

**MINUTES**  
**Mundelein Park & Recreation District**  
**Committee of the Whole**  
**May 19, 2025**

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The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:00 p.m.

President KNUDSON directed Executive Assistant KAUFFMAN to call the roll. Present were Commissioners FRASIER, ORTEGA and President KNUDSON. Commissioners BURTON and McGRATH were absent with prior notice.

Staff present: Executive Director SALSКИ, Directors BERG, FOSTER, KARL, McINERNEY, Superintendents KOPP and NOGA, Guest Services Specialist MELLA and Executive Assistant KAUFFMAN.

Visitors: None.

Executive Director SALSКИ asked Department Directors to introduce staff members in attendance. Director FOSTER introduced Damian NOGA, Superintendent of Facility Maintenance. Director BERG introduced Christian KOPP, Superintendent of Recreation Facilities, and Diahann MELLA, Guest Services Specialist.

Executive Director SALSКИ provided information from discussion with Commissioner BURTON regarding warrants for approval at the regular meeting including for a generator purchase that will alleviate future rentals for events, an invoice presented from School District 75 for bussing fees for the second half of the 2024-2025 school year and an invoice presented from School District 79. Director BERG added information that payments to School District 75 are crossing between calendar year used by the District and school year used by the school district that resulted in three payments for bussing in 2025 with the final payment coming in next fall for the first installment of bussing for 2025-2026 school year.

President KNUDSON asked for presentation of items from the Regular Board Meeting agenda.

Executive Director SALSКИ asked Director FOSTER to provide background information for Hot Water Replacements for 2025.

Director FOSTER discussed the two water heaters budgeted for replacement in 2025 at Barefoot Bay and the indoor pool at the Mundelein Community Center (MCC). He shared that during the time bids were solicited and opened for the two budgeted replacement heaters, staff discovered two additional heaters/boilers that needed replacement. He described the decision to add the MCC mechanical room heater to the base bid because it was a routine installation and the large indoor pool/fitness locker room hot water storage tank was added as an alternate because of the expected difficult removal and installation. Commissioner ORTEGA asked about the size of the two additional replacement heaters. Director FOSTER explained that two tanks that are each 250-gallon would replace the 500-gallon tank being removed. President KNUDSON asked if there was a contingency added to the bid. Director FOSTER said there was a 15% contingency in the amount of \$16,700 added but he did not foresee having to use it. He agreed that he would report back to the Board if the contingency was used.

Executive Director SALSКИ asked Director BERG to provide information on the 2025 Health and Fitness Center Membership Rates.

Director BERG reminded the Board that the proposed rate increases were approved in the 2025 Budget, and he noted that staff identified adjustments to the approved fees including restructuring family membership pricing, introducing a child membership option and updating pricing for seniors and young adults. He explained adding a family structure with first member not realizing a reduction in rate but subsequent members receiving the lower rate noting that would eliminate some of the refunds currently triggered when a new member is added to an existing membership. Director BERG also described the creation of child membership for \$10 per month with a maximum amount of \$25 per family for children. Commissioner ORTEGA asked how the modifications compare to other local facilities. Director BERG confirmed that fees for membership at the Health and Fitness Center with rate increase still less than at neighboring facilities that do not offer all the same services. President KNUDSON said he likes putting a cap at \$25 per family for children. Executive Director SALSKI pointed out there will be communication to members to roll out the fee increases and opportunities in the future for specials for family swim and open gym. Commissioner ORTEGA asked if marketing would run promotions and Director BERG confirmed there will be specific messaging from the District and the public relations firm used previously to promote information to the public will assist to educate about the rates and opportunities. Executive Director SALSKI provided a comment from Commissioner BURTON asking that communications to members about the rate increase also describe future improvements coming to the Health and Fitness Center.

Executive Director SALSKI provided his staff report including the District will not have a float in the Community Days parade and the Commissioners will walk and pass out candy with two Kubota's driven by staff. He also announced that on June 17<sup>th</sup>, the Mundelein Park & Recreation District will host the first meeting of local elected officials and staff from 8:00 to 9:30 a.m. at the Diamond Lake Recreation Center. These meetings are proposed to be quarterly and will bring together leaders from agencies to collaborate and work together. Finally, Executive Director SALSKI discussed plans for a ribbon cutting ceremony at Kracklauer Park on June 25<sup>th</sup> at 6:00 p.m. that is dependent on completion of the donor wall. He said the park will likely open to the public prior to the ribbon cutting.

There being no further business, Commissioner FRASIER moved to adjourn at 7:29 p.m., second by Commissioner ORTEGA. A voice vote was taken with all voting yes.

  
Secretary

**MINUTES**  
**Mundelein Park & Recreation District**  
**Regular Board Meeting**  
**May 19, 2025**

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The regular meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President KNUDSON and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed Executive Assistant KAUFFMAN to call the roll. Present were Commissioners FRASIER, ORTEGA and President KNUDSON. Commissioners BURTON and McGRATH were absent with prior notice.

Staff present: Executive Director Salski, Directors Berg, Foster, Karl, McInerney, Superintendents Kopp and Noga, Guest Services Specialist Mella and Executive Assistant KAUFFMAN.

Visitors: None.

President KNUDSON requested a motion to approve the minutes of the Committee meeting on May 12, 2025, and the Regular meeting on May 12, 2025. Commissioner FRASIER moved to approve the minutes of the Committee meeting on May 12, 2025, and the Regular meeting on May 12, 2025, second by Commissioner ORTEGA. President KNUDSON repeated the motion, asked if there were any corrections or additions. None were raised. A voice vote was taken with all voting yes.

President KNUDSON read the Warrants for approval. Commissioner ORTEGA moved to approve Warrants: 050425, 051125, 051925 = \$411,008.11, second by Commissioner FRASIER. President KNUDSON repeated the motion, asked if there were any questions. A roll call vote was taken with Commissioners ORTEGA, FRASIER, and President KNUDSON voting yes.

President KNUDSON asked for a motion to ratify Warrant 051225. Commissioner FRASIER moved to ratify Warrant 051225 = \$512,995.33, second by Commissioner ORTEGA. President KNUDSON repeated the motion, asked if there were any questions. A roll call vote was taken with Commissioners FRASIER, ORTEGA, and President KNUDSON voting yes.

President KNUDSON requested a motion to file the April Police Report. Commissioner FRASIER moved to place the April Police Report on file, second by Commissioner ORTEGA. President KNUDSON repeated the motion and asked if there were any questions. Commissioner ORTEGA asked when the Mundelein Police Chief would be attending a meeting to discuss the services they provide and Executive Director Salski said Police Chief Seeley has been invited to the July 14, 2025, meeting. A roll call vote was taken with Commissioners FRASIER, ORTEGA, and President KNUDSON voting yes.

President KNUDSON announced that two news articles appeared in the Daily Herald recently and he congratulated staff for receiving the financial award and acknowledged the Mundelein Heritage Museum award.

President KNUDSON asked if there was any Old Business. There was none.

President KNUDSON opened discussion on New Business. He requested a motion to approve MPRD Hot Water Heater Replacements 2025. Commissioner ORTEGA moved to approve the Base Bid and Alternate 1 from MPC and authorize the Executive Director, on behalf of the Park District, to enter into an agreement for \$111,235 with a 15% contingency of \$16,700, second by Commissioner FRASIER. President KNUDSON repeated the motion and asked if there were any questions. There were none. A roll call vote was taken with Commissioners ORTEGA, FRASIER, and President KNUDSON voting yes.

President KNUDSON requested a motion to approve the 2025 Health and Fitness Center Membership Rates. Commissioner FRASIER moved to approve the 2025 Health and Fitness Center Membership Rates as presented, second by Commissioner ORTEGA. President KNUDSON repeated the motion and asked if there were any questions. There were none. A roll call vote was taken with Commissioners FRASIER, ORTEGA, and President KNUDSON voting yes.

President KNUDSON asked if there was any Board Business. There was none.

President KNUDSON asked for the Staff Reports, started in the Committee Meeting, to continue.

Director KARL presented an update on the Steeple Chase Golf Club including the course is outpacing 2024 year to date in revenue. He said the maintenance crew continues to work on a drain issue at Hole 4. Commissioner ORTEGA asked how the gaming machines were being received, and Director KARL said the gaming was increasing as more of the patrons become acquainted with the machines.

Director FOSTER provided an update on Barefoot Bay maintenance including a backflow repair that will occur in the next three weeks that will cost \$7,400. He also reported that an engineer was invited to Wortham Park to view and discuss remedies for the erosion near the gazebo and along the water edges close to the street. Director FOSTER said more information would be provided after the engineering report is completed and there was a consensus to communicate information to the residents about the findings. Director FOSTER reported there were additional erosion issues at Leo Leathers Park Challenge Course. The engineering firm will provide some strategies for this repair also.

Director BERG provided the opening weekend schedule for Barefoot Bay, announced that summer camps are at capacity and cultural arts programming will be held at Kracklauer Dance Studio during the summer. He also said that Barefoot Bay memberships purchased were higher this year than at same time in 2024 and the Barefoot Bay rentals were also increased. Commissioner ORTEGA asked if there were enough lifeguards and Director BERG said he has hired 104 and this year had to turn away lifeguard applicants.

Director McINERNEY announced that the April Financial Report would be delayed to June for approval due to the general ledger and accounts payable software conversion to BS&A Cloud. She said the

anticipated presentation for approval of the Annual Comprehensive Financial Report for the Year Ended December 31, 2024, will be in June. Director McINERNEY provided an update that the UKG system is live for timekeeping and payroll and employees were successfully paid from UKG for the first time on May 9, 2025. She also reported the camera analytics and technology at Memorial Park were operating and the District will move forward with this system and will seek an agreement with the providing company. Commissioner ORTEGA asked the amount raised at the Meat Raffle event and Director SALSKI said the net was \$8,000 – an increase of \$1,000 over 2024.

There being no further business, Commissioner ORTEGA moved to adjourn at 8:05 p.m., second by Commissioner FRASIER. A voice vote was taken with all voting yes.

  
Secretary