



September 30, 2024

6:15 p.m. – Special Committee Meeting

7:30 p.m. – Special Board Meeting

PUBLIC NOTICE IS HEREBY GIVEN that the Board of Park Commissioners of the Mundelein Park & Recreation District, Lake County, Illinois (the “*Park Board*”) will hold a Special Committee Meeting of the Park Board on the 30th day of September 2024 at 6:15 o’clock p.m. at Regent Center, 1200 Regent Drive, Mundelein, Illinois.

The Agenda for the Meeting is as follows:

Call to Order:

Roll Call: Burton, Frasier, McGrath, Ortega, Knudson

Statement of Visitors:

Updates

1. Board Policy Manual
2. Summary of Camp, Health & Fitness Center and Summer Aquatic Facilities
3. 2025 Proposed Facility Fees
4. Regular Board Meeting Agenda

Action Items – Regular Board Meeting

1. Approve of Rainbird Agreement and Cirrus Pro Software
2. Approve of Quadient Leasing USA, Inc. Agreement

Adjournment

Rules for Public Comment:

- A. At the start of the period for public comment the board President or acting chairperson will advise the public:
 - 1. The amount of time permitted for public comment;
 - 2. That all speakers state their name and addresses before addressing the Board;
 - 3. To avoid repetitive comments, testimony and general questions; and
 - 4. To appoint only one person to speak on behalf of a group.
- B. Each person will be permitted to speak one time only, unless the President determines that allowing a speaker to address the Board again will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
- C. Unless a representative spokesperson is appointed in the manner described in rule D, all comments from the public will be limited to no more than three (3) minutes per person.
- D. Groups may register a representative spokesperson by filing an appearance form no later than one (1) hour in advance of a meeting. The appearance form must designate (i) the number of people the designee represents for the purpose of making public comment; (ii) the subject matter of the public comments; and (iii) whether the subject being represented by a group spokesperson shall be deemed to have waived their opportunity to speak independently unless the President determines that allowing such a speaker to address the Board will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
 - 1. A representative spokesperson who timely files a complete appearance form to speak on a matter germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of fifteen (15) minutes.
 - 2. A representative spokesperson who timely files a complete appearance form to speak on a matter not germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of nine (9) minutes.
- E. The Board shall not respond to questions posed during public comment. All questions shall be recorded by the Board Secretary and a response shall be presented either during the next regular Board meeting or in writing before such meeting.
- F. All comments must be civil in nature. Any person who engages in threatening, slanderous or disorderly behavior when addressing the Board shall be deemed out-of-order by the presiding officer and his or her time to address the Board at said meeting shall end.

Approved 4/14/2014 Board Meeting



**MUNDELEIN PARK &
RECREATION DISTRICT**

BOARD MEMORANDUM

September 30, 2024 Committee Meeting Topics

Board Policy Manual

Attached is a draft amended Board Policy Manual. Commissioner Ortega, Attorney, and Executive Director Salski have provided a variety of suggested revisions to the Board Policy Manual. Commissioner Ortega's revisions are in red, Attorney in blue, and Executive Director Salski in purple. Commissioner Ortega and Executive Director Salski are looking to gain consensus on the revisions, but Section 9 Vacancy requires the most discussion.

Summary of Camp, Health & Fitness Center, and Summer Aquatic Facilities

The Department of Recreation & Facilities have compiled data to recap summer performance of the District's camp programs, the Health & Fitness Center, and summer aquatic facilities (Barefoot Bay, Spray Park & Diamond Lake Beach). Please see attached.

2025 Proposed Facility Fees

Staff are working on the 2025 Budget and staff is not requesting Board approval during the meeting but requesting Board consensus to determine 2025 Proposed Revenues. Establishing appropriate Facility Fees are part of the District's strategic initiatives to achieve key goals and objectives and are rooted in district-wide administrative policy. Most of the facilities being discussed are categorized in the policy as Revenue Producing Facilities.

Pricing strategies are important for various reasons such as increases in minimum wage, insurance rates, merit increases, asset replacement cost, supplies, supply and demand in participation, competition and more. Most importantly, one key pricing strategy goal is allowing for short- and long-term reinvestment to update facilities, equipment, conditions, and meet trends through internal and external customer feedback. At the October 28 Committee Meeting, staff will be sharing capital maintenance and/or developments concepts to maintain revenue by refreshing outdated facilities.

Over the past several years, staff have done an excellent job evaluating pricing to achieve financial sustainability. Staff went through a lengthy process with a consultant to establish cost of service models. These models indicated many programs and facilities were neither covering indirect costs nor remaining consistent with established revenue policy goals. District policy outlines the extent to which facilities and services, depending on designation, must cover costs, generate excess revenue, and/or fund capital replacements and future capital improvements. The process provided opportunities where pricing could make a significant impact, allowing for more reinvestment and alignment with revenue expectations.

In some instances, staff have noticed a discrepancy with resident vs. non-resident fees and senior age groups. A policy has been in place for a long time designating the age group. Board Members requested staff review the defined age group to be considered a Senior. Currently, Barefoot Bay is 62 years old, Health & Fitness Center is 55 years old, Regent Center is 55 years old, and Steeple Chase is 55 years old. Steeple Chase was established as 55 years old to align with Grand Dominion guidelines when it was first built. Any change would require Board approval. Staff have started researching other districts and what age is defined as a Senior.

Steeple Chase and Recreation Facilities 2025 Proposed Fees are attached. Director Karl and Executive Director Salski have evaluated a variety of options. However, one preferred option will be presented for Steeple Chase Golf Club. Director Berg and Executive Director Salski will be presenting the proposed pricing for Recreation Facilities.

Regular Board Meeting Agenda Items

If time is available, staff can present any information on the Regular Board Meeting agenda.

Action Items – Regular Board Meeting

1. Approve of Rainbird Agreement and Cirrus Pro Software
2. Approve of Quadient Leasing USA, Inc. Agreement



MUNDELEIN PARK &
RECREATION DISTRICT
Connecting Our Community



Board Policy Manual

Revised 2/12/~~24~~ 2024

Updated and Approved 4/11/2022

Full Review 3/14/2022

Full Review 12/28/2020

Full Review 4/10/2017

Revised 7/11/2011

Adopted 9/13/2010

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1.0 FORMATION OF THE MUNDELEIN PARK & RECREATION DISTRICT

1. Creation and **Function** of the District

The Mundelein Park & Recreation District was established in 1954 to provide recreation opportunities to serve the leisure needs of the community. ~~Corporate-~~ The Board of Commissioners derives its legal status from the constitution of the State of Illinois and the statutes enacted by the General Assembly. The Board of Commissioners acts as an agent of the State in putting a park and recreation system into operation in accordance with the laws of the State.

The Board functions under the authority of the Illinois Park District Code, the “Code”, and within the framework of laws, court decisions, opinions of the Illinois Attorney General and similar mandates from the state and national levels of government. Board members, collectively and individually, act as representatives of all residents of the District in maintaining and promoting the use of park and recreation activities. Through an evaluation of the available resources and the often-conflicting needs and demands of all interested parties and groups, Board members seek to move toward decisions and actions which best serve the recreation needs of the community as a whole.

2. Governing Body

The Mundelein Park & Recreation District, reference herein as “Park District,” is governed by a five-member Board of Commissioners. Each Board Member are is elected to a six-year term by the voters of the District. The Board of Commissioners appoints the Executive Director and the Attorney for the Park District. The Board approves all policy decisions.

Separate Boards govern specific aspects of the District. The District participates with six other agencies in the Special Recreation Association of Central Lake County. A board represented by the seven agencies governs SRACLC.

Mundelein Parks Foundation is a non-profit 501 (c) (3) organization governed by an independent, voluntary board. The Foundation seeks to strengthen community and family ties with a self-generating funding source of funds raised through special events. A Foundation Board is made up of ~~representation~~representatives from the Park District Board and the community.

2.0 THE BOARD OF COMMISSIONERS AS A TEAM

The Board of Commissioners is a team with five (5) members, each equally responsible for seeing that the parks are properly managed in terms of planning, policy, and decisions on which the Board has reached agreement in a regular or special meeting.

It is the policy of the Board of Commissioners to recognize and maintain the distinction between those activities which are appropriate to the Board of Commissioners as the legislative, governing body of the park system, and those administrative activities which are to be performed by the Director and his/her staff in the exercise of a delegated administrative authority. The functions of the Board of Commissioners can be described as (1) policymaking, (2) planning, (3) fiscal responsibility and (4) evaluation.

The general corporate powers of the Board, as set forth in the Park District Code, include but are not limited to the following:

1. **Policies**
To study, develop and adopt policies that will satisfy the park and recreation needs of the community and to see that such policies are effectively administered.
2. **Budget**
To adopt an annual budget in order to provide the best possible facilities, program, and services to the public and to establish and enforce controls for the expenditure of funds within the limitations of the budget.
3. **Tax Levy**
To annually appropriate funds and levy taxes in order that the District's needs may be met.
4. The members of the Board of Commissioners are lay persons people elected to sit as members of the Board of Commissioners and act ~~in~~ on behalf of the welfare and to the benefit of the people of the District.

Members of the Board of Commissioners should be free from commitment to ~~or pressure from~~ any special group, ~~or interest group or individual.~~, ~~or pressure.~~

~~e.g.~~—Since a single board member has no authority and cannot speak for the Board, all matters related to operations, management or policy questioned by district residents and/or organizations shall not be addressed individually by a board commissioner nor shall the commissioner offer any perceived resolution or commitments. A courteous response indicating that such ~~inquires~~inquiries will be reported for investigation and/or resolution to the Executive Director and results of investigation reported back to full board members and/or questioning source. SEE ETHICS AND CONDUCT BELOW.
See ethics and conduct in Section 8EE ETHICS AND CONDUCT SECTION BELOW.

The Board of Commissioners is in charge of an ongoing system of parks whose operation and management ~~is~~ are delegated to the Executive Director (referred herein as “Director”) ~~to execute~~ required technical experience and skill.

—a. The Board of Commissioners retains full legislative and judicial authority over the parks in accordance with park laws and the expressed will of the citizens, but delegates all executive, supervisory authority, and operation to its professional staff under the direction of the Director.

—b. The Board of Commissioners should avoid taking a direct hand in the administration of the parks; thereby keeping the role and function of its executive officer clear to members of the community and the professional staff. This procedure is in keeping with the practice of the Board of Directors of successful business enterprises.

5. The Board of Commissioners can transact business, which is legally binding on the District only when it is in regular or special session with a quorum present and its proceedings recorded in the minutes of the meeting.

~~5. 6. The direct administration of the park system is delegated to the Executive Director—reference herein as “Director” whom the Board of Commissioners appoints as its chief executive officer.~~

- ~~7. 6.~~ It is the function of the Director to serve the Board of Commissioners as technical adviser in planning and policymaking; as an executive in seeing that legislation enacted is put into operation, and as a consultant in the process of evaluating the results of such legislation.

~~10. While it is true that the individual board members exercise the authority and responsibility of his/her position only when the Board is in session, the public thinks of him/her as a member of the Board twenty-four hours a day, and his/her own interest and desire to serve his/her community through his/her membership on the Board of Commissioners continues when the Board is not in session. A single board member has no authority and cannot speak for the Board but the public has a right to expect him/her to be able to discuss park matters with understanding and he/she has a right to expect to have access to the information which makes it possible for him/her to be informed about park affairs.~~

~~11. Much of his/her information may come to him/her in casual conversations with members of the public, parents, or employees of the Park District. Much more of this information will come from bulletins and publications from the offices of the Director and members of his/her staff. But when a board member is seeking information about a specific problem, he/she should ask the Director to prepare a report on the matter with the help of his/her staff.~~

- ~~12. At times a person or group of persons may confront a single board member with a problem or complaint which should be handled by the Director or a member of the staff. Each board member must decide how much time he/she can spend on this sort of thing and what the demands of courtesy may be in each case, but the policy of the Board in such cases should be clear to all. No member, nor the Board itself, will officially consider such problems or complaints until they have been submitted to the property authority, the Director, and a report has been made by the Director to the Board in session. If satisfactory adjustment cannot be accomplished by this procedure, the Board may, if it deems it advisable, grant a hearing to the person interested. Such hearing will be held during a regular or special session of the Board.~~
- ~~13. When a member is confronted with a situation which, in his/her judgment, justifies a departure from this procedure, it is suggested that the Board Member withhold commitment and/or opinion until the matter has been presented to the whole Board during a regular or special session. It is often wise for a Board Member to postpone the formulation of his own opinion until he/she has had the benefit of hearing the issue discussed by the Board where all aspects of the problem are aired.~~

3.0 FUNCTIONS OF THE BOARD OF COMMISSIONERS

~~1. 1.4.~~ The meetings of the Board of Commissioners, both regular and special, are critically important to the District. It is here that parks and recreational oriented laymen, proficient in thinking and judging, ~~give consideration to~~ **consider** the recommendations and reports of its executive officer.

~~2 1.5.~~ An effective meeting of the Board of Commissioners should have a well-planned agenda. ~~The agenda should be planned by:~~

- a. The Executive Director, whose direct responsibility for the operation of the parks gives him/her direct knowledge of the policy, appraisal, and legislative needs of the District.
- b. The President of the Board of Commissioners who must chair the meeting, as the Board of Commissioners ~~gives consideration to~~ **considers** recommendations and reports.

3.0 FUNCTIONS OF THE BOARD OF COMMISSIONERS

~~It is the policy of the Board of Commissioners to recognize and maintain the distinction between those activities which are appropriate to the Board of Commissioners as the legislative, governing body of the park system, and those administrative activities which are to be performed by the Director and his/her staff in the exercise of a delegated administrative authority. The functions of the Board of Commissioners can be described as (1) policymaking, (2) planning, (3) fiscal responsibility and (4) evaluation.~~

The spirit and intent of the items comprising the description of "The Board of Commissioners as a Team", as stated above shall be embraced in full by this set of Park District policies.

1. The President

The President shall:

- a. Preside over all meetings of the Board of Commissioners.
- b. Issue the call for the Board of Commissioners to meet as prescribed.
- c. Appoint committees, sub-committees, advisory committees, or task forces of the Board of Commissioners as may be needed and desired by the Board of Commissioners.
- d. Help plan the meeting agenda.
- e. Be elected for a term of one year as prescribed by law.

2. The Vice President

The Vice President shall

- a. In the absence of the President; shall perform all duties as prescribed by the law for the office.
- b. Be elected for a term of one year as prescribed by law.

3. **The Treasurer**

The Treasurer shall

- a. ~~Have custody of the park funds.~~ Shall **present** review a statement of revenues and expenditures by fund type at least monthly and shall reconcile such statements with the ~~finance d~~Department of Business Services and Technology ~~the District~~, as necessary.
- b. Superintendent of Business Services and Technology shall have prepared and submitted to Treasurer and each member of the Board a detailed tabulated list of outstanding bills of the Park District three (3) days prior to the regular meeting of the Board to insure action of the Board thereon at the meeting. All unpaid vouchers shall be available for inspection by the Board at each meeting.
- c. Shall be elected by the Board.
- d. Be elected for a term of one year.

4. **The Secretary**

The Secretary shall

- a. Keep an accurate record of the proceedings of the Board and shall present a copy of the proceedings to each Board member four (4) days prior to the next regular business meeting.
- b. Issues calls to meeting as directed by the President or three members of the Board.
- c. May or may not be a Board member.
- d. Shall be appointed by the Board.

4.0 POWERS AND DUTIES OF THE BOARD

4.1. Official Actions

The Board shall concern itself primarily with broad questions of policy rather than with administrative details. The application of these policies is an administrative task to be performed by the Director and his/her staff who shall be held responsible for the effective administration and supervision of the District including all facilities and programs. All such facilities and programs shall be operated within the financial guidelines determined by the Board.

In the discharge of their duties, Board Members act as a Board and not as individuals. The individual Board members have no more authority over park and recreation policies or personnel than any other citizen. He/she has no legal or moral right to speak for the Board unless specifically authorized to do so by action of the Board. It is improper, ill-advised, and unethical for individual Board Members to make public pronouncements and/or conjectures about Board matters either not yet decided by official Board action or decided in a properly called Executive Session of the Board. Board Members should respect the Board's commitment to work through its Director. Board Members should also seek information from the Director when asked by a resident to address a particular issue or complaint.

5.0 MEETINGS OF THE BOARD

1. A Committee of the Whole meeting may be scheduled by the Director prior to the scheduled regular board ~~of Board of Commissioners~~ meeting to discuss relevant Park ~~d~~District activities ~~and/or~~ agenda items of the Regular Board Meeting of Board of Commissioners.
2. Regular meetings of the Board of Commissioners are normally held on the second and fourth Monday of each month.
3. Special meetings may be held at any time upon the call of the President or any three (3) members of the Board by giving notice thereof in writing, stating the time, place, and purpose of the meeting. Such notice ~~may shall~~ be ~~served by mail~~ 48 hours before such meeting ~~or by personal service 24 hours before such meeting~~. Notice of any special meetings shall be given as required by the Open Meetings Act (5 ILCS 120/1 et seq.)
4. The Board of Commissioners shall have submitted by the Director for its consideration four (4) days before a regular meeting an agenda, which shall set forth the ~~subject topics order~~ of business for that meeting. ~~The agenda shall contain s~~Supporting data ~~shall be provided to the Commissioners~~ for the suggested items of business with recommendations of the Director, or people designated by him/her where he/she seems it advisable. The order of the agenda items may be revised in the regular meeting by the President of the Board.
5. The Board may close a portion of a meeting to the public for reasons which include but are not limited to discussion of acquisition, litigation and personnel, collective negotiating, or Board appointed committee appointment. All matters discussed in ~~these closed portions e.g.,~~ executive session of the Board of Commissioners shall be kept confidential by all Commissioners. No final action can be taken in executive session. Any such closed meeting shall be held in accordance with the Open Meetings Act (5 ILCS 120/2 et seq.)
6. The annual meeting of the Board shall be held on the second Monday of May. This shall be the organizational meeting of the Board where ~~the newly and/or re-elected~~ commissioners are sworn in and officers are elected. Other business may be conducted at this meeting. In the event the official election results are not issued by the County Clerk by the second Monday of May, the annual meeting shall be rescheduled and held at the first regular meeting after the official election results are transmitted by the County Clerk.
7. Each Board member will ~~be provided have~~ a packet of information ~~delivered to their home~~ the Thursday before the Board meeting. This packet will include an agenda for the meeting and all supporting materials necessary for the Board members to prepare for the meeting.

8. Quorum

- a. Three members shall constitute a quorum for each Board meeting and the transaction of business. No less than three votes are required for the Board to adopt any ordinance or resolution or approve any motion or action, **except as noted herein.**
- b. Three affirmative or “aye” votes shall be required to elect any officer of the Board of Commissioners, or to adopt any motion involving the expenditure of money; or the letting of any contract, or any motion upon which the “ayes” and “nays” are demanded by any member of the Board of Commissioners. A majority of quorum shall decide all other questions.
- ~~e.~~ A Board Member may participate in a meeting by teleconference only with a quorum present on site at the meeting location. Those participating in the meeting by teleconference shall be considered present for voting purposes and their votes shall be recorded in the usual manner. The President or other individual chairing the meeting shall elicit an express response from any participant utilizing teleconferencing participation to confirm the vote of such person on each matter coming before the Board at such meeting for a vote.

The member must assert one of the following four reasons why he or she is unable to physically attend the meeting:

1. The member cannot attend because of personal illness or disability; or
2. The member cannot attend because of employment purposes or the business of the Mundelein Park & Recreation District; or
3. The member cannot attend because of a family or other emergency; or
4. Unexpected childcare obligations.
- ~~5. Family responsibilities.~~

9. Absence from a Meeting

Board members are expected to notify the administration office if unable to attend a meeting. If advance notice is provided to the administration office of a Board Member's inability to attend a meeting, such Board member shall be listed as an “excused absence” on the records of the District for such meeting.

10. Vacancies

In the event a vacancy in the membership of the Board occurs, a successor will be appointed by the remaining four Board members. See section IX.

11. ~~Agenda for Regular Meetings Order of Business~~
The ~~order of business~~ Agenda at regular meetings of the Board shall include:
Call to Order
Pledge of Allegiance
Roll Call
~~Statement of~~ Visitors - Comments in accordance with visitors' rules published in back of agenda
Approval of Minutes
Approval of Disbursements
Approval of Financials (monthly, usually the 2nd meeting of the month)
~~Approval of~~ Police Report (monthly, usually the 2nd meeting of the month)
Correspondence
Old Business
New Business
Board Business
Staff Reports (monthly, usually the 2nd meeting of the month)
Service Anniversaries (monthly, usually the 2nd meeting of the month)
Executive Session, as required or requested
~~Action on Items Discussed in Executive Session, if Necessary~~
Adjournment
12. Rules of Order
Parliamentary procedures not provided for in these rules or by statute shall be determined by Robert's Rules of Order, Revised. There is no set sequence for agenda business topics listed above and the sequence order on an agenda may be changed by the Board President.
13. Voting
All votes on motions in connection with contracts, ordinances, expenditure funds, or employment of personnel and all resolutions shall by "Ayes" and "Nays". The vote shall be recorded.
14. Amendment or Suspension of Policies
 - a. Any policies of the Board may be suspended or revoked by a majority vote of the Board.
 - b. The Director may, in case of emergency, suspend any part of these policies and regulations as they pertain to the administration of the District provided, however, that the Director shall report the facts and reasons for such suspension at the next meeting of the Board, and provided further that the suspension shall expire at the time of said report unless continued in effect by the Board.
15. Interest in Contracts
Each Board member will submit a letter, provided by County Clerk of Lake County, to the District annually stating that if they have or they are in anyway connected with any vendor that conducts business with the District, it is their intention to recuse themselves from any and all votes on the topic.

16. Authority of Members
 - a. Board Members have authority only when acting as a body regularly in session.
 - b. The Board shall not be bound in any way by any statement or action on the part of any individual board member or employee of the District except when such statement or action is in pursuance of special instructions by the Board.
17. Special Committees

The President may appoint special temporary committees or task forces of the Board for any purpose approved by the Board. The functions of such committees shall ordinarily be fact-finding, deliberative and advisory, and their reports shall be made to the Board of Commissioners for discussion and action. The function of such committees or task forces may be legislative or administrative when so authorized by special action of the Board. The President of the Board and the Director shall be ex-official member of all committees. Special committees shall be discharged upon completion of their assignment.
18. Place & Time of Meeting

The Board meeting shall commence as published in on the agenda ~~at 7:30 p.m.~~ on the second and fourth Monday of each month at the location of the administration office of the Park District for all regular and special meetings, except where the Board has, by formal action, agreed to a change of date or place for a particular meeting. In the event a Board member participates in a meeting by teleconference, such person shall be deemed to be present at the place of meeting and the minutes of the meeting shall denote such presence by teleconference. The President of the Board shall arrange for such necessary equipment to be available to facilitate a teleconference attendance at a meeting by a Board member.

Residents of the District are encouraged to visit regular and special meetings of the Board of Commissioners.
19. Minutes of the Board

Records of Board action shall be set forth in full in the official minutes of the Board. The minutes shall be kept on files as the permanent²s official records of the Park District. The Secretary shall act as custodian of the minutes and shall make them available via website.
20. Duplication of the Minutes

Duplicated copies of the minutes shall be prepared promptly after each meeting and shall be distributed to members of the Board four (4) days prior to the next regular meeting.
21. Review of Closed Session Minutes

At one meeting at least every six months, the agenda shall include the review of closed session minutes. Minutes shall be reviewed by the Director and a recommendation made to the Board for formal action. Criteria for keeping minutes confidential are to protect the public interest or privacy of an individual.

22. Maintenance and Public Release of Recordings and Access to Tapes
The audio or video tape recordings of closed sessions shall be maintained for 18 months after the closed session and shall not be released to the public unless such release is required by a court order or specifically authorized for release by a vote of the Park District Board. Members of the Board may listen to the closed session recordings in the presence of the Park District Secretary or his designee. Copies of such tapes will not be made or provided to anyone unless specifically authorized by vote of the Park District Board.
23. Destruction of Recordings
The Park District Secretary or his designee is hereby authorized to destroy the audio and video recordings of those closed sessions in which:
- a. The Board has approved the minutes of the closed sessions as to accurate content, regardless of whether the minutes have been released for public review;
 - b. More than 18 months have elapsed since the date of the closed session;
 - c. There are no court orders requiring the preservation of such recordings; and
 - d. The Board has not passed a motion requiring the preservation of the verbatim recording of that meeting.

6.0 ADMINISTRATION AND FINANCE

1. Fiscal Year
The fiscal year of the Park District shall be from January 1 to ~~the next~~ December 31.
2. Budget/Appropriate Levy
The Board of Commissioners shall adopt an annual Budget and Appropriation Ordinance on or before March 30 of each fiscal year and a Levy Ordinance on or before the second December Board meeting of each year.
3. Annual Audit
There shall be an annual independent audit of all funds and accounts of the Park District by Certified Public Accountants licensed to practice public accounting in the State of Illinois.
4. Evaluation
 - a. The Board of Commissioners policies shall be evaluated and reviewed at least once every two years.
 - b. The Board of Commissioners shall conduct an evaluation of the Executive Director as specified in the employment agreement.
5. ~~District~~ Attorney For District
The Attorney shall serve in an advisory capacity to the Board of Commissioners and the Director.
6. Adherence to Law
The Board expressly adopts as its policy, a determination to adhere strictly to and conform with all applicable laws of the Federal Government and of the State of Illinois as they may from time to time become enacted, pertaining to this and all other aspects of the Board functions.
7. All Board members and employees are expected to know and shall be responsible for observing all provisions of the law and all policies and regulations of the Board pertinent to their activities as Board members and employees of the District.

7.0 COMMISSIONER PRIVILEGES

1. Compensation
Board members shall act without compensation.
2. Conference and Seminars
Opportunities to attend and participate in professional conferences, conventions, workshops, seminars, and technical meetings shall be provided at Park District expense subject to budgetary provisions. Reimbursable expenses shall include registration fee, transportation, lodging, meals, and other legitimate expenses.
3. Professional Associations
The Park District shall establish membership in and pay dues for Board members to the National Recreation and Park Association (NRPA) and the Illinois Association of Park Districts (IAPD) or any other professional association approved by the Board. Because both the NRPA and IAPD serve the educational, legislative and research needs of the Board, which subsequently benefit the District, and because members of the NRPA and IAPD boards of directors and committees are drawn from commissioners from throughout the nation and state, the Board encourages its members to serve on the boards and committees of NRPA and IAPD and shall reimburse any and all usual and customary expenses incurred by Board members which are directly related to their involvement with NRPA and IAPD boards or committees.
4. District Programs and Facilities
The expectation is each Commissioner will become familiar with District facilities and programs based on their abilities and availability. To accomplish this, the following privileges are intended for Park District Commissioners' personal use only and do not apply to groups, organizations or clubs that the Commissioners may be associated with. The Executive Director will monitor use and report to the Board President at least annually.
 - a. Health & Fitness Center
Commissioners and immediate family members are entitled to a free fitness center membership.
 - b. Pool/Beach/[Barefoot Bay](#) and [Spray Park](#)
Commissioners and immediate family members are entitled to free pool and/or beach memberships, [Barefoot Bay](#) and [Spray Park](#).
 - c. Boat Launch
Commissioners are entitled to a free boat launch pass.
 - d. Golf
Commissioners are entitled to one free non-prime time round with cart per week and one free twilight round with cart per week. Commissioners will be given twenty (20) guest passes per year. These will be cards issued to each Board member at the beginning of the season and will expire at the end of that season. Commissioners and immediate family members are entitled to a 50% discount for all golf outside of the two rounds already mentioned.

e. Pro Shop/Clubhouse Purchases

Commissioners and immediate family members are entitled to a 50% discount on food and non-alcoholic beverages at the Clubhouse. They are entitled to 50% discount on all purchases from the beverage cart. Board members will pay merchandise cost plus 10% in the pro shop.

f. Recreation Programs

Commissioners and immediate family members are entitled to participate in recreation programs at a reduced rate or no charge. Commissioners are responsible for any out-of-pocket expense in connection with the program (i.e., contractual instructor, trip admission).

8.0 ETHICS AND CONDUCT

1. **Ethics Act**
Commissioners must file a statement of economic interests, pursuant to the Illinois Governmental Ethics Act, with the County Clerk of Lake County (5ILCS 420/1-101, et seq.)
2. **Legal Authority**
The Board, as a whole, is the legal corporate authority of the District. As an individual, a Board member has no legal authority to determine policy, give directions to District personnel, or to act or speak for the Board unless specifically authorized to do so by official Board action. The Park District is governed by numerous statutes of the State of Illinois, the principal authority is the Illinois Park District Code (70 ILCS 1205/1-1, et seq.) hereafter, "Code", which is a codification of the general law relating to park districts in Illinois.

References and excerpts from the Code and other related laws may be made in this manual.

3. **Representation**
Board members represent all the residents of the District and should avoid representing special interest groups. Board Members should also avoid making public promises or statements regarding their votes or position on an issue prior to an official meeting.
4. **Code of Conduct**
The Park District Board recognizes the need for decision-making and public responsiveness, which requires a commitment to ethical, business-like and lawful conduct including proper use of authority and appropriate decorum when acting as a Board member. Accordingly, each Board member will:
 - a. When outside of Board meetings, avoid making individual pronouncements and public conjectures about agency matters not yet decided by the Board.
 - b. Represent all the people of the community while avoiding partisanship based on special interests.
 - c. Engage in no self-dealing or the conduct of any private business of personal services between any Board member and the organization except as statutorily controlled and authorized to assure openness, competitive opportunity and equal access to "inside" information.
 - d. Recuses him/herself from discussing or voting on an issue about which he/she has an unavoidable conflict of interest.
 - e. Not promise in advance of a meeting how he/she will vote on any issue, reserving judgment until all facts have been presented.
 - f. Not use his/her position to obtain employment for him/herself, for family members or close associates.
 - g. Make decisions involving the welfare of the agency based on study and evidence, recognizing that personal feelings, opinions and other such factors are not conducive to sound decision-making; and understand that respecting the opinions of fellow Board members is vital.
 - h. Accept principle of Board unity by supporting majority decisions of the Board.
 - i. Respect the Board's commitment to work with the Director by:

1. Requesting desired information about the agency's programs directly from him/her,
 2. Referring to his/her suggestions for new policies,
 3. Seeking his/her professional advice,
 4. Refraining from acting on any complaint until after the Director has had an opportunity to investigate fully and report to the Board, and
 5. Wholeheartedly support board-approved actions of the Director and his/her staff.
- j. Recognize that the individual Board member has no more authority over agency policies or operations than any other citizen and shall speak or act for the Board only when specifically authorized to do so by action of the Board.
 - k. Understand and respect the separation of Board responsibilities and functions from those of the Director and Staff. The Board's responsibility is to ensure that the agency is well managed – not to manage the agency.
 - l. Consider unethical and thus avoid "secret" sessions of the Board held without the presence of the Director or in violation of the Open Meetings Act.
 - m. Respect the confidentiality appropriate to issues of a sensitive nature.
 - n. Commit to regular attendance at Board meetings and be properly prepared for Board deliberation.
 - o. Understand and follow all provisions of the Illinois Open Meetings Act, as well as any other applicable statutes that govern the conduct of elected officials.
 - p. Participate in Board development opportunities.
 - q. Develop productive relationships with other elected officials at the state, local and national levels.
 - r. Be available and responsive to the residents by interpreting the needs of citizens to the agency and be interpreting the actions of the agency to citizens without favor of any particular geographic area or interest group.
 - s. Keep the best interests of the agency in mind by considering him/herself a "trustee" of the agency and doing his/her best to ensure that it is well maintained, financially secure, growing and always operating in the best interests of those the agency serves.
 - t. Respect, listen and communicate with fellow Board members and the Director.
 - u. Make a committed effort to continuing education and be well informed about issues and trends that could affect the agency.
5. **Board Decisions**
Board members should make non-partisan decisions regarding District policies and operations based upon reports, facts, and study, not upon personal interest or prejudice.
 6. **Board Unity**
Board members should accept and endorse majority decisions of the Board and align themselves with Board policies, goals and objectives.

9.0 VACANCY

1. Declaring a Vacancy

The Board may request a letter of resignation from a board member if he/she does not meet the following -~~The Commissioners may declare a~~ A vacancy on the Board may be declared whenever any members (1) ~~dies~~die, (2) resigns, (3) becomes under legal disability, (4) ceases to be a legal voter in the District, (5) is convicted of ~~an infamous crime~~ in any court located in the United States of any infamous crime, bribery, perjury, other felony, (6) refuses or neglects to take his/her oath of office, (7) neglects to perform the duties of his/her office or attend meetings of the Board for the length of time as the board fixes by ordinance, or (8) for any other reason specified by law (Code, 70 ILCS 1205/2-25). If no resignation is received within two board meetings, a 4/5 vote may execute ~~penal~~penalty options to include ordinance fines and exclusions. A Commissioner may voluntarily resign by filing a statement of intent to resign with the Board Secretary.

Attorney Comments: This is not self-executing or enforceable unless the Board adopts an attendance rule by ordinance in advance.

2. Method of Filling Vacancies

Vacancies shall be filled by appointment ~~entia~~ment by a 4/5 majority of the remaining members of the Board. Any person so appointed shall hold his/her office until the next regular election at which time a qualified candidate shall be elected to fill the ~~vacancy~~ remainder of the unexpired term. ~~However, if the vacancy occurs with fewer than 28 months remaining in the term or with fewer than 88 days before the next regularly scheduled election, then the person appointed to fill the vacancy shall hold his/her office until the expiration of the term for which he/she has been appointed, and no election to fill the vacancy shall be held (Code, 70 ILCS 1205/2-25).~~ subject to the conditions described in Section 2- 25 of the Park District Code. If after two hours of discussion at a public Board meeting, there is no majority, the individual nominee with the longest length of residency within the Park District boundaries, shall be chosen.

3. Prospective Candidate Information Packet

~~As directed by the Board, staff should prepare a prospective candidate information packet. The packet will be available to any declared candidate upon request. The packet should include essential information about the park district to include, at a minimum, park district seasonal and facility brochures, budget information, summary of current priorities and goals, and the organizational structure.~~

4. Orientation and Inauguration of Board Members

~~Newly elected Commissioners will be given an orientation by staff. This will include, at minimum, distribution and review of the current budget, organization chart, distribution and review of the Master Plan, distribution and review of the Board Policy Manual, review of the Administrative Policy Manual, review of the Personnel Policy Manual, review most recent community wide survey and visit select parks and facilities. Newly elected or re-elected Commissioners shall be inaugurated at the annual meeting held the second Monday of May. At this time, the "old prior" Board shall meet and conduct any old business. The Secretary shall then administer the oath of office to the newly elected~~

~~Commissioners and the re-elected Commissioners, and The meeting will adjourn. The new Board shall then convene the annual meeting.~~

10.0 BOARD INVOLVEMENT & TRAINING

1. Prospective Candidate Information Packet

As directed by the Board, staff should prepare a prospective candidate information packet. The packet will be available to any ~~declared~~ candidate upon request. The packet should include essential information about the park district to include, at a minimum, park district seasonal and facility brochures, budget information, summary of current priorities and goals, and the organizational structure.

2. Orientation and Inauguration of Board Members

Newly elected Commissioners will be given an orientation by staff. This will include, at minimum, distribution and review of the current budget, organization chart, distribution and review of the Master Plan, distribution and review of the Board Policy Manual, review of the Administrative Policy Manual, review of the Personnel Policy Manual, review most recent community wide survey and visit select parks and facilities. Newly elected or re-elected Commissioners shall be inaugurated at the annual meeting held the second Monday of May. At this time, the “old prior” Board shall meet and conduct any old business. The Secretary shall ~~then~~ administer the oath of office to the newly elected Commissioners and the re-elected ~~Commissioners~~ Commissioners, . and The meeting will adjourn. The new Board shall then convene the annual meeting.

101.0 GOVERNANCE RESPONSIBILITIES

The list below reflects the governance responsibilities of the Board and Executive Director.

TOPIC/RESPONSIBILITY	BOARD	DIRECTOR
Create Add new <u>full-time</u> positions —(including drafting job description)	X	X
Determine priorities of capital items	X	X
Amend the District's Policies	X	
Amend the District's Personnel Policies	X	
Adjust salary ranges	X	
Alter <u>Modify</u> the fringe benefit package	X	
Approve District's budget	X	
Set <u>Approve</u> fees for special facilities	X	
Approve tax levy	X	
Select Audit firm	X	
Determine special audit areas of investigation	X	
Negotiate & enter into agreements with other govt units	X	
Purchases and contracts more than legal limit in accordance with 70 ILCS Section 8-1 (c)	X	
Approving <u>Approve</u> agreements over 1 year	X	
Approve job descriptions	X	<u>X</u>
Purchases and contracts under legal limit in accordance with ILCS Section 8-1 (c)		X
Approving <u>Approve</u> agreements less than 1 year		X
Grant raises of merit within budget		X
Set direction of the various funds or total budget		X
Approve new programs and services		X
Suggest documents/equipment for disposal with Board's approval		X
Set <u>Approve</u> fees for programs		X
Select members of focus groups/advisory committees		X
Determine components of a park design		X
Annual creation, <u>approval</u> & posting of organization chart		X
<u>Revise</u> job titles of positions		X
<u>Approve</u> of part-time positions		X



BOARD MEMORANDUM

To: Board of Commissioners

From: Ron Salski, Executive Director
Kyle Berg, Director of Recreation & Facility Services
Erica De Luca, Recreation Operations Manager
Kelsey Fuller, Recreation Programs Manager

Date: September 30, 2024

Subject: Summary of Camp, Health & Fitness Center, and Summer Aquatic Facilities

Introduction

The Recreation & Facilities department compiles valuable information at the conclusion of each summer season. The data is comprised of survey results and membership data specifically for summer aquatic facilities (Barefoot Bay, Spray Park & Diamond Lake Beach), summer camp and health and fitness divisions. This exercise allows for more strategic planning with operations and budgets and summarizes selected noteworthy metrics.

Furthermore, the annual aquatic report is available as a separate document within this packet. The report provides an overview of individual aquatic facilities as far as important metrics.

Considerations / Analysis

1. Summer Aquatic Facilities:
 - Total Revenue = \$854,750.75
 - Budgeted Revenue = \$907,738.00
 - Barefoot Bay Membership Revenue = \$224,342
 - Budgeted Revenue = \$185,000
 - Membership and Daily Users:
 - Barefoot Bay - 46,764
 - Open 77 days / closed four (4) days due to weather.
 - Diamond Lake Beach - 2,009
 - Open 57 days / closed eight (8) days due to weather.
 - Spray Park - 7,542
 - Open 95 days / closed five (5) days due to weather.

- Survey Results:
 - The Aquatic regular season ended August 11. A survey was sent to our members via Constant Contact. A total of 87 members responded to the survey.
 - 64% of members strongly agree they will purchase a season pass again.
 - Customer service was rated as very friendly by 50% of respondents.
 - 67% of respondents rated the facilities as very safe.
 - 60% would rate the Aquatic Facilities as Excellent.
- 2. Summer Camp (Trails Day Camp & The Odyssey Experience):
 - Total Revenue = \$599,112
 - Budgeted revenue = \$515,100
 - Total Campers:
 - 394 compared to 350 in 2023
 - Trails Day Camp: 279 Residents and 67 Non-Residents
 - The Odyssey Experience: 39 Residents and 9 Non-Residents
 - Survey Results:
 - A survey was sent out to 264 parents/guardians. 69 survey responses were received for a total response rate of 26.14%.
 - 94% respondents were satisfied with Trails Day Camp/Odyssey Experience programs.
 - 97% of respondents would recommend Trails Day Camp/Odyssey Experience to others.
 - There were similar responses on the open answer portion of the survey compared to 2023.
- 3. Health & Fitness Report:
 - Total Revenue YTD = \$774,958
 - Budgeted Revenue YTD = \$776,631
 - Fitness Membership Revenue YTD = \$356,625
 - Budgeted Fitness Membership Revenue YTD = \$351,513
 - The Health & Fitness Center is averaging over 250 members more per month compared to 2023.
 - The Health & Fitness Center has had 89,825 users visit the facility YTD
 - 86,612 users visited YTD in 2023.
 - Health & Fitness Survey Results:
 - The Health & Fitness survey was sent to 1,821 members through Constant Contact. A total of 99 survey responses have been received.
 - 70% of respondents rated customer service as Excellent.
 - 55% would rate the facility as Excellent.

Recommendations

Summer Aquatic Facilities

- Lap Swimming
 - *Current Practice:* Removing the lap lanes during operating hours and provide lap-swim only hours before the park opens.
 - *Considerations:* Staff are exploring designated swimming times before non-operating hours. Additionally, staff are considering a punch card option for non-members.

- Barefoot Bay Operation Hours
 - *Current Practice:* Barefoot Bay opens at 10:30 a.m. for passholders; 11:00 a.m. for general public and closes at 7:00 p.m.
 - *Future:* Staff recognize the benefits of allowing passholders early access. The use of the facility prior to general opening presents vast opportunities for new/expanded programming.
- Diamond Lake Beach Operation Hours
 - *Current Practice:* Diamond Lake Beach operated Monday – Friday from 12:00 p.m. to 5:00 p.m.
 - *Considerations:* Staff recommend the operating hours for Diamond Lake Beach during the 2025 season be 12:00 p.m. to 5:00 p.m. Friday to Sunday. This adjustment would result in a 63% reduction in staff expenses but only a 40% reduction in revenue. The net loss for the facility would decrease by a little over \$10,000 (\$1,025 in 2025 vs. \$11,061 in 2024).

Summer Camp

- Increase Swim Days
 - *Current Practice:* Two years ago, camp began offering swim days at Barefoot Bay/Spray Park twice a week, with additional field trips to other water parks. As a result, some weeks had up to three swimming days.
 - *Considerations:* While some parents have expressed a desire for more swimming opportunities, others feel there are too many water park trips. Staff will continue to assess the balance between aquatic and dry land programming to satisfy a diverse selection of interest.
- Increase Real-Time Photos of Campers
 - *Current Practice:* This past summer was the first time the camp introduced photo updates. A staff member captured and uploaded activity photos to a private Flickr album each week that was made accessible only to parents/guardians.
 - *Future Plans:* Staff recognize the positive response to this initiative and will work to expand access by capturing photos on additional days.
- Enhance Weekly Communication
 - *Current Practice:* The camp programs implement weekly themes and schedules various activities accordingly.
 - *Improvement Plan:* To promote transparency and engage parents in the camp experience, staff will explore new ways to distribute weekly information. This includes providing paper copies, enhancing updates through the Remind app, and engaging campers to help them get excited about upcoming activities.

Health & Fitness Center

- Key Takeaways from Survey
 - Staff will explore and prioritize high use areas of the facility, specifically the lockers rooms and fitness center flooring.
 - Reinvestment in the facility is needed and will support future growth.
 - The locker room locks have been regularly referenced as an area for upgrade and/or improvement.
 - Oversight of user conduct can be enhanced by the addition of rules of conduct to promote respectful and cooperative equipment use.
 - There are requests for incorporation of enhanced member benefits like those offered with Silver Sneakers, Prime, and/or AARP programs.



2024 Aquatic Year-End Report

Barefoot Bay

Hours of Operation	
Memorial Weekend	Sunday, May 26 - Monday, May 27
Opening Day	Saturday, June 1
Regular Season	11:00 a.m. – 7:00 p.m., passholders 10:30 a.m.
Closing Day	Sunday, August 11
Post Season	Weekends only: Saturday, August 17 - Monday, September 2 from 12:00 p.m. - 5:00 p.m.

Membership Prices: Early Bird (Nov 15 - March 31)		
Fees	Resident	Non-Resident
Individual	\$90	\$140
Four Or More	\$75	\$125
Senior	\$75	\$125

Membership Prices: Season Pass (After April 1)		
Fees	Resident	Non-Resident
Individual	\$115	\$160
Four Or More	\$85	\$135
Senior	\$85	\$135

Special Notes

- Recommendation for summer 2025 – Keep operation hours as 10:30 a.m. for passholders, 11 a.m. for general public and close at 7 p.m.
- Post Season: Full open, one shift; open 12:00 p.m. - 5:00 p.m.
- Keep membership prices.
- Evaluating lap swim only times and creating a punch card for users.

Membership Revenue						
Year	2019	2020	2021	2022	2023	2024
Total	\$106,855	N/A	\$156,793	\$150,667	\$191,246	\$224,342



MUNDELEIN PARK & RECREATION DISTRICT

Total Membership Passes Sold						
Year	2019	2020*	2021	2022	2023	2024
Total	1,737	N/A	2,376	2,044	2,446	2,474

Membership Usage	Total
All BFB Passes	16,620

Special Notes

- * Barefoot Bay Facility closed for summer.

Daily Fees		
Fees	Resident	Non-Resident
Youth/Adult	\$15	\$20
Senior	\$13	\$18

Daily Sales Revenue						
Passes	2019	2020	2021	2022	2023	2024
Total	\$262,977	N/A	\$306,212	\$267,880	\$369,611	\$391,355

Barefoot Bay Average Daily Attendance						
	2019	2020	2021	2022	2023	2024
Total	846	N/A	756	550	557	576

Daily Visitors	Total
Adult Residents	7,175
Adult Non-Residents	7,238
Youth Residents	3,516
Youth Non-Residents	3,280
Senior Residents	625
Senior Non-Residents	595
Water Walk	310
Total:	22,739



**MUNDELEIN PARK &
RECREATION DISTRICT**

Barefoot Bay Total Visitors (Memberships and Daily)						
	2019	2020	2021	2022	2023	2024
Total	61,753	N/A	52,182	31,932	38,435	46,764

Barefoot Bay Days Opened						
	2019	2020	2021	2022	2023	2024
Total	73	N/A	69	58	69	77

Concession Revenue						
	2019	2020	2021	2022	2023	2024
Total	\$135,207	N/A	\$130,525	102,070	\$148,512	\$158,977

Outdoor Aquatic Rentals						
	2019	2020	2021	2022*	2023	2024
Total	\$85,733	N/A	\$55,963	\$8,801	\$69,287	\$63,608

Special Notes

- Daily Fees would remain unchanged.
- Open 77 days out of 81 possible days. Closed for four days due to weather.
- * 2022 No group rentals.



Diamond Lake Beach

Hours of Operation	
Opening Day	Saturday, June 1
Regular Season	12:00 p.m. - 5:00 p.m.
Closing Day	Sunday, August 4

Memberships Prices: Diamond Lake Beach		
Fees	Resident	Non-Resident
Individual	\$30	\$40
Four Or More	\$25	\$25
Senior	\$20	\$30

Daily Fees		
Fees	Resident	Non-Resident
Rates	\$6	\$12
Senior	\$5	\$10

Daily Sales Revenue						
Passes	2019	2020	2021	2022	2023	2024
Total	\$10,071	\$43,924	\$10,745	\$10,430	\$9,763	\$9,155

Membership Revenue						
Passes	2019	2020*	2021	2022	2023	2024
Total	\$1,140	N/A	\$3,910	\$1,025	\$1,035	\$830

Total Membership Passes Sold						
Year	2019	2020*	2021	2022	2023	2024
Total	65	N/A	245	40	37	28

Membership Usage	Total
DLB Passes	22



MUNDELEIN PARK & RECREATION DISTRICT

Diamond Lake Beach Days Opened

Passes	2019	2020	2021	2022	2023	2024
Total	N/A	67	29	50	48	57

Boat Rentals

	2019	2020	2021	2022	2023	2024
1-Person Kayak	43	90	57	44	48	37
2-Person Kayak	62	294	73	16	44	39
Paddleboat	110	178	N/A	27	38	26
Stand up Paddle Board	66	198	46	43	36	55
Total	281	760	176	130	166	157

Diamond Lake Beach Boat Launch

	2019	2020	2021	2022	2023	2024
Total	\$17,877	\$17,780	\$19,410	\$16,182	\$20,575	\$19,770

Special Notes

- Recommendation for 2025:
 - Diamond Lake Beach operating hours:
 - Friday - Sunday 12 p.m. - 5 p.m.
 - Discontinue the standalone Diamond Lake Beach membership due to low participation and adjusted dates of operation (All Access Pass including BFB, Spray Park, and Diamond Lake Beach will still be available).
- Open 57 days out of 65 possible days. Closed eight days due to weather.
- A total of 2,009 combined visits occurred during the season. 1,438 visits occurred separate from a large group gathering. The average visit total per day was 30. The average drops to 22 visits per day upon removal group gatherings.
- *No memberships sold for summer 2020.



Spray Park

Hours of Operation	
Opening Day	Sunday, May 26
Regular Season	10:00 a.m. - 5:00 p.m.
Closing Day	Monday, September 2

Daily Fee		
Fees	Resident	Non-Resident
Rates	Free	\$6

Total Revenue 2014 - 2018					
Passes	2014	2015	2016	2017	2018
Fees	\$1/\$2	\$1/\$2	\$1/\$2	\$1/\$2	\$1/\$2
Total	\$13,944	\$16,892	\$14,294	\$11,473	\$6,486

Total Revenue 2019 - Present						
Passes	2019	2020	2021	2022	2023	2024
Fees	\$1/\$2	Free/\$4	Free/\$4	Free/\$5	Free/\$5	Free/\$6
Total	\$5,736	\$9,800	\$10,980	\$8,577	\$8,960	\$9,420

Special Notes

- Recommendations for 2025:
 - Change the postseason hours to 10:00 a.m. - 3:00 p.m.
 - Raise the daily fee to \$2 for residents. All Access Pass holders maintain unlimited access to Spray Park (Resident and Non-Resident).
- Spray Park was open a total of 95 days out of 100 possible days.
- Total visitors = 7,542
 - Average of 75 visitors per day.
- Total visitors August 11th - September 2 = 1,735 visitors.



Achievements and Staffing

Audits and Inspections	
PDRMA	No Visit
Lake County Health Department	Passed
Starguard	4 Stars

Staff						
	2019	2020	2021	2022	2023	2024
Managers/Supervisors	11	5	11	9	12	9
Lifeguards	119	20	61	113	103	98
Cashiers	21	5	12	19	14	18
Concessions	21	N/A	17	17	17	14
Total	172	30	101	158	146	161

Special Notes

- Staff held the Annual Russell Awards on August 5.
- 51 total new employees (32%).
- Employee retention rate compared to 2023 of 68% (110 employees).

Steeple Chase Golf Club - 2025 Rate Proposal

Total Projected Revenue Increase	\$92,160
<i>Portion Due to Increase from Cart and Green Fee</i>	<i>\$55,200</i>
<i>Portion Due to WE Price Break Moving to 1pm, WE Twilight to 4pm</i>	<i>\$36,960</i>

2024 Rates

Non-Residents			Residents		
Weekdays (18 Holes)	Fees	w/ Cart	Weekdays (18 Holes)	Fees	w/ Cart
Open to 3 p.m.	\$51	\$70	Open to 3 p.m.	\$35	\$54
Twilight (3 p.m. to Close)	\$38	\$50	Twilight (3 p.m. to Close)	\$28	\$40
Senior Mon - Thurs (ages 55+)	\$38	\$50	Senior Mon - Thurs (ages 55+)	\$28	\$40
Weekends (18 Holes)	Fees	w/ Cart	Weekends (18 Holes)	Fees	w/ Cart
Before 12 p.m.		\$80	Before 12 p.m.		\$64
12 p.m. - 3 p.m.	\$51	\$70	12 p.m. - 3 p.m.	\$35	\$54
Twilight (3 p.m. to Close)	\$43	\$55	Twilight (3 p.m. to Close)	\$33	\$45
9 Hole Rates	Fees	w/ Cart	9 Hole Rates	Fees	w/ Cart
Mon - Fri All Day	\$27	\$37	Mon - Fri All Day	\$20	\$30
Weekends after 12 p.m.	\$27	\$37	Weekends after 12 p.m.	\$20	\$30
9 Hole Twilight / League	\$23	\$33	9 Hole Twilight (4 p.m. to Close)	\$20	\$30
Junior Rates (17 & Under)	Fees	w/ Cart	Junior Rates (17 & Under)	Fees	w/ Cart
Mon - Fri ; Sat & Sun after 12 p.m.	\$27		Mon - Fri ; Sat & Sun after 12 p.m.	\$27	

2025 Rates

Non-Residents			Residents		
Weekdays (18 Holes)	Fees	w/ Cart	Weekdays (18 Holes)	Fees	w/ Cart
Open to 3 p.m.	\$51	\$70	Open to 3 p.m.	\$41	\$60
Twilight (3 p.m. to Close)	\$39	\$53	Twilight (3 p.m. to Close)	\$29	\$43
Senior Mon - Thurs (ages 55+)	\$39	\$53	Senior Mon - Thurs (ages 55+)	\$29	\$43
Weekends (18 Holes)	Fees	w/ Cart	Weekends (18 Holes)	Fees	w/ Cart
Before 1 p.m.		\$80	Before 1 p.m.		\$70
1 p.m. - 4 p.m.	\$51	\$70	1 p.m. - 4 p.m.	\$41	\$60
Twilight (4 p.m. to Close)	\$43	\$57	Twilight (4 p.m. to Close)	\$33	\$47
9 Hole Rates	Fees	w/ Cart	9 Hole Rates	Fees	w/ Cart
Mon - Fri All Day	\$27	\$37	Mon - Fri All Day	\$20	\$30
Weekends after 1 p.m.	\$27	\$37	Weekends after 1 p.m.	\$20	\$30
9 Hole Twilight (4 p.m. to close)	\$23	\$33	9 Hole Twilight (4 p.m. to Close)	\$20	\$30
Junior Rates (17 & Under)	Fees	w/ Cart	Junior Rates (17 & Under)	Fees	w/ Cart
Mon - Fri ; Sat & Sun after 1 p.m.	\$27		Mon - Fri ; Sat & Sun after 1 p.m.	\$27	

Course Comparisons - 2024 Rates

Course	WE Prime	WE PM	WE Twilight	Week Day	WD Senior	WD Twilight	Resident
Tier 1 - Park District and Courses with peak rate below \$90.00							Discount
Countryside (1pm; 4pm)	\$67	\$62	\$48	\$56	\$51	\$48	-
Shepard's Crook (12pm; 3pm)	\$89 / \$59	\$69 / \$49	\$49	\$64 / \$44	\$54 / \$39	\$35	\$30 - \$15
Lake Bluff (12pm; 4pm)	\$72 / \$65	\$63 / \$56	\$51	\$61 / \$54	\$54 / \$49	\$48	\$7 - \$5
Foxford Hills (1pm; 4pm)	\$85 / \$75	\$65 / \$55	\$45	\$70 / \$60	\$45 / \$40	\$40	\$10 - \$5
Chevy Chase (12pm)	\$85	\$75	\$50	\$75	\$53	\$45	
Deerfield (2pm)	\$86 / \$76	\$75	\$49	\$55	\$50 / \$45	\$39	\$10 - \$5
AVG	\$81 / \$69	\$68 / \$53	\$49	\$64 / \$53	\$51 / \$43	\$43	
SCGC - 2024 (12 pm)	\$80 / \$64	\$70 / \$54	\$55	\$70 / \$54	\$50 / \$40	\$50 / \$40	\$16 - \$10
SCGC - 2025 (1pm)	\$80 / \$70	\$70 / \$60	\$58	\$70 / \$60	\$53 / \$43	\$53 / \$43	\$10
Tier 2 - Peak rate over \$90.00							
Stonewall (12pm; 2:30)	\$118	\$95	\$72	\$100	\$72	\$72	-
Pine Meadow (12pm; 3pm)	\$101	\$88	\$60	\$88	\$55	\$60	-
White Deer (3pm)	\$110	\$95	\$70	\$100	\$69	\$70	-
Makray (12:30)	\$99	\$85	\$70	\$75	\$67	\$55	-
Schaumburg (3pm)	\$94	\$94	\$71	\$70	\$60	\$61	-
Thunderhawk (1pm - 4pm)	\$99	\$89	\$70	\$85	\$75	\$70	-
AVG	\$104	\$91	\$69	\$86	\$66	\$65	-
SCGC - 2024	\$80	\$70	\$55	\$70	\$50	\$50	-
SCGC - 2025	\$80	\$70	\$58	\$70	\$53	\$53	-
AVG - All Courses	\$92	\$80	\$59	\$75	\$59	\$54	-
SCGC - 2024	\$80	\$70	\$55	\$70	\$50	\$50	-
SCGC - 2025	\$80	\$70	\$58	\$70	\$53	\$53	-

2025 Proposed Recreation Facility Fees

<u>Barefoot Bay</u>	<u>Current Res/NR</u>	<u>Proposed 2025 Res/NR</u>
<u>Daily</u>		
Resident (Youth/Adult/Senior)	\$15/\$15/\$13	\$15/\$15/\$13
Non-Res (Youth/Adult/Senior)	\$20/\$20/\$18	\$20/\$20/\$18

Special (Nov-Dec 31) (All-Access BFB/Spray/DLB)

Individual	\$90/\$140	\$90/\$140
Household 4+ Passes (Each)	\$75/\$125	\$75/\$125
Senior (55+)	\$75/\$125	\$75/\$125
Combo (Beach Add On)	Included	Included

**First 100 members receive a gift.*

Early Bird (Jan 1 – March 29) (All-Access BFB/Spray/DLB)

Individual	\$90/\$140	\$90/\$140
Household 4+ Passes (Each)	\$75/\$125	\$75/\$125
Senior (55+)	\$75/\$125	\$75/\$125
Combo (Beach Add On)	Included	Included

Season (All-Access BFB/Spray/DLB)

Individual	\$115/\$160	\$115/\$160
Household 4+ Passes (Each)	\$85/\$135	\$85/\$135
Senior (55+)	\$85/\$135	\$85/\$135
Combo (Beach Add On)	Included	Included

<u>Diamond Lake Beach</u>	<u>Current Res/Non-Res</u>	<u>Proposed 2025 Res/NR</u>
<u>Daily</u>		
Individual	\$6/\$12	\$6/\$12
Senior (55+)	\$5/\$10	\$5/\$10

No Diamond Lake Beach Membership Offered

Comments: Limited operating days/hours render the standalone membership obsolete.

<u>Spray Park</u>	<u>Current Res/Non-Res</u>	<u>Proposed 2025 Res/NR</u>
All-Access Pass	\$0/\$0	\$0/\$0
Daily	\$0/\$6	\$2/\$7

Comments: Significant reinvestment in the facility will be needed within the next five (5) years, specifically as it relates to the underground vault. Unlimited access is included for residents as part of All-Access Pass.

<u>Regent Center</u>	<u>Current Res/Non-Res</u>	<u>Proposed 2025 Res/NR</u>
Annual Membership (55+)	\$20/\$30	\$25/\$40

Early Bird (Nov. 1 – Dec. 31)

Annual Membership (Secure 2024 Rate)	\$20/\$30	\$20/Not Offered
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Comments: Usage by non-residents has continued to increase and presents an opportunity to offset a portion of the facility costs. Utility and staff costs continue to increase.

<u>Health and Fitness Center</u>	<u>Current Res/NR</u>	<u>Proposed 2025 Res/NR</u>
Daily (Classes, fitness center, track & pool)	\$10/\$15	\$10/\$15

<u>Open Gym*</u>	<u>Current Res/NR</u>	<u>Proposed 2025 Res/NR</u>
Weekday Open Gym	\$6/\$10	\$6/\$10
Weekend Open Gym	\$6/\$10	\$6/\$10

**Included with membership. Youth 12 and under are also free for adult members.*

<u>Monthly (No-Commitment - Effective June 1)</u>	<u>Current</u>	<u>Proposed (June 2025)</u>
Member	\$35/Month	\$40/Month
Pay In Full (Upon Activation)	\$420/Year	\$450/Year
Household 2+ Passes Each	\$30/Month	\$35/Month
Pay In Full (Upon Activation)	\$360/Year	\$400/Year

**No longer offering annual commitment vs. monthly commitment.*

Non-Resident Enrollment Fee	\$49 (One Time)	\$50 (Each Time)
Track Only (55+)	Res/NR \$70/Not Offered	Res/NR \$70/\$90
10 Punch Card	Res/NR \$80/\$120	Res/NR \$80/\$120

<u>Monthly (30 Days/No-Commitment)</u>	<u>Current</u>	<u>Proposed (June 2025)</u>
Member	\$45	Not Offered
Household Membership 2+ Passes	\$40	Not Offered
Student (Under 24)	\$25	\$25
Senior (62+)/Military (Active/Retired)	10% Discount	10% Discount

Comments: Standardizing our membership with industry standards as far as commitments. Non-resident enrollment fee presents the opportunity to discourage starting/stopping membership. The monthly increase will contribute to reinvestment in the facility.

<u>Boat Launch (Res/Non-Res)</u>	<u>Current Res/NR</u>	<u>Proposed 2025 Res/NR</u>
Annual Permit (Motorized)	\$95/\$235	\$95/\$235
Annual Permit (Non-Motorized)	NA	\$65/\$125
Additional Non-Motorized Annual Permit	NA	\$40/\$85
Daily Fee	\$35/\$50	\$35/\$50
Second Vehicle	\$15	\$20

Comments: Updating fees to better reflect differences between motorized and non-motorized watercraft.

<u>Facility Rentals (Res/Non-Res per Hour)</u>	<u>Current Res/NR</u>	<u>Proposed 2025 Res/NR</u>
MCC Gymnasium	\$75/\$95 Per ½ Court	\$75/\$95 Per ½ Court
Carl Sandburg Gymnasium Basketball	\$55/\$75	\$60/\$80
Carl Sandburg Gymnasium 1 Volleyball	\$55/\$75	\$60/\$80
Carl Sandburg Gymnasium 2 Volleyball	NA	\$75/\$95
Dolan Gymnasium	\$55/\$75	\$60/\$80
Dolan Pickleball Court	\$30/Court	\$25/Court
Dolan Rooms 2	\$65/\$80	\$65/\$80
Dolan Kitchen	\$75/\$95	\$75/\$95
Regent Center Room (Main/Hr. Min)	\$150/\$200	\$150/\$200
Regent A & B	\$75/\$100	\$75/\$100
Indoor Pool	\$175/\$225	\$250/\$300
Community Center Multipurpose	\$55/\$75	\$55/\$75

Comments: Updating fees due to high demand and increased staff costs.

<u>Field Rental</u>	<u>Current Res/NR</u>	<u>Proposed 2025 Res/NR</u>
Misc. Field Rental (Neighborhood Parks)	\$35/Hr.	\$35/Hr.
Community Park Lights (Add On)	\$50/Hr.	\$50/Hr.
Field Prep	\$60 Flat	\$60 Flat
Spray Park Volleyball Courts	\$30/Hr.	\$30/Hr.
Community Park East/West Fields	N/A	\$45/Hr.
Community Park Basketball Courts	\$40/Hr.	\$40/Hr.
Community Park Softball Fields	\$35/Hr.	\$45/Hr.

Comments: Offering use of both East/West fields and reflecting increased demand for softball fields.

<u>Garden Plots</u>	<u>Current Res/NR</u>	<u>Proposed 2025 Res/NR</u>
24 x 24 Plot	\$50/\$65	\$55/\$70
12 x 24 Plot	\$35/\$45	\$40/\$50
Deposit	\$25/\$50	\$25/\$50

Comments: Reflecting increased demand.

<u>Shelters (For the Day – 8 Hours)</u>	<u>Current Res/NR</u>	<u>Proposed 2025 Res/NR</u>
Bob Lewandowski	\$60/\$100	\$80/\$120
Community Park Shelter	\$60/\$100	\$80/\$120
Diamond Lake Sports Complex	\$60/\$100	\$80/\$120
Longmeadow Park	\$60/\$100	\$80/\$120
Kracklauer Park Gazebo (2 Hrs. Max)	\$60/\$100	\$80/\$120
Deposit	\$100/\$200	\$100/\$200

Comments: Reflecting increased demand and lack of recent increases.

<u>Big & Little</u>	<u>Current Res/NR</u>	<u>Proposed 2025 Res/NR</u>
Toddler (FT Weekly)	\$325/\$355	\$325/\$355
Toddler (Daily)	\$74/\$80	\$74/\$80
2 Years (FT Weekly)	\$305/\$335	\$305/\$335
2 Years (Daily)	\$70/\$76	\$70/\$76
3-5 Year (FT Weekly)	\$280/\$310	\$280/\$310
3-5 Years (Daily)	\$65/\$71	\$65/\$71

<u>Learning Center</u>	<u>Current Res/NR</u>	<u>Proposed 2025 Res/NR</u>
<u>Annual</u> Tu/Th (3/4-year-old)	\$1,300/\$1,500	\$1,500/\$1,700
<u>Annual</u> MWF (4/5-year-old)	\$1,700/\$1,900	\$2,000/\$2,200
<u>Annual</u> M-Th (4/5-year-old)	\$2,250/\$2,450	\$2,500/\$2,700

Comments: Incremental increases to align Learning Center with updated Big & Little pricing, as well as industry trends.

<u>Miscellaneous (For the Day – 8 Hours)</u>	<u>Current Res/NR</u>	<u>Proposed 2025 Res/NR</u>
Parking Lots (Resident)	\$25	\$25
Park Permits (16+ ppl)	\$40/\$55 + \$100 Deposit	\$40/\$55 + \$100 Deposit
Dog Park Permit (First Dog)	NA	\$30/\$50
Additional Dog Permit(s)	NA	\$15/\$25



**MUNDELEIN PARK &
RECREATION DISTRICT**

**SPECIAL BOARD MEETING
September 30, 2024
7:30 p.m.**

PUBLIC NOTICE IS HEREBY GIVEN that the Board of Park Commissioners of the Mundelein Park & Recreation District, Lake County, Illinois (the "*Park Board*") will hold a Special Board Meeting of the Park Board on the 30th day of September 2024 at 7:30 o'clock p.m. at Regent Center, 1200 Regent Drive, Mundelein, Illinois.

AGENDA

Call to Order:

Pledge of Allegiance:

Roll Call: Burton, Knudson, McGrath, Ortega, Frasier

Statement of Visitors:

Approval of Minutes: Committee and Regular Meeting 09-09-24, Special Committee Meeting 09-20-24

Approval of Disbursements: Warrants: 091324, 092324, 092424, 092724 and 093024 = \$847,869.05

Financials: August

Police Report: August

Correspondence: None

Old Business: None

New Business: 1. Approve of Rainbird Agreement and Cirrus Pro Software
2. Approve of Quadient Leasing USA, Inc. Agreement

Board Business:

Staff Reports:

Service Anniversaries: Kathy Staufenbiel 28 years, Deb Engdahl 23 years, Elizabeth Bedolla 9 years, Kelsey Fuller 5 years, Melinda Agosto 4 years, Omar Vazquez 4 years, Kyle Berg 1 year

Executive Session: Personnel 5 ILCS 120/2 (c)(1);
Purchase or Lease of Real Estate 5 ILCS 120/2 (c)(5);
Imminent or Collective Bargaining or Salary Schedules 5 ILCS 120/2(c)(2);
Litigation 5 ILCS 120/2 (c)(11)

Action on Items Discussed in Executive Session, if Necessary

Adjournment

Rules for Public Comment:

- A. At the start of the period for public comment the board President or acting chairperson will advise the public:
 - 1. The amount of time permitted for public comment;
 - 2. That all speakers state their name and addresses before addressing the Board;
 - 3. To avoid repetitive comments, testimony and general questions; and
 - 4. To appoint only one person to speak on behalf of a group.
- B. Each person will be permitted to speak one time only, unless the President determines that allowing a speaker to address the Board again will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
- C. Unless a representative spokesperson is appointed in the manner described in rule D, all comments from the public will be limited to no more than three (3) minutes per person.
- D. Groups may register a representative spokesperson by filing an appearance form no later than one (1) hour in advance of a meeting. The appearance form must designate (i) the number of people the designee represents for the purpose of making public comment; (ii) the subject matter of the public comments; and (iii) whether the subject being represented by a group spokesperson shall be deemed to have waived their opportunity to speak independently unless the President determines that allowing such a speaker to address the Board will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
 - 1. A representative spokesperson who timely files a complete appearance form to speak on a matter germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of fifteen (15) minutes.
 - 2. A representative spokesperson who timely files a complete appearance form to speak on a matter not germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of nine (9) minutes.
- E. The Board shall not respond to questions posed during public comment. All questions shall be recorded by the Board Secretary and a response shall be presented either during the next regular Board meeting or in writing before such meeting.
- F. All comments must be civil in nature. Any person who engages in threatening, slanderous or disorderly behavior when addressing the Board shall be deemed out-of-order by the presiding officer and his or her time to address the Board at said meeting shall end.

Approved 4/14/2014 Board Meeting

MINUTES
Mundelein Park & Recreation District
Committee of the Whole
September 9, 2024

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:00 p.m.

President KNUDSON directed the Secretary to call the roll. Present were Commissioners FRASIER, McGRATH, ORTEGA, and President KNUDSON. Commissioner BURTON was absent with prior notice.

Staff present: Executive Director SALSKI

Visitors: Ron Greenberg

President KNUDSON asked if any visitors wanted to make a comment under Statement of Visitors. None were made.

Executive Director SALSKI updated the Board about Sheldon Woods and mentioned the District would be accepting the title once an inspection was completed in a few weeks. He explained the reasons the Board was not required to approve of accepting the title.

Executive Director SALSKI discussed the necessary repairs of the Mundelein Heritage Museum such as the roof, crawlspace, flooring and caboose. He said the District had inquired about grants, but the IDNR was not currently funding them. He suggested the District spend the fund balance now than have the museum deteriorate. Board Members asked how much was in the fund balance. He said he would verify that and include it in the next Board Report. He suggested collaborating with the Village over the next five years to determine if the Museum was in the best location. Commissioner ORTEGA said the museum was in a good location.

Executive Director SALSKEI discussed upcoming Committee and Regular Board Meetings. He mentioned the Local Government Efficiency Task Force would start at 6 p.m. and a Special Committee of the Whole would begin at 6:15 p.m. He said Gewalt Hamilton would be giving a presentation on Wetland Mitigation Bank opportunities at three parks. He added that it was positive news. He said Gewalt Hamilton was surprised with the analysis and was hoping the Board would gain consensus on next steps for budgetary purposes. He stated facility rates would be discussed and it would not be necessary to vote as it would be a draft document to share opinions. He would encourage Board Members to narrow down options to include in the 2025 Budget, but fees would not get approved until November or December. He discussed Capital Maintenance projects and commended Department Heads for working together to outline a good plan. He said the Capital Maintenance Budget would be introduced and moved to 2026. He said the Board could move any projects up or down. He stated he was not going to show five years out as some expenses may not need replacement. He stated the Board Policy Manual had revisions and e-Scooter policy needed to be reviewed. He said the Superintendent of District 120 planned to present referendum information. He explained that he was working on a District Organizational Development Plan that may require an Executive Session. He explained the importance of Speer Financials' Bond Advisor presentation and opportunities to gather more debt service funds, estimated at \$180,000, by holding a public hearing and issuing non-referendum debt to fund new or existing projects. Commissioner McGRATH asked if the exact projects needed to be outlined. Executive Director SALSKEI responded he didn't believe it had to be very specific. However, he suggested Speer provide an opinion. He added that any issuance would be a philosophical decision, but he would provide a recommendation especially with the number of District-wide assets and parks, inflation, and unfunded mandates such as minimum wage. He explained that Gewalt Hamilton would be presenting information on options for expansion of the Dolan Recreation Center; however, staff would not be asking for approval.

President KNUDSON asked if there were topics from the Regular Meeting agenda to discuss. None were provided.

There being no further business, Commissioner FRASIER moved to adjourn at 7:29 p.m. second by Commissioner McGRATH. A voice vote was taken with all voting yes.

Secretary

MINUTES
Mundelein Park & Recreation District
Regular Board Meeting
September 9, 2024

The Regular Board meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President KNUDSON and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the Secretary to call the roll. Present were Commissioners FRASIER, McGRATH, ORTEGA, and President KNUDSON. Commissioner BURTON was absent with prior notice.

Staff present was Executive Director SALSKI.

Visitor present was Ron Greenberg.

President KNUDSON asked if any visitor wanted to make a comment under Statement of Visitors. None were made.

President KNUDSON requested a motion to approve the minutes of the Committee and Regular meetings on August 26, 2024. Commissioner ORTEGA moved to approve the minutes of the Committee and Regular meetings on August 26, 2024, second by Commissioner McGRATH. President KNUDSON repeated the motion, asked if there were any corrections or additions. None were raised. A voice vote was taken with all voting yes.

President KNUDSON read the Warrants needed to be approved. Commissioner ORTEGA moved to approve Warrants: 083024, 083124, 090324, 090424 and 090924 = \$461,031.23 second by Commissioner FRASIER. President KNUDSON repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners ORTEGA, FRASIER, McGRATH and President KNUDSON voting yes.

President KNUDSON read the Warrant needed to be approved. Commissioner FRASIER moved to approve Warrant: 090224 = \$690.70 second by Commissioner ORTEGA. President KNUDSON repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners FRASIER, ORTEGA and President KNUDSON voting yes. Commissioner McGRATH abstained.

President KNUDSON asked if there was any correspondence. Executive Director SALSKI presented a letter from Friends of Old Number One and a Daily Herald Article about Diamond Lake Beach.

President KNUDSON stated there was no Old Business.

President KNUDSON stated there was no New Business.

President KNUDSON asked if there was any Board Business. Commissioner McGRATH asked if there was an ATM at Steeple Chase Golf Club and if not, why. Executive Director SALSKEI replied there used to be an ATM onsite, but the bank pulled it years ago. And, he stated, the Village of Mundelein did not allow one since the gaming machines are there now.

President KNUDSON asked if there were any staff reports. None were provided.

There being no further business, Commissioner ORTEGA moved to adjourn at 7:34 p.m. seconded by Commissioner McGRATH. A voice vote was taken with all voting yes.

Secretary

MINUTES
Mundelein Park & Recreation District
Special Committee Meeting
September 20, 2024

The Special Committee meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 11:30 a.m.

President KNUDSON directed the Secretary to call the roll. Present were Commissioners BURTON, FRASIER, McGRATH, ORTEGA, and President KNUDSON.

Staff present: Executive Director Salski, Director Berg

Visitors: Eli Lechter, Yashasvi Tulchiya, Janet Cherbak, Tom Rychlik

President KNUDSON asked if any visitors wanted to make a comment under Statement of Visitors. None were made.

Executive Director Salski introduced the Board to the Gewalt Hamilton and Lamar Johnson Collaborative consultants. Eli Lechter welcomed and thanked the Board for being part of a legacy project. He shared a power point presentation on the Diamond Lake Master Plan process. He created two groups with each group moving to different stations. The stations provided pictures with various types of amenities. Each group placed a dot on the amenities preferred. Afterwards, the Board and staff did a recap of what was discussed and how important it was to offer a swimming beach. Board Members agreed to keep discussing the various amenities and thanked the consultants. Eli Lechter mentioned his team would draft a summary of all the input meetings and present to the Board. The summary meeting would result in directing the consultants to develop several concepts in early 2025 for the Board and community to review.

There being no further business, Commissioner Frasier moved to adjourn at 1:45 p.m. second by Commissioner McGrath. A voice vote was taken with all voting yes.

Secretary

[illegible]

Payroll ID: 176

Pay Period End Date: 09/07/2024 Check Post Date: 09/13/2024 Bank ID: A

091324

* YTD values reflect values AS OF the check date based on all current adjustments, checks, void checks

Grand Totals for Payroll:

Pay Code Id	Hours	OT Hours	Cur. Amnt.	YTD Amnt.*	Ded/Exp Id	Cur. Amnt.	YTD Amnt.*
ACA NHI	0.00	0.00	384.65	6,154.40	ADDL IMRF 1	780.60	14,660.57
ANNIV	0.00	0.00	0.00	800.00	ADDL IMRF 2	2,049.23	36,642.28
AQBN	66.00	0.00	6,600.00	7,100.00	DENTAL	248.12	3,771.06
AQUA	851.03	0.00	851.03	1,785.32	DENTAL_ER	1,404.96	21,353.28
BACK PAY	0.00	0.00	0.00	0.00	EAP_ER	81.00	1,245.00
BON	0.00	0.00	0.00	652.26	FCC	480.78	9,134.82
CAR	0.00	0.00	500.00	4,500.00	FITW	14,307.93	256,650.23
COMP	0.00	0.00	0.00	327.13	FLH	540.42	10,267.98
CV19-1	0.00	0.00	0.00	0.00	GROUP LIFE	243.94	1,951.47
DBL	0.00	0.00	0.00	0.00	MEDICAL_HMO	1,201.95	19,114.25
EOY	0.00	0.00	0.00	1,000.00	MEDICAL_HMO_ER	6,810.98	108,312.49
EPTO	0.00	0.00	0.00	0.00	MEDICAL_PPO	3,716.78	54,403.88
ESSNITCOMP	0.00	0.00	0.00	0.00	MEDICAL_PPO_ER	21,062.24	308,294.12
FNRL	0.00	0.00	0.00	7,696.11	MEDICARE_EE	3,205.95	53,955.50
GOLF LSSNS	0.00	0.00	0.00	5,779.20	MEDICARE_ER	3,205.95	53,955.50
HOL	439.00	0.00	14,201.26	104,373.06	NCPERS	16.00	272.00
INC	0.00	0.00	0.00	0.00	NWD	225.00	4,775.00
JRY	0.00	0.00	0.00	141.76	NWD %	51.00	962.94
LWP	0.00	0.00	0.00	0.00	NYL	53.34	1,013.46
NHI	0.00	0.00	1,692.35	31,846.95	PDMRA ADDL LIFE	299.65	4,405.95
OT	0.00	34.05	1,164.50	26,322.69	PEN_IM2	4,369.04	75,233.80
PATH2	0.00	0.00	0.00	5,890.00	PEN_IM2_ER	8,427.40	145,923.83
PER	23.00	0.00	747.10	32,159.32	PEN_IMR	2,454.33	46,178.11
REFERRAL	0.00	0.00	100.00	4,245.34	PEN_IMR_ER	4,734.10	89,072.08
REG	5,689.91	0.00	111,912.60	1,963,807.26	SITW	9,995.20	169,164.26
SALARY	480.00	0.00	77,884.82	1,417,603.78	SOCSEC_EE	13,707.94	230,706.10
SIC	80.30	0.00	2,361.23	41,184.74	SOCSEC_ER	13,707.94	230,706.10
SIN	24.00	0.00	1,379.31	19,948.23	STA	1,217.00	20,740.00
TFB	0.00	0.00	764.00	5,161.30	STA %	51.00	962.94
TIP	0.00	0.00	0.00	0.00	UN	234.47	3,926.90
TLI	0.00	0.00	134.07	2,010.36	VISION	44.30	680.04
VAC	211.50	0.00	6,650.62	123,546.51	VISION_ER	250.98	3,852.52
WELLNESS	0.00	0.00	0.00	4,402.03			

226,429.47
16,913.89
18,422.60
29,854.10
291,620.06

Gross Pay This Period	Deduction Refund	Ded. This Period	Net Pay This Period	Gross Pay YTD	Dir. Dep.	Expense This Period
226,429.47	0.00	59,250.03	167,179.44	3,811,282.59	159,728.54	59,929.49
Tax Type	State / Loc		App Wages		Prior Ded	Taxable Gross
Social Security			227,327.54		6,232.35	221,095.19
Medicare			227,327.54		6,232.35	221,095.19
Federal			227,327.54		14,599.72	212,727.82
State	IL		226,934.07		14,599.72	212,334.35
State	WI		393.47		0.00	393.47

* = Check Adjustment >> = Pre-Tax Deductions capped at Applicable Gross

Mundelein Park District Warrant Report

Date Paid 09/23/2024

092324

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
140475	AMALGAMATED BANK OF CHICAGO	BOND AGENT FEES	DEBT SERVICE FUND	DEBT SERVICE	\$475.00
Check Total:					\$475.00
140476	BREAKTHRU BEVERAGE ILLINOIS, LLC	ALCOHOL	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$432.00
		LIQUOR	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$395.37
		LIQUOR	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$697.74
Check Total:					\$1,525.11
140477	CINTAS CORP	TOWEL RENTAL	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$80.87
Check Total:					\$80.87
140478	DELICIOUS UNLIMITED	QUALITY CATERING FOOD SERVICE FOR WK OF 9/3/24	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$548.55
Check Total:					\$548.55
140479	EFAX CORPORATE	SEPTEMBER FAX SERVICE	RECREATION PROGRAM FUND	REGENT CENTER	\$17.33
		SEPTEMBER FAX SERVICE	RECREATION PROGRAM FUND	BAREFOOT BAY	\$17.33
		SEPTEMBER FAX SERVICE	RECREATION PROGRAM FUND	MCC FACILITY	\$17.33
		SEPTEMBER FAX SERVICE	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$17.32
		SEPTEMBER FAX SERVICE	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$17.32
		SEPTEMBER FAX SERVICE	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$17.32
Check Total:					\$103.95
140480	EMPLOYEE BENEFITS CORPORATION	SEPTEMBER FLEX FEES	CORPORATE FUND	ADMINISTRATION	\$53.50
Check Total:					\$53.50
140481	FIRST COMMUNICATIONS LLC	AUGUST 2024 TELEPHONE AND INTERNET	CORPORATE FUND	ADMINISTRATION	\$242.03
		AUGUST 2024 TELEPHONE AND INTERNET	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$128.16
		AUGUST 2024 TELEPHONE AND INTERNET	CORPORATE FUND	GOLF PRO SHOP	\$109.81
		AUGUST 2024 TELEPHONE AND INTERNET	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$53.69
		AUGUST 2024 TELEPHONE AND INTERNET	CORPORATE FUND	MUSEUM	\$21.12
		AUGUST 2024 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	MCC FACILITY	\$186.12
		AUGUST 2024 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	MCC FACILITY	\$53.69
		AUGUST 2024 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	LEARNING CENTER	\$19.30
		AUGUST 2024 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	ADMINISTRATION	\$18.62
		AUGUST 2024 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	REGENT CENTER	\$53.30
		AUGUST 2024 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$148.95
		AUGUST 2024 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$167.56
		AUGUST 2024 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	BAREFOOT BAY	\$127.80
		AUGUST 2024 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	DIAMOND LAKE BEACH	\$38.59

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		AUGUST 2024 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	REC CONNECTION	\$18.62
		AUGUST 2024 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$55.85
		AUGUST 2024 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$18.90
		AUGUST 2024 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	ADMINISTRATION	\$17.77
		AUGUST 2024 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	ADMINISTRATION	\$296.00
		AUGUST 2024 TELEPHONE AND INTERNET	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$296.00
Check Total:					\$2,071.88
140482	LAKE COUNTRY CORPORATION				
		CROSSINGS PARK SIGN	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$919.77
Check Total:					\$919.77
140483	LAKESHORE BEVERAGE CO				
		LIQUOR	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$178.84
		BEER - LAKESHORE	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$179.70
		LIQUOR - LAKESHORE	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$84.00
Check Total:					\$442.54
140484	SOUTHERN GLAZERS OF IL				
		ALCOHOL	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$324.45
Check Total:					\$324.45
140485	T-MOBILE USA, INC				
		CELL PHONES 8/3/24 - 9/2/24	CORPORATE FUND	ADMINISTRATION	\$73.81
		CELL PHONES 8/3/24 - 9/2/24	CORPORATE FUND	ADMINISTRATION	\$146.90
		CELL PHONES 8/3/24 - 9/2/24	CORPORATE FUND	ADMINISTRATION	\$29.38
		CELL PHONES 8/3/24 - 9/2/24	CORPORATE FUND	ADMINISTRATION	\$29.38
		CELL PHONES 8/3/24 - 9/2/24	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$528.84
		CELL PHONES 8/3/24 - 9/2/24	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$117.52
		CELL PHONES 8/3/24 - 9/2/24	CORPORATE FUND	GOLF PRO SHOP	\$88.86
		CELL PHONES 8/3/24 - 9/2/24	RECREATION PROGRAM FUND	ADMINISTRATION	\$103.19
		CELL PHONES 8/3/24 - 9/2/24	RECREATION PROGRAM FUND	ADMINISTRATION	\$29.38
		CELL PHONES 8/3/24 - 9/2/24	RECREATION PROGRAM FUND	REGENT CENTER	\$29.38
		CELL PHONES 8/3/24 - 9/2/24	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$29.38
		CELL PHONES 8/3/24 - 9/2/24	RECREATION PROGRAM FUND	ADMINISTRATION	\$29.38
		CELL PHONES 8/3/24 - 9/2/24	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$58.76
		CELL PHONES 8/3/24 - 9/2/24	RECREATION PROGRAM FUND	ADMINISTRATION	\$29.38
		CELL PHONES 8/3/24 - 9/2/24	RECREATION PROGRAM FUND	REC CONNECTION	\$117.52
		CELL PHONES 8/3/24 - 9/2/24	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$47.21
		CELL PHONES 8/3/24 - 9/2/24	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$58.76
Check Total:					\$1,547.03
140486	TOSHIBA FINANCIAL SERVICES				
		1ST FLOOR COPIER LEASE	RECREATION PROGRAM FUND	ADMINISTRATION	\$273.99
Check Total:					\$273.99
140487	VILLAGE OF MUNDELEIN				
		WATER & SEWER SERVICE - GARDEN PLOTS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$101.20
		WATER & SEWER SERVICE - REGENT	RECREATION PROGRAM FUND	REGENT CENTER	\$73.50
		WATER & SEWER SERVICE - SCOTT BROWN	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$46.80
		WATER & SEWER SERVICE - DLRC	RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	\$197.25

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		WATER & SEWER SERVICE - BAY	RECREATION PROGRAM FUND	BAREFOOT BAY	\$40.80
		WATER & SEWER SERVICE - BAY	RECREATION PROGRAM FUND	BAREFOOT BAY	\$50,670.00
		AQUATIC CENTER			
		WATER & SEWER SERVICE - BAY	RECREATION PROGRAM FUND	BAREFOOT BAY	\$10,344.75
		CONCESSIONS			
		WATER & SEWER SERVICE - DOLAN	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$19.73
		WATER & SEWER SERVICE - DOLAN	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$19.73
		WATER & SEWER SERVICE - DOLAN	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$29.59
		WATER & SEWER SERVICE - DOLAN	RECREATION PROGRAM FUND	REC CONNECTION	\$69.04
		WATER & SEWER SERVICE - DOLAN	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$19.73
		WATER & SEWER SERVICE - DOLAN	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$39.43
		WATER & SEWER SERVICE - DOLAN FS	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$4.08
		WATER & SEWER SERVICE - DOLAN FS	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$4.08
		WATER & SEWER SERVICE - DOLAN FS	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$6.12
		WATER & SEWER SERVICE - DOLAN FS	RECREATION PROGRAM FUND	REC CONNECTION	\$14.28
		WATER & SEWER SERVICE - DOLAN FS	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$4.08
		WATER & SEWER SERVICE - DOLAN FS	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$8.16
		WATER & SEWER SERVICE - PARK	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$96.00
		MAINT			
		WATER & SEWER SERVICE - SPRAY	RECREATION PROGRAM FUND	SPRAY PARK	\$11,694.75
		PARK			
		WATER & SEWER SERVICE - MCC	RECREATION PROGRAM FUND	MCC FACILITY	\$136.73
		WATER & SEWER SERVICE - MCC	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$205.09
		WATER & SEWER SERVICE - MCC	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$546.90
		WATER & SEWER SERVICE - MCC	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$478.53
		WATER & SEWER SERVICE - MCC FS	RECREATION PROGRAM FUND	MCC FACILITY	\$4.08
		WATER & SEWER SERVICE - MCC FS	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$6.12
		WATER & SEWER SERVICE - MCC FS	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$16.32
		WATER & SEWER SERVICE - MCC FS	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$14.28
		WATER & SEWER SERVICE - MCC IP	RECREATION PROGRAM FUND	MCC FACILITY	\$81.00
		WATER & SEWER SERVICE - MCC IP	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$121.50
		WATER & SEWER SERVICE - MCC IP	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$324.00
		WATER & SEWER SERVICE - MCC IP	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$283.50
Check Total:					\$75,721.15
140488	VILLAGE OF MUNDELEIN				
		GAMING FEE - VILLAGE	CORPORATE FUND	GOLF PRO SHOP	\$3,000.00
Check Total:					\$3,000.00
140489	YAMAHA MOTOR FINANCE CORP., USA				
		GPS LEASE	CORPORATE FUND	GOLF PRO SHOP	\$5,250.00
Check Total:					\$5,250.00

Warrant Total: \$92,337.79

Payroll ID: 177

Pay Period End Date: 09/21/2024 Check Post Date: 09/27/2024 Bank ID: A

092724

* YTD values reflect values AS OF the check date based on all current adjustments, checks, void checks

Grand Totals for Payroll:

Pay Code Id	Hours	OT Hours	Cur. Amnt.	YTD Amnt.*	Ded/Exp Id	Cur. Amnt.	YTD Amnt.*
** PER	4.00	0.00	80.00		ADDL IMRF 1	797.56	15,458.13
** REG	9.50	0.00	164.73		ADDL IMRF 2	2,036.21	38,678.49
** VAC	20.01	0.00	400.20		DENTAL	248.12	4,019.18
ACA NHI	0.00	0.00	384.65	6,539.05	DENTAL_ER	1,404.96	22,758.24
ANNIV	0.00	0.00	0.00	800.00	EAP_ER	81.00	1,326.00
AQBN	0.00	0.00	0.00	1,500.00	FCC	480.78	9,615.60
AQUA	0.00	0.00	0.00	248.32	FITW	14,236.40	270,490.24
BACK PAY	0.00	0.00	0.00	0.00	FLH	540.42	10,808.40
BON	0.00	0.00	0.00	652.26	MEDICAL_HMO	1,201.95	20,316.20
CAR	0.00	0.00	0.00	4,500.00	MEDICAL_HMO_ER	6,810.98	115,123.47
COMP	0.00	0.00	0.00	327.13	MEDICAL_PPO	3,716.78	58,120.66
CV19-1	0.00	0.00	0.00	0.00	MEDICAL_PPO_ER	21,062.24	329,356.36
DBL	0.00	0.00	0.00	0.00	MEDICARE_EE	2,940.99	53,405.20
EOY	0.00	0.00	0.00	1,000.00	MEDICARE_ER	2,940.99	53,405.20
EPTO	0.00	0.00	0.00	0.00	NCPERS	16.00	288.00
ESSNTLCOMP	0.00	0.00	0.00	0.00	NWD	225.00	5,000.00
FNRL	24.00	0.00	875.04	8,571.15	NWD %	48.59	1,011.53
GOLF LSSNS	0.00	0.00	0.00	5,779.20	NYL	53.34	1,066.80
HOL	8.00	0.00	399.81	104,772.87	PDMRA ADDL LIFE	299.65	4,705.60
INC	0.00	0.00	0.00	0.00	PEN_IM2	4,425.66	79,659.46
JRY	0.00	0.00	0.00	141.76	PEN_IM2_ER	8,536.64	154,460.47
LWP	0.00	0.00	0.00	0.00	PEN_IMR	2,552.77	48,730.88
NHI	0.00	0.00	1,538.50	33,385.45	PEN_IMR_ER	4,923.94	93,996.02
OT	0.00	33.92	1,126.57	27,208.08	SITW	9,212.75	167,148.16
PATH2	0.00	0.00	0.00	5,890.00	SOCSEC_EE	12,575.60	228,353.44
PER	42.00	0.00	1,904.95	34,144.27	SOCSEC_ER	12,575.60	228,353.44
REFERRAL	0.00	0.00	0.00	2,253.67	STA	1,217.00	21,957.00
REG	5,335.17	0.00	110,982.75	1,843,876.70	STA %	48.59	1,011.53
SALARY	480.00	0.00	80,326.48	1,497,930.26	UN	234.47	4,161.37
SIC	52.75	0.00	1,743.06	42,927.80	VISION	44.30	724.34
SIN	24.00	0.00	627.20	20,575.43	VISION_ER	250.98	4,103.50
TFB	0.00	0.00	385.21	5,216.23			
TIP	0.00	0.00	0.00	0.00			
TLI	0.00	0.00	134.07	2,144.43			
VAC	193.50	0.00	7,836.79	131,783.50			
WELLNESS	5.00	0.00	154.36	4,556.39			

208,545.09

15,516.59

13,460.58

29,610.16

267,132.42

Gross Pay This Period	Deduction Refund	Ded. This Period	Net Pay This Period	Gross Pay YTD	Dir. Dep.	Expense This Period
208,545.09	0.00	57,152.93	151,392.16	3,779,379.79	145,596.59	58,587.33

* = Check Adjustment >> = Pre-Tax Deductions capped at Applicable Gross

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* YTD values reflect values AS OF the check date based on all current adjustments, checks, void checks

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Tax Type	State / Loc	App Wages	Prior Ded	Taxable Gross
Social Security		209,064.37	6,232.35	202,832.02
Medicare		209,064.37	6,232.35	202,832.02
Federal		209,064.37	14,749.96	194,314.41
State	IL	208,452.48	14,749.96	193,702.52
State	WI	611.89	0.00	611.89

* = Check Adjustment >> = Pre-Tax Deductions capped at Applicable Gross

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
140519	A T & T	INTERNET	RECREATION PROGRAM FUND	ADMINISTRATION	\$799.70
Check Total:					\$799.70
140520	ACE HARDWARE	FASTENERS	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$7.90
		INDOOR POOL CHEMICALS	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$56.96
		DOOR HOLD KICK MCC	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$10.78
		SPONGE 3 PACK	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$3.23
		PIPE COUPLE INSERTS - BFB	RECREATION PROGRAM FUND	BAREFOOT BAY	\$1.61
		AA BATTERIES	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$20.69
		BEE TRAPS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$35.98
		DRINKING FOUNTAIN REMOVAL SUPPLIES	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$31.41
Check Total:					\$168.56
140521	ACUSHNET COMPANY	CLUBS	CORPORATE FUND	GOLF PRO SHOP	\$278.38
		GLOVES	CORPORATE FUND	GOLF PRO SHOP	\$172.82
		CLUBS	CORPORATE FUND	GOLF PRO SHOP	\$328.77
		CLUBS	CORPORATE FUND	GOLF PRO SHOP	\$474.68
		GOLF CLUBS	CORPORATE FUND	GOLF PRO SHOP	\$1,079.69
		GOLF CLUBS	CORPORATE FUND	GOLF PRO SHOP	\$475.21
Check Total:					\$2,809.55
140522	ADVOCATE OCCUPATIONAL HEALTH	RANDOM DRUG SCREENING - FOSTER	CORPORATE FUND	RISK MANAGEMENT	\$66.00
Check Total:					\$66.00
140523	AIRGAS USA, LLC	CYLINDER RENTALS	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$181.31
Check Total:					\$181.31
140524	ALBERTSONS COMPANIES INC	DONUTS FOR CAMP COUNSELORS	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$50.29
Check Total:					\$50.29
140525	AMERICAN OUTFITTERS LTD	DANCE COMPANY ATTIRE	RECREATION PROGRAM FUND	LONG TERM DANCE	\$610.30
		COMPANY ATTIRE	RECREATION PROGRAM FUND	LONG TERM DANCE	\$856.50
Check Total:					\$1,466.80
140526	ANCEL GLINK, P.C.	LEGAL SERVICES	CORPORATE FUND	ADMINISTRATION	\$573.75
Check Total:					\$573.75
140527	ANDREW DREYER	HOTEL AND GAS FOR IGFOA CONFERENCE - DREYER	CORPORATE FUND	ADMINISTRATION	\$296.26
		PER DIEM BS&A CONFERENCE - DREYER	CORPORATE FUND	ADMINISTRATION	\$94.00
Check Total:					\$390.26
140528	ANGELA SIMPSON	REGENT RENTAL DEPOSIT REFUND	RECREATION PROGRAM FUND	ASSETS	\$200.00
Check Total:					\$200.00

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
140529	ARTHUR CLESEN INC	PURE DISTINCTION SEED	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$3,164.00
Check Total:					\$3,164.00
140530	ASHLEY WACHHOLDER	REISSUE LOST CHECK 130244	RECREATION PROGRAM FUND	ASSETS	\$22.50
Check Total:					\$22.50
140531	AZ METRO DISTRIBUTORS LLC	BEVERAGE	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$202.91
Check Total:					\$202.91
140532	BASELINE YOUTH SPORTS, INC	AUGUST UMPIRE - SOFTBALL LEAGUES	RECREATION PROGRAM FUND	SOFTBALL LEAGUE - ADULT	\$1,120.00
Check Total:					\$1,120.00
140533	BENITA BLANCAS ARENALES	SHELTER RENTAL DEPOSIT REFUND	RECREATION PROGRAM FUND	ASSETS	\$100.00
Check Total:					\$100.00
140534	BERRY TIRE & AUTO	TIRE DISPOSAL	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$224.00
Check Total:					\$224.00
140535	BOB KNUDSON	NRPA PER DIEM - KNUDSON	CORPORATE FUND	ADMINISTRATION	\$240.80
		NRPA PER DIEM - KNUDSON	RECREATION PROGRAM FUND	ADMINISTRATION	\$103.20
Check Total:					\$344.00
140536	BUHRMAN DESIGN GROUP INC	CONTRACTED LANDSCAPE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$6,387.69
Check Total:					\$6,387.69
140537	BURRIS EQUIPMENT CO	VENTRAC BELT	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$129.78
		VENTRAC BLADES	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$96.75
Check Total:					\$226.53
140538	CDW GOVERNMENT, INC	SCANNER AND MONITORS FOR HR ASSISTANT	CORPORATE FUND	ADMINISTRATION	\$980.37
Check Total:					\$980.37
140539	CERTAPRO PAINTERS	DRC PAINTING POST CAMP	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$3,722.40
		DRC PAINTING POST CAMP	RECREATION PROGRAM FUND	REC CONNECTION	\$3,722.40
Check Total:					\$7,444.80
140540	CINTAS CORP	TOWEL SERVICE	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$80.87
		TOWEL SERVICE	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$80.87
		TOWEL RENTAL	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$80.87
Check Total:					\$242.61
140541	CINTAS FIRST AID & SAFETY	FIRST AID MCC AND IP	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$69.37
		FIRST AID MCC AND IP	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$24.93

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		DRC FIRST AID SUPPLIES	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$76.06
				Check Total:	\$170.36
140542	CITY ELECTRIC SUPPLY CO				
		IP ELECTRIC REPAIR	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$16.73
		IP ELECTRIC REPAIR	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$12.79
				Check Total:	\$29.52
140543	CITY OF LAKE FOREST				
		REFUND OF BAREFOOT BAY GROUP RENTAL DEPOSIT	RECREATION PROGRAM FUND	ASSETS	\$100.00
				Check Total:	\$100.00
140544	CLAUDIA OSTER				
		LITTLE STARS/LIL PARK CLUB PROFESSIONAL SERVICES	RECREATION PROGRAM FUND	EARLY CHILDHOOD PROGR	\$287.50
				Check Total:	\$287.50
140545	COLUMBIA PIPE & SUPPLY CO				
		BUILDING MAINTENANCE	CORPORATE FUND	GOLF PRO SHOP	\$13.91
				Check Total:	\$13.91
140546	ComEd				
		ELECTRIC - DOLAN	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$330.99
		ELECTRIC - DOLAN	RECREATION PROGRAM FUND	DUNBAR RECREATION CENT	\$248.24
		ELECTRIC - DOLAN	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$165.50
		ELECTRIC - DOLAN	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$165.50
		ELECTRIC - DOLAN	RECREATION PROGRAM FUND	REC CONNECTION	\$579.23
		ELECTRIC - DOLAN	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$165.50
		ELECTRIC - KRACKLAUER	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$103.89
		ELECTRIC - BOAT HOUSE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$24.02
		ELECTRIC - BOAT LAUNCH	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$22.20
		ELECTRIC - DIAMOND LAKE PARK LIGHTS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$27.13
		ELECTRIC - HANRAHAN	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$22.47
		ELECTRIC - LEWANDOWSKI	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$47.35
		ELECTRIC - LONGMEADOW	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$30.18
		ELECTRIC - MEMORIAL	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$41.18
		ELECTRIC - MIONE GARAGE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$55.40
		ELECTRIC - MUSEUM	CORPORATE FUND	MUSEUM	\$108.12
		ELECTRIC - SOFTBALL LIGHTS	RECREATION PROGRAM FUND	SOFTBALL FIELDS	\$225.89
		ELECTRIC - SPORTS COMPLEX 1	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$103.59
		ELECTRIC - SPORTS COMPLEX 2	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$41.02
		ELECTRIC - HICKORY	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$31.93
				Check Total:	\$2,539.33
140547	COMMUNITY EDUCATION TRAVEL				
		REGENT CENTER - WANDERING TREE ESTATES FINAL PAYMENT	RECREATION PROGRAM FUND	REGENT CENTER	\$2,350.00
				Check Total:	\$2,350.00
140548	CONSERV FS INC				
		UNLEADED FUEL	CORPORATE FUND	GOLF PRO SHOP	\$850.84
		UNLEADED FUEL	CORPORATE FUND	GOLF PRO SHOP	\$933.79
		DIESEL FUEL	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$621.67
		UNLEADED FUEL	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$975.02
		PARKS - UNLEADED GASOLINE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$1,420.24
				Check Total:	\$4,801.56

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
140549	CROWN TROPHY	CLUB CHAMPIONSHIP AWARDS	CORPORATE FUND	GOLF PRO SHOP	\$452.50
Check Total:					\$452.50
140550	CUTLER WORKWEAR	STAFF UNIFORMS - MORENO	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$53.09
		STAFF UNIFORMS - VAZQUEZ	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$362.72
		STAFF UNIFORMS - SCHAUL	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$220.93
Check Total:					\$636.74
140551	DAWN FREYMAN	REISSUE LOST CHECK 130102	RECREATION PROGRAM FUND	ASSETS	\$22.50
Check Total:					\$22.50
140552	DEBBIE MCINERNEY	BS&A CONFERENCE-PER DIEM-MCINERNEY	CORPORATE FUND	ADMINISTRATION	\$94.00
Check Total:					\$94.00
140553	DELICIOUS UNLIMITED	QUALITY CATERING FOOD SERVICE FOR WK OF 8/26/24	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$713.72
		QUALITY CATERING FOOD SERVICE FOR WEEK OF 9/9/24	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$686.40
Check Total:					\$1,400.12
140554	FAULKS BROS. CONSTRUCTION, INC	TEE/APP TOPDRESSING SAND	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$1,795.56
Check Total:					\$1,795.56
140555	FISCHER BROS FRESH CONCRETE	ADA SIDEWALK IMPROVEMENT/ADA DRINKING FOUNTAIN INSTALL - SCOTT BROWN	CORPORATE FUND	SPECIAL RECREATION	\$942.50
Check Total:					\$942.50
140556	FONTAINE AND ASSOCIATES, INC	RAINBIRD 900	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$1,397.00
Check Total:					\$1,397.00
140557	FREMONT TOWNSHIP	BULK SALT	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$927.52
		BULK SALT	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$1,159.40
		BULK SALT	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$1,159.40
		BULK SALT	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$463.76
		BULK SALT	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$695.64
		BULK SALT	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$463.76
		BULK SALT	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$695.64
		BULK SALT	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$927.52
Check Total:					\$6,492.64
140558	GRAINGER	YELLOW PARKING LOT PAINT	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$506.70
Check Total:					\$506.70
140559	GROOT INC	TRASH SERVICES - BAY REFUSE	RECREATION PROGRAM FUND	BAREFOOT BAY	\$545.80
			CORPORATE FUND	GOLF PRO SHOP	\$877.77

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		DRC GARBAGE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$214.37
		PARK MAINT GARBAGE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$1,776.84
				Check Total:	\$3,414.78
140560	HALOGEN SUPPLY COMPANY INC				
		POOL DEPTH MARKERS	RECREATION PROGRAM FUND	BAREFOOT BAY	\$36.12
		POOL DEPTH MARKERS	RECREATION PROGRAM FUND	BAREFOOT BAY	\$121.65
				Check Total:	\$157.77
140561	HARRIS GOLF CARS				
		CART FLEET MAINTENANCE	CORPORATE FUND	GOLF PRO SHOP	\$1,875.00
				Check Total:	\$1,875.00
140562	HITZ PIZZA AND SPORTS BAR				
		REGENT CENTER - BINGO AND LUNCH SEPTEMBER	RECREATION PROGRAM FUND	REGENT CENTER	\$75.97
				Check Total:	\$75.97
140563	HOME DEPOT CREDIT SERVICES				
		COUPLINGS	RECREATION PROGRAM FUND	BAREFOOT BAY	\$4.50
		BUILDING SUPPLIES	CORPORATE FUND	GOLF PRO SHOP	\$13.47
		PORTABLE SPEAKER POWER CORD	RECREATION PROGRAM FUND	ADMINISTRATION	\$7.97
		FITTINGS	RECREATION PROGRAM FUND	BAREFOOT BAY	\$4.76
		PAINT SUPPLIES - BRUSHES, TAPE, ETC.	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$76.05
		IP REPAIR PARTS	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$29.44
		WASP SPRAY & HOSE NOZZLE	CORPORATE FUND	GOLF PRO SHOP	\$28.92
		ADA DRINKING FOUNTAIN - PLUMBING PARTS	CORPORATE FUND	SPECIAL RECREATION	\$166.19
		ADA DRINKING FOUNTAIN - PLUMBING PARTS	CORPORATE FUND	SPECIAL RECREATION	\$9.26
		BFB PIPE & LUGS	RECREATION PROGRAM FUND	BAREFOOT BAY	\$73.28
		PARKING LOT PAINT PROJECT - BRUSHES	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$55.84
		CHALK LINE KIT	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$34.46
		BRASS PLUG RETURN	CORPORATE FUND	GOLF PRO SHOP	\$(13.17)
		BRASS PLUG RETURN	CORPORATE FUND	GOLF PRO SHOP	\$(13.16)
		BRASS PLUG	CORPORATE FUND	GOLF PRO SHOP	\$13.17
		WAX RING & GLOVES	CORPORATE FUND	GOLF PRO SHOP	\$13.12
		BRASS PLUG	CORPORATE FUND	GOLF PRO SHOP	\$13.16
		PARK SIGNS PROJECT - FASTENERS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$41.13
		ADA DRINKING FOUNTAIN - PVC GLUE	CORPORATE FUND	SPECIAL RECREATION	\$23.45
		REBAR	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$4.38
		PVC CUTTER & MAINTENANCE SUPPLIES	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$96.75
		LIGHTBULBS FOR DLSC RESTROOMS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$21.96
		WINTERIZING BFB SUPPLIES	RECREATION PROGRAM FUND	BAREFOOT BAY	\$31.66
		MUSEUM - OUTDOOR CAULKING - WINTERIZATION	CORPORATE FUND	MUSEUM	\$53.26
		REPLACEMENT DOOR HANDLE - DLSC	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$4.93
		BFB IRRIGATION REPAIR	RECREATION PROGRAM FUND	BAREFOOT BAY	\$4.30
		BFB LIGHTING IN LOCKER ROOMS	RECREATION PROGRAM FUND	BAREFOOT BAY	\$9.98
		PAINT PEN MARKERS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$15.88
		CONSTRUCTION MARKING CRAYONS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$14.85
		SUPPLIES FOR CLASSROOM FOUNTAIN REMOVAL	RECREATION PROGRAM FUND	LEARNING CENTER	\$7.96
		BLACKTOP PATCH & SUPPLIES	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$222.07
		SPRAY FOAM AND TAPE	CORPORATE FUND	GOLF PRO SHOP	\$12.81
		SPRAY PAINT	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$28.06

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		LONG DRILL BITS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$30.94
		SAW BLADE SET	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$25.97
		SPRAY PAINT	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$18.63
		CAULK, CAULK GUN AND CASING	CORPORATE FUND	GOLF PRO SHOP	\$54.85
		2024 DADDY DAUGHTER SPECIAL EVENT SUPPLIES	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$45.44
Check Total:					\$1,286.52
140565	HOT SHOTS SPORTS				
		HOT SHOTS SUMMER SESSION 2	RECREATION PROGRAM FUND	SPORTS CONTRACT PROGR	\$525.00
Check Total:					\$525.00
140566	ILLINOIS SHOTOKAN KARATE				
		KARATE SUMMER SESSION	RECREATION PROGRAM FUND	KARATE	\$7,468.10
Check Total:					\$7,468.10
140567	IMPACT NETWORKING, LLC				
		3RD FLOOR AND BEACH COPIES (9/18/24-10/17/24)	CORPORATE FUND	ADMINISTRATION	\$126.08
		3RD FLOOR AND BEACH COPIES (9/18/24-10/17/24)	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$3.08
		3RD FLOOR AND BEACH COPIES (9/18/24-10/17/24)	CORPORATE FUND	GOLF PRO SHOP	\$0.05
		3RD FLOOR AND BEACH COPIES (9/18/24-10/17/24)	RECREATION PROGRAM FUND	ADMINISTRATION	\$18.48
		3RD FLOOR AND BEACH COPIES (9/18/24-10/17/24)	RECREATION PROGRAM FUND	REGENT CENTER	\$66.71
		3RD FLOOR AND BEACH COPIES (9/18/24-10/17/24)	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$56.32
		3RD FLOOR AND BEACH COPIES (9/18/24-10/17/24)	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$0.71
		3RD FLOOR AND BEACH COPIES (9/18/24-10/17/24)	RECREATION PROGRAM FUND	REC CONNECTION	\$0.04
		3RD FLOOR AND BEACH COPIES (9/18/24-10/17/24)	RECREATION PROGRAM FUND	ASSETS	\$82.94
Check Total:					\$354.41
140568	INTEGRATED LAKES MANAGEMENT				
		POND TREATMENT	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$263.00
		NATURAL AREA MANAGEMENT - BOB LEWANDOWSKI PARK	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$940.00
		NATURAL AREA MANAGEMENT - KRACKLAUER	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$404.00
		NATURAL AREA MANAGEMENT - WORTHAM	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$525.00
		NATURAL AREA MANAGEMENT - LEO LEATHERS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$3,597.50
		POND TREATMENT	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$263.00
Check Total:					\$5,992.50
140569	IRON SLEEK, INC.				
		ICE RINK - GLYCOL	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$850.00
Check Total:					\$850.00
140570	JENNIFER SCHULTZ				
		PARTIAL CLASS REFUND DUE TO CONFLICT	RECREATION PROGRAM FUND	ASSETS	\$10.00
Check Total:					\$10.00
140571	JESSE ORTEGA				
		NRPA PER DIEM - ORTEGA	CORPORATE FUND	ADMINISTRATION	\$240.80

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		NRPA PER DIEM - ORTEGA	RECREATION PROGRAM FUND	ADMINISTRATION	\$103.20
				Check Total:	\$344.00
140572	JIMANOS PIZZERIA				
		BFB PIZZA FOR CONCESSIONS STAND	RECREATION PROGRAM FUND	BAREFOOT BAY CONCESSIO	\$559.44
				Check Total:	\$559.44
140573	KRONOS SAASHR, INC.				
		UKG IMPLEMENTATION FEE	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$3,000.00
				Check Total:	\$3,000.00
140574	KYLE BERG				
		NRPA PER DIEM - BERG	RECREATION PROGRAM FUND	ADMINISTRATION	\$344.00
				Check Total:	\$344.00
140575	LAKE STREET RENTAL				
		ROTO HAMMER DRILL - RENTAL	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$53.00
				Check Total:	\$53.00
140576	LAKESIDE TRANSPORTATION				
		BUS FOR FIELD TRIP TO DES PLAINES	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$1,001.42
		WATER PARK			
		BUS FOR FIELD TO BLOOMINGDALE	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$604.19
		WATERPARK			
				Check Total:	\$1,605.61
140577	LANER MUCHIN LTD				
		ATTORNEY-PERSONNEL	CORPORATE FUND	ADMINISTRATION	\$199.50
				Check Total:	\$199.50
140578	LAWSON PRODUCTS				
		WASP SPRAY	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$218.64
				Check Total:	\$218.64
140579	LESTER'S MATERIAL SERVICE, INC				
		GRADE 8 LIMESTONE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$86.18
		TOP SOIL	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$64.80
		GRADE 8 LIMESTONE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$260.06
		GRADE 8 LIMESTONE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$136.08
		GRADE 8 LIMESTONE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$89.59
				Check Total:	\$636.71
140580	LINDE GAS & EQUIPMENT, INC.				
		INDOOR POOL CO2	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$119.78
		INDOOR POOL CO2	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$1,369.37
				Check Total:	\$1,489.15
140581	LISA KASPRZAK				
		PROGRAM REFUND DUE TO LOW ENROLLMENT	RECREATION PROGRAM FUND	ASSETS	\$70.00
				Check Total:	\$70.00
140582	LUCAS LANDSCAPE				
		PLAYGROUND MULCH INSTALLATION (EWF)	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$15,640.00
				Check Total:	\$15,640.00
140583	MAGIC OF GARY KANTOR				

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		MAGIC CLUB PROFESSIONAL SERVICES	RECREATION PROGRAM FUND	ART, THEATRE & MUSIC	\$87.50
				Check Total:	\$87.50
140584	MARKET ACCESS CORPORATION				
		AUGUST RENTAL LIQR LIAB INSUR - CARRANZA	RECREATION PROGRAM FUND	ASSETS	\$195.00
				Check Total:	\$195.00
140585	MARLEY SERVICES INC				
		DEEP TINE GREENS	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$1,650.00
				Check Total:	\$1,650.00
140586	MENARDS				
		SPLIT RAIL FENCE REPAIR - HANRAHAN	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$111.33
		SPLIT RAIL FENCE REPAIR - HANRAHAN	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$(23.28)
		SPLIT RAIL FENCE REPAIR SUPPLIES - CARDINAL TERRACE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$119.60
				Check Total:	\$207.65
140587	MIDWAY BUILDING SERVICES LTD.				
		CONTRACTED WEEKEND CUSTODIAL	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$766.50
		CONTRACTED WEEKEND CUSTODIAL	RECREATION PROGRAM FUND	MCC FACILITY	\$766.50
				Check Total:	\$1,533.00
140588	NANCY BURTON				
		NRPA PER DIEM - BURTON	CORPORATE FUND	ADMINISTRATION	\$240.80
		NRPA PER DIEM - BURTON	RECREATION PROGRAM FUND	ADMINISTRATION	\$103.20
				Check Total:	\$344.00
140589	NAPA AUTO PARTS				
		BATTERIES (4)	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$351.82
		SLOW MOVING VEHICLE SIGN	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$60.88
		RAZOR BLADES	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$5.21
		HEAVY DUTY HAND CLEANER	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$70.32
		SKY LIFT BATTERIES	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$1,184.43
				Check Total:	\$1,672.66
140590	NEDCO LLC				
		TREE REMOVAL #3 AND #12	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$2,250.00
		TREE REMOVAL #3 AND #12	CORPORATE FUND	GOLF PRO SHOP	\$2,250.00
				Check Total:	\$4,500.00
140591	PAT MCGRATH				
		NRPA PER DIEM - MCGRATH	CORPORATE FUND	ADMINISTRATION	\$240.80
		NRPA PER DIEM - MCGRATH	RECREATION PROGRAM FUND	ADMINISTRATION	\$103.20
		NRPA TRANSPORTATION - MCGRATH	CORPORATE FUND	ADMINISTRATION	\$317.06
		NRPA TRANSPORTATION - MCGRATH	RECREATION PROGRAM FUND	ADMINISTRATION	\$135.89
				Check Total:	\$796.95
140592	PDRMA				
		AERIAL LIFT TRAINING - CAVAZOS	CORPORATE FUND	RISK MANAGEMENT	\$35.00
		AERIAL LIFT TRAINING - HERRERA & DASKAUSKAS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$70.00
				Check Total:	\$105.00
140593	PDRMA				

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		LIABILITY INSURANCE SEPTEMBER	CORPORATE FUND	RISK MANAGEMENT	\$17,096.26
				Check Total:	\$17,096.26
140594	PEPSI-COLA				
		BEVERAGE	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$603.41
		SOFT DRINKS - PEPSI	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$632.96
		SOFT DRINKS - PEPSI	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$365.55
				Check Total:	\$1,601.92
140595	PUBLIC COMMUNICATIONS INC				
		COMMUNICATIONS-DIAMOND LAKE	CORPORATE FUND	ADMINISTRATION	\$1,250.00
				Check Total:	\$1,250.00
140596	RAMROD DISTRIBUTORS				
		REGENT CENTER - GARBAGE BAGS	RECREATION PROGRAM FUND	REGENT CENTER	\$29.40
		CUSTODIAL SUPPLIES - BAREFOOT BAY	RECREATION PROGRAM FUND	BAREFOOT BAY	\$318.49
		REGENT CENTER - CLEANING SUPPLIES	RECREATION PROGRAM FUND	REGENT CENTER	\$157.72
		CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$215.62
				Check Total:	\$721.23
140597	REINDERS INC				
		TORO MOWER AXLE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$343.50
		TORO MOWER - SAFETY SENSOR	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$346.95
		PRO PASS 200 TOPDRESSER	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$18,314.16
		SEAL KIT	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$184.55
		HYDRAULIC CYLINDER ROUGH MOWER	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$844.96
		VENTRAC - REPLACEMENT BELTS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$199.84
				Check Total:	\$20,233.96
140598	ROB FOSTER				
		NRPA PER DIEM - FOSTER	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$344.00
				Check Total:	\$344.00
140599	ROBERT PALAZZO				
		REGENT TRIP REFUND	RECREATION PROGRAM FUND	ASSETS	\$110.00
				Check Total:	\$110.00
140600	RON SALSKI				
		PER DIEM NRPA CONFERENCE - SALSKI	CORPORATE FUND	ADMINISTRATION	\$385.00
				Check Total:	\$385.00
140601	SCHURING & SCHURING, INC				
		MILK SERVICE	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$67.20
		MILK SERVICE	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$67.20
		MILK SERVICE	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$67.20
		MILK SERVICE	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$67.20
		MILK SERVICE	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$57.60
				Check Total:	\$326.40
140602	SERVICE SANITATION, INC				
		PORT-A-JOHN - LEWANDOWSKI	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$100.73
		PORT-A-JOHN - LEWANDOWSKI	CORPORATE FUND	SPECIAL RECREATION	\$67.16
		PORT-A-JOHN - LONGMEADOW	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$100.73
		PORT-A-JOHN - LONGMEADOW	CORPORATE FUND	SPECIAL RECREATION	\$67.16

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		PORT-A-JOHN - COMMUNITY PARK	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$50.37
		PORT-A-JOHN - COMMUNITY PARK	CORPORATE FUND	SPECIAL RECREATION	\$33.58
		PORT-A-JOHN - COMMUNITY PARK	CORPORATE FUND	ASSETS	\$251.83
		PORT-A-JOHN - STEEPLE CHASE	CORPORATE FUND	GOLF PRO SHOP	\$216.30
		PORT-A-JOHN - BOAT LAUNCH	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$100.73
		PORT-A-JOHN - BOAT LAUNCH	CORPORATE FUND	SPECIAL RECREATION	\$67.16
		PORT-A-JOHN - HICKORY	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$100.73
		PORT-A-JOHN - HICKORY	CORPORATE FUND	SPECIAL RECREATION	\$67.16
		PORT-A-JOHN - MEMORIAL	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$100.73
		PORT-A-JOHN - MEMORIAL	CORPORATE FUND	SPECIAL RECREATION	\$67.16
		PORT-A-JOHN - HANRAHAN	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$100.73
		PORT-A-JOHN - HANRAHAN	CORPORATE FUND	SPECIAL RECREATION	\$67.16
		PORT-A-JOHN - GORDON RAY	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$100.73
		PORT-A-JOHN - GORDON RAY	CORPORATE FUND	SPECIAL RECREATION	\$67.16
		PORT-A-JOHN - DOLAN	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$100.73
		PORT-A-JOHN - DOLAN	CORPORATE FUND	SPECIAL RECREATION	\$67.16
		PORT-A-JOHN - SCOTT BROWN	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$100.73
		PORT-A-JOHN - SCOTT BROWN	CORPORATE FUND	SPECIAL RECREATION	\$67.16
		PORT-A-JOHN - NOLL	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$100.73
		PORT-A-JOHN - NOLL	CORPORATE FUND	SPECIAL RECREATION	\$67.16
Check Total:					\$2,230.98
140603	SITEONE LANDSCAPE SUPPLY LLC				
		EARLY ORDER REBATE CHEMICALS	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$(200.00)
		TURF MARKING PAINT	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$187.18
		IRRIGATION ELBOW - BFB	RECREATION PROGRAM FUND	BAREFOOT BAY	\$3.19
		BFB IRRIGATION REPAIR PARTS	RECREATION PROGRAM FUND	BAREFOOT BAY	\$111.98
Check Total:					\$102.35
140604	SPIIO, INC,				
		SPIIO SENSORS	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$1,000.00
Check Total:					\$1,000.00
140605	SPORTSMITH				
		CYBEX TRAINER MAINTENANCE	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$86.74
		FITNESS FLOOR			
		KEYPAD CYBEX TRAINER MAINTENACE	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$88.24
Check Total:					\$174.98
140606	STAPLES				
		OFFICE SUPPLIES ACCT #1684476	CORPORATE FUND	ADMINISTRATION	\$43.90
		OFFICE SUPPLIES ACCT #1684476	RECREATION PROGRAM FUND	ADMINISTRATION	\$65.85
Check Total:					\$109.75
140607	STEPHANIE BOCKELMANN				
		REGENT CENTER PROGRAM TRANSFER	RECREATION PROGRAM FUND	ASSETS	\$20.00
		REFUNDS			
Check Total:					\$20.00
140608	STEPHANIE NECE				
		DANCE PROGRAM SUPPLIES AND	RECREATION PROGRAM FUND	LONG TERM DANCE	\$17.96
		DECORATIONS			
		DANCE PROGRAM SUPPLIES AND	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$7.50
		DECORATIONS			
Check Total:					\$25.46
140609	SUN MOUNTAIN SPORTS INC				
		GOLF BAG	CORPORATE FUND	GOLF PRO SHOP	\$175.00

Mundelein Park District Warrant Report

11/12

Date Paid 09/30/2024

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
Check Total:					\$175.00
140610	SYSKO FOOD SRVCS-CHICAGO INC				
		FOOD INVENTORY	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$2,063.94
		FOOD, BEVERAGE, KITCHEN SUPPLIES	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$144.65
		FOOD, BEVERAGE, KITCHEN SUPPLIES	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$89.93
		FOOD, BEVERAGE, KITCHEN SUPPLIES	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$1,275.79
		FOOD GOODS	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$(195.96)
		FOOD - SYSKO	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$302.95
		FOOD AND DRINKS	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$484.01
		FOOD AND DRINKS	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$141.56
Check Total:					\$4,306.87
140611	TAYLOR MADE GOLF COMPANY				
		CLUBS	CORPORATE FUND	GOLF PRO SHOP	\$312.69
Check Total:					\$312.69
140612	TEE JAY SERVICE COMPANY, INC				
		ADA AUTOMATIC DOOR - INSTALL AT STEEPLE CHASE	CORPORATE FUND	SPECIAL RECREATION	\$3,966.00
Check Total:					\$3,966.00
140613	THE ART ROOM				
		ART CLUB CLASSES AUGUST-SEPTEMBER 2024	RECREATION PROGRAM FUND	ART, THEATRE & MUSIC	\$1,125.00
Check Total:					\$1,125.00
140614	TRACIE OUIMET				
		OFFICE SUPPLIES	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$8.00
Check Total:					\$8.00
140615	TRITZ BEVERAGE SYSTEMS, INC				
		BEER LINE CLEANING	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$50.00
Check Total:					\$50.00
140616	TURANO BAKING COMPANY				
		BREAD	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$199.04
		BREAD	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$80.14
		BREAD	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$65.61
		BREAD	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$102.84
Check Total:					\$447.63
140617	VERSION2 CONSULTING, LLC				
		IT SERVICE HOURS	CORPORATE FUND	ADMINISTRATION	\$7,365.00
		CORE SERVER MAINTENANCE	CORPORATE FUND	ADMINISTRATION	\$83.54
		EQUIPMENT FOR MCC CAMERAS	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$4,971.30
Check Total:					\$12,419.84
140618	VERSION2, LLC - HOSTING				
		BACKUP, ARCHIVING, MIMICAST, DUO	CORPORATE FUND	ADMINISTRATION	\$232.50
		BACKUP, ARCHIVING, MIMICAST, DUO	RECREATION PROGRAM FUND	ADMINISTRATION	\$232.50
		BACKUP, ARCHIVING, MIMICAST, DUO	CORPORATE FUND	ADMINISTRATION	\$77.50
		BACKUP, ARCHIVING, MIMICAST, DUO	RECREATION PROGRAM FUND	ADMINISTRATION	\$77.50
		BACKUP, ARCHIVING, MIMICAST, DUO	CORPORATE FUND	ADMINISTRATION	\$861.00
Check Total:					\$1,481.00
140619	WALLY FRASIER				

Date Paid 09/30/2024

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		NRPA PER DIEM - FRASIER	CORPORATE FUND	ADMINISTRATION	\$240.80
		NRPA PER DIEM - FRASIER	RECREATION PROGRAM FUND	ADMINISTRATION	\$103.20
				Check Total:	\$344.00
140620	WAREHOUSE DIRECT OFFICE PROD				
		OFFICE SUPPLIES	CORPORATE FUND	ADMINISTRATION	\$142.27
		OFFICE SUPPLIES	RECREATION PROGRAM FUND	ADMINISTRATION	\$213.41
		OFFICE SUPPLIES RETURN	CORPORATE FUND	ADMINISTRATION	\$(142.27)
		OFFICE SUPPLIES RETURN	RECREATION PROGRAM FUND	ADMINISTRATION	\$(213.41)
		OFFICE SUPPLIES - PAPER	CORPORATE FUND	ADMINISTRATION	\$142.27
		OFFICE SUPPLIES - PAPER	RECREATION PROGRAM FUND	ADMINISTRATION	\$213.41
		CUSTODIAL SUPPLIES	CORPORATE FUND	GOLF PRO SHOP	\$189.20
		REGENT CENTER - COFFEE CUPS AND PRINTER TONER	RECREATION PROGRAM FUND	REGENT CENTER	\$45.93
		REGENT CENTER - COFFEE CUPS AND PRINTER TONER	RECREATION PROGRAM FUND	REGENT CENTER	\$97.47
				Check Total:	\$688.28
140621	WILD GOOSE CHASE INC				
		GOOSE CONTROL	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$2,840.00
				Check Total:	\$2,840.00
495	KLOSS DISTRIBUTING CO INC				
		BEER	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$844.40
		BEER	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$1,568.80
		BEER - KLOSS	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$1,029.80
				Check Total:	\$3,443.00
496	PIVOT ENERGY				
		SOLAR CREDITS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$49.13
		SOLAR CREDITS	RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	\$64.58
		SOLAR CREDITS	RECREATION PROGRAM FUND	REGENT CENTER	\$47.48
		SOLAR CREDITS	RECREATION PROGRAM FUND	BAREFOOT BAY	\$128.92
		SOLAR CREDITS	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$21.64
				Check Total:	\$311.75

Warrant Total: \$186,111.28



BOARD MEMORANDUM

September 30, 2024 Special Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Debbie McInerney, Director of Business Services and Technology
Date: September 26, 2024
Subject: August Financial Report

Analysis/Considerations

Attached is the August 2024 Financial Report. Projections are included for year end.

Just a reminder, that the red parenthesis indicates an unfavorable number for the column compared to the budget i.e., actual to budget, actual to budget YTD, projected to budget. After reviewing and analyzing the MTD and YTD Financial Reports, a summary is provided below.

Year to Date

Year to date the District is favorable in the amount of \$1,113,618. Currently staff are projecting to end the year \$270,647 better than budget, with a bottom-line net loss (reduction of fund balance) of \$424,261. This projection is lower by approximately \$250,000 from last month. Updates were made to the revenue projections this month in Recreation due to some previous errors, and capital expense projections have been updated. There is uncertainty as to the amount of expense the District will incur before the end of the year on the Kracklauer All-Inclusive Playground project. For now, full expenses are included in projections, but these may be modified later in the year.

Action and Motion Requested

Move to place the August Financials on file.

Mundelein Park and Recreation District

ALL FUNDS SUMMARY

	Monthly Actual-to-Budget Comparison				
	2024 AUG Budget	2024 AUG Actual	Actual to Budget	2023 AUG Actual	Change in Actual 2023 to 2024
General Fund					
Rev	\$524,509.12	\$563,363.14	\$38,854.02	\$405,438.75	\$157,924.39
Exp	\$777,594.86	\$872,737.28	(\$95,142.42)	\$568,306.43	(\$304,430.85)
General Fund Total	(\$253,085.74)	(\$309,374.14)	(\$56,288.40)	(\$162,867.68)	(\$146,506.46)
Recreation Fund					
Rev	\$532,438.66	\$525,012.40	(\$7,426.26)	\$440,643.73	\$84,368.67
Exp	\$804,781.94	\$818,705.40	(\$13,923.46)	\$636,859.47	(\$181,845.93)
Recreation Fund Total	(\$272,343.28)	(\$293,693.00)	(\$21,349.72)	(\$196,215.74)	(\$97,477.26)
Debt Service Fund					
Rev	\$14,619.56	\$16,880.70	\$2,261.14	\$5,709.99	\$11,170.71
Exp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Debt Service Fund Total	\$14,619.56	\$16,880.70	\$2,261.14	\$5,709.99	\$11,170.71
Capital Fund					
Rev	\$63,160.87	\$17,973.36	(\$45,187.51)	\$22,530.71	(\$4,557.35)
Exp	\$493,000.00	\$695,886.18	(\$202,886.18)	\$62,343.77	(\$633,542.41)
Capital Fund Total	(\$429,839.13)	(\$677,912.82)	(\$248,073.69)	(\$39,813.06)	(\$638,099.76)
Grand Total	(\$940,648.59)	(\$1,264,099.26)	(\$323,450.67)	(\$393,186.49)	(\$870,912.77)

Mundelein Park and Recreation District

CORP FUND OVERVIEW

	Monthly Actual-to-Budget Comparison				
	2024 AUG Budget	2024 AUG Actual	Actual to Budget	2023 AUG Actual	Change in Actual 2023 to 2024
Administration					
Rev	\$162,252.22	\$176,030.20	\$13,777.98	\$79,360.23	\$96,669.97
Exp	\$188,007.16	\$206,825.09	(\$18,817.93)	\$156,357.30	(\$50,467.79)
Administration Total	(\$25,754.94)	(\$30,794.89)	(\$5,039.95)	(\$76,997.07)	\$46,202.18
Parks					
Rev	\$7,213.15	\$6,757.89	(\$455.26)	\$4,190.38	\$2,567.51
Exp	\$249,240.42	\$236,241.51	\$12,998.91	\$208,553.86	(\$27,687.65)
Parks Total	(\$242,027.27)	(\$229,483.62)	\$12,543.65	(\$204,363.48)	(\$25,120.14)
Golf					
Rev	\$332,698.19	\$355,231.95	\$22,533.76	\$315,528.67	\$39,703.28
Exp	\$225,168.73	\$252,982.28	(\$27,813.55)	\$179,963.30	(\$73,018.98)
Golf Total	\$107,529.46	\$102,249.67	(\$5,279.79)	\$135,565.37	(\$33,315.70)
Special Recreation					
Rev	\$13,044.59	\$14,570.28	\$1,525.69	\$3,824.95	\$10,745.33
Exp	\$87,100.42	\$152,406.24	(\$65,305.82)	\$3,068.32	(\$149,337.92)
Special Recreation Total	(\$74,055.83)	(\$137,835.96)	(\$63,780.13)	\$756.63	(\$138,592.59)
Museum					
Rev	\$27.09	\$29.80	\$2.71	\$8.39	\$21.41
Exp	\$1,519.68	\$607.29	\$912.39	\$400.33	(\$206.96)
Museum Totals	(\$1,492.59)	(\$577.49)	\$915.10	(\$391.94)	(\$185.55)
Police					
Rev	\$2,196.19	\$2,392.28	\$196.09	\$648.51	\$1,743.77
Exp	\$9,058.45	\$6,370.35	\$2,688.10	\$5,024.75	(\$1,345.60)
Police Totals	(\$6,862.26)	(\$3,978.07)	\$2,884.19	(\$4,376.24)	\$398.17
Risk Management					
Rev	\$6,599.83	\$7,820.56	\$1,220.73	\$1,736.54	\$6,084.02
Exp	\$17,500.00	\$17,304.52	\$195.48	\$14,938.57	(\$2,365.95)
Risk Mgmt. Totals	(\$10,900.17)	(\$9,483.96)	\$1,416.21	(\$13,202.03)	\$3,718.07
Audit					
Rev	\$477.86	\$530.18	\$52.32	\$141.08	\$389.10
Exp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Audit Totals	\$477.86	\$530.18	\$52.32	\$141.08	\$389.10
Corporate Fund Total	(\$253,085.74)	(\$309,374.14)	(\$56,288.40)	(\$162,867.68)	(\$146,506.46)

Mundelein Park and Recreation District

REC FUND OVERVIEW

	Monthly Actual-to-Budget Comparison				
	2024 AUG Budget	2024 AUG Actual	Actual to Budget	2023 AUG Actual	Change in Actual 2023 to 2024
Administration					
Rev	\$52,767.95	\$57,474.04	\$4,706.09	\$27,199.76	\$30,274.28
Exp	\$197,023.74	\$183,449.70	\$13,574.04	\$99,621.38	(\$83,828.32)
Administration Total	(\$144,255.79)	(\$125,975.66)	\$18,280.13	(\$72,421.62)	(\$53,554.04)
Preschool					
Rev	\$2,302.01	\$871.81	(\$1,430.20)	\$1,361.34	(\$489.53)
Exp	\$6,715.23	\$5,580.38	\$1,134.85	\$3,998.95	(\$1,581.43)
Preschool Total	(\$4,413.22)	(\$4,708.57)	(\$295.35)	(\$2,637.61)	(\$2,070.96)
Athletics					
Rev	\$20,141.83	\$17,785.59	(\$2,356.24)	\$19,337.06	(\$1,551.47)
Exp	\$24,801.29	\$25,911.38	(\$1,110.09)	\$19,105.88	(\$6,805.50)
Athletics Total	(\$4,659.46)	(\$8,125.79)	(\$3,466.33)	\$231.18	(\$8,356.97)
Regent Center					
Rev	\$22,248.38	\$13,394.55	(\$8,853.83)	\$14,941.08	(\$1,546.53)
Exp	\$15,056.09	\$17,218.96	(\$2,162.87)	\$15,060.04	(\$2,158.92)
Regent Center Total	\$7,192.29	(\$3,824.41)	(\$11,016.70)	(\$118.96)	(\$3,705.45)
Big & Little					
Rev	\$92,620.42	\$66,385.96	(\$26,234.46)	\$69,813.58	(\$3,427.62)
Exp	\$80,127.25	\$71,766.80	\$8,360.45	\$54,798.75	(\$16,968.05)
Big & Little Totals	\$12,493.17	(\$5,380.84)	(\$17,874.01)	\$15,014.83	(\$20,395.67)
Fitness					
Rev	\$59,215.89	\$60,264.18	\$1,048.29	\$55,949.11	\$4,315.07
Exp	\$75,547.07	\$85,028.10	(\$9,481.03)	\$59,900.71	(\$25,127.39)
Fitness Total	(\$16,331.18)	(\$24,763.92)	(\$8,432.74)	(\$3,951.60)	(\$20,812.32)
Aquatics					
Rev	\$160,873.14	\$181,424.77	\$20,551.63	\$119,426.95	\$61,997.82
Exp	\$265,980.66	\$272,728.58	(\$6,747.92)	\$265,286.82	(\$7,441.76)
Aquatics Total	(\$105,107.52)	(\$91,303.81)	\$13,803.71	(\$145,859.87)	\$54,556.06
Rec Connect/Camp					
Rev	\$93,282.57	\$105,453.11	\$12,170.54	\$107,725.81	(\$2,272.70)
Exp	\$102,638.04	\$122,646.42	(\$20,008.38)	\$95,908.32	(\$26,738.10)
Rec Connect/Camp Total	(\$9,355.47)	(\$17,193.31)	(\$7,837.84)	\$11,817.49	(\$29,010.80)
Indoor Pool					
Rev	\$18,342.51	\$18,661.17	\$318.66	\$19,293.76	(\$632.59)
Exp	\$21,939.04	\$22,361.09	(\$422.05)	\$15,673.95	(\$6,687.14)
Indoor Pool Totals	(\$3,596.53)	(\$3,699.92)	(\$103.39)	\$3,619.81	(\$7,319.73)
Dance					
Rev	\$6,795.67	\$1,350.64	(\$5,445.03)	\$4,671.80	(\$3,321.16)
Exp	\$8,780.97	\$6,937.69	\$1,843.28	\$4,499.17	(\$2,438.52)
Dance Total	(\$1,985.30)	(\$5,587.05)	(\$3,601.75)	\$172.63	(\$5,759.68)
Cultural Arts					
Rev	\$3,848.29	\$1,946.58	(\$1,901.71)	\$923.48	\$1,023.10
Exp	\$6,172.56	\$5,076.30	\$1,096.26	\$3,005.50	(\$2,070.80)
Cultural Arts Total	(\$2,324.27)	(\$3,129.72)	(\$805.45)	(\$2,082.02)	(\$1,047.70)
Recreation Fund Total	(\$272,343.28)	(\$293,693.00)	(\$21,349.72)	(\$196,215.74)	(\$97,477.26)

Mundelein Park and Recreation District

CAPITAL

	Monthly Actual-to-Budget Comparison				
	2024 AUG Budget	2024 AUG Actual	Actual to Budget	2023 AUG Actual	Change in Actual 2023 to 2024
REVENUES					
Dept 51.570 - CAPITAL IMPROVEMENT					
CONTRIBUTIONS AND DONATIONS					
40-51.570-4700 CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4702 DEVELOPER D	\$0.00	\$10,810.80	\$10,810.80	\$19,605.00	(\$8,794.20)
40-51.570-4725 GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4726 PLAYCORE/GA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CONTRIBUTIONS AND DONATIONS	\$62,000.00	\$10,810.80	(\$51,189.20)	\$19,605.00	(\$8,794.20)
OTHER INCOME					
40-51.570-4801 INTEREST - IN	\$1,160.87	\$4,900.90	\$3,740.03	\$2,925.71	\$1,975.19
40-51.570-4807 INS CLAIMS R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4811 PROCEEDS FR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4815 MISCELLANEO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4813 PROCEEDS FR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
OTHER INCOME	\$1,160.87	\$7,162.56	\$6,001.69	\$2,925.71	\$4,236.85
INTERFUND TRANSFERS					
40-51.570-4910 TRANSFER FR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4920 TRANSFER FR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
INTERFUND TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
REVENUE TOTAL	\$63,160.87	\$17,973.36	(\$45,187.51)	\$22,530.71	(\$4,557.35)
EXPENDITURES					
Dept 51.570 - CAPITAL IMPROVEMENT					
CONTRACTED SERVICES					
40-51.570-5210 PROFESSIONAL	\$0.00	\$15,956.95	(\$15,956.95)	\$7,638.01	(\$8,318.94)
CONTRACTED SERVICES	\$0.00	\$15,956.95	(\$15,956.95)	\$7,638.01	(\$8,318.94)
OPERATING SUPPLIES/EXPENSES					
40-51.570-5342 BANK/CREDIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
OPERATING SUPPLIES/EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DEBT EXPENSE					
40-51.570-5612 PRINCIPAL CA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DEBT EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CAPITAL EXPENSES					
40-51.570-5810 CAPITAL EQUI	\$40,000.00	\$132,006.55	(\$92,006.55)	\$29,906.00	(\$102,100.55)
40-51.570-5812 CAPITAL FURN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5815 CAPITAL ATHL	\$0.00	\$70,230.68	(\$70,230.68)	\$0.00	(\$70,230.68)
40-51.570-5820 CAPITAL VEHI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5830 CAP IMPRVM	\$0.00	\$0.00	\$0.00	\$22,149.76	\$22,149.76
40-51.570-5835 CAP IMPRVM	\$453,000.00	\$477,692.00	(\$24,692.00)	\$2,650.00	(\$475,042.00)
40-51.570-5840 CAP IMPRVM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5841 CAPITAL IMPR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5850 CAP IMPRVM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CAPITAL EXPENSES	\$493,000.00	\$679,929.23	(\$186,929.23)	\$54,705.76	(\$625,223.47)
EXPENDITURE TOTAL	\$493,000.00	\$695,886.18	(\$202,886.18)	\$62,343.77	(\$633,542.41)
CAPITAL TOTALS	(\$429,839.13)	(\$677,912.82)	(\$248,073.69)	(\$39,813.06)	(\$638,099.76)

Mundelein Park and Recreation District

ALL FUNDS SUMMARY

	Year-to-Date Actual-to-Budget Comparison Through August				
	2024 Budget YTD	2024 Actual YTD	Actual to Budget YTD	2023 Actual YTD	Change in Actual 2023 to 2024
General Fund					
Rev	\$4,228,972.98	\$4,397,812.26	\$168,839.28	\$3,806,166.32	\$591,645.94
Exp	\$4,591,478.69	\$4,310,077.24	\$281,401.45	\$3,716,842.65	(\$593,234.59)
General Fund Total	(\$362,505.71)	\$87,735.02	\$450,240.73	\$89,323.67	(\$1,588.65)
Recreation Fund					
Rev	\$4,558,682.61	\$4,645,453.90	\$86,771.29	\$4,235,363.61	\$410,090.29
Exp	\$4,615,486.49	\$4,410,998.55	\$204,487.94	\$3,686,136.51	(\$724,862.04)
Recreation Fund Total	(\$56,803.88)	\$234,455.35	\$291,259.23	\$549,227.10	(\$314,771.75)
Debt Service Fund					
Rev	\$293,074.53	\$295,493.96	\$2,419.43	\$287,911.68	\$7,582.28
Exp	\$22,050.00	\$22,050.00	\$0.00	\$28,950.00	\$6,900.00
Debt Service Fund Total	\$271,024.53	\$273,443.96	\$2,419.43	\$258,961.68	\$14,482.28
Capital Fund					
Rev	\$178,409.97	\$320,605.58	\$142,195.61	\$314,794.33	\$5,811.25
Exp	\$1,673,845.00	\$1,446,341.18	\$227,503.82	\$495,058.59	(\$951,282.59)
Capital Fund Total	(\$1,495,435.03)	(\$1,125,735.60)	\$369,699.43	(\$180,264.26)	(\$945,471.34)
Grand Total	(\$1,643,720.09)	(\$530,101.27)	\$1,113,618.82	\$717,248.19	(\$1,247,349.46)

Mundelein Park and Recreation District

CORP FUND OVERVIEW

	Year-to-Date Actual-to-Budget Comparison Through August				
	2024 Budget YTD	2024 Actual YTD	Actual to Budget YTD	2023 Actual YTD	Change in Actual 2023 to 2024
Administration					
Rev	\$2,100,301.09	\$2,177,785.42	\$77,484.33	\$1,731,738.79	\$446,046.63
Exp	\$1,196,062.91	\$1,118,224.65	\$77,838.26	\$1,028,989.53	(\$89,235.12)
Administration Total	\$904,238.18	\$1,059,560.77	\$155,322.59	\$702,749.26	\$356,811.51
Parks					
Rev	\$109,936.15	\$103,348.26	(\$6,587.89)	\$97,507.23	\$5,841.03
Exp	\$1,433,237.43	\$1,346,560.27	\$86,677.16	\$1,249,343.52	(\$97,216.75)
Parks Total	(\$1,323,301.28)	(\$1,243,212.01)	\$80,089.27	(\$1,151,836.29)	(\$91,375.72)
Golf					
Rev	\$1,561,044.16	\$1,656,564.33	\$95,520.17	\$1,568,599.49	\$87,964.84
Exp	\$1,270,797.24	\$1,302,415.38	(\$31,618.14)	\$1,120,455.89	(\$181,959.49)
Golf Total	\$290,246.92	\$354,148.95	\$63,902.03	\$448,143.60	(\$93,994.65)
Special Recreation					
Rev	\$267,185.09	\$269,275.31	\$2,090.22	\$244,940.51	\$24,334.80
Exp	\$442,639.52	\$330,266.77	\$112,372.75	\$125,871.75	(\$204,395.02)
Special Recreation Total	(\$175,454.43)	(\$60,991.46)	\$114,462.97	\$119,068.76	(\$180,060.22)
Museum					
Rev	\$554.89	\$550.75	(\$4.14)	\$688.20	(\$137.45)
Exp	\$13,340.19	\$5,580.95	\$7,759.24	\$8,894.78	\$3,313.83
Museum Totals	(\$12,785.30)	(\$5,030.20)	\$7,755.10	(\$8,206.58)	\$3,176.38
Police					
Rev	\$44,983.26	\$44,213.77	(\$769.49)	\$41,686.80	\$2,526.97
Exp	\$59,326.40	\$42,005.80	\$17,320.60	\$41,321.72	(\$684.08)
Police Totals	(\$14,343.14)	\$2,207.97	\$16,551.11	\$365.08	\$1,842.89
Risk Management					
Rev	\$135,180.64	\$136,275.99	\$1,095.35	\$111,957.83	\$24,318.16
Exp	\$158,575.00	\$148,323.42	\$10,251.58	\$125,865.46	(\$22,457.96)
Risk Mgmt. Totals	(\$23,394.36)	(\$12,047.43)	\$11,346.93	(\$13,907.63)	\$1,860.20
Audit					
Rev	\$9,787.70	\$9,798.43	\$10.73	\$9,047.47	\$750.96
Exp	\$17,500.00	\$16,700.00	\$800.00	\$16,100.00	(\$600.00)
Audit Totals	(\$7,712.30)	(\$6,901.57)	\$810.73	(\$7,052.53)	\$150.96
Corporate Fund Total	(\$362,505.71)	\$87,735.02	\$450,240.73	\$89,323.67	(\$1,588.65)

Mundelein Park and Recreation District

REC FUND OVERVIEW

	Year-to-Date Actual-to-Budget Comparison Through August				
	2024 Budget YTD	2024 Actual YTD	Actual to Budget YTD	2023 Actual YTD	Change in Actual 2023 to 2024
Administration					
Rev	\$991,363.56	\$1,037,567.19	\$46,203.63	\$978,013.03	\$59,554.16
Exp	\$1,358,591.65	\$1,268,443.24	\$90,148.41	\$786,294.95	(\$482,148.29)
Administration Total	(\$367,228.09)	(\$230,876.05)	\$136,352.04	\$191,718.08	(\$422,594.13)
Preschool					
Rev	\$76,585.92	\$82,970.12	\$6,384.20	\$80,060.35	\$2,909.77
Exp	\$65,924.84	\$56,044.30	\$9,880.54	\$56,304.77	\$260.47
Preschool Total	\$10,661.08	\$26,925.82	\$16,264.74	\$23,755.58	\$3,170.24
Athletics					
Rev	\$206,419.98	\$239,567.15	\$33,147.17	\$192,400.60	\$47,166.55
Exp	\$179,160.77	\$182,900.09	(\$3,739.32)	\$150,540.49	(\$32,359.60)
Athletics Total	\$27,259.21	\$56,667.06	\$29,407.85	\$41,860.11	\$14,806.95
Regent Center					
Rev	\$96,751.55	\$68,433.73	(\$28,317.82)	\$88,277.45	(\$19,843.72)
Exp	\$117,492.37	\$118,887.79	(\$1,395.42)	\$117,893.26	(\$994.53)
Regent Center Total	(\$20,740.82)	(\$50,454.06)	(\$29,713.24)	(\$29,615.81)	(\$20,838.25)
Big & Little					
Rev	\$698,518.87	\$615,381.19	(\$83,137.68)	\$570,441.47	\$44,939.72
Exp	\$523,206.72	\$436,131.44	\$87,075.28	\$422,020.76	(\$14,110.68)
Big & Little Totals	\$175,312.15	\$179,249.75	\$3,937.60	\$148,420.71	\$30,829.04
Fitness					
Rev	\$513,202.48	\$511,529.77	(\$1,672.71)	\$482,161.93	\$29,367.84
Exp	\$497,914.12	\$524,809.62	(\$26,895.50)	\$452,347.32	(\$72,462.30)
Fitness Total	\$15,288.36	(\$13,279.85)	(\$28,568.21)	\$29,814.61	(\$43,094.46)
Aquatics					
Rev	\$811,941.47	\$874,242.88	\$62,301.41	\$817,659.73	\$56,583.15
Exp	\$1,066,447.03	\$1,034,738.79	\$31,708.24	\$965,333.48	(\$69,405.31)
Aquatics Total	(\$254,505.56)	(\$160,495.91)	\$94,009.65	(\$147,673.75)	(\$12,822.16)
Rec Connect/Camp					
Rev	\$827,122.06	\$880,699.72	\$53,577.66	\$719,664.36	\$161,035.36
Exp	\$460,818.27	\$492,168.11	(\$31,349.84)	\$423,330.36	(\$68,837.75)
Rec Connect/Camp Total	\$366,303.79	\$388,531.61	\$22,227.82	\$296,334.00	\$92,197.61
Indoor Pool					
Rev	\$150,897.09	\$156,942.78	\$6,045.69	\$158,545.50	(\$1,602.72)
Exp	\$179,688.86	\$138,536.56	\$41,152.30	\$176,059.99	\$37,523.43
Indoor Pool Totals	(\$28,791.77)	\$18,406.22	\$47,197.99	(\$17,514.49)	\$35,920.71
Dance					
Rev	\$143,362.22	\$139,281.82	(\$4,080.40)	\$121,190.58	\$18,091.24
Exp	\$129,439.71	\$122,734.20	\$6,705.51	\$109,073.87	(\$13,660.33)
Dance Total	\$13,922.51	\$16,547.62	\$2,625.11	\$12,116.71	\$4,430.91
Cultural Arts					
Rev	\$42,517.41	\$38,837.55	(\$3,679.86)	\$26,948.61	\$11,888.94
Exp	\$36,802.15	\$35,604.41	\$1,197.74	\$26,937.26	(\$8,667.15)
Cultural Arts Total	\$5,715.26	\$3,233.14	(\$2,482.12)	\$11.35	\$3,221.79
Recreation Fund Total	(\$56,803.88)	\$234,455.35	\$291,259.23	\$549,227.10	(\$314,771.75)

Mundelein Park and Recreation District

CAPITAL

	Year-to-Date Actual-to-Budget Comparison Through August				
	2024 Budget YTD	2024 Actual YTD	Actual to Budget YTD	2023 Actual YTD	Change in Actual 2023 to 2024
REVENUES					
Dept 51.570 - CAPITAL IMPROVEMENT					
CONTRIBUTIONS AND DONATIONS					
40-51.570-4700 CONTRIBUTIONS AND DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4702 DEVELOPER DONATIONS	\$100,000.00	\$267,507.60	\$167,507.60	\$273,017.00	(\$5,509.40)
40-51.570-4725 GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4726 PLAYCORE/GAME AREAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CONTRIBUTIONS AND DONATIONS	\$162,000.00	\$267,507.60	\$105,507.60	\$273,017.00	(\$5,509.40)
OTHER INCOME					
40-51.570-4801 INTEREST - IN	\$16,409.97	\$42,004.11	\$25,594.14	\$41,777.33	\$226.78
40-51.570-4807 INS CLAIMS R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4811 PROCEEDS FR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4815 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4813 PROCEEDS FR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
OTHER INCOME	\$16,409.97	\$53,097.98	\$36,688.01	\$41,777.33	\$11,320.65
INTERFUND TRANSFERS					
40-51.570-4910 TRANSFER FR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4920 TRANSFER FR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
INTERFUND TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
REVENUE TOTAL	\$178,409.97	\$320,605.58	\$142,195.61	\$314,794.33	\$5,811.25
EXPENDITURES					
Dept 51.570 - CAPITAL IMPROVEMENT					
CONTRACTED SERVICES					
40-51.570-5210 PROFESSIONAL	\$161,000.00	\$88,144.83	\$72,855.17	\$43,357.65	(\$44,787.18)
CONTRACTED SERVICES	\$161,000.00	\$88,144.83	\$72,855.17	\$43,357.65	(\$44,787.18)
OPERATING SUPPLIES/EXPENSES					
40-51.570-5342 BANK/CREDIT	\$0.00	\$355.50	(\$355.50)	\$0.00	(\$355.50)
OPERATING SUPPLIES/EXPENSES	\$0.00	\$355.50	(\$355.50)	\$0.00	(\$355.50)
DEBT EXPENSE					
40-51.570-5612 PRINCIPAL CA	\$0.00	\$0.00	\$0.00	\$52,207.10	\$52,207.10
DEBT EXPENSE	\$0.00	\$0.00	\$0.00	\$52,207.10	\$52,207.10
CAPITAL EXPENSES					
40-51.570-5810 CAPITAL EQUI	\$338,845.00	\$224,073.83	\$114,771.17	\$148,796.29	(\$75,277.54)
40-51.570-5812 CAPITAL FURN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5815 CAPITAL ATHL	\$100,000.00	\$70,230.68	\$29,769.32	\$5,421.19	(\$64,809.49)
40-51.570-5820 CAPITAL VEHI	\$50,000.00	\$49,833.23	\$166.77	\$0.00	(\$49,833.23)
40-51.570-5830 CAP IMPRVM	\$76,000.00	\$59,032.80	\$16,967.20	\$110,403.86	\$51,371.06
40-51.570-5835 CAP IMPRVM	\$948,000.00	\$954,670.31	(\$6,670.31)	\$134,872.50	(\$819,797.81)
40-51.570-5840 CAP IMPRVM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5841 CAPITAL IMPR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5850 CAP IMPRVM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CAPITAL EXPENSES	\$1,512,845.00	\$1,357,840.85	\$155,004.15	\$399,493.84	(\$958,347.01)
EXPENDITURE TOTAL	\$1,673,845.00	\$1,446,341.18	\$227,503.82	\$495,058.59	(\$951,282.59)
CAPITAL TOTALS	(\$1,495,435.03)	(\$1,125,735.60)	\$369,699.43	(\$180,264.26)	(\$945,471.34)

Mundelein Park and Recreation District

ALL FUNDS SUMMARY

	Year End Projections		
	2024 Budget	Projected Year End	Projected to Budget
General Fund			
Rev	\$6,730,567.00	\$6,897,573.60	\$167,006.60
Exp	\$7,123,522.41	\$6,917,235.02	\$206,287.39
General Fund Total	(\$392,955.41)	(\$19,661.42)	\$373,293.99
Recreation Fund			
Rev	\$6,740,894.66	\$6,627,715.02	(\$113,179.64)
Exp	\$6,599,219.23	\$6,374,726.09	\$224,493.14
Recreation Fund Total	\$141,675.43	\$252,988.93	\$111,313.50
Debt Service Fund			
Rev	\$528,791.00	\$531,210.43	\$2,419.43
Exp	\$519,575.00	\$519,575.00	\$0.00
Debt Service Fund Total	\$9,216.00	\$11,635.43	\$2,419.43
Capital Fund			
Rev	\$2,192,000.00	\$1,942,498.81	(\$249,501.19)
Exp	\$2,644,845.00	\$2,611,722.86	\$33,122.14
Capital Fund Total	(\$452,845.00)	(\$669,224.05)	(\$216,379.05)
Grand Total	(\$694,908.98)	(\$424,261.11)	\$270,647.87

**Mundelein Park and Recreation District
CORP FUND OVERVIEW**

	Year End Projections			Comments
	2024 Budget	Projected Year End	Projected to Budget	
Administration				
Rev	\$3,563,757.00	\$3,642,368.79	\$78,611.79	Interest rates not yet cut.
Exp	\$1,844,297.11	\$1,812,840.27	\$31,456.84	Some vacancies have contributed to expense savings.
Administration Total	\$1,719,459.89	\$1,829,528.52	\$110,068.63	Expect to be on or better than budget.
Parks				
Rev	\$197,314.00	\$187,288.11	(\$10,025.89)	Most expenses are in the normal range for Parks.
Exp	\$2,187,388.85	\$2,081,013.13	\$106,375.72	Expenses in the Equipment Maint line item are higher than budgeted.
Parks Total	(\$1,990,074.85)	(\$1,893,725.02)	\$96,349.83	Full-Time wages are under budget due to a small amount of turnover.
Golf				
Rev	\$2,144,663.00	\$2,240,183.17	\$95,520.17	Revenue is expected to outperform budget.
Exp	\$1,854,264.95	\$1,883,070.85	(\$28,805.90)	Expenses higher due primarily to salary miscalculation earlier in season.
Golf Total	\$290,398.05	\$357,112.32	\$66,714.27	
Special Recreation				
Rev	\$481,510.00	\$483,600.22	\$2,090.22	
Exp	\$860,995.69	\$801,122.99	\$59,872.70	Expect to outperform budget.
Special Recreation Total	(\$379,485.69)	(\$317,522.77)	\$61,962.92	
Museum				
Rev	\$1,000.00	\$995.86	(\$4.14)	Expect to outperform budget.
Exp	\$20,233.00	\$13,013.48	\$7,219.52	
Museum Totals	(\$19,233.00)	(\$12,017.62)	\$7,215.38	
Police				
Rev	\$81,067.00	\$80,297.51	(\$769.49)	Expect to outperform budget.
Exp	\$97,037.81	\$73,313.72	\$23,724.09	
Police Totals	(\$15,970.81)	\$6,983.79	\$22,954.60	
Risk Management				
Rev	\$243,617.00	\$244,712.35	\$1,095.35	
Exp	\$241,805.00	\$236,160.58	\$5,644.42	Expect to outperform budget.
Risk Mgmt. Totals	\$1,812.00	\$8,551.77	\$6,739.77	
Audit				
Rev	\$17,639.00	\$18,127.59	\$488.59	
Exp	\$17,500.00	\$16,700.00	\$800.00	Expect to be on budget.
Audit Totals	\$139.00	\$1,427.59	\$1,288.59	
Corporate Fund Total	(\$392,955.41)	(\$19,661.42)	\$373,293.99	

Mundelein Park and Recreation District
REC FUND OVERVIEW

	Year End Projections			Comments
	2024 Budget	Projected Year End	Projected to Budget	
Administration				
Rev	\$1,708,801.00	\$1,757,100.52	\$48,299.52	Fund transfer line & technology licenses resulted in increased expenses relative to 2023. Expect to finish favorable.
Exp	\$2,033,111.94	\$1,967,199.75	\$65,912.19	
Administration Total	(\$324,310.94)	(\$210,099.23)	\$114,211.71	
Preschool				
Rev	\$135,748.00	\$142,132.20	\$6,384.20	Expect to be on budget, fueled by strong enrollment.
Exp	\$102,917.00	\$92,935.73	\$9,981.27	
Preschool Total	\$32,831.00	\$49,196.47	\$16,365.47	
Athletics				
Rev	\$297,004.00	\$326,575.87	\$29,571.87	More participation in contractor programs. Expenses are up in professional services as a result of increased contractor program participation.
Exp	\$265,031.22	\$276,372.24	(\$11,341.02)	
Athletics Total	\$31,972.78	\$50,203.63	\$18,230.85	
Regent Center				
Rev	\$161,394.00	\$135,132.18	(\$26,261.82)	Decreased net is a result of decreased rental and field trip revenue.
Exp	\$190,750.23	\$188,020.64	\$2,729.59	
Regent Center Total	(\$29,356.23)	(\$52,888.46)	(\$23,532.23)	
Big & Little				
Rev	\$1,110,090.00	\$966,441.11	(\$143,648.89)	Projections were updated in June after a budget error was discovered. Performance is ahead of expected revenue and expense.
Exp	\$813,644.07	\$726,231.15	\$87,412.92	
Big & Little Totals	\$296,445.93	\$240,209.96	(\$56,235.97)	
Fitness				
Rev	\$776,631.66	\$774,958.95	(\$1,672.71)	Membership revenue is consistent. Daily fee performance is down. Expect to close gap for revenue before end of year.
Exp	\$765,694.04	\$800,410.29	(\$34,716.25)	
Fitness Total	\$10,937.62	(\$25,451.34)	(\$36,388.96)	Insurance increase & expanded Group X account for additional expenses.
Aquatics				
Rev	\$907,500.00	\$909,815.48	\$2,315.48	Revenue is bolstered by strong membership numbers and reliable daily revenue. Expenses have been well-controlled on poor weather dates. Salaries line reduced by 17.44%. No Aquatic Supervisor.
Exp	\$1,284,336.62	\$1,239,440.19	\$44,896.43	
Aquatics Total	(\$376,836.62)	(\$329,624.71)	\$47,211.91	
Rec Connect/Camp				
Rev	\$1,118,452.00	\$1,094,929.66	(\$23,522.34)	Reconnect will be below budget in revenue, but increased relative to 2023.
Exp	\$628,749.42	\$643,809.20	(\$15,059.78)	
Rec Connect/Camp Total	\$489,702.58	\$451,120.46	(\$38,582.12)	
Indoor Pool				
Rev	\$227,195.00	\$233,465.69	\$6,270.69	Salaries line reduced to 0 for remainder of year. No Aquatic Supervisor. Facility Rental: adding MMSC, pool rentals back on schedule. Swim lessons revenue is off to a good start. Fitness membership benefits this area. Expect to beat budget at this time.
Exp	\$280,304.21	\$222,723.48	\$57,580.73	
Indoor Pool Totals	(\$53,109.21)	\$10,742.21	\$63,851.42	
Dance				
Rev	\$231,720.00	\$229,846.60	(\$1,873.40)	On track with no significant variations at this time. Most competition fees were paid earlier in 2024 than prior years.
Exp	\$175,212.10	\$159,781.83	\$15,430.28	
Dance Total	\$56,507.90	\$70,064.78	\$13,556.88	
Cultural Arts				
Rev	\$66,359.00	\$57,316.76	(\$9,042.24)	Cooking/Baking programs underperformed. Adult culinary programs offered to offset programs. Controlling expenses to overcome decreased program revenue.
Exp	\$59,468.38	\$57,801.60	\$1,666.78	
Cultural Arts Total	\$6,890.62	(\$484.84)	(\$7,375.46)	
Recreation Fund Total	\$141,675.43	\$252,988.93	\$111,313.50	

Mundelein Park and Recreation District
CAPITAL

	Year End Projections			Comments	
	2024 Budget	Projected Year End	Projected to Budget		
REVENUES					
Dept 51.570 - CAPITAL IMPROVEMENT					
CONTRIBUTIONS AND DONATIONS					
40-51.570-4700	CONTRIBUTIO	\$62,000.00	\$65,000.00	\$3,000.00	Currently projected to meet budget, but the timing of payments from developers may be delayed later in the year. Won't receive entire OSLAD grant this year for Kracklauer.
40-51.570-4702	DEVELOPER D	\$400,000.00	\$410,810.80	\$10,810.80	
40-51.570-4725	GRANTS	\$1,700,000.00	\$1,400,000.00	(\$300,000.00)	
40-51.570-4726	PLAYCORE/GA	\$0.00	\$0.00	\$0.00	
CONTRIBUTIONS AND DONATIONS					Interest rates not yet cut. Expect to outperform budget.
OTHER INCOME					
40-51.570-4801	INTEREST - IN	\$30,000.00	\$55,594.14	\$25,594.14	
40-51.570-4807	INS CLAIMS R	\$0.00	\$0.00	\$0.00	
40-51.570-4811	PROCEEDS FR	\$0.00	\$0.00	\$0.00	
40-51.570-4815	MISCELLANEC	\$0.00	\$0.00	\$0.00	
40-51.570-4813	PROCEEDS FR	\$0.00	\$0.00	\$0.00	
OTHER INCOME					
INTERFUND TRANSFERS					
40-51.570-4910	TRANSFER FR	\$0.00	\$0.00	\$0.00	
40-51.570-4920	TRANSFER FR	\$0.00	\$0.00	\$0.00	
INTERFUND TRANSFERS					
REVENUE TOTAL					
EXPENDITURES					
Dept 51.570 - CAPITAL IMPROVEMENT					
CONTRACTED SERVICES					
40-51.570-5210	PROFESSIONA	\$161,000.00	\$163,801.83	(\$2,801.83)	Expenses are expected to be over budget due to research on Dynadome.
CONTRACTED SERVICES					
OPERATING SUPPLIES/EXPENSES					
40-51.570-5342	BANK/CREDIT	\$0.00	\$355.50	(\$355.50)	
OPERATING SUPPLIES/EXPENSES					
DEBT EXPENSE					
40-51.570-5612	PRINCIPAL CA	\$0.00	\$0.00	\$0.00	
DEBT EXPENSE					
CAPITAL EXPENSES					
40-51.570-5810	CAPITAL EQU	\$350,845.00	\$374,376.83	(\$23,531.83)	Most budgeted capital expenses are expected to be at or under budget.
40-51.570-5812	CAPITAL FURN	\$0.00	\$0.00	\$0.00	
40-51.570-5815	CAPITAL ATHL	\$100,000.00	\$70,230.68	\$29,769.32	
40-51.570-5820	CAPITAL VEHI	\$100,000.00	\$96,833.23	\$3,166.77	
40-51.570-5830	CAP IMPRVM	\$76,000.00	\$144,532.80	(\$68,532.80)	
40-51.570-5835	CAP IMPRVM	\$1,857,000.00	\$1,761,591.99	\$95,408.01	
40-51.570-5840	CAP IMPRVM	\$0.00	\$0.00	\$0.00	
40-51.570-5841	CAPITAL IMPR	\$0.00	\$0.00	\$0.00	
40-51.570-5850	CAP IMPRVM	\$0.00	\$0.00	\$0.00	
CAPITAL EXPENSES					
EXPENDITURE TOTAL					
CAPITAL TOTALS					

MUNDELEIN PARK AND RECREATION DISTRICT
TREASURER'S REPORT
As of August 31, 2024

Fund Name	Fund	Jt Ckg- 1001	FLEX Ckg-1002	MMKT - 1004	CD's - 1007	IPDLAF - 1009	Petty Cash	Total
GL Cash/Investment Accounts								
Corporate Fund	10-00.000-1001	2,393,668.86						2,393,668.86
	10-00.000-1108	16,050.99						16,050.99
	10-00.000-1002		5,209.12					5,209.12
	10-00.000-1004							-
	10-00.000-1007				945,000.00			945,000.00
	10-00.000-1009					51,375.61		51,375.61
	10-00.000-1010							-
	10-00.000-1011						1,250.00	1,250.00
	10-00.000-1012						275.00	275.00
	10-00.000-1013							-
Recreation Fund	20-00.000-1001	2,290,686.03						2,290,686.03
	20-00.000-1108	103,956.95						103,956.95
	20-00.000-1109							-
	20-00.000-1014						50.00	50.00
	20-00.000-1019						100.00	100.00
	20-00.000-1020						100.00	100.00
	20-00.000-1021						395.00	395.00
	20-00.000-1022							-
	20-00.000-1023						1,500.00	1,500.00
	20-00.000-1024						200.00	200.00
	20-00.000-1025						400.00	400.00
	20-00.000-1026							-
	20-00.000-1027						100.00	100.00
	20-00.000-1028							-
	20-00.000-1029						-	-
Debt Service Fund	30-00.000-1001	434,872.85						434,872.85
Capital Improv Fund	40-00.000-1001	794,607.98						794,607.98
	40-00.000-1007				473,000.00			473,000.00
	40-00.000-1009					107,207.50		107,207.50
TOTAL:		6,033,843.66	5,209.12	-	1,418,000.00	158,583.11	4,370.00	7,620,005.89

Bank and Investment Accounts

WCB - Checking		6,033,843.66	5,209.12					
Libertyville Bank & Trust								
IPDLAF - Bond Imprv Fund					473,000.00	107,207.50		
IPDLAF-Operating Fund					945,000.00	51,375.61		
Cash On Hand							4,370.00	
TOTAL:		6,033,843.66	5,209.12	-	1,418,000.00	158,583.11	4,370.00	7,620,005.89

Difference:

Changes in Fund Balance through July 31, 2024

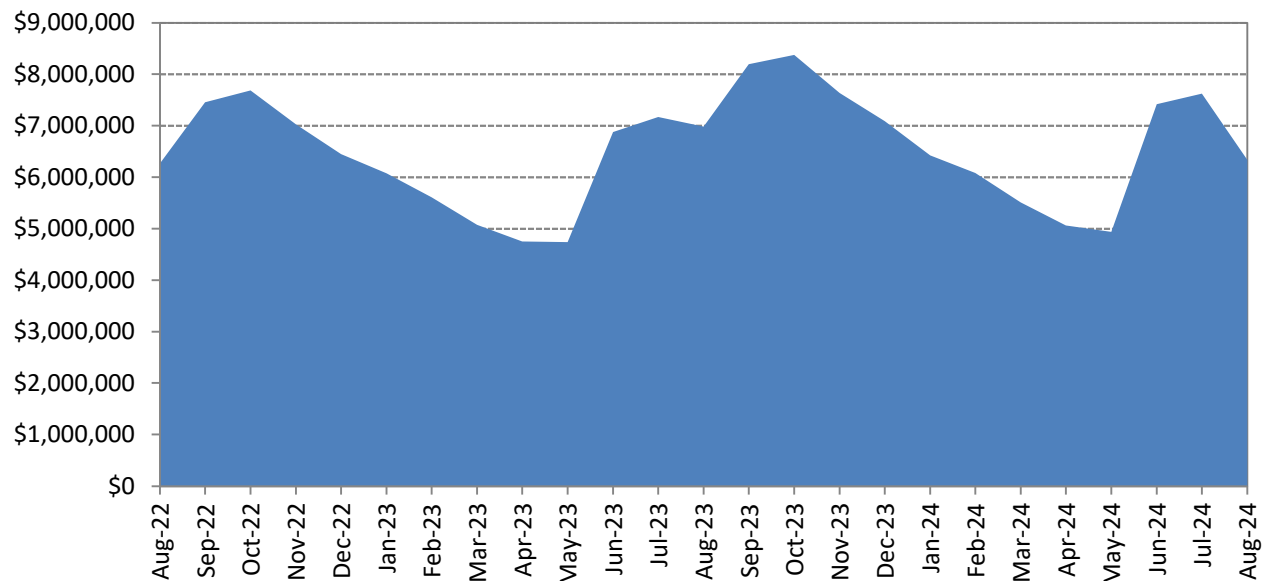
	Assets	Liabilities	Beg Fund Bal	End Fund Bal	Revenues	Expenses	Chg to Fund Bal
Corporate Fund - 10	3,494,166.94	(157,515.41)	(2,944,125.71)	(3,336,651.53)	(3,834,449.12)	3,437,339.96	(397,109.16)
Recreation Fund - 20	3,751,604.56	(1,737,056.30)	(1,486,399.91)	(2,014,548.26)	(4,120,441.50)	3,592,293.15	(528,148.35)
Debt Service Fund - 30	434,872.85	-	(178,309.59)	(434,872.85)	(278,613.26)	22,050.00	(256,563.26)
Capital Imprv Fund - 40	1,416,856.29	(661,307.78)	(1,203,371.29)	(755,548.51)	(302,632.22)	750,455.00	447,822.78
TOTAL:	9,097,500.64	(2,555,879.49)	(5,812,206.50)	(6,541,621.15)	(8,536,136.10)	7,802,138.11	(733,997.99)

Mundelein Park District Cash Flows

8/31/2024

Date	Recreation Fund	Corporate Fund	Capital Improvement Fund	Joint Checking	Total
8/31/2022	995.00	13,795.60	550,331.21	5,699,864.93	6,264,986.74
9/30/2022	695.00	14,220.39	550,424.58	6,887,148.32	7,452,488.29
10/31/2022	695.00	14,450.31	550,546.75	7,122,436.49	7,688,128.55
11/30/2022	695.00	15,041.99	550,690.69	6,460,244.52	7,026,672.20
12/31/2022	695.00	14,350.35	550,861.02	5,883,347.92	6,449,254.29
1/31/2023	695.00	14,890.34	551,043.27	5,509,575.72	6,076,204.33
2/28/2023	695.00	14,744.34	553,659.67	5,041,645.13	5,610,744.14
3/31/2023	695.00	14,281.90	553,856.82	4,506,160.90	5,074,994.62
4/30/2023	695.00	13,812.88	554,054.90	4,183,955.24	4,752,518.02
5/31/2023	2,895.00	14,622.74	554,268.98	4,168,482.32	4,740,269.04
6/30/2023	2,895.00	15,434.22	554,479.49	6,303,881.01	6,876,689.72
7/31/2023	2,845.00	16,254.75	554,700.83	6,595,839.26	7,169,639.84
8/31/2023	845.00	980,632.87	563,410.85	5,439,628.80	6,984,517.52
9/30/2023	645.00	980,492.45	563,378.16	6,649,417.77	8,193,933.38
10/31/2023	645.00	980,726.44	563,712.42	6,830,996.80	8,376,080.66
11/30/2023	645.00	983,790.29	564,039.11	6,088,314.84	7,636,789.24
12/31/2023	645.00	985,013.82	564,376.07	5,536,819.72	7,086,854.61
1/31/2024	645.00	982,403.79	564,712.40	4,875,935.67	6,423,696.86
2/29/2024	645.00	989,347.93	578,282.38	4,515,147.34	6,083,422.65
3/31/2024	645.00	990,677.96	578,386.14	3,941,183.93	5,510,893.03
4/30/2024	2,845.00	989,865.94	578,831.69	3,487,194.53	5,058,737.16
5/31/2024	2,845.00	1,000,731.01	579,293.74	3,357,187.34	4,940,057.09
6/30/2024	2,845.00	1,001,919.42	579,742.54	5,833,415.40	7,417,922.36
7/31/2024	2,845.00	1,003,109.73	580,207.50	6,033,843.66	7,620,005.89
8/31/2024	2,845.00	1,015,747.51	594,248.40	4,724,260.90	6,337,101.81

Mundelein Park District Cash Flows - 2 Years (25 months)



PERIOD ENDING 08/31/2024

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2024	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 08/31/2024
Fund 10 - CORPORATE FUND					
Assets					
Account Type: Cash					
10-00.000-1001	CHECKING ACCOUNT - MCB	2,156,208.62	4,403,966.72	4,477,682.26	2,082,493.08
10-00.000-1002	CHECKING ACCOUNT - FLEX	4,880.40	25,246.98	25,750.42	4,376.96
10-00.000-1011	CASH DRAWER - PRO SHOP	1,250.00	0.00	0.00	1,250.00
10-00.000-1012	CASH DRAWER - FOOD/BEVERAGE	275.00	0.00	0.00	275.00
10-00.000-1108	GOLF PAYMENT CLEARING	0.00	1,380,682.76	1,352,439.44	28,243.32
	Total Cash:	2,162,614.02	5,809,896.46	5,855,872.12	2,116,638.36
Account Type: Investments					
10-00.000-1007	CERTIFICATES OF DEPOSIT	954,000.00	710,000.00	718,000.00	946,000.00
10-00.000-1009	IPDLAF INVESTMENT	24,608.42	750,304.08	711,066.95	63,845.55
	Total Investments:	978,608.42	1,460,304.08	1,429,066.95	1,009,845.55
Account Type: Accounts Receivable					
10-00.000-1101	REAL ESTATE TAXES RECEIVABLE	3,834,000.00	0.00	3,834,000.00	0.00
10-00.000-1110	ACCOUNTS RECEIVABLE	332.49	73,716.33	72,955.82	1,093.00
10-00.000-1112	ACCRUED INTEREST	17,675.32	35,958.16	30,730.61	22,902.87
	Total Accounts Receivable:	3,852,007.81	109,674.49	3,937,686.43	23,995.87
Account Type: Fixed Assets					
10-00.000-1030	MERCHANDISE INVENTORY	37,606.07	0.00	0.00	37,606.07
	Total Fixed Assets:	37,606.07	0.00	0.00	37,606.07
Account Type: Other Assets					
10-00.000-1202	PREPAID OTHER EXPENSES	19,942.31	14,144.04	18,567.15	15,519.20
10-00.000-1204	VENDOR DEPOSITS	500.00	0.00	0.00	500.00
	Total Other Assets:	20,442.31	14,144.04	18,567.15	16,019.20
TOTAL ASSETS		7,051,278.63	7,394,019.07	11,241,192.65	3,204,105.05
Liabilities					
Account Type: Accounts Payable					
10-00.000-2001	ACCOUNTS PAYABLE	84,223.83	1,683,891.77	1,637,775.42	38,107.48
10-00.000-2005	SALES TAX PAYABLE	279.00	18,102.11	22,961.35	5,138.24
	Total Accounts Payable:	84,502.83	1,701,993.88	1,660,736.77	43,245.72
Account Type: Liabilities-ST					
10-00.000-2020	ACCRUED WAGES PAYABLE	130,508.11	130,508.11	0.00	0.00
10-00.000-2021	FEDERAL PR TAX WITHHELD	0.00	281,499.28	281,499.28	0.00
10-00.000-2022	FICA PAYROLL TAX LIABILITY	0.00	524,527.56	524,527.56	0.00
10-00.000-2023	MEDICARE P/R TAX LIABILITY	0.00	122,671.74	122,671.74	0.00
10-00.000-2024	IL/WI PAYROLL TAX LIABILITY	0.00	192,923.45	192,923.45	0.00
10-00.000-2026	IMRF EE/ER PR LIABILITY	0.00	295,021.95	356,955.88	61,933.93
10-00.000-2028	INSURANCE PR DEDUCTION	0.00	532,201.04	532,201.04	0.00
10-00.000-2029	457 PR DEDUCTION-NATIONWIDE	0.00	5,461.94	5,461.94	0.00
10-00.000-2030	457 PR DEDUCTION-SEC BNFT/STD	0.00	20,434.94	20,434.94	0.00
10-00.000-2031	UNION DUES PR DEDUCTION	0.00	4,343.15	4,343.15	0.00
10-00.000-2032	ADD'L LIFE INSURANCE IMRF	0.00	528.00	528.00	0.00
10-00.000-2033	ADD'L LIFE INSURANCE PDRMA	0.00	6,311.37	6,311.37	0.00
10-00.000-2037	ADD'L EE IMRF CONTRIBUTIONS	0.00	41,505.89	49,361.34	7,855.45
10-00.000-2040	FLEX HEALTH	(1,750.85)	19,426.42	14,474.54	(6,702.73)
10-00.000-2041	FLEX CHILD CARE	1,348.16	4,324.00	8,654.04	5,678.20
10-00.000-2043	NEW YORK LIFE INS W/H	0.00	960.12	960.12	0.00
	Total Liabilities-ST:	130,105.42	2,182,648.96	2,121,308.39	68,764.85
Account Type: Deferred Inflows					
10-00.000-2201	DEFERRED TAX REVENUE	3,834,000.00	3,834,000.00	0.00	0.00
10-00.000-2206	GIFT CERTIFICATES	58,544.67	83,175.85	89,448.27	64,817.09
	Total Deferred Inflows:	3,892,544.67	3,917,175.85	89,448.27	64,817.09
TOTAL LIABILITIES		4,107,152.92	7,801,818.69	3,871,493.43	176,827.66
Fund Equity					
Account Type: Unassigned					
10-00.000-3100	UNASSIGNED FUND BALANCE	2,324,027.22	0.00	0.00	2,324,027.22
	Total Unassigned:	2,324,027.22	0.00	0.00	2,324,027.22
Account Type: Assigned					
10-00.000-3201	ASSIGNED FUND-TALL GRASS	54,442.07	4,583.34	0.00	49,858.73
	Total Assigned:	54,442.07	4,583.34	0.00	49,858.73
Account Type: Restricted					
10-00.000-3401	RESTRICTED FUND BAL-AUDIT	11,065.22	0.00	0.00	11,065.22
10-00.000-3402	RESTRICTED FUND BAL-POLICE	38,755.27	0.00	0.00	38,755.27
10-00.000-3403	RESTRICTED FUND BAL-SOCSEC	56,038.21	0.00	0.00	56,038.21
10-00.000-3404	RESTRICTED FUND BAL-IMRF	90,161.38	0.00	0.00	90,161.38
10-00.000-3405	RESTRICTED FUND BAL-LIAB INS	69,716.43	0.00	0.00	69,716.43
10-00.000-3406	RESTRICTED FUND BAL-SRACLS	123,621.23	0.00	0.00	123,621.23
10-00.000-3407	RESTRICTED FUND BAL-MUSEUM	176,298.68	0.00	0.00	176,298.68

PERIOD ENDING 08/31/2024

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2024	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 08/31/2024
Fund 10 - CORPORATE FUND					
Fund Equity					
	Total Restricted:	565,656.42	0.00	0.00	565,656.42
TOTAL FUND EQUITY					
		2,944,125.71	4,583.34	0.00	2,939,542.37
Account Type: Revenue					
	Total Revenue:		7,674.90	4,405,487.16	4,397,812.26
TOTAL REVENUES					
			7,674.90	4,405,487.16	4,397,812.26
Account Type: Expenditure					
	Total Expenditure:		4,459,253.36	149,176.12	4,310,077.24
TOTAL EXPENDITURES					
			4,459,253.36	149,176.12	4,310,077.24
Total Fund 10 - CORPORATE FUND					
TOTAL ASSETS					
		7,051,278.63	7,394,019.07	11,241,192.65	3,204,105.05
BEG. FUND BALANCE					
		2,944,125.71			2,944,125.71
+ NET OF REVENUES & EXPENDITURES					
			(4,466,928.26)	(4,554,663.28)	87,735.02
+ FUND BALANCE ADJUSTMENTS					
		(4,583.34)			(4,583.34)
= ENDING FUND BALANCE					
		2,944,125.71	(4,471,511.60)	(4,554,663.28)	3,027,277.39
+ LIABILITIES					
		4,107,152.92	(7,801,818.69)	(3,871,493.43)	176,827.66
= TOTAL LIABILITIES AND FUND BALANCE					
		7,051,278.63	(12,273,330.29)	(8,426,156.71)	3,204,105.05

PERIOD ENDING 08/31/2024

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2024	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 08/31/2024
Fund 20 - RECREATION PROGRAM FUND					
Assets					
Account Type: Cash					
20-00.000-1001	CHECKING ACCOUNT - MCB	1,879,081.44	4,579,229.91	4,454,732.32	2,003,579.03
20-00.000-1014	CASH DRAWER - REGENT	50.00	0.00	0.00	50.00
20-00.000-1019	PETTY CASH SPECIAL EVENTS	100.00	0.00	0.00	100.00
20-00.000-1020	PETTY CASH - REC ADMIN	100.00	0.00	0.00	100.00
20-00.000-1021	CASH DRAWER - PARKVIEW	395.00	0.00	0.00	395.00
20-00.000-1023	CASH DRAWER-ADMISSIONS BB	0.00	1,500.00	0.00	1,500.00
20-00.000-1024	CASH DRAWER-CONCESSIONS BB	0.00	200.00	0.00	200.00
20-00.000-1025	CASH DRAWER-ADMISSIONS DLB	0.00	400.00	0.00	400.00
20-00.000-1027	CASH DRAWER-ADMISSIONS SP	0.00	100.00	0.00	100.00
20-00.000-1108	ACTIVE PAYMENT CLEARING A/C	42,793.29	3,431,267.95	3,422,277.76	51,783.48
Total Cash:		1,922,519.73	8,012,697.86	7,877,010.08	2,058,207.51
Account Type: Accounts Receivable					
20-00.000-1101	REAL ESTATE TAXES RECEIVABLE	1,373,000.00	0.00	1,373,000.00	0.00
20-00.000-1103	LEASE RECEIVABLES	481,237.00	0.00	0.00	481,237.00
20-00.000-1110	ACCOUNTS RECEIVABLE	500.00	974.98	1,472.18	2.80
20-00.000-1114	ACTIVE CUSTOMER ACCTS RCVBL	1,074,672.66	2,973,314.89	3,156,110.73	891,876.82
Total Accounts Receivable:		2,929,409.66	2,974,289.87	4,530,582.91	1,373,116.62
Account Type: Other Assets					
20-00.000-1202	PREPAID OTHER EXPENSES	40,351.87	7,072.64	40,303.70	7,120.81
Total Other Assets:		40,351.87	7,072.64	40,303.70	7,120.81
TOTAL ASSETS		4,892,281.26	10,994,060.37	12,447,896.69	3,438,444.94
Liabilities					
Account Type: Accounts Payable					
20-00.000-2001	ACCOUNTS PAYABLE	98,837.33	1,194,320.25	1,115,206.14	19,723.22
20-00.000-2003	ACTIVE CUSTOMER REFUND PAYABLE	0.00	6,426.45	6,851.45	425.00
20-00.000-2004	EVENT LIABILITY INS PAYABLE	1,170.00	2,540.00	2,930.00	1,560.00
20-00.000-2006	DANCE FUNDRAISING PAYABLE	494.76	0.00	0.00	494.76
Total Accounts Payable:		100,502.09	1,203,286.70	1,124,987.59	22,202.98
Account Type: Liabilities-ST					
20-00.000-2020	ACCRUED WAGES PAYABLE	80,435.25	80,435.25	0.00	0.00
Total Liabilities-ST:		80,435.25	80,435.25	0.00	0.00
Account Type: Other Liabilities					
20-00.000-2050	UNCLAIMED PROPERTY LIABILITY	622.00	0.00	73.20	695.20
20-00.000-2053	ACTIVE DEPOSITS	9,100.00	17,375.00	22,825.00	14,550.00
20-00.000-2070	MUNDELEIN PARK FOUNDATION	0.00	312.89	710.76	397.87
Total Other Liabilities:		9,722.00	17,687.89	23,608.96	15,643.07
Account Type: Deferred Inflows					
20-00.000-2201	DEFERRED TAX REVENUE	1,373,000.00	1,373,000.00	0.00	0.00
20-00.000-2202	GASB 87 DEFERRED INFLOW OF REVENUE	469,106.00	0.00	0.00	469,106.00
20-00.000-2203	DEFERRED REVENUE	9,700.00	9,700.00	0.00	0.00
20-00.000-2207	ACTIVE DEFERRED REVENUE	1,350,821.33	3,751,008.78	3,599,664.40	1,199,476.95
20-00.000-2208	ACTIVE GIFT CARDS	12,594.68	2,999.00	1,565.00	11,160.68
Total Deferred Inflows:		3,215,222.01	5,136,707.78	3,601,229.40	1,679,743.63
TOTAL LIABILITIES		3,405,881.35	6,438,117.62	4,749,825.95	1,717,589.68
Fund Equity					
Account Type: Committed					
20-00.000-3300	COMMITTED FUND BALANCE	1,486,399.91	0.00	0.00	1,486,399.91
Total Committed:		1,486,399.91	0.00	0.00	1,486,399.91
TOTAL FUND EQUITY		1,486,399.91	0.00	0.00	1,486,399.91
Account Type: Revenue					
Total Revenue:			1,391,931.37	6,037,385.27	4,645,453.90
TOTAL REVENUES			1,391,931.37	6,037,385.27	4,645,453.90
Account Type: Expenditure					
Total Expenditure:			4,519,398.38	108,399.83	4,410,998.55
TOTAL EXPENDITURES			4,519,398.38	108,399.83	4,410,998.55
Total Fund 20 - RECREATION PROGRAM FUND		4,892,281.26	10,994,060.37	12,447,896.69	3,438,444.94
TOTAL ASSETS		4,892,281.26	10,994,060.37	12,447,896.69	3,438,444.94

PERIOD ENDING 08/31/2024

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2024	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 08/31/2024
Fund 20 - RECREATION PROGRAM FUND					
BEG. FUND BALANCE		1,486,399.91			1,486,399.91
+ NET OF REVENUES & EXPENDITURES			(5,911,329.75)	(6,145,785.10)	234,455.35
= ENDING FUND BALANCE		1,486,399.91	(5,911,329.75)	(6,145,785.10)	1,720,855.26
+ LIABILITIES		3,405,881.35	(6,438,117.62)	(4,749,825.95)	1,717,589.68
= TOTAL LIABILITIES AND FUND BALANCE		4,892,281.26	(12,349,447.37)	(10,895,611.05)	3,438,444.94


PERIOD ENDING 08/31/2024

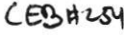
GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2024	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 08/31/2024
Fund 30 - DEBT SERVICE FUND					
Assets					
Account Type: Cash					
30-00.000-1001	CHECKING ACCOUNT - MCB	178,309.59	295,493.96	22,050.00	451,753.55
	Total Cash:	178,309.59	295,493.96	22,050.00	451,753.55
Account Type: Accounts Receivable					
30-00.000-1101	REAL ESTATE TAXES RECEIVABLE	549,300.00	0.00	549,300.00	0.00
	Total Accounts Receivable:	549,300.00	0.00	549,300.00	0.00
TOTAL ASSETS		727,609.59	295,493.96	571,350.00	451,753.55
Liabilities					
Account Type: Accounts Payable					
30-00.000-2001	ACCOUNTS PAYABLE	0.00	22,050.00	22,050.00	0.00
	Total Accounts Payable:	0.00	22,050.00	22,050.00	0.00
Account Type: Deferred Inflows					
30-00.000-2201	DEFERRED TAX REVENUE	549,300.00	549,300.00	0.00	0.00
	Total Deferred Inflows:	549,300.00	549,300.00	0.00	0.00
TOTAL LIABILITIES		549,300.00	571,350.00	22,050.00	0.00
Fund Equity					
Account Type: Restricted					
30-00.000-3400	RESTRICTED FUND BALANCE	178,309.59	0.00	0.00	178,309.59
	Total Restricted:	178,309.59	0.00	0.00	178,309.59
TOTAL FUND EQUITY		178,309.59	0.00	0.00	178,309.59
Account Type: Revenue					
	Total Revenue:		0.00	295,493.96	295,493.96
TOTAL REVENUES			0.00	295,493.96	295,493.96
Account Type: Expenditure					
	Total Expenditure:		22,050.00	0.00	22,050.00
TOTAL EXPENDITURES			22,050.00	0.00	22,050.00
Total Fund 30 - DEBT SERVICE FUND					
TOTAL ASSETS		727,609.59	295,493.96	571,350.00	451,753.55
BEG. FUND BALANCE		178,309.59			178,309.59
+ NET OF REVENUES & EXPENDITURES			(22,050.00)	(295,493.96)	273,443.96
= ENDING FUND BALANCE		178,309.59	(22,050.00)	(295,493.96)	451,753.55
+ LIABILITIES		549,300.00	(571,350.00)	(22,050.00)	0.00
= TOTAL LIABILITIES AND FUND BALANCE		727,609.59	(593,400.00)	(317,543.96)	451,753.55

PERIOD ENDING 08/31/2024

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2024	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 08/31/2024
Fund 40 - CAPITAL IMPROVEMENT FUND					
Assets					
Account Type: Cash					
40-00.000-1001	CHECKING ACCOUNT - MCB	1,280,426.78	825,219.09	1,999,237.43	106,408.44
	Total Cash:	1,280,426.78	825,219.09	1,999,237.43	106,408.44
Account Type: Investments					
40-00.000-1007	CERTIFICATES OF DEPOSIT	488,411.71	466,000.00	488,411.71	466,000.00
40-00.000-1009	IPDLAF INVESTMENT	75,964.36	518,639.54	466,355.50	128,248.40
	Total Investments:	564,376.07	984,639.54	954,767.21	594,248.40
Account Type: Accounts Receivable					
40-00.000-1110	ACCOUNTS RECEIVABLE	0.00	161.62	161.62	0.00
40-00.000-1112	ACCRUED INTEREST	39,720.11	17,622.83	26,821.61	30,521.33
	Total Accounts Receivable:	39,720.11	17,784.45	26,983.23	30,521.33
TOTAL ASSETS		1,884,522.96	1,827,643.08	2,980,987.87	731,178.17
Liabilities					
Account Type: Accounts Payable					
40-00.000-2001	ACCOUNTS PAYABLE	494,275.79	1,999,237.43	1,517,050.64	12,089.00
40-00.000-2011	RETAINAGE PAYABLE	21,898.12	29,670.04	34,247.64	26,475.72
	Total Accounts Payable:	516,173.91	2,028,907.47	1,551,298.28	38,564.72
Account Type: Deferred Inflows					
40-00.000-2203	DEFERRED REVENUE	164,977.76	0.00	450,000.00	614,977.76
	Total Deferred Inflows:	164,977.76	0.00	450,000.00	614,977.76
TOTAL LIABILITIES		681,151.67	2,028,907.47	2,001,298.28	653,542.48
Fund Equity					
Account Type: Assigned					
40-00.000-3200	ASSIGNED FUND BALANCE	1,203,371.29	0.00	0.00	1,203,371.29
	Total Assigned:	1,203,371.29	0.00	0.00	1,203,371.29
TOTAL FUND EQUITY		1,203,371.29	0.00	0.00	1,203,371.29
Account Type: Revenue					
	Total Revenue:		0.00	320,605.58	320,605.58
TOTAL REVENUES			0.00	320,605.58	320,605.58
Account Type: Expenditure					
	Total Expenditure:		1,712,876.56	266,535.38	1,446,341.18
TOTAL EXPENDITURES			1,712,876.56	266,535.38	1,446,341.18
Total Fund 40 - CAPITAL IMPROVEMENT FUND					
TOTAL ASSETS		1,884,522.96	1,827,643.08	2,980,987.87	731,178.17
BEG. FUND BALANCE		1,203,371.29			1,203,371.29
+ NET OF REVENUES & EXPENDITURES			(1,712,876.56)	(587,140.96)	(1,125,735.60)
= ENDING FUND BALANCE		1,203,371.29	(1,712,876.56)	(587,140.96)	77,635.69
+ LIABILITIES		681,151.67	(2,028,907.47)	(2,001,298.28)	653,542.48
= TOTAL LIABILITIES AND FUND BALANCE		1,884,522.96	(3,741,784.03)	(2,588,439.24)	731,178.17

MEMORANDUM

To: Chief Jason Seeley #299 

From: Sergeant Brigano #254 

Date: Monday, September 02, 2024

Re: Park District Report – August 2024

There were two (2) calls for service in the area parks during the reporting period.

There was a total of 146 park checks initiated by the patrol officers during this month. There were no crime trends to report during the month of August.

The following gives more detail about the calls during the reporting period:

- On 08/09/2024, Officers responded to Kracklauer Park for juveniles the construction area.
- On 08/12/2024, Officers responded to Community Park for a burglar alarm. Alarm was set off in error by employees.

Scheduled Park District rentals were checked on a regular basis and no problems were reported or observed.

I have attached a copy of the August 2024 Park District report for your review.

Please contact me if you have any questions.



BOARD MEMORANDUM

September 30, 2024 Special Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Date: September 26, 2024
Subject: Approve of Rainbird Agreement and Cirrus Pro Software

Background

In previous years, Mundelein Park & Recreation District authorized the Global Service Plan Agreement from Rainbird and the current Nimbus 2 software to protect the irrigation system and the irrigation computer at Steeple Chase Golf Club.

As part of the Capital Plan and Replacement Schedule, Steeple Chase Golf Club budgeted for the renewal of the Global Service Plan and the Cirrus Pro software upgrade. The Board approved the 2024 Budget with a replacement cost of \$26,697.97.

Analysis/Considerations

The Service Plan and software are important factors in keeping Steeple Chase Golf Course in high quality condition. The Rainbird Global Service Plan is expiring and the irrigation computer software requires an upgrade. Therefore, staff budgeted for a continued Service Plan and purchase of software. Per policy, the Board is required to approve any agreement over one year and staff is requesting a three-year agreement. The specific equipment is below:

GSP Agreement

(1) 3-year Global Service Plan (GSP) with PC
Total: \$11,250

Cirrus Pro

(1) Cirrus Pro Software Upgrade
Total: \$15,448.97

Recommendation

Staff recommends approving Rainbird GSP Agreement and purchasing Cirrus Pro computer software upgrade from Clesens for three years, not to exceed \$26,698.97.

Action and Motion Requested

Move to authorize Executive Director Salski to execute the Rainbird GSP Agreement and purchase Cirrus Pro computer software upgrade from Clesens for three years at \$26,698.97.



CLESENS

North Chicago 635 Margate Drive Lincolnshire, IL 60069
South Chicago 9710 W 194th Street Mokena, IL 60448
Wisconsin 13125 Washington Drive Ste A Germantown, WI 53022
Minnesota 7265 Washington Ave S Edina, MN 55439
Phone (847) 537-2177 | Fax (847) 537-2210
clesens.com

Quote

Entered Date	Taken By	Customer #	Order #
9/25/24	ES01	1330	18850-00
Expiration Date	Order Placed By	Requested Ship Date	Page #
11/24/24	Marcus	9/25/24	1 of 1

Bill To	Ship To
Steeple Chase Golf- Mundelein Mundelein Park District 1401 N Midlothian Road Mundelein, IL 60060 (847) 949-8900 Marcus	Steeple Chase Golf- Mundelein Irrigation 4 N Chevy Chase Road Mundelein, IL 60060 (847) 949-1419 Marcus Golf Supt

Instructions

PO #	Ship Point	Via	Sales Rep	Terms
GSP 3 year renewal	Lincolnshire	Direct Ship	Eric Styck	Net 30 Days

Notes

**** MSDS SHEETS REQUIRED WITH ALL ORDERS **

Line	Product and Description	Order Quantity	Qty UM	Unit Price	Price UM	Amount(Net)
1	001356A 3 yr GSP (annual) w/ PC Initial payment	1.00	each	3,750.00	each	3,750.00
2	001356 3 yr GSP (annual) w/ PC Recurring payment	2.00	each	3,750.00	each	7,500.00
2	Lines Total	Total Order Quantity	3.00		Subtotal	11,250.00
					Taxes	0.00
					Total	11,250.00



**Rain Bird® GSP
PLUS Global Service Plan 3-Year
For GOLF COURSE NAME
GSP #123456
Service Plan Expiration Date – 10/31/27**

Welcome to the PLUS Rain Bird Global Service Plan (GSP). GSP provides remote technical service and support for central control systems to end-users. This service plan is registered to **GOLF COURSE NAME** for a period of three years.

Rain Bird Corporation will provide the following:

Toll-Free Support 8:00 a.m. to 5:00 p.m. local business hours, normal business days.

The toll-free helpline is available to assist with questions or issues related to the operation of the Rain Bird central control system. Please call toll-free (866) GSP-XPRT (866-477-9778). Please inform the engineer who answers that you are a GSP member and have your GSP number or site name available.

Board Exchange and Part Discounts:

As a GSP member, you get access to Rain Bird's Board Exchange Program and part discounts. This program lets you send in your broken components in exchange for new or refurbished parts. You will also receive a 20% discount on all service part purchases.

GSP Auto Cloud Backup:

Each central control system purchased with GSP is equipped with an automatic daily backup tool. This service requires an internet connection. To retrieve your backup, please contact GSP via phone or email at GSPGroupEmails@rainbird.com.

Free Software Point Releases

GSP members will receive the latest version of the software version they own.

GSP 24/7:

A Service Engineer will be available after hours and on weekends for irrigation emergencies. An emergency is defined as the inability to irrigate due to a Central Control related issue. At this time, pump station support is not offered after hours. This service is a paging system. An engineer is not guaranteed to answer right away. If an



engineer does not answer, please leave a message, and they will get back to you within 30 minutes.

Remote System Diagnostics:

Each central control system enrolled in GSP is equipped with a modem and remote system diagnostics software, enabling GSP engineers to access your central control for remote troubleshooting. This feature requires that you have an internet connection at your central control computer. Rain Bird does not guarantee that all technical problems will be solved using remote system diagnostics. As with all third-party software products installed by Rain Bird on central control computers, the software manufacturer's warranty is the only warranty coverage for their particular software. Rain Bird does not provide extended warranty coverage for any software product except the irrigation central control software.

GSP MI:

Receive complimentary MI licenses with your GSP plan. These licenses are good for as long as your GSP plan is active. The PLUS Plan comes with 1 Advanced and 1 Professional Licenses.

Next-Day Interface Replacement

If your interface stops working, GSP will either send a replacement interface or replacement boards depending on the extent of the damage.

GSP Software Update

Receive the latest Central Control version with your purchase.

GSP Plug and Play PC

Receive a Rain Bird Specification PC with your purchase. This PC will have all the needed software installed with the member's database pre-loaded. *The member's database may not be available for pre-loading in all cases*.

Customer Satisfaction Policy on Rain Bird® Central Control Hardware:

The GSP Customer Satisfaction Policy covers the Rain Bird computer, ICI, ICI+, MIM™, MIM-X, TWI, The FREEDOM System™ repeater, MDI™, LDI, SDI and the Line Termination Box. This customer satisfaction policy does not cover software manufactured by companies other than Rain Bird. Computers and peripherals purchased elsewhere are not eligible for customer satisfaction policy under this or any other warranty available through Rain Bird. This customer satisfaction policy does not cover damage sustained to the system as a result of owner/operator misuse, electrical power interruption, lightning or electrical surge, fire, theft, vandalism, flooding of any kind, or acts of God.

**Next Business Day Replacement:**

If any Rain Bird central control hardware component covered under GSP becomes inoperable, a replacement will be delivered to your site via Fed Ex® next business day service. The shipment will be sent in a re-useable box, with return shipping instructions enclosed. After the loaner or replacement component is removed from the box, the failed component must be placed in the same box and must be returned while the electronic call tag is open or a suspension of GSP privileges and loaner charges will be imposed. Electronic call tags are only active for three pick up attempts and if allowed to expire, GSP will have to arrange for an additional call tag. Shipments will only go out on regular business days. The FREEDOM System™ repeaters will require 48-hour turnaround, in order to allow time for the loaner repeater to be programmed to match the failed equipment. Destinations beyond the borders of the United States may require longer shipment times due to customs, duties, and other international issues beyond our control.

Rain Bird Central Control Certified Start-Up:

Your Rain Bird Distributor will provide an on-site Rain Bird Central Control Certified Start-Up inspection to certify that your central control system has been installed correctly and meets Rain Bird® specifications.

Under this service plan, GOLF COURSE NAME is responsible for the following:

System Maintenance:

GOLF COURSE NAME will keep their central control computer system in good condition.

Conditions and Terms:

Client shall have no right to assign this service plan or any interest without the prior written consent of Rain Bird Corporation.

Disclaimer:

This is an exclusive service plan provided by Rain Bird Corporation under this plan and Rain Bird Corporation disclaims all other warranties in connection therewith, either expressed or implied, including without limitation the implied warranties of merchantability and fitness for a particular purpose. No warranty is given that the hardware and software will meet your requirements, or that your use of the hardware and software will be uninterrupted or error-free. In no event will Rain Bird Corporation be liable for any incidental, indirect, general or consequential damage or loss of any nature that may arise in connection with the use or inability to use the hardware or software. Some states do not allow limitations on the duration of any implied warranty, so the above limitation may not apply to you. The exclusive remedy under this service



plan shall be at Rain Bird Corporation's option, either repair or replacement of the hardware or software, or portions thereof if defective.

Term of this Service Plan:

This service plan (even though a time payment arrangement may have been arranged) is not cancelable by notice during its term. In the event that any payment due hereunder (or any payment due under Distributor-arranged time payment or financing plan) becomes delinquent, all privileges, services, warranties and customer satisfaction coverage shall be immediately suspended and the entire balance of payments agreed under any such payment plan shall become immediately due and payable. Further, any license or permission to use any Rain Bird Corporation software program shall be immediately suspended. Rain Bird Corporation, or the Distributor with whom the time-payment arrangement has been made may, upon a default in payment, institute immediate legal action for the entire unpaid balance, plus allowable court costs and reasonable attorney's fees in any court of competent jurisdiction.

Modification:

This service plan sets forth all of the obligations of Rain Bird Corporation and the client for the central control system. There is no other warranty.

General:

The laws of the State of California apply.



GSP Member Website Login Information:

Site Address: <http://ww2.rainbird.com/gspmember>

Username: **gspmember**

Password: **123456**



In order to complete the registration for this support plan, an authorized representative of **GOLF COURSE NAME** must enter the required information below and return a copy of this document to GSP Services:

Email: gsporders@rainbird.com

Fax: (866) 429-5708

Mailing Address: Rain Bird Corporation
GSP Services
6991 East Southpoint Road
Tucson, AZ 85756

NOTE: By adding your email address in the space provided below, you are opting in to receive Rain Bird communications, including notifications about your service plan, educational communications, information regarding new services and products, and other messages from Rain Bird. You may opt out of all Rain Bird electronic communications at any time by clicking the unsubscribe link in our emails. We respect your privacy and your information will never be sold. For more on our privacy policy, visit <http://www.rainbird.com/corporate/privacy.htm>.

Customer Name: **GOLF COURSE NAME**
GSP # **123456**

Primary Contact On-Site: _____

Primary Contact Phone: _____

Secondary Contact Phone: _____

Fax Number: _____

Email Address: _____

Mailing Address: _____



BOARD MEMORANDUM

September 30, 2024 Special Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Date: September 26, 2024
Subject: Approve of Quadient Leasing USA, Inc. Agreement

Background

The Quadient Government Account Executive reached out to staff regarding the postage machine. The current machine must be upgraded to be compliant with USPS New Mandatory meter requirements. The new requirement went into effect July 1, 2024.

Analysis/Considerations

The current postage machine was discontinued in 2016. It is no longer sold or manufactured. The new machine will meet new data and security regulations. It is mandatory for all customers who have a postage machine to have this new IMI compliant meter.

Recommendation

Staff recommend approving Quadient Leasing USA, Inc. Agreement for a three-year lease.

Action and Motion Requested

Move to approve Quadient Leasing USA, Inc. Agreement for a three-year lease.



**Government Product Lease Agreement
with Postage Meter Rental Agreement**

Section (A) Office Information

Office Number	Office Name	Phone #	Date
			09/18/2024

Section (B) Billing Information

Company Name	Mundelein Park and Recreation District		
DBA			
Billing Address	1401 N. Midlothian Road		
City State Zip+4	Mundelein	IL	60060-1149
Contact Name	Debbie McInerney	Phone	(847) 388-5456
Contact Title	Director of Business Services &	Fax	
Email Address	dmcinerney@mundeleinparks.org	PO #	

Section (C) Installation Information (if different from billing information)

Company Name	Mundelein Park and Recreation District		
Installation Address	1401 N. Midlothian Road		
City State Zip+4	Mundelein	IL	60060-1149
Contact Name	Debbie McInerney	Phone	(847) 388-5456
Contact Title	Director of Business Services	Fax	
Email Address	dmcinerney@mundeleinparks.org		
Main Post Office		PO 5-Digit Zip Code	

Section (D) Products

Qty	Model / Part Number	Description (include Serial Number, if applicable)
1	IX5AF	iX-5 Series Base w/ Autofeeder, Sealer, Catch Tray & Ink Cartridge
1	IXWP5	IX Series 5 lb Weighing Platform

Section (E) Lease Payment Information & Lease Payment Schedule

<div>Tax Status:</div> <div><input type="checkbox"/> Taxable</div> <div><input checked="" type="checkbox"/> Tax Exempt</div> <div>Certificate attached</div> <div>Billing Frequency:</div> <div><input type="checkbox"/> Monthly</div> <div><input checked="" type="checkbox"/> Quarterly</div> <div><input type="checkbox"/> Annually</div> <div>Billing Method:</div> <div><input checked="" type="checkbox"/> Standard</div> <div><input type="checkbox"/> Arrears</div>	<div>Number of Months</div>		<div>Monthly Payment (Plus applicable taxes)</div>
	First	36	\$219.02
	<div>Current Lease Number:</div> <div>N11081174X</div>		
	<div><input type="checkbox"/> ACH (Customer to submit authorization form)</div>		

Section (F) Postage Meter & Postage Funding Information

Meter Model	IX5AF AI	Machine Model	IX5AF
Postage Funding Method: <input type="checkbox"/> Bill Me <input checked="" type="checkbox"/> Prepay by Check <input type="checkbox"/> ACH Debit (Submit customer authorization form) <input type="checkbox"/> OMAS <input type="checkbox"/> CPU (include authorization form) Agency Code Sub Agency Code		Postage Funding Account: <input checked="" type="checkbox"/> POC <input type="checkbox"/> TMS <input type="checkbox"/> New <input checked="" type="checkbox"/> Existing Existing Account Number: 90961007	

Service Products (Check all that apply)

<input checked="" type="checkbox"/> Online Postal Rates iMeter™ App (SP10)
<input checked="" type="checkbox"/> Online Postal Expense Manager iMeter™ App (SP20/NeoStats)
<input type="checkbox"/> Online E-Services with Electronic Return Receipt iMeter™ App (SP35)
<input type="checkbox"/> NeoShip PLUS (EP70PLUS)
<input type="checkbox"/> NeoShip Install & User Guide (EP70GUIDES)
<input type="checkbox"/> 4G/5G Cell Service
<input checked="" type="checkbox"/> Maintenance - Silver
<input checked="" type="checkbox"/> Installation/Training <input type="checkbox"/> Software Support for premise (non-cloud) solutions

Section (G) Approval

Existing customers who currently fund the Postage account by ACH Debit will not be converted to the Postage Funding Account unless initial here _____.

This document consists of a Government Product Lease Agreement with Quadiant Leasing USA, Inc.; and a Postage Meter Rental Agreement, Maintenance Agreement and an Online Services and Software Agreement with Quadiant, Inc.; and a Postage Funding Account Agreement with Quadiant Finance USA, Inc. Your signature constitutes an offer to enter into such agreements, and acknowledges that you have received, read, and agree to all applicable terms and conditions (version Government-Equipment-Lease-Terms-USPS-Direct-V11-2023), which are also available at <https://quadiantterms.com/Government-Equipment-Lease-Terms-USPS-Direct-V11-2023>, and that you are authorized to sign the agreements on behalf of the customer identified above. The applicable agreements will become binding on the companies identified above only after an authorized individual accepts your offer by signing below, or when the equipment is shipped to you.

Guided by Quadiant, Inc.'s Sustainable Design and Responsible Manufacturing Policy, our Products may contain reused components. For more Information visit <https://www.quadiant.com/about-us/sustainable-design-and-manufacturing>.

***** SEE PURCHASE ORDER ***** Authorized Signature	Print Name and Title	Date Accepted
Accepted by Quadiant Inc. and its Affiliates		Date Accepted



MUNDELEIN PARK &
RECREATION DISTRICT

ADMINISTRATION

To: Board of Commissioners
From: Ron Salski, Executive Director
Subject: Board Report – September 26, 2024

IAPD Legal Symposium – November 7

IAPD's Legal Symposium is one of the best ways to stay up to date with recent legal changes affecting park and recreation agencies. This year's IAPD Legal Symposium will be held on Thursday, November 7 at The Conference Center/Hyatt Lodge in Oak Brook. If you are interested in attending, please let Executive Director Salski or Administrative Assistant Dahl know as soon as possible as it fills up quickly.

SRACLC Foundation Event – November 16

The Special Recreation Association of Central Lake County Foundation will be hosting its 21st Annual Holiday Tree Festival at Hawthorn Woods Country Club on Saturday, November 16, 2024, from 6-9 p.m. The Foundation hopes to raise \$40,000 to support individuals with disabilities. The agency is seeking funds to assist with supplies and equipment for community-based recreation. The evening will include buffet dinner, open bar, silent and live auction, and will feature decorated holiday trees. The auction wish list includes professionally decorated trees, jewelry, specialty wines, gift baskets, sports memorabilia, golf foursomes and much, much more. If you are interested in attending, please let Executive Director Salski or Administrative Assistant Dahl know by October 30, 2024.

October 14 Meeting

Executive Director Salski recommends keeping the October 14 Committee of the Whole and Regular Board Meeting as approved as Mundelein High School will be presenting referendum facts and Gewalt Hamilton will be presenting Wetland Banking opportunities at Clearbrook Park, Wilderness Park and Vickory Park (Wetland area behind Keith Mione Community Park).

Fremont School District

Executive Director Salski has been asked to attend a public meeting on October 17 regarding the School District's Facilities Plan.

Sheldon Woods

Staff met with Pulte representatives. Staff will share the areas of ownership at the meeting once paperwork is finalized.

The Townes of Oak Creek

The park project is stalled as there are discussions occurring between the Village and D.R. Horton.

OSLAD Submittal – Keith Mione Community Park

At the August 12 meeting, Commissioner Burton asked Executive Director Salski for the amount being submitted to IDNR. Typically, Executive Director Salski includes the budget for the project but was waiting for the final playground design and budget. Originally, the project was designed with a \$1.73 million budget which included two asphalt pads. Executive Director Salski communicated to JSD Architects the costs were too high, reduction of the second asphalt pad was not necessary, and expectation to reduce the project expense to \$1.2 million with the District committing \$600,000.

Executive Director Salski thought the grant budget was revised but it was not during the submittal process. On Friday, Executive Director Salski received a standard response thanking the District for submitting a project and included a \$1.73 million budget. However, there are specific project amenities that are not part of the scoring such as sport court and dasher boards. These are not necessary for the project and scoring. Additionally, the playground can be modified which is acceptable to IDNR. Lastly, the District planned to value-engineer the project to bring costs down. Therefore, the anticipated project cost is \$1.2 - \$1.3 million, which is consistent with what was discussed with the Board. A grant project can always be reduced if a change does not occur to one of the elements being scored. Executive Director Salski believes it is important to be transparent with communication and work diligently to keep costs within budget. Grants are expected to be announced by December 15, 2024, and if approved, construction would not begin until 2026.

Distinguished Accreditation

Executive Director Salski will be attending two evaluations, Glencoe and Glenview, at the end of October. He will be out of the office on October 25 and 29.

Mundelein Parks Foundation

The next meeting is Monday, September 30. The Trustees will be voting for a new board member.

Kracklauer Park Project

Executive Director Salski and staff have been staying on top of the contractor. The contractor has been slow and needs to focus on details. The District will be signing a change order to purchase the poured in place material from Sourcewell instead of the contractor trying to purchase. This approach will save the District some expense.

Mundelein Heritage Museum

At the September 11 Committee Meeting, Executive Director Salski discussed the Mundelein Heritage Museum needing necessary repairs such as the roof, crawlspace, flooring and caboose. He said the District had inquired about grants, but the IDNR was not currently funding them. He suggested the District spend the fund balance now than have the museum deteriorate. Board Members asked how much was in the fund balance. As a follow up to that question, according to Director McInerney, the beginning fund balance is \$91,681.00. The projected ending fund balance should be \$79,663.38.



**MUNDELEIN PARK &
RECREATION DISTRICT**

STEEPLE CHASE GOLF CLUB – GOLF OPERATIONS & MAINTENANCE

To: Board of Commissioners
From: Jon Karl, Director of Golf
Subject: Board Report – September 2024

Golf Operations
Year To Date – Through August 31

Year To Date	YTD - 2024	YTD - Budget	vs Budget	YTD - 2023	vs 2023
Total Green Fees	\$936,990.86	\$864,059.83	\$72,931.03	\$886,382.66	\$50,608.20
Golf Cart Rental Total	\$308,282.27	\$282,802.72	\$25,479.55	\$293,001.25	\$15,281.02
Golf Simulators	\$16,505.00	\$27,550.00	-\$11,045.00	\$0.00	\$16,505.00
F&B Total	\$199,832.60	\$200,600.00	-\$767.40	\$199,707.91	\$124.69
Merchandise Total	\$93,435.14	\$90,663.30	\$2,771.84	\$101,868.98	(\$8,433.84)
Gaming Machines	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Loyalty Program	\$8,935.00	\$8,450.00	\$485.00	\$7,525.00	\$1,410.00
Paid Rounds	23,615	-	-	23,089	526
August	August 2024	August Budget	vs Budget	August 2023	vs 2023
Total Green Fees	\$211,943.09	\$192,881.96	\$19,061.13	\$191,125.15	\$20,817.94
Golf Cart Rental Total	\$70,645.20	\$71,094.45	(\$449.25)	\$65,008.17	\$5,637.03
Golf Simulators	\$600.00	\$1,350.00	(\$750.00)	0	\$600.00
F&B Total	\$46,145.36	\$46,212.00	(\$66.64)	\$41,849.25	\$4,296.11
Merchandise Total	\$17,543.29	\$17,220.00	\$323.29	\$15,878.53	\$1,664.76
Gaming Machines	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Loyalty Program	\$25.00	\$250.00	(\$225.00)	\$0.00	\$25.00
Paid Rounds	5,339	-	-	5,120	219

September (9/1 - 9/22)	September 2024	September 2023	Difference
Total Green Fees	\$134,773.98	\$118,046.00	\$16,727.98
Golf Cart Rental Total	\$44,343.71	\$38,203.00	\$6,140.71
Food & Beverage	\$29,396.20	\$22,369.00	\$7,027.20
Merchandise Total	\$10,407.26	\$9,017.00	\$1,390.26

August Comparison for the Past 5 Years

	2020	2021	2022	2023	2024
Total Revenue	\$274,538	\$324,434	\$304,655	\$322,592	\$355,231
Rounds	4,632	5,187	4,989	5,120	5,339

The Club experienced its best August in both rounds and revenue on record. Through August, the Club is now \$63,902 ahead of the projected budget. September is expected to reach budgeted revenue numbers and therefore be another record month. The Club is up 526 rounds at the end of August year to date and \$50,608 in green fee revenue over 2023. Much of this increase can be attributed to the success of weekend price break adjustments we made at the start of the 2024 season. On Saturday, September 21, Steeple Chase hosted the annual Mundelein Mustang Invite. This high school boys tournament featured 19 area teams, 10 varsity and 9 junior varsity. The tournament was a success as both the weather and course conditions were exceptional that day and all teams were able to finish prior to sunset.

Golf Maintenance

The extremely dry conditions and above normal temperatures in the month of September combined with the increased amount of play has led to more stress on the turf for this time of year. Staff have had to delegate a substantial amount of time to hand watering, filling divots on tees, and plugging areas on greens.

The fall aerification season has been underway and moving right along this fall. Staff have completed all tees, approaches, and fairways. Greens were aerified by Joe Marley Inc. on September 15.

In addition to the maintenance performed on the course, time has been used throughout the week on the clubhouse beautification process for the fall. Mums and other fall plantings are the first to be put at the front entrance, the main driveway, and the pro shop beds respectively. Time has also been delegated to removing weeds from beds throughout the golf course to prepare for fall plantings.

Earlier this season, staff identified one Willow tree and one Silver Maple that were potential hazards on holes #3 and #12. Sawvell tree service completed the removal of these two trees on September 16.

As mentioned previously in August, A&J Sewer Service was scheduled to hydro-jet the 16" drain line connecting the two ponds on #4. It was discovered during the hydro-jetting that the drain line is compromised by tree roots from two Willows on the southside of the pond near the outlet. Staff have received an estimate for the removal of these Willows and hope to complete this project in the next few weeks.

As time and weather permit, staff will be slit-seeding greens, top-dress tees and approaches, continue adding sand to bunkers, seed shaded areas, sod cart path around putting greens, recontour greens collars and surrounds, add irrigation to #7 green bank, and repair the 16" drain line on #4.



PARK & FACILITY MAINTENANCE

To: Board of Commissioners
From: Rob Foster, Director of Park & Facility Maintenance
Subject: Board Report – September 2024

Facility Maintenance

- Maintenance staff have been repainting parking lot lines as an in-house project. Staff finished painting all the Community Park campus, Dolan Rec Center, Diamond Lake Sports Complex, and Hickory Park parking lots. The plan is to repaint the remaining parking lots next summer.
- A company installed the gaming room door at Steeple Chase Clubhouse. The Facilities Maintenance staff were able to build the rough door frame in-house.
- Two ADA door openers were installed at the downstairs portion of the Clubhouse. The openers allow for an accessible route to the downstairs bathrooms.
- Eight surplus property items were sold through Obenauf Auction website. Three old pickup trucks made up most of the revenue earned. The total revenue was \$9,583.01.

Park Maintenance

- Parks staff installed a new ADA drinking fountain at Scott Brown Park.
- A new ADA compliant walkway was installed from the museum parking lot to the Skate Park. This was also done as an in-house project.
- A new permanent “Crossings Park” sign was installed at Crossings Park.

Spray Park Vault – Issues

One of the unseen and important parts of the Spray Park is the underground pump room called the Spray Park Vault. The Vault houses a large electric motor and pump, electronics, water filter, and a chlorinator that are vital to the spray parks operation. See photos 1-3.

The vault has several challenges:

- **Confined Space:** The vault is considered a “confined space”, meaning that there is limited means of entry and exit.
- **Flooding:** There is a sump pump installed in the bottom of the Vault that runs a lot during the pool season. The sump pump has failed in the past causing the vault to flood. The flood damaged the main electric pump motor, and it had to be replaced.
- **Popping:** Popping occasionally happens to pools that are drained of water during times of high ground water levels. The imbalance in hydrostatic pressure pushes the pool out of the ground like a floating boat. See photo 4. During high ground water times, the steel floor of the vault starts to feel like a waterbed when you walk on it. This is a sign of an imbalance in hydrostatic pressure between the vault and surrounding ground water.

In 2020, the District has investigated replacing the Vault with an above ground pump house. Plans for the pump house were drawn up by an Architect and Engineer. The project was deferred due to the high cost of building a new pump house, COVID and higher priority capital items.

Staff recommends that the district replace the Vault with an above ground pump house sometime in the five years. However, this project is very expensive. There is a possibility that the vault could fail and shut down the Spray Park unexpectedly.



Photo 1 - Vault entrance

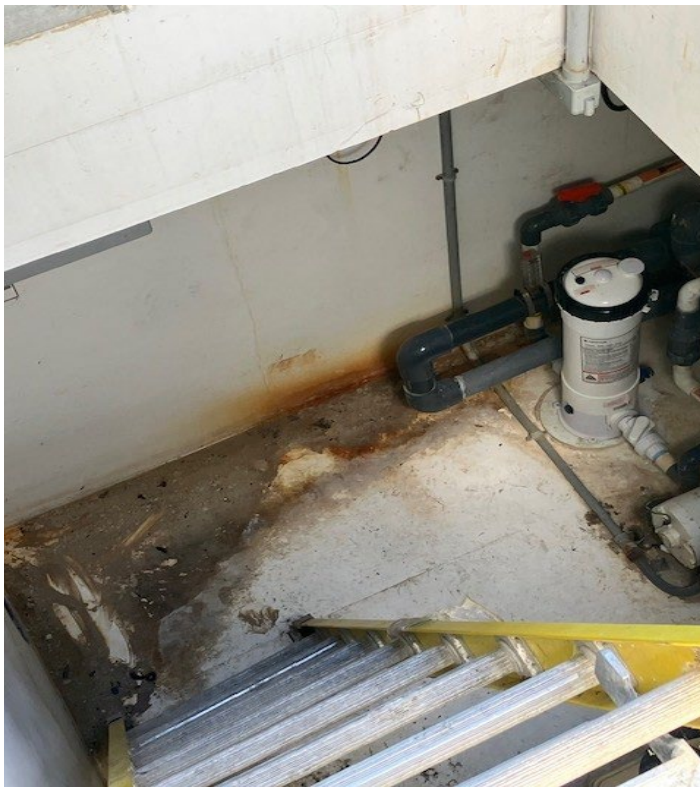


Photo 2 - Ladder into the Vault



Photo 3 - Sump Pump in the Vault



Photo 4 - Pool "Popping"



RECREATION & FACILITY SERVICES

To: Board of Commissioners

From: Kyle Berg, Director
Melinda Agosto, Child Development Director
Erica De Luca, Manager
Kelsey Fuller, Manager

Subject: Board Report – September 2024

Miscellaneous

- Staff were contacted by a Diamond Lake School District 76 representative to discuss support for their after-school program offerings. Conversations are ongoing to provide D76 students with access to MPRD programming funded through the Full Service Community Schools grant program.
- YTD the Recreation Fund is \$410,090 ahead of 2023 revenue and \$86,771 ahead relative to budget.
- Recreation Fund end-of-year projected net total is \$111,313 ahead compared to budget.

Programs

Active Adults

- Current membership stands at 398, an increase of 5 members since July.
- August participation exceeded July by approximately 100 visits.
- A new Pilates class will be introduced in September, with 19 attending a trial session.
- Amish Country Part II trip in August attracted 37 participants.
- Upcoming trips include Yellowstone, the Wild West, and the Amalfi Coast.
- Travel presentations for 2025 extended trips are scheduled for November 12 to boost trip registrations.
- Rental activities have rebounded to the high levels seen in 2023 for the summer season.

Dance

- The 2024-2025 Dance year began September 9. There are 336 dance registrations which is an increase from 320 in September of 2023.
- Mundelein Dance company will have their first performance of the season at Boo Bash. All Dance Company levels will be performing this year at Boo Bash.

Athletics

- Basketball Fundamentals had 22 participants.
- In-House Pickleball clinics had 40 enrollments.
- Men's Adult Softball League concluded on Tuesday, September 17. The end of the season was delayed due to reoccurring inclement weather.
- Gymnasium rentals are increasing for fall/winter.

Events

- Doggy Dip welcomed over 350 people and dogs to Diamond Lake Beach.
- The Daddy Daughter Dance had over 260 attendees – more than 50 attendees over 2023.

Cultural Arts

- August 1 was the final Art Oasis, a free art in the park program, with 25 participants.
- Community response to the new adult cooking classes has been overwhelmingly positive.
- The Musical Theatre program has made use of the available space at Diamond Lake Recreation Center. The program enrollment has increased to 80% of its maximum capacity.

Mundelein Trails Day Camp and Rec Connect

- Rec Connect has been off to a great new year with 150 students enrolled in the program.
- Cheri Rehor and Karyna Vickers attended District 75's Brat Fest to market the Rec Connect program to parents and visit with students.

Big & Little and Learning Center

Big & Little

- Enrollment is currently 71 students: 11 toddlers, 16 two-year olds, 23 three-year olds, and 21 four-year olds. There is limited space available in the 2-year-old classroom and no availability in the Toddler, Two- and Three-year-old classrooms.
- 5 additional two-year old children are scheduled to start in in the coming weeks.
- The transition of space used for Learning Center results in some decreased capacity in the older-age rooms. This is offset by increased Learning Center enrollment and updated pricing structure.
- The portion of full-time enrollments (currently 31) compared to part-time enrollments (currently 40) has increased since July (previously 24).
- Big & Little is pursuing candidates for full and part-time teachers

Big & Little Child Development Center	Apr 24	May 24	Jun 24	Jul 24	Aug 24	Sept 24
<u>Classroom Breakdown</u>						
Toddler Classroom	0	0	5	6	10	11
2–3-Year-Old Classroom	21	21	16	13	12	16
3–4-Year-Old Classroom	20	20	22	25	24	23
4–5-Year-Old Classroom	38	41	45	42	22	21
Total Annual Enrollment	79	82	88	86	68	71
	Sept 22	Sept 23	Sept 24			
<u>Breakdown Based on Year</u>						
Toddler Classroom	0	0	11			
2–3-Year-Old Classroom	21	22	16			
3–4-Year-Old Classroom	32	19	23			
4–5-Year-Old Classroom	23	34	21			
Total Annual Enrollment	76	75	71			

Learning Center

- Learning Center classes began September 9.
- Enrollment is at 81 children compared to 63 in the 2023/2024 school year.

Aquatic Operations

- Barefoot Bay generated \$394,396 in daily admissions revenue which was less than the budgeted goal of \$406,000. Staff attributes the decrease due to an increase in memberships sold.
- BFB Group Rentals brought 7,158 people to the facility and brought in \$53,471 in revenue.
- Party revenue exceeded the budgeted goal of \$10,600 by just over \$1,000.
- The BFB concession stand generated \$158,977.50 of revenue.

Membership Totals

Package name	Quantity sold	Revenue
2024 Barefoot Bay All Access Season Pass	816	\$83,312.50
2024 Barefoot Bay All Access Season Pass (4+)	1,630	\$140,200.00
2024 Diamond Lake beach Season Pass	15	\$475.00
2024 Diamond Lake beach Season Pass (4+)	13	\$355.00
Total:	2,474	\$224,342.50

- Barefoot Bay completed its 2024 season on September 2. Memberships Revenue for the year was \$223,512.50, surpassing its budgeted goal. This is 121% of the budgeted goal of \$185,00.
- Diamond Lake Beach memberships revenue reached \$830, 83% of the budgeted goal of \$1,035.

Swim Lesson Registration

Swim lesson data for September is as follows:

Season	Cycle	Run Dates	# Enrolled	Enrollment Max	Capacity
Summer	Tu/Th Cycle 4	Aug 13–Sep 5	46	62	74%
Summer	Sat Cycle 2	Jul 20–Sep 7	97	121	80%
Total:			143	183	78%

- The Summer season of swim lessons concluded September 7. There were 467 registrations for swim lessons between May 7 and September 7.

Health & Fitness Center

Fitness Membership Monthly Reporting								
	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024
Active Annual Membership Breakdown								
Individual Fitness	773	776	774	775	782	770	787	808
Fitness Two or More	764	739	734	722	705	713	714	725
Student Monthly - Non-Committal Membership	187	175	208	182	272	276	274	205
Short-Term Membership - Non-Committal Membership	114	118	110	95	84	93	82	68
Track Only	195	192	196	199	202	203	204	205
Fitness 10 Visit	117	120	120	123	128	127	132	131
We Service (HMHB)	14	13	16	15	17	15	15	19
Jr. Mustang Parent Memberships	7	11	11	5	2	0	0	0
Fitness - Seminary	5	4	4	5	3	4	4	4
Total Annual Memberships	2,176	2,148	2,173	2,121	2,195	2,201	2,212	2,165
Usage Breakdown								
Member Visits	12,058	11,187	11,307	11,005	10,478	10,371	9,692	10,273
Group Exercise								
In Person	2,144	2,329	2,180	2,518	2,352	2,638	2,301	2,120
Zoom	80	73	47	61	67	63	62	57
Monthly Group X Participation	2,224	2,402	2,227	2,579	2,419	2,638	2,363	2,177
Age Breakdown								
12 - 17	118	121	126	116	117	130	134	133
18 - 24	128	112	139	115	197	186	177	109
25 - 34	246	243	250	236	227	227	234	234
35 - 44	261	258	259	259	261	260	263	270
45 - 54	311	310	305	294	288	291	289	282
55 - 61	274	271	263	263	264	275	272	275
62+	838	831	829	837	842	831	843	862
Average Age	52.2	52.4	51.1	52.6	51.5	51.4	51.5	52.6
Demographic Analysis								
Male	1,046	1,029	1,031	996	1,043	1,035	1,042	1,014
Female	1,130	1,116	1,140	1,122	1,154	1,163	1,170	1,151
Unspecified	3	3	3	3	3	3	3	3
Nonresident	834	821	829	805	825	839	861	828
Mundelein Resident	1,342	1,327	1,344	1,316	1,371	1,362	1,351	1,337

Membership Totals		
	2024	2023
Jan	1,857	1,812
Feb	1,825	1,824
Mar	1,846	1,845
Apr	1,794	1,790
May	1,863	1,816
Jun	1,871	1,816
Jul	1,876	1,761
Aug	1,829	1,732
Sep		1,692
Oct		1,721
Nov		1,773
Dec		1,837
*Does not include Track or 10 Punch Passes		

Member Usage Numbers Yearly		
	2024	2023
Jan	12,058	12,386
Feb	11,187	10,654
Mar	11,307	11,796
Apr	11,005	9,857
May	10,478	9,661
Jun	10,371	10,018
Jul	9,692	9,030
Aug	10,273	9,506
Sep		8,440
Oct		9,302
Nov		9,782
Dec		10,522

Group Exercise

- The new fitness promotion Back to School means time for YOU! will run from August 1 through September 30. New members get \$10 off when they purchase an annual membership. As of September 19, four new members have taken advantage of the promo.

Community Center

- A new membership category was created for the D120 Transition Group that comes to MCC twice a week. Those participants now receive a membership card that they can scan in when they arrive. This membership only allows scans to be accepted once a day and for only 2 days/week. This process has streamlined their check-in and given them more time to create in our facility.
- The August “Share the Positive” winners are Heather and Alex. Alex shared how fun Heather is to work with and how the time flies when they are working together. Congratulations to them!

Registration

- Out of the \$4,000 awarded for scholarships YTD, \$2,942.20 has been used. Of the remaining portion, \$406.50 is eligible to be used for activities in 2024. \$651.30 was approved for summer camp use but was not used.

Reservations

- There are currently 59 shelter rentals scheduled this year (51 completed; eight future).
- Longmeadow Park has re-opened to the public and the shelter is available for rentals.

Recreation Advisory Committee

- The Recreation Advisory Committee participated in the September 20 Diamond Lake Beach, Recreation Center, and Boat Launch Resident Focus Group.



BUSINESS SERVICES & TECHNOLOGY

To: Board of Commissioners
From: Debbie McInerney, Director of Business Services & Technology
Subject: Board Report – September 2024

Finance

The 2025 Budget process is continuing. The first internal draft is nearing completion. Once that phase is complete, budget meetings with the Department of Business Services & Technology will begin. The board will receive the first draft of the budget at the November 11 board meeting.

Payroll was completed for the following:

Pay Period	Number of Employees	Completed By
08/11/24 – 08/24/24	322	Andy Dreyer with supervision
08/25/24 – 09/07/24	275	Scott Schleiden
09/08/24 – 09/21/24	224	Andy Dreyer

Human Resources

The Fun & Wellness Committee's next event is the Chili Walk at Steeple Chase on October 24.

UKG Ready implementation meetings are continuing to take place for the modules of Payroll, Human Resources, Benefits, and Timekeeping. Weekly meetings are used to gather information.

Open Enrollment is November 4 – November 22. The Open Enrollment Kickoff Meeting will take place on November 4.

There is an open full-time position for a Child Care Teacher. There are part-time positions open for Rec Connect Counselor, Child Care Teacher, HR Assistant, AP Specialist. and Athletics Program Attendant.

IT

IT continues to work on the Microsoft 365 Migration project. General IT user tickets and IT maintenance tasks have been completed.

Camera installation has begun for MCC. The installation is expected to be completed over the next few weeks.

Preparations are underway for Cybersecurity Awareness Month, which takes place in October. The month will be filled with events, activities, education, and prizes!

Risk Management

The next Safety Committee meeting will take place on September 24. During this meeting, the committee will focus on creating the 2025 safety training calendar.

The Safety Committee submitted one grant proposal for the PDRMA Risk Management Grant opportunity. The proposal is for the purchase of the LifeVac Choking device for each facility. Grant winners will be announced sometime in October.

September safety training focuses on slips, trips and falls as well as Core 6. Staff have two dates to choose from to complete this training.

Mental Health First Aid Training for Adults will take place on October 10. This is a free training conducted by the Lake County Health Department.

Naloxone (Narcan) training will take place on October 22 conducted by the Lake County Health Department. The Lake County Health Department is also providing two Naloxone kits for each facility.

Property Loss and Vehicle Accident Report Summary

Date	Location	Property & Description of Damage	Cost	EMS/ Police	PDRMA
August 22	MCC Fitness Floor	Wall mirror was cracked in weight area of fitness floor. Unknown cause.	TBD	No	No

Vehicle Accident Report Summary

Date	Location	Description of Incident/Accident	EMS/ Police	PDRMA
August 28	Midlothian and Route 176	An employee was stopped at a red light facing north on Midlothian. The driver of another vehicle came out of the CVS parking lot making a left onto Midlothian and side swiped the driver side of agency commercial van. The other driver left the scene of the accident. No injuries or vehicle damage.	No	No
September 5	Peterson Road and Franklin Blvd.	An employee was driving an agency vehicle heading west on Peterson Road when a driver from the right lane suddenly merged into the lane of the agency vehicle. Minor scuffing on minivan passenger side wheel panel. No injuries. Obtained police report.	Yes	No

Incident/Accident Report Summary

Date	Location	Description of Incident/Accident	EMS	PDRMA
September 5	MCC	Adult male received a scrape on the top of his head when class participants moved a lane divider across the pool through the lane, he was swimming in. No first aid required.	No	No
September 10	Dolan	Child, 11, cut left leg on unknown object while playing on the playground. First aid provided.	No	No
September 16	MCC Gym	Adult male was playing Pickleball when a ball hit his paddle then hit his right eye. Refused first aid.	No	No

Employee Injury Report Summary

None.