



**MUNDELEIN PARK &
RECREATION DISTRICT**

Public Hearing

Budget and Appropriation

Monday, December 9, 2024

6:45 p.m.

PUBLIC NOTICE IS HEREBY GIVEN that the Board of Park Commissioners of the Mundelein Park & Recreation District, Lake County, Illinois (the "*Park Board*") will hold a Budget and Appropriation Public Hearing on the 9th day of December, 2024, at 6:45 o'clock p.m. at Regent Center, 1200 Regent Drive, Mundelein, Illinois.

1. Call to Order
2. Roll Call
3. Motion to Open Budget and Appropriation Public Hearing
 - A. Comments from the Public
 - B. Comments from Board Members
4. Motion to Close Budget and Appropriation Public Hearing
5. Motion to Adjourn



MUNDELEIN PARK &
RECREATION DISTRICT

BOARD MEMORANDUM

December 9, 2024 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Date: December 5, 2024
Subject: A Public Hearing for 2025 Budget and Appropriation

Background

Part of the process requires the publishing of a Notice of Public Hearing not less than seven days before the date of the Hearing. The Public Hearing was published on November 27, 2024.

Procedurally, the President will:

1. Motion to be made by a Board member, and seconded, that the Hearing be opened. After discussion, if any, call for Roll Call vote.
2. Announce the Public Hearing open to receive public comments on the proposed Budget and Appropriations and explain that all persons desiring to be heard will have the opportunity to present written or oral testimony at this time.
3. Ask for additional comments from Park Commissioners.
4. If any written testimony is received, the Secretary reads it into the record.
5. Ask for oral testimony, the President announces that all desiring to be heard have been given the opportunity.
6. Motion to be made by a Board member, and seconded, that the Hearing be adjourned. After discussion, if any, call for Roll Call vote.
7. President declares motion carried and Hearing is formally adjourned.



**MUNDELEIN PARK &
RECREATION DISTRICT**

December 9, 2024

6:45 p.m. – Public Hearing – Budget and Appropriation

7:00 p.m. - Committee Meeting

7:30 p.m. - Regular Board Meeting

PUBLIC NOTICE IS HEREBY GIVEN that the Board of Park Commissioners of the Mundelein Park & Recreation District, Lake County, Illinois (the “*Park Board*”) will hold a Committee Meeting of the Park Board on the 9th day of December 2024, at 7:00 o’clock p.m. at Regent Center, 1200 Regent Drive, Mundelein, Illinois.

The Agenda for the Meeting is as follows:

Call to Order:

Roll Call: Burton, Frasier, McGrath, Ortega, Knudson

Statement of Visitors:

Updates

1. Speer Financial, Inc. – Bond Financing Plan Presentation
2. Regular Board Meeting Agenda

Action Items – Regular Board Meeting

1. Approve of Ordinance 24-12-01-O – Budget & Appropriation Ordinance
2. Approve of Resolution 24-12-01-R – Schedule of 2025 Committee and Regular Board Meetings
3. Approve of Resolution 24-12-02-R – Authorizing an Accumulation of Funds for the Mundelein Park & Recreation District Museum Fund
4. Approve of Resolution 24-12-03-R – Semi-Annual Review of Closed Session Minutes
5. Approve of 2025 Full and Part-Time Wage Ranges

Adjournment

Rules for Public Comment:

- A. At the start of the period for public comment the board President or acting chairperson will advise the public:
 - 1. The amount of time permitted for public comment;
 - 2. That all speakers state their name and addresses before addressing the Board;
 - 3. To avoid repetitive comments, testimony and general questions; and
 - 4. To appoint only one person to speak on behalf of a group.
- B. Each person will be permitted to speak one time only, unless the President determines that allowing a speaker to address the Board again will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
- C. Unless a representative spokesperson is appointed in the manner described in rule D, all comments from the public will be limited to no more than three (3) minutes per person.
- D. Groups may register a representative spokesperson by filing an appearance form no later than one (1) hour in advance of a meeting. The appearance form must designate (i) the number of people the designee represents for the purpose of making public comment; (ii) the subject matter of the public comments; and (iii) whether the subject begin represented by a group spokesperson shall be deemed to have waived their opportunity to speak independently unless the President determines that allowing such a speaker to address the Board will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
 - 1. A representative spokesperson who timely files a complete appearance form to speak on a matter germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of fifteen (15) minutes.
 - 2. A representative spokesperson who timely files a complete appearance form to speak on a matter not germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of nine (9) minutes.
- E. The Board shall not respond to questions posed during public comment. All questions shall be recorded by the Board Secretary and a response shall be presented either during the next regular Board meeting or in writing before such meeting.
- F. All comments must be civil in nature Any person who engages in threatening, slanderous or disorderly behavior when addressing the Board shall be deemed out-of-order by the presiding officer and his or her time to address the Board at said meeting shall end.

Approved 4/14/2014 Board Meeting



**MUNDELEIN PARK &
RECREATION DISTRICT**

BOARD MEMORANDUM

December 9, 2024 Committee Meeting Topics

Speer Financial, Inc. – Bond Financing Plan Presentation

Anthony Miceli will present the bond financing plan for the debt issuance planned for 2025. The presentation will review the timeline, hearing requirements, sizing constraints, and preliminary costs.

Regular Board Meeting Agenda Items

If time is available, staff can present any information on the Regular Board Meeting agenda.

Action Items – Regular Board Meeting

1. Approve of Ordinance 24-12-01-O – Budget & Appropriation Ordinance
2. Approve of Resolution 24-12-01-R – Schedule of 2025 Committee and Regular Board Meetings
3. Approve of Resolution 24-12-02-R – Authorizing an Accumulation of Funds for the Mundelein Park & Recreation District Museum Fund
4. Approve of Resolution 24-12-03-R – Semi-Annual Review of Closed Session Minutes
5. Approve of 2025 Full and Part-Time Wage Ranges



Mundelein Park & Recreation District, Lake County, Illinois

General Obligation Limited Tax Park Bonds, Series 2025
(the “Rollover Bonds”)

PLANNING PACKET – NOVEMBER 22, 2024

A decorative footer bar at the bottom of the page, consisting of a thin orange line above a wider, solid dark blue bar.



- Independent municipal advisor to the District since 2024
- Financial planning, refunding analysis and debt modeling services
- Continuing disclosure services
- Serving over 90 Park and Forest Preserve District Clients*

230 West Monroe Street, Suite 2630
Chicago, IL 60606
(312) 346-3700
www.speerfinancial.com

*Based on Speer Financial, Inc. Records

Ms. Debbie McInerney
Director of Business Services & Technology
Mundelein Park & Recreation District
1401 N Midlothian Rd.
Mundelein, Illinois 60060

Dear Debbie:

General Obligation Limited Tax Park Bonds, or the Rollover Bonds, are payable from a direct property tax that is limited by the District's debt service extension base. The District annually issues rollover bonds to fully utilize this levying capacity and has used the proceeds from these bonds to generate additional annual capital for the District.

This planning packet is structured to provide you with the preliminary details of the proposed issuance and is designed to aid the decision-making process. Current and future market conditions and interest rates are subject to change and any information based on such market conditions and interest rates are not guaranteed.

Speer Financial, Inc. is not affiliated with any broker-dealer nor do we serve in any capacity other than municipal advisor. This enables Speer to offer unbiased advice solely in the District's best interests and avoid any conflicts of interest. Should you have any questions regarding any information presented in this planning packet please don't hesitate to reach out to me. I look forward to assisting you through this process.

Sincerely,

Aaron Gold
Vice President
Speer Financial, Inc.
(847) 533-2154
agold@speerfinancial.com

Distribution List

CONTACT	ROLE/TITLE	ORGANIZATION	EMAIL	PHONE
Ron Salski	Executive Director	Mundelein Park District	rsalski@mundeleinparks.org	(847) 388-5460
Debbie McInerney	Director of Business Services & Technology	Mundelein Park District	dmcinerney@mundeleinparkgs.org	(847) 388-5456
Andy Dreyer	Assistant Finance Director	Mundelein Park District	adreyer@mundeleinparks.org	(847) 388-5454
Kelly Kost	Bond Counsel	Chapman and Cutler LLP	kost@chapman.com	(312) 845-3875
Courtney Freveletti	Bond Counsel	Chapman and Cutler LLP	frevelet@chapman.com	(312) 845-5139
Aaron Gold	Municipal Advisor	Speer Financial, Inc.	agold@speerfinancial.com	(847) 533-2154
Anthony Miceli	Municipal Advisor	Speer Financial, Inc.	amiceli@speerfinancial.com	(312) 529-5881
Henrietta Skolnick	Municipal Advisor	Speer Financial, Inc.	hskolnick@speerfinancial.com	(312) 346-3700

Financing Timetable

ACTION	PARTY RESPONSIBLE	DATE
Board Financing Plan Presentation	Speer	12/9/2024
BINA Publication Deadline	District & Chapman	1/6/2025
BINA Public Hearing	District & Chapman	1/13/2025
Bids Received	All Parties	2/6/2025
Adopt Bond Ordinance	District	2/10/2025
Closing	All Parties	2/24/2025

Newspaper Publication

Board Action

Bond Issue Notification Act (BINA)

A BINA Hearing **WILL** be required to proceed with the issuance of the Rollover Bonds

Definition

- The BINA requires a Board to hold a public hearing concerning the District's intent to sell General Obligation Bonds prior to adopting a bond ordinance.

Exemptions

- Proceeds that are used to refund other obligations.
- The District is issuing general obligation bonds that have been approved via a referendum.

Expiration

- The authority to issue is security specific and remains in effect for three years after the date of the BINA hearing.

Requirements

- A notice of the public hearing must be published not less than seven and not more than thirty days before the public hearing.
- The notice of the public hearing must be posted at the principal office of the Park Board at least two days before the public hearing.
- The Park Board is required to wait seven days following the BINA Hearing before adopting the bond ordinance.

Date	BINA Amount	Issue Name	Amount Utilized	Remaining Capacity	Expires
1/13/2025	1,400,000			1,400,000	1/13/2028
		Series 2025*	380,170	1,019,830	1/13/2028

*Preliminary, subject to change.

The Rollover Bonds Sizing Constraints

Total Debt Capacity

		Non-Referendum Debt Capacity	Total Debt Capacity
District EAV (2023)	1,216,065,366		
Non-Referendum Authority (0.575% of EAV)		6,992,376	
Statutory Debt Limitation (2.875% of EAV)			34,961,879
<u>Applicable Debt</u>	<u>Outstanding Par</u>		
GO Limited Tax Park Bonds, Series 2016	1,470,000	1,470,000	1,470,000
GO Limited Tax Park Bonds, Series 2025	380,170	380,170	380,170
Total	1,850,170	1,850,170	1,850,170
Legal Debt Margin*		5,142,206	33,111,709

*Preliminary, subject to change (as February 24, 2025).

Debt Service Extension Base (DSEB)

Levy Year	DSEB	CPI Increase	Cumulative Increase
Base	498,707.40		
2009	499,206.10	0.10%	498.70
2010	512,684.66	2.70%	13,977.26
2011	520,374.92	1.50%	21,667.52
2012	535,986.16	3.00%	37,278.76
2013	545,097.92	1.70%	46,390.52
2014	553,274.38	1.50%	54,566.98
2015	557,700.57	0.80%	58,993.17
2016	561,604.47	0.70%	62,897.07
2017	573,398.16	2.10%	74,690.76
2018	585,439.52	2.10%	86,732.12
2019	596,562.87	1.90%	97,855.47
2020	610,283.81	2.30%	111,576.41
2021	618,827.78	1.40%	120,120.38
2022	649,769.16	5.00%	151,061.76
2023	682,257.61	5.00%	183,550.21
2024	705,454.36	3.40%	206,746.96

The Rollover Bonds: Preliminary Model

Mundelein Park & Recreation District, Lake County, IL

GO Limited Tax Park Bonds, Series 2025

Dated: February 24, 2025 | ***Preliminary***

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Levy	DSEB Total
02/24/2025	-	-	-	-		-
11/01/2025	380,170.00	4.000%	10,433.55	390,603.55	2024	390,603.55
Total	\$380,170.00	-	\$10,433.55	\$390,603.55		-

Yield Statistics

Bond Year Dollars	\$260.84
Average Life	0.686 Years
Average Coupon	3.9999983%
Net Interest Cost (NIC)	3.9999983%
True Interest Cost (TIC)	3.9852799%
Bond Yield for Arbitrage Purposes	3.9852799%

IRS Form 8038

Net Interest Cost	3.9999983%
Weighted Average Maturity	0.686 Years

Deal Information

Optional Call Date:	NA
Rating (Moody's/S&P/Fitch):	NA
Insurance:	NA
Method of Sale:	Competitive Private Placement (Speer Bids)
Underwriter/Purchaser:	TBD
Paying Agent:	TBD
Disclosure Obligation:	NA
Purpose:	Annual Capital

DSEB Margin

Levy Year	Bond Year	DSEB*	Debt Service Fund Balance**	Sources	Series 2016	Series 2025*	Total Debt Service	DSEB Capacity
2023	2025	682,257.61	-	682,257.61	519,100.00	-	519,100.00	163,157.61
2024	2026	705,454.36	205,000.00	910,454.36	519,850.00	390,603.55	910,453.55	0.81
2025	2026	716,000.00	-	716,000.00	520,150.00	-	520,150.00	195,850.00
2026	2027	726,000.00	-	726,000.00	-	-	-	726,000.00

*Preliminary, subject to change. The District's DSEB is assumed to grow by a CPI adjustment of 1.50% per year.

**Preliminary subject to change, per the District, as of 10/31/2024.

Mundelein Park & Recreation District
General Obligation Limited Tax Park Bonds, Series 2025
Preliminary Costs of Issuance/Allocation of Proceeds

Security:	GO LTD	
Tax Status:	Tax-Exempt	
Issue:	Series 2025*	Total
Issue Size:	\$380,170.00	\$380,170.00

Service	Service Provider		Total
Financial Advisor	Speer Financial, Inc.	\$0.00	\$0.00
Bond Counsel*	Chapman and Cutler LLP	3,500.00	3,500.00
Total Costs of Issuance:		\$3,500.00	\$3,500.00

Capital Proceeds		Total
Total Capital Proceeds	\$376,670.00	\$376,670.00
Rounding:	\$0.00	\$0.00

Method of Sale	
	Competitive Term Sheet Sale

*Preliminary, subject to change.

Annual Rollover Bond Financing Model*

Levy Year	DSEB & DS Fund Balance	Rollover Closing Date	Rollover Payment Date	Principal	Interest	Projected Debt Service	Series 2016 Debt Service	Remaining DSEB Margin	Net Proceeds
2023	682,258			-	-	-	519,100	163,158	-
2024	910,454	2/24/2025	11/1/2025	380,170	10,434	390,604	519,850	1	376,670
2025	716,000	2/28/2026	11/1/2026	191,540	4,310	195,850	520,150	0	180,540
2026	726,000	2/28/2027	11/1/2027	710,020	15,975	725,995	-	5	699,020
2027	736,000	2/28/2028	11/1/2028	719,800	16,196	735,996	-	5	708,800
2028	747,000	2/28/2029	11/1/2029	730,560	16,438	746,998	-	2	719,560
2029	758,000	2/28/2030	11/1/2030	741,320	16,680	758,000	-	0	730,320
2030	769,000	2/28/2031	11/1/2031	752,075	16,922	768,997	-	3	741,075
2031	780,000	2/28/2032	11/1/2032	762,835	17,164	779,999	-	1	751,835
2032	791,000	2/28/2033	11/1/2033	773,590	17,406	790,996	-	4	762,590
2033	802,000	2/28/2034	11/1/2034	784,350	17,648	801,998	-	2	773,350
2034	814,000	2/28/2035	11/1/2035	796,085	17,912	813,997	-	3	785,085
Total Debt Service:				<u>7,342,345</u>	<u>167,082</u>	<u>7,509,427</u>		Total Net Capital:	<u>7,228,845</u>

Notes:

*Preliminary, subject to change. The District's debt service extension base is projected to grow at a rate of 1.50% per year. Subsequent rollover bond debt service is projected assuming a 3% net interest cost.

Other Outstanding Obligations: General Obligation Limited Tax Park Bonds

Mundelein Park & Recreation District, Lake County, IL

GO Limited Tax Park Bonds, Series 2016

Dated: September 13, 2016 | ***Final***

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Levy	DSEB Total
09/13/2016	-	-	-	-	-	-
06/15/2024	-	-	22,050.00	22,050.00	-	-
12/15/2024	475,000.00	3.000%	22,050.00	497,050.00	2023	519,100.00
06/15/2025	-	-	14,925.00	14,925.00	-	-
12/15/2025	490,000.00	3.000%	14,925.00	504,925.00	2024	519,850.00
06/15/2026	-	-	7,575.00	7,575.00	-	-
12/15/2026	505,000.00	3.000%	7,575.00	512,575.00	2025	520,150.00
Total	\$1,470,000.00	-	\$67,050.00	\$1,537,050.00		-

Yield Statistics

Bond Year Dollars	\$25,922.22
Average Life	6.481 Years
Average Coupon	2.9158294%
Net Interest Cost (NIC)	1.7170666%
True Interest Cost (TIC)	1.6335974%
Bond Yield for Arbitrage Purposes	1.6335974%

IRS Form 8038

Net Interest Cost	1.5809955%
Weighted Average Maturity	6.531 Years

Deal Information

Optional Call Date:	NA
Rating (Moody's/S&P/Fitch):	Aa2
Insurance:	None
Method of Sale:	Negotiated Public Offering
Underwriter/Purchaser:	Raymond James
Paying Agent:	Amalgamated Bank of Chicago
Disclosure Obligation:	210 Days After FYE - Limited CDU
Purpose:	Community Park chalet expansion and other capital improvements

DSEB Margin

Levy Year	Bond Year	DSEB*	Debt Service Fund Balance**	Sources	Series 2016	Series 2025*	Total Debt Service	DSEB Capacity
2023	2025	682,257.61	-	682,257.61	519,100.00	-	519,100.00	163,157.61
2024	2026	705,454.36	205,000.00	910,454.36	519,850.00	390,603.55	910,453.55	0.81
2025	2026	716,000.00	-	716,000.00	520,150.00	-	520,150.00	195,850.00
2026	2027	726,000.00	-	726,000.00	-	-	-	726,000.00

*Preliminary, subject to change. The District's DSEB is assumed to grow by a CPI adjustment of 1.50% per year.

**Preliminary subject to change, per the District, as of 10/31/2024.



**MUNDELEIN PARK &
RECREATION DISTRICT**

**REGULAR BOARD MEETING
December 9, 2024
7:30 p.m.**

PUBLIC NOTICE IS HEREBY GIVEN that the Board of Park Commissioners of the Mundelein Park & Recreation District, Lake County, Illinois (the “*Park Board*”) will hold a Regular Board Meeting of the Park Board on the 9th day of December 2024 at 7:30 o’clock p.m., at Regent Center, 1200 Regent Drive, Mundelein, Illinois.

AGENDA

Call to Order:

Pledge of Allegiance:

Roll Call: Burton, Frasier, McGrath, Ortega, Knudson

Statement of Visitors:

Approval of Minutes: Truth in Taxation Public Hearing 11-25-24, Committee Meeting 11-25-24 and Regular Board Meeting 11-25-24

Approval of Disbursements: Warrants: 111224, 113024, 120224, 120424, 120624 and 120924 = \$724,111.40

Correspondence: None

Old Business: None

New Business:

1. Approve of Ordinance 24-12-01-O – Budget & Appropriation Ordinance
2. Approve of Resolution 24-12-01-R – Schedule of 2025 Committee and Regular Board Meetings
3. Approve of Resolution 24-12-02-R – Authorizing an Accumulation of Funds for the Mundelein Park & Recreation District Museum Fund
4. Approve of Resolution 24-12-03-R – Semi-Annual Review of Closed Session Minutes
5. Approve of 2025 Full and Part-Time Wage Ranges

Board Business:

Staff Reports:

Executive Session: Personnel 5 ILCS 120/2 (c)(1);
Purchase or Lease of Real Estate 5 ILCS 120/2 (c)(5);
Imminent or Collective Bargaining or Salary Schedules 5 ILCS 120/2(c)(2);
Litigation 5 ILCS 120/2 (c)(11)

Action on Items Discussed in Executive Session, if Necessary

Adjournment

Rules for Public Comment:

- A. At the start of the period for public comment the board President or acting chairperson will advise the public:
 - 1. The amount of time permitted for public comment;
 - 2. That all speakers state their name and addresses before addressing the Board;
 - 3. To avoid repetitive comments, testimony, and general questions; and
 - 4. To appoint only one person to speak on behalf of a group.
- B. Each person will be permitted to speak one time only, unless the President determines that allowing a speaker to address the Board again will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
- C. Unless a representative spokesperson is appointed in the manner described in rule D, all comments from the public will be limited to no more than three (3) minutes per person.
- D. Groups may register a representative spokesperson by filing an appearance form no later than one (1) hour in advance of a meeting. The appearance form must designate (i) the number of people the designee represents for the purpose of making public comment; (ii) the subject matter of the public comments; and (iii) whether the subject begin represented by a group spokesperson shall be deemed to have waived their opportunity to speak independently unless the President determines that allowing such a speaker to address the Board will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
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 - 2. A representative spokesperson who timely files a complete appearance form to speak on a matter not germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of nine (9) minutes.
- E. The Board shall not respond to questions posed during public comment. All questions shall be recorded by the Board Secretary and a response shall be presented either during the next regular Board meeting or in writing before such meeting.
- F. All commends must be civil in nature Any person who engages in threatening, slanderous or disorderly behavior when addressing the Board shall be deemed out-of-order by the presiding officer and his or her time to address the Board at said meeting shall end.

Approved 4/14/2014 Board Meeting

MINUTES
Mundelein Park & Recreation District
Truth in Taxation Public Hearing
November 25, 2024

The Truth in Taxation Public Hearing of the Board of Park Commissioners of the Mundelein Park & Recreation District was called to order at 6:45 p.m.

Vice-President ORTEGA directed the secretary to call the roll. Present were Commissioners BURTON, FRASIER, McGRATH, and ORTEGA. President KNUDSON was absent with prior notice.

Staff present included Executive Director SALSKI, Director BERG, Director FOSTER, Director KARL, and Director McINERNEY.

Visitors: Ron Greenberg

Vice-President ORTEGA stated a motion is necessary to open the Truth in Taxation Public Hearing. Commissioner FRASIER moved to open the Truth in Taxation Public Hearing second by Commissioner BURTON. Vice-President ORTEGA repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, BURTON, McGRATH, and ORTEGA voting yes.

Vice-President ORTEGA asked if there were any written and/or oral comments from the public. Executive Director SALSKI stated there were no emails, letters and/or phone calls received.

Vice-President ORTEGA asked if there were any comments from the Board Members. None were provided.

Vice-President ORTEGA stated a motion is necessary to close the Truth in Taxation Public Hearing. Commissioner McGRATH moved to close the Truth in Taxation Public Hearing second by Commissioner BURTON. Vice-President ORTEGA repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners McGRATH, BURTON, FRASIER, and ORTEGA, voting yes.

Vice-President ORTEGA stated a motion is necessary to adjourn the Truth in Taxation Public Hearing. Commissioner FRASIER moved to adjourn the Truth in Taxation Public Hearing second by Commissioner McGRATH. Vice-President ORTEGA repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, McGRATH, BURTON, and ORTEGA voting yes.

The Public Hearing was adjourned at 6:47 p.m.

MINUTES
Mundelein Park & Recreation District
Committee of the Whole
November 25, 2024

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:00 p.m.

He then directed the secretary to call the roll. Present were Commissioners BURTON, FRASIER, McGRATH, ORTEGA, and President KNUDSON.

Staff present included Executive Director SALSKI, Director BERG, Director FOSTER, Director KARL, and Director McINERNEY.

Visitor: Ron Greenberg.

President KNUDSON asked if the visitors wanted to make a comment. None were made.

Executive Director SALSKI stated Resolution 24-12-01-R is a draft schedule for the 2025 Committee and Regular Board Meetings. He suggested moving the meetings to Kracklauer Dance Studio. He said that staff would cover up the mirrors. Commissioner FRASIER asked about the Mundelein Community Center or Dolan Recreation Center. Executive Director SALSKI stated the first-floor room was too small to accommodate multiple people. He said that staff will check on Dolan Recreation Center, but it typically has programming. Commissioner ORTEGA asked if the Monday meeting of NRPA was taken into consideration. Executive Director SALSKI stated NRPA was moved to September, and he didn't believe there was a conflict. He said he would double check. Board Members agreed to change locations with proper posting.

Executive Director SALSKI shared the December Board Meeting topics and suggested moving a few topics to January 2025 such as Wetland Mitigation Banking. He reminded Board Members of the Budget and Appropriation Public Hearing on December 9 at 6:45 p.m. Director McINERNEY stated the debt issuance would not be discussed until January 2025 as well. He said the Audit Services were not part of any discussion. He explained that the District approves a surplus for the Museum Fund Balance to avoid objections.

He explained the process for the Budget and Appropriation Ordinance and approach by the District to increase the funds by twenty percent. President KNUDSON asked if twenty percent was common. Executive Director SALSKI stated he has not polled other Districts, but the District's Ordinances for the past five years was twenty percent. Commissioner BURTON said that Wauconda was twenty percent when she was Director.

President KNUDSON suggested discussing the staff reports.

Executive Director SALSKI presented the Administration Report. He said staff received a standard letter from IDNR and IDNR was on track to provide acceptance or denial letters by December 15, 2024. He updated the Board on the meeting with IDOT and commended IDOT staff for listening to the concerns. He explained the concerns about flooding and sediment flowing into Diamond Lake. He mentioned that IDOT staff did not receive feedback on any concepts to use the Diamond Lake Sports

Complex Slough. He said there was more research regarding the Slough as it was funding through the Land Water Conservation Fund and OSLAD. Commissioner BURTON asked if there was a maximum limit such as 25 years before any new changes or improvements take place. Executive Director SALSKI stated he wasn't sure but would follow up. He said the Township and District would retain Gewalt Hamilton Associates to move the project and solutions along to better support IDOT. He presented two grants, Diamond Lake SMC and Invasive Species UCF Matching Grants. He mentioned that the Diamond Lake SMC Grant would benefit the District long-term and would align well with the other Master Plan for Diamond Lake. Executive Director SALSKI presented and explained the three TIF Districts to the Board and explained what occurred with the confusion with the Wirtz Property and TIF topic several weeks ago while he was on vacation. He suggested the Board and staff continue to monitor any discussions with the Village Board as the District anticipated a TIF would impact the District \$214,000 annually based on the Village's Friedman report of land value based on development. Executive Director SALSKI explained the Joint Review Board and Village process. He said the District or other taxing bodies have not been approached and/or TIF has not been discussed. Board Members had consensus regarding concerns about if the land was designated as TIF and provided direction to Executive Director SALSKI if a Joint Review Board meeting was called.

Director KARL said the golf course closed on Sunday and it was a great year. He said it was the best May to October in the Club's history. He said revenues fell short in November. He stated the simulators were booking one to two weeks in advance, which was a good sign. He explained the Club participated in the Twin Acres Merchandise Show by selling end of the year merchandise besides balls and received \$6,300. He said Golf Maintenance staff were able to put down snow mold and finished fertilizing just in time. Commissioner BURTON asked how a golfer damaged a cart. Director KARL explained the accident occurred in the parking lot but there were no injuries. Commissioner ORTEGA asked if the goose control would be renewed and when. Director FOSTER explained the Park and Golf Maintenance contracts were aligned and would start up in mid-March. President KNUDSON asked how revenues were with gaming and any concerns with low revenue. Director KARL said the company was being patient and understood it just started. Director KARL said marketing would begin increasing.

Director FOSTER mentioned staff would be starting to make ice the week after Thanksgiving and there could be an opportunity to open earlier than usual as temperatures were conducive to making ice. Commissioner McGRATH asked if it needed to be 40 degrees. Director FOSTER said it would be ideal for it to be below 32 degrees or less at night. President KNUDSON mentioned a resident commented to him that the ice rink making seemed late. Director FOSTER explained the rink was in full sun which has not been conducive to keeping it up and running early in the season. He said Poul's Nursery offered the District to receive 12 new free trees and staff planted eight trees at Hickory Park. He said there were trees that needed to be removed.

There being no further business, Commissioner FRASIER moved to adjourn at 7:30 p.m. second by Commissioner McGRATH. A voice vote was taken with all voting yes.

Secretary

MINUTES
Mundelein Park & Recreation District
Regular Board Meeting
November 25, 2024

The Regular Board meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President KNUDSON and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Present were Commissioners BURTON, FRASIER, McGRATH, ORTEGA and President KNUDSON.

Staff present included Executive Director SALSKI, Director FOSTER, Director KARL, Director BERG, and Director McINERNEY.

Visitors: Ron Greenberg

President KNUDSON asked if the visitors wanted to make a comment. Mr. Greenberg asked what the impact to the Wirtz Property would be related to any bond issuance.

President KNUDSON requested a motion to approve the minutes of November 11, 2024. Commissioner ORTEGA moved to approve the minutes of the Committee Meeting and Regular Meeting from November 11, 2024, second by Commissioner McGRATH. President KNUDSON repeated the motion, asked if there were any additional corrections or additions. None were raised. A voice vote was taken with all voting yes.

President KNUDSON read the Warrants needed to be approved. Commissioner ORTEGA moved to approve Warrants: 111824, 112124, 112224 and 112524 = \$982,284.74 second by Commissioner FRASIER. President KNUDSON repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners ORTEGA, FRASIER, BURTON, McGRATH, and KNUDSON voting yes.

President KNUDSON asked for an approval of October Financial Report. Commissioner ORTEGA moved to place the October Financial Report on file, second by Commissioner FRASIER. President KNUDSON repeated the motion and asked if there were any questions. A roll call vote was taken with Commissioners ORTEGA, FRASIER, BURTON, McGRATH, and President KNUDSON voting yes.

President KNUDSON requested a motion to file the October Police Report. Commissioner FRASIER moved to place the October Police Report on file, second by Commissioner McGRATH. President KNUDSON repeated the motion and asked if there were any questions. None were raised. A roll call vote was taken with Commissioners FRASIER, McGRATH, BURTON, ORTEGA, and President KNUDSON voting yes.

President KNUDSON stated there was no Correspondence or Old Business.

President KNUDSON requested a motion for approval of 2024 Tax Levy – Ordinance 24-11-01-O. Commissioner ORTEGA moved to approve of 2024 Tax Levy – Ordinance 24-11-01-O second by Commissioner BURTON. President KNUDSON repeated the motion, asked if there were any questions. A roll call vote was taken with Commissioners ORTEGA, BURTON, FRASIER, McGRATH, and President KNUDSON voting yes.

President KNUDSON requested a motion for approval of 2025 Budget. Commissioner McGRATH moved to approve the 2025 Budget second by Commissioner BURTON. President KNUDSON repeated the motion, asked if there were any questions. A roll call vote was taken with Commissioners McGRATH, BURTON, FRASIER, ORTEGA, and President KNUDSON voting yes.

President KNUDSON requested a motion for approval of Kracklauer Park Pickleball Courts. Commissioner ORTEGA moved to approve Kracklauer Park Pickleball Courts second by Commissioner McGRATH. President KNUDSON repeated the motion, asked if there were any questions. Commissioner BURTON asked if IDNR approved and Executive Director SALSKI stated IDNR did approve. A roll call vote was taken with Commissioners ORTEGA, McGRATH, BURTON, FRASIER, and President KNUDSON voting yes.

President KNUDSON asked if there was any Board Business. There was none.

President KNUDSON asked to continue with staff reports.

Director BERG mentioned the Regent Center opened memberships for 2025. He said one dance class started in the Regent Center at night and winter showcase will be Saturday, December 14. He said house league basketball has over 397 participants which was more than 2023. He said Gurnee and Lake Forest called to establish a girls league for 7th and 8th grade. He explained there was a new cultural arts program, pottery, where Fremont School District would allow use of a kiln. He mentioned Big & Little staffing was getting full, which would help with waitlists. He explained that he was meeting with contractors about the Fitness Center. Commissioner ORTEGA asked if the intergovernmental agreement with Fremont School District would qualify for an IAPD Award. Commissioner McGRATH asked where do you see Pickleball going into the future. Director BERG stated that it continues to grow and has more room to grow.

Director McINERNEY stated her department was winding down big projects. She said the Fun & Wellness Committee scheduled a Holiday Pot Luck event for employees. She mentioned staff was still working on UKG and implementation. She said Health Insurance Open Enrollment ended. She mentioned that her department was looking at cameras in parks that lack a network. She said Risk Management was finishing the training calendar. Commissioner McGRATH thanked staff for handling the plaque incident very well. Executive Director SALSKI asked Director BERG to mention the consequences. He provided how the student involved was responsible for holding the door open for kids and staff would be educating students on the impact of the Commissioner.

Meeting Minutes
November 25, 2024
Page Three

President KNUDSON acknowledged the service anniversaries of Robert Foster 3 years, Charles Kordick 3 years and Amy Langille 1 year.

There being no further business, Commissioner ORTEGA moved to adjourn at 8:25 p.m. seconded by Commissioner McGRATH. A voice vote was taken with all voting yes.

Secretary

Mundelein Park District Warrant Report

Date Paid 11/12/2024

11224

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
140916	A JULES CONSTRUCTION LLC	KRACKLAUER PROJECT	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$366,590.0
		KRACKLAUER PROJECT	CAPITAL IMPROVEMENT FUND	ASSETS	\$(36,659.0)
				Check Total:	\$329,931.00
140917	METRA PASSENGER SERVICES DIV	METRA - NORTH POLE EXPRESS	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$785.84
					Check Total:

Warrant Total: \$330,716.84

Mundelein Park District Warrant Report

Date Paid 11/30/2024

113024

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
515	KLOSS DISTRIBUTING CO INC				
		BEER - KLOSS	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$615.00
		BEER - KLOSS	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$37.50
		BEER - KLOSS	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$247.15
		BEER - KLOSS	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$(82.50)
				Check Total:	\$817.15

Warrant Total: \$817.15

Mundelein Park District Warrant Report

120424

Check Run Date: 12/04/2024

Vendor Name Invoice #	Invoice Date	Invoice Description	GL Number/Description	Amount
ADOBE				
2913538143	10/27/24	NOVEMBER ADOBE LICENSES	10-11.100-5260 TECHNOLOGY LICENSES AND FEE!	\$185.95
2913538143	10/27/24	NOVEMBER ADOBE LICENSES	20-20.200-5260 TECHNOLOGY LICENSES AND FEE!	\$185.95
			VENDOR TOTAL:	\$371.90
ALBERTSONS COMPANIES INC				
00022525	10/28/24	PRIZES FOR CYBERSECURITY AWARENESS MONTH	10-11.100-5333 STAFF RELATIONS	\$100.00
00022525	10/28/24	PRIZES FOR CYBERSECURITY AWARENESS MONTH	20-20.200-5333 STAFF RELATIONS	\$100.00
00033926	11/09/24	REGENT CENTER - ADULT BINGO PRIZES	20-23.280-5312 PROGRAM SUPPLIES	\$45.00
00036242	11/09/24	REGENT CENTER - ADULT BINGO PRIZES	20-23.280-5312 PROGRAM SUPPLIES	\$75.00
00088606	11/07/24	REGENT CENTER - ADULT BINGO PRIZES	20-23.280-5312 PROGRAM SUPPLIES	\$90.00
00058434	11/14/24	DOLAN DEDICATION-REFUND	10-11.100-5335 BOARD EXPENSES	\$(29.84)
00058434	11/14/24	DOLAN DEDICATION-REFUND	20-20.200-5335 BOARD EXPENSES	\$(12.79)
00078558	11/24/24	CANDY AND MISC. SUPPLIES FOR PROJECTS	20-27.270-5312 PROGRAM SUPPLIES	\$77.54
			VENDOR TOTAL:	\$444.91
ALDI				
002033	11/15/24	SUGAR BOOK PROGRAM SUPPLIES	20-33.210-5312 PROGRAM SUPPLIES	\$41.53
			VENDOR TOTAL:	\$41.53
AMAZON				
113-6822040-6	10/25/24	MONITOR STAND AND EYE WASH	10-11.100-5314 COMPUTER SUPPLIES	\$47.71
113-6822040-6	10/25/24	MONITOR STAND AND EYE WASH	10-34.520-5310 OPERATING SUPPLIES	\$36.00
113-1828639-2	10/25/24	MOUSE	10-11.100-5314 COMPUTER SUPPLIES	\$86.74
112-2057852-5	10/28/24	TRICK OR TREAT BAGS	20-21.206-5312 PROGRAM SUPPLIES	\$26.99
111-4129388-7	10/29/24	REGENT CENTER - LIGHT TIMER FOR BUILDING LIGHTS	20-23.280-5370 BUILDING MAINTENANCE	\$219.96
112-8147236-4	10/28/24	CRAFT SUPPLIES AND CANDY	20-27.270-5312 PROGRAM SUPPLIES	\$52.13
114-0425001-0	10/29/24	BOO BASH ULTIMATE PUMPKIN SUPPLIES (RETURN)	20-00.000-1110 ACCOUNTS RECEIVABLE	\$(22.59)
112-2977246-8	11/01/24	OFFICE SUPPLIES	10-11.100-5311 OFFICE SUPPLIES	\$43.19
112-2977246-8	11/01/24	OFFICE SUPPLIES	20-20.200-5311 OFFICE SUPPLIES	\$64.78
111-1145576-1	10/28/24	PPE GLOVES	10-13.117-5345 UNIFORMS/PPE	\$52.12
111-1598639-0	10/27/24	PPE GLOVES	10-13.117-5345 UNIFORMS/PPE	\$28.99
111-2632578-9	10/27/24	PPE GLOVES	10-13.117-5345 UNIFORMS/PPE	\$148.00
111-3123648-8	10/29/24	MUFFLER TURFCO BLOWER	10-13.117-5360 EQUIPMENT MT-SUPPLIES	\$155.49
112-0719242-1	11/07/24	PROGRAM SUPPLIES-CONSTRUCTION PAPER	20-21.206-5312 PROGRAM SUPPLIES	\$34.49
112-5687641-0	11/04/24	PROGRAM SUPPLIES-IPAD CHARGER	20-21.206-5312 PROGRAM SUPPLIES	\$9.99
112-7136741-7	11/05/24	NEW CAMERA BAG	10-11.100-5362 SMALL TOOLS/EQUIPMENT	\$54.99
114-8807856-6	11/08/24	2024 TOT MUSIC PROGRAM SUPPLIES	20-33.212-5312 PROGRAM SUPPLIES	\$179.94
113-5065705-1	11/07/24	OFFICE SUPPLIES	10-11.100-5311 OFFICE SUPPLIES	\$6.72
113-5065705-1	11/07/24	OFFICE SUPPLIES	20-20.200-5311 OFFICE SUPPLIES	\$10.07
114-6607617-3	11/07/24	OFFICE SUPPLIES	10-11.100-5311 OFFICE SUPPLIES	\$6.72
114-6607617-3	11/07/24	OFFICE SUPPLIES	20-20.200-5311 OFFICE SUPPLIES	\$10.07
112-5102804-4	11/04/24	MOWER TIRES	10-12.110-5360 EQUIPMENT MAINTENANCE/SUPPI	\$106.28
112-3278528-2	10/29/24	TRAILER TIRES	10-12.110-5360 EQUIPMENT MAINTENANCE/SUPPI	\$324.75
114-0233804-6	11/11/24	TONER, DANCE DECORATIONS AND DANCE SUPPLIES	20-31.207-5311 OFFICE SUPPLIES	\$33.99
114-0233804-6	11/11/24	TONER, DANCE DECORATIONS AND DANCE SUPPLIES	20-31.207-5312 PROGRAM SUPPLIES	\$52.45
114-7271483-4	11/11/24	DANCE TAPE	20-31.207-5312 PROGRAM SUPPLIES	\$24.97
113-4148270-6	11/12/24	HDMI CABLE	10-12.110-5311 OFFICE SUPPLIES	\$16.99
111-0944133-5	11/13/24	SIGNS - DLSC BATHROOMS	10-12.110-5374 PARK PROJECTS <\$5,000	\$15.99
112-3169402-8	11/13/24	TRAILER PINS	10-12.110-5360 EQUIPMENT MAINTENANCE/SUPPI	\$94.95
112-6873986-5	11/13/24	PINTLE HITCH MOUNT	10-12.110-5360 EQUIPMENT MAINTENANCE/SUPPI	\$98.86
113-8644227-4	11/13/24	1099 AND W2 FORMS	10-11.100-5323 PRINTING	\$262.42

Mundelein Park District Warrant Report

Check Run Date: 12/04/2024

Vendor Name Invoice #	Invoice Date	Invoice Description	GL Number/Description	Amount
114-8699931-3	11/14/24	HOCKEY GOAL NETS	10-12.110-5375 GROUNDS MAINTENANCE	\$109.98
114-9999212-0	11/13/24	MINI MELODIES PROGRAM SUPPLIES	20-33.212-5312 PROGRAM SUPPLIES	\$25.17
111-0670902-5	11/07/24	STICKY TACK & ADHESIVE STRIPS	20-25.300-5311 OFFICE SUPPLIES	\$14.53
111-2788073-3	11/07/24	GROUP EXERCISE BANDS	20-25.315-5312 PROGRAM SUPPLIES	\$29.65
111-9986317-6	11/07/24	CABLE ATTACHMENTS AND CLOCK	20-25.300-5312 PROGRAM SUPPLIES	\$44.39
111-9986317-6	11/07/24	CABLE ATTACHMENTS AND CLOCK	20-25.300-5367 FURNITURE/FIXTURES <\$1,000	\$9.97
111-9274978-2	11/10/24	HAND TOWELS - CUSTODIAL SUPPLIES	10-13.115-5316 CUSTODIAL SUPPLIES	\$258.08
112-5477170-7	11/13/24	SUPPLIES FOR FOOD PROJECT	20-27.270-5312 PROGRAM SUPPLIES	\$29.13
112-9430044-8	11/12/24	SUPPLIES FOR FOOD PROJECT FOR DAY OFF PROGRAM	20-27.270-5312 PROGRAM SUPPLIES	\$29.32
114-7914333-2	11/14/24	NORTH POLE EXPRESS SPECIAL EVENT SUPPLIES	20-20.219-5312 PROGRAM SUPPLIES	\$73.97
112-9159362-2	11/18/24	PROGRAM SUPPLIES-BEADS AND PAINT	20-21.206-5312 PROGRAM SUPPLIES	\$49.57
111-0893609-2	11/14/24	SOFT ROOF FOR GATOR	10-12.110-5360 EQUIPMENT MAINTENANCE/SUPPI	\$51.04
111-1373084-7	11/14/24	DLSC BATHROOM VENT FAN REPLACEMENT	10-12.110-5370 BUILDING MAINTENANCE	\$154.44
112-2453942-3	10/30/24	REGENT CENTER - BINGO DAUBERS AND WALL CLOCK	20-00.000-1110 ACCOUNTS RECEIVABLE	\$53.05
112-2453942-3	10/30/24	REGENT CENTER - BINGO DAUBERS AND WALL CLOCK	20-23.280-5367 FURNITURE-FIX <\$1,000	\$9.98
112-4495747-3	11/19/24	REGENT CENTER - BINGO DAUBERS REFUNDED - NEVER DELIVERED	20-00.000-1110 ACCOUNTS RECEIVABLE	\$(53.05)
111-3593367-4	11/15/24	2 STROKE OIL	10-12.110-5352 LUBRICANTS - FLUIDS	\$37.95
112-7553361-2	11/06/24	PROGRAM SUPPLIES-CONSTRUCTION PAPER	20-21.206-5312 PROGRAM SUPPLIES	\$42.91
112-8070877-9	11/06/24	PROGRAM SUPPLIES-GLUE STICKS	20-21.206-5312 PROGRAM SUPPLIES	\$28.82
113-1500955-4	11/14/24	GIVING TREE SUPPLIES	20-25.300-5311 OFFICE SUPPLIES	\$6.99
113-1910277-6	11/14/24	GIVING TREE WINDOW MARKERS	20-25.300-5311 OFFICE SUPPLIES	\$15.99
113-5473818-9	11/14/24	BATTERIES	20-25.300-5370 BUILDING MAINTENANCE	\$47.92
114-0283914-2	11/06/24	BIRTHDAY PARTY PLATES, FORKS AND SUPPLIES	20-20.219-5312 PROGRAM SUPPLIES	\$44.98
114-5106007-2	11/06/24	BIRTHDAY PARTY SUPPLIES	20-20.219-5312 PROGRAM SUPPLIES	\$47.98
114-7153926-8	10/31/24	BIRTHDAY PARTY SUPPLIES	20-20.219-5312 PROGRAM SUPPLIES	\$109.32
D01-7103765-E	10/28/24	AMAZON MUSIC	20-24.282-5321 DUES - SUBSCRIPTIONS	\$16.99
111-3280197-1	10/31/24	NEW CLOCK FOR DOLAN	20-27.270-5367 FURNITURE-FIX <\$1,000	\$33.23
111-4199855-3	11/05/24	VACUUM BAGS	20-25.300-5316 CUSTODIAL SUPPLIES	\$12.99
111-5608366-4	10/28/24	AIR FRESHENER PLUG IN	20-25.300-5316 CUSTODIAL SUPPLIES	\$17.20
111-7411235-6	11/05/24	CLOCK FOR FITNESS CENTER	20-25.300-5367 FURNITURE/FIXTURES <\$1,000	\$129.86
112-6119939-0	11/19/24	FROSTING	20-27.270-5309 FOOD AND SNACKS	\$11.52
112-7603402-9	10/30/24	CANDY FOR PROJECT	20-27.270-5309 FOOD AND SNACKS	\$59.95
114-4657271-0	11/07/24	MINI MELODIES PROGRAM SUPPLIES	20-33.212-5312 PROGRAM SUPPLIES	\$107.84
114-8837290-4	11/19/24	BIRTHDAY PARTY PLATES AND SUPPLIES	20-20.219-5312 PROGRAM SUPPLIES	\$19.00
112-9840616-3	11/21/24	BIRTHDAY CARDS	20-21.206-5333 STAFF RELATIONS	\$21.23
112-5981766-5	11/25/24	TABLECLOTHS AND NAPKINS FOR TREE LIGHTING	20-00.000-1110 VILLAGE REIMBURSEMENT - TREE	\$198.13
114-5464003-6	11/25/24	HOCKEY NET	10-12.110-5375 GROUNDS MAINTENANCE	\$54.99
111-8731324-6	11/19/24	300 FT TAPE MEASURE	10-12.110-5317 SHOP SUPPLIES	\$18.99
111-9096452-7	11/22/24	INDOOR POOL SPEAKER RECEIVER	20-30.400-5310 OPERATING SUPPLIES	\$191.49
114-5460208-8	11/25/24	SPECIAL EVENT - PROGRAM SUPPLIES FOR HOT COCOA MAKING	20-20.219-5312 PROGRAM SUPPLIES	\$22.98
114-9414937-0	11/26/24	BALLOONS FOR PARTIES	20-20.219-5312 PROGRAM SUPPLIES	\$6.99

VENDOR TOTAL:	\$4,479.61
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AMERICAN SAFETY AND HEALTH

2133344	11/08/24	BLENDED CPR TRAINING - CAVAZOS/BERG	10-34.520-5330 CONT ED - TRAINING	\$15.24
2133344	11/08/24	BLENDED CPR TRAINING - CAVAZOS/BERG	20-20.200-5330 CONT ED-TRAINING	\$15.24

VENDOR TOTAL:	\$30.48
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APPLE HOLLER

096377	10/24/24	DONUTS FOR STAFF	20-27.270-5333 STAFF RELATIONS	\$19.93
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VENDOR TOTAL:	\$19.93
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Mundelein Park District Warrant Report

Check Run Date: 12/04/2024

Vendor Name Invoice #	Invoice Date	Invoice Description	GL Number/Description	Amount
APPLE/ITUNES				
MV6KM7D2XK	10/31/24	APPLE STORAGE - CRONKHITE	10-12.110-5321 DUES - SUBSCRIPTIONS	\$0.99
			VENDOR TOTAL:	\$0.99
APPRIVER				
3215587	10/18/24	MICROSOFT 365 LICENSES OCTOBER 2024	10-11.100-5260 TECHNOLOGY LICENSES AND FEE:	\$695.08
3215587	10/18/24	MICROSOFT 365 LICENSES OCTOBER 2024	20-20.200-5260 TECHNOLOGY LICENSES AND FEE:	\$695.08
			VENDOR TOTAL:	\$1,390.16
BRIGHTWHEEL				
1578-4098	11/20/24	BRIGHTWHEEL APP	20-24.282-5340 OPERATING EXPENSES	\$180.00
			VENDOR TOTAL:	\$180.00
CENTRAL SOD FARMS, INC.				
66-4035	10/31/24	SOD	10-12.110-5376 GROUNDS PLANTINGS	\$128.00
			VENDOR TOTAL:	\$128.00
CHANCE TO SHINE DANCE COMPETITION				
2025-172653	11/12/24	2025 CHANCE TO SHINE DANCE COMPETITION	20-00.000-1202 COMPETITIONS/CONVENTIONS	\$3,218.75
			VENDOR TOTAL:	\$3,218.75
CHICAGO TRIBUNE				
111124	11/11/24	TRIBUNE DIGITAL MONTHLY SUBSCRIPTION	10-11.100-5321 DUES - SUBSCRIPTIONS	\$40.00
			VENDOR TOTAL:	\$40.00
COLLER INDUSTRIES INC				
750304A	10/28/24	NAME TAGS	10-11.100-5311 OFFICE SUPPLIES	\$59.45
750304A	10/28/24	NAME TAGS	20-20.200-5311 OFFICE SUPPLIES	\$89.18
			VENDOR TOTAL:	\$148.63
COMCAST				
1401 MIDLOTH	10/07/24	INTERNET MCC	20-25.300-5328 INTERNET	\$107.45
1401 MIDLOTH	10/07/24	INTERNET MCC	20-20.200-5328 INTERNET	\$107.45
DIAMOND LAKE	10/16/24	INTERNET - DLRC	20-20.204-5328 Internet	\$164.85
LA VISTA 1014	10/14/24	INTERNET - COMCAST	10-13.115-5328 INTERNET	\$197.85
CHEVY CHASE	10/09/24	INTERNET	10-13.117-5328 INTERNET	\$119.85
REGENT 10092	10/09/24	REGENT CENTER - INTERNET	20-23.280-5328 INTERNET	\$119.85
KRACKLAUER 1	10/28/24	KDS INTERNET	20-31.220-5328 INTERNET	\$119.85
NOEL 102824	10/28/24	MUSEUM - INTERNET SERVICE	10-29.500-5328 INTERNET	\$134.90
			VENDOR TOTAL:	\$1,072.05
ComEd				
7370932222 11	11/04/24	ELECTRIC - BOAT HOUSE	10-12.110-5218 ELECTRIC	\$23.08
0394232222 11	11/04/24	ELECTRIC - BOAT LAUNCH	10-12.110-5218 ELECTRIC	\$21.80
4552832222 11	11/04/24	ELECTRIC - DIAMOND LAKE PARK LIGHTS	10-12.110-5218 ELECTRIC	\$25.78
6931391222 11	11/04/24	ELECTRIC - SPORTS COMPLEX 1	10-12.110-5218 ELECTRIC	\$101.79
2819171222 11	11/04/24	ELECTRIC - SPORTS COMPLEX 2	10-12.110-5218 ELECTRIC	\$47.43
7182781222 11	11/01/24	ELECTRIC - LEWANDOWSKI	10-12.110-5218 ELECTRIC	\$29.51
8937862222 11	11/01/24	ELECTRIC - LONGMEADOW	10-12.110-5218 ELECTRIC	\$29.38
7842262000 11	11/01/24	ELECTRIC - MIONE GARAGE	10-12.110-5218 ELECTRIC	\$48.02
5232062000 11	11/01/24	ELECTRIC - SOFTBALL LIGHTS	20-20.201-5218 ELECTRIC	\$540.49
3322823333 11	11/07/24	ELECTRIC - HICKORY	10-12.110-5218 ELECTRIC	\$32.00
0580211222 11	11/01/24	ELECTRIC - HANRAHAN	10-12.110-5218 ELECTRIC	\$22.07
			VENDOR TOTAL:	\$921.35
DISCOUNT DANCE SUPPLY				

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Vendor Name Invoice #	Invoice Date	Invoice Description	GL Number/Description	Amount
23045672	10/27/24	SPRING 2025 DANCE RECITAL COSTUMES	20-00.000-1202 OPERATING SUPPLIES	\$440.35
VENDOR TOTAL:				\$440.35
DOLLAR TREE				
095144	11/06/24	REGENT CENTER - TURKEY TROT TABLE COVERS	20-23.280-5312 PROGRAM SUPPLIES	\$12.50
010004	11/07/24	MINI MELODIES PROGRAM SUPPLIES	20-33.212-5312 PROGRAM SUPPLIES	\$33.75
056707	11/26/24	NORTH POLE EXPRESS PROGRAM SUPPLIES	20-20.219-5312 PROGRAM SUPPLIES	\$46.25
VENDOR TOTAL:				\$92.50
DUCK DONUTS				
012578	11/07/24	REGENT CENTER - ADULT BINGO PRIZES	20-23.280-5312 PROGRAM SUPPLIES	\$60.00
VENDOR TOTAL:				\$60.00
DUNKIN DONUTS				
088128	11/26/24	EXECUTIVE DIRECTOR BREAKFAST	10-11.100-5333 STAFF RELATIONS	\$93.93
VENDOR TOTAL:				\$93.93
EDUCLASSES / FOOD HANDLER				
974296	11/26/24	FOOD HANDLER COURSE - BRAND	20-24.282-5330 CONT ED-TRAINING	\$7.00
VENDOR TOTAL:				\$7.00
EDUCLASSES/FOOD HANDLE				
111124	11/11/24	TRAINING-FOOD HANDLER - CISNEROS	20-24.282-5330 CONT ED-TRAINING	\$7.00
VENDOR TOTAL:				\$7.00
EMILS PIZZA				
111324	11/13/24	REGENT CENTER - TURKEY TROT CATERING	20-23.280-5312 PROGRAM SUPPLIES	\$527.00
VENDOR TOTAL:				\$527.00
EUROVIEW ELK GROVE VILLAGE				
004540	11/26/24	REGENT CENTER DANCE MIRRORS REMAINING BALANCE (50%)	40-51.570-5810 CAPITAL EQUIPMENT	\$5,000.00
VENDOR TOTAL:				\$5,000.00
FEDEX OFFICE				
051414	11/19/24	PRINTING OF SURVEY	10-12.110-5323 PRINTING	\$11.94
087860	11/18/24	PRINTING OF SURVEY	10-00.000-1110 ACCOUNTS RECEIVABLE	\$12.44
095962	11/19/24	REFUND OF CHARGE - SURVEY	10-00.000-1110 ACCOUNTS RECEIVABLE	\$(12.44)
VENDOR TOTAL:				\$11.94
FRANKLIN PLANNER				
623600318	11/18/24	OFFICE SUPPLIES-CALENDAR	10-11.100-5311 OFFICE SUPPLIES	\$74.35
VENDOR TOTAL:				\$74.35
FUN EXPRESS, LLC				
734253392-02	11/07/24	CRAFT SUPPLIES FOR THANKSGIVING DAY OFF PROGRAM	20-27.270-5312 PROGRAM SUPPLIES	\$87.17
VENDOR TOTAL:				\$87.17
GOODWILL				
033381	11/05/24	TOT MUSIC PROGRAM SUPPLIES	20-33.212-5312 PROGRAM SUPPLIES	\$12.92
023984	11/24/24	NORTH POLE EXPRESS PROGRAM SUPPLIES	20-20.219-5312 PROGRAM SUPPLIES	\$24.39
082339	11/22/24	POLAR EXPRESS SPECIAL EVENT SUPPLIES	20-20.219-5312 PROGRAM SUPPLIES	\$32.37
VENDOR TOTAL:				\$69.68
GRAYSLAKE GOLF PRACTICE CENTER				

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Vendor Name Invoice #	Invoice Date	Invoice Description	GL Number/Description	Amount
056235	11/04/24	RANGE BALLS	10-13.115-5312 PROGRAM SUPPLIES	\$350.00
			VENDOR TOTAL:	\$350.00
IGFOA				
111124	11/11/24	IGFOA WEBINAR - DREYER	10-11.100-5330 CONT ED - TRAINING	\$20.00
			VENDOR TOTAL:	\$20.00
ILL PARK & RECREATION ASSOC				
39146	11/11/24	2025 IPRA MEMBERSHIP - MCINERNEY	10-00.000-1202 DUES - SUBSCRIPTIONS	\$265.00
39785	11/11/24	2025 IPRA MEMBERSHIP - DREYER	10-00.000-1202 DUES - SUBSCRIPTIONS	\$265.00
39136	11/12/24	2025 IPRA MEMBERSHIP - MORAVEC	20-00.000-1202 DUES - SUBSCRIPTIONS	\$265.00
38819	11/22/24	2025 IPRA MEMBERSHIP - BREWER	10-00.000-1202 DUES - SUBSCRIPTIONS	\$265.00
112224 AFS	11/22/24	IPRA JOB POSTING - AQUATICS/FITNESS SUPERVISOR	20-30.400-5337 MARKETING	\$200.00
112224 AFS	11/22/24	IPRA JOB POSTING - AQUATICS/FITNESS SUPERVISOR	20-25.300-5337 MARKETING	\$115.00
112224 SRF	11/22/24	IPRA JOB POSTING - SUPT REC FACILITIES	20-20.200-5337 MARKETING	\$415.00
112224 GSS	11/22/24	IPRA JOB POSTING - GUEST SERVICES SPECIALIST	20-20.200-5337 MARKETING	\$215.00
112224 GSS	11/22/24	IPRA JOB POSTING - GUEST SERVICES SPECIALIST	20-25.300-5337 MARKETING	\$100.00
			VENDOR TOTAL:	\$2,105.00
ILLINOIS ASSOC OF PARK DIST				
ZPLQT	11/01/24	2025 IAPD CONFERENCE - FOSTER	10-00.000-1202 CONT ED-TRAINING	\$390.00
ZTGDT	11/18/24	2025 IAPD CONFERENCE - DREYER	10-00.000-1202 CONT ED - TRAINING	\$480.00
			VENDOR TOTAL:	\$870.00
INDEED				
99085650	10/31/24	INDEED-FT JOB POSTING	20-24.282-5322 ADS - PROMOTIONS	\$189.59
			VENDOR TOTAL:	\$189.59
JIMMY JOHNS				
110824	11/08/24	REGENT CENTER - ADULT BINGO PRIZES	20-23.280-5312 PROGRAM SUPPLIES	\$90.00
			VENDOR TOTAL:	\$90.00
LANORE PODOLSKE				
2573	10/30/24	NURSE VISIT	20-24.282-5340 OPERATING EXPENSES	\$115.00
			VENDOR TOTAL:	\$115.00
LAUNCH FAMILY ENTERTAINMENT				
15876	11/19/24	2025 FIELD TRIP DEPOSIT - LAUNCH TRIP ON JANUARY 3	20-00.000-1202 FIELD TRIP EXPENSES	\$480.00
			VENDOR TOTAL:	\$480.00
LUKES OF MUNDELEIN				
024992	11/07/24	REGENT CENTER - ADULT BINGO PRIZES	20-23.280-5312 PROGRAM SUPPLIES	\$25.00
			VENDOR TOTAL:	\$25.00
MARIA E. GOLDINI				
NOV24.PAYP.1	11/07/24	SPANISH TRANSLATION - WINTER/SPRING BROCHURE	20-20.200-5340 OPERATING EXPENSES	\$68.00
			VENDOR TOTAL:	\$68.00
MARIANO'S				
009080	11/23/24	DONUTS FOR STAFF	20-30.400-5333 STAFF RELATIONS	\$34.27
			VENDOR TOTAL:	\$34.27

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Vendor Name Invoice #	Invoice Date	Invoice Description	GL Number/Description	Amount
MIDWEST ASSOC OF GOLF COURSE				
12594	11/20/24	ASSISTANT SUPERINTENDENT WORKSHOP - WISKERCHEN	10-13.117-5330 CONT ED-TRAINING	\$20.00
VENDOR TOTAL:				\$20.00
NICKEL CITY ARCADE				
55191	10/25/24	NICKEL CITY FIELD TRIP	20-27.270-5357 FIELD TRIP EXPENSES	\$760.99
55191	10/25/24	NICKEL CITY FIELD TRIP	20-00.000-1110 ACCOUNTS RECEIVABLE	\$23.49
VENDOR TOTAL:				\$784.48
NICOR GAS				
46150410002 1	11/04/24	NATURAL GAS - NICOR	10-13.115-5219 NATURAL GAS	\$349.44
25069310008 1	11/04/24	NATURAL GAS	10-13.117-5219 NATURAL GAS	\$77.38
VENDOR TOTAL:				\$426.82
NORTH SHORE GAS				
NOEL 101024	10/10/24	MUSEUM - NATURAL GAS	10-29.500-5219 NATURAL GAS	\$54.88
1401 MIDLOTH	10/11/24	MCC GAS	20-20.205-5219 NATURAL GAS	\$126.83
1401 MIDLOTH	10/11/24	MCC GAS	20-24.282-5219 NATURAL GAS	\$190.24
1401 MIDLOTH	10/11/24	MCC GAS	20-25.300-5219 NATURAL GAS	\$507.30
1401 MIDLOTH	10/11/24	MCC GAS	20-30.400-5219 NATURAL GAS	\$443.89
BAY POOL 101.	10/11/24	BFB GAS - POOL	20-26.420-5219 NATURAL GAS	\$184.77
DOLAN 101124	10/11/24	DRC NATURAL GAS	20-20.572-5219 NATURAL GAS	\$32.25
DOLAN 101124	10/11/24	DRC NATURAL GAS	20-22.572-5219 NATURAL GAS	\$24.19
DOLAN 101124	10/11/24	DRC NATURAL GAS	20-25.300-5219 NATURAL GAS	\$16.13
DOLAN 101124	10/11/24	DRC NATURAL GAS	20-27.244-5219 NATURAL GAS	\$16.13
DOLAN 101124	10/11/24	DRC NATURAL GAS	20-27.270-5219 NATURAL GAS	\$56.45
DOLAN 101124	10/11/24	DRC NATURAL GAS	20-31.220-5219 NATURAL GAS	\$16.13
DOLAN 101124	10/11/24	DRC NATURAL GAS	20-20.204-5219 NATURAL GAS	\$99.32
DIAMOND LAKI	10/10/24	NATURAL GAS - DLRC	20-26.420-5219 NATURAL GAS	\$153.81
BAY CONCSSNS	10/11/24	BFB GAS - CONCESSIONS STAND	20-31.220-5219 NATURAL GAS	\$56.10
SEYMOUR 1010	10/10/24	NATURAL GAS - KDS	10-12.110-5219 NATURAL GAS	\$63.40
1501 MIDLOTH	10/11/24	PARK MAINT - NATURAL GAS	20-23.280-5219 NATURAL GAS	\$79.72
REGENT 10112	10/11/24	REGENT CENTER - NATURAL GAS	20-20.572-5219 NATURAL GAS	\$62.89
DOLAN 110824	11/08/24	DRC NATURAL GAS	20-22.572-5219 NATURAL GAS	\$47.17
DOLAN 110824	11/08/24	DRC NATURAL GAS	20-25.300-5219 NATURAL GAS	\$31.44
DOLAN 110824	11/08/24	DRC NATURAL GAS	20-27.244-5219 NATURAL GAS	\$31.44
DOLAN 110824	11/08/24	DRC NATURAL GAS	20-27.270-5219 NATURAL GAS	\$110.05
DOLAN 110824	11/08/24	DRC NATURAL GAS	20-31.220-5219 NATURAL GAS	\$31.44
1501 MIDLOTH	11/08/24	NATURAL GAS - PARK MAINTENANCE	10-12.110-5219 NATURAL GAS	\$114.94
BAY CONSSNS	11/08/24	BFB NATURAL GAS - CONCESSIONS	20-26.420-5219 NATURAL GAS	\$329.86
DIAMOND LAKI	11/07/24	NATURAL GAS - DLRC	20-20.204-5219 NATURAL GAS	\$217.06
REGENT 11082	11/08/24	REGENT CENTER - NATURAL GAS	20-23.280-5219 NATURAL GAS	\$173.45
SEYMOUR 110	11/07/24	GAS - KDS	20-31.220-5219 NATURAL GAS	\$109.25
VENDOR TOTAL:				\$3,380.53
ORIENTAL TRADING COMPANY, INC				
734618219	11/21/24	NORTH POLE EXPRESS SPECIAL EVENT SUPPLIES	20-20.219-5312 PROGRAM SUPPLIES	\$199.51
VENDOR TOTAL:				\$199.51
REVOLUTION DANCEWEAR				
353289	11/19/24	2025 SPRING RECITAL COSTUMES	20-00.000-1202 OPERATING SUPPLIES	\$1,528.45
VENDOR TOTAL:				\$1,528.45
RISTORANTE BOTTAIO				
045970	11/01/24	REGENT CENTER - NOVEMBER SAMPLE LOCAL	20-23.280-5312 PROGRAM SUPPLIES	\$127.25

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Vendor Name Invoice #	Invoice Date	Invoice Description	GL Number/Description	Amount
VENDOR TOTAL:				\$127.25
S & S WORLDWIDE INC				
SO102119978-I	11/07/24	GYM SUPPLIES AND MARKERS	20-27.270-5312 PROGRAM SUPPLIES	\$200.76
VENDOR TOTAL:				\$200.76
SAFARI LAND				
081977	11/05/24	SAFARI LAND FIELD TRIP	20-27.270-5357 FIELD TRIP EXPENSES	\$618.00
VENDOR TOTAL:				\$618.00
SAFE SITTER, INC.				
71461	11/19/24	SAFE SITTER INSTRUCTOR FEE - VICKERS	20-20.200-5330 CONT ED-TRAINING	\$475.00
VENDOR TOTAL:				\$475.00
SAMS CLUB				
10226375716	10/25/24	REC CONNECT SNACKS FOR STUDENTS	20-27.270-5309 FOOD AND SNACKS	\$312.60
103024	10/30/24	SAMS CLUB MEMBERSHIP RENEWAL	20-20.200-5321 DUES - SUBSCRIPTIONS	\$380.00
10230383323	11/06/24	SNACKS FOR REC CONNECT STUDENTS	20-27.270-5309 FOOD AND SNACKS	\$198.28
10234638625	11/20/24	HOT COCOA FOR TREE LIGHTING	20-00.000-1110 VILLAGE REIMBURSEMENT - TREE	\$132.60
10235282826	11/21/24	MEMBER APPRECIATION SNACKS	20-25.300-5334 PUBLIC RELATIONS	\$439.19
056149	11/25/24	NORTH POLE EXPRESS PROGRAM SUPPLIES	20-20.219-5312 PROGRAM SUPPLIES	\$208.42
VENDOR TOTAL:				\$1,671.09
SPEEDTALK SIM				
10272024 GOR	10/27/24	PARK CAMERA DATA PLAN - GORDON RAY	10-32.510-5360 EQUIPMENT MAINT/SUPPLIES	\$8.50
10272024 REGI	10/27/24	PARK CAMERA DATA PLAN - REGENT	10-32.510-5360 EQUIPMENT MAINT/SUPPLIES	\$8.50
112624 REGEN	11/26/24	PARK CAMERA DATA PLAN - REGENT	10-32.510-5360 EQUIPMENT MAINT/SUPPLIES	\$8.50
112324 HANRA	11/23/24	PARK CAMERA DATA PLAN - HANRAHAN	10-32.510-5360 EQUIPMENT MAINT/SUPPLIES	\$8.50
112324 MEMOF	11/23/24	PARK CAMERA DATA PLAN - MEMORIAL	10-32.510-5360 EQUIPMENT MAINT/SUPPLIES	\$8.50
112324 REGEN	11/23/24	PARK CAMERA DATA PLAN - REGENT 2	10-32.510-5360 EQUIPMENT MAINT/SUPPLIES	\$8.50
112624 GORDC	11/26/24	PARK CAMERA DATA PLAN - GORDON RAY	10-32.510-5360 EQUIPMENT MAINT/SUPPLIES	\$8.50
VENDOR TOTAL:				\$59.50
SPOTIFY USA				
240644967815	11/08/24	BFB SPOTIFY	20-26.420-5340 OPERATING EXPENSES	\$11.99
VENDOR TOTAL:				\$11.99
STAGESTEP INC				
87364	11/18/24	REGENT CENTER DANCE FLOOR	40-51.570-5810 CAPITAL EQUIPMENT	\$18,762.01
VENDOR TOTAL:				\$18,762.01
STARBUCKS				
081514	11/21/24	MARKETING DEPARTMENT MEETING	10-11.100-5333 STAFF RELATIONS	\$18.15
VENDOR TOTAL:				\$18.15
SUBURBAN PARK & RECREATION ASSOC.				
5855998	10/25/24	2025 SUBURBAN PARK AND RECREATION ASSOC MEMBERSHIP - CAVAZOS	10-00.000-1202 DUES - SUBSCRIPTIONS	\$15.00
VENDOR TOTAL:				\$15.00
TALENT ON PARADE, LLC				
111224	11/12/24	2025 TALENT ON PARADE DANCE COMPETITION	20-00.000-1202 COMPETITIONS/CONVENTIONS	\$2,068.24
VENDOR TOTAL:				\$2,068.24
TARGET				

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Vendor Name Invoice #	Invoice Date	Invoice Description	GL Number/Description	Amount
034128	11/06/24	REGENT CENTER - ADULT BINGO AND TURKEY TROT SUPPLIES	20-23.280-5312 PROGRAM SUPPLIES	\$175.77
070829	11/03/24	MEMORIAL FOR STAFF	10-11.100-5333 STAFF RELATIONS	\$85.00
VENDOR TOTAL:				\$260.77
TEMU				
PO-211-1517006786613/13/24		NORTH POLE EXPRESS PROGRAM SUPPLIES	20-20.219-5312 PROGRAM SUPPLIES	\$172.30
PO-211-1517006786613/13/24		NORTH POLE EXPRESS PROGRAM SUPPLIES	20-00.000-1110 SALES TAX	\$14.21
VENDOR TOTAL:				\$186.51
THE DIRECTV GROUP INC				
038834400X241122	11/22/24	MCC DIRECTV	20-25.300-5328 INTERNET	\$244.99
VENDOR TOTAL:				\$244.99
THE LIFEGUARD STORE				
000796851	11/22/24	IP STAFF UNIFORMS	20-30.400-5345 UNIFORMS/PPE	\$745.38
VENDOR TOTAL:				\$745.38
THORNTONS				
024610	11/07/24	REGENT CENTER - ADULT BINGO GRAND PRIZE	20-23.280-5312 PROGRAM SUPPLIES	\$100.00
VENDOR TOTAL:				\$100.00
TINA G'S				
031569	10/30/24	LUNCH WITH NEW STAFF	10-11.100-5333 STAFF RELATIONS	\$93.55
VENDOR TOTAL:				\$93.55
USPS - POSTMASTER MUNDELEIN				
041831	11/19/24	REGENT CENTER - TRIP PACKET SENT TO TRAVELER IN OHIO	20-23.280-5357 FIELD TRIP EXPENSES	\$10.09
VENDOR TOTAL:				\$10.09
VISTAPRINT				
VP_6N78WB0X	10/28/24	STAMP TO EXTEND DEADLINE ON BAREFOOT BAY COUPONS	20-26.420-5337 MARKETING	\$19.48
VP_L113T37M	11/13/24	TICKETS FOR HOLIDAY DANCE SHOWCASE	20-31.207-5337 MARKETING	\$57.97
VENDOR TOTAL:				\$77.45
WALGREENS				
015273	11/22/24	PHOTOS	20-21.206-5312 PROGRAM SUPPLIES	\$4.76
VENDOR TOTAL:				\$4.76
WEISSMAN DESIGNS FOR DANCE				
0007288826	11/26/24	2025 SPRING DANCE RECITAL COSTUMES	20-00.000-1202 OPERATING SUPPLIES	\$1,233.96
VENDOR TOTAL:				\$1,233.96
WILS CHI CHAPTER				
17577570	11/12/24	WOMEN IN LEISURE SERVICES MEMBERSHIP - ENGDAHL	10-11.100-5321 DUES - SUBSCRIPTIONS	\$42.00
17577284	11/12/24	WOMEN IN LEISURE SERVICES MEMBERSHIP - LAWRENCE	10-11.100-5321 DUES - SUBSCRIPTIONS	\$42.00
VENDOR TOTAL:				\$84.00
WINDY CITY LIMOUSINE				
214020*1	11/11/24	REGENT CENTER - MONTREAL AND QUEBEC CITY AIRPORT TRANSPORTATION DEPARTURE	20-23.280-5357 FIELD TRIP EXPENSES	\$108.77
VENDOR TOTAL:				\$108.77

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Vendor Name	Invoice #	Invoice Date	Invoice Description	GL Number/Description	Amount
YOUTUBE TV					
	111924	11/19/24	TV SERVICE	10-13.115-5340 OPERATING EXPENSES	\$72.99
				VENDOR TOTAL:	\$72.99
ZOOM VIDEO COMMUNICATIONS, INC.					
	INV280076698	11/07/24	ZOOM SUBSCRIPTION	10-11.100-5340 OPERATING EXPENSES	\$15.99
	INV280244081	11/08/24	FITNESS ZOOM	20-25.300-5340 OPERATING EXPENSES	\$15.99
	INV282088898	11/22/24	BUSINESS SERVICES ZOOM ACCOUNT	10-11.100-5340 OPERATING EXPENSES	\$15.99
				VENDOR TOTAL:	\$47.97

Grand Total: \$56,944.04

Payroll ID: 182

Pay Period End Date: 11/30/2024 Check Post Date: 12/06/2024 Bank ID: A

120624

* YTD values reflect values AS OF the check date based on all current adjustments, checks, void checks

Grand Totals for Payroll:

Pay Code Id	Hours	OT Hours	Cur. Amnt.	YTD Amnt.*	Ded/Exp Id	Cur. Amnt.	YTD Amnt.*
** REG	1.00	0.00	1,271.87		ADDL IMRF 1	765.81	19,591.61
ACA NHI	0.00	0.00	307.72	6,539.05	ADDL IMRF 2	1,693.20	38,726.81
ANNIV	0.00	0.00	0.00	800.00	DENTAL	248.79	5,076.79
AQBN	0.00	0.00	0.00	1,600.00	DENTAL_ER	1,408.69	28,746.57
AQUA	0.00	0.00	0.00	258.50	EAP_ER	78.00	1,617.00
BACK PAY	0.00	0.00	0.00	0.00	FCC	480.78	12,019.50
BON	0.00	0.00	0.00	652.26	FITW	13,603.13	328,380.77
CAR	0.00	0.00	500.00	6,000.00	FLH	540.42	13,510.50
COMP	0.75	0.00	24.91	385.25	GROUP LIFE	234.81	2,537.11
CV19-1	0.00	0.00	0.00	0.00	MEDICAL_HMO	1,142.01	22,549.33
DBL	0.00	0.00	0.00	0.00	MEDICAL_HMO_ER	6,471.28	127,777.03
EOY	0.00	0.00	0.00	1,000.00	MEDICAL_PPO	3,780.84	76,768.62
EPTO	0.00	0.00	0.00	0.00	MEDICAL_PPO_ER	21,425.26	435,029.86
ESSNTLCOMP	0.00	0.00	0.00	0.00	MEDICARE_EE	2,575.76	62,970.45
FNRL	0.00	0.00	0.00	8,515.38	MEDICARE_ER	2,575.76	62,970.45
GOLF LSSNS	0.00	0.00	0.00	5,779.20	NCPERS	16.00	368.00
HOL	832.00	0.00	27,848.32	126,596.32	NWD	225.00	6,125.00
INC	0.00	0.00	0.00	0.00	NWD %	48.82	1,255.33
JRY	0.00	0.00	0.00	141.76	NYL	53.34	1,333.50
LWP	0.00	0.00	0.00	0.00	PDMRA ADDL LIFE	299.65	6,203.85
NHI	0.00	0.00	1,230.80	36,000.90	PEN_IM2	4,235.56	93,823.11
OT	0.00	3.42	145.60	30,425.37	PEN_IM2_ER	8,169.95	181,780.95
PATH2	0.00	0.00	0.00	7,030.00	PEN_IMR	2,391.66	61,048.95
PER	32.00	0.00	825.71	36,748.39	PEN_IMR_ER	4,613.21	117,756.06
REFERRAL	0.00	0.00	0.00	2,803.67	SITW	8,029.70	196,459.57
REG	3,601.72	0.00	79,206.22	2,161,800.50	SOCSEC_EE	10,552.65	258,175.35
SALARY	480.00	0.00	56,238.17	1,789,325.06	SOCSEC_ER	10,552.65	258,175.35
SIC	28.50	0.00	894.73	52,297.40	STA	717.00	16,092.00
SIN	32.00	0.00	971.00	24,095.26	STA %	48.82	1,255.33
TFB	0.00	0.00	554.30	8,651.85	UN	234.47	5,333.72
Tip	0.00	0.00	0.00	0.00	VISION	43.78	910.78
TLI	0.00	0.00	131.87	2,770.63	VISION_ER	248.07	5,159.95
VAC	330.25	0.00	13,046.64	157,588.81			
WELLNESS	18.00	0.00	666.37	5,814.16			

183,178.06
13,128.41
12,783.16
29,866.11
238,955.74

Gross Pay This Period	Deduction Refund	Ded. This Period	Net Pay This Period	Gross Pay YTD	Dir. Dep.	Expense This Period
183,178.06	0.00	51,727.19	131,450.87	4,462,213.74	128,965.54	55,777.68

* = Check Adjustment >> = Pre-Tax Deductions capped at Applicable Gross

Payroll ID: 182

Pay Period End Date: 11/30/2024 Check Post Date: 12/06/2024 Bank ID: A

* YTD values reflect values AS OF the check date based on all current adjustments, checks, void checks

Tax Type	State / Loc	App Wages	Prior Ded	Taxable Gross
Social Security		183,864.23	13,660.54	170,203.69
Medicare		183,864.23	6,236.62	177,627.61
Federal		183,864.23	13,903.48	169,960.75
State	IL	180,173.58	13,726.73	166,446.85
State	WI	3,690.65	176.75	3,513.90

* = Check Adjustment >> = Pre-Tax Deductions capped at Applicable Gross

Mundelein Park District Warrant Report

Date Paid 12/09/2024

120924

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
141046	4IMPRINT, INC	EMPLOYEE HOLIDAY GIFTS	CORPORATE FUND	ADMINISTRATION	\$1,687.90
		EMPLOYEE HOLIDAY GIFTS	RECREATION PROGRAM FUND	ADMINISTRATION	\$1,687.90
		Check Total:			
141047	ACE HARDWARE	3RD FLOOR OFFICE RENOVATION	CORPORATE FUND	ADMINISTRATION	\$60.79
		3RD FLOOR OFFICE RENOVATION	CORPORATE FUND	ADMINISTRATION	\$25.17
		TREE LIGHT TIMER	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$19.99
		Check Total:			
141048	ACUSHNET COMPANY	HATS - TITLEIST	CORPORATE FUND	GOLF PRO SHOP	\$73.50
		Check Total:			
141049	ALLIED CENTRAL SECURITY &	REGENT CENTER ALARM SERVICE REPAIR	RECREATION PROGRAM FUND	REGENT CENTER	\$95.00
		MCC ALARM MONITORING	RECREATION PROGRAM FUND	MCC FACILITY	\$360.00
		MCC ALARM SERVICE REPAIR	RECREATION PROGRAM FUND	MCC FACILITY	\$235.15
		Check Total:			
141050	AMERICAN OUTFITTERS LTD	DANCE STAFF T SHIRTS	RECREATION PROGRAM FUND	LONG TERM DANCE	\$160.00
		Check Total:			
141051	ARTHUR CLESEN INC	ENVY	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$390.00
		Check Total:			
141052	AUTO-WARES GROUP	OIL FILTERS/OIL	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$37.76
		OIL FILTERS/OIL	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$165.36
		Check Total:			
141053	AUTOMATIC FIRE SYSTEMS, INC	SPRINKLER REPAIR	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$640.00
		REQUIRED SPRINKLER REPLACEMENT AT BFB	RECREATION PROGRAM FUND	ADMINISTRATION	\$3,698.00
		REQUIRED SPRINKLER REPLACEMENT AT INDOOR POOL	RECREATION PROGRAM FUND	ADMINISTRATION	\$1,660.00
		Check Total:			
141054	BURRIS EQUIPMENT CO	CASE TRACK LOADER PARTS	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$191.39
		Check Total:			
141055	CHILDREN'S THEATRE COMPANY	MUSICAL THEATER PROFESSIONAL SERVICES (SHOWMAN)	RECREATION PROGRAM FUND	ART, THEATRE & MUSIC	\$1,671.60
		Check Total:			
141056	CINTAS CORP	TOWEL RENTAL - CINTAS	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$80.87
		Check Total:			
141057	CITY ELECTRIC SUPPLY CO				

Mundelein Park District Warrant Report

Date Paid 12/09/2024

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		REGENT CENTER ROOMS A & B CEILING	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$2,129.80
Check Total:					\$2,129.80
141058	CLAUDIA OSTER				
		LITTLE STARS PROFESSIONAL SERVICES	RECREATION PROGRAM FUND	EARLY CHILDHOOD PROGR	\$450.00
Check Total:					\$450.00
141059	CUTLER WORKWEAR				
		STAFF UNIFORMS - FOSTER	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$148.88
Check Total:					\$148.88
141060	DELICIOUS UNLIMITED				
		QUALITY CATERING FOOD SERVICE FOR WK OF 11/11/24	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$766.08
		QUALITY CATERING FOOD SERVICE FOR WK OF 11/18/25	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$662.21
Check Total:					\$1,428.29
141061	EMPLOYEE BENEFITS CORPORATION				
		NOVEMBER FLEX FEES AND 2025 RENEWAL FEE	CORPORATE FUND	ADMINISTRATION	\$53.50
		NOVEMBER FLEX FEES AND 2025 RENEWAL FEE	CORPORATE FUND	ASSETS	\$450.00
Check Total:					\$503.50
141062	GREATAMERICA FINANCIAL SERVICES				
		3RD FLOOR AND BEACH COPIER LEASE (12/22/24-1/21/25)	CORPORATE FUND	ADMINISTRATION	\$136.36
		3RD FLOOR AND BEACH COPIER LEASE (12/22/24-1/21/25)	RECREATION PROGRAM FUND	ADMINISTRATION	\$136.36
		3RD FLOOR AND BEACH COPIER LEASE (12/22/24-1/21/25)	RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	\$96.14
Check Total:					\$368.86
141063	GROOT INC				
		GARBAGE - PARK MAINTENANCE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$1,776.84
		REFUSE - GROOT	CORPORATE FUND	GOLF PRO SHOP	\$493.05
		GARBAGE - DOLAN	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$311.39
Check Total:					\$2,581.28
141064	HOME DEPOT CREDIT SERVICES				
		REGENT CENTER - CARBON MONOXIDE DETECTORS	RECREATION PROGRAM FUND	REGENT CENTER	\$43.94
		FASTENERS FOR TRAILER DECK	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$110.98
		DLSC BATHROOM PAINT/SEALANT	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$50.88
		KDS BUILDING MAINTENANCE SUPPLIES	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$37.61
		TRAILER DECK REPLACEMENT - SUPPLIES	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$78.85
		MARQUEE SIGN PROJECT - VALVE BOX	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$15.54
		CHICKEN WIRE FOR TREE PROTECTION	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$161.59
		OPERATING SUPPLIES - DRC	RECREATION PROGRAM FUND	DOLAN RECREATION CENTE	\$43.38
		OPERATING SUPPLIES - DRC	RECREATION PROGRAM FUND	ASSETS	\$3.58
		CUSTODIAL SUPPLIES - MCC	RECREATION PROGRAM FUND	MCC FACILITY	\$75.79
		CUSTODIAL SUPPLIES - MCC	RECREATION PROGRAM FUND	ASSETS	\$6.25
		CUSTODIAL SUPPLIES - HOME DEPOT	CORPORATE FUND	GOLF PRO SHOP	\$12.97
		CUSTODIAL SUPPLIES - HOME DEPOT	CORPORATE FUND	ASSETS	\$1.07

Mundelein Park District Warrant Report

Date Paid 12/09/2024

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		BUILDING MAINTENANCE SUPPLIES - DLRC	RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	\$9.94
		CUSTODIAL SUPPLIES SALES TAX REFUND - DLSC	CORPORATE FUND	ASSETS	\$(3.51)
		CUSTODIAL SUPPLIES SALES TAX REFUND - MCC	RECREATION PROGRAM FUND	ASSETS	\$(6.25)
		CUSTODIAL SUPPLIES SALES TAX REFUND - HOME DEPOT	CORPORATE FUND	ASSETS	\$(1.07)
		OPERATING SUPPLIES SALES TAX REFUND - DRC	RECREATION PROGRAM FUND	ASSETS	\$(3.58)
		CUSTODIAL SUPPLIES - DLSC	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$42.53
		CUSTODIAL SUPPLIES - DLSC	CORPORATE FUND	ASSETS	\$3.51
		CUSTODIAL SUPPLIES - DUSTPAN, SOAP, ETC.	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$60.39
		CUSTODIAL SUPPLIES - DUSTPAN, SOAP, ETC.	CORPORATE FUND	ASSETS	\$4.98
		TOOL BAGS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$64.96
		TOOL BAGS	CORPORATE FUND	ASSETS	\$5.36
		HOME DEPOT - SALES TAX REFUND	CORPORATE FUND	ASSETS	\$(5.36)
		HOME DEPOT - SALES TAX REFUND	CORPORATE FUND	ASSETS	\$(4.98)
		ANGLE GRINDER & DISKS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$278.38
		REGENT CENTER - FLOOR SUPPLIES	RECREATION PROGRAM FUND	REGENT CENTER	\$150.82
		ICE RINK INSTALL - DUCT TAPE, WD-40	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$32.56
		TREE PROTECTION - WIRE FENCE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$196.54
		REGENT CENTER WALL MAINTENANCE	RECREATION PROGRAM FUND	REGENT CENTER	\$50.92
		BUILDING MAINTENANCE SUPPLIES	CORPORATE FUND	GOLF PRO SHOP	\$53.72
		LIGHT BULBS	CORPORATE FUND	ASSETS	\$127.88
		RETURN - LIGHT BULBS	CORPORATE FUND	ASSETS	\$(127.88)
		CAT6 CABLE	CORPORATE FUND	ADMINISTRATION	\$195.00
		SIGN MOUNTING TAPE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$6.98
		LIGHT SUPPLIES	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$205.08
		REGENT CENTER - ROOMS A & B REMODEL	RECREATION PROGRAM FUND	REGENT CENTER	\$27.48
		REGENT CENTER - A & B RENOVATION	RECREATION PROGRAM FUND	REGENT CENTER	\$19.97
		SOCCER FIELD MARKERS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$10.96
Check Total:					\$2,037.76
141065	HR SOURCE				
		BENCHMARK SUP PRK & SUP FACILITY MAINT POSITIONS	CORPORATE FUND	ADMINISTRATION	\$630.00
Check Total:					\$630.00
141066	ILLINOIS STATE POLICE				
		IL ST POLICE CRIMINAL BACKGROUND CHECK	CORPORATE FUND	PUBLIC SAFETY	\$90.00
Check Total:					\$90.00
141067	INTEGRATED LAKES MANAGEMENT				
		NATURAL AREA MANAGEMENT - MAPLE HILL	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$1,100.00
Check Total:					\$1,100.00
141068	JC LICHT LLC				
		3RD FLOOR OFFICE RENOVATION	CORPORATE FUND	ADMINISTRATION	\$54.99
Check Total:					\$54.99
141069	JEANNE COOPER				
		REFUND FOR HAWAIIAN HOLIDAY LUAU	RECREATION PROGRAM FUND	ASSETS	\$25.00
Check Total:					\$25.00

Mundelein Park District Warrant Report

Date Paid 12/09/2024

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount		
141070	KNOWBE4 INC	2025-2027 LICENSE RENEWAL	CORPORATE FUND	ASSETS	\$3,227.58		
		2025-2027 LICENSE RENEWAL	RECREATION PROGRAM FUND	ASSETS	\$3,227.57		
		2025-2027 LICENSE RENEWAL	CORPORATE FUND	ASSETS	\$3,227.58		
		2025-2027 LICENSE RENEWAL	RECREATION PROGRAM FUND	ASSETS	\$3,227.57		
		2025-2027 LICENSE RENEWAL	CORPORATE FUND	ASSETS	\$3,227.58		
		2025-2027 LICENSE RENEWAL	RECREATION PROGRAM FUND	ASSETS	\$3,227.57		
						Check Total:	\$19,365.45
141071	LIFE SPORT LIBERTYVILLE	LIFESPORT TENNIS - FALL 2	RECREATION PROGRAM FUND	TENNIS	\$2,740.40		
		LIFESPORT PICKLEBALL - FALL	RECREATION PROGRAM FUND	PICKLEBALL	\$2,232.95		
		LIFESPORT PICKLEBALL - FALL 2	RECREATION PROGRAM FUND	PICKLEBALL	\$538.90		
						Check Total:	\$5,512.25
141072	LINDE GAS & EQUIPMENT, INC.	IP POOL CHEMICALS	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$119.78		
		IP POOL CHEMICALS	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$1,070.12		
						Check Total:	\$1,189.90
141073	LIVING WATERS CONSULTANTS	WETLAND PERMIT	CORPORATE FUND	GOLF PRO SHOP	\$1,297.50		
						Check Total:	\$1,297.50
141074	MARTIN PETERESEN COMPANY, INC	MCC RTU 13 REPAIR - HEAT EXCHANGER	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$5,168.00		
						Check Total:	\$5,168.00
141075	MEIKEM SUPPLY, INC	MCC LAUNDRY SUPPLIES	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$984.93		
						Check Total:	\$984.93
141076	MENARDS	3RD FLOOR OFFICE RENOVATION	CORPORATE FUND	ADMINISTRATION	\$171.98		
						Check Total:	\$171.98
141077	MIDWEST ORGANICS RECYCLING	DISPOSAL OF YARD WASTE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$204.41		
						Check Total:	\$204.41
141078	MUNDELEIN ELEMENTARY	ELECTRIC/SOLAR/GAS FOR SANDBURG (AUGUST 2024 - OCTOBER 2024)	RECREATION PROGRAM FUND	SANDBURG FACILITY	\$2,072.12		
		ELECTRIC/SOLAR/GAS FOR SANDBURG (AUGUST 2024 - OCTOBER 2024)	RECREATION PROGRAM FUND	SANDBURG FACILITY	\$843.71		
						Check Total:	\$2,915.83
						Check Total:	\$2,915.83
141079	NAPA AUTO PARTS	FORD RANGER - WIPERS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$33.08		
		ROCKER SWITCH	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$63.68		
		SHOP SUPPLIES - ELECTRICAL TAPE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$14.78		
		TRUCK BATTERY	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$137.99		
						Check Total:	\$249.53
141080	NORTH AMERICAN CORP OF IL	CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$94.82		
						Check Total:	\$94.82

Mundelein Park District Warrant Report

Date Paid 12/09/2024

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		PARKS TRASH CAN LINERS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$243.40
				Check Total:	\$338.22
141081	PDRMA				
		LIABILITY INSURANCE NOVEMBER	CORPORATE FUND	RISK MANAGEMENT	\$17,096.26
				Check Total:	\$17,096.26
141082	SERVICE SANITATION, INC				
		PORT-A-JOHN	CORPORATE FUND	GOLF PRO SHOP	\$38.63
		PORT-A-JOHN - REFUND	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$(10.78)
		PORT-A-JOHN - REFUND	CORPORATE FUND	SPECIAL RECREATION	\$(7.20)
				Check Total:	\$20.65
141083	SIMPLOT TURF & HORTICULTURE				
		MANGANESE SULFATE	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$138.00
				Check Total:	\$138.00
141084	SOUND OF MUSIC SYSTEMS CORP				
		FITNESS CENTER MUSIC ROYALTIES	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$27.00
		FITNESS CENTER MUSIC ROYALTIES	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$18.00
				Check Total:	\$45.00
141085	SPORTSMITH				
		MCC FITNESS REPAIR	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$229.00
				Check Total:	\$229.00
141086	STAPLES				
		PRINTER TONER	CORPORATE FUND	ADMINISTRATION	\$46.68
		PRINTER TONER	RECREATION PROGRAM FUND	ADMINISTRATION	\$70.03
				Check Total:	\$116.71
141087	TURANO BAKING COMPANY				
		BREAD - TURANO	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$27.40
		BREAD - TURANO	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$102.14
		BREAD - TURANO	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$114.10
		BREAD - TURANO	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$84.86
		BREAD - TURANO	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$99.97
		BREAD - TURANO	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$86.53
		BREAD - TURANO	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$112.72
				Check Total:	\$627.72
141088	ULINE				
		CUPS AND LIDS FOR HOT COCOA AT TREE LIGHTING AND WALL FRAMES FOR MCC	RECREATION PROGRAM FUND	ADMINISTRATION	\$34.19
		CUPS AND LIDS FOR HOT COCOA AT TREE LIGHTING AND WALL FRAMES FOR MCC	RECREATION PROGRAM FUND	ASSETS	\$202.67
				Check Total:	\$236.86
141089	ULTIMATE NINJAS LIBERTYVILLE				
		NINJAS FALL SESSION INVOICE	RECREATION PROGRAM FUND	SPORTS CONTRACT PROGR	\$660.00
		NINJAS FALL SESSION INVOICE 2	RECREATION PROGRAM FUND	SPORTS CONTRACT PROGR	\$660.00
				Check Total:	\$1,320.00
141090	VERSION2 CONSULTING, LLC				
		IT SERVICE HOURS	CORPORATE FUND	ADMINISTRATION	\$5,482.50

Mundelein Park District Warrant Report

Date Paid 12/09/2024

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
Check Total:					\$5,482.50
141091	VERSION2, LLC - HOSTING				
		BACKUP, ARCHIVING, MIMICAST, DUO	CORPORATE FUND	ADMINISTRATION	\$232.50
		BACKUP, ARCHIVING, MIMICAST, DUO	RECREATION PROGRAM FUND	ADMINISTRATION	\$232.50
		BACKUP, ARCHIVING, MIMICAST, DUO	CORPORATE FUND	ADMINISTRATION	\$75.00
		BACKUP, ARCHIVING, MIMICAST, DUO	RECREATION PROGRAM FUND	ADMINISTRATION	\$75.00
		BACKUP, ARCHIVING, MIMICAST, DUO	CORPORATE FUND	ADMINISTRATION	\$861.00
Check Total:					\$1,476.00
141092	VILLAGE OF MUNDELEIN				
		WATER & SEWER SERVICE - MEMORIAL PARK	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$74.70
		WATER & SEWER SERVICE - MUSEUM	CORPORATE FUND	MUSEUM	\$74.70
		WATER & SEWER SERVICE - KRACKLAUER	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$212.10
Check Total:					\$361.50
141093	HOME DEPOT CREDIT SERVICES				
		REGENT CENTER - A & B RENOVATION	RECREATION PROGRAM FUND	REGENT CENTER	\$481.54
Check Total:					\$481.54
522	PIVOT ENERGY INC				
		SOLAR CREDITS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$187.57
		SOLAR CREDITS	RECREATION PROGRAM FUND	MCC FACILITY	\$28.25
		SOLAR CREDITS	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$42.38
		SOLAR CREDITS	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$113.01
		SOLAR CREDITS	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$98.88
		SOLAR CREDITS	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$79.64
		SOLAR CREDITS	RECREATION PROGRAM FUND	REGENT CENTER	\$181.94
		SOLAR CREDITS	RECREATION PROGRAM FUND	BAREFOOT BAY	\$501.70
		SOLAR CREDITS	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$32.04
		SOLAR CREDITS	CORPORATE FUND	GOLF PRO SHOP	\$17.25
		SOLAR CREDITS	RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	\$252.07
		SOLAR CREDITS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$175.51
		SOLAR CREDITS	RECREATION PROGRAM FUND	MCC FACILITY	\$24.79
		SOLAR CREDITS	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$37.19
		SOLAR CREDITS	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$99.17
		SOLAR CREDITS	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$86.77
		SOLAR CREDITS	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$74.53
		SOLAR CREDITS	RECREATION PROGRAM FUND	REGENT CENTER	\$170.25
		SOLAR CREDITS	RECREATION PROGRAM FUND	BAREFOOT BAY	\$469.44
		SOLAR CREDITS	RECREATION PROGRAM FUND	BAREFOOT BAY	\$31.88
		SOLAR CREDITS	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$37.65
		SOLAR CREDITS	CORPORATE FUND	GOLF PRO SHOP	\$20.27
		SOLAR CREDITS	RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	\$235.86
Check Total:					\$2,998.04

Warrant Total: \$92,516.52



MUNDELEIN PARK &
RECREATION DISTRICT

BOARD MEMORANDUM

December 9, 2024 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Debbie McInerney, Director
Date: December 5, 2024
Subject: Approve of Ordinance 24-12-01-O – Budget & Appropriation Ordinance

Background

By law, the Park District must submit to Lake County an Appropriation Ordinance by the end of the first quarter of the calendar year. This document discloses anticipated revenues including tax dollars and user fees as well as estimated operating and capital expenditures. It serves as a legal document holding the agency accountable to the anticipated disclosed expenditures. The auditor checks for compliance and reports any discrepancies in the annual audit.

Analysis/Considerations

The Park District is showing an appropriation total of \$21,867,393 for the calendar year 2025. This appropriation reflects a 20% increase line item by line item over the 2025 Budget. This common practice allows for any unforeseen expenses that might occur as a result of repairs, added programs, capital improvements, etc.

Attached is the Appropriation Ordinance which is an estimate of anticipated revenues and expenses. The legal notice was placed in the Daily Herald on November 27, 2024. This was also posted on the District website and Mundelein Community Center Front Desk.

Recommendation

Staff recommend approving Ordinance 24-12-01-O.

Action and Motion Requested

Move to approve Ordinance 24-12-01-O, an Ordinance for Budget and Appropriation Ordinance for Fiscal Year 2025 disclosing all necessary expenditures and liabilities in all of the District's funds for the calendar year beginning January 1, 2025 and ending December 31, 2025.

24-12-01-O
AN ORDINANCE MAKING COMBINED BUDGET AND APPROPRIATION
FOR CORPORATE PURPOSES OF THE MUNDELEIN PARK & RECREATION DISTRICT
FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2025
AND ENDING DECEMBER 31, 2025

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE
MUNDELEIN PARK & RECREATION DISTRICT, LAKE COUNTY, ILLINOIS

Section 1

That the following sums of money in the total amount of TWENTY-ONE MILLION EIGHT HUNDRED SIXTY-SEVEN THOUSAND THREE HUNDRED NINETY-THREE (21,867,393) or as much thereof as may be authorized by law, and the same are hereby appropriated for the corporate purposes of the Mundelein Park & Recreation District as hereinafter specified, for the fiscal year beginning January 1, 2025 and ending December 31, 2025 and further that the following sums of money the total amount of EIGHTEEN MILLION TWO HUNDRED TWENTY-TWO THOUSAND EIGHT HUNDRED TWENTY-SEVEN (18,222,827) or as much thereof as may be authorized by law, be and the same are hereby budgeted for the corporate purposes of the Mundelein Park & Recreation District as hereinafter specified, for fiscal year beginning January 1, 2025 and ending December 31, 2025.

Section 2

I. GENERAL - CORPORATE FUND	<u>APPROPRIATE</u>	<u>BUDGET</u>
Salaries, Wages and Benefits	4,796,496	3,997,080
Contracted Services	734,038	611,699
Operating Supplies and Expenses	1,429,628	1,191,357
Transfer to Other Funds	0	0
TOTAL GENERAL - CORPORATE FUND	<u>6,960,163</u>	<u>5,800,136</u>
II. RECREATION PROGRAM FUND	<u>APPROPRIATE</u>	<u>BUDGET</u>
Salaries, Wages and Benefits	4,209,487	3,507,906
Contracted Services	1,116,344	930,286
Operating Supplies and Expenses	1,318,118	1,098,431
Transfers to Other Funds	1,326,000	1,105,000
TOTAL RECREATION FUND	<u>7,969,948</u>	<u>6,641,623</u>
III. DEBT SERVICE FUND	<u>APPROPRIATE</u>	<u>BUDGET</u>
Interest	48,343	40,286
Principle	1,044,204	870,170
Service Charges	6,570	5,475
TOTAL DEBT SERVICE FUND	<u>1,099,117</u>	<u>915,931</u>

IV. CAPITAL IMPROVEMENT FUND	<u>APPROPRIATE</u>	<u>BUDGET</u>
For the payment of land condemned or purchases for parks or boulevards and for the improving, maintaining and protecting of the parks and boulevards and for the payment of the expenses incident thereto.		
TOTAL CAPITAL IMPROVEMENT FUND	3,557,832	2,964,860
V. LIABILITY INSURANCE & RISK MANAGEMENT	<u>APPROPRIATE</u>	<u>BUDGET</u>
For the purchase of insurance to protect against loss or liability, workmen's compensation and unemployment compensation and property damage.	261,580	217,983
Salaries, Wages and Benefits	0	0
Risk Management Training & Equipment	20,665	17,221
TOTAL LIABILITY INS & RISK MANAGEMENT	282,245	235,204
VI. AUDIT	<u>APPROPRIATE</u>	<u>BUDGET</u>
Annual audit as required by law.		
TOTAL AUDIT	20,760	17,300
VII. MUNICIPAL RETIREMENT	<u>APPROPRIATE</u>	<u>BUDGET</u>
Contribution for Illinois Municipal Retirement Fund		
TOTAL MUNICIPAL RETIREMENT	460,016	383,347
VIII. SOCIAL SECURITY	<u>APPROPRIATE</u>	<u>BUDGET</u>
Contribution for Social Security		
TOTAL SOCIAL SECURITY	598,337	498,614
IX. POLICE	<u>APPROPRIATE</u>	<u>BUDGET</u>
Salaries, Wages and Benefits	19,080	15,900
Contracted Services	63,840	53,200
Operating Supplies and Expenses	53,820	44,850
TOTAL POLICE FUND	136,740	113,950
X. SPECIAL RECREATION	<u>APPROPRIATE</u>	<u>BUDGET</u>
Special Recreation Association of Central Lake County	302,135	251,779
Salaries, Wages and Benefits	72,014	60,012
ADA Improvements	365,700	304,750
ADA Programming	19,462	16,218
TOTAL SPECIAL RECREATION FUND	759,310	632,758
XI. MUSEUM	<u>APPROPRIATE</u>	<u>BUDGET</u>
Contracted Services	6,240	5,200
Operating Supplies	16,685	13,904
Building Improvements	0	0
TOTAL MUSEUM FUND	22,925	19,104

	<u>SUMMARY</u>	<u>APPROPRIATE</u>	<u>BUDGET</u>
I.	General - Corporate Fund	6,960,163	5,800,136
II.	Recreation Program Fund	7,969,948	6,641,623
III.	Debt Service Fund	1,099,117	915,931
IV.	Capital Improvement Fund	3,557,832	2,964,860
V.	Liability Insurance & Risk Management	282,245	235,204
VI.	Audit	20,760	17,300
VII.	Municipal Retirement	460,016	383,347
VIII.	Social Security	598,337	498,614
IX.	Police	136,740	113,950
X.	Special Recreation	759,310	632,758
XI.	Museum	22,925	19,104
	TOTAL ALL FUNDS	21,867,393	18,222,827

Each of said sums of money and the aggregate thereof are deemed necessary by this Board to defray the necessary expenses and liabilities of this District during the fiscal year beginning January 1, 2025 and ending December 31, 2025 for the respective purposes set forth.

All unexpended balances of the appropriations for the fiscal year ended December 31, 2025 and prior years are hereby specifically re-appropriated for the same general purposes for which they were originally made and may be expended in making up any insufficiency of any other items provided in this appropriation ordinance, in making this appropriation in accordance with applicable law.

This ordinance is not intended or required to be in support of or in relation to any tax levy made by the Park District during any fiscal year.

Any funds on hand at the end of the fiscal year that are not pledged for or allocated to a particular purpose may be transferred to a capital improvement fund and accumulated therein, provided the total amount accumulated in the fund may not exceed 1.5% of the aggregate assessed valuation of all taxable property in the park district.

Section 3:

(a) An estimate of the cash on hand at the beginning of the fiscal year is expected to be \$5,111,854

(b) An estimate of cash expected to be received during the fiscal year from all sources is \$17,244,102

(c) An estimate of the expenditures expected for the fiscal year is \$18,222,827

(d) An estimate of cash expected to be on hand at the end of the fiscal year is \$4,133,129

(e) An estimate of taxes expected to be received during the fiscal year is \$6,169,870

Section 4:

The receipts and revenues of Mundelein Park & Recreation District derived from sources other than taxation and not specifically appropriated, and all unexpended balances from the preceding fiscal year not required for the purposes for which they were appropriated and levied, shall constitute the General Fund and shall first be placed to the credit of such fund.

Section 5:

All ordinances and parts of ordinances in conflict or inconsistent with any of the provisions of the Ordinance are hereby repealed, and this Ordinance shall be in full force and effect from and after its passage and approval.

PASSED: _____ , 2024

APPROVED: _____ , 2024

President

Secretary

**CERTIFICATE OF ESTIMATE
OF REVENUE
FISCAL YEAR January 1, 2025 - December 31, 2025**

I, Nancy Burton, do hereby certify that I am the duly qualified Treasurer of the Mundelein Park & Recreation District and the chief fiscal officer of said Park District. As such officer I do further certify that the revenues, by source, anticipated to be received by the Park District in the fiscal year beginning January 1, 2025 and ending on December 31, 2025 are estimated to be as follows:

ESTIMATE OF REVENUE

<u>SOURCE</u>	<u>TOTAL</u>
Tax Revenue	6,169,870
Daily Fees	1,773,050
Memberships	1,013,369
Charges for Goods/Services	1,406,403
Charges for Programs	3,241,728
Contributions and Donations	1,624,870
Other Income	909,812
Interfund Transfers	1,105,000
TOTALS	17,244,102

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Mundelein Park & Recreation District this 9th day of December, 2024.

Treasurer

(SEAL)

CERTIFICATE

The Undersigned, Treasurer of the Mundelein Park & Recreation District, hereby certifies that I am the chief fiscal officer of the Mundelein Park & Recreation District, and as such officer, I hereby certify that the estimate of cash receipts of the 2025 Budget and Appropriation Ordinance, a copy of which is appended hereto, is a fair and accurate estimate of revenues to be anticipated in the following fiscal year.

Date: _____

Treasurer

MUNDELEIN PARK & RECREATION DISTRICT



**MUNDELEIN PARK &
RECREATION DISTRICT**

BOARD MEMORANDUM

December 9, 2024 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Date: December 5, 2024
Subject: Approve of Resolution 24-12-01-R – Schedule of 2025 Committee and Regular Board Meetings

Background

Per Park District Code, the Park District is required to approve a Resolution stating the Regular Board and Committee Meeting dates for 2025.

Analysis/Considerations

The Board Meeting dates and locations are attached for your review and approval. Staff adjusted the schedule specifically for Memorial Day and the second meeting in September due to the Conference.

Once approved, staff will post on the website, at facilities and submit to the media.

Recommendation

Executive Director Salski requests approval of the schedule.

Action and Motion Requested

Move to approve Resolution 24-12-01-R, Schedule of 2025 Committee and Regular Board Meeting Dates as finalized.

RESOLUTION 24-12-01-R
MUNDELEIN PARK & RECREATION DISTRICT
BOARD OF PARK COMMISSIONERS
SCHEDULE OF 2025 COMMITTEE AND REGULAR BOARD MEETINGS

The Committee of the Whole meetings are held prior to the Regular Meetings at 7:00 p.m. The Board of Park Commissioners Regular Board Meetings are held on the second and fourth Monday of the month as noted in the following schedule. Meetings are held at **7:30 p.m.** at the Dolan Recreation Center, 888 Dunbar Road, Mundelein, Illinois. Notification of any changes will be posted at the Community Center, Regent Center, our website and submitted to local media when requested.

January 13	Committee and Regular Board Meeting
January 27	Committee and Regular Board Meeting
February 10	Committee and Regular Board Meeting
February 24	Committee and Regular Board Meeting
March 10	Committee and Regular Board Meeting
March 24	Committee and Regular Board Meeting
April 14	Committee and Regular Board Meeting
April 28	Committee and Regular Board Meeting
May 12	Committee and Regular Board Meeting
May 19*	Committee and Regular Board Meeting
June 9	Committee and Regular Board Meeting
June 23	Committee and Regular Board Meeting
July 14	Committee and Regular Board Meeting
July 28	Committee and Regular Board Meeting
August 11	Committee and Regular Board Meeting
August 25	Committee and Regular Board Meeting
September 8	Committee and Regular Board Meeting
September 29**	Committee and Regular Board Meeting
October 13	Committee and Regular Board Meeting
October 27	Committee and Regular Board Meeting
November 10	Committee and Regular Board Meeting
November 24	Committee and Regular Board Meeting
December 8	Committee and Regular Board Meeting
December 22	Committee and Regular Board Meeting

*Third Monday

**Fifth Monday

Commissioner _____ moved, seconded by Commissioner _____, that Resolution 24-12-01-R be adopted. Roll call being called, the following Commissioners voted:

Commissioner Burton _____
Commissioner Frasier _____
Commissioner McGrath _____
Commissioner Ortega _____
President Knudson _____

PASSED this 9th day of December 2024.

By: _____
Robert Knudson, Board President

ATTEST:

Ron Salski, Secretary



**MUNDELEIN PARK &
RECREATION DISTRICT**

BOARD MEMORANDUM

December 9, 2024 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Date: December 5, 2024
Subject: Approve of Resolution 24-12-02-R – Authorizing an Accumulation of Funds for the Mundelein Park & Recreation District Museum Fund

Background

In 2020, the Board approved a Resolution specifically for the Museum Fund due to accumulated fund balance.

Analysis/Considerations

A Resolution is required to maintain documentation to protect the fund balance. The 2024 Year-End Fund Balance is estimated to be \$78,521. Taxes are anticipated to be \$1,000 and average annual expenditures are \$20,000.

Recommendation

Executive Director is requesting approval of the Resolution.

Action and Motion Requested

Move to approve Resolution 24-12-02-R – Authorizing an Accumulation of Funds for the Mundelein Park & Recreation District Museum Fund.

RESOLUTION 24-12-02-R

A RESOLUTION AUTHORIZING AN ACCUMULATION OF FUNDS FOR THE MUNDELEIN PARK & RECREATION DISTRICT MUSEUM FUND

WHEREAS, the Mundelein Park & Recreation District has accumulated a fund balance in the Museum Fund to make improvements to the Mundelein Heritage Museum; and

WHEREAS, the cooperation of the Mundelein Historical Commission is necessary to make such improvements; and

WHEREAS, the current Board of the Historical Commission has requested numerous physical improvements at the facility; and

WHEREAS, under Illinois law, a public body is presumed to have excessively accumulated funds if a fund balance at the beginning of a fiscal year, combined with the taxes extended for the prior year, exceeds by 2-3 times the average annual expenditures for the previous three fiscal years, unless the public body needed such excessive accumulation for a specified project or projects; and

WHEREAS, section 5-1 of the Park District Code (70 ILCS 1205/5-1) provides that commissioners may accumulate funds for the purposes of building repairs and improvements and may annually levy taxes for such purposes in excess of current requirements for its other purposes.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE MUNDELEIN PARK & RECREATION DISTRICT, Lake County, Illinois as follows:

That the Mundelein Park & Recreation District Museum Fund shall accumulate funds in excess of two times the average annual expenditures for the previous three fiscal years for the purpose of making improvements to the Mundelein Heritage Museum.

PASSED this 9th day of December 2024.

AYES:

NAYS:

ABSENT AND/OR

NOT VOTING: _____

ROBERT KNUDSON, President

ATTEST:

RON SALSKI, Secretary



**MUNDELEIN PARK &
RECREATION DISTRICT**

BOARD MEMORANDUM

December 9, 2024 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Date: December 5, 2024
Subject: Approve of Resolution 24-12-03-R – Semi-Annual Review of Closed Session Minutes

Background

As required per Park District Code, the Board is required to review Closed Session Minutes to determine whether specific minutes should be approved, released, or continue to be placed on hold.

Analysis/Considerations

Staff have reviewed all past minutes. Staff believe it is in the District's best interest not to release minutes at this time.

Recommendation

Executive Director recommends approving the resolution.

Action and Motion Requested

Move to approve Resolution 24-12-03-R – Semi-Annual Review of Closed Session Minutes.

**MUNDELEIN PARK & RECREATION DISTRICT
LAKE COUNTY, ILLINOIS**

RESOLUTION NO. 24-12-03-R

**A RESOLUTION APPROVING CERTAIN CLOSED SESSION MEETING MINUTES AND
AUTHORIZING THE BOARD SECRETARY TO MAKE CERTAIN CLOSED SESSION MEETING
MINUTES AVAILABLE FOR PUBLIC INSPECTION 1ST REVIEW – 2024 AND AUTHORIZING
THE DESTRUCTION OF CERTAIN AUDIO RECORDINGS OF CLOSED SESSION MINUTES**

WHEREAS, the Board of Commissioners of the Mundelein Park & Recreation District have met from time to time in executive session for purposes authorized by the Illinois Open Meetings Act (the "Act"); and

WHEREAS, as required by the Act, the Board Secretary has kept written minutes of all such executive sessions; and

WHEREAS, pursuant to 5 ILCS 120/2.06(d), the Board of Commissioners have reviewed closed session minutes; and

WHEREAS, the Board of Commissioners have determined that the attached list of minutes identified in **Exhibit A** no longer require confidential treatment and should be made available for public inspection; and

WHEREAS, the Open Meetings Act requires governmental bodies to audio or video record their closed meetings; and

WHEREAS, this governmental body has complied with that requirement; and

WHEREAS, for the verbatim record of the closed session portion of the meetings set forth in Section 2 of this Resolution, at least eighteen (18) months have passed since the completion of those meetings, and this governmental body has approved written minutes for each of the closed session portions of the meetings set forth in Section 2.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Mundelein Park & Recreation District, Lake County, Illinois, in exercise of its home rule authority, as follows:

Section 1: Based upon the statements made in the preamble to this Resolution: the Board of Commissioners of the Mundelein Park & Recreation District hereby finds that the minutes of the closed meetings listed in **Exhibit A** are no longer necessary to keep confidential and order their release for public review, inspection and copying.

Section 2: Based upon the statements made in the preamble to this Resolution, the Board of Commissioners of the Mundelein Park & Recreation District hereby order the destruction of the verbatim record of the closed session portions of all meetings which took place prior to 2020.

Section 3: This Resolution shall be in full force and effect from and after its adoption as provided by law.

Adopted by the Board of Commissioners of the Mundelein Park & Recreation District, Illinois this
____ day of _____, 2024.

VOTE:

AYES: _____

NAYS: _____

ABSENT: _____

Approved by me this
____ day of _____, 2024.

President, Board of Commissioners

Attest:

Secretary, Board of Commissioners

Exhibit A

The following meeting minutes are approved for release:

None.



MUNDELEIN PARK &
RECREATION DISTRICT

BOARD MEMORANDUM

December 9, 2024 Regular Board Meeting Agenda Item

To: Board of Commissioners

From: Ron Salski, Executive Director
Kyle Berg, Director
Rob Foster, Director
Jon Karl, Director
Debbie McInerney, Director
Christa Lawrence, Director

Date: December 5, 2024

Subject: Approve of 2025 Full and Part-Time Wage Ranges

Background

In 2021, staff revised its approach for the Board to approve wage ranges to align with the budget year, calendar year. In 2021, the District completed a Compensation Study and Assessment with HR Source. This study allowed Executive Director Salski to revise and develop processes and ranges aligning with the best approach for the District and best practices in parks and recreation and similar industries.

The District uses the midpoint or market rate to recruit and retain employees. Importantly, it is incumbent on Managers/Supervisors placing employees appropriately in the range when hiring to manage compensation properly. Plus, it creates a logical process and avoids compression issues in future years. If an applicant is competent, the philosophy is to place them at the midpoint which equals market value.

Once the midpoint or market rate is established, a twenty percent (20%) deviance from the mid to the minimum and the mid to the maximum. Twenty percent was chosen for several reasons as any deviation higher would cost the district more over time, a lower minimum may force compression and recruitment issues, it focuses on best practice, and provides a consistent approach for all positions.

Annually, the District evaluates positions and ranges and utilizes a market value adjustment. Every five years, the District completes a comprehensive analysis which will occur again in 2026. However, there are some positions that require immediate adjustment due to the nature of responsibilities, realignment, and/or industry updates.

Analysis/Considerations

HR Source uses an Annual Range figure called a Structure Adjustment which adjusts the ranges to keep up with inflation, avoiding compression issues, maintaining market value, etc. That number is calculated by HR Source each year and factors in a variety of industries and government data. This year, the Structure Adjustment for Park Districts is 2.6%. Therefore, all ranges were increased by 2.6%. Additionally, adjustments were made for minimum wage going up to \$15.00/hour beginning January 2025.

As discussed, there were discussions and consensus for a new Organizational Structure, added responsibilities, and/or industry updates which created adjustments beyond the 2.5%. The 2025 Budget reflects the adjustments. With these adjustments, the District will be a preferred employer allowing for learning and advancement while offering a competitive salary/wage to recruit and retain high quality and committed employees.

Recommendation

Staff recommend approving the Full and Part-Time wage ranges of the attached document for January 1, 2025.

Action and Motion Requested

Move to approve the 2025 Full and Part-Time Wage Ranges as presented.

**Mundelein Park & Recreation District
2025 Full-Time Wage Range**

Position	2024			2025		
	Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
Administration						
Executive Director	\$142,048.60	\$177,560.75	\$213,072.90	\$145,741.86	\$182,177.33	\$218,612.80
Executive Assistant	N/A	N/A	N/A	\$56,915.20	\$71,144.00	\$85,372.80
Director of Business & Technology	\$95,606.16	\$119,507.70	\$143,409.24	\$98,091.92	\$122,614.90	\$147,137.88
Assistant Finance Director	\$78,400.00	\$98,000.00	\$117,600.00	\$80,438.40	\$100,548.00	\$120,657.60
Business Services Manager	\$62,668.50	\$78,335.63	\$94,002.75	\$64,297.88	\$80,372.35	\$96,446.82
Superintendent of Human Resources	\$76,381.60	\$95,477.00	\$114,572.40	\$78,367.52	\$97,959.40	\$117,551.28
Human Resources Generalist	\$57,804.00	\$72,255.00	\$86,706.00	\$59,306.90	\$74,133.63	\$88,960.36
Information Technology Specialist	\$52,635.80	\$65,794.75	\$78,953.70	\$54,004.33	\$67,505.41	\$81,006.50
Director of Marketing and Communications	\$71,296.80	\$89,121.00	\$106,945.20	\$73,150.52	\$91,438.15	\$109,725.78
Community Relations & Partnership Manager	\$56,401.65	\$70,502.06	\$84,602.48	\$57,868.09	\$72,335.12	\$86,802.14
Park and Facility Maintenance						
Director of Park and Facility Maintenance	\$91,913.80	\$114,892.25	\$137,870.70	\$94,303.56	\$117,879.45	\$141,455.34
Superintendent of Park Maintenance	\$58,490.60	\$73,113.25	\$87,735.90	\$73,727.20	\$92,159.00	\$110,590.80
Superintendent of Facility Maintenance	\$60,908.44	\$76,135.55	\$91,362.66	\$75,121.60	\$93,902.00	\$112,682.40
Facility and Aquatics Maintenance Supervisor	\$50,652.86	\$63,316.07	\$75,979.29	\$51,969.83	\$64,962.29	\$77,954.75
Golf Operations and Maintenance						
Director of Golf	\$88,000.00	\$110,000.00	\$132,000.00	\$90,288.00	\$112,860.00	\$135,432.00
Head Golf Professional	\$59,124.69	\$73,905.86	\$88,687.04	\$60,661.93	\$75,827.42	\$90,992.90
Clubhouse Manager	\$29,120.00	\$36,400.00	\$43,680.00	\$29,877.12	\$37,346.40	\$44,815.68
Golf Course Superintendent	\$73,637.46	\$92,046.83	\$110,456.20	\$75,552.04	\$94,440.05	\$113,328.06
Assistant Golf Course Superintendent	\$52,223.75	\$65,279.69	\$78,335.63	\$53,581.57	\$66,976.96	\$80,372.35
Golf Maintenance Lead	N/A	N/A	N/A	\$36,000.00	\$45,000.00	\$54,000.00
Golf Maintenance Foreman	\$44,772.00	\$55,965.00	\$67,158.00	\$45,936.07	\$57,420.09	\$68,904.11
Recreation						
Director of Recreation & Facilities	\$91,913.80	\$114,892.25	\$137,870.70	\$94,303.56	\$117,879.45	\$141,455.34
Superintendent of Recreation Programs	\$62,668.50	\$78,335.63	\$94,002.75	\$73,139.20	\$91,424.00	\$109,708.80
Cultural Arts & Events Supervisor	\$48,045.85	\$60,057.31	\$72,068.78	\$49,295.04	\$61,618.80	\$73,942.56
Recreation General Programs Supervisor	\$45,645.85	\$57,057.31	\$68,468.77	\$46,832.64	\$58,540.80	\$70,248.96
Athletics Supervisor	\$48,045.85	\$60,057.31	\$72,068.78	\$49,295.04	\$61,618.80	\$73,942.56
Adults 50+ Supervisor	\$48,045.85	\$60,057.31	\$72,068.78	\$49,295.04	\$61,618.80	\$73,942.56
Child Development Director	\$62,668.50	\$78,335.63	\$94,002.75	\$64,297.88	\$80,372.35	\$96,446.82
Child Development Assistant Director	\$43,888.00	\$54,860.00	\$65,832.00	\$45,029.09	\$56,286.36	\$67,543.63
Child Care Teacher – Director Qualified, Full-Time	\$37,367.14	\$46,708.92	\$56,050.71	\$38,338.68	\$47,923.35	\$57,508.02
Child Care Teacher, Full-Time	\$32,086.27	\$40,107.84	\$48,129.41	\$32,920.52	\$41,150.64	\$49,380.77
Child Development Trg/Event, FT	Same as employee's regular rate			Same as employee's regular rate		
Superintendent of Recreation Facilities	\$58,001.65	\$72,502.06	\$87,002.48	\$73,139.20	\$91,424.00	\$109,708.80
Recreation Facility Manager	N/A	N/A	N/A	\$63,579.20	\$79,474.00	\$95,368.80
Guest Services Specialist	N/A	N/A	N/A	\$46,397.60	\$57,997.00	\$69,596.40
Aquatics Manager	\$56,401.65	\$70,502.06	\$84,602.48	\$57,868.09	\$72,335.12	\$86,802.14
Aquatics and Fitness Supervisor	\$48,045.85	\$60,057.31	\$72,068.78	\$49,824.00	\$62,280.00	\$74,736.00
School-Age Program Supervisor	\$48,045.85	\$60,057.31	\$72,068.78	\$49,295.04	\$61,618.80	\$73,942.56

**Mundelein Park & Recreation District
2025 Part-Time Wage Range**

Minimum Wage: \$15.00 effective January 1, 2025

Position	2024			2025		
	Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
Administration						
Administrative Assistant	\$25.53	\$31.91	\$38.29	\$26.19	\$32.74	\$39.29
Accounts Payable Specialist	\$19.78	\$24.73	\$29.68	\$20.30	\$25.37	\$30.45
Marketing Specialist	\$19.78	\$24.72	\$29.67	\$20.29	\$25.37	\$30.44
Marketing Coordinator	N/A	N/A	N/A	\$18.70	\$23.37	\$28.04
Human Resources Assistant	\$20.66	\$25.82	\$30.98	\$21.19	\$26.49	\$31.79
Risk Manager	\$27.88	\$34.85	\$41.82	\$28.60	\$35.75	\$42.91
Park and Facility Maintenance						
Boat Ranger	\$20.47	\$25.59	\$30.71	\$21.00	\$26.25	\$31.51
Boat Ranger Weekend	\$23.81	\$29.77	\$35.72	\$24.43	\$30.54	\$36.65
Boat Ranger - Lead	\$23.81	\$29.77	\$35.72	\$24.43	\$30.54	\$36.65
Facility and Aquatics Maintenance Technician	\$20.37	\$25.46	\$30.56	\$20.90	\$26.13	\$31.35
Facility and Aquatics Maintenance Attendant	\$14.00	\$15.00	\$16.00	\$15.00	\$16.00	\$17.00
Golf Operations and Maintenance						
Bartender	\$14.00	\$15.00	\$16.00	\$15.00	\$16.00	\$17.00
Beverage Cart Attendant	\$14.00	\$15.00	\$16.00	\$15.00	\$16.00	\$17.00
Food & Cook Manager	\$15.04	\$18.80	\$22.56	\$15.43	\$19.29	\$23.15
Cart Attendant	\$14.00	\$15.00	\$16.00	\$15.00	\$16.00	\$17.00
Pro Shop Attendant	\$14.00	\$15.00	\$16.00	\$15.00	\$16.00	\$17.00
Starter/Ranger	\$14.00	\$15.00	\$16.00	\$15.00	\$16.00	\$17.00
Golf Maintenance Staff	\$14.56	\$18.19	\$21.83	\$15.00	\$18.75	\$22.50
Preschool						
Preschool Assistant Teacher	\$14.00	\$17.50	\$21.00	\$15.00	\$18.75	\$22.50
Preschool Camp Assistant Teacher	\$14.00	\$17.50	\$21.00	\$15.00	\$18.75	\$22.50
Preschool Coordinator	\$17.96	\$22.46	\$26.95	\$18.43	\$23.04	\$27.65
Preschool Camp Coordinator	\$17.96	\$22.46	\$26.95	\$18.43	\$23.04	\$27.65
Preschool Teacher	\$15.46	\$19.32	\$23.19	\$15.86	\$19.83	\$23.79
Preschool Camp Teacher	\$15.46	\$19.32	\$23.19	\$15.86	\$19.83	\$23.79
Athletics						
Athletics Program Attendant	N/A	N/A	N/A	N/A	N/A	N/A
Misc Program Attendant	\$14.00	\$15.00	\$16.00	\$15.00	\$16.00	\$17.00
Volleyball Attendant	\$14.00	\$15.00	\$16.00	\$15.00	\$16.00	\$17.00
Basketball Attendant, Men	\$14.00	\$15.00	\$16.00	\$15.00	\$16.00	\$17.00
Basketball Attendant, Youth	\$14.00	\$15.00	\$16.00	\$15.00	\$16.00	\$17.00
Basketball Attendant, Feeder	\$14.00	\$15.00	\$16.00	\$15.00	\$16.00	\$17.00

**Mundelein Park & Recreation District
2025 Part-Time Wage Range**

Minimum Wage: \$15.00 effective January 1, 2025

Position	2024			2025		
	Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
Softball Attendant	\$14.00	\$15.00	\$16.00	\$15.00	\$16.00	\$17.00
Tennis Attendant	\$14.00	\$15.00	\$16.00	\$15.00	\$16.00	\$17.00
Pickleball Attendant	\$14.00	\$15.00	\$16.00	\$15.00	\$16.00	\$17.00
Sports Contract Programs Attendant	\$14.00	\$15.00	\$16.00	\$15.00	\$16.00	\$17.00
Sandburg Rental Attendant	\$14.00	\$15.00	\$16.00	\$15.00	\$16.00	\$17.00
Dolan Rental Attendant	\$14.00	\$15.00	\$16.00	\$15.00	\$16.00	\$17.00
Basketball Coordinator	\$14.15	\$17.68	\$21.22	\$15.00	\$18.75	\$22.50
Athletics Program Instructor	N/A	N/A	N/A	N/A	N/A	N/A
Basketball Instructor, Youth, Level 1	\$14.76	\$18.45	\$22.14	\$15.14	\$18.93	\$22.72
Basketball Instructor, Youth, Level 2	\$16.40	\$20.50	\$24.60	\$16.83	\$21.03	\$25.24
Basketball Instructor, Feeder, Level 1	\$14.76	\$18.45	\$22.14	\$15.14	\$18.93	\$22.72
Basketball Instructor, Feeder, Level 2	\$16.40	\$20.50	\$24.60	\$16.83	\$21.03	\$25.24
Tennis Instructor, Level 1	\$14.76	\$18.45	\$22.14	\$15.14	\$18.93	\$22.72
Tennis Instructor, Level 2	\$16.40	\$20.50	\$24.60	\$16.83	\$21.03	\$25.24
Pickleball Instructor, Level 1	\$14.76	\$18.45	\$22.14	\$15.14	\$18.93	\$22.72
Pickleball Instructor, Level 2	\$16.40	\$20.50	\$24.60	\$16.83	\$21.03	\$25.24
Sports Contract Programs Instructor, Level 1	\$14.76	\$18.45	\$22.14	\$15.14	\$18.93	\$22.72
Sports Contract Programs Instructor, Level 2	\$16.40	\$20.50	\$24.60	\$16.83	\$21.03	\$25.24
Misc Programs Instructor, Level 1	\$14.76	\$18.45	\$22.14	\$15.14	\$18.93	\$22.72
Misc Programs Instructor, Level 2	\$16.40	\$20.50	\$24.60	\$16.83	\$21.03	\$25.24
Regent Center						
Regent Center Customer Service Attendant	\$14.00	\$17.50	\$21.00	\$15.00	\$18.75	\$22.50
Adults 50+ Coordinator	\$17.96	\$22.46	\$26.95	\$18.43	\$23.04	\$27.65
Adults 50+ Group Fitness Instructor	\$27.77	\$34.71	\$41.65	\$28.49	\$35.61	\$42.74
Adults 50+ Program Instructor	N/A	N/A	N/A	N/A	N/A	N/A
Adults 50+ Program Instructor Level 1	\$14.92	\$18.65	\$22.38	\$15.31	\$19.14	\$22.96
Adults 50+ Program Instructor Level 2	\$20.89	\$26.11	\$31.33	\$21.43	\$26.79	\$32.15
Regent Center Facility Rental Attendant	\$15.67	\$19.58	\$23.50	\$16.07	\$20.09	\$24.11
Big & Little						
Child Care Assistant Teacher, Part-Time	\$14.00	\$17.50	\$21.00	\$15.00	\$18.75	\$22.50
Child Care Teacher – Director Qualified, Part-Time	\$17.96	\$22.46	\$26.95	\$18.43	\$23.04	\$27.65
Child Care Teacher, Part-Time	\$15.79	\$19.73	\$23.68	\$16.20	\$20.24	\$24.29
Child Development Trg/Event, PT	Same as employee's regular rate			Same as employee's regular rate		
Fitness						
Guest Services Attendant	\$14.00	\$17.50	\$21.00	\$15.00	\$18.75	\$22.50
GSA Open Desk Attendant	Add'l \$1.00/hour over employee's rate for CSA			Add'l \$1.00/hour over employee's rate for CSA		
Guest Services Lead	\$14.97	\$18.71	\$22.45	\$15.35	\$19.19	\$23.03
Fitness Attendant	\$14.00	\$15.00	\$16.00	\$15.00	\$16.00	\$17.00
Open Fitness Floor Attendant	Add'l \$1.00/hour over employee's rate for Fitness Floor Attendant			Add'l \$1.00/hour over employee's rate for Fitness Floor Attendant		

**Mundelein Park & Recreation District
2025 Part-Time Wage Range**

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Position	2024			2025		
	Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
Group Fitness Instructor	\$27.77	\$34.71	\$41.65	\$28.49	\$35.61	\$42.74
Staff Meeting	Same as employee's Group Fitness Instructor hourly rate			Same as employee's Group Fitness Instructor hourly rate		
Fitness Program Instructor	N/A	N/A	N/A	N/A	N/A	N/A
Fitness Program Instructor Level 1	\$19.84	\$24.79	\$29.75	\$20.35	\$25.44	\$30.53
Fitness Program Instructor Level 2	\$27.77	\$34.71	\$41.65	\$28.49	\$35.61	\$42.74
Staff Meeting	Same as employee's Fitness Program Instructor hourly rate			Same as employee's Fitness Program Instructor hourly rate		
Personal Trainer	N/A	N/A	N/A	N/A	N/A	N/A
60 Personal Training	\$24.92	\$31.15	\$37.39	\$25.57	\$31.96	\$38.36
30 Personal Training	\$24.92	\$31.15	\$37.39	\$25.57	\$31.96	\$38.36
Partner Training	\$34.47	\$43.08	\$51.70	\$35.36	\$44.20	\$53.05
60 EOCON	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00
30 EOCON	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00
Staff Meeting	Same as employee's Personal Trainer hourly rate			Same as employee's Personal Trainer hourly rate		
Aquatics						
Barefoot Bay Deck Supervisor	\$16.53	\$20.66	\$24.79	\$17.56	\$21.94	\$26.33
Barefoot Bay Shift Manager	\$18.26	\$22.82	\$27.38	\$19.40	\$24.25	\$29.10
Barefoot Bay Concession Attendant	\$14.00	\$15.00	\$16.00	\$15.00	\$16.00	\$17.00
Barefoot Bay Concessions Lead	\$15.00	\$16.00	\$17.00	\$16.00	\$17.00	\$18.00
Beach Shift Manager	\$16.53	\$20.66	\$24.79	\$17.56	\$21.94	\$26.33
Aquatics Customer Service Attendant	N/A	N/A	N/A	N/A	N/A	N/A
Barefoot Bay Customer Service Attendant	\$14.00	\$15.00	\$16.00	\$15.00	\$16.00	\$17.00
Diamond Lake Customer Service Attendant	\$14.00	\$15.00	\$16.00	\$15.00	\$16.00	\$17.00
Spray Park Customer Service Attendant	\$14.00	\$15.00	\$16.00	\$15.00	\$16.00	\$17.00
Aquatics Lifeguard	N/A	N/A	N/A	N/A	N/A	N/A
Barefoot Bay Lifeguard	\$16.00	\$17.00	\$18.00	\$17.00	\$18.00	\$19.00
Diamond Lake Lifeguard	\$16.00	\$17.00	\$18.00	\$17.00	\$18.00	\$19.00
Aquatics Junior Lifeguard	\$15.00	\$16.00	\$17.00	\$16.00	\$17.00	\$18.00
RecConnect/Camp						
Summer Camp Counselor	\$14.00	\$15.00	\$16.00	\$15.00	\$16.00	\$17.00
RecConnection Site Director	\$17.13	\$21.41	\$25.69	\$17.57	\$21.97	\$26.36
RecConnection Counselor	\$14.00	\$17.50	\$21.00	\$15.00	\$18.75	\$22.50
Summer Camp Director	\$17.13	\$21.41	\$25.69	\$17.57	\$21.97	\$26.36
Summer Camp Assistant Director	\$14.15	\$17.68	\$21.22	\$15.00	\$18.75	\$22.50
Indoor Pool						
Indoor Pool Lifeguard	\$16.00	\$17.00	\$18.00	\$17.00	\$18.00	\$19.00
Swim Instructor	\$16.00	\$17.00	\$18.00	\$17.00	\$18.00	\$19.00
Private Swim Lessons	\$17.00	\$18.00	\$19.00	\$18.00	\$19.00	\$20.00
Semi-private Swim Lessons	\$17.00	\$18.00	\$19.00	\$18.00	\$19.00	\$20.00
Swim Lesson Coordinator	\$16.53	\$20.66	\$24.79	\$17.56	\$21.94	\$26.33

**Mundelein Park & Recreation District
2025 Part-Time Wage Range**

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Position	2024			2025		
	Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
Dance						
Dance Coordinator	N/A	N/A	N/A	N/A	N/A	N/A
Dance Coordinator, Long Term	\$24.59	\$30.74	\$36.89	\$25.23	\$31.54	\$37.85
Dance Coordinator, Short Term	\$24.59	\$30.74	\$36.89	\$25.23	\$31.54	\$37.85
Dance Lead	N/A	N/A	N/A	N/A	N/A	N/A
Dance Lead, Long Term	\$22.42	\$28.02	\$33.63	\$23.00	\$28.75	\$34.50
Dance Lead, Short Term	\$22.42	\$28.02	\$33.63	\$23.00	\$28.75	\$34.50
Dance Instructor	N/A	N/A	N/A	N/A	N/A	N/A
Long Term Dance Instructor	\$20.24	\$25.30	\$30.36	\$20.76	\$25.95	\$31.15
Short Term Dance Instructor	\$20.24	\$25.30	\$30.36	\$20.76	\$25.95	\$31.15
Misc. Recreation Program Instructor	\$14.76	\$18.45	\$22.14	\$15.14	\$18.93	\$22.72
Dance Assistant Instructor	N/A	N/A	N/A	N/A	N/A	N/A
Long Term Dance Assistant Instructor	\$14.00	\$17.50	\$21.00	\$15.00	\$18.75	\$22.50
Short Term Dance Assistant Instructor	\$14.00	\$17.50	\$21.00	\$15.00	\$18.75	\$22.50
30 Private Dance Instructor	Same as employee's dance instructor hourly rate			Same as employee's dance instructor hourly rate		
30 Semi-Private Dance Instructor	1.25 times the employee's dance instructor hourly rate			1.25 times the employee's dance instructor hourly rate		
Special Events & Cultural Arts						
Cultural Arts Attendant	N/A	N/A	N/A	N/A	N/A	N/A
Cultural Arts Early Childhood Attendant	\$14.00	\$15.00	\$16.00	\$15.00	\$16.00	\$17.00
Cultural Arts Youth and Adult Attendant	\$14.00	\$15.00	\$16.00	\$15.00	\$16.00	\$17.00
Cultural Arts Art, Theatre & Music Attendant	\$14.00	\$15.00	\$16.00	\$15.00	\$16.00	\$17.00
Cultural Arts Cooking & Nutrition Attendant	\$14.00	\$15.00	\$16.00	\$15.00	\$16.00	\$17.00
Cultural Arts Program Instructor	N/A	N/A	N/A	N/A	N/A	N/A
Cultural Arts Early Childhood, Level 1	\$15.67	\$19.58	\$23.50	\$16.07	\$20.09	\$24.11
Cultural Arts Early Childhood, Level 2	\$21.93	\$27.42	\$32.90	\$22.50	\$28.13	\$33.76
Cultural Arts Youth and Adult, Level 1	\$15.67	\$19.58	\$23.50	\$16.07	\$20.09	\$24.11
Cultural Arts Youth and Adult, Level 2	\$21.93	\$27.42	\$32.90	\$22.50	\$28.13	\$33.76
Special Events & Party Attendant	\$14.00	\$15.00	\$16.00	\$15.00	\$16.00	\$17.00