

MINUTES
Mundelein Park & Recreation District
Committee of the Whole
August 26, 2024

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:00 p.m.

Present were Commissioners BURTON, FRASIER, McGRATH, and ORTEGA. President KNUDSON was absent with prior notice.

Staff present: Executive Director SALSKI, Director BERG, Director FOSTER, Director KARL, and Director McINERNEY.

Visitors present: Ron Greenberg

Commissioner ORTEGA asked if any visitors wanted to make a comment. None were made.

Executive Director SALSKI discussed the topic of removing the marquees at Kracklauer Dance Studio and Diamond Lake Recreation Center. He provided background information on them. Commissioner BURTON added that the signs were over 35 years old. She asked if the new signs would be digital. Executive Director SALSKI replied that he didn't plan to install digital signs as Kracklauer Park flag would be moved to the sign location. He suggested waiting for the Diamond Lake Master Plan to be completed before any decisions were made. He said that he didn't have specific plans yet and needed to research options. The Board was supportive of the removal.

Commissioner ORTEGA asked if there were topics from the Regular Meeting agenda to discuss.

Director BERG discussed Regent Center Renovations for Mundelein School of Dance Use. He said he read old minutes from meetings in 1980 and the building was supposed to be "intergenerational". Director BERG proposed changes to happen in two phases. Phase One was focused on closing the foot of the "L" and putting up mirrors in the main room. Phase Two was focused on installing an accordion wall and a new ceiling. Commissioner McGRATH asked how much additional square footage was needed. Executive Director SALSKI replied that the Dolan Recreation Center dance was too small, and the Regent Center main room was used by the Dance Company to teach the opening number for all dancers at one time. Commissioner ORTEGA asked if the ceiling would be changed in the big room. Director BERG said it was not planned. Commissioner ORTEGA encouraged staff to obtain estimates. Commissioner BURTON asked if the floor would be changed in the main room and did the contractor look at the ceiling in room A & B. Director BERG said the contractor did look at the ceiling. Commissioner ORTEGA asked what the capacity was in the building. Commissioner McGRATH asked if Sourcewell is state-wide. Director BERG responded that it is national. Executive Director SALSKI explained how the District was able to use Sourcewell for construction.

Commissioner ORTEGA asked for Staff Reports.

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Director SALSKE asked if the Board wanted to change the board meeting date due to an important SRACLC event. Board Members agreed to cancel the September 23 Committee of the Whole and Regular Board Meeting and call a Special Meeting on Monday, September 30. He introduced the E-Scooter Policy and mentioned that it needed to be carefully considered but needed more guidance on E-Bikes.

Director KARL presented Steeple Chase Golf Club Report. He said August was off to a great start as revenues were ahead of budget. He said August could potentially be the best August ever and the course was in great shape. He stated YTD Merchandise and Food are trailing but should catch up. He explained greens were getting aerated on September 15 and process would include a low-profile tine. Commissioner ORTEGA asked if the District was waiting for gaming. Director KARL said the gaming board had a planned meeting on September 15 and glass door was getting installed assuming it would get approved. Commissioner ORTEGA asked about the geese. Director KARL explained goose control started Mid-August and there were no issues on the greens.

Director FOSTER presented Park & Facility Maintenance Report. He said the staff was still trying to fill a Park Maintenance position. Commissioner McGRATH received a compliment about Rob's friendly staff. Commissioner McGRATH asked questions about MBSA and what was the expectation for future years. Executive Director SALSKE mentioned it was planned as a one-time situation and the District did not have enough staff to manage.

There being no further business, Commissioner FRASIER moved to adjourn at 7:29 p.m. second by Commissioner McGRATH. A voice vote was taken with all voting yes.



Secretary

MINUTES
Mundelein Park & Recreation District
Regular Board Meeting
August 26, 2024

The Regular Board meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by Commissioner ORTEGA and he asked the assemblage to rise and recite the Pledge of Allegiance.

Commissioner ORTEGA directed the Secretary to call the roll. Present were Commissioners BURTON, FRASIER, McGRATH, and ORTEGA. President KNUDSON was absent with prior notice.

Staff present included Director BERG, Director FOSTER, Director KARL, Director McINERNEY, and Executive Director SALSKI.

Visitor present was Ron Greenberg. He had no statement.

Commissioner ORTEGA requested a motion to approve the minutes of the Committee, Regular and Executive Session meetings on August 12, 2024. Commissioner BURTON moved to approve the minutes of the Committee, Regular and Executive Session meetings on August 12, 2024, second by Commissioner McGRATH. Commissioner ORTEGA repeated the motion, asked if there were any corrections or additions. None were raised. A voice vote was taken with all voting yes.

Commissioner ORTEGA read the Warrants needed to be approved. Commissioner McGRATH moved to approve Warrants: 081624, 081924 and 082624 = \$608,183.70 second by Commissioner BURTON. Commissioner ORTEGA repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners McGRATH, BURTON, FRASIER, and ORTEGA voting yes.

Commissioner ORTEGA asked for approval of the July Financial Report. Commissioner McGRATH moved to place the July Financial Report on file, second by Commissioner FRASIER. Commissioner ORTEGA repeated the motion and asked if there were any questions. None were raised. A roll call vote was taken with Commissioners McGRATH, FRASIER, BURTON, and ORTEGA voting yes.

Commissioner ORTEGA requested a motion to file the July Police Report. Commissioner FRASIER moved to place the July Police Report on file, second by Commissioner McGRATH. Commissioner ORTEGA repeated the motion and asked if there were any questions. None were raised. A voice vote was taken with all voting yes.

Commissioner ORTEGA asked if there was any correspondence. Executive Director SALSKI stated there was none.

Commissioner ORTEGA stated there was no Old Business.

Commissioner ORTEGA requested a motion to approve Comprehensive Master Plan – Amendments. Commissioner McGRATH moved to approve Comprehensive Master Plan – Amendments, second by Commissioner BURTON. Commissioner ORTEGA repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners McGRATH, BURTON, FRASIER, and ORTEGA voting yes.

Commissioner ORTEGA requested a motion to approve Regent Center Renovations for Mundelein School of Dance Use. Commissioner BURTON moved to authorize the Executive Director with Attorney approval to use Sourcewell by signing an agreement with Bear Construction and approve Regent Center Phase 1 & 2 Renovations for Mundelein School of Dance Use not to exceed \$103,000, second by Commissioner McGRATH. Commissioner ORTEGA repeated the motion, asked if there were any questions. Commissioner BURTON requested staff report back to Board on the final expense. Commissioner ORTEGA asked for reasons not to include a contingency. Director BERG stated he was confident with the cost estimation. A roll call vote was taken with Commissioners BURTON, McGRATH, FRASIER, and ORTEGA voting yes.

Commissioner ORTEGA requested a motion to approve Resolution 24-08-02-R for OSLAD Grant – Keith Mione Community Park. Commissioner FRASIER moved to approve Resolution 24-08-02-R for OSLAD Grant – Keith Mione Community Park, second by Commissioner McGRATH. Commissioner ORTEGA repeated the motion, asked if there were any questions. Commissioner BURTON asked what the cost was to the District as the memo didn't state. Executive Director SALSKI responded the cost was \$600,000 and a large portion would be allocated to ADA due to the many uses. A roll call vote was taken with Commissioners FRASIER, McGRATH, BURTON, and ORTEGA voting yes.

Commissioner ORTEGA asked if there was any Board Business. There was none.

Commissioner ORTEGA asked to continue with Staff Reports and he asked Director FOSTER to finish his report.

Director FOSTER mentioned the training of staff to pour concrete on projects. Executive Director SALSKI explained the commitment to a strategy, Training and Development, was the direct result of the initiative described. He mentioned when strategy becomes part of the culture, employees begin to create initiatives to achieve. Commissioner ORTEGA asked about the grade of concrete for the Skate Park. Director FOSTER was unsure but explained a concrete truck mixer was brought in. Commissioner BURTON asked if the cost of the Skate Park improvement was allocated to the Special Recreation Fund/ADA projects. Director FOSTER stated it was being coded to the ADA account as the task came directly from the ADA Transition Plan.

Director BERG presented Recreation & Facility Services Report. He provided details on the SWALCO collection program and number of pounds collected. He said the District was adding a second bin. He said the YTD Recreation Fund projected a \$208,863 net surplus which included the Regent Center improvements. He said it was a slower week as programs didn't start. He provided attendance, 430 participants, for the Margaritaville event. He provided camp data. He reviewed the Barefoot Bay membership information and revenues and visits to Diamond Lake Beach. He mentioned the indoor pool. All Vernon Hills Park District members will be able to use the facility due to an annual shutdown for cleaning.

Director McINERNEY presented a Business Services & Technology report. She mentioned the 2025 Budget began. She presented information about retaining new Municipal Advisors, Speer Financial, as Eric Anderson retired. She explained the process and mentioned Speer Financial will present concepts and strategies on October 28. She mentioned the employee "Shout Out" process. She explained the impact on employees. She said the District received an incentive for loss control. Commissioner ORTEGA asked the location of the cameras. Director McINERNEY said the parking lot, gym and front desk. Commissioner ORTEGA asked if there was a policy and procedure. Executive Director SALSKE said the District completed a year ago.

Commissioner ORTEGA acknowledged the service anniversaries of Karen Peterson 15 years and William Sizemore 11 years.

There being no further business, Commissioner FRASIER moved to adjourn at 8:15 p.m. seconded by Commissioner McGRATH. A voice vote was taken with all voting yes.


Secretary