



SPECIAL BOARD MEETING
May 1, 2025
9:30 a.m.

PUBLIC NOTICE IS HEREBY GIVEN that the Board of Park Commissioners of the Mundelein Park & Recreation District, Lake County, Illinois (the “*Park Board*”) will hold a Special Board Meeting of the Park Board on the 1st day of May 2025 at 9:30 a.m., at Mundelein Community Center, 1401 Midlothian, Mundelein, Illinois.

AGENDA

Call to Order:

Roll Call: Burton, Frasier, McGrath, Ortega, Knudson

Statement of Visitors:

Old Business: None.

New Business:

1. Approve of Resolution 25-05-01-R – 2025 Land Water Conservation Fund Grant – Diamond Lake Acquisition Properties
2. Approve of Executive Director Compensation

Board Business:

Adjournment

Rules for Public Comment:

- A. At the start of the period for public comment (“Statement of Visitors”) the board President or acting chairperson will advise the public:
 - 1. The amount of time permitted for public comment;
 - 2. That all speakers state their name and addresses before addressing the Board;
 - 3. To avoid repetitive comments, testimony, and general questions; and
 - 4. To appoint only one person to speak on behalf of a group.
- B. Each person will be permitted to speak one time only, unless the President determines that allowing a speaker to address the Board again will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
- C. Unless a representative spokesperson is appointed in the manner described in rule D, all comments from the public will be limited to no more than three (3) minutes per person.
- D. Groups may register a representative spokesperson by filing an appearance form no later than one (1) hour in advance of a meeting. The appearance form must designate (i) the number of people the designee represents for the purpose of making public comment; (ii) the subject matter of the public comments; and (iii) whether the individuals being represented by a group spokesperson shall be deemed to have waived their opportunity to speak independently unless the President determines that allowing such a speaker to address the Board will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
 - 1. A representative spokesperson who timely files a complete appearance form to speak on a matter germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of fifteen (15) minutes.
 - 2. A representative spokesperson who timely files a complete appearance form to speak on a matter not germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of nine (9) minutes.
- E. The Board shall not respond to questions posed during public comment. All questions shall be recorded by the Board Secretary and a response shall be presented either during the next regular Board meeting or in writing before such meeting.
- F. All comments must be civil in nature. Any person who engages in threatening, slanderous or disorderly behavior when addressing the Board shall be deemed out-of-order by the presiding officer and his or her time to address the Board at said meeting shall end.

Approved 4/14/2014 Board Meeting



BOARD MEMORANDUM

May 1, 2025 Special Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Date: April 28, 2025
Subject: Approve of Resolution 25-05-01-R for Land and Water Conservation Fund (LCWF) Grant – Diamond Lake Acquisition Properties

Background

IDNR has allocated funding through the Land and Water Conservation Fund. LWCF will provide up to \$1,725,000 in matching funds for park development projects adjacent to waterfront properties. The District has the matching funds via donations, grants, and allocated district funds.

The "*Land and Water Conservation Fund*" (LWCF) is offered annually through the Illinois Department of Natural Resources (IDNR). The LWCF program is a grant program that provides up to 50% funding assistance to eligible local units of government to acquire land for public outdoor recreation areas and/or make improvements.

The LWCF program was enacted by Congress in the form of Public Law 88-578, the Land and Water Conservation Fund Act of 1965 (78 Stat. 897). The purpose of the Act was to establish a specific federal funding source to assist federal and state agencies in meeting present and future outdoor recreation needs of the country. To this end, the Act provides funds for federal acquisition and development of public outdoor recreation lands and authorizes a 50% reimbursement grant-in-aid program for state outdoor recreation planning, acquisition, and development initiatives.

Funds for the program are derived from a portion of the revenues generated through offshore mineral deposit receipts, user fees at designated federal recreation areas, federal tax on motorboat fuels, and net proceeds from the sale of surplus federal real property.

Each federal fiscal year, LWCF funds appropriated by Congress for the state-side portion of the program are apportioned on a fixed formula basis to the states. Each state, at their own discretion, may further allocate these funds to its political subdivisions to assist with local outdoor recreation acquisition and development projects consistent with approved state outdoor recreation plans. In Illinois, the State's policy is to allocate at least one-half of its annual LWCF apportionment to local government "land acquisition" projects by means of a competitive grant program.

Analysis/Considerations

As part of the District's Comprehensive Master Plan, the District has been focused on completing a Master Plan for Diamond Lake Recreation Center, Beach, Lake and Boat Launch and begin small improvements in 2026. The concept is being developed for the Board and community to provide more feedback. The grant's focus will be improvements for the Recreation Center, Beach and Boat Launch because the District received a Lake County Grant for the lake.

The LCWF Grant requires a Resolution as it is important to demonstrate the significance of the project to the District. Attached is the resolution. The District will be asking for the full amount, \$1,725,000, with a requirement that the District matches 50%. If approved, the District will reprioritize projects, allocate fund balances and/or secure alternate funding i.e., bonds for improvements and enhancements to the Diamond Lake Recreation Center, Beach and Boat Launch areas. A Community Wide Survey identified Diamond Lake as a high priority and the District is doing everything possible to secure funding to meet the priorities. The LWCF would be an incredible opportunity for the Mundelein Park & Recreation District. Executive Director Salski would like to thank Senator Johnson, Representative Didech, Lake County Chair Hart, Village of Mundelein and Fremont Township Highway Department for support letters.

Recommendation

Executive Director recommends approving Resolution 25-05-01-R for Land and Water Conservation Fund Grant – Diamond Lake Acquisition Properties.

Action and Motion Requested

Move to approve Resolution 25-05-01-R for Land and Water Conservation Fund Grant – Diamond Lake Acquisition Properties.

Resolution of Authorization

Resolution 25-05-01-R

Applicant (Sponsor) Legal Name: Mundelein Park & Recreation District

Project Title: Diamond Lake Properties Acquisition

The Mundelein Park & Recreation District (Sponsor) hereby certifies and acknowledges that it has the sufficient funds necessary (includes cash and value of donated land) to complete the pending LWCF project within the timeframes specified herein for project execution, and that failure to adhere to the specified project timeframe or failure to proceed with the project because of insufficient funds or change in local recreation priorities is sufficient cause for project grant termination which will also result in the ineligibility of the local project sponsor for subsequent Illinois DNR outdoor recreation grant assistance consideration in the next two (2) consecutive grant cycles following project termination.

Acquisition and Development Projects

It is understood that the project must be completed within the timeframe established. The LWCF timeframe is as specified in the project agreement. The last reimbursement request must be submitted within one year of the expiration date. Failure to do so will result in the Project Sponsor forfeiting all project reimbursements, and relieves IDNR from further payment obligations on the grant.

The Mundelein Park & Recreation District (Sponsor) further acknowledges and certifies that it will comply with all terms, conditions and regulations of 1) the federal Land & Water Conservation Fund (LWCF) program (17 IL Adm. Code 3030), as applicable, 2) the federal Uniform Relocation Assistance & Real Property Acquisition Policies Act of 1970 (P.L. 91-646) and, as applicable, 3) the Illinois Human Rights Act (775 ILCS 5/1-101 et.seq.), 4) Title VI of the Civil Rights Act of 1964, (P.L. 83-352), 5) the Age Discrimination Act of 1975 (P.L. 94-135), 6) the Civil Rights Restoration Act of 1988, (P.L. 100-259) and 7) the Americans with Disabilities Act of 1990 (PL 101-336); and will maintain the project area in an attractive and safe condition, keep the facilities open to the general public during reasonable hours consistent with the type of facility, cease any farming operations, and obtain from the Illinois DNR written approval for any change or conversion of approved outdoor recreation use of the project site prior to initiating such change or conversion; and for property **acquired** with LWCF assistance, agree to place a covenant restriction on the project property deed at the time of recording that stipulates the property must be used, in perpetuity, for public outdoor recreation purposes in accordance with the LWCF programs and cannot be sold or exchanged, in whole or part, to another party without approval from the Illinois DNR, and that development at the site will commence within 3 years.

BE IT FURTHER PROVIDED that the Mundelein Park & Recreation District (Sponsor) certifies to the best of its knowledge that the information provided within the attached application is true and correct.

This Resolution of Authorization has been duly discussed and adopted by the Mundelein Park & Recreation District (Sponsor) on the 1st day of May (month), 2025 (year)

Name (printed / typed)

Attested by: _____

Signature

Date: _____

Title