy pool to indoor pool.
- Expand Group Exercise to larger rooms with windows.
- Construct an indoor playground.
- Acquire property and/or buildings for cultural arts, dance, offices, or other activities.
- Add offices to Kevin M. Dolan Recreation Center.
- Upgrade disc golf at Diamond Lake Sports Complex and add turf fields.
- Construct a Multi-Purpose shade structure with warming station and bathrooms at Keith Mione Community Park allowing for ice skating, hockey, fitness, community events, cultural arts and more.
- Renovate softball fields to turf fields and add parking.
- Add connectivity to ballfields at Keith Mione Community Park.
- Expand skate park.
- Relocate the Heritage Museum to downtown Mundelein.
- Purchase a new caboose for Mundelein Heritage Museum.

Note: Appendix L has a listing of all the potential capital development ideas.



LAND DEVELOPMENT/ACQUISITION/SALE

SECTION 13.0

SUMMARY

The Village of Mundelein continues to pursue development opportunities. There are potential opportunities for land purchases to gain access to parks, develop fields or keep as open space. The District encourages land owners to contact the District to determine if it is in the best interest to acquire land.

KEY FINDINGS

- Collaborate with Village to find opportunities to annex properties.
- Be strategic and review Ersi maps to determine if land/property is necessary to acquire.

RECOMMENDATIONS

- Annex properties when opportunities exist after Village finalizes developments.

MARKETING AND COMMUNICATIONS

SECTION 14.0

SUMMARY

Marketing and communications needs have expanded significantly since 2019. The pandemic revealed the importance of timely communication to all residents. This resulted in expanded use of marketing channels such as website, social media, brochure, and e-mail.

Website: The new website, launched in May 2021, can be read in most languages. The website was enhanced in May 2022, by adding over 27 new pages that include program descriptions and registration links. Communication has been improved with a mobile-friendly interface. Over 70% of users view the website on their mobile devices.

Social Media: Social Media continues to be a platform to share information and successes while being utilized to recruit staff. Additional Social Media outlets have been used to reach younger populations.

Brochure: To enhance user experience, the seasonal brochure includes QR Codes which take residents to the website page of their program interest.

Email: Marketing continues to improve and automate the District's e-newsletters to target specific audiences. Our email subscriber base has grown to over 14,000, nearly 4,000 more than in 2019.

The Community Wide Survey provided some key information for the District.

KEY FINDINGS:

- About half of Latino residents would prefer all Park District communication be in English and Spanish.
- The program guide is the main source of information for residents who have lived in Mundelein more than five years. The website is the main source of information for residents who have lived in Mundelein for five years or less.
- The printed brochure is the main source of information for the majority of residents.
- Sponsorships assist with offsetting expenses for special events and programs. Sponsorships account for approximately \$25,000 of the annual budget.
- Advertising assists with offsetting operating expenses such as the brochure and technology. Advertising accounts for approximately \$10,000 of the annual budget.

RECOMMENDATIONS:

- Continue to update the website to add convenience for user.
- Expand communications in both English and Spanish.
- Park District should continue to communicate using a variety of marketing channels and add channels when needed.
- Build and launch a new website every five years.
- Based on new trends, research moving the printed brochure to digital only.

Note: Appendix M provides a quarterly marketing report for the District.

FALL 2023 Connections MUNDELEIN PARK & RECREATION DISTRICT



Fun Happenings

Mundelein Arts Festival	8
Daddy Daughter Dance	9
Adult Bingo	9
Jurassic in the Park	10
Ultimate Pumpkin Contest	11
Boo Bash	12
North Pole Express	13
Santa Shuffle	13
Winter Solstice Yoga	13

PROGRAMAS Y EVENTOS
(EN ESPAÑOL) P 32-33



MUNDELEIN PARK & RECREATION DISTRICT
Connecting Our Community

About

Programs

Fitness Center

Aquatics

Rentals

Parks & Facilities

Steeple Chase Golf Club

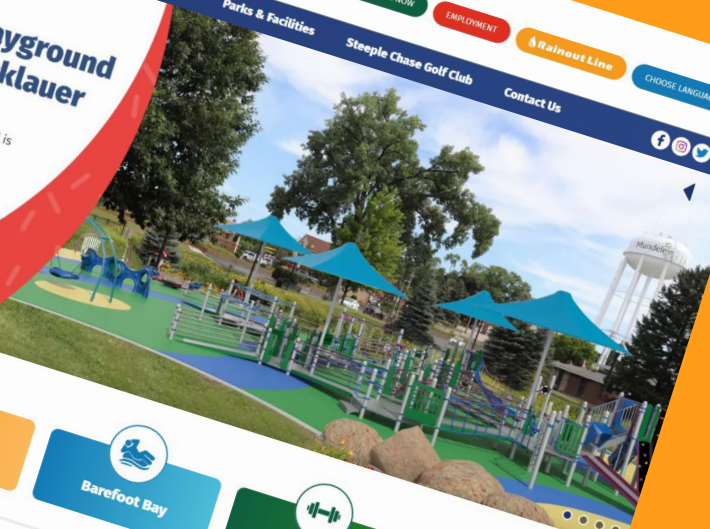
Contact Us

CHOOSE LANGUAGE

All-Inclusive Playground concept for Kracklauer Park

Learn about what an All-Inclusive Playground is and why we are fundraising to build it.

Learn More



Connections Brochure



Register Now



Barefoot Bay



Fitness Schedule



Indoor Pool Schedule



RESULTS

FREEDOM CLASSIC RESULTS

Thank you to everyone for coming out to the 44th Freedom Classic. Here are the links to the Race Results. <https://www.racetime.info/wp-content/uploads/2023/07/Freedom-Classic-5K-Overall-Results-1.htm> <https://www.racetime.info/wp-content/uploads/2023/07/Freedom-Classic-5K-Age-Group-Results-1.htm> ... Read more...

Air Quality Alert

AIR QUALITY ALERT

On Wednesday, June 28 the air quality is at the "unhealthy" level, according to Air Now, an affiliate of the United States EPA and CDC. Today we have moved camps indoors, closed Barefoot Bay (we will reassess at 2 pm to see if we can safely open), Spray Park and Diamond Lake beach. Other programs... Read more...

MAY DIRECTOR UPDATE

Executive Director Ron Salski fills us in on the details of the upcoming outdoor aquatic season at the Park District, including special Memorial Day weekend hours at Barefoot Bay. He gives some park updates on Leo Leather's Challenge Course and fundraising for an All-Inclusive Playground at Kracklauer Park. Learn how to save some money on... Read more...

DONATIONS NEEDED TO BUILD ALL-INCLUSIVE PLAYGROUND IN MUNDELEIN

Mundelein Park & Recreation District has officially launched efforts to fund the construction of an all-inclusive playground at Kracklauer Park (100 N. Seymour Ave.). The park will focus on healthy living and inclusivity for all people, emphasizing accessibility to individuals with disabilities and their families. An all-inclusive playground is an open safe space carefully designed... Read more...

Events

News

- AUG 6** Concert in the Park series
- AUG 13** Concert in the Park series
- AUG 14** Park District Board Meeting
- AUG 20** Concert in the Park series
- AUG 26** Free Doggy Dip
- AUG 28** Park District Board Meeting



View Full Calendar









BOARD MEMORANDUM

August 26, 2024 Regular Board Meeting Agenda Item

To: Board of Commissioners

From: Ron Salski, Executive Director
Kyle Berg, Director of Recreation & Facility Services

Date: August 22, 2024

Subject: Approve of Regent Center Renovations for Mundelein School of Dance Use

Background

The Regent Center, originally opened in 1988, was designed to serve as a multi-purpose facility catering to the active adult and childcare needs of Mundelein residents. Over the years, it has evolved to serve as a hub for members of the senior community and as a useful rental space for the District. Current active adult and senior programming is focused between the hours of 9 a.m. and 3 p.m., Monday through Friday, leaving significant opportunity for diverse programming use of the space.

The Mundelein Park & Recreation District dance programs have a long-standing tradition of fostering artistic expression and wellness through a wide array of dance classes and activities. These programs cater to participants of all ages and skill levels, from young children taking their first dance steps to advanced students honing their craft. The dance programs are currently hosted in multiple facilities, including the Dolan Recreation Center, Kracklauer Dance Studio, and the Mundelein Community Center. As the demand for our programs has grown, so has the need for expanded and improved facilities. The 2024 spring recital drew a crowd of over 1,100 community members across four (4) performances.

Overall, the Mundelein Park & Recreation District Dance Programs are a cornerstone of our community's cultural and recreational offerings. The Regent Center, with reasonable investment, would support dance program growth without impacting rental usage and active adult programs.

Considerations / Analysis

This memo seeks to justify the use of up to \$34,500 in October for Phase 1 renovation of the Regent Center to enhance and expand our dance programming capabilities and the use of up to \$68,500 for Phase 2 renovation in late 2024 or early 2025, depending on availability of funds and contractor schedule.

1. Increased Program Capacity and Revenue:

- **Additional Program Spots:** The proposed renovations will create the capacity for up to 200 additional dance program spots. This increase addresses the growing demand for dance classes and allows more participants to engage in our programs.
- **Revenue Growth:** With the additional program spots, the potential increase in revenue is \$83,000 annually. The increase would not require an increase in expenses or staff.
- **Dance Company Growth:** The renovation will also facilitate the inclusion of more dance company members. The Dance Company has added 11 new members for 2024-2025.

2. Optimized Use of Existing Facilities:

- **Space Efficiency:** By relocating dance programming from the Dolan Recreation Center and Kracklauer Dance Studio to the renovated Regent Center, the district would free up these spaces for other non-dance programming.
- **Improved Functionality:** The addition would create a professional dance environment and would enhance the quality of instruction and performance.

3. Strategic Investment:

- **Long-Term Benefits:** Investing in the Regent Center's infrastructure is a strategic move that will yield long-term benefits. The enhanced facilities will not only support current needs but also position us to adapt to future recreation programming demands.
- **Community Engagement:** Providing updated dance facilities demonstrates a commitment to fostering cultural arts in the community and will identify Mundelein Park & Recreation District as a premier destination for dance education and activities.

4. Plan of Action:

- **Cost associated with a phased implementation:**
 - Phase 1 (Est. Completion October 2024) **Total = \$34,500**
 - Complete multi-purpose room renovation = \$18,500
 - Purchase/install multi-purpose room and rooms A & B mirrors = \$10,000
 - Purchase portable dance barres for all rooms = \$6,000
 - Phase 2 (Est. Completion December 2024 or January 2025) **Total = \$68,500**
 - Replace folding divider wall in rooms A & B = \$10,000+
 - Purchase and install Marley and subfloor in rooms A & B = \$18,500
 - Raise drop ceiling in rooms A & B = \$40,000
 - Project was not included in 2024 budget. Recreation fund surplus will cover project cost.
- **Implementation of Programming:**
 - Phase 1 (October/November 2024) – Operate out of Regent Center, Kracklauer & MCC
 - Potential dancer opportunities: 100
 - Potential revenue: \$50,000
 - Phase 2 (Mid-2025) – Operate out of Regent Center & MCC
 - Potential dancer opportunities: 187 (87 over phase 1 increase)
 - Potential revenue: \$83,000 (\$33,000 over phase 1 increase)

Recommendation

Staff recommends approving the use of up to \$103,000 for the Regent Center renovation. The proposed renovation promises substantial returns in terms of increased program capacity, revenue growth, and optimized facility usage. The investment is projected to recover initial cost within two years and would continue increased revenue generation long-term.

Action and Motion Requested

Move to approve an unbudgeted Phase 1 & 2 renovation expense of \$103,000, at the Regent Center to benefit the dance program.



BOARD MEMORANDUM

August 26, 2024 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Date: August 22, 2024
Subject: Approve of Resolution 24-08-02-R for OSLAD Grant – Keith Mione Community Park

Background

In July and August, the Board and staff discussed submitting an OSLAD Grant for Keith Mione Community Park. Staff held a community feedback meeting and sent a survey to the district's email database. \$54 million is available for agencies and it will be a competitive process.

Analysis/Considerations

The District received over 430 responses related to the grant project and master planning Keith Mione Community Park. The OSLAD submittal deadline is September 13, 2024. It is important to demonstrate to the Illinois Department of Natural Resources that the Mundelein Park & Recreation District Board of Commissioners understand and approve of the project commitment. A resolution is not required but an approval process is encouraged.

Recommendation

Staff recommends approving Resolution 24-08-02-R for OSLAD Grant – Keith Mione Community Park.

Action and Motion Requested

Move to approve Resolution 24-08-02-R for OSLAD Grant – Keith Mione Community Park.

Resolution 24-08-02-R

1. Project Sponsor: **Mundelein Park & Recreation District**
2. Project Title: **Keith Mione Community Park**

The **Mundelein Park & Recreation District** (applicant) hereby certifies and acknowledges that it has the sufficient funds necessary (includes cash and value of donated land) to complete the pending OSLAD project within the timeframes specified herein for project execution, and that failure to adhere to the specified project timeframe or failure to proceed with the project because of insufficient funds or change in local recreation priorities is sufficient cause for project grant termination which will also result in the ineligibility of the local project sponsor for subsequent Illinois IDNR outdoor recreation grant assistance consideration in the next two (2) consecutive grant cycles following project termination.

Acquisition and Development Projects

It is understood that the project must be completed within the timeframe established. The OSLAD timeframe is two years as is specified in the project agreement. The Billing Certification Statement must be submitted within 45 days of the grant expiration date and the last reimbursement request must be submitted within one year of the grant expiration date. Failure to do so will result in the Mundelein Park and Recreation District forfeiting all project reimbursements and relieves IDNR from further payment obligations on the grant.

The **Mundelein Park & Recreation District** (applicant) further acknowledges and certifies that it will comply with all terms, conditions, and regulations of 1) the Open Space Lands Acquisition and Development (OSLAD) program (17 IL Adm. Code 3025); 2) the Illinois Grant Funds Recovery Act (30 ILCS 705); 3) the federal Uniform Relocation Assistance & Real Property Acquisition Policies Act of 1970 (P.L. 91-646) and/or the Illinois Displaced Persons Relocation Act (310 ILCS 40 et. seq.), as applicable; 4) the Illinois Human Rights Act (775 ILCS 5/1-101 et. seq.); 5) Title VI of the Civil Rights Act of 1964, (P.L. 83-352); 6) the Age Discrimination Act of 1975 (P.L. 94-135); 7) the Civil Rights Restoration Act of 1988, (P.L. 100-259); and 8) the Americans with Disabilities Act of 1990 (PL 101-336); and will maintain the project area in an attractive and safe condition, keep the facilities open to the general public during reasonable hours consistent with the type of facility, cease any farming operations, and obtain from the Illinois DNR written approval for any change or conversion of approved outdoor recreation use of the project site prior to initiating such change or conversion; and for property acquired with OSLAD assistance, agree to place a covenant restriction on the project property deed at the time of recording that stipulates the property must be used, in perpetuity, for public outdoor recreation purposes in accordance with the OSLAD programs and cannot be sold or exchanged, in whole or part, to another party without approval from the Illinois DNR, and that development at the site will commence within 3 years.

BE IT FURTHER PROVIDED that the **Mundelein Park & Recreation District** (local project sponsor) certifies to the best of its knowledge that the information provided within the attached application is true and correct.

This Resolution of Authorization has been duly discussed and adopted by the **Mundelein Park & Recreation District** (local project sponsor) at a legal meeting held on the _____ day of _____, **2024**.

Bob Knudson

(Title – Park Board President)

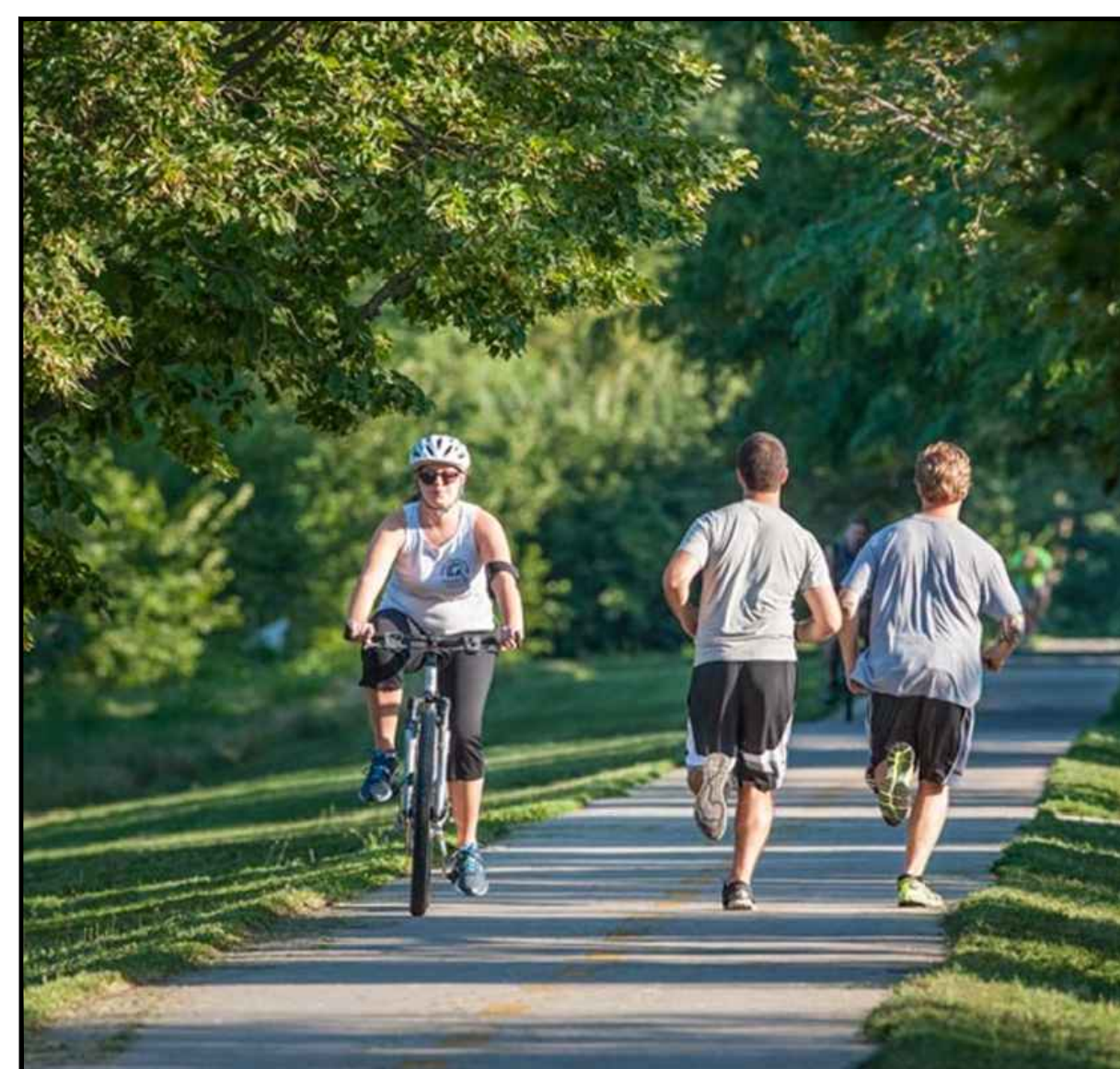
(Date)

ATTESTED BY: _____
Name - Chief Executive Officer

(Title – Park Board Secretary)

(Date)









**MUNDELEIN PARK &
RECREATION DISTRICT**

ADMINISTRATION

To: Board of Commissioners
From: Ron Salski, Executive Director
Subject: Board Report – August 2024

Regular Board Meeting – September 23

Due to the Board attending an important SRACLC, the Board agreed to cancel the September 23 Committee and Regular Board Meeting. Executive Director Salski recommends scheduling a Special Meeting on Monday, September 30 at 7:30 p.m., pending a quorum, as there are a variety of topics to discuss.

Local Government Efficiency Committee

The Committee met on August 12 and made recommendations for the final report. A meeting will be scheduled in September.

E-Scooters

Recently, there was an IAPD and PDRMA alert because on August 9, 2024, Illinois passed Public Act 103-0899/SB 1960, a new law regarding operation and regulation of low-speed electric scooters (e-scooters) at park districts, forest preserves, municipalities and conservation districts. The initial provision that protected agencies from some tort liability related to e-scooter use was removed from the final bill. This change potentially increases agencies' exposure to liability claims. Understanding this change is crucial for risk management. The District should consider accommodation requests for disabilities related to e-scooter use. Agencies must engage in the interactive process required by the ADA to evaluate requests for reasonable modifications, ensuring equal access for individuals with disabilities. Compliance with ADA regulations is essential for inclusivity and legal adherence. PDRMA recommends defining an e-scooter and developing regulations. Executive Director Salski has more research to complete such as contacting the Village of Mundelein. Executive Director Salski will provide a recommended policy at the September 9 Regular Board Meeting.



**MUNDELEIN PARK &
RECREATION DISTRICT**

STEEPLE CHASE GOLF CLUB – GOLF OPERATIONS & MAINTENANCE

To: Board of Commissioners
From: Jon Karl, Director of Golf
Subject: Board Report – August 2024

Golf Operations

Year To Date – Through July 31st

Year To Date	YTD - 2024	YTD - Budget	vs. Budget	YTD - 2023	vs. 2023
Total Green Fees	\$725,047.77	\$671,177.87	\$53,869.90	\$695,257.51	\$29,790.26
Golf Cart Rental Total	\$237,637.07	\$211,708.27	\$25,928.80	\$227,993.08	\$9,643.99
Golf Simulators	\$15,905.00	\$27,200.00	-\$11,295.00	\$0.00	\$15,905.00
Food & Beverage Total	\$153,687.24	\$154,388.00	-\$700.76	\$157,858.66	(\$4,171.42)
Merchandise Total	\$75,891.85	\$73,443.30	\$2,448.55	\$85,990.45	(\$10,098.60)
Gaming Machines	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Loyalty Program	\$8,910.00	\$8,200.00	\$710.00	\$7,865.00	\$1,045.00
Paid Rounds	17,972	-	-	17,969	3
July	July 2024	July Budget	vs. Budget	July 2023	vs. 2023
Total Green Fees	\$217,209.65	\$213,185.32	\$4,024.33	\$215,993.51	\$1,216.14
Golf Cart Rental Total	\$73,157.41	\$74,423.09	(\$1,265.68)	\$69,944.47	\$3,212.94
Golf Simulators	\$1,270.00	\$1,350.00	(\$80.00)	\$0.00	\$1,270.00
Food & Beverage Total	\$44,850.97	\$48,808.00	(\$3,957.03)	\$48,763.37	(\$3,912.40)
Merchandise Total	\$15,943.77	\$17,244.60	(\$1,300.83)	\$19,645.13	(\$3,701.36)
Gaming Machines	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Loyalty Program	\$175.00	\$400.00	(\$225.00)	\$150.00	\$25.00
Paid Rounds	5,345	-	-	5,433	-88

August (8/1 - 8/20)	August 2024	August 2023	Difference
Total Green Fees	\$140,485.71	\$137,261.80	\$3,223.91
Golf Cart Rental Total	\$46,122.40	\$45,192.00	\$930.40
Food & Beverage	\$29,942.19	\$29,458.00	\$484.19
Merchandise Total	\$12,489.26	\$11,314.00	\$1,175.26

July Numbers for the Past 5 Years

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Total Rev.	271,087	334,830	342,758	361,969	357,602
Rounds	4,543	5,214	5,283	5,433	5,345

The club experienced its second-best July on record, falling \$4,000 short of 2023's record total, and \$3,400 short of budget expectations for the month. This occurred despite an unseasonably high rainfall total, which led to multiple days of cart path only and partial rainouts. For the season, green fee and cart revenue totals are exceeding pace of both the record 2023 season as well as budget. Both food and beverage, and merchandise are trailing slightly, however, both totals are the second highest year-to-date totals on record. Food and beverage are outpacing 2022 by \$17,077 and merchandise is outpacing 2021 by \$6,225. Both numbers are keeping pace with budgeted expectations for the year.

Steeple Chase held its annual 2024 Club Championship on the first weekend of August. The one-day Senior Championship was held on the morning of August 2 for those 60 years and older, and the two-day Men's and Women's Championships were played on August 3 and August 4. There were 17 seniors who participated in the Senior Championship, 14 in the traditional Men's Championship, and 9 women who participated in the Women's Championship.

Through August 20, the Club is ahead of budgeted pace in revenue. Staff were aggressive in their projections for August and if the club can finish the month strong, this should be the best August on record and budgeted revenues should be surpassed.

Golf Maintenance

The week of July 22, TAT Enterprises Inc. completed the prep work for the paving at the clubhouse putting green. Due to substantial rainfall of 1.85" the prep work needed to be re-done. The paving project was completed July 30th. Staff assisted in the prep work, having to install new drainage in certain areas under the new cart path.

The week of August 12, foreman Bill Sizemore and staff cleared the debris on holes #5, #11, and #13 to improve the aesthetics and the playability from the tee. This was done using the Ventrac brush cutter from the Department of Park and Facility Maintenance which saved substantial time and labor. As time and weather permit, staff will continue clearing debris throughout the golf course.

On August 13, A&J Sewer Service was scheduled to hydro-jet our 16" drain line connecting the two ponds on #4. It was discovered during the hydro-jetting that the drain line is compromised by tree roots from two willows on the southside of the pond near the outlet. Staff will look to dig up the section of compromised pipe and re-route the pipe so it will drain properly. Secondly, the tree roots are an issue considering this drain has been compromised for some time now. Staff will be looking at removing these willows, so there is not an issue in the future.

Earlier this season staff identified one Willow and one Silver Maple that were potential hazards on holes #3 and #12. Sawvell Tree Service will complete the removal of these two trees in the next few weeks.

The fall aerification season is right around the corner. Staff will be starting on tees and approaches first, followed by fairways. The greens are scheduled to be done by Joe Marley Inc. on September 15th. As of August 20, all tees and approaches have been aerified.

Wild Goose Chase resumed their service on August 15 and will continue their service until November 15. Goose activity during the summer months was minimal. Any goose activity that was observed staff was able to handle with the Agri-laser.

Greens are scheduled to be needle-tined August 25 with staff verti-cutting and top-dressing August 26.



PARK & FACILITY MAINTENANCE

To: Board of Commissioners
From: Rob Foster, Director of Park & Facility Maintenance
Subject: Board Report – August 2024

Facility Maintenance

- Dolan Recreation Center's interior painting has been completed. This facility was heavily used by summer camps.
- Maintenance staff assisted with the moving of childcare items from Diamond Lake Recreation Center facility to the Big & Little facility.
- Longmeadow parking lot lines have been repainted in preparation for its ribbon cutting ceremony.

Park Maintenance

- The Mundelein Baseball & Softball Association reached out for assistance getting their baseball fields back into shape. Parks staff were able to spray weed treatment on 11 fields. Parks staff also groomed several fields with the tractor-groomer.
- Director Foster attended the Eagle Scout ceremony at Carmel Catholic High School. The event celebrated Michael McMurray and Noah LaMora among others who earned their Eagle Scout rank. Michael and Noah both worked on clearing the underbrush at Diamond Lake Sports Complex Disk Golf Course.
- Parks staff added a section of sidewalk connecting Clearbrook Park to the neighborhood sidewalk system. They also replaced damaged sections of sidewalk at the Woodlands Park. These "in-house" projects were led by Park Maintenance Manager Nathan Neuwirth. This was a great learning experience for both the full-time and seasonal Park Maintenance staff. Manager Neuwirth has past work experience with concrete and did a great job passing on some of his knowledge to his coworkers.

Clearbrook Park Entrance (Top) and the Woodlands Park Repair (Bottom)





RECREATION & FACILITY SERVICES

To: Board of Commissioners

From: Kyle Berg, Director
Melinda Agosto, Child Development Director
Erica De Luca, Manager
Kelsey Fuller, Manager

Subject: Board Report – August 2024

Miscellaneous

- The Dolan Recreation Center, including the room and hallways, was professionally painted, though the gymnasium was excluded from this project.
- Staff assisted Mundelein Police Department with the annual National Night Out event. MPRD provided the event venue, sponsored a sand art craft activity, supplied equipment, and volunteered for event support throughout the night. Staff estimates more than 600 people attended the event.
- Staff received an update from SWALCO regarding the performance of the Clothing & Textile Collection Program contained location at the Mundelein Community Center. To date, MPRD has collected and diverted 107,114 pounds (over 54 tons) of clothing and shoes from landfills since 2014.
- YTD the Recreation Fund is \$325,721 ahead for revenue relative to 2023 and \$94,197 ahead relative to budget.
- Recreation Fund end-of-year projected net total is \$208,863 ahead compared to budget.

Programs

Active Adult

- Twenty-seven participants enjoyed an exciting trip to Alaska in July, with positive feedback received about the experience.
- Thirty-seven participants are eagerly anticipating the Amish Country trip scheduled for August 22.
- The Regent Center has been a popular rental venue this summer, hosting 13 rentals in June and July, with 6 more scheduled for August.

Dance

- 2024-2025 Dance year begins September 9.
- Mundelein School of Dance is set to offer 45 long-term dance classes this year, ensuring a wide variety of opportunities for dancers at all skill levels.
- The Mundelein Dance Company, competitive dance program, has reached a record enrollment of 61 dancers this season.

Athletics

- Co-Rec softball on Friday nights wrapped up their season. There were nine teams registered.
- The men's softball league has had some unfortunate weather on Tuesday nights, their season will hopefully finish on September 10. There are seven teams registered for the men's league.
- Fall field rentals are being finalized with organizations and affiliate groups.

Events

- Margaritaville set a new attendance record this year, with 430 participants enjoying a swim and a cold beverage at Barefoot Bay, making it the most successful event to date.

Cultural Arts

- A Taylor Swift-themed day camp, hosted at the Regent Center in July, proved to be a hit with participants, offering a fun and engaging experience.
- This fall, MPRD will be expanding the cultural arts offerings with a variety of new culinary classes tailored for different age groups, ensuring something for everyone.

Mundelein Trails Day Camp and Rec Connect

- The 2024 summer camp season concluded on August 9, after a successful run of our Trails and Odyssey camps, which averaged 237 campers throughout the summer—up from an average of 219 campers in 2023.
- Total revenue from the summer camp program reached \$599,024, surpassing the budgeted goal of \$515,100.
- As of August, Rec Connect has enrolled 144 students, with enrollment expected to continue increasing throughout the fall.

Big & Little and Learning Center

- Enrollment is currently 68 students: 10 toddlers, 12 two-year olds, 24 three-year olds, and 22 four-year olds. There is limited space available in all classrooms. While enrollment numbers have decreased, the number of full-time enrollments compared to part-time enrollments has increased since July. In addition, there are several children beginning enrollment over the next 2 months.
- At this time, fall enrollment is full in all classrooms. There continues to be a waitlist for all classrooms.
- Big & Little is currently looking to hire both full and part time teachers.

Big & Little Child Development Center	Mar 24	Apr 24	May 24	Jun 24	Jul 24	Aug 24
<u>Classroom Breakdown</u>						
Toddler Classroom	0	0	0	5	6	10
2-3 Year Old Classroom	21	21	21	16	13	12
3-4 Year Old Classroom	20	20	20	22	25	24
4-5 Year Old Classroom	37	38	41	45	42	22
Total Annual Enrollment	78	79	82	88	86	68
	Aug 22	Aug 23	Aug 24			
<u>Breakdown Based on Year</u>						
Toddler Classroom	0	0	10			
2-3 Year Old Classroom	19	28	12			
3-4 Year Old Classroom	29	19	24			
4-5 Year Old Classroom	24	32	22			
Total Annual Enrollment	72	79	68			

Learning Center

- The Learning Center move from DLB to MCC has been completed. Teachers have been working to set up their classrooms.
- Enrollment for all classes has increased in numbers from this time last year and are almost all at full enrollment.
- Classes start the week of September 9.

Aquatic Operations

- As of August 5, Barefoot Bay has sold 19,894 daily admissions and made \$339,805 in daily admission sales. Season pass members have used the facility 14,248 times. Group rentals have brought 6,328 people to the facility and brought in \$40,181 in revenue. Birthday parties are responsible for an additional 469 guests and \$9,925 of revenue. The concessions stand has generated \$81,369.75 of revenue.
- Barefoot Bay's staff appreciation night, also known internally as "The Russel's Awards Ceremony" took place Monday night, August 5. A total of 73 staff attended the event, more than half of the remaining staff.

BFB Membership Totals

Package name	Quantity sold	Revenue
2024 Barefoot Bay All Access Season Pass	816	\$ 83,312.50
2024 Barefoot Bay All Access Season Pass (4+)	1,630	\$ 140,200.00
2024 Diamond Lake beach Season Pass	15	\$ 475.00
2024 Diamond Lake beach Season Pass (4+)	13	\$ 355.00
Total:	2,474	\$ 224,342.50

- Barefoot Bay membership revenue hit \$223,512.50 this month, surpassing the budgeted goal. This is 121.27% of the budgeted goal of \$185,00. Diamond Lake Beach membership hit \$830, which is 83% of the budgeted goal of \$1,000. With less than one week remaining for the BFB regular season, and the beach season concluded, staff no longer expect to sell any aquatic memberships.
- Diamond Lake Beach's season ended on August 4. This season, 2,009 people came to the beach (not including beach bash). 276 of these visits were beach or Barefoot Bay membership holders, 1,162 of these visits were daily admission sales, 571 of these visits were group rental visitors.
- The beach brought in \$10,105 in daily admission revenue. This is 101% of the budgeted amount of \$10,000 for the year. Group rental revenue was \$2,229; 111% of the budgeted \$2000. The beach performed slightly better than expected on the whole.

Swim Lesson Registration

Swim lesson data for June and July is as follows:

Season	Cycle	Run Dates	# Enrolled	Enrollment Max	Capacity
Summer	Tu/Th Cycle 3	Jul 16–Aug 8	53	62	85%
Summer	Sat Cycle 2	Jul 20–Sep 7	97	121	80%
Summer	Outdoor Cycle 2	Jul 8–Jul 18	23	40	58%
Summer	Outdoor Cycle 3	Jul 22–Aug 1	30	40	75%
Total:			203	263	77%

- Cycle 3 of the Outdoor Lessons recovered from the dip in registration from Outdoor Cycle 2. Tu/Th and Saturday swim lessons returned with strong attendance at 85 and 80% capacity. Saturday lessons were extended 40 minutes to include an extra class in May. It took until this cycle to see significant registration for that additional class time.

Health & Fitness Center

<u>Fitness Membership Monthly Reporting</u>							
	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024
Active Annual Membership Breakdown							
Individual Fitness	773	776	774	775	782	770	787
Fitness Two or More	764	739	734	722	705	713	714
Student Monthly - Non-Committal Membership	187	175	208	182	272	276	274
Short-Term Membership - Non-Committal Membership	114	118	110	95	84	93	82
Track Only	195	192	196	199	202	203	204
Fitness 10 Visit	117	120	120	123	128	127	132
HMHBB	14	13	16	15	17	15	15
Jr. Mustang Parent Memberships	7	11	11	5	2	0	0
Fitness - Seminary	5	4	4	5	3	4	4
Total Annual Memberships	2,176	2,148	2,173	2,121	2,195	2,201	2,212
Usage Breakdown							
Member Visits	12,058	11,187	11,307	11,005	10,478	10,371	9,692
Group Exercise							
In Person	2,144	2,329	2,180	2,518	2,352	2,638	2,301
Zoom	80	73	47	61	67	63	62
Monthly Group X Participation	2,224	2,402	2,227	2,579	2,419	2,638	2,363
Age Breakdown							
12 - 17	118	121	126	116	117	130	134
18 - 24	128	112	139	115	197	186	177
25 - 34	246	243	250	236	227	227	234
35 - 44	261	258	259	259	261	260	263
45 - 54	311	310	305	294	288	291	289
55 - 61	274	271	263	263	264	275	272
62+	838	831	829	837	842	831	843
Average Age	52.2	52.4	51.1	52.6	51.5	51.4	51.5
Demographic Analysis							
Male	1,046	1,029	1,031	996	1,043	1,035	1,042
Female	1,130	1,116	1,140	1,122	1,154	1,163	1,170
Unspecified	3	3	3	3	3	3	3
Nonresident	834	821	829	805	825	839	861
Mundelein Resident	1,342	1,327	1,344	1,316	1,371	1,362	1,351

Membership Totals		
	2024	2023
Jan	1,857	1,812
Feb	1,825	1,824
Mar	1,846	1,845
Apr	1,794	1,790
May	1,863	1,816
Jun	1,871	1,816
Jul	1,876	1,761
Aug		1,732
Sep		1,692
Oct		1,721
Nov		1,773
Dec		1,837
*Does not include Track or 10 Punch Passes		

Member Usage Numbers Yearly		
	2024	2023
Jan	12,058	12,386
Feb	11,187	10,654
Mar	11,307	11,796
Apr	11,005	9,857
May	10,478	9,661
Jun	10,371	10,018
Jul	9,692	9,030
Aug		9,506
Sep		8,440
Oct		9,302
Nov		9,782
Dec		10,522

Group Exercise

- New Fitness promotion Back to School means time for YOU! started August 1 through September 30. New members get \$10 off when they purchase an annual membership.

Community Center

- The Indoor Pool opened their door for the Vernon Hills Park District members to use our facility during their annual shutdown on July 29 through August 9. A total of 131 Vernon Hills memberships participated using the facility.
- The July “Share the Positive” winners are Carrie and Johana. Johana shared how much she appreciated Carrie’s willingness to help anyway she can, even covering a shift at the last minute. Congratulations to them!

Registration

- Staff have received one additional scholarship that was approved and processed in an expedited manner.

Reservations

- There are currently 36 shelter rentals scheduled this year (twenty-eight completed; eight future).

Recreation Advisory Committee

- The next Recreation Advisory Committee meeting is scheduled for September 18.



BUSINESS SERVICES & TECHNOLOGY

To: Board of Commissioners
From: Debbie McInerney, Director of Business Services & Technology
Subject: Board Report – August 2024

Director McInerney completed the IMRF Authorized Agent Workshop on August 5 and August 20. This two-part training is a requirement for all newly appointed Authorized Agents.

Finance

The 2025 Budget process has begun. Staff have received a timeline, instructions, and guidance. An initial Capital meeting has taken place. The Board will receive the first draft of the budget at the November 11 board meeting.

Over the past several months, Director McInerney has been researching Municipal Advisors to assist with any future debt issuance. This research included speaking with several other park districts, the Districts' bank, the District's auditors, and interviewing three firms. Speer Financial has been chosen to work with the District. While there are no immediate plans for issuing debt, and therefore no fees due to Speer at this time, they will begin helping to strategize future plans and options. Speer Financial works with over 80 forest preserve and park districts and is highly regarded in the industry.

Assistant Finance Director Dreyer will attend the annual IGFOA conference in September. Director McInerney is unable to attend the conference this year. This year's conference will take place in Springfield.

Payroll was completed for the following:

Pay Period	Number of Employees	Completed By
07/14/24 – 07/27/24	414	Andy Dreyer with supervision
07/28/24 – 08/10/24	396	Andy Dreyer with supervision

Human Resources

The Fun & Wellness Committee's Vitalant Blood Drive took place on August 21 in the sled hill parking lot.

UKG Ready implementation meetings are taking place for the modules of Payroll, Human Resources, Benefits, and Timekeeping. Weekly meetings are used to gather information.

There are open full-time positions for Park & Facility Maintenance and Child Care Teacher. There are part time positions open for Rec Connect Counselor and Child Care Teacher, and there are open seasonal positions for Facility & Aquatics Maintenance Attendants and Park & Facility Maintenance Class III.

IT

IT continues to work on the Microsoft 365 Migration project. This project will continue into the fall.

Cameras have been ordered for MCC. The installation is expected to take place in September. A Camera Footage Request form has been created with workflows for approval by Department Heads.

IT Specialist Guidry has deployed the next set of computers for 2024 and prepared the list of computers due for replacement in 2025. Additionally, general IT user tickets and IT maintenance tasks have been completed.

Risk Management

The next Safety Committee Meeting will take place on August 27 at Diamond Lake Beach. The committee will focus on finalizing the PDRMA Risk Management Grant submission which is due September 6.

The District received the second increment (\$500) for the PDRMA loss control incentive. This year the incentive is paid in three increments and tied to reaching specific goals.

The August safety training is OSHA/IDOL inspection procedures. Staff could choose to attend the training on Tuesday, August 20 or Thursday, August 22. The September safety training will focus on slips, trips and falls as well as the PDRMA core 6 model. The Community Center will also conduct the annual fall fire drill in September.

Risk Manager Cavazos will attend the National Safety Councils' congress and expo in Orlando from September 16-18, 2024.

An inventory list is being created for all confined spaces and updated signage will be purchased for each space.

Property Loss and Vehicle Accident Report Summary

None.

Incident/Accident Report Summary

Date	Location	Description of Incident/Accident	EMS	PDRMA
July 10	Dunbar	Child 9 bumped head on playground bar. Bump on head. Ice pack provided.	No	No
July 17	Diamond Lake	Patron claimed they hit something in the water approximately 20 ft from no wake zone by boat launch damaging their boat propeller.	No	No
July 20	Barefoot Bay	Patron hit the back of their head while using the bathroom. Ice and bleeding control. Transported by EMS.	Yes	Yes
July 21	Barefoot Bay	Child 7 tripped and hit nose on waterslide stairs. First aid provided. Transported by EMS.	Yes	Yes
July 22	Dunbar	Child 9 was hit with water balloon in neck/chest area resulting in a large red mark. Ice pack provided.	No	No
July 23	Dunbar	Child 9 tripped over their own feet and hit head on brick ledge on wall. Laceration on head. Transported by EMS.	Yes	Yes
July 23	Dunbar	Child 7 fell on playground and hit their head. Ice pack provided.	No	No
July 24	Dunbar	Child 6 was playing catch and ran into another child. Bump on head. Ice pack provided.	No	No
August 2	Barefoot Bay	Adult female slipped and fell while entering lazy river. Notified staff the next day that she sought medical attention.	No	Yes
August 2	MCC	Adult female was performing a wall plank when her foot slipped. Complained of groin pain. Refused first aid.	No	No
August 3	Dolan Rec Center	Child 16 rolled ankle while jumping and heard a crack. Ice pack provided.	No	No
August 7	MCC Tennis Courts	Child 9 sat next to another camper. Other camper became irritated and bit child who sat by them on right wrist. Ice pack provided.	No	No
August 9	Barefoot Bay	Child 13 flipped over in innertube after exiting the slide. Hit lip on the bottom of the pool. Went to urgent care.	No	Yes

Employee Injury Report Summary

Date	Location	Description of Injury/Illness	EMS	PDRMA
July 14	Diamond Lake Boat Launch	Employee was bitten by patron's dog while employee was attempting to enforce boat launch rules to patron. Patron was being unruly; police and EMS were called. Employee received first aid from EMS and then sought further medical care.	Yes	Yes
July 23	Regent	Employee fell while setting up a table. Did not sustain any injuries, no first aid provided.	No	No