



April 21, 2025

7:00 p.m. - Committee Meeting

7:30 p.m. – Special Board Meeting

PUBLIC NOTICE IS HEREBY GIVEN that the Board of Park Commissioners of the Mundelein Park & Recreation District, Lake County, Illinois (the “*Park Board*”) will hold a Committee Meeting of the Park Board on the 21st day of April 2025, at 7:00 p.m. at Dolan Recreation Center, 888 Dunbar Road, Mundelein, Illinois.

The Agenda for the Meeting is as follows:

Call to Order:

Roll Call: Burton, Frasier, McGrath, Ortega, Knudson

Statement of Visitors:

Updates:

1. Goals and Objectives – 2025 Status Report for 1st Quarter
2. Regular Board Meeting Agenda

Action Items – Regular Board Meeting

1. Minutes and Disbursements

Adjournment

Rules for Public Comment:

- A. At the start of the period for public comment (“Statement of Visitors”) the board President or acting chairperson will advise the public:
 - 1. The amount of time permitted for public comment;
 - 2. That all speakers state their name and addresses before addressing the Board;
 - 3. To avoid repetitive comments, testimony and general questions; and
 - 4. To appoint only one person to speak on behalf of a group.
- B. Each person will be permitted to speak one time only, unless the President determines that allowing a speaker to address the Board again will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
- C. Unless a representative spokesperson is appointed in the manner described in rule D, all comments from the public will be limited to no more than three (3) minutes per person.
- D. Groups may register a representative spokesperson by filing an appearance form no later than one (1) hour in advance of a meeting. The appearance form must designate (i) the number of people the designee represents for the purpose of making public comment; (ii) the subject matter of the public comments; and (iii) whether the individuals being represented by a group spokesperson shall be deemed to have waived their opportunity to speak independently unless the President determines that allowing such a speaker to address the Board will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
 - 1. A representative spokesperson who timely files a complete appearance form to speak on a matter germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of fifteen (15) minutes.
 - 2. A representative spokesperson who timely files a complete appearance form to speak on a matter not germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of nine (9) minutes.
- E. The Board shall not respond to questions posed during public comment. All questions shall be recorded by the Board Secretary and a response shall be presented either during the next regular Board meeting or in writing before such meeting.
- F. All comments must be civil in nature. Any person who engages in threatening, slanderous or disorderly behavior when addressing the Board shall be deemed out-of-order by the presiding officer and his or her time to address the Board at said meeting shall end.

Approved 4/14/2014 Board Meeting



MUNDELEIN PARK &
RECREATION DISTRICT

BOARD MEMORANDUM

April 21, 2025 Committee Meeting Topics

Goals and Objectives – 2025 Status Report for 1st Quarter

Attached are the goals, objectives and initiatives. Staff are focused on prioritizing and achieving the initiatives. You will begin to see more initiatives each quarter as three months only have started in the year.

Regular Board Meeting Agenda Items

If time is available, staff can present any information on the Regular Board Meeting agenda.

Action Items – Regular Board Meeting

1. Minutes and Disbursements



SPECIAL BOARD MEETING
April 21, 2025
7:30 p.m.

PUBLIC NOTICE IS HEREBY GIVEN that the Board of Park Commissioners of the Mundelein Park & Recreation District, Lake County, Illinois (the "*Park Board*") will hold a Special Board Meeting of the Park Board on the 21st day of April 2025 at 7:30 p.m., at Dolan Recreation Center, 888 Dunbar Road, Mundelein, Illinois.

AGENDA

Call to Order:

Pledge of Allegiance:

Roll Call: Burton, Frasier, McGrath, Ortega, Knudson

Statement of Visitors:

Approval of Minutes: Special Committee Meeting 04-10-25, Committee Meeting 04-14-25, Regular Board Meeting 04-14-25 and Executive Session 04-14-25

Approval of Disbursements: Warrants: 042125 = \$104,457.34

Financials: March

Police Report: March

Correspondence: Daily Herald – Ivanhoe Village Payments to Schools, Library

Old Business: None

New Business: None

Board Business:

Staff Reports:

Service Anniversaries: Steve Yeazell 26 years; Kyunga Woo 21 years; Stephanie Nece 9 years; Laura Cavazos 4 years; and Moises Herrera 2 years.

Executive Session: Personnel 5 ILCS 120/2 (c)(1);
Purchase or Lease of Real Estate 5 ILCS 120/2 (c)(5);
Collective Bargaining or Salary Schedules 5 ILCS 120/2(c)(2);
Imminent or Pending Litigation 5 ILCS 120/2 (c)(11)

Action on Items Discussed in Executive Session, if Necessary

Adjournment

Rules for Public Comment:

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 - 1. The amount of time permitted for public comment;
 - 2. That all speakers state their name and addresses before addressing the Board;
 - 3. To avoid repetitive comments, testimony, and general questions; and
 - 4. To appoint only one person to speak on behalf of a group.
- B. Each person will be permitted to speak one time only, unless the President determines that allowing a speaker to address the Board again will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
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- E. The Board shall not respond to questions posed during public comment. All questions shall be recorded by the Board Secretary and a response shall be presented either during the next regular Board meeting or in writing before such meeting.
- F. All comments must be civil in nature. Any person who engages in threatening, slanderous or disorderly behavior when addressing the Board shall be deemed out-of-order by the presiding officer and his or her time to address the Board at said meeting shall end.

Approved 4/14/2014 Board Meeting

MINUTES
Mundelein Park & Recreation District
Special Meeting
April 10, 2025

The Special meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 1:03 p.m. at the Diamond Lake Recreation Center, 1016 North Diamond Lake Road, Mundelein, Illinois.

President KNUDSON directed Executive Assistant KAUFFMAN to call the roll. Present were Commissioners BURTON, FRASIER, ORTEGA and President KNUDSON. Commissioner McGRATH was absent with prior notice.

Staff present: Executive Director SALSKI, Directors BERG, KARL, LAWRENCE, FOSTER and Executive Assistant KAUFFMAN.

Visitors: Tom Ryclik, Janet Cherbak, Eli Lechter and Anezka Golova.

President KNUDSON asked if any visitors wanted to make a comment. None were made.

Executive Director SALSKI reviewed a Land Water Conservation Fund grant opportunity. He said that the District retained Gewalt Hamilton to assist with the grant project. He said there were many unanswered questions to the criteria that needed to be answered in a short period of time.

Director SALSKI announced that the Mundelein Park & Recreation District Leadership Team met recently to review and provide feedback on Diamond Lake Master Plan Phase 2. He stated this interactive process combined staff and commissioner feedback for a concept to be presented to residents in June or July. He then introduced the panel from Gewalt Hamilton including Tom Ryclik, Janet Cherbak and Lamar Johnson Collaborative including Eli Lechter and Anezka Golova.

The Consultants provided goals and objectives for the project based on open houses held. Other background information presented included points of interest around Diamond Lake. The Consultants discussed a concept of a water trail for connections to specific points on the lake and grant opportunities for funding. Board Members and staff had various questions and provided positive comments on the uniqueness and realism of the concept.

Executive Director SALSKI suggested the consultants present all the concepts first and if necessary, board and staff ask clarifying questions. The consultants presented and reviewed three concept themes: "Community Lake: Gather, Learn, Play"; "Leisure Lake: Picnic, Promenade, Lounge"; and "Glacial Lake: Flourish Gather Carve." Each concept was placed in a theme to show types of ideas and amenities that fit the site. The consultants mentioned the concepts were of a high level allowing the board and staff to narrow down types of amenities and ideas such as walkways, street landscaping, parking, history, water features and seating areas.

Commissioners and staff had the opportunity to ask questions and provide comments about each concept. Discussion included finding more activities for children, unique types of features, event type and occupation limit for rentals, parking, food truck accessibility, outdoor pavilion or gazebo feature, uses for the existing building and permanent seating. Board Members and staff directed the consultants to narrow down to one concept to share with the community. The board and staff would meet again in late May and then the District would hold community meetings in June or July. The consultants agreed.

The consultants thanked the Commissioners and staff for input and said the comments would be incorporated into the concepts.

There being no further business, Commissioner ORTEGA moved to adjourn at 3:18 p.m., second by Commissioner FRASIER. A voice vote was taken with all voting yes.

Secretary

MINUTES
Mundelein Park & Recreation District
Committee of the Whole
April 14, 2025

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:00 p.m.

President KNUDSON directed Executive Assistant KAUFFMAN to call the roll. Present were Commissioners BURTON, FRASIER, ORTEGA and President KNUDSON.

President KNUDSON asked for a motion to allow Commissioner McGRATH to attend the meeting remotely due to a family emergency. Commissioner BURTON moved to allow Commissioner McGRATH to attend the meeting remotely due to a family emergency, second by Commissioner FRASIER. A roll call vote was taken with Commissioners BURTON, FRASIER, ORTEGA and KNUDSON voting yes.

Commissioner McGRATH joined the meeting via telephone at 7:01 p.m.

Staff present: Executive Director SALSKI, Director McINERNEY, Superintendent BANNON, and Executive Assistant KAUFFMAN.

Visitors: David Moore, Laner Muchin

Executive Director SALSKI announced that the District was informed by School District 75 that transportation costs will increase by \$41,888 for the 2025-26 Rec Connect school year. Executive Director SALSKI said this will have a significant impact, \$900 annually, on families. Staff have provided a letter to School District Administrators with impacts and options.

Commissioners had the opportunity to ask questions and provide comments. Commissioner BURTON asked if the District could contract directly with the bus company. Executive Director SALSKI said Director Berg will provide more information at the next meeting. Commissioner KNUDSON suggested a three-way split of the additional cost between the District, the parents and District 75. Executive Director SALSKI said the conversation would continue with District 75.

President KNUDSON then asked for presentation of information from the Regular Board Meeting Agenda for April 14, 2025.

Executive Director SALSKI stated Director McINERNEY, Superintendent BANNON and Attorney David Moore, from Laner Muchin, did a terrific job with reviewing the policies. He said Commissioner ORTEGA reviewed as well and provided feedback. Staff presented the Personnel Policy Manual – Section 6.15 Gambling – Amendment for Video Gaming Policy. Executive Director SALSKI reminded Commissioners that employees listed on the liquor license were not able to use the gaming terminals. The policy amendment was reviewed including prohibiting video gaming use by employees while on duty, as well as employees being prohibited from wearing any clothing with the District logo while engaging with video gaming machines. Commissioner BURTON asked if Commissioners were included with the policy of wearing a logo shirt. Executive Director SALSKI stated that the Commissioners do not follow the entire policy manual but complies with the Board Policy Manual. He said a policy could be included in Board Policy manual.

Executive Director SALSKI reviewed a new proposed addition to the Personnel Policy Manual – Section 3.16 Emotional Well Being Policy – noting it meets a key goal of the District’s Innovation Strategy to become a preferred employer with the addition of two emotional well being days for full-time employees and one day for part-time employees. Commissioner BURTON asked if it takes away from other sick or personal days. Executive Director SALSKI confirmed it did not, with the well-being days offering a way to give back to employees through additional time off. Commissioner ORTEGA asked if the days used by employees would be considered due to a medical condition and Superintendent BANNON said the emotional well-being days are a hybrid between sick and personal days with the intent to be flexible. It was confirmed that the benefit would be implemented immediately if passed.

Executive Director SALSKI reviewed a proposed amendment to the Personnel Policy Manual with the addition of Section 3.5 Pet Bereavement and he said most employees have pets and consider them as family members. Commissioner ORTEGA asked that the District have a record of employees’ pets and recommended additional language to the policy stating that employees shall submit names and types of pets to Human Resources.

Executive Director SALSKI reviewed the Intergovernmental Agreement between the Mundelein Park & Recreation District and the Village of Mundelein for police protection for District property. The proposed four-year contract was discussed including the length of the contract, the services covered, equipment purchased and the value for the cost of \$50,000 per year. Commissioner ORTEGA suggested tabling the discussion until further discussion. Commissioners suggested District staff invite the Village of Mundelein Police Chief to a meeting for further discussion. Executive Director SALSKI recommended continuing the discussion in the Regular Board Meeting.

There being no further business, Commissioner ORTEGA moved to adjourn at 7:29 p.m., second by Commissioner BURTON. A voice vote was taken with all voting yes.

Secretary

MINUTES
Mundelein Park & Recreation District
Regular Board Meeting
April 14, 2025

The Regular Board meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President KNUDSON and he asked the assemblage to rise and recite the Pledge of Allegiance.

President KNUDSON directed Executive Assistant KAUFFMAN to call the roll. Present were Commissioners BURTON, FRASIER, ORTEGA and President KNUDSON.

President KNUDSON asked for a motion to allow Commissioner McGRATH to attend the meeting remotely. Commissioner BURTON moved to allow Commissioner McGRATH to attend the meeting remotely due to a family emergency, second by Commissioner ORTEGA. A roll call vote was taken with Commissioners BURTON, ORTEGA, FRASIER and President KNUDSON voting yes.

Commissioner McGRATH joined the meeting via telephone at 7:31 p.m.

Staff present: Executive Director SALSKI, Director McINERNEY, Superintendent BANNON, and Executive Assistant KAUFFMAN.

Visitors: David Moore, Laner Muchin

President KNUDSON requested a motion to approve the minutes of the Committee and Regular meetings on March 24, 2025. Commissioner ORTEGA moved to approve the minutes of the Committee and Regular meetings on March 24, 2025, second by Commissioner BURTON. President KNUDSON repeated the motion, asked if there were any corrections or additions. Executive Director SALSKI noted a misspelling of the name FRASIER was corrected on the Regular Meeting minutes for March 24, 2025. A voice vote was taken with all voting yes.

President KNUDSON read the Warrants for approval. Commissioner BURTON moved to approve Warrants: 032825, 033125, 040225, 040425, 040625, 040825, 041125, 041425 = \$869,834.68, second by Commissioner ORTEGA. President KNUDSON repeated the motion, asked if there were any questions. Commissioner ORTEGA asked why internet was needed at the Diamond Lake Recreation Center and at the Mundelein Heritage Museum and staff confirmed internet service was needed for the theater and summer programs and meetings held at Diamond Lake Recreation Center and for the computer at the Museum. He also inquired about a recurring problem of charging customers twice that necessitates refunds and staff said they will investigate that issue. A roll call vote was taken with Commissioners BURTON, ORTEGA, FRASIER, McGRATH and President KNUDSON voting yes.

President KNUDSON asked if there was any Correspondence. Executive Director SALSKI presented the news article from the Lake County News regarding the Cottontail Trail event held at the Dolan Center on April 5, 2025. He thanked staff for a very successful event with increased attendance over previous years and announced that mascot Mundy Lion was introduced to the community.

President KNUDSON asked if there was any Old Business. There was none.

President KNUDSON announced consideration of New Business.

President KNUDSON requested a motion to approve Personnel Policy Manual – Section 6.15 Gambling – Amendment for Video Gaming Policy. Commissioner ORTEGA moved to approve Personnel Policy Manual – Section 6.15 Gambling – Amendment for Video Gaming Policy, second by Commissioner BURTON. President KNUDSON repeated the motion, asked if there was any discussion. There was none.

A roll call vote was taken with Commissioners ORTEGA, BURTON, FRASIER, McGRATH and President KNUDSON voting yes.

President KNUDSON requested a motion to approve Personnel Policy Manual – Section 3.16 Emotional Well Being Policy. Commissioner BURTON moved to approve Personnel Policy Manual – Section 3.16 Emotional Well Being Policy, second by Commissioner McGRATH. President KNUDSON repeated the motion, asked if there was any discussion. There was none.

A roll call vote was taken with Commissioners BURTON, McGRATH, FRASIER, ORTEGA and President KNUDSON voting yes.

President KNUDSON requested a motion to approve of Personnel Policy Manual – Section 3.5 Bereavement Policy – Amendment Pet Bereavement Policy. Commissioner BURTON moved to approve of Personnel Policy Manual – Section 3.5 Bereavement Policy – Amendment Pet Bereavement Policy with revision as discussed directing that employees shall submit pet information to the District, second by Commissioner ORTEGA. President KNUDSON repeated the motion, asked if there was any discussion. There was none.

A roll call vote was taken with Commissioners BURTON, ORTEGA, FRASIER, McGRATH and President KNUDSON voting yes.

President KNUDSON requested a motion to approve of Intergovernmental Agreement (IGA) Between the Mundelein Park & Recreation District and the Village of Mundelein for Police Protection for Park & Recreation District Property. Commissioner BURTON moved to approve the Intergovernmental Agreement Between the Mundelein Park & Recreation District and the Village of Mundelein for Police Protection for Park & Recreation District Property, second by Commissioner ORTEGA. President KNUDSON repeated the motion and opened the floor for discussion.

Discussion continued from the Committee of the Whole meeting, including reviewing the history of previously hiring security prior to contracting with the Village of Mundelein Police, the cost of the proposed IGA at \$50,000 per year for the four-year contract, plus the one-time \$20,000 equipment purchase. Commissioner ORTEGA suggested tabling the discussion until further information is provided by staff and the Village Police Department. He asked if other Districts had a similar agreement. Commissioner BURTON suggested consideration of a one-year contract and Commissioner ORTEGA requested that the Village of Mundelein Police Chief attend a future meeting to discuss the services provided in the IGA.

Director SALSKE recommended including the \$20,000 allocation for equipment as the Village ordered the equipment.

Commissioner BURTON amended her motion to approve the Intergovernmental Agreement Between the Mundelein Park & Recreation District and the Village of Mundelein for Police Protection for Park & Recreation District Property for a one-year period, second by Commissioner ORTEGA.

A roll call vote was taken with Commissioners BURTON, ORTEGA, FRASIER, McGRATH and President KNUDSON voting yes to amend the motion.

A roll call vote was taken with Commissioners BURTON, ORTEGA, FRASIER, McGRATH and President KNUDSON voting yes to a one-year agreement and \$20,000 allocation for equipment.

President KNUDSON requested a motion to approve of Hanrahan Park, Indian Trails Park, Fairhaven Park – 2025 Paving Bid including the Base Bid and Alternates A, B, C from Chicagoland Paving and to authorize the Executive Director, on behalf of the District, to enter into an agreement for \$391,337.50 plus a contingency of \$78,267.50. Commissioner BURTON moved to approve of Hanrahan Park, Indian Trails Park, Fairhaven Park – 2025 Paving Bid including the Base Bid and Alternates A, B, C from Chicagoland Paving and authorize the Executive Director, on behalf of the District, to enter into an agreement for \$391,337.50 plus a contingency of \$78,267.50, second by Commissioner McGRATH. President KNUDSON repeated the motion, asked if there was any discussion.

Executive Director SALSKE said it was a very favorable bid and Chicagoland Paving had previously contracted with the District and been successful. He added that the project is expected to be under budget by \$236,662.50. Commissioner McGRATH requested staff to provide a quarterly report showing the contingencies as well as a history of the contingency percentages. Executive Director SALSKE stated he would provide the report in May.

A roll call vote was taken with Commissioners BURTON, McGRATH, FRASIER, ORTEGA and President KNUDSON voting yes.

President KNUDSON requested a motion to approve Ordinance 25-04-01-O Declaration of Surplus Personal Property and Authorization for Sale, Trade-In or Disposal. Commissioner BURTON moved to approve Ordinance 25-04-01-O Declaration of Surplus Personal Property and Authorization for Sale, Trade-In or Disposal, second by Commissioner FRASIER. President KNUDSON repeated the motion, asked if there were any questions. There were none.

A roll call vote was taken with Commissioners BURTON, FRASIER, McGRATH, ORTEGA and President KNUDSON voting yes.

President KNUDSON asked if there was any Board Business. Commissioner ORTEGA thanked staff for providing an online packet with bookmarks and suggested all commissioners consider using the electronic packet.

Commissioner BURTON commented that the new fences on the Little League fields look nice.

President KNUDSON asked for Staff Reports.

Executive Director SALSKE referred to a letter from President KNUDSON on behalf of the Board of Commissioners to the Village of Mundelein Board President and Trustees concerning impact fees and the Ivanhoe Village development. He said the letter was not acknowledged by the Village and expressed disappointment at that and the lack of communication from the Village concerning impact fees. He mentioned that he asked Kyle Berg to make a statement at the meeting on behalf of the Board and him.

Executive Director SALSKE also addressed the project at Kracklauer Park, and the cost for the project covered completely with contingencies.

President KNUDSON requested a motion to go into Executive Session at 8:10 p.m. Commissioner ORTEGA moved to go into Executive Session for Personnel 5 ILCS 120/2 (c)(1), Purchase or Lease of Real Estate 5 ILCS 120/2 (c)(5), and Collective Bargaining or Salary Schedule 5 ILCS 120/2(c)(2), second by Commissioner BURTON. A roll call vote was taken with Commissioners ORTEGA, BURTON, FRASIER, McGRATH and President KNUDSON voting yes.

The Board Members came out of the Executive Session at 9:15 p.m.

Executive Director SALSKE and Executive Assistant KAUFFMAN returned to the meeting at 9:16 p.m.

President KNUDSON requested a motion to approve the Collective Bargaining Agreement Between the Teamsters Local 700 and Mundelein Park and Recreation District. Commissioner BURTON moved to approve the Collective Bargaining Agreement Between the Teamsters Local 700 and Mundelein Park and Recreation District as presented, second by Commissioner ORTEGA. A roll call vote was taken with Commissioners BURTON, ORTEGA, FRASIER, McGRATH and President KNUDSON voting yes.

There being no further business, Commissioner FRASIER moved to adjourn at 9:17 p.m., second by Commissioner McGRATH. A voice vote was taken with all voting yes.

Secretary

[illegible]

Mundelein Park District
Warrant Report
Date Paid 04/21/2025

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
141879	ACE HARDWARE				
		ADHESIVE STRIPS	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$26.40
		ELECTRICAL CASING FOR CORDS	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$53.98
		SHOWER HEADS	RECREATION PROGRAM FUND	MCC FACILITY	\$15.29
		GALVANIZED NIPPLE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$2.33
		DRILL BITS/SCREWS FITNESS PROJECT	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$33.04
		DRILL BITS	RECREATION PROGRAM FUND	BAREFOOT BAY	\$32.39
				Check Total:	\$163.43
141880	ACUSHNET COMPANY				
		ACCESSORIES - FOOTJOY	CORPORATE FUND	GOLF PRO SHOP	\$800.53
		GOLF BALLS - TITLEIST	CORPORATE FUND	GOLF PRO SHOP	\$144.71
		GOLF BALLS - TITLEIST	CORPORATE FUND	GOLF PRO SHOP	\$2,196.30
		GOLF BALLS - TITLEIST	CORPORATE FUND	GOLF PRO SHOP	\$118.98
				Check Total:	\$3,260.52
141881	ADVANCED TURF SOLUTIONS				
		EARLY ORDER FOLIAR PAK 2025	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$7,238.88
				Check Total:	\$7,238.88
141882	AIRGAS USA, LLC				
		CYLINDER RENTALS	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$201.48
				Check Total:	\$201.48
141883	ALLIED CENTRAL SECURITY &				
		SERVICE CALL FOR SMOKE DETECTORS	RECREATION PROGRAM FUND	MCC FACILITY	\$390.88
		CODE UPDATES FOR ALARMS	RECREATION PROGRAM FUND	MCC FACILITY	\$110.00
		ALARM SERVICE - ALLIED	CORPORATE FUND	GOLF PRO SHOP	\$95.00
		MUSEUM - ALARM MONITORING	CORPORATE FUND	MUSEUM	\$300.00
		ALARM SERVICES BFB	RECREATION PROGRAM FUND	BAREFOOT BAY	\$300.00
		BATTERIES FOR MOTION DETECTORS	RECREATION PROGRAM FUND	MCC FACILITY	\$116.00
				Check Total:	\$1,311.88
141884	AUTOMATIC FIRE SYSTEMS, INC				
		ANNUAL SPRINKLER INSPECTION	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$345.00
		MCC FIRE INSPECTION	RECREATION PROGRAM FUND	MCC FACILITY	\$250.00
		BFB SPRINKLER INSPECTION	RECREATION PROGRAM FUND	BAREFOOT BAY	\$321.00
		SPRINKLER INSPECTION MCC	RECREATION PROGRAM FUND	MCC FACILITY	\$584.00
		DRC ANNUAL SPRINKLER INSPECTION	RECREATION PROGRAM FUND	DOLAN RECREATION CENTE	\$250.00
		SPRINKLER INSPECTION & REPAIR	CORPORATE FUND	GOLF PRO SHOP	\$1,534.00
				Check Total:	\$3,284.00
141885	BERRY TIRE & AUTO				
		TIRE DISPOSAL	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$24.50
				Check Total:	\$24.50
141886	BMI				
		BMI MUSIC LICENSING	RECREATION PROGRAM FUND	GROUP X PROGRAMS	\$200.70
		BMI MUSIC LICENSING	RECREATION PROGRAM FUND	LONG TERM DANCE	\$200.70
		BMI MUSIC LICENSING	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$44.60
				Check Total:	\$446.00
141887	BOB KNUDSON				
		IAPD LEGISLATIVE CONFERENCE-PER DIEM-KNUDSON	CORPORATE FUND	ADMINISTRATION	\$48.30

Mundelein Park District

Warrant Report

Date Paid 04/21/2025

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		IAPD LEGISLATIVE CONFERENCE-PER DIEM-KNUDSON	RECREATION PROGRAM FUND	ADMINISTRATION	\$20.70
				Check Total:	\$69.00
141888	BREAKTHRU BEVERAGE ILLINOIS, LLC				
		LIQUOR - BREAKTHRU	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$396.74
		LIQUOR - BREAKTHRU	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$165.97
				Check Total:	\$562.71
141889	CERTAPRO PAINTERS				
		HEALTH & FITNESS CENTER PAINTING	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$13,009.63
				Check Total:	\$13,009.63
141890	CHRISTA LAWRENCE				
		IAPD LEGISLATIVE CONFERENCE-PER DIEM-LAWRENCE	CORPORATE FUND	ADMINISTRATION	\$116.00
				Check Total:	\$116.00
141891	CINTAS CORP				
		TOWEL RENTAL - CINTAS	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$80.87
				Check Total:	\$80.87
141892	CLEVELAND GOLF/SRIXON				
		HEADWEAR - CLEVELAND	CORPORATE FUND	GOLF PRO SHOP	\$215.20
		CLUBS - CLEVELAND	CORPORATE FUND	GOLF PRO SHOP	\$200.22
		CLUBS - CLEVELAND	CORPORATE FUND	GOLF PRO SHOP	\$299.60
				Check Total:	\$715.02
141893	COBRA GOLF INCORPORATED				
		SHOES - PUMA	CORPORATE FUND	GOLF PRO SHOP	\$849.68
				Check Total:	\$849.68
141894	DELICIOUS UNLIMITED HOLDINGS, LLC				
		DELICIOUS UNLIMITED HOLDINGS WK OF 3/31/25	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$754.59
				Check Total:	\$754.59
141895	DIRECT FITNESS SOLUTIONS, LLC				
		HEALTH & FITNESS IMPROVEMENTS EQUIPMENT	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$29,217.70
		HEALTH & FITNESS IMPROVEMENTS EQUIPMENT	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$(2,200.00)
		HEALTH & FITNESS CENTER IMPROVEMENTS EQUIPMENT	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$3,350.00
		HEALTH & FITNESS CENTER IMPROVEMENTS EQUIPMENT	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$(450.00)
				Check Total:	\$29,917.70
141896	EMPLOYEE BENEFITS CORPORATION				
		APRIL FLEX FEES	CORPORATE FUND	ADMINISTRATION	\$64.00
				Check Total:	\$64.00
141897	GEAR FOR SPORTS				
		APPAREL - UNDER ARMOUR	CORPORATE FUND	GOLF PRO SHOP	\$1,346.79
				Check Total:	\$1,346.79
141898	GEWALT HAMILTON ASSOCIATES INC				
		IDOT-RT 60/83	CORPORATE FUND	ADMINISTRATION	\$2,947.50
		ENGINEERING-WETLAND BANKING	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$11,704.00

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
				Check Total:	\$14,651.50
141899	GRAINGER				
		SPROCKET - RETURNED	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$(85.25)
		TRAILER JACKS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$233.62
		SAFETY LIFELINE HARNESS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$498.34
				Check Total:	\$646.71
141900	HOME DEPOT CREDIT SERVICES				
		BUILDING MAINTENANCE - HOME DEPOT	CORPORATE FUND	GOLF PRO SHOP	\$11.98
				Check Total:	\$11.98
141901	ILL DEPT OF AGRICULTURE				
		PEST LICENSE - KIVISTO	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$120.00
				Check Total:	\$120.00
141902	ILL DEPT OF AGRICULTURE				
		PEST LICENSE - WISKERCHEN	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$80.00
				Check Total:	\$80.00
141903	ILLINOIS STATE POLICE				
		ISP CRIMINAL BACKGROUND CHECKS	CORPORATE FUND	PUBLIC SAFETY	\$640.00
				Check Total:	\$640.00
141904	KYLE BERG				
		IAPD LEGISLATIVE CONFERENCE-PER DIEM-BERG	RECREATION PROGRAM FUND	ADMINISTRATION	\$116.00
				Check Total:	\$116.00
141905	MGN LOCK-KEY & SAFES, INC				
		LOCK CORE EXTERIOR DOOR ALARM	RECREATION PROGRAM FUND	MCC FACILITY	\$110.00
				Check Total:	\$110.00
141906	MIDWEST COMMERCIAL FITNESS				
		WIPES FOR FITNESS - 2MO SUPPLY	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$1,248.00
				Check Total:	\$1,248.00
141907	MINT GREEN GROUP USA				
		APPAREL & SHOES - NIKE	CORPORATE FUND	GOLF PRO SHOP	\$1,437.83
				Check Total:	\$1,437.83
141908	MORRISON'S LAUNDRY & CLEANERS				
		LAUNDER CLEANING TOWELS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$143.25
				Check Total:	\$143.25
141909	MUNDELEIN VERNON HILLS ROTARY				
		ROTARY DUES-4TH QUARTER-SALSKI	CORPORATE FUND	ADMINISTRATION	\$164.00
				Check Total:	\$164.00
141910	NAPA AUTO PARTS				
		OIL FILTER	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$7.88
		HOOR METER	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$56.11
		HOOR METER	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$56.11
		STEEL MIRROR	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$24.52
		HYDRUALIC FILTER	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$25.49
		BATTERY	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$119.01

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
Check Total:					\$289.12
141911	NORTH AMERICAN CORP OF IL				
		CUSTODIAL SUPPLIES - MCC 3RD FLOOR	RECREATION PROGRAM FUND	MCC FACILITY	\$128.44
		CUSTODIAL SUPPLIES - BIG & LITTLE	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$431.18
		CUSTODIAL SUPPLIES - DRC	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$56.42
		CUSTODIAL SUPPLIES - DRC	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$56.41
		CUSTODIAL SUPPLIES - DRC	RECREATION PROGRAM FUND	ADMINISTRATION	\$56.42
		CUSTODIAL SUPPLIES - DRC	RECREATION PROGRAM FUND	REC CONNECTION	\$131.63
		CUSTODIAL SUPPLIES - DRC	RECREATION PROGRAM FUND	DOLAN RECREATION CENTE	\$75.22
		REGENT CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	LONG TERM DANCE	\$123.92
		REGENT CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	REGENT CENTER	\$123.92
Check Total:					\$1,183.56
141912	P&W GOLF SUPPLY, LLC				
		OUTDOOR HITTING NET	CORPORATE FUND	GOLF PRO SHOP	\$3,213.38
Check Total:					\$3,213.38
141913	PAT MCGRATH				
		IAPD LEGISLATIVE CONFERENCE-PER DIEM-MCGRATH	CORPORATE FUND	ADMINISTRATION	\$48.30
		IAPD LEGISLATIVE CONFERENCE-PER DIEM-MCGRATH	RECREATION PROGRAM FUND	ADMINISTRATION	\$20.70
Check Total:					\$69.00
141914	PDRMA				
		PLAYGROUND SAFETY CLASS - DASKAUSKAS, LOPEZ, ESTER, DOMINGUEZ	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$80.00
Check Total:					\$80.00
141915	PEPSI-COLA				
		SOFT DRINK - PEPSI	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$405.28
Check Total:					\$405.28
141916	PUBLIC COMMUNICATIONS INC				
		COMMUNICATIONS ADVISOR	CORPORATE FUND	ADMINISTRATION	\$1,155.00
Check Total:					\$1,155.00
141917	RAMROD DISTRIBUTORS				
		CUSTODIAL SUPPLIES - BIG & LITTLE	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$101.80
		DRC CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$24.40
		DRC CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$24.41
		DRC CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	ADMINISTRATION	\$24.40
		DRC CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	REC CONNECTION	\$56.95
		DRC CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	DOLAN RECREATION CENTE	\$32.54
		REGENT CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	LONG TERM DANCE	\$33.37
		REGENT CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	REGENT CENTER	\$33.38
Check Total:					\$331.25
141918	ROARING TABLE BREWING, LLC				
		BEER - ROARING TABLE	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$117.00
Check Total:					\$117.00
141919	RON SALSKI				
		IAPD LEGISLATIVE CONFERENCE-PER DIEM-SALSKI	CORPORATE FUND	ADMINISTRATION	\$116.00

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
Check Total:					\$116.00
141920	SIGNS NOW MUNDELEIN				
		FITNESS OPEN HOUSE BANNER	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$243.59
Check Total:					\$243.59
141921	SOUTHERN GLAZERS OF IL				
		LIQUOR - SOUTHERN	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$136.58
		LIQUOR - SOUTHERN	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$161.80
Check Total:					\$298.38
141922	SPORTSMITH				
		REPAIR TO UPRIGHT BIKE	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$85.67
Check Total:					\$85.67
141923	SUPERIOR REFRIGERATION				
		SEASONAL FRIDGE MAINTENANCE - SUPERIOR	CORPORATE FUND	GOLF PRO SHOP	\$900.00
Check Total:					\$900.00
141924	SYSCO FOOD SRVCS-CHICAGO INC				
		FOOD - SYSCO	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$1,433.11
Check Total:					\$1,433.11
141925	T-MOBILE USA, INC				
		CELL PHONE PLAN 03/03/25 - 04/02/25	CORPORATE FUND	ADMINISTRATION	\$73.81
		CELL PHONE PLAN 03/03/25 - 04/02/25	CORPORATE FUND	ADMINISTRATION	\$176.28
		CELL PHONE PLAN 03/03/25 - 04/02/25	CORPORATE FUND	ADMINISTRATION	\$29.38
		CELL PHONE PLAN 03/03/25 - 04/02/25	CORPORATE FUND	ADMINISTRATION	\$63.71
		CELL PHONE PLAN 03/03/25 - 04/02/25	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$563.17
		CELL PHONE PLAN 03/03/25 - 04/02/25	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$88.14
		CELL PHONE PLAN 03/03/25 - 04/02/25	CORPORATE FUND	GOLF PRO SHOP	\$88.86
		CELL PHONE PLAN 03/03/25 - 04/02/25	RECREATION PROGRAM FUND	ADMINISTRATION	\$161.95
		CELL PHONE PLAN 03/03/25 - 04/02/25	RECREATION PROGRAM FUND	ADMINISTRATION	\$29.38
		CELL PHONE PLAN 03/03/25 - 04/02/25	RECREATION PROGRAM FUND	REGENT CENTER	\$29.38
		CELL PHONE PLAN 03/03/25 - 04/02/25	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$29.38
		CELL PHONE PLAN 03/03/25 - 04/02/25	RECREATION PROGRAM FUND	ADMINISTRATION	\$29.38
		CELL PHONE PLAN 03/03/25 - 04/02/25	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$34.33
		CELL PHONE PLAN 03/03/25 - 04/02/25	RECREATION PROGRAM FUND	ADMINISTRATION	\$29.38
		CELL PHONE PLAN 03/03/25 - 04/02/25	RECREATION PROGRAM FUND	REC CONNECTION	\$117.52
		CELL PHONE PLAN 03/03/25 - 04/02/25	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$29.38
		CELL PHONE PLAN 03/03/25 - 04/02/25	RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$58.76
Check Total:					\$1,632.19
141926	TERMINIX ANDERSON				

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		PEST CONTROL - MAUSOLEUM	RECREATION PROGRAM FUND	BAREFOOT BAY	\$52.97
		TERMINIX ANDERSON PEST CONTROL	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$61.79
		MUSEUM - PEST CONTROL	CORPORATE FUND	MUSEUM	\$40.84
		PEST CONTROL - ANDERSON	CORPORATE FUND	GOLF PRO SHOP	\$98.26
		PEST CONTROL	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$98.10
		PEST CONTROL	RECREATION PROGRAM FUND	BAREFOOT BAY	\$76.51
		DRC PEST CONTROL	RECREATION PROGRAM FUND	DOLAN RECREATION CENTE	\$14.69
		DRC PEST CONTROL	RECREATION PROGRAM FUND	DOLAN RECREATION CENTE	\$11.02
		DRC PEST CONTROL	RECREATION PROGRAM FUND	GROUP X PROGRAMS	\$7.35
		DRC PEST CONTROL	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$7.35
		DRC PEST CONTROL	RECREATION PROGRAM FUND	REC CONNECTION	\$25.71
		DRC PEST CONTROL	RECREATION PROGRAM FUND	LONG TERM DANCE	\$7.34
Check Total:					\$501.93
141927	TOSHIBA FINANCIAL SERVICES				
		1ST FLOOR COPIER LEASE	RECREATION PROGRAM FUND	ADMINISTRATION	\$273.99
Check Total:					\$273.99
141928	TURANO BAKING COMPANY				
		BREAD - TURANO	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$112.52
		BREAD - TURANO	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$40.91
Check Total:					\$153.43
141929	ULINE				
		JANITORIAL CABINET	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$700.00
Check Total:					\$700.00
141930	VILLAGE OF MUNDELEIN				
		GAMING TERMINAL FEE	CORPORATE FUND	GOLF PRO SHOP	\$3,000.00
Check Total:					\$3,000.00
141931	VOGUE PRINTERS INC				
		SUMMER MAILER	RECREATION PROGRAM FUND	ADMINISTRATION	\$3,461.20
Check Total:					\$3,461.20
141932	WALLY FRASIER				
		IAPD LEGISLATIVE CONFERENCE-PER DIEM-FRASIER	CORPORATE FUND	ADMINISTRATION	\$48.30
		IAPD LEGISLATIVE CONFERENCE-PER DIEM-FRASIER	RECREATION PROGRAM FUND	ADMINISTRATION	\$20.70
Check Total:					\$69.00
141933	WAREHOUSE DIRECT, INC.				
		CUSTODIAL SUPPLIES	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$129.82
Check Total:					\$129.82
141934	WENDY FRASIER				
		HISTORICAL COMMISSION AND AWARDS LUNCHEON & SUPPLIES	CORPORATE FUND	ADMINISTRATION	\$84.00
		HISTORICAL COMMISSION AND AWARDS LUNCHEON & SUPPLIES	RECREATION PROGRAM FUND	ADMINISTRATION	\$36.00
		HISTORICAL COMMISSION AND AWARDS LUNCHEON & SUPPLIES	CORPORATE FUND	MUSEUM	\$40.24
Check Total:					\$160.24
141935	WILD GOOSE CHASE INC				
		GOOSE CONTROL	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$1,212.00
Check Total:					\$1,212.00

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
141936	ZARNOTH BRUSH WORKS, INC	JOHN DEERE BRUSH KIT	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$457.25
				Check Total:	\$457.25
Warrant Total: \$104,457.34					



**MUNDELEIN PARK &
RECREATION DISTRICT**

BOARD MEMORANDUM

April 21, 2025 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Debbie McInerney, Director of Business & Technology
Date: April 17, 2025
Subject: March Financial Report

Analysis/Considerations

Attached is the March 2025 financial report. Forecast numbers are not yet included because it is so early in the year. The format of the report has been updated for 2025 per the board's request. The prior year columns are no longer on the report. As a result, the month to date and year to date figures are now on the same page.

Just a reminder, that the red parenthesis indicates an unfavorable number for the column compared to the budget i.e., actual to budget, actual to budget YTD, projected to budget. After reviewing and analyzing the MTD and YTD Financial Reports, a summary is provided below.

Year to Date

Year to date the District is favorable in the amount of \$968,712 compared to budget, however, the majority, approximately \$500,000, of this continues to be a timing issue with capital expenses. This number is expected to even out as the year progresses and is not indicative of where the District will be at the end of the year. Some actual savings are expected resulting from vacancies and bids coming in lower than planned and this number should become clearer over the new few months.

Action and Motion Requested

Move to place the March Financials on file.

**Mundelein Park and Recreation District
ALL FUNDS SUMMARY**

	Month Actual-to-Budget For March			YTD Actual-to-Budget Through March		
	2025 MAR Budget	2025 MAR Actual	Actual to Budget	2025 Budget YTD	2025 Actual YTD	Actual to Budget YTD
General Fund						
Rev	\$153,912.40	\$169,746.71	\$15,834.31	\$401,821.07	\$409,171.23	\$7,350.16
Exp	\$508,570.04	\$457,547.57	\$51,022.47	\$1,525,140.01	\$1,200,851.75	\$324,288.26
General Fund Total	(\$354,657.64)	(\$287,800.86)	\$66,856.78	(\$1,123,318.94)	(\$791,680.52)	\$331,638.42
Recreation Fund						
Rev	\$331,355.86	\$317,315.09	(\$14,040.77)	\$1,013,966.90	\$993,674.54	(\$20,292.36)
Exp	\$510,701.15	\$439,402.87	\$71,298.28	\$1,426,032.07	\$1,222,274.97	\$203,757.10
Recreation Fund Total	(\$179,345.29)	(\$122,087.78)	\$57,257.51	(\$412,065.17)	(\$228,600.43)	\$183,464.74
Debt Service Fund						
Rev	\$800.00	\$363.58	(\$436.42)	\$1,704.36	\$1,156.62	(\$547.74)
Exp	\$0.00	\$3,500.00	(\$3,500.00)	\$5,000.01	\$3,500.00	\$1,500.01
Debt Service Fund Total	\$800.00	(\$3,136.42)	(\$3,936.42)	(\$3,295.65)	(\$2,343.38)	\$952.27
Capital Fund						
Rev	\$354,500.00	\$5,664.63	(\$348,835.37)	\$360,200.00	\$387,356.39	\$27,156.39
Exp	\$248,200.00	\$79,610.32	\$168,589.68	\$580,645.00	\$155,144.63	\$425,500.37
Capital Fund Total	\$106,300.00	(\$73,945.69)	(\$180,245.69)	(\$220,445.00)	\$232,211.76	\$452,656.76
Grand Total	(\$426,902.93)	(\$486,970.75)	(\$60,067.82)	(\$1,759,124.76)	(\$790,412.57)	\$968,712.19

**Mundelein Park and Recreation District
CORP FUND OVERVIEW**

	Month Actual-to-Budget For March			YTD Actual-to-Budget Through March		
	2025 MAR Budget	2025 MAR Actual	Actual to Budget	2025 Budget YTD	2025 Actual YTD	Actual to Budget YTD
Administration						
Rev	\$105,507.98	\$104,026.17	(\$1,481.81)	\$324,409.81	\$316,983.52	(\$7,426.29)
Exp	\$160,325.58	\$155,350.95	\$4,974.63	\$504,321.52	\$453,350.17	\$50,971.35
Administration Total	(\$54,817.60)	(\$51,324.78)	\$3,492.82	(\$179,911.71)	(\$136,366.65)	\$43,545.06
Parks						
Rev	\$165.02	\$1,571.56	\$1,406.54	\$301.21	\$2,452.60	\$2,151.39
Exp	\$156,247.20	\$143,513.18	\$12,734.02	\$460,185.06	\$380,461.00	\$79,724.06
Parks Total	(\$156,082.18)	(\$141,941.62)	\$14,140.56	(\$459,883.85)	(\$378,008.40)	\$81,875.45
Golf						
Rev	\$48,239.40	\$64,148.98	\$15,909.58	\$77,110.05	\$89,725.11	\$12,615.06
Exp	\$114,418.68	\$114,531.64	(\$112.96)	\$304,700.03	\$277,059.57	\$27,640.46
Golf Total	(\$66,179.28)	(\$50,382.66)	\$15,796.62	(\$227,589.98)	(\$187,334.46)	\$40,255.52
Special Recreation						
Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$5.87	\$5.87
Exp	\$35,135.77	\$9,279.47	\$25,856.30	\$144,755.32	\$11,933.20	\$132,822.12
Special Recreation Total	(\$35,135.77)	(\$9,279.47)	\$25,856.30	(\$144,755.32)	(\$11,927.33)	\$132,827.99
Museum						
Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.01	\$0.01
Exp	\$1,390.58	\$669.22	\$721.36	\$5,235.74	\$2,444.72	\$2,791.02
Museum Totals	(\$1,390.58)	(\$669.22)	\$721.36	(\$5,235.74)	(\$2,444.71)	\$2,791.03
Police						
Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.97	\$0.97
Exp	\$6,756.16	\$650.84	\$6,105.32	\$34,231.27	\$778.34	\$33,452.93
Police Totals	(\$6,756.16)	(\$650.84)	\$6,105.32	(\$34,231.27)	(\$777.37)	\$33,453.90
Risk Management						
Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$2.94	\$2.94
Exp	\$19,133.00	\$18,252.27	\$880.73	\$56,548.00	\$59,524.75	(\$2,976.75)
Risk Mgmt. Totals	(\$19,133.00)	(\$18,252.27)	\$880.73	(\$56,548.00)	(\$59,521.81)	(\$2,973.81)
Audit						
Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.21	\$0.21
Exp	\$15,163.07	\$15,300.00	(\$136.93)	\$15,163.07	\$15,300.00	(\$136.93)
Audit Totals	(\$15,163.07)	(\$15,300.00)	(\$136.93)	(\$15,163.07)	(\$15,299.79)	(\$136.72)
Corporate Fund Total	(\$354,657.64)	(\$287,800.86)	\$66,856.78	(\$1,123,318.94)	(\$791,680.52)	\$331,638.42

Mundelein Park and Recreation District
REC FUND OVERVIEW

	Month Actual-to-Budget For March			YTD Actual-to-Budget Through March		
	2025 MAR Budget	2025 MAR Actual	Actual to Budget	2025 Budget YTD	2025 Actual YTD	Actual to Budget YTD
Administration						
Rev	\$20,771.36	\$17,644.34	(\$3,127.02)	\$93,062.92	\$80,441.06	(\$12,621.86)
Exp	\$181,746.04	\$164,933.97	\$16,812.07	\$535,164.25	\$482,916.53	\$52,247.72
Administration Total	(\$160,974.68)	(\$147,289.63)	\$13,685.05	(\$442,101.33)	(\$402,475.47)	\$39,625.86
Preschool						
Rev	\$15,463.24	\$16,114.41	\$651.17	\$46,963.24	\$48,920.66	\$1,957.42
Exp	\$10,817.69	\$10,846.84	(\$29.15)	\$25,270.27	\$28,730.37	(\$3,460.10)
Preschool Total	\$4,645.55	\$5,267.57	\$622.02	\$21,692.97	\$20,190.29	(\$1,502.68)
Athletics						
Rev	\$25,840.40	\$29,630.64	\$3,790.24	\$97,508.56	\$109,618.03	\$12,109.47
Exp	\$25,050.31	\$26,102.62	(\$1,052.31)	\$76,136.08	\$57,125.27	\$19,010.81
Athletics Total	\$790.09	\$3,528.02	\$2,737.93	\$21,372.48	\$52,492.76	\$31,120.28
Regent Center						
Rev	\$7,323.60	\$6,384.03	(\$939.57)	\$26,998.98	\$21,048.46	(\$5,950.52)
Exp	\$14,803.34	\$6,003.98	\$8,799.36	\$40,527.72	\$26,470.04	\$14,057.68
Regent Center Total	(\$7,479.74)	\$380.05	\$7,859.79	(\$13,528.74)	(\$5,421.58)	\$8,107.16
Big & Little						
Rev	\$88,391.40	\$69,565.88	(\$18,825.52)	\$236,789.80	\$209,515.88	(\$27,273.92)
Exp	\$69,482.89	\$58,120.26	\$11,362.63	\$191,293.80	\$150,580.04	\$40,713.76
Big & Little Totals	\$18,908.51	\$11,445.62	(\$7,462.89)	\$45,496.00	\$58,935.84	\$13,439.84
Fitness						
Rev	\$67,288.89	\$70,408.49	\$3,119.60	\$194,090.46	\$202,169.64	\$8,079.18
Exp	\$77,493.52	\$59,732.70	\$17,760.82	\$218,045.42	\$154,502.36	\$63,543.06
Fitness Total	(\$10,204.63)	\$10,675.79	\$20,880.42	(\$23,954.96)	\$47,667.28	\$71,622.24
Aquatics						
Rev	\$10.39	\$1,133.01	\$1,122.62	\$16.12	\$1,059.24	\$1,043.12
Exp	\$41,479.65	\$33,271.61	\$8,208.04	\$82,932.84	\$81,058.89	\$1,873.95
Aquatics Total	(\$41,469.26)	(\$32,138.60)	\$9,330.66	(\$82,916.72)	(\$79,999.65)	\$2,917.07
Rec Connect/Camp						
Rev	\$54,000.00	\$53,742.96	(\$257.04)	\$171,000.00	\$177,642.67	\$6,642.67
Exp	\$36,547.16	\$30,960.25	\$5,586.91	\$112,618.10	\$100,443.29	\$12,174.81
Rec Connect/Camp Total	\$17,452.84	\$22,782.71	\$5,329.87	\$58,381.90	\$77,199.38	\$18,817.48
Indoor Pool						
Rev	\$22,002.85	\$19,826.08	(\$2,176.77)	\$61,075.80	\$55,955.73	(\$5,120.07)
Exp	\$27,225.34	\$20,443.66	\$6,781.68	\$58,032.43	\$43,598.60	\$14,433.83
Indoor Pool Totals	(\$5,222.49)	(\$617.58)	\$4,604.91	\$3,043.37	\$12,357.13	\$9,313.76
Dance						
Rev	\$24,838.57	\$28,127.80	\$3,289.23	\$69,761.48	\$73,548.10	\$3,786.62
Exp	\$19,762.28	\$19,906.05	(\$143.77)	\$75,581.48	\$79,152.61	(\$3,571.13)
Dance Total	\$5,076.29	\$8,221.75	\$3,145.46	(\$5,820.00)	(\$5,604.51)	\$215.49
Cultural Arts						
Rev	\$5,425.16	\$4,737.45	(\$687.71)	\$16,699.54	\$13,755.07	(\$2,944.47)
Exp	\$6,292.93	\$9,080.93	(\$2,788.00)	\$10,429.68	\$17,696.97	(\$7,267.29)
Cultural Arts Total	(\$867.77)	(\$4,343.48)	(\$3,475.71)	\$6,269.86	(\$3,941.90)	(\$10,211.76)
Recreation Fund Total	(\$179,345.29)	(\$122,087.78)	\$57,257.51	(\$412,065.17)	(\$228,600.43)	\$183,464.74

Mundelein Park and Recreation District
CAPITAL

	Month Actual-to-Budget For March			YTD Actual-to-Budget Through March		
	2025 MAR Budget	2025 MAR Actual	Actual to Budget	2025 Budget YTD	2025 Actual YTD	Actual to Budget YTD
REVENUES						
Dept 51.570 - CAPITAL IMPROVEMENT						
CONTRIBUTIONS AND DONATIONS						
40-51.570-4700 CONTRIBUTIO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4702 DEVELOPER D	\$0.00	\$0.00	\$0.00	\$0.00	\$7,207.20	\$7,207.20
40-51.570-4725 GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CONTRIBUTIONS AND DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$7,207.20	\$7,207.20
OTHER INCOME						
40-51.570-4801 INTEREST - IN	\$4,500.00	\$5,664.63	\$1,164.63	\$10,200.00	\$15,664.19	\$5,464.19
40-51.570-4804 DISCOUNTS -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4806 WETLAND CR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4807 INS CLAIMS R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4811 PROCEEDS FR	\$350,000.00	\$0.00	(\$350,000.00)	\$350,000.00	\$364,485.00	\$14,485.00
40-51.570-4815 MISCELLANEO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4813 PROCEEDS FR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
OTHER INCOME	\$354,500.00	\$5,664.63	(\$348,835.37)	\$360,200.00	\$380,149.19	\$19,949.19
INTERFUND TRANSFERS						
40-51.570-4910 TRANSFER FR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4920 TRANSFER FR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
INTERFUND TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
REVENUE TOTAL	\$354,500.00	\$5,664.63	(\$348,835.37)	\$360,200.00	\$387,356.39	\$27,156.39
EXPENDITURES						
Dept 51.570 - CAPITAL IMPROVEMENT						
CONTRACTED SERVICES						
40-51.570-5210 PROFESSIONAL	\$35,200.00	\$27,987.82	\$7,212.18	\$77,150.00	\$27,987.82	\$49,162.18
CONTRACTED SERVICES	\$35,200.00	\$27,987.82	\$7,212.18	\$77,150.00	\$27,987.82	\$49,162.18
OPERATING SUPPLIES/EXPENSES						
40-51.570-5342 BANK/CREDIT	\$0.00	\$360.46	(\$360.46)	\$0.00	\$360.46	(\$360.46)
OPERATING SUPPLIES/EXPENSES	\$0.00	\$360.46	(\$360.46)	\$0.00	\$360.46	(\$360.46)
DEBT EXPENSE						
40-51.570-5612 PRINCIPAL CA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DEBT EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CAPITAL EXPENSES						
40-51.570-5810 CAPITAL EQU	\$153,000.00	\$43,699.52	\$109,300.48	\$185,695.00	\$95,388.83	\$90,306.17
40-51.570-5812 CAPITAL FURN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5815 CAPITAL ATHL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5820 CAPITAL VEHI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5830 CAP IMPRVM	\$60,000.00	\$0.00	\$60,000.00	\$278,200.00	\$0.00	\$278,200.00
40-51.570-5835 CAP IMPRVM	\$0.00	\$7,562.52	(\$7,562.52)	\$39,600.00	\$31,407.52	\$8,192.48
40-51.570-5840 CAP IMPRVM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5841 CAPITAL IMPR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5850 CAP IMPRVM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CAPITAL EXPENSES	\$213,000.00	\$51,262.04	\$161,737.96	\$503,495.00	\$126,796.35	\$376,698.65
EXPENDITURE TOTAL	\$248,200.00	\$79,610.32	\$168,589.68	\$580,645.00	\$155,144.63	\$425,500.37
CAPITAL TOTALS	\$106,300.00	(\$73,945.69)	(\$180,245.69)	(\$220,445.00)	\$232,211.76	\$452,656.76

MUNDELEIN PARK AND RECREATION DISTRICT
TREASURER'S REPORT
As of March 31, 2025

Fund Name	Fund	Jt Ckg- 1001	FLEX Ckg-1002	MMKT - 1004	CD's - 1007	IPDLAF - 1009	Petty Cash	Total
GL Cash/Investment Accounts								
Corporate Fund	10-00.000-1001	1,086,322.93						1,086,322.93
	10-00.000-1108	17,421.75						17,421.75
	10-00.000-1002		4,678.14					4,678.14
	10-00.000-1004							-
	10-00.000-1007				952,000.00			952,000.00
	10-00.000-1009					86,492.51		86,492.51
	10-00.000-1010							-
	10-00.000-1011						1,250.00	1,250.00
	10-00.000-1012						275.00	275.00
	10-00.000-1013							-
Recreation Fund	20-00.000-1001	1,184,507.14						1,184,507.14
	20-00.000-1108	85,831.49						85,831.49
	20-00.000-1109							-
	20-00.000-1014						50.00	50.00
	20-00.000-1019						100.00	100.00
	20-00.000-1020						100.00	100.00
	20-00.000-1021						395.00	395.00
	20-00.000-1022							-
	20-00.000-1023						-	-
	20-00.000-1024						-	-
	20-00.000-1025						-	-
	20-00.000-1026							-
	20-00.000-1027						-	-
	20-00.000-1028							-
	20-00.000-1029						-	-
Debt Service Fund	30-00.000-1001	190,443.96						190,443.96
Capital Improv Fund	40-00.000-1001	665,594.19						665,594.19
	40-00.000-1007				468,000.00			468,000.00
	40-00.000-1009					141,614.21		141,614.21
TOTAL:		3,230,121.46	4,678.14	-	1,420,000.00	228,106.72	2,170.00	4,885,076.32

Bank and Investment Accounts

WCB - Checking		3,230,121.46	4,678.14					
Libertyville Bank & Trust								
IPDLAF - Bond Imprv Fund					468,000.00	141,614.21		
IPDLAF-Operating Fund					952,000.00	86,492.51		
Cash On Hand							2,170.00	
TOTAL:		3,230,121.46	4,678.14	-	1,420,000.00	228,106.72	2,170.00	4,885,076.32

Difference:

Changes in Fund Balance through March 31, 2025

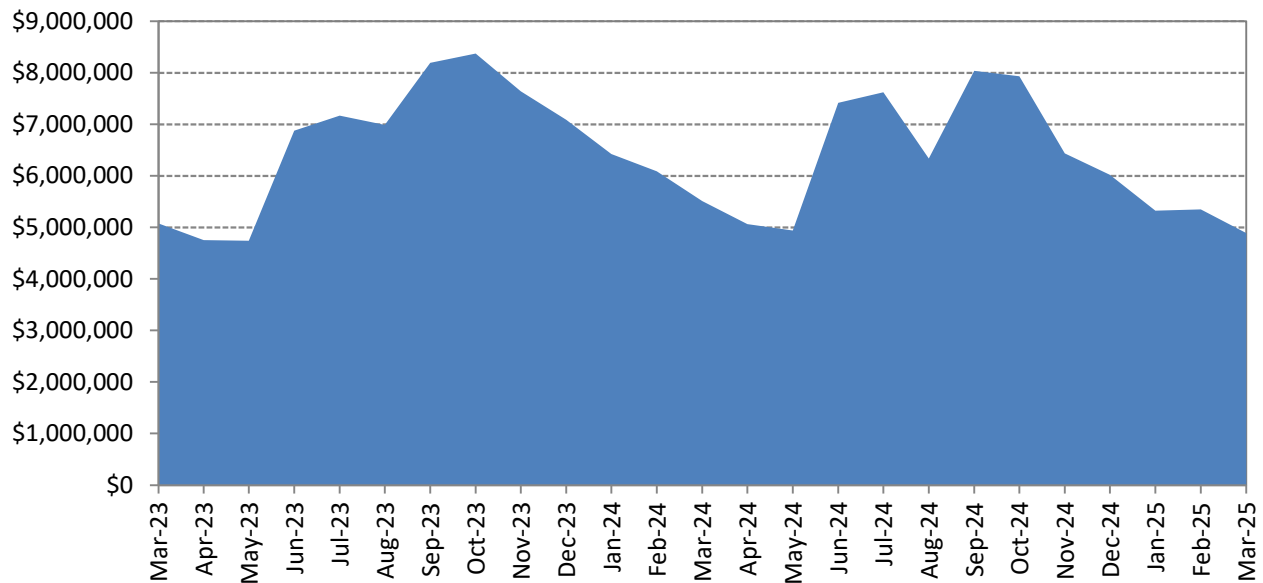
	Assets	Liabilities	Beg Fund Bal	End Fund Bal	Revenues	Expenses	Chg to Fund Bal
Corporate Fund - 10	2,227,072.74	(153,064.36)	(2,865,688.90)	(2,074,008.38)	(409,171.23)	1,200,851.75	791,680.52
Recreation Fund - 20	3,333,461.13	(2,448,251.52)	(1,113,810.04)	(885,209.61)	(993,674.54)	1,222,274.97	228,600.43
Debt Service Fund - 30	190,443.96	-	(192,787.34)	(190,443.96)	(1,156.62)	3,500.00	2,343.38
Capital Imprv Fund - 40	2,053,341.42	(273,479.50)	(1,547,650.16)	(1,779,861.92)	(387,356.39)	155,144.63	(232,211.76)
TOTAL:	7,804,319.25	(2,874,795.38)	(5,719,936.44)	(4,929,523.87)	(1,791,358.78)	2,581,771.35	790,412.57

Mundelein Park District Cash Flows

3/31/2025

Date	Recreation Fund	Corporate Fund	Capital Improvement Fund	Joint Checking	Total
3/31/2023	695.00	14,281.90	553,856.82	4,506,160.90	5,074,994.62
4/30/2023	695.00	13,812.88	554,054.90	4,183,955.24	4,752,518.02
5/31/2023	2,895.00	14,622.74	554,268.98	4,168,482.32	4,740,269.04
6/30/2023	2,895.00	15,434.22	554,479.49	6,303,881.01	6,876,689.72
7/31/2023	2,845.00	16,254.75	554,700.83	6,595,839.26	7,169,639.84
8/31/2023	845.00	980,632.87	563,410.85	5,439,628.80	6,984,517.52
9/30/2023	645.00	980,492.45	563,378.16	6,649,417.77	8,193,933.38
10/31/2023	645.00	980,726.44	563,712.42	6,830,996.80	8,376,080.66
11/30/2023	645.00	983,790.29	564,039.11	6,088,314.84	7,636,789.24
12/31/2023	645.00	985,013.82	564,376.07	5,536,819.72	7,086,854.61
1/31/2024	645.00	982,403.79	564,712.40	4,875,935.67	6,423,696.86
2/29/2024	645.00	989,347.93	578,282.38	4,515,147.34	6,083,422.65
3/31/2024	645.00	990,677.96	578,386.14	3,941,183.93	5,510,893.03
4/30/2024	2,845.00	989,865.94	578,831.69	3,487,194.53	5,058,737.16
5/31/2024	2,845.00	1,000,731.01	579,293.74	3,357,187.34	4,940,057.09
6/30/2024	2,845.00	1,001,919.42	579,742.54	5,833,415.40	7,417,922.36
7/31/2024	2,845.00	1,003,109.73	580,207.50	6,033,843.66	7,620,005.89
8/31/2024	2,845.00	1,015,747.51	594,248.40	4,724,260.90	6,337,101.81
9/30/2024	645.00	1,016,261.96	594,419.77	6,425,885.23	8,037,211.96
10/31/2024	645.00	1,015,895.62	594,934.43	6,321,585.47	7,933,060.52
11/30/2024	645.00	1,030,941.47	595,418.62	4,804,745.83	6,431,750.92
12/31/2024	645.00	1,025,531.38	595,905.47	4,393,428.69	6,015,510.54
1/31/2025	645.00	1,030,337.27	596,373.63	3,695,875.97	5,323,231.87
2/28/2025	645.00	1,044,795.86	609,475.70	3,693,028.05	5,347,944.61
3/31/2025	645.00	1,044,695.65	609,614.21	3,230,121.46	4,885,076.32

Mundelein Park District Cash Flows - 2 Years (25 months)



PERIOD ENDING 03/31/2025

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2025	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 03/31/2025
Fund 10 - CORPORATE FUND					
Assets					
Account Type: Cash					
10-00.000-1001	CHECKING ACCOUNT - MCB	2,194,513.73	431,959.09	1,540,149.89	1,086,322.93
10-00.000-1002	CHECKING ACCOUNT - FLEX	(601.93)	14,971.20	9,691.13	4,678.14
10-00.000-1011	CASH DRAWER - GOLF PRO SHOP	1,250.00	0.00	0.00	1,250.00
10-00.000-1012	CASH DRAWER - GOLF FOOD/BEVERAGE	275.00	0.00	0.00	275.00
10-00.000-1108	PAYMENT CLEARING - GOLF	828.37	111,584.46	94,991.08	17,421.75
	Total Cash:	2,196,265.17	558,514.75	1,644,832.10	1,109,947.82
Account Type: Investments					
10-00.000-1007	CERTIFICATES OF DEPOSIT	949,000.00	239,000.00	236,000.00	952,000.00
10-00.000-1009	INVESTMENT ACCOUNT - IPDLAF	75,608.31	250,242.70	239,358.50	86,492.51
	Total Investments:	1,024,608.31	489,242.70	475,358.50	1,038,492.51
Account Type: Accounts Receivable					
10-00.000-1101	REAL ESTATE TAXES RECEIVABLE	4,039,688.03	0.00	4,039,688.03	0.00
10-00.000-1110	ACCOUNTS RECEIVABLE	1,618.30	468.90	1,898.84	188.36
10-00.000-1112	ACCRUED INTEREST	26,056.90	11,865.50	13,399.56	24,522.84
10-00.000-1113	PERSONNEL RECEIVABLE	3,115.27	0.00	872.27	2,243.00
	Total Accounts Receivable:	4,070,478.50	12,334.40	4,055,858.70	26,954.20
Account Type: Fixed Assets					
10-00.000-1030	MERCHANDISE INVENTORY	39,655.91	0.00	0.00	39,655.91
	Total Fixed Assets:	39,655.91	0.00	0.00	39,655.91
Account Type: Other Assets					
10-00.000-1202	PREPAID EXPENSES	33,742.42	1,955.55	24,175.67	11,522.30
10-00.000-1204	VENDOR DEPOSITS	500.00	0.00	0.00	500.00
	Total Other Assets:	34,242.42	1,955.55	24,175.67	12,022.30
TOTAL ASSETS		7,365,250.31	1,062,047.40	6,200,224.97	2,227,072.74
Liabilities					
Account Type: Accounts Payable					
10-00.000-2001	ACCOUNTS PAYABLE	159,198.65	454,473.73	333,657.92	38,382.84
10-00.000-2005	SALES TAX PAYABLE	929.00	1,511.49	2,516.51	1,934.02
	Total Accounts Payable:	160,127.65	455,985.22	336,174.43	40,316.86
Account Type: Liabilities-ST					
10-00.000-2020	ACCRUED WAGES PAYABLE	191,255.71	191,255.71	0.00	0.00
10-00.000-2021	PAYROLL TAX PAYABLE - FED W/H	0.00	100,855.13	100,855.13	0.00
10-00.000-2022	PAYROLL TAX PAYABLE - SOC SEC	0.00	162,398.46	162,398.46	0.00
10-00.000-2023	PAYROLL TAX PAYABLE - MEDICARE	0.00	37,980.26	37,980.26	0.00
10-00.000-2024	PAYROLL TAX PAYABLE - STATES W/H	0.00	59,746.24	59,746.24	0.00
10-00.000-2026	IMRF PAYABLE - REG	38,602.20	176,539.71	137,813.20	(124.31)
10-00.000-2028	HEALTH INSURANCE PAYABLE	0.00	235,487.74	235,483.76	(3.98)
10-00.000-2029	457 PAYABLE - NATIONWIDE	0.00	1,915.47	1,915.47	0.00
10-00.000-2030	457 PAYABLE - THE STANDARD	0.00	5,049.47	5,049.47	0.00
10-00.000-2031	UNION DUES PAYABLE	0.00	1,320.50	1,320.50	0.00
10-00.000-2032	LIFE INSURANCE PAYABLE - NCPERS	0.00	128.00	128.00	0.00
10-00.000-2033	LIFE INSURANCE PAYABLE - PDRMA	0.00	3,444.92	3,442.67	(2.25)
10-00.000-2037	IMRF PAYABLE - VAC	4,502.26	21,977.64	17,475.38	0.00
10-00.000-2040	FSA PAYABLE - HEALTH	(2,505.92)	8,335.13	5,221.57	(5,619.48)
10-00.000-2041	FSA PAYABLE - CHILD CARE	671.82	1,356.00	4,326.99	3,642.81
10-00.000-2043	LIFE INSURANCE PAYABLE - NYL	0.00	373.38	373.38	0.00
	Total Liabilities-ST:	232,526.07	1,008,163.76	773,530.48	(2,107.21)
Account Type: Deferred Inflows					
10-00.000-2201	DEFERRED TAX REVENUE	4,039,688.03	4,039,688.03	0.00	0.00
10-00.000-2206	GIFT CERTIFICATES OUTSTANDING	67,219.66	6,890.45	54,525.50	114,854.71
	Total Deferred Inflows:	4,106,907.69	4,046,578.48	54,525.50	114,854.71
TOTAL LIABILITIES		4,499,561.41	5,510,727.46	1,164,230.41	153,064.36
Fund Equity					
Account Type: Unassigned					
10-00.000-3100	UNASSIGNED FUND BALANCE	2,324,027.22	0.00	0.00	2,324,027.22
	Total Unassigned:	2,324,027.22	0.00	0.00	2,324,027.22
Account Type: Assigned					
10-00.000-3201	ASSIGNED FUND BAL - TALL GRASS	49,858.73	0.00	0.00	49,858.73
	Total Assigned:	49,858.73	0.00	0.00	49,858.73
Account Type: Restricted					
10-00.000-3401	RESTRICTED FUND BAL - AUDIT	11,065.22	0.00	0.00	11,065.22
10-00.000-3402	RESTRICTED FUND BAL - POLICE	38,755.27	0.00	0.00	38,755.27
10-00.000-3403	RESTRICTED FUND BAL - SOC SEC	56,038.21	0.00	0.00	56,038.21
10-00.000-3404	RESTRICTED FUND BAL - IMRF	90,161.38	0.00	0.00	90,161.38
10-00.000-3405	RESTRICTED FUND BAL-LIAB INS	69,716.43	0.00	0.00	69,716.43
10-00.000-3406	RESTRICTED FUND BAL - SRACLS	123,621.23	0.00	0.00	123,621.23

PERIOD ENDING 03/31/2025

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2025	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 03/31/2025
Fund 10 - CORPORATE FUND					
Fund Equity					
10-00.000-3407	RESTRICTED FUND BAL - MUSEUM	176,298.68	0.00	0.00	176,298.68
	Total Restricted:	565,656.42	0.00	0.00	565,656.42
TOTAL FUND EQUITY					
		2,939,542.37	0.00	0.00	2,939,542.37
Account Type: Revenue					
	Total Revenue:		540.41	409,711.64	409,171.23
TOTAL REVENUES					
			540.41	409,711.64	409,171.23
Account Type: Expenditure					
	Total Expenditure:		1,396,922.46	196,070.71	1,200,851.75
TOTAL EXPENDITURES					
			1,396,922.46	196,070.71	1,200,851.75
Total Fund 10 - CORPORATE FUND					
TOTAL ASSETS					
		7,365,250.31	1,062,047.40	6,200,224.97	2,227,072.74
BEG. FUND BALANCE - 2024					
		2,939,542.37			2,939,542.37
+ NET OF REVENUES/EXPENDITURES - 2024					
					(73,853.47)
+ NET OF REVENUES & EXPENDITURES					
			(1,397,462.87)	(605,782.35)	(791,680.52)
= ENDING FUND BALANCE					
		3,598,184.82	(1,471,316.34)	(679,635.82)	2,074,008.38
+ LIABILITIES					
		4,499,561.41	(5,510,727.46)	(1,164,230.41)	153,064.36
= TOTAL LIABILITIES AND FUND BALANCE					
		8,097,746.23	(6,982,043.80)	(1,843,866.23)	2,227,072.74

PERIOD ENDING 03/31/2025

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2025	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 03/31/2025
Fund 20 - RECREATION PROGRAM FUND					
Assets					
Account Type: Cash					
20-00.000-1001	CHECKING ACCOUNT - MCB	1,570,040.88	970,769.50	1,356,303.24	1,184,507.14
20-00.000-1014	CASH DRAWER - REGENT	50.00	0.00	0.00	50.00
20-00.000-1019	PETTY CASH - SPECIAL EVENTS	100.00	0.00	0.00	100.00
20-00.000-1020	PETTY CASH - REC ADMIN	100.00	0.00	0.00	100.00
20-00.000-1021	CASH DRAWER - MCC	395.00	0.00	0.00	395.00
20-00.000-1108	PAYMENT CLEARING - ACTIVENET	28,191.39	989,908.16	932,268.06	85,831.49
	Total Cash:	1,598,877.27	1,960,677.66	2,288,571.30	1,270,983.63
Account Type: Accounts Receivable					
20-00.000-1101	REAL ESTATE TAXES RECEIVABLE	1,412,573.12	0.00	1,412,573.12	0.00
20-00.000-1103	LEASE RECEIVABLES - GASB87	442,907.00	0.00	0.00	442,907.00
20-00.000-1110	ACCOUNTS RECEIVABLE	43.16	148.33	191.32	0.17
20-00.000-1114	ACTIVE CUSTOMER ACCTS RCVBL	1,149,944.40	1,348,693.97	888,634.76	1,610,003.61
	Total Accounts Receivable:	3,005,467.68	1,348,842.30	2,301,399.20	2,052,910.78
Account Type: Other Assets					
20-00.000-1202	PREPAID EXPENSES	54,151.99	0.00	44,585.27	9,566.72
	Total Other Assets:	54,151.99	0.00	44,585.27	9,566.72
TOTAL ASSETS		4,658,496.94	3,309,519.96	4,634,555.77	3,333,461.13
Liabilities					
Account Type: Accounts Payable					
20-00.000-2001	ACCOUNTS PAYABLE	153,242.91	370,915.83	259,272.77	41,599.85
20-00.000-2003	ACTIVE CUSTOMER REFUND PAYABLE	0.00	432.00	432.00	0.00
20-00.000-2004	EVENT LIABILITY INS PAYABLE	585.00	1,170.00	975.00	390.00
20-00.000-2006	DANCE FUNDRAISING PAYABLE	494.76	0.00	0.00	494.76
	Total Accounts Payable:	154,322.67	372,517.83	260,679.77	42,484.61
Account Type: Liabilities-ST					
20-00.000-2020	ACCRUED WAGES PAYABLE	99,396.66	99,396.66	0.00	0.00
	Total Liabilities-ST:	99,396.66	99,396.66	0.00	0.00
Account Type: Other Liabilities					
20-00.000-2050	UNCLAIMED PROPERTY LIABILITY	488.14	0.00	785.31	1,273.45
20-00.000-2053	ACTIVE DEPOSITS	11,400.00	8,325.00	11,050.00	14,125.00
20-00.000-2070	FOUNDATION DUE TO / (DUE FROM)	0.00	0.00	43.00	43.00
	Total Other Liabilities:	11,888.14	8,325.00	11,878.31	15,441.45
Account Type: Deferred Inflows					
20-00.000-2201	DEFERRED TAX REVENUE	1,412,573.12	1,412,573.12	0.00	0.00
20-00.000-2202	GASB 87 DEFERRED INFLOW OF REVENUE	422,195.00	0.00	0.00	422,195.00
20-00.000-2207	ACTIVE DEFERRED REVENUE	1,430,876.13	1,128,243.74	1,652,060.89	1,954,693.28
20-00.000-2208	ACTIVE GIFT CARDS	13,435.18	1,888.00	1,890.00	13,437.18
	Total Deferred Inflows:	3,279,079.43	2,542,704.86	1,653,950.89	2,390,325.46
TOTAL LIABILITIES		3,544,686.90	3,022,944.35	1,926,508.97	2,448,251.52
Fund Equity					
Account Type: Committed					
20-00.000-3300	COMMITTED FUND BALANCE	1,486,399.91	0.00	0.00	1,486,399.91
	Total Committed:	1,486,399.91	0.00	0.00	1,486,399.91
TOTAL FUND EQUITY		1,486,399.91	0.00	0.00	1,486,399.91
Account Type: Revenue					
	Total Revenue:		383,690.05	1,377,364.59	993,674.54
TOTAL REVENUES			383,690.05	1,377,364.59	993,674.54
Account Type: Expenditure					
	Total Expenditure:		1,324,472.78	102,197.81	1,222,274.97
TOTAL EXPENDITURES			1,324,472.78	102,197.81	1,222,274.97
Total Fund 20 - RECREATION PROGRAM FUND					
TOTAL ASSETS		4,658,496.94	3,309,519.96	4,634,555.77	3,333,461.13
BEG. FUND BALANCE - 2024		1,486,399.91			1,486,399.91
+ NET OF REVENUES/EXPENDITURES - 2024					(372,589.87)
+ NET OF REVENUES & EXPENDITURES			(1,708,162.83)	(1,479,562.40)	(228,600.43)
= ENDING FUND BALANCE		1,094,017.53	(2,080,752.70)	(1,852,152.27)	885,209.61
+ LIABILITIES		3,544,686.90	(3,022,944.35)	(1,926,508.97)	2,448,251.52

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TRIAL BALANCE REPORT FOR MUNDELEIN PARK & RECREATION DISTRICT

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PERIOD ENDING 03/31/2025

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2025	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 03/31/2025
Fund 20 - RECREATION PROGRAM FUND					
= TOTAL LIABILITIES AND FUND BALANCE		4,638,704.43	(5,103,697.05)	(3,778,661.24)	3,333,461.13

PERIOD ENDING 03/31/2025

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2025	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 03/31/2025
Fund 30 - DEBT SERVICE FUND					
Assets					
Account Type: Cash					
30-00.000-1001	CHECKING ACCOUNT - MCB	192,787.34	1,156.62	3,500.00	190,443.96
	Total Cash:	192,787.34	1,156.62	3,500.00	190,443.96
Account Type: Accounts Receivable					
30-00.000-1101	REAL ESTATE TAXES RECEIVABLE	530,000.00	0.00	530,000.00	0.00
	Total Accounts Receivable:	530,000.00	0.00	530,000.00	0.00
TOTAL ASSETS		722,787.34	1,156.62	533,500.00	190,443.96
Liabilities					
Account Type: Accounts Payable					
30-00.000-2001	ACCOUNTS PAYABLE	0.00	3,500.00	3,500.00	0.00
	Total Accounts Payable:	0.00	3,500.00	3,500.00	0.00
Account Type: Deferred Inflows					
30-00.000-2201	DEFERRED TAX REVENUE	530,000.00	530,000.00	0.00	0.00
	Total Deferred Inflows:	530,000.00	530,000.00	0.00	0.00
TOTAL LIABILITIES		530,000.00	533,500.00	3,500.00	0.00
Fund Equity					
Account Type: Restricted					
30-00.000-3400	RESTRICTED FUND BALANCE	178,309.59	0.00	0.00	178,309.59
	Total Restricted:	178,309.59	0.00	0.00	178,309.59
TOTAL FUND EQUITY		178,309.59	0.00	0.00	178,309.59
Account Type: Revenue					
	Total Revenue:		0.00	1,156.62	1,156.62
TOTAL REVENUES			0.00	1,156.62	1,156.62
Account Type: Expenditure					
	Total Expenditure:		3,500.00	0.00	3,500.00
TOTAL EXPENDITURES			3,500.00	0.00	3,500.00
Total Fund 30 - DEBT SERVICE FUND					
TOTAL ASSETS		722,787.34	1,156.62	533,500.00	190,443.96
BEG. FUND BALANCE - 2024		178,309.59			178,309.59
+ NET OF REVENUES/EXPENDITURES - 2024					14,477.75
+ NET OF REVENUES & EXPENDITURES			(3,500.00)	(1,156.62)	(2,343.38)
= ENDING FUND BALANCE		726,365.09	10,977.75	13,321.13	190,443.96
+ LIABILITIES		530,000.00	(533,500.00)	(3,500.00)	0.00
= TOTAL LIABILITIES AND FUND BALANCE		1,256,365.09	(522,522.25)	9,821.13	190,443.96

PERIOD ENDING 03/31/2025

GL NUMBER	DESCRIPTION	BEG. BALANCE 01/01/2025	YTD ACTIVITY DR	YTD ACTIVITY CR	END BALANCE 03/31/2025
Fund 40 - CAPITAL IMPROVEMENT FUND					
Assets					
Account Type: Cash					
40-00.000-1001	CHECKING ACCOUNT - MCB	407,031.98	442,976.78	184,414.57	665,594.19
	Total Cash:	407,031.98	442,976.78	184,414.57	665,594.19
Account Type: Investments					
40-00.000-1007	CERTIFICATES OF DEPOSIT	466,000.00	239,000.00	237,000.00	468,000.00
40-00.000-1009	INVESTMENT ACCOUNT - IPDLAF	129,905.47	251,069.20	239,360.46	141,614.21
	Total Investments:	595,905.47	490,069.20	476,360.46	609,614.21
Account Type: Accounts Receivable					
40-00.000-1110	ACCOUNTS RECEIVABLE	747,043.51	0.00	0.00	747,043.51
40-00.000-1112	ACCRUED INTEREST	38,242.10	5,526.91	12,679.50	31,089.51
	Total Accounts Receivable:	785,285.61	5,526.91	12,679.50	778,133.02
Account Type: Other Assets					
40-00.000-1202	PREPAID EXPENSES	4,150.00	0.00	4,150.00	0.00
	Total Other Assets:	4,150.00	0.00	4,150.00	0.00
TOTAL ASSETS		1,792,373.06	938,572.89	677,604.53	2,053,341.42
Liabilities					
Account Type: Accounts Payable					
40-00.000-2001	ACCOUNTS PAYABLE	47,374.40	184,414.57	150,634.17	13,594.00
40-00.000-2011	RETAINAGE PAYABLE	47,348.50	0.00	0.00	47,348.50
	Total Accounts Payable:	94,722.90	184,414.57	150,634.17	60,942.50
Account Type: Deferred Inflows					
40-00.000-2203	DEFERRED REVENUE	150,000.00	0.00	62,537.00	212,537.00
	Total Deferred Inflows:	150,000.00	0.00	62,537.00	212,537.00
TOTAL LIABILITIES		244,722.90	184,414.57	213,171.17	273,479.50
Fund Equity					
Account Type: Assigned					
40-00.000-3200	ASSIGNED FUND BALANCE	1,203,371.29	0.00	0.00	1,203,371.29
	Total Assigned:	1,203,371.29	0.00	0.00	1,203,371.29
TOTAL FUND EQUITY		1,203,371.29	0.00	0.00	1,203,371.29
Account Type: Revenue					
	Total Revenue:		0.00	387,356.39	387,356.39
TOTAL REVENUES			0.00	387,356.39	387,356.39
Account Type: Expenditure					
	Total Expenditure:		155,144.63	0.00	155,144.63
TOTAL EXPENDITURES			155,144.63	0.00	155,144.63
Total Fund 40 - CAPITAL IMPROVEMENT FUND					
TOTAL ASSETS		1,792,373.06	938,572.89	677,604.53	2,053,341.42
BEG. FUND BALANCE - 2024		1,203,371.29			1,203,371.29
+ NET OF REVENUES/EXPENDITURES - 2024					344,278.87
+ NET OF REVENUES & EXPENDITURES			(155,144.63)	(387,356.39)	232,211.76
= ENDING FUND BALANCE		(19,828.79)	189,134.24	(43,077.52)	1,779,861.92
+ LIABILITIES		244,722.90	(184,414.57)	(213,171.17)	273,479.50
= TOTAL LIABILITIES AND FUND BALANCE		224,894.11	4,719.67	(256,248.69)	2,053,341.42

MEMORANDUM

To: Chief Jason Seeley #299

From: Sergeant Brigano #254 *CEB #254*

Date: Tuesday, April 01, 2025

Re: Park District Report – March 2025

There were six (6) calls for service in the area parks during the reporting period.

A total of 285 park checks were initiated by patrol officers this month. There were no crime trends to report during the month of March.

The following gives more detail about the calls during the reporting period:

- On 03/02/2025, Officers responded to the Steeple Chase Golf Course for a burglar alarm. The exterior was checked and appeared secure. Unknown reason for the alarm.
- On 03/08/2025, Officers responded to the Regent Center for a burglar alarm. The exterior was checked and appeared secure. The alarm was set off in error by an employee.
- On 03/09/2025, Officers responded to Longmeadow Park for a suspicious activity report. The caller reported locating firearm ammunition at the park. A single spent shell casing was located and collected as evidence. No signs of any damage or further information at this time.
- On 03/09/2025, Officers responded to the Steeple Chase Golf Course for a burglar alarm. The exterior was checked and appeared secure. Unknown reason for the alarm.
- On 03/10/2025, Officers responded to the Diamond Lake Rec Center for a burglar alarm. The exterior was checked and appeared secure. The alarm was set off in error by an employee.
- On 03/30/2025, Officers located a suspicious vehicle at the Diamond Lake Rec Center boat launch. The driver of the vehicle was determined to be intoxicated and was arrested for DUI.

Scheduled Park District rentals were checked on a regular basis, and no problems were reported or observed.

I have attached a copy of the March 2025 Park District report for your review.

Please contact me if you have any questions.



Local Politics

Despite criticisms, Mundelein approves plan for Ivanhoe Village payments to schools, library



The Wirtz family, which owns the Chicago Blackhawks and other companies, has proposed turning nearly 800 acres on Mundelein's northwest side into a residential and commercial development. *Brian Hill/bhill@dailyherald.com, 2022*

Buy Photo



Russell Lissau

Posted April 14, 2025 10:03 pm

Despite objections from the potential beneficiaries and many residents, the Mundelein village board approved a tentative plan Monday for how much the company behind the proposed **Ivanhoe Village** development should pay the schools and library that will be used by its eventual residents.

The Blackhawks-owning Wirtz family and its Wirtz Realty Corporation wants to construct more than 3,100 houses, townhouses and apartments — as well as retail, light industrial and buildings — on the 773-acre ancestral property near Route 60 and Peterson Road.

The homes, businesses and necessary infrastructure would be constructed in phases over 25 years, officials have said. Build-out could cost Wirtz Realty \$2 billion, a company representative said.



This is what the Ivanhoe Village development proposed for Mundelein could look like from the air.
Courtesy of Ivanhoe Village

Under the terms village trustees approved, Fremont School District 79 and Mundelein High School District 120 will receive payments from Wirtz Realty based on the type of homes constructed and the number of bedrooms they contain. After a \$1.1 million advance, payments will be delivered when homes are ready for occupancy, documents indicate.

Additionally, the Fremont Public Library District is set to receive \$300 per residential unit constructed.

The arrangement is expected to generate about \$6.6 million for District 79, \$4.3 million for District 120 and \$947,000 for the library, Village Administrator Eric Guenther said.

The payment schedule won't become final until a broader development agreement is approved.

District 79 and District 120 representatives have said the proposed payments are significantly lower than the funds needed to accommodate the enrollment boom Ivanhoe Village is expected to create. District 79 officials want \$90 million from Wirtz Realty and District 120 officials want \$22 million.

The disagreement has pitted the schools against Wirtz Realty and Mundelein officials.

The plan progressed even as state lawmakers drafted legislation designed to mandate impact fees from real-estate developers across Illinois. The state House **approved the legislation** last week; the Senate has not yet debated the plan.



The Mundelein Park & Recreation District's Kyle Berg, standing at right, shares his agency's opposition to being left out of the discussion of impact fees from the proposed Ivanhoe Village development during Monday's village board meeting. *Courtesy of Mundelein*

More than a dozen Mundelein-area residents spoke against the village's agreement with Wirtz Realty before Monday's vote. So did Kyle Berg, the Mundelein park district's director of recreation and facilities services, who criticized the planned lack of funds for his agency and alleged it was unfairly cut out of negotiations. Ivanhoe Village residents surely will enjoy park district programs and facilities even though the development will have its own parks, he said.

District 120 Superintendent Kevin Myers and District 79 Superintendent Trisha Kocanda renewed their objection to the deal, too.

Only one person — Bill Shiner, owner of the Mundelein Crossings shopping center southeast of the Wirtz land — spoke in favor of the plan. The new homes and their residents will benefit the businesses in his center, he said.



Entrepreneur Bill Shiner, standing at right, speaks in support of the proposed Ivanhoe Village development during Monday's Mundelein village board meeting. *Courtesy of Mundelein*

The board approved the plan with a 5-1 vote. Trustee Kara Lambert was the lone dissenter. Audience members booed the “yes” votes and cheered when Lambert said “no.”

In a separate vote Monday, the village board unanimously approved calculations for impact fees for future real estate developments. As with Ivanhoe Village, terms previously had been negotiated case by case.

Related Article



Apr 10, 2025 9:17 pm

After Wirtz proposal in Mundelein, Illinois House passes bill allowing impact fees for new school buildings

Related Article



Nov 29, 2022 12:00 am

'A big deal': Wirtz family proposes housing, commercial development for massive site near Mundelein

Article Comments

2025 STRATEGIES, GOALS, OBJECTIVES & INITIATIVES

STRATEGY: EXECUTION

Goal: 1.1 Develop a realistic budget with contingencies based on current conditions

Objective: Ensure Corporate Fund meets a 3-4 month policy and Recreation Fund meets two month policy

<u>Initiative:</u>	Investigate and determine feasibility of non-resident assessment to allow access to resident pricing.
<u>Initiative:</u>	Complete a Department of Recreation and Facilities bid for all program and staff apparel.
<u>Initiative:</u>	Achieve a break-even budget.
<u>Initiative:</u>	Fund 2025 capital projects using surplus from previous years and current year revenue while reserving some funds for future year capital needs.
<u>Initiative:</u>	Research options for reducing District healthcare costs.
<u>Initiative:</u>	Assess food & beverage pricing; ensuring both competitive & profitable for Steeple Chase & other facilities.

Department	Status	Comments	Expected Completion
Recreation & Facilities	In Progress		Third Quarter
Recreation & Facilities	Complete	Vendor selected and cost savings identified	First Quarter
All			Fourth Quarter
All	In Progress		Fourth Quarter
Business & Technology	Not Yet Started		Second Quarter
Steeple Chase, Recreation & Facilities	In Progress	Opportunities for bulk ordering discussed using common vendors	Second Quarter

Goal: 1.2 Identify and Pursue Alternative Funding

Objective: Apply for grants and develop capital development concepts

<u>Initiative:</u>	Complete Diamond Lake Beach, Recreation Center & Boat Launch Master Plan Phase 2
<u>Initiative:</u>	Identify grant funding & government funding opportunities to support implementation of Diamond Lake Master Plan.
<u>Initiative:</u>	Grow revenue generated by the simulators and gaming room by expanding the lesson and league programs.
<u>Initiative:</u>	Assist Foundation with planning and marketing fundraiser(s) with goal of raising \$10,000.
<u>Initiative:</u>	Apply for USTA Tennis Court Grant to upgrade Hanrahan Tennis Court project.

Department	Status	Comments	Expected Completion
Recreation & Facilities	In Progress		Third Quarter
Recreation & Facilities	In Progress		Third Quarter
Steeple Chase	In Progress		Third Quarter
Marketing & Comm.	In Progress		Second Quarter
Park & Facility Maint. and Administration	In Progress		First Quarter

Goal: 1.3 Evaluate and maintain existing assets

Objective: Evaluate existing mechanical systems, develop maintenance plans and receive preferred service

<u>Initiative:</u>	Update and roll out Disaster Recovery and Incident Response Plans.
<u>Initiative:</u>	Renew warranty option for servers.
<u>Initiative:</u>	Continuation of the seasonal green reseeding project.
<u>Initiative:</u>	Evaluation of the entire bunker system.
<u>Initiative:</u>	Bid out a new three-year mowing contract for parks.
<u>Initiative:</u>	Additional digital archiving of District documents.
<u>Initiative:</u>	Investigate further dredging at Diamond Lake West Channel.
<u>Initiative:</u>	Investigate further rebuilding of the Spray Park Vault.

Department	Status	Comments	Expected Completion
Business & Technology	In Progress		Third Quarter
Business & Technology	Not Yet Started		Fourth Quarter
Steeple Chase	In Progress	Reseed again in Fall	Fourth Quarter
Steeple Chase	In Progress		First Quarter
Park & Facility Maint.	Completed		First Quarter
Park & Facility Maint.	Not Yet Started		Second Quarter
Park & Facility Maint.	Completed		Second Quarter
Park & Facility Maint.	Completed		Third Quarter

Goal: 1.4 Provide a safe and accessible environment for patrons and staff

Objective: Evaluate current parks and facilities

<u>Initiative:</u>	Implement pre-season training for seasonal staff with Mundelein Police Department.
<u>Initiative:</u>	Purchase two "stair-chairs" to allow those with mobility issues to move between floors in the event the elevator is not operational.
<u>Initiative:</u>	Upgrade the aging elevator computer controller and parts.
<u>Initiative:</u>	Create AI Policy.
<u>Initiative:</u>	Establish and rollout new password procedure.
<u>Initiative:</u>	Implement Multi-factor Authentication on additional platforms.
<u>Initiative:</u>	Perform internal vulnerability scanning.
<u>Initiative:</u>	Create accessible paths at Sports Complex per the ADA transition plan.

Department	Status	Comments	Expected Completion
Recreation & Facilities, Park & Facility Maintenance	In Progress	Training scheduled for May 30	Second Quarter
Business & Technology	In Progress		Second Quarter
Park & Facility Maint.			Fourth Quarter
Business & Technology	In Progress		Second Quarter
Business & Technology	Completed		First Quarter
Business & Technology	In Progress		Second Quarter
Business & Technology	Not Yet Started		First Quarter
Park & Facility Maint.	Not Yet Started		Third Quarter

2025 STRATEGIES, GOALS, OBJECTIVES & INITIATIVES

Goal: 1.5 Strengthen staff support, enhance services, become efficient and improve and beautify parks & facilities

Objective: Establish an organizational structure to meet internal and external standards

<u>Initiative:</u>	Rollout new human capital management system (UKG).
<u>Initiative:</u>	Implement cloud version of BS&A Software.
<u>Initiative:</u>	Implement preventative maintenance and work-order maintenance system through "Productive Parks."
<u>Initiative:</u>	Install drainage at Gordon Ray Park.

Department	Status	Comments	Expected Completion
Business & Technology	In Progress		First Quarter
Business & Technology	In Progress		Second Quarter
Park & Facility Maint.	In Progress		Third Quarter
Park & Facility Maint.	Not Yet Started		Third Quarter

STRATEGY: PLANNING

Goal: 2.1 Plan and finance projects for existing facilities, programs and services

Objective: Develop five-year strategies to keep advancing the District

<u>Initiative:</u>	Obtain guidance regarding various types of debt issuance.
<u>Initiative:</u>	Create comprehensive list for TIF District expiration dates.
<u>Initiative:</u>	Improve financial tracking and reporting for Mundelein Parks Foundation.
<u>Initiative:</u>	Update the District's Long Range IT Plan.
<u>Initiative:</u>	Present Capital Development priorities.

Department	Status	Comments	Expected Completion
Administration	Complete		First Quarter
Business & Technology	Not Yet Started		Third Quarter
Business & Technology	Complete		First Quarter
Business & Technology	Not Yet Started		Third Quarter
All			Second Quarter

Goal: 2.2 Seek out partnerships

Objective: Find opportunities to fund capital maintenance and development projects

<u>Initiative:</u>	Identify opportunities for joint exploration of new facilities in partnership with local taxing bodies to promote efficiency of expenditure and limit duplication of resources.
<u>Initiative:</u>	Purchase an all-terrain vehicle for the Village of Mundelein Police Department
<u>Initiative:</u>	Executive agreement with Village of Mundelein Police Department.

Department	Status	Comments	Expected Completion
Recreation & Facilities	Under Review		Second Quarter
Administration	In Progress	April Meeting	First Quarter
Administration	In Progress	April Meeting	First Quarter

Goal: 2.3 Protect and improve existing facilities and parks

Objective: Fund capital maintenance equipment and improvements that meet criteria for "needs"

<u>Initiative:</u>	Implement a Spray Park daily use fee for residents.
<u>Initiative:</u>	Research options for installing cameras at parks.
<u>Initiative:</u>	Research and implement enhanced building security.
<u>Initiative:</u>	Develop and implement a new Intranet.
<u>Initiative:</u>	Add additional licenses to "Productive Parks" for building and safety inspections.
<u>Initiative:</u>	Install a tennis practice hitting board at Keith Mione Park.
<u>Initiative:</u>	Replace tennis courts and basketball courts at Hanrahan, Indian Trails, and Fairhaven Parks.
<u>Initiative:</u>	Research the feasibility & profitability of improvements at Steeple Chase i.e., restaurant, deck, pump house.
<u>Initiative:</u>	Execute Capital Maintenance projects according to budget.

Department	Status	Comments	Expected Completion
Recreation & Facilities	Complete	Advertised for Summer 2025	Second Quarter
Business & Technology	In Progress		First Quarter
Business & Technology	Not Yet Started		Second Quarter
Business & Technology	Not Yet Started		Fourth Quarter
Business & Technology	Complete		Second Quarter
Park & Facility Maint.	Not Yet Started		Third Quarter
Park & Facility Maint.	In Progress		Third Quarter
Steeple Chase	In Progress		Second Quarter
All			Fourth Quarter

Goal: 2.4 Protect and manage natural areas

Objective: Utilize experts to share ideas and communicate to residents

<u>Initiative:</u>	Apply, bid and execute agreements for Wetland Mitigation Banking.
<u>Initiative:</u>	Review Stewardship Plan, inform residents, and provide a completion report to the Board.
<u>Initiative:</u>	Utilize ILM to evaluate results of Diamond Lake treatment.
<u>Initiative:</u>	Modify and develop the wetland area on Hole #5 and explore the addition of a new tee box.
<u>Initiative:</u>	Expand natural area fall mowing to Longmeadow Pond on Chadwick Way.
<u>Initiative:</u>	Expand natural area weed treatment to pond on Chadwick and to John Wiech.
<u>Initiative:</u>	Overseed Orchard View with native flowering perennials to create a butterfly garden.

Department	Status	Comments	Expected Completion
Park & Facility Maint.	In Progress		Second Quarter
Park & Facility Maint.	Not Yet Started		Fourth Quarter
Park & Facility Maint.	Complete		Fourth Quarter
Steeple Chase		Evaluate in Fall	Third Quarter
Park & Facility Maint.	Not Yet Started		Third Quarter
Park & Facility Maint.	Not Yet Started		Second Quarter
Park & Facility Maint.	Not Yet Started		Second Quarter

2025 STRATEGIES, GOALS, OBJECTIVES & INITIATIVES

STRATEGY: TRAINING & DEV

Goal: 3.1 Encourage Board and Staff to pursue opportunities to learn industry trends

Objective: Seek cutting edge continuing education and topics

- Initiative: Member of Dept. of Recreation & Facilities Leadership Team attends a National Conference.
Initiative: Attend educational conferences as budgeted.
Initiative: Attend educational seminars as budgeted.
Initiative: Train staff on UKG, Cloud BS&A, Sharepoint, and other technologies.
Initiative: Increase compliance with training initiatives and policies.
Initiative: Staff renewal of pesticide applicators licenses.

Department	Status	Comments	Expected Completion
Recreation & Facilities			Third Quarter
All			Fourth Quarter
All			Fourth Quarter
Business & Technology	In Progress		First and Second Quarte
All			Fourth Quarter
Park & Facility Maint.	Complete		Fourth Quarter

Goal: 3.2 Support and provide employees a fun and learning environment

Objective: Expand existing resources & offer opportunities to volunteer for planning and/or community committees

- Initiative: Improve onboarding training for new supervisors and staff.
Initiative: Plan Employee Appreciation Week activities.
Initiative: Offer fun and educational events for Cybersecurity Awareness Month.
Initiative: Provide internal wellness program.
Initiative: Plan employee wellness events.

Department	Status	Comments	Expected Completion
Business & Technology	In Progress		Second Quarter
Business & Technology	In Progress		Second Quarter
Business & Technology	Not Yet Started		Fourth Quarter
Business & Technology	Completed		First Quarter
Fun & Wellness Com.	In Progress	Calendar of events planned	First Quarter

STRATEGY: COMMUNICATIC

Goal: 4.1 Maintain effective communication with Board and Staff

Objective: Continually discuss future opportunities and direction

- Initiative: Implement quarterly Recreation team survey feedback debrief sessions.
Initiative: Determine best tool(s) for improved Intranet.

Department	Status	Comments	Expected Completion
Recreation & Facilities	In Progress		First Quarter
Business & Technology	Not Yet Started		Fourth Quarter

Goal: 4.2 Encourage and promote an agency with excellent and diverse internal and external communication

Objective: Strengthen resources so employees and users are aware of projects, programs, facilities and services

- Initiative: Integrate Activenet into the website through API for enhanced user experience.
Initiative: Roll out the new Mundy Lion Mascot to the public.
Initiative: As part of the Village welcome packet, create a scratch off postcard for new residents to entice them to discover the park district.
Initiative: Implement an Annual Recreation Work Flow Calendar.
Initiative: Develop an internal, cross-department annual calendar with meeting dates, training dates, deadlines and more.
Initiative: Plan a ribbon-cutting for Kracklauer Park project with donors, elected officials, and community.

Department	Status	Comments	Expected Completion
Marketing & Comm.	Complete		First Quarter
Marketing & Comm.	Complete		Second Quarter
Marketing & Comm.	Complete		First Quarter
Recreation & Facilities	Under Review		First Quarter
All			First Quarter
Marketing & Comm.			Second Quarter

Goal: 4.3 Establish a work environment allowing for collaboration, confidentiality and training

Objective: Enhance employee communication

- Initiative: Provide a Human Resources Information Board at each location.
Initiative: Commit to reaching employees through voice message system on a monthly basis.
Initiative: Evaluate options for implementing a safety app on work phones.

Department	Status	Comments	Expected Completion
Business & Technology	Not Yet Started		Second Quarter
Administration	In Progress		Fourth Quarter
Business & Technology	In Progress		Third Quarter

2025 STRATEGIES, GOALS, OBJECTIVES & INITIATIVES

STRATEGY: INNOVATION

Goal: 5.1 Maintain a culture that facilitates and executes new ideas	Department	Status	Comments	Expected Completion
Objective: Encourage employees to offer programs and services and beautify key entry ways				
<u>Initiative:</u> Expand adult programming to reach beyond the active adult community.	Recreation & Facilities	In Progress	Programming has expanded to include InstaPot and Beer/Wine paired events	Second Quarter
<u>Initiative:</u> Present a progress report with executing the Financial Sustainability Strategy Plan.	All	In Progress		Second Quarter
Goal: 5.2 Understand participant needs	Department	Status	Comments	Expected Completion
Objective: Gather data and determine next steps				
<u>Initiative:</u> Implement updated Procedure 9.002 Evaluation of Programs & Services.	Recreation & Facilities	Complete	Implemented for winter program feedback	First Quarter
<u>Initiative:</u> Conduct End of Season Survey for specific amenities.	Steeple Chase & Marketing & Comm.			Fourth Quarter
Goal: 5.3 Improve and beautify existing facilities and parks	Department	Status	Comments	Expected Completion
Objective: Demonstrate aesthetically pleasing areas in sight of users				
<u>Initiative:</u> Complete MCC fitness flooring renovation.	Recreation & Facilities	Complete	Completed 4/9/25	Second Quarter
<u>Initiative:</u> Replace Child Development Playground.	Recreation & Facilities	In Progress	Intended for September construction	Fourth Quarter
<u>Initiative:</u> Complete paving golf maintenance driveway.	Steeple Chase	In Progress		Third Quarter
<u>Initiative:</u> Additional clearing of Disc Golf Course using volunteers i.e., Eagle Scouts and staff.	Park & Facility Maint.	Not Yet Started		Third Quarter
<u>Initiative:</u> Repave cart path on Hole #12.	Steeple Chase	In Progress		Third Quarter
Goal: 5.4 Become a Preferred Employer	Department	Status	Comments	Expected Completion
Objective: Establish a high level of employee retainage				
<u>Initiative:</u> Complete an employee survey.	All	Not started		Third Quarter
<u>Initiative:</u> Recognize employees at the annual Employee Recognition Event.	All	Complete		First Quarter

1st Quarter

GOALS AND OBJECTIVES BY DEPARTMENT SUMMARY

Department	Summary	Under Review	In Progress	Completed	Not Completed
Administration	18	3	11		
Golf / Steeple Chase	3	1	1		
Park & Facility Maint.	20	6	10	2	
Recreation	15	2	9	4	
Business & Technology	11	1	7	1	
Marketing	4	2	2	2	
All Departments	9	3	4		
Golf, Rec., Park & Fac. Maint.	1	1			
Admin & Marketing	1	1			
Golf and Park & Fac.	1				
TOTAL	87				



**MUNDELEIN PARK &
RECREATION DISTRICT**

ADMINISTRATION

To: Board of Commissioners
From: Ron Salski, Executive Director
Subject: Board Report – April 2025

Mechanic's Grove Leadership Day

Executive Director Salski and Director Berg attended Mechanic's Grove Leadership Day on April 15. It was a great experience to talk about "leadership" with the students. The students did an excellent job, and it was an opportunity to meet several new school administrators.

Legislative Conference

The Legislative Conference will be held April 29 & 30 in Springfield. The District has a shared table for Parks Day at the Capitol beginning Tuesday morning.

Mundelein Parks Foundation

The Meat Raffle will be held on Sunday, April 27, from 1 to 5 p.m. at Crossroads. If you are interested in volunteering with meat packing, please meet at Prime Beef on Friday, April 25th at 2:45 p.m.

Grant Opportunities

Executive Director Salski is aggressively pursuing grants for Diamond Lake. There have been discussions with Congressman Schneider's and Representative Didech's office.



**MUNDELEIN PARK &
RECREATION DISTRICT**

STEEPLE CHASE GOLF CLUB - GOLF OPERATIONS & MAINTENANCE

To: Board of Commissioners
From: Jon Karl, Director of Golf
Subject: Board Report – April 2025

March	Mar 2025	Mar Budget	vs Budget	Mar 2024	vs 2024
Total Green Fees	\$34,185.28	\$15,529.50	\$18,655.78	\$19,523.00	\$14,662.28
Golf Cart Rental Total	\$10,162.00	\$4,446.18	\$5,715.82	\$5,785.00	\$4,377.00
Golf Simulators	\$3,600.00	\$9,500.00	-\$5,900.00	\$3,930.00	(\$330.00)
F&B Total	\$5,139.97	\$3,885.60	\$1,254.37	\$3,579.87	\$1,560.10
Merchandise Total	\$8,253.64	\$6,802.12	\$1,451.52	\$4,292.09	\$3,961.55
Gaming Machines	\$112.38	\$4,000.00	(\$3,887.62)	\$0.00	\$112.38
Loyalty Program	\$1,825.00	\$1,800.00	\$25.00	\$1,900.00	(\$75.00)
Paid Rounds	894	-	-	498	396
April (through 4/14)	April 2025		April 2024		Difference
Total Green Fees	\$29,117.99		\$34,136.00		(\$5,018.01)
Golf Cart Rental Total	\$6,744.79		\$9,229.00		(\$2,484.21)
Food & Beverage	\$4,461.39		\$6,211.00		(\$1,749.61)
Merchandise Total	\$7,595.28		\$4,638.00		\$2,957.28
Simulator Rental	\$1,180.00		\$1,380.00		(\$200.00)
March	2021	2022	2023	2024	2025
Total Revenue	\$52,447	\$17,205	\$13,255	\$40,588	\$64,149
Rounds	821	245	43	498	894

This spring, the weather has been anything but consistent, however, on the days in which the forecast and weather have cooperated, the course has been very busy. The course experienced a strong finish to the month of March, enabling it to have its best March since 2012. Post Covid, the average green fee revenue for the month of March has been \$14,279. In 2025, total green fee sales for the month were \$34,185. Merchandise sales have followed suit, matching the top sales figures achieved in previous seasons.

A large percentage of the merchandise expected for the season has already arrived. Staff have been busy receiving and displaying all the new merchandise. New apparel vendors for this season include Nike and Puma. Despite a slow start to the month of April due to cool and damp conditions, green fee revenue is nearly keeping pace to a very successful April of 2024. Merchandise sales are currently ahead of budgeted pace. The 2025 Spring Scramble took place on Saturday April 12th. There were 19 teams that participated in the event, a new high in participation.

Simulator revenue has been very weather dependent to start the golf season. The first fitting session the club hosted in March led to the sale of two sets of irons as well as the potential for additional sales later in the season. Lesson programming and 15-minute warm up sessions are expected to help drive additional simulator revenue heading into the traditional golf season.

Golf Maintenance

Greens have been treated with two applications of annual bluegrass seed-head suppression as well as two applications of foliar fertilizer. Along with regular mowing, staff have completed verti-cutting of all tee boxes with approaches soon to follow. Staff have also been working on bunkers, cleaning debris and making all necessary repairs to drainage.

On March 24, Logan Willis was hired as the club's Full-time Maintenance Lead. Logan previously worked for the Hoffman Estates Park District as a part of the grounds staff at Bridges of Poplar Creek Country Club. Both Maintenance Leads, Ernesto Alcantar and Logan Willis, have completed their CPR/AED and first aid certification.

As of April 7, all perennial beds have been cleaned and mulched at the clubhouse, with staff spreading 40 yards of mulch so far. New sod has been laid at the pro shop entrance, putting green, cart path, and several areas throughout the course.

On April 9, Wild Goose Chase started the egg deprivation -- 4 nests and 23 eggs were located and removed so far.

Foreman Bill Sizemore has been working with staff to complete the fill in of the back greenside bunker on #3 green. As soon as the bunker is filled and prepped, new sod will be laid. Staff have also been adding material and seed designed for shade to areas in the rough that do not receive adequate sunlight to maintain healthy turf in these areas.

As of April 14, the irrigation system has been started and pressurized. Superintendent Kivisto has been working with the new irrigation software to ensure all sprinkler heads are functioning properly and correctly located in the system. With the new irrigation software, it is important to do a detailed analysis of each station to ensure that they are in the correct location and functioning properly.

Assistant Superintendent Wiskerchen and Maintenance Lead Logan Willis have been working with Toro on the new GPS for 5800 Sprayer and have been GPS mapping the entire golf course. This function on the sprayer is designed to increase the accuracy of chemical applications and reduce annual costs.

On Sunday April 27th, all the greens will be deep tine aerified. Joe Marley Inc. will complete the green aerification process for the club. Staff will be top-dressing greens on Monday April 28th.



PARK & FACILITY MAINTENANCE

To: Board of Commissioners
From: Rob Foster, Director of Park & Facility Maintenance
Subject: Board Report – April 2025

Facility Maintenance

- Staff painted the upper portion of Barefoot Bay. This includes the tot pool, the dive-well and the main pool. Next year staff will paint the lazy river. Staff are working towards having Barefoot Bay up and running by the week of May 5, 2025.
- Diamond Lake buoys have been installed for the season. This year staff used a GPS device to set the buoys in the correct locations. This should avoid some of the complaints that staff received at the beginning of last year about buoy placement.
- The Boat Launch Dock has been installed for the season. The dock is installed every year sometime before April 1st.

Park Maintenance

- Staff have trimmed back the brush at the Sports Complex woodland walking trails. Over the years, buckthorn and brush have crept in and made the trail very narrow. A new layer of wood chips was also applied to approximately 80% of the trail. The trail is used in the fall for the High School Cross Country running events.
- Baseball field grooming and maintenance has started.
- Port-a-Johns have been delivered to the normal locations in the parks.
- Danny Ester and Jonathan Lopez obtained their Illinois Pesticide Operators License. Omar Vazquez obtained his Illinois Pesticide Applicators License which is a level higher than the Operator's License. Congratulations to Danny, Jonathan and Omar.



RECREATION & FACILITIES

To: Board of Commissioners

From: Kyle Berg, Director
Melinda Agosto, Child Development Director
Kelsey Fuller, Superintendent
Christian Kopp, Superintendent

Subject: Board Report – April 2025

Miscellaneous

- The Recreation Fund remains strong. March closed with a YTD net total of \$183,464 better than budget.
 - Controlled expenses are the primary cause of positive performance YTD.
- Director Berg delivered the first check to MBSA for 50% of the Capital improvement funding.
 - The backstop and fence work is nearly complete.
 - Field grading has been delayed by unfavorable weather conditions, but is expected to be completed by, or shortly after, opening weekend.
- Director Berg is in contact with local and national AYSO representatives regarding future opportunities to support the successful operation of Mundelein AYSO 372.
- Staff are finalizing details for the replacement of the Child Development playground. The project is projected for September/October implementation.

Programs

Active Adults

- Membership is currently at 284, slightly lower than last year. The team is working on new promotional strategies to increase visibility.
- Plans are underway to launch volunteer-led social clubs (e.g., walking, garden, craft) exclusively for Regent Members to enhance community engagement and drive membership.
- Upcoming highlights: Graceland Cemetery Trip, May 20; Leslie Goddard as Violet Jessop, May 30

Dance

- Competed at the Hall of Fame Dance Challenge (April 5–6), earning multiple awards, including 1st Overall High Score in Senior Solo, Senior Large Group, and Teen Duo/Trio.
- Final competition of the season: Talent on Parade, April 25–27
- Dancers are preparing for Spring Recital, June 7 & 8 at Mundelein High School.

Athletics

- Spring Adult Softball Leagues begin in May.
 - The league is changing its structure to include both Spring and Summer leagues.

Special Events

- The annual Cottontail Trail took place on April 5. There were 401 children aged 2-12 registered, 70 more than the 2024 event. Dolan Recreation Center saw around 800 attendees for the event.
- The Cottontail Trail was featured in the Chicago Tribune Lake Count Sun newspaper.

Cultural Arts

- No updates.

Mundelein Trails Day Camp and Rec Connect

- Summer camp enrollment is currently full and closed. Registration for camp will continue with participants being placed on the waitlist.
- There are a total of 419 campers currently enrolled in camp throughout the 10 weeks of camp.
- Camp training will start May 27.

Child Development

Big & Little

- One new Toddler started in April.
- The transition of space used for the Learning Center resulted in some decreased capacity in the older-age rooms. This was offset by increased Learning Center enrollment and updated pricing structure.

Big & Little Child Development Center	Nov 24	Dec 24	Jan 25	Feb 25	Mar 25	Apr 25
<u>Classroom Breakdown</u>						
Toddler Classroom	10	10	10	10	10	10
2–3-Year-Old Classroom	17	16	19	20	21	22
3–4-Year-Old Classroom	23	21	20	22	22	22
4–5-Year-Old Classroom	21	19	22	22	22	22
Total Annual Enrollment	71	66	71	74	75	76
	Apr 23	Apr 24	Apr 25			
<u>Breakdown Based on Year</u>						
Toddler Classroom	0	0	10			
2–3-Year-Old Classroom	20	21	22			
3–4-Year-Old Classroom	39	38	22			
4–5-Year-Old Classroom	22	20	22			
Total Annual Enrollment	81	79	74			

Learning Center

- Enrollment remains at 81 children compared to 63 during the 2023/2024 school year.
- Enrollment for the 2025/2026 school year has opened and registration continues to increase. Classes are already over half capacity. Enrollment numbers for the 2025/2026 school year are expected to be consistent with 2024/2025.

Aquatic Operations
Indoor Pool

Swim Lesson Registration

- Swim lesson data for March & April is as follows:

Season	Cycle	Run Dates	# Enrolled	Enrollment Max	Capacity
Winter/Spring	Tu/Th Session 4	Apr 8 – May 1	54	62	87%
Winter/Spring	Sat Session 2	Mar 8 – May 3	110	117	94%
Total:			164	179	92%

- Tu/Th Lessons began a new session this month on April 8th. Enrollments went up from 66% to 87% capacity than in the previous session with 13 more enrollments.
- Saturday Lessons had one late enrollment to increase total enrollment to 94%.
- Currently in this final session of Winter/ Spring season lessons overall swim lesson enrollment is at 92% of its maximum capacity filled.

Barefoot Bay Membership Totals

Package name	Quantity sold	Revenue
2025 Barefoot Bay All Access Season Pass	397	\$ 39,922.50
2025 Barefoot Bay All Access Season Pass (4+)	998	\$ 92,357.50
Total:	1,395	\$ 132,280.00

- BFB Membership Totals from this time last year were as follows:

Package name	Quantity sold	Revenue
2024 Barefoot Bay All Access Season Pass	374	\$ 34,975.00
2024 Barefoot Bay All Access Season Pass (4+)	818	\$ 68,395.00
Total:	1,192	\$ 103,370.00

Barefoot Bay Staff

Position	Return Staff	New Staff	Total
Shift Managers	4	3	7
Deck Managers	2	2	4
Lifeguards	73	34	107
Jr. Lifeguards	0	11	11
Cashiers	6	7	13
Concessions Lead	1	4	5
Concessions Attendant	5	13	18
Total:	91	74	165

Barefoot Bay Group Rentals

- There has been an increase in interest in BFB Group rentals this year. Staff have booked over 60 BFB Group outings, 4 After Hour Rentals, 1 BFB Party, 2 Spray Park Parties, 15 Spray Park Group outings, and 7 DLB Group outings.

Health & Fitness Center

- Phase 1 of the Health and Fitness Center renovation was completed on schedule. The renovation lasted from March 31st through April 8th with the official re-opening occurring on the morning of Wednesday, April 9th. The renovation included new E-Core flooring throughout, fresh paint creating a modern look, a new layout for the strength and cardio areas, and new equipment.
- The demonstration period for the seated Recumbent Elliptical cardio piece began Monday, April 14th. Members will have access to the piece for 2 weeks and anonymous feedback will be collected.
- The Fitness Open House will be held all day April 21st. There will be 2 featured timeslots: 9a-12p and 4p-6p. Refreshments, tours, equipment demos, activities, children's crafts and open recreation including pickleball will be available to all attendees at no cost. Mundy Lion and Leroy Lobster will also be in attendance during the evening open house session.

Member Usage Numbers Yearly Comparison		
	2025	2024
Jan	14,820	12,058
Feb	12,830	11,187
Mar	13,456	11,307
Apr		11,005
May		10,478
Jun		10,371
Jul		9,692
Aug		10,273
Sep		9,510
Oct		10,378
Nov		10,865
Dec		11,990

Membership Totals		
	2025	2024
Jan	2,145	1,857
Feb	2,119	1,825
Mar	2,129	1,846
Apr		1,794
May		1,863
Jun		1,871
Jul		1,876
Aug		1,829
Sep		1,844
Oct		1,824
Nov		1,923
Dec		2,033

<u>Fitness Membership Monthly Reporting</u>			
	<u>Jan 2025</u>	<u>Feb 2025</u>	<u>Mar 2025</u>
<u>Active Annual Membership Breakdown</u>			
Individual Fitness	878	883	890
Fitness Two or More	828	825	827
Student Monthly - Non-Committal Membership	262	244	258
Short-Term Membership - Non-Committal Membership	128	116	99
Track Only	212	223	219
Fitness 10 Visit	139	142	145
We Serve	41	43	48
Jr. Mustang Parent Memberships	14	14	11
Fitness - Seminary	8	8	7
Total Annual Memberships	2,510	2,498	2,504
<u>Usage Breakdown</u>			
Member Visits	14,820	12,830	13,456
Zoom	52	33	
Monthly Group X Participation	2,695	2,513	
<u>Age Breakdown</u>			
12 - 17	162	152	159
18 - 24	129	119	128
25 - 34	273	274	276
35 - 44	337	336	336
45 - 54	355	345	335
55 - 61	363	310	303
62+	891	962	966
Average Age	51.8	52.2	52.1
<u>Demographic Analysis</u>			
Male	1,185	1,167	1,180
Female	1,322	1,328	1,321
Unspecified	3	3	3
Nonresident	962	936	932
Mundelein Resident	1,548	1,562	1,572
	2,145	2,119	2,129

Recreation Advisory Committee

- The Recreation Advisory Committee met April 14th to discuss current projects and discuss feedback on future opportunities.
- The Committee will reconvene later this summer.



**MUNDELEIN PARK &
RECREATION DISTRICT**

BUSINESS SERVICES

To: Board of Commissioners
From: Debbie McInerney, Director of Business & Technology
Subject: Board Report – April 2025

Finance

The District has been awarded the GFOA Certificate of Achievement for Excellence in Financial Reporting for the 2023 Annual Comprehensive Financial Report (ACFR). This is the highest form of recognition in governmental accounting and financial reporting, and the thirteenth consecutive year the District has received the award.

The transition to BS&A Cloud for our General Ledger and Accounts Payable systems is going well. The new system is on track to go live on April 28

Payroll was completed for the following:

Pay Period	Number of Employees	Completed By
03/09/25 – 03/22/25	217	Scott Schleiden
03/23/25 – 04/05/25	200	Scott Schleiden

Human Resources

The Fun & Wellness Committee has a few events coming up. First is an Employee Pickleball Clinic on April 24, followed by a Lunch & Learn, which was rescheduled to April 30. The topic is Psychological Safety at Work. Following that event is a Barefoot Bay Family Swim event in May.

UKG Ready implementation meetings are continuing. The project is currently in the testing phase with a Go Live date of April 20, 2025.

Performance evaluations are wrapping up. Merit increases will be effective May 1, 2025.

There are currently no open full-time positions. Open part-time positions include Adults 50+ Coordinator, Aquatics Indoor Pool Swim Instructors, Rec Connect Counselor and Regent Rental Attendant. Seasonal openings include Facility & Aquatics Maintenance Technician, Summer Camp Counselors, Boat Rangers, Park & Facility Maintenance, and Golf Course Maintenance.

IT

The IT team removed the password manager option from all internet browsers and identified and deleted files on the network that contain login information. These changes were implemented to encourage employees to exclusively use the district's designated password manager, LastPass, as storing passwords in web browsers and on the network poses security risks.

Workstation items from Kracklauer Dance Studio have been transferred to The Regent Center as Dance is now fully operational at this facility.

On Tuesday, April 29th, the IT team will begin the workstation and peripheral setup at Barefoot Bay, Spray Park, and Diamond Lake Beach to prepare for the upcoming season.

Risk Management

April Safety Training will include a presentation via Microsoft Teams from RJM Strategy Group on Active Threat/Active Intruder Situations. Mundelein Community Center will hold a fire drill on April 17.

The Safety Committee's next meeting is scheduled for Wednesday, April 30, at Steeple Chase Golf Course. This meeting will focus on planning tabletop discussions at facilities as a follow-up to the Active Intruder/Active Threat training.

PDRMA launched the next phase of the 2025 Risk Management Review Process on April 8. All agencies will complete The Essentials of Risk Management form during an onsite visit with their risk consultant. The deadline to complete this process is December 1, 2025.

Preseason training with Barefoot Bay and Mundelein Police and Fire will take place on Friday, May 30th. Mundelein Fire will meet with staff the week of April 28th to tour the facility. This training will greatly improve the Police and Fire's familiarity with the facility as well as the staff's knowledge of emergency response procedures.

Property Loss Report Summary

None.

Vehicle Accident Report Summary

None.

Incident/Accident Report Summary

Date	Location	Description of Incident/Accident	EMS	PDRMA
March 25	MCC Fitness Center	A patron walking the track pushed and attempted to grab another patron who had been looking over the railing of the track into the gym. Patron also had a verbal conversation with another patron prior to pushing them.	No	Yes
March 27	Big and Little	Child, 3, experienced an allergic reaction. Epi pen was administered and 911 called.	Yes	Yes
April 5	MCC Parking Lot	Patron reported damage to their vehicle after leaving swim lessons. Patron is unsure if damage occurred on park district property.	No	No
April 8	Big and Little	Child, 4, fell backwards and bumped their head on a shelf after being hugged by another child. No first aid required	No	No
April 9	MCC Gym	Adult female, fell while playing pickleball. Hit mouth and right arm on floor. Ice packs provided.	No	Yes

Employee Injury Report Summary

Date	Location	Description of Injury/Illness	EMS	PDRMA
April 8	Big and Little	Employee was burned when a tea kettle was knocked over and spilled on their arm	Yes	Yes



MARKETING & COMMUNICATIONS

To: Board of Commissioners
From: Christa Lawrence, Director of Marketing & Communications
Subject: Board Report – Quarter 2, 2025

Barefoot Bay Early Bird Season Pass Results

Marketing hired J. Miller Marketing to help boost Barefoot Bay season pass sales which were lagging from last year's numbers. Marketing provided the video to J. Miller Marketing. The result of this \$800 investment: Early Bird pass sales increased to 1,354, compared to 1,144 in 2024 (an increase of 210 pass sales), and 2025 revenues increased \$28,225 over 2024.

Sold-Out Events

Marketing created paid social media advertisements for the following programs: Mafia Marriage Mystery, Curling for Beer, Sip Happens, and Cottontail Trail. Marketing credits this extra exposure with helping the programs fill.

Mundy Lion Mascot Reveal

Marketing created our first District mascot, Mundy Lion. Marketing designed the mascot and worked with Promo Bears to have the custom costume made. Marketing built excitement and suspense by rolling out daily teasers before the Mascot reveal at Cottontail Trail on April 5. A video reveal of Mundy Lion followed the Cottontail Trail event on social media and the website. Mundy Lion promotional items were designed in-house and included stickers, key chains, plush lions, and "Flat Mundy Lions." In addition, "Prize Paws" will be hidden in the parks for children to find. When they bring them to the Front Desk, they will receive a Plush Lion. Mundy is scheduled for several appearances. For all details and updates, visit Mundy's Den, his web page on the District website.

Summer Mailer/Brochure

The Summer mailer went out to homes on Saturday, April 12. Registration begins on April 16. Marketing used the District's new mascot, Mundy Lion, to attract attention to the mailer.

First Quarter Sponsorship Revenue

In the first quarter, \$26,880 was invoiced for special events, tabling opportunities, and advertising with the District.

First Quarter Foundation Revenue

- Three tree donations were ordered totaling \$2,298.
- The Inclusive Space Project received one last \$500 donation in February.
- The Foundation held a table at Cottontail Trail and handed out information about the Meat Raffle and how to support the Foundation. The collection box ended up with \$8.

The Meat Raffle is scheduled for Sunday, April 27 at Crossroads Restaurant and Bar from 1:00 – 5:00 pm. The foundation has set a goal of raising \$10,000 at this event. In addition, the Lucky Duck Race is scheduled for Sunday, June 8 at Barefoot Bay at 2:00 pm.



MUNDELEIN PARK &
RECREATION DISTRICT
Connecting Our Community

2025 Marketing Analytics Report Quarter 1

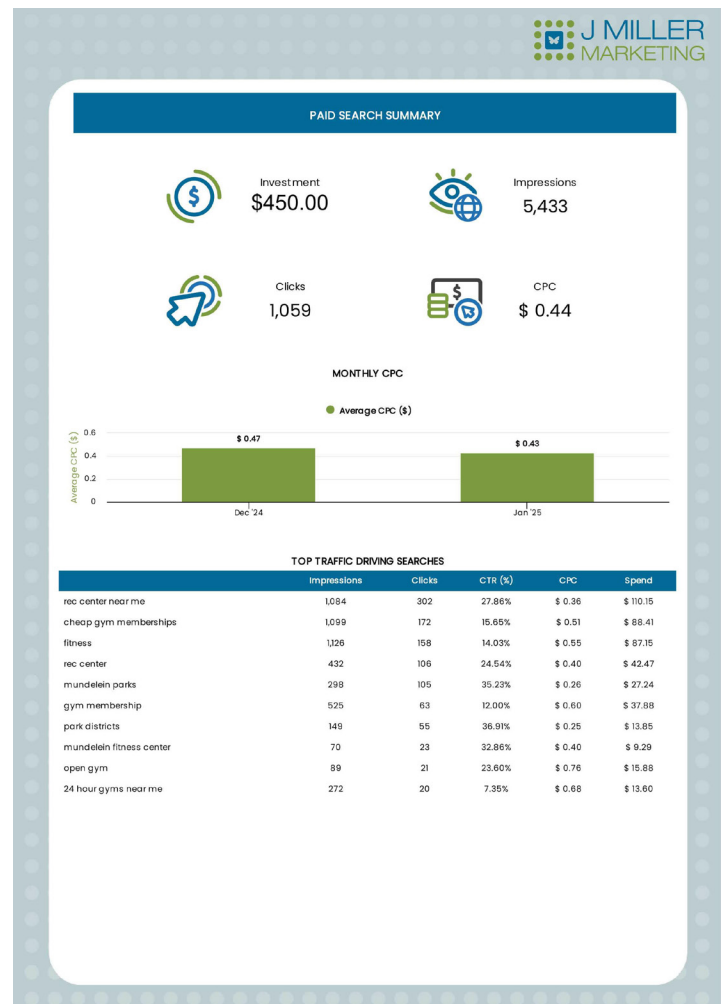
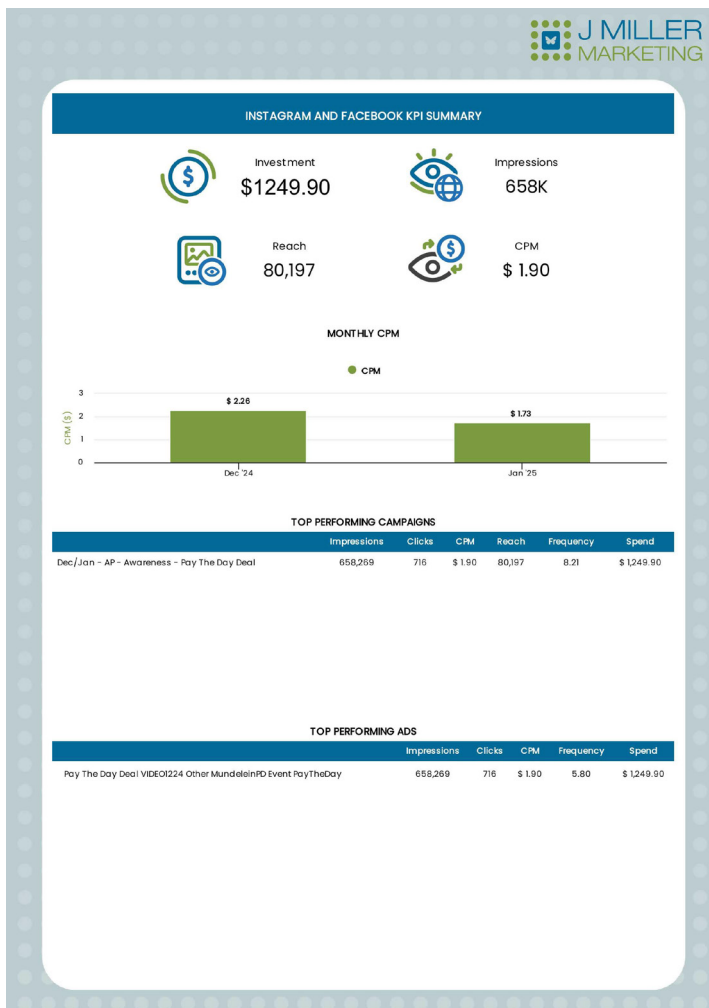
SOCIAL MEDIA: PAID AD CAMPAIGNS

Paid Meta Ad:

“Pay the Day” Fitness Membership drive: Ran through J Miller Marketing

Investment: \$2,849

Result: Mundelein Health & Fitness Center gained 185 members.



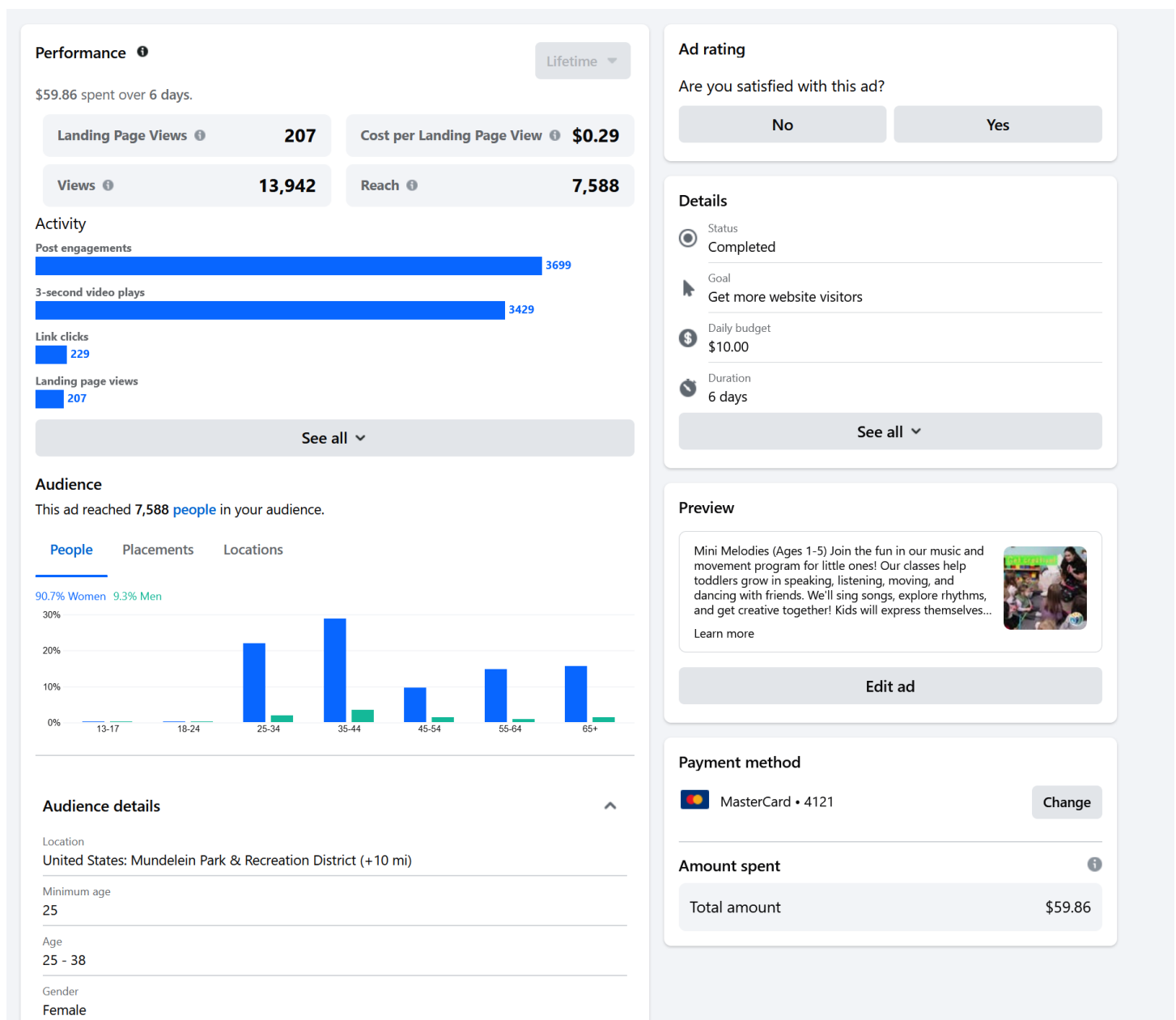
SOCIAL MEDIA: PAID CAMPAIGNS

Paid Meta Ad:

Mini Melodies Post: The goal of this ad was to bring awareness to the program and increase participation. Recreation and Marketing set up a demo class at Big & Little and created a video showing the program.

Investment: \$59.86

Result: Although we had 207 website views, this ad did not succeed in increasing registration numbers.



SOCIAL MEDIA: PAID AD CAMPAIGNS

Paid Meta Ads:

Royal Cookie Club: Valentines & Galentines: Participation in our cookie decorating classes has been on the decline. Marketing experimented with a quirky animated ad to see if it would attract more attention could increase the registrations.

Investment: \$50.61

Result: The Valentines and Galentines registrations grew from 6 to 20 participants.

View results

Boost again

...

Performance

Lifetime

\$50.61 spent over 7 days.

Landing Page Views	149	Cost per Landing Page View	\$0.34
Views	9,993	Reach	5,964

Activity

Post engagements

2582

3-second video plays

2378

Link clicks

189

Landing page views

149

See all

Audience

This ad reached 5,964 people in your audience.

People Placements Locations

95.2% Women 4.8% Men

Age Group	Percentage
13-17	0%
18-24	0%
25-34	15%
35-44	35%
45-54	18%
55-64	12%
65+	10%

Audience details

Location

United States: 1401 N Midlothian Rd, Mundelein (+10 mi) Illinois

Minimum age

18

Advantage+ audience

On

Ad rating

Are you satisfied with this ad?

No Yes

Details

Status

Completed

Goal

Get more website visitors

Daily budget

\$10.00

Duration

7 days

See all

Preview

Royal Cookie Club (All Ages)—Valentines and Galentines

Join the Royal Cookie Club – Family & Friends Edition! This February, celebrate love and friendship with our Valentine's & Galentine's themed class! Turn ordinary cookies into sweet works of art as you learn...

Learn more

Edit ad

Payment method

MasterCard • 4121

Change

Amount spent

Total amount

\$50.61

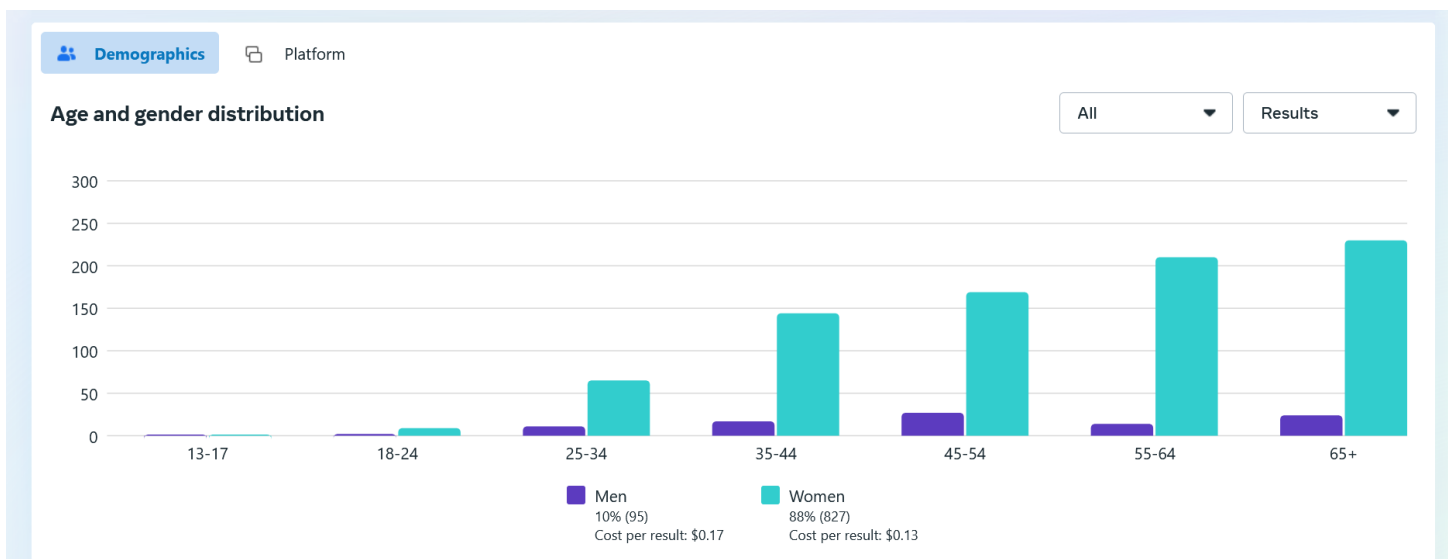
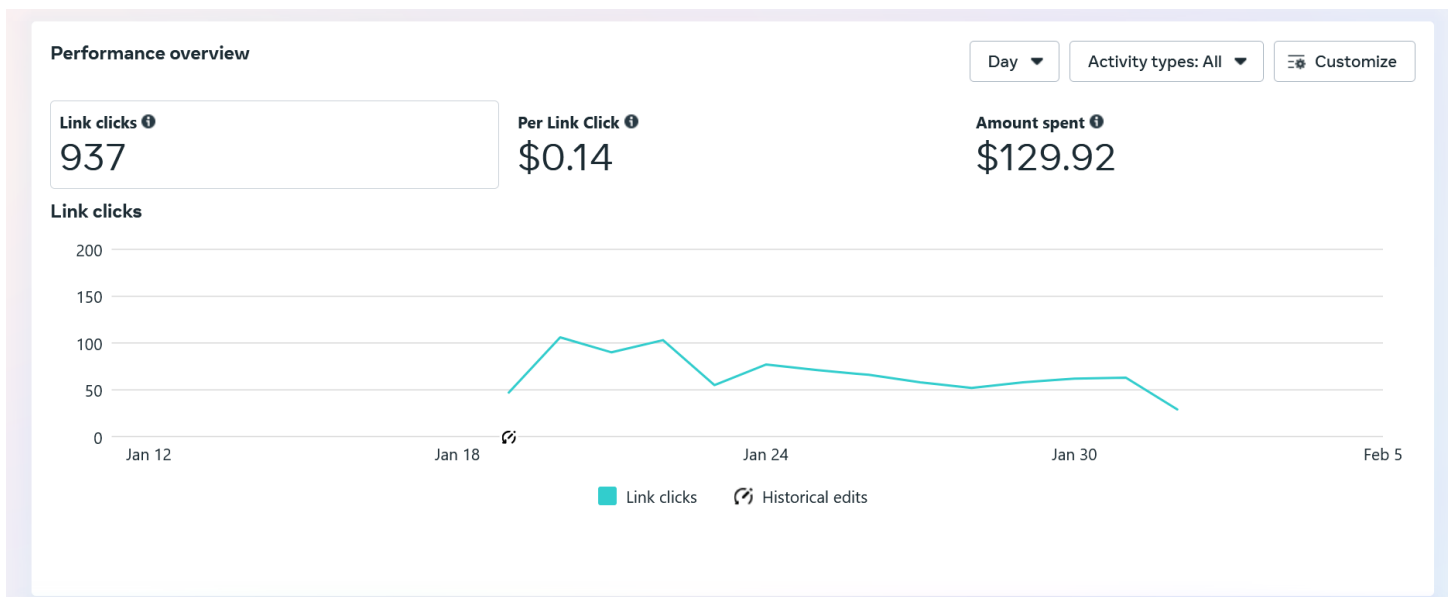
SOCIAL MEDIA: PAID AD CAMPAIGNS

Paid Meta Ad:

Mafia Marriage Murder Mystery Event: This event had 30 registrations but needed 50 to run the murder mystery effectively and not at a loss. Marketing created an ad and ran it for 15 days.

Investment: \$129.92

Result: Mafia Marriage Murder Mystery not only sold out, but since there was a demand, it was opened to 60 participants.



SOCIAL MEDIA: PAID AD CAMPAIGNS

Paid Meta Ad:

Curling for Beer—Ice Jug Curling: This was a new event and Marketing determined a video of the sport would encourage people to give it a try. With the help of recreation, marketing set up a demonstration and created a video ad.

Investment: \$18.44

Result: Event sold out shortly after ad ran.

View results

Meta Business Suite Boost again ...

Meta Verified can help your business
Sign up for a verified badge and build credibility with new customers.
[Sign up now](#)

Performance

Lifetime

\$18.44 spent over 14 days.

Landing Page Views	106	Cost per Landing Page View	\$0.17
Views	4,484	Reach	3,039

Activity

Post engagements 2137

3-second video plays 1965

Link clicks 127

Landing page views 106

See all

Audience

This ad reached 3,039 people in your audience.

People Placements Locations

63.5% Women 36.5% Men

Age Group	Women (%)	Men (%)
13-17	0	0
18-24	0	0
25-34	5	4
35-44	18	10
45-54	18	10
55-64	12	8
65+	8	5

Ad rating

Are you satisfied with this ad?

No Yes

Details

Status	Completed
Goal	Get more website visitors
Daily budget	\$10.00
Duration	14 days

See all

Preview

Sign up

Edit ad

Payment method

MasterCard • 4121

Change

Amount spent

Total amount	\$18.44
--------------	---------

SOCIAL MEDIA: PAID AD CAMPAIGNS

Paid Meta Ads:

Shamrock Shenanigans: Because of the success with the Valentines and Galentines Cookie class, Marketing decided to run a similar ad for this cookie decorating class.

Investment: \$47.82

Result: The ad resulted in 190 clicks the website, but no attributable registrations.

Recommendations

Get more results with a broader targeting
Expires in 3 days
Maximize your ad results when you increase the radius of your location targeting.

Recommended audience

Accept Not now

Performance

Lifetime

Link clicks	190	Cost per Link Click	\$0.25
Views	10,635	Reach	5,390

Activity

Post engagements 2532

3-second video plays 2311

Link clicks 190

Landing page views 128

See all

Audience

This ad reached 5,390 people in your audience.

People Placements Locations

92.0% Women 8.0% Men

Age Group	Percentage
13-17	0%
18-24	0%
25-34	15%
35-44	35%
45-54	15%
55-64	15%
65+	15%

Audience details

Location

United States: Mundelein Park & Recreation District (+9 mi), Mundelein Park & Recreation District (+8 mi)

Ad rating

Are you satisfied with this ad?

No Yes

Details

Status: Paused

Goal: Get more website visitors

Total budget: \$50.00

Duration: 7 days

See all

Preview

View ad Edit ad

Payment method

VISA Mastercard American Express Discover

Add

Amount spent

Total amount: \$47.82

SOCIAL MEDIA: META PAID AD CAMPAIGNS

Paid Meta Ads:

Barefoot Bay Season Pass promotion: Marketing employed J Miller Marketing to run a digital ad with creative supplied by the Marketing & Communications Department to increase early bird season pass sales which were lagging behind 2024 numbers.

Investment: \$800

Result: Early Bird pass sales increased to 1,354, compared to 1,144 in 2024 (an increase of 210 pass sales).
2025 sales were \$28,225 higher than 2024.



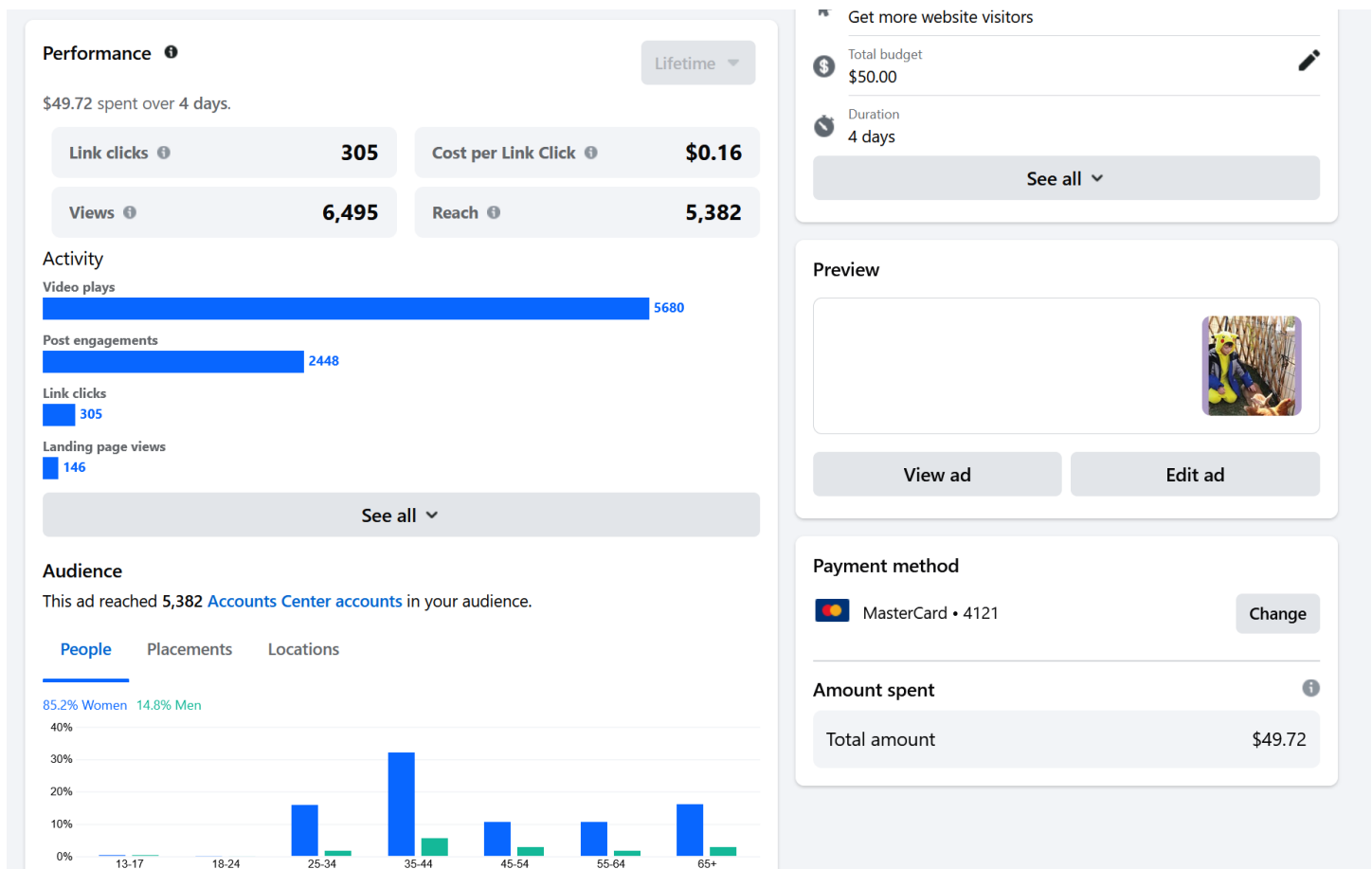
SOCIAL MEDIA: META PAID AD CAMPAIGNS

Paid Meta Ads:

Cottontail Trail paid ad: To try and increase last-minute registrations for Cottontail Trail, marketing created a paid ad on social media. It ran for four days.

Investment: \$49.72

Result: This extra exposure to the event helped close registration.



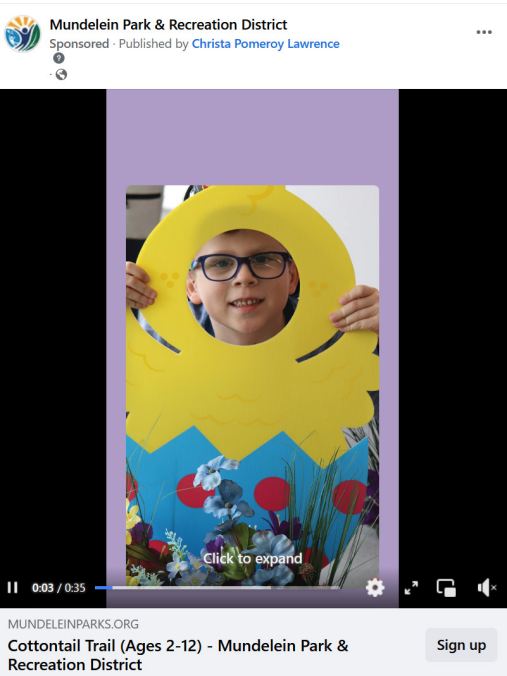
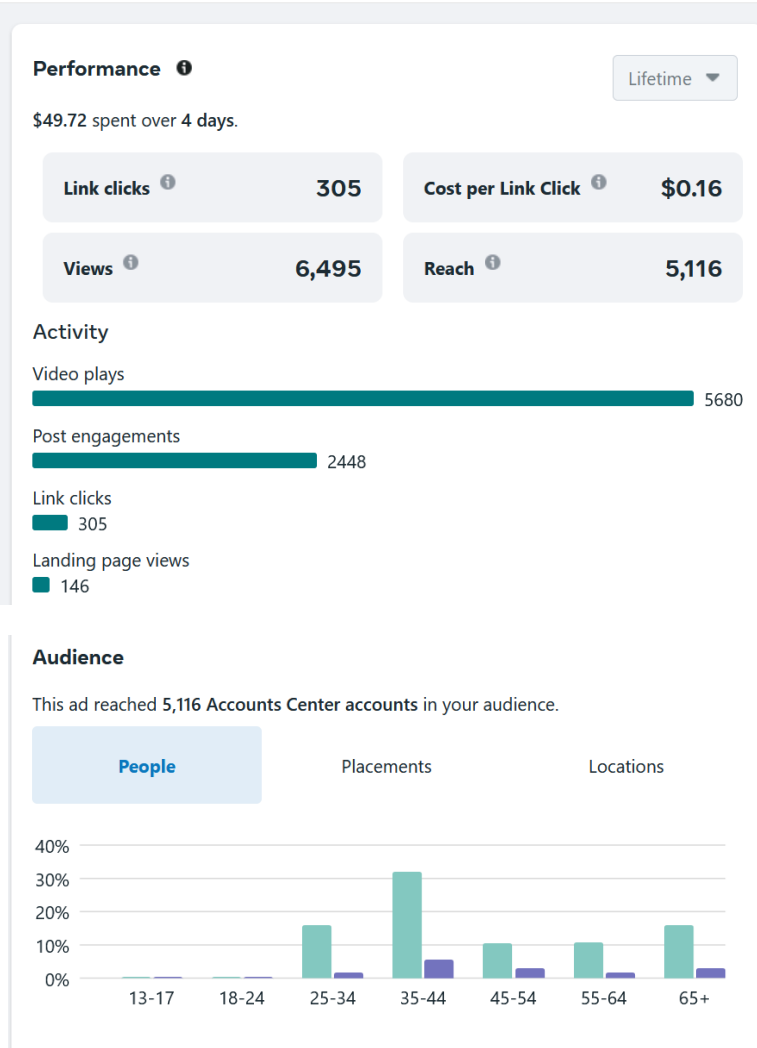
SOCIAL MEDIA: META PAID AD CAMPAIGNS

Paid Meta Ads

Ad for Cottontail Trail: Registration was at 257 when we ran this ad. We wanted to increase it to get it closer to 400. We boosted a reel featuring photos from 2024, with small animations for interest, and a teaser about the mascot.

Result: 396 registrations in 2025 compared to 339 in 2024 or a net gain of 57.

View results



SOCIAL MEDIA: FACEBOOK

Facebook: 2025/2024Comparison

Month	2025 Follows	2024 Follows
January	7,898	7,300
February	7,921	7,338
March	7,955	7,496

January Summary (94% of these results were from ads)

Facebook Accounts Reached: 80,268

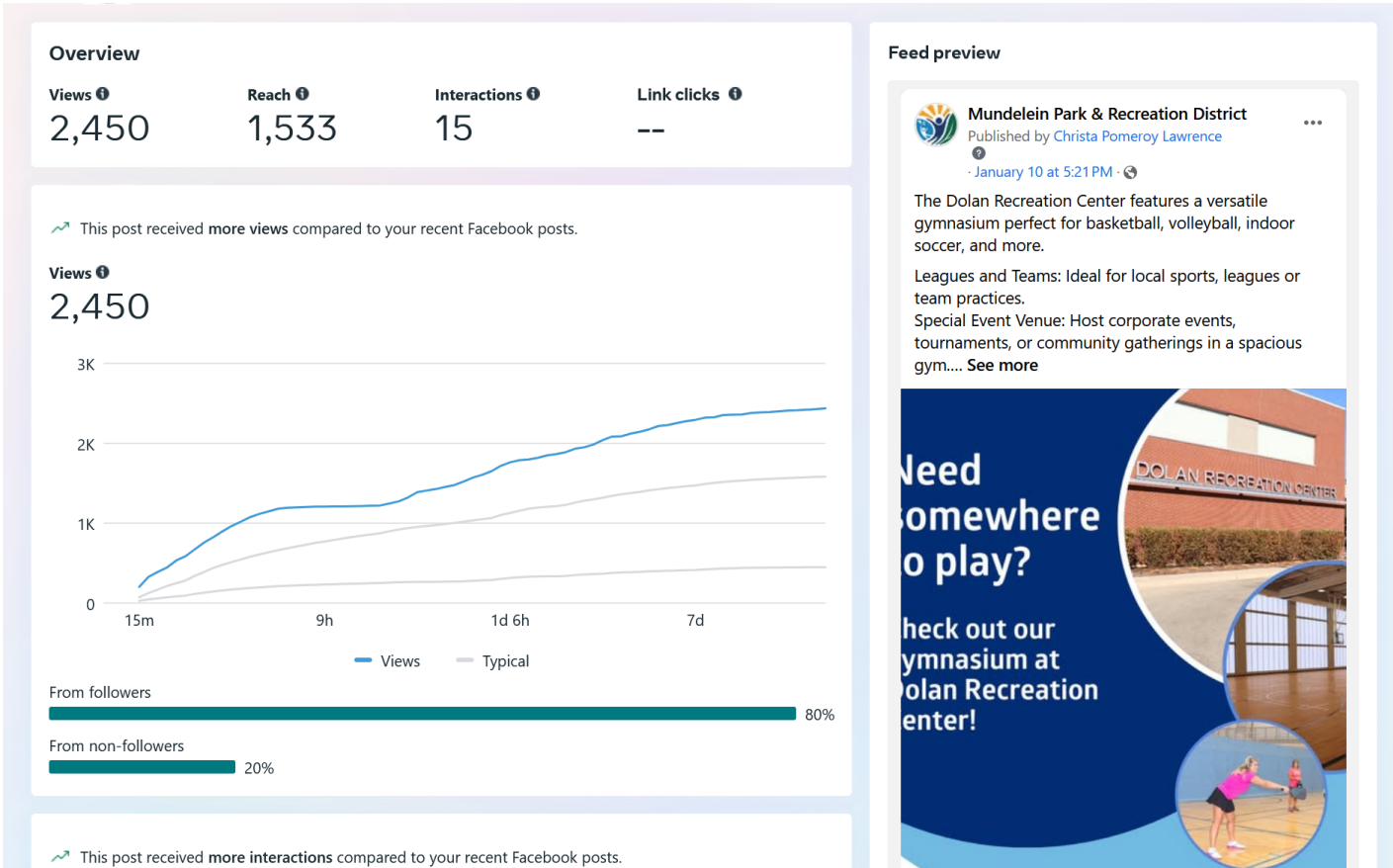
Link Clicks: 1,681

Content Views: 528,804

Reach is the number of people who saw any content from your page or about your page, including posts, stories, ads, social information from people who interact with your page and more. Reach is different from Impressions, which include multiple views of your posts by the same people. This metric is estimated.

January Post with most reach:

Views: 2,450
Reach:1,533
Interactions: 15



SOCIAL MEDIA: FACEBOOK TOP POST

February Summary

Facebook Accounts Reached: 39,850

Content Interactions: 576

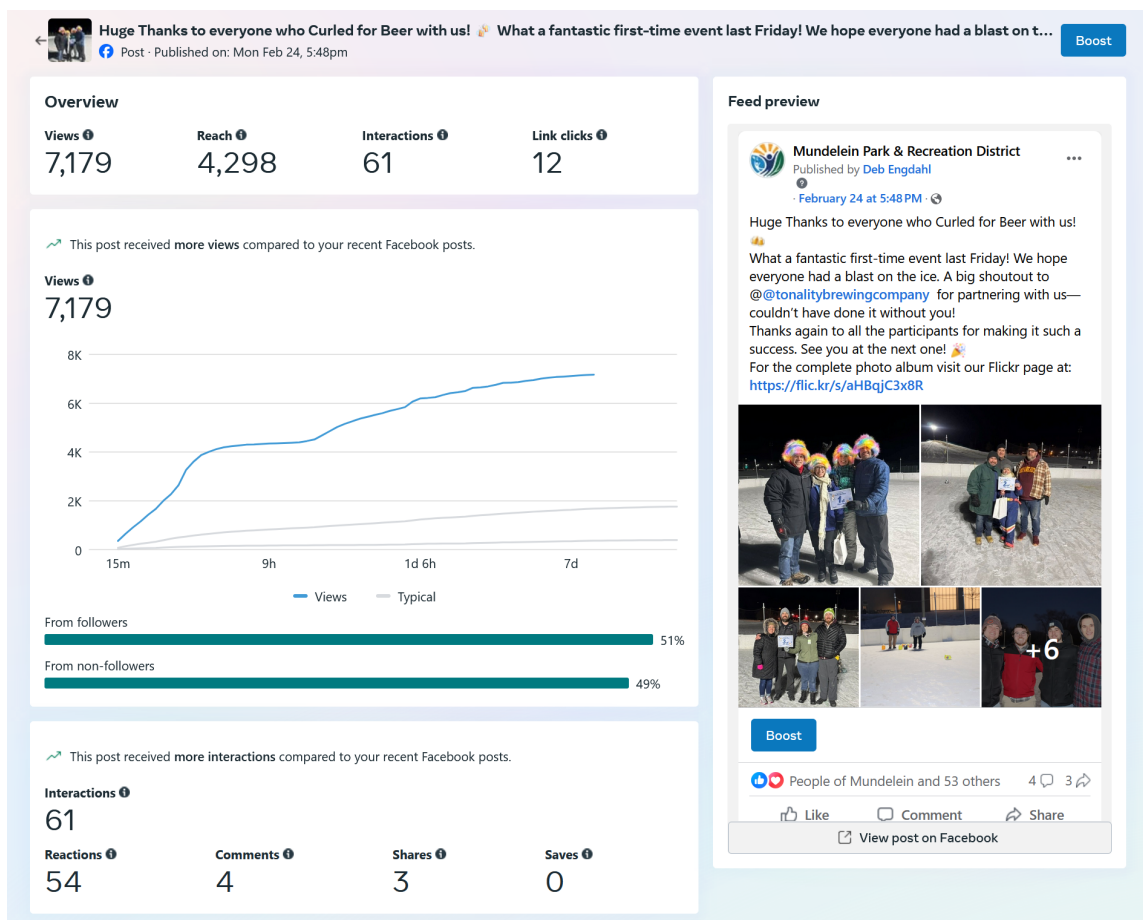
Content Views: 145,565

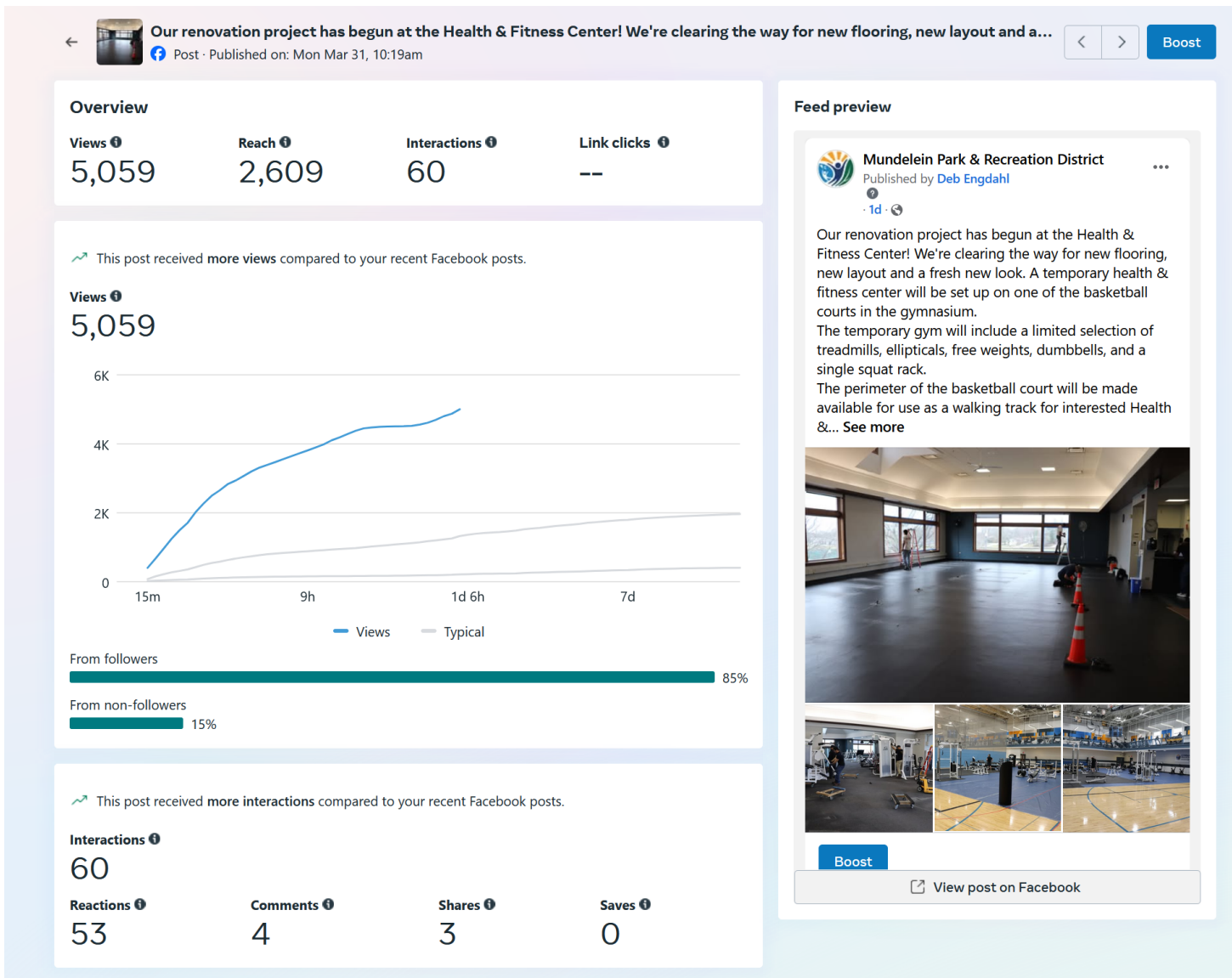
February Top Post:

Views: 7,179

Reach: 4,298

Interactions: 71





SOCIAL MEDIA: INSTAGRAM

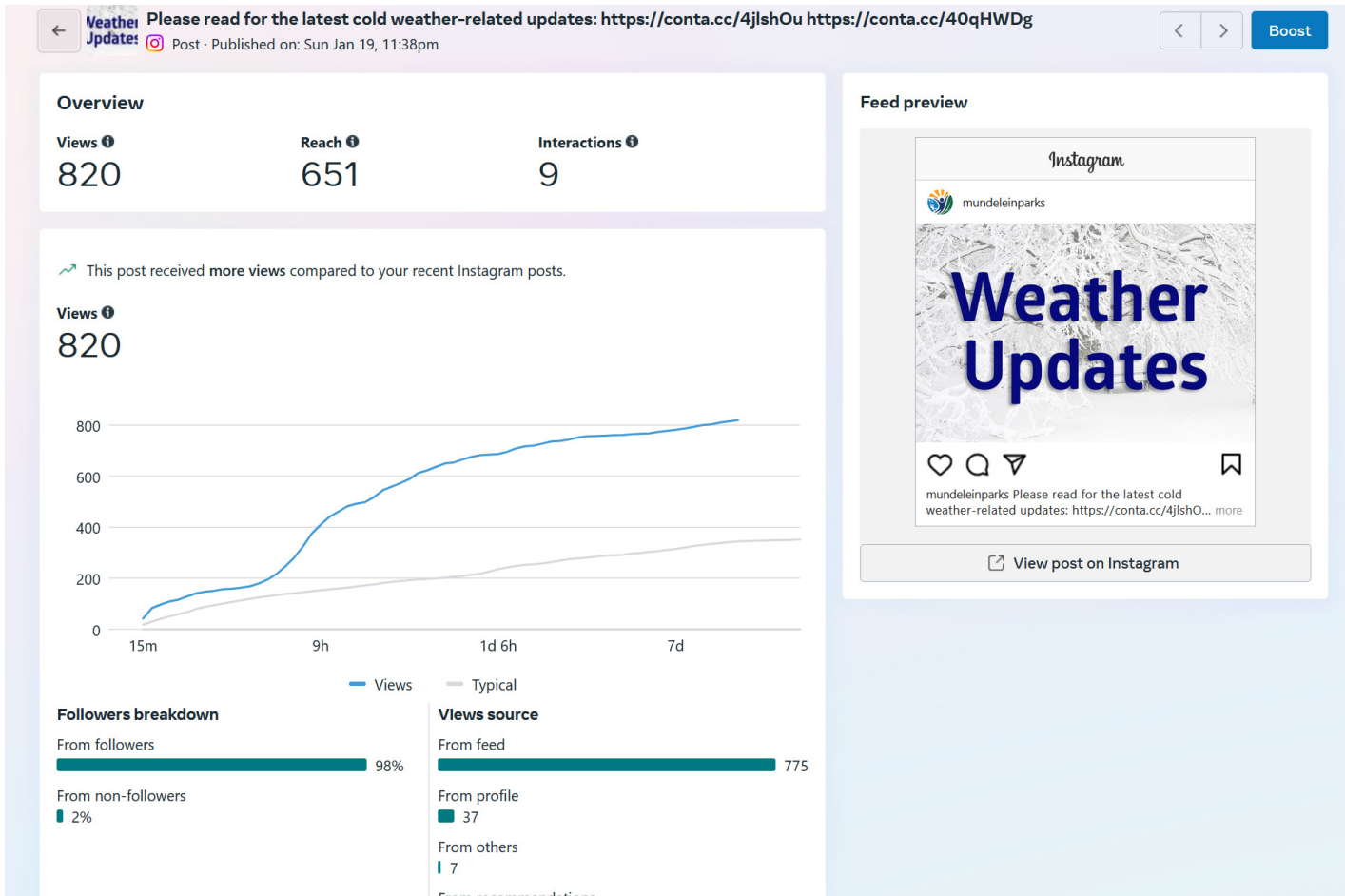
Instagram: 2023/2024 Comparison

Month	2024 Follows	2023 Follows
January	2,665	2,525
February	2,693	2,533
March	2,711	2,534

January Summary

Content: 16 posts, 12 stories, 0 reels
Instagram Accounts Reached: 1,279

January Top Post:

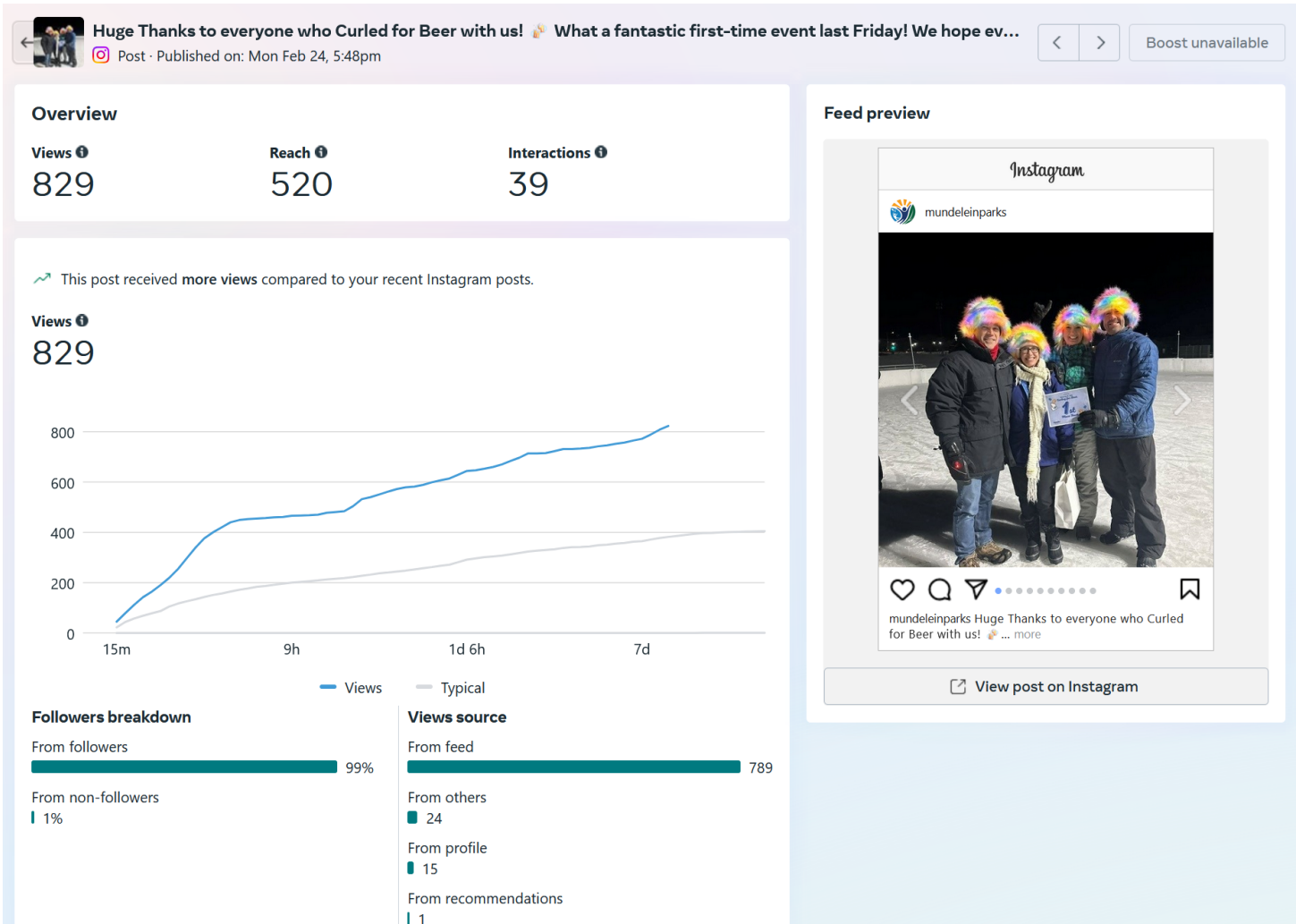


SOCIAL MEDIA: INSTAGRAM

February Summary

Content: 29 posts, 0 stories, 0 reels
Instagram Accounts Reached: 4,075

February Top Post:



Our renovation project has begun at the Health & Fitness Center! We're clearing the way for new flooring, new layout and a...

Post · Published on: Mon Mar 31, 10:19am

<

>

Boost

Overview

Views ⓘ
843

Reach ⓘ
530

Interactions ⓘ
52

This post received more views compared to your recent Instagram posts.

Views ⓘ
843

The chart shows 'Views' (blue line) starting at approximately 100 at 15m, rising steeply to about 780 by 1d 6h, and then slightly increasing to 843. The 'Typical' range (grey shaded area) starts near 0 and rises gradually to about 650 by 7d.

Time	Views	Typical Range
15m	~100	~0 - 50
9h	~500	~100 - 300
1d 6h	~780	~300 - 500
7d	843	~600 - 650

Followers breakdown

From followers
99%

From non-followers
1%

This post received more reach compared to your recent Instagram posts.

Reach ⓘ
530

Audience

Age & gender ⓘ

The bar chart shows audience distribution by age group. Light blue bars represent women (79%) and dark blue bars represent men (21%).

Age Group	Women (%)	Men (%)
18-24	~8	~2
25-34	~20	~5
35-44	~32	~8
45-54	~12	~3
55-64	~5	~1
65+	~2	~1

Feed preview

Instagram

mundeleinarks

mundeleinarks Our renovation project has begun at the Health & Fitness Center! We're clearing the way... more

View post on Instagram

WEBSITE: GOOGLE ANALYTICS

Website	January, 2025		January, 2024	
Number of Sessions	20,192		18,959	
Number of Users	11,680		10,800	
Page Views	39,172		38,432	
Most Visited Page	Home	9,359	Home	9,936
2nd Most Visited Page	Open Gym Schedule	2,116	Indoor Pool Schedule	1,722
3rd Most Visited Page	Indoor Pool Schedule	1,778	Open Gym Schedule	1,597
Mobile/Desktop/Tablet	M: 67% D: 31% T: 2%		M: 66% D: 32% T: 2%	

Website	February, 2025		February, 2024	
Number of Sessions	17,399		15,036	
Number of Users	10,708		9,040	
Page Views	39,720		38,324	
Most Visited Page	Home	15,378	Home	16,775
2nd Most Visited Page	Open Gym Schedule	1,439	Indoor Pool Schedule	1,070
3rd Most Visited Page	Connections	1,348	Connections	948
Mobile/Desktop/Tablet	M: 58% D: 41% T: 1%		M: 73% D: 26% T: 1%	

Website	March, 2025		March, 2025	
Number of Sessions	19,334		15,930	
Number of Users	11,108		9,748	
Page Views	37,353		33,057	
Most Visited Page	Home	9,287	Home	7,794
2nd Most Visited Page	Barefoot Bay	3,497*	Barefoot Bay	2,289
3rd Most Visited Page	Indoor Pool Schedule	1,605	Indoor Pool Schedule	1,471
Mobile/Desktop/Tablet	M: 67% D: 32% T: 1%		M: 65% D: 33% T: 2%	

* Increase is attributed to a digital ad campaign ran through J Miller Marketing advertising Barefoot Bay Early Bird rates.

E-NEWS: CONSTANT CONTACT

Constant Contact:

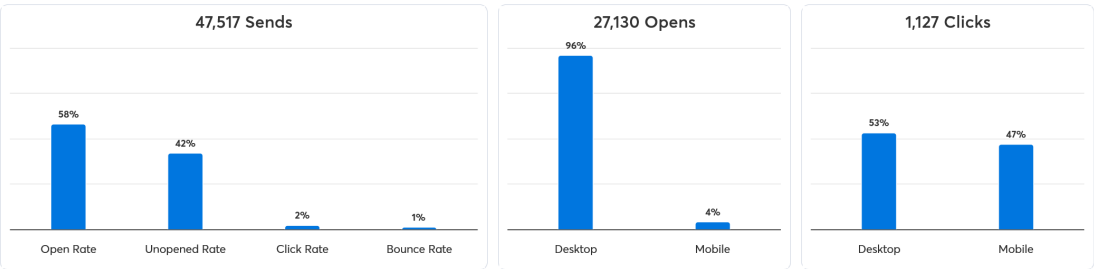
Constant Contact e-newsletters	
2025 1st Quarter	
Total Subscribers	17,248 (net gain: 244)
Subscribes (organic)	180
Unsubscribes	-387

January 2025

Overview

A look at some of your top emailing stats during the selected time range.

[Download As](#) ▾



Trends

Compare your stats over time and across your industry during the selected time range.

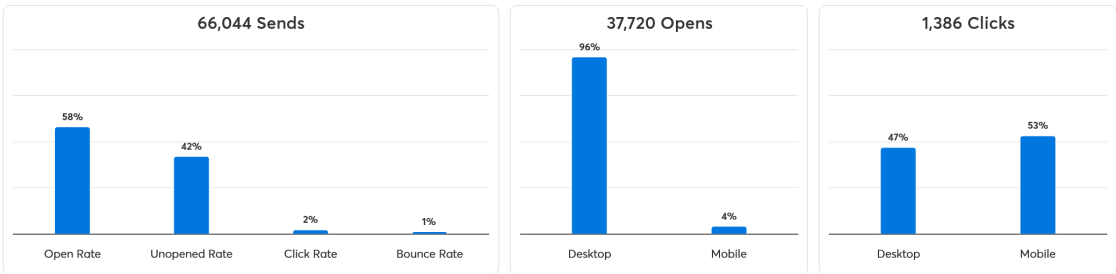
Your open rate:	58%	Your click rate:	2%
vs. previous 31 days	+4% ↑	vs. previous 31 days	-1% ↓
vs. industry average	+18% ↑	vs. industry average	+1% ↑

February 2025

Overview

A look at some of your top emailing stats during the selected time range.

[Download As](#) ▾



Trends

Compare your stats over time and across your industry during the selected time range.

Your open rate:	58%	Your click rate:	2%
vs. previous 28 days	+0% —	vs. previous 28 days	+0% —
vs. industry average	+19% ↑	vs. industry average	+1% ↑

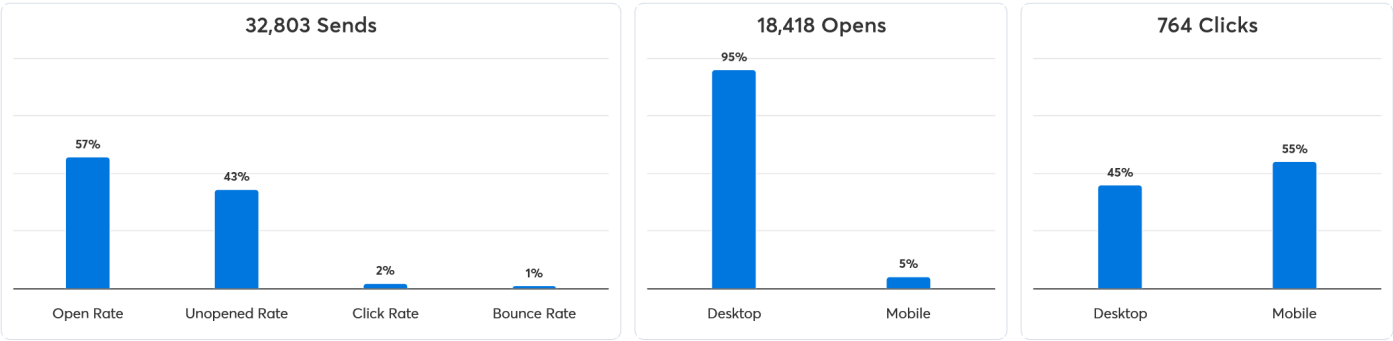
E-NEWS: CONSTANT CONTACT

March 2025

Overview

A look at some of your top emailing stats during the selected time range.

Download As ▾



Trends

Compare your stats over time and across your industry during the selected time range.

Your open rate:	57%	Your click rate:	2%
vs. previous 31 days	-1% ↓	vs. previous 31 days	+0% —
vs. industry average	+18% ↑	vs. industry average	+1% ↑