

MINUTES
Mundelein Park & Recreation District
Committee of the Whole
November 11, 2024

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:00 p.m.

President KNUDSON directed the Secretary to call the roll. Present were Commissioners BURTON, FRASIER, McGRATH, ORTEGA, and President KNUDSON.

Staff present: Executive Director SALSKI, Director BERG, Director FOSTER, Director KARL, Manager LAWRENCE, and Director McINERNEY.

Visitors: Ron Greenberg

President KNUDSON asked if any visitors wanted to make a comment. Mr. Greenberg complimented the District for the 2025 Budget.

Director McINERNEY gave an introduction on the 2025 Budget. She explained that there were restricted funds that were not part of operations such as Special Recreation, Police, and Heritage Museum. On the Operations side, revenue increased 5.39% from the 2024 Budget while expenses increased 6.46% from 2023 Budget. Staff took a hard look at ways to reduce expenses such as the merit pool, staff relations, training, and credit card fees. The District usually outperformed the budget for a variety of reasons. Director McINERNEY added that the Debt Service had nominal interest from April through November. She continued to explain the Capital Maintenance slide, its history and future for the District. She said the goal was to build a Fund Balance. She complimented staff. Commissioner BURTON asked about page 16 that showed a negative balance and increased revenue with Regent Center. Commissioner BURTON asked what the big idea at Regent Center was. Director BERG explained the revenue increase related to a drop in and membership fee. Director BERG replied that resident trips and changing timeline were adjusted. Staffing would be decreased and a monthly fee was being considered. She also asked how impact fees are projected. Director McINERNEY stated it was a complicated process by removing agreements and attempting to determine construction timelines. Commissioner BURTON asked if fees were included in the Golf Report. Director KARL responded yes; the fees were included. Director McINERNEY provided estimated numbers. President KNUDSON thanked the staff on a good job.

There being no further business, Commissioner ORTEGA moved to adjourn at 7:30 p.m. second by Commissioner FRASIER. A voice vote was taken with all voting yes.


Secretary

MINUTES
Mundelein Park & Recreation District
Regular Board Meeting
November 11, 2024

The Regular Board meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President KNUDSON and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the Secretary to call the roll. Present were Commissioners BURTON, FRASIER, McGRATH, ORTEGA, and President KNUDSON.

Staff present were Executive Director SALSKI, Director BERG, Director FOSTER, Director KARL, Manager LAWRENCE, and Director McINERNEY.

Visitor present was Ron Greenberg.

President KNUDSON asked if the visitor wanted to make a comment. None were made.

President KNUDSON requested a motion to approve the minutes of the Committee, Regular and Executive Session meetings on October 28, 2024. Commissioner McGRATH moved to approve the minutes of the Committee, Regular and Executive Session meetings on October 28, 2024, second by Commissioner BURTON. President KNUDSON repeated the motion, asked if there were any corrections or additions. None were raised. A voice vote was taken with all voting yes.

President KNUDSON read the Warrants needed to be approved. Commissioner ORTEGA moved to approve Warrants: 103124, 110424, 110524, 110624, 110824 and 111124 = \$626,139.28 second by Commissioner BURTON. President KNUDSON repeated the motion, asked if there were any questions. Executive Director SALSKI explained there were two other invoices that arrived after the warrants. He recommended the District pay as soon as possible but would include a letter to the contractor that any paperwork needed to be completed on time. Commissioner McGRATH requested the warrant be amended to include \$330,000 for Kracklauer Project and Commissioner BURTON seconded the amendment. Commissioner BURTON asked if the Porta-toilets were cancelled for the season. Director FOSTER replied yes, they were. A roll call vote was taken with Commissioners McGRATH, BURTON, ORTEGA, FRASIER, and President KNUDSON voting yes.

President KNUDSON asked if there was any correspondence. Executive Director SALSKI stated there was none.

President KNUDSON suggested continuing the 2025 Budget discussion under Old Business as stated on the agenda. Commissioner BURTON stated staff did a good job with the budget. Commissioner McGRATH asked if the District does an incentive for health insurance. Director McINERNEY stated the District offered \$4,000 but other options would be considered in 2025 to reduce the expense.

President KNUDSON requested a motion to approve Delegate(s) for IAPD Credentials Certificate. Commissioner ORTEGA moved to approve Delegate(s) for IAPD Credentials Certificate, second by Commissioner FRASIER. President KNUDSON repeated the motion, asked if there were any corrections or additions. None were raised. A roll call vote was taken with Commissioners ORTEGA, FRASIER, BURTON, McGRATH, and President KNUDSON voting yes.

President KNUDSON asked if there was any Board Business. None were provided.

There being no further business, Commissioner ORTEGA moved to adjourn at 7:53 p.m. seconded by Commissioner McGRATH. A voice vote was taken with all voting yes.



Secretary