

MINUTES
Mundelein Park & Recreation District
Committee of the Whole
February 24, 2025

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:00 p.m.

Vice President ORTEGA directed the Secretary to call the roll. Present were Commissioners BURTON, FRASIER, McGRATH, and ORTEGA. President KNUDSON was absent with prior notice.

Staff present: Executive Director SALSKI, Director McINERNEY, Director KARL, Director BERG, Director FOSTER, Director KARL, Recreation Program Manager FULLER and Executive Assistant KAUFFMAN.

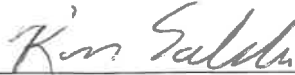
Visitors: Ron Greenberg, Jess Stoffel and Phil Guerrero.

Vice President ORTEGA asked if any visitors wanted to make a comment. None were made. Ron Greenburg commended staff for the detailed Recreation Report.

Director BERG introduced Jess Stoffel, Regional Commissioner of Mundelein AYSO Region 372. Ms. Stoffel presented an overview of the Mundelein AYSO program including field usage, summer camps, community participation, revenues and expenditures, team photos, marketing and branding efforts, the merchandise store and recognition of long-term volunteers. Ms. Stoffel also reviewed the areas needing improvement including parking at the Diamond Lakes Sports Complex, acquiring more volunteers to assist with duties including coaching and field painting and the need for more practice space availability in the winter months. Ms. Stoffel concluded the presentation by thanking Mundelein Park and Recreation District staff and board for the support of Mundelein AYSO. Commissioner ORTEGA asked if AYSO called the Village of Mundelein Police for parking and traffic assistance. Ms. Stoffel said AYSO has not called the police for parking or traffic assistance. Commissioner MCGRATH asked if the biggest challenge for AYSO was the lack of coaches. Ms. Stoffel said that the lack of coaches has led to long waiting lists for players.

Director BERG introduced Phil Guerrero, Board President of the Mundelein Baseball and Softball Association (MBSA). Mr. Guerrero gave a recap overview of the 2024 travel baseball, travel softball and community house programs. Mr. Guerrero confirmed that the travel teams dominated in consistency and revenue. Mr. Guerrero reported that a survey of coaches determined concerns including the condition of the fields and aging fences and dugouts. Mr. Guerrero announced registration for the 2025 season is open, spring cleanup of the fields will be held the first two weekends in April with opening day scheduled for April 19, 2025. Mr. Guerrero added that the MBSA will be increasing fundraising efforts and will be looking for a venue between August and October of 2025. Mr. Guerrero thanked the Mundelein Park and Recreation District staff and board for supporting MBSA. Mr. Guerrero entertained questions from Commissioners and confirmed that registration numbers to date are close to those of 2024, with T-Ball for younger kids slightly increased and approximately 90 percent registered participants Mundelein children.

There being no further business, Commissioner BURTON moved to adjourn at 7:29 p.m. second by Commissioner McGRATH. A voice vote was taken with all voting yes.


Secretary

MINUTES
Mundelein Park & Recreation District
Regular Board Meeting
February 24, 2025

The Regular Board meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by Vice President ORTEGA and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the Secretary to call the roll. Present were Commissioners BURTON, FRASIER, McGRATH, and Vice President ORTEGA. President KNUDSON was absent with prior notice.

Staff present were Executive Director SALSKI, Director McINERNEY, Director KARL, Director BERG, Director FOSTER, Director KARL, Recreation Program Manager FULLER and Executive Assistant KAUFFMAN.

Visitors: Ron Greenberg.

Vice President ORTEGA asked if the visitor wanted to make a comment. None were made.

Vice President ORTEGA requested a motion to approve the minutes of the Committee and Regular meetings on February 10, 2025. Commissioner BURTON moved to approve the minutes of the Committee and Regular meetings on February 10, 2025, second by Commissioner McGRATH. Vice President ORTEGA repeated the motion, asked if there were any corrections or additions. None were raised. A voice vote was taken with all voting yes.

Vice President ORTEGA read the Warrants for approval. Commissioner McGRATH moved to approve Warrants: 021425, 021725, 022425 = \$403,960.80, second by Commissioner FRASIER. Vice President ORTEGA repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners McGRATH, FRASIER, BURTON, and Vice President ORTEGA voting yes.

Vice President ORTEGA asked for approval of the January Financial Report. Commissioner McGRATH moved to place the January Financial Report on file, second by Commissioner FRASIER. Vice President ORTEGA repeated the motion and asked if there were any questions. A roll call vote was taken with Commissioners McGRATH, FRASIER, BURTON, and Vice President ORTEGA voting yes.

Vice President ORTEGA requested a motion to file the January Police Report. Commissioner FRASIER moved to place the January Police Report on file, second by Commissioner BURTON. Vice President ORTEGA repeated the motion and asked if there were any questions. None were raised. A roll call vote was taken with Commissioners FRASIER, BURTON, McGRATH and Vice President ORTEGA voting yes.

Vice President ORTEGA asked if there was any Correspondence. Executive Director SALSKI presented the Special Recreation Association of Central Lake County (SRACLC) 2024 Annual Report and said he would invite SRACLC Executive Director John Buckner to a future board meeting to discuss the eight park districts and village recreation departments and the funding contributions from each of these member agencies.

Vice President ORTEGA asked if there was any Old Business. Commissioner McGRATH asked that staff work with Mundelein Baseball Softball Association (MBSA) and other affiliate groups to use the Mundelein Park and Recreation District facilities for their fundraising efforts.

Vice President ORTEGA stated it was time to discuss New Business.

Vice President ORTEGA requested a motion to accept the MPRD 2024 Annual Data Report. Commissioner McGRATH moved to accept the MPRD 2024 Annual Data Report, second by Commissioner BURTON. Vice President ORTEGA repeated the motion, asked if there was any discussion. Executive Director SALSKI reviewed the highlights of the report including from 2017 to 2024 overall participation grew by 62.5% while the population stayed the same. Commissioner McGRATH mentioned the quality programming and marketing and communication efforts by staff were to credit for increased participation. Executive Director Skalski added other attributing factors included updating and upgrading facilities, the addition of the Dolan Recreation Center, pricing, customer service, outreach and the District staff and board adapting to challenges. Commissioner BURTON noted the increase in the camp participation and the adult programs. Executive Director SALSKI said he would share the information from the annual data report with the community. A voice vote was taken with all voting yes.

Vice President ORTEGA requested a motion to approve of the Comcast Renewal Agreement. Commissioner BURTON moved to approve the Comcast Renewal Agreement, second by Commissioner McGRATH. Vice President ORTEGA repeated the motion and asked if there was any discussion. Commissioner McGRATH asked if the District had gone out for bids. Director McINERNEY said that the agreement was renewed for two years, and the District did not go out for bids as Comcast was most efficient for providing internet service. Executive Director SALSKI said the District would look at other providers in two years for comparison. Commissioner BURTON asked if the District receives upgrades as they are pushed out by Comcast. Director McINERNEY confirmed the District received upgrades including speed. A roll call vote was taken with Commissioners BURTON, McGRATH, FRASIER, and Vice President ORTEGA voting yes.

Vice President ORTEGA requested a motion to approve of HVAC and Aquatic Equipment Preventative Maintenance Agreement. Commissioner McGRATH moved to approve the HVAC and Aquatic Equipment Preventative Maintenance Agreement with Martin Peterson Company, Inc for February 2025 through January 2026, second by Commissioner FRASIER. Vice President ORTEGA repeated the motion and asked if there was any discussion. Commissioner McGRATH asked how much of the agreement was for preventative maintenance. Director FOSTER confirmed that it was 100 percent maintenance, the price remained the same as for the previous year and there is continuity and consistency with the same technician doing all the work. Executive Director SALSKI said the District did not have

in-house expertise staff to do the required work. A roll call vote was taken with Commissioners McGRATH, FRASIER, BURTON and Vice President ORTEGA voting yes.

Vice President ORTEGA requested a motion to award a mowing and string trimming services 2025 contract. Commissioner McGRATH moved to reject the non-responsible bidder and approve the Base Bid and Alternate A from the Langton Group and authorize the Executive Director, on behalf of the District, to enter into an agreement for an amount of \$70,512.00 with options to extend two more years with the total contract as indicated in the bid, second by Commissioner BURTON. Vice President ORTEGA repeated the motion and asked if there was any discussion. Director FOSTER said the District has used Langton Group for the past three years and it has been a successful partnership. Executive Director SALSKI said that the Attorney provided language for the non-responsible bidder. A roll call vote was taken with Commissioners McGRATH, BURTON, FRASIER, and Vice President ORTEGA voting yes.

Vice President ORTEGA asked if there was any Board Business. There was none.

Vice President ORTEGA asked if there were any staff reports.

Executive Director SALSKI reminded Commissioners of the Legislative Breakfast scheduled for February 28th at 8 a.m. in Vernon Hills. Executive Director SALSKI also announced he met the new District 75 Superintendent Corey Tafoya and was looking forward to building a relationship and continuing to work closely with the school district. Executive Director SALSKI announced that the legislative conference in Springfield, Illinois would be held April 29th and 30th and Commissioners should let staff know availability. He told the Commissioners that the IAPD had inquired if the MPRD and Steeple Chase Golf Course would host an outing on the IAPD Summer Golf Tour. Director KARL said the space was not adequate at this time to accommodate a sit-down dinner for that large group. Commissioners McGRATH and ORTEGA said it might be possible in the future to host. Executive Director SALSKI announced he is working with JSD Architects to apply for a USTA Grant for Indian Trails and Hanrahan Tennis Courts for a total of four courts with the maximum grant of \$20,000 per court. He also thanked staff for a unique and successful "Curling for Beer" event for adults that provided a new use for the ice amenity. Executive Director SALSKI introduced Executive Assistant Denise KAUFFMAN.

Director KARL provided an update on golf including the positive participation in the simulator rooms, lessons, and a successful fitting for patrons with a representative from Cobra that led to merchandise sales. He also announced a new sold-out event, "Sip Happens," to be hosted by the MPRD at Steeple Chase for a sip and paint experience.

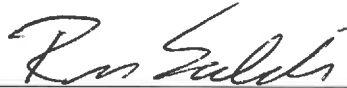
Director FOSTER said the goal is to keep the ice rink open until March 3 dependent on the weather. He provided information on staff progress clearing brush at Clearbrook South to assist in the Wetland Mitigation Banking project. Commissioner BURTON asked if residents have inquired about the clearing and Director FOSTER confirmed a resident has called about it. He also reported on facility maintenance projects at Barefoot Bay and the boat docks.

Director BERG acknowledged Recreation Programs Manager Kelsey FULLER, who was in attendance, and thanked her for her leadership with the recreation team for the success of the first “Curling for Beer” event that created a new use for the ice rink. He also announced the success of the Dance Company at the recent Chance to Shine competition. Commissioner BURTON asked that a letter be drafted on behalf of the Board acknowledging the dance competition.

Director BERG reviewed the upcoming Health and Fitness Center renovations starting March 31 and announced that a reciprocal agreement is in place with the Vernon Hills Park District for patrons to use those facilities during the closure at MPRD. Commissioner McGRATH acknowledged and thanked the staff for good work increasing memberships and usage at the Health and Fitness Center.

Director McINERNEY provided an update on the audit including fieldwork that took place the week of February 10 with an anticipated presentation to the Board in May. She confirmed the 2025 bond issuance had closed and the funds were received. Director McINERNEY thanked the Board for their support and acknowledged Speer Financial as a good partner. She also announced that the Human Resources staff were busy hiring and onboarding new full-time and seasonal staff. Executive Director SALSKI said new staff would attend future Board meetings for introduction.

There being no further business, Commissioner BURTON moved to adjourn at 8:20 p.m. seconded by Commissioner McGRATH. A voice vote was taken with all voting yes.



Secretary