



MUNDELEIN PARK &
RECREATION DISTRICT
Connecting Our Community

2025 Municipal Directory

MUNDELEIN PARK & RECREATION DISTRICT

1401 N. Midlothian Road, Mundelein, IL 60060

Telephone: 847-566-0650 Website: www.mundeleinparks.org

F.O.I.A.

Freedom of Information Act Request for Information

PURPOSE:

Established in 1954, Mundelein Park & Recreation District has 39 park sites offering over 735 acres of open space, playgrounds, ballfields, lakes, and trails. We offer over 650 seasonal programs, including dance, youth sports, tennis, karate, golf, adult and youth leagues, swim lessons, art, fitness and wellness, culinary, adult day trips, science classes, and day camps. In addition, we host over 20 annual events, many free to the public. The Park District's mission: connecting the community with safe and quality recreation through diverse programs, facilities, and open space.

Created as a separate unit of government, the Mundelein Park & Recreation District is a municipal corporation and local taxing authority for its stated purpose. It is authorized by legislation to levy and collect taxes and to establish local policy, ordinances, and resolutions to enact and complete its purpose. It serves approximately 37,687 people in the Village of Mundelein which includes residents of certain subdivisions in unincorporated Lake County and one subdivision in the Village of Long Grove. The Mundelein Park & Recreation District's annual budget for the fiscal year beginning Jan. 1, 2025 and ending Dec. 31, 2025 is \$13,722,742. The Park District employs approximately 52 full-time employees and 340 part-time employees including seasonal staff. The Mundelein Park & Recreation District has one office which is located at 1401 N. Midlothian Road, Mundelein, IL 60060.

The Mundelein Park & Recreation District Board of Commissioners governs the agency's affairs. There are five members on the Board. They are elected for six-year terms of office, without compensation, pursuant to the provisions of the Park District Code found in 70 ILCS 1205/2-12; 70 ILCS 1205/12a. The Board of Commissioners approves policies and plans for the operation of the Park District.

The Mundelein Park & Recreation District Board of Commissioners meets regularly on the second and fourth Monday of each month at 7:00 p.m., except in December on the 3rd Monday, at The Regent Center, 1200 Regent Drive, Mundelein, IL 60060. A schedule of the 2025 Board Meeting dates is included in this packet.

FREEDOM OF INFORMATION REQUESTS: Freedom of Information requests are accepted by personal delivery, mail, or email request to the Mundelein Park & Recreation District Community Center, 1401 N. Midlothian Road, Mundelein, IL 60060, and a Freedom of Information Officer. A copy of the Freedom of Information Act Request Form is included in this packet.

The Freedom of Information Officer will provide a response in writing to the requesting party within five business days of receipt. An extended time may be required. Responses will be available for pick up at the Mundelein Park & Recreation District Community Center during normal business hours or emailed to the recipient.

PUBLIC RECORDS: This is a list of commonly requested documents; it is not to be construed as exhaustive or limiting. Accident Reports, Audit Reports, Approved Board Minutes, Bids for Equipment or Services, Cancelled Checks, Bank Statements, Deposit Slips, Cash Receipts Control, Comprehensive Master Plan, District Goals and Objectives, Employee Manuals, Intergovernmental Agreements, Meeting Notes of Advisory Committees, Ordinances, Plats of Survey for Parks Program Brochures, Safety Manuals, Application for Use of Park District Facilities/Equipment, Annual Treasurer's Report, Approved Committee Meeting Minutes, Board and Committee Meeting Reports, Cash Records, Check Stubs and Copies of Contracts for Construction Projects, District Mission and Vision Statement, General Ledger and Journals, Insurance Policies, Monthly Financial Statements, Paid Bills and Invoices Policies, Resolutions, Vendor Files, and Time Sheets.



MUNDELEIN PARK & RECREATION DISTRICT

Connecting Our Community

MISSION STATEMENT:

**Connecting the community with safe and quality recreation through
diverse programs, facilities, and open space.**

PARK BOARD OF COMMISSIONERS

Wallace Frasier, President
Pat McGrath, Vice President
Bob Knudson, Treasurer
Jesse Ortega, Commissioner
Nancy Burton, Commissioner

MEMBERSHIP OF BOARDS

Joint Distinguished Accreditation Board

Wallace Frasier
Jesse Ortega

IAPD Board

Jesse Ortega

IAPD Membership

Wallace Frasier
Pat McGrath
Bob Knudson
Jesse Ortega
Nancy Burton

NRPA Membership

Wallace Frasier
Pat McGrath
Bob Knudson
Jesse Ortega
Nancy Burton

PARK DISTRICT ADMINISTRATION

Ron Salski, Executive Director
Debbie McInerney, Director of Business Services & Technology
Scott Schleiden, Business Services Manager
Andy Dreyer, Assistant Finance Director
Sarah Bannon, Human Resources Manager
Tina Brewer, Human Resources Specialist
Laura Cavazos, Risk Manager
Christa Lawrence, Marketing Manager
Deb Engdahl, Marketing Coordinator
Casey Vega, Accounts Payable Specialist
Vacant, Accounting Specialist
Tracie Ouimet, Planning, Development & Administration Manager
Nadia Guidry, Information Technology Specialist
Kyle Berg, Director of Recreation & Facility Services
Kelsey Fuller, Recreation Programs Manager
Patrick Teehan, Athletic Supervisor
Samantha Inendino, Dance Lead
Stephanie Nece, Dance Coordinator
Amy Langille, Cultural Arts & Events Supervisor
Marissa Moravec, Adults 50+ Program Supervisor
Cheri Rehor, School-Age Program Supervisor
Karyna Vickers, Recreation General Programs Supervisor
Vacant, Fitness Coordinator
Vacant, Customer Service Supervisor
Vacant, Customer Service Coordinator
Vacant, Recreation Operations Manager
Joe Duffy, Aquatics Manager
Melinda Agosto, Child Development Director
Lorena Vazquez, Child Development Director
Rob Foster, Director of Park & Facility Maintenance
Nathan Neuwirth, Parks Maintenance Manager
Chris Cronkhite, Facility Maintenance Manager
Jon Karl, Director of Golf
Marcus Kivisto, Golf Course Superintendent
Paul Wiskerchen, Asst. Golf Course Superintendent
Rob Sweno, Head Golf Professional

ATTORNEY

Adam Simon, Ancel Glink (Corporate Counsel)
David Moore, Laner Muchin (Personnel and Collective Bargaining)

MUNDELEIN PARK & RECREATION DISTRICT OFFICE

1401 N. Midlothian Road, Mundelein, IL 60060

FREEDOM OF INFORMATION OFFICERS

1401 N. Midlothian Road, Mundelein, IL 60060

These officers are authorized to accept and respond to your FOIA request:

- Ron Salski, Executive Director – rsalski@mundeleinparks.org
- Debbie McInerney, Director of Business Services & Technology - dmcinerney@mundeleinparks.org
- Kyle Berg, Director of Recreation & Facility Services – kberg@mundeleinparks.org
- Denise Kauffman, Executive Assistant – dkauffman@mundeleinparks.org

COMMITTEE AND REGULAR BOARD MEETINGS

Regent Center, 1200 Regent Drive, Mundelein, IL 7:00pm

2024 SCHEDULE:

January 8 and 22

February 12 and 26

March 11 and 25

April 8 and 22

May 13 and 20

June 10 and 24

July 8 and 22

August 12 and 26

September 9 and 23

October 14 and 28

November 11 and 25

*December 9 and 16**

**3rd Monday of the Month*

Park Board of Commissioners **approved on Dec 11, 2023**

MUNDELEIN PARKS FOUNDATION

Ron Salski, President

Patrick McGrath, Secretary

Mary Beth Anderson, Trustee

Mike Vecchie, Trustee

Janine Walsh, Trustee

RECREATION ADVISORY COMMITTEE

Brittany Cole

Ron Greenberg

Carol Krinski

Vince Kroening

Bruce Ponsaran



MUNDELEIN PARK & RECREATION DISTRICT

Connecting Our Community

OUR MISSION

Connecting the community with safe and quality recreation through diverse programs, facilities and open space.

OUR VISION

To be the leader in environmental preservation, recreation activities and facilities.

OUR VALUES

EXCELLENCE: Offer a quality product at a great value

FUN: Provide an enjoyable, positive and pleasant experience

HONESTY: Always strive to be straightforward and fair

INCLUSIVE: Welcome those of all abilities and cultures

INTEGRITY: Earn trust every day

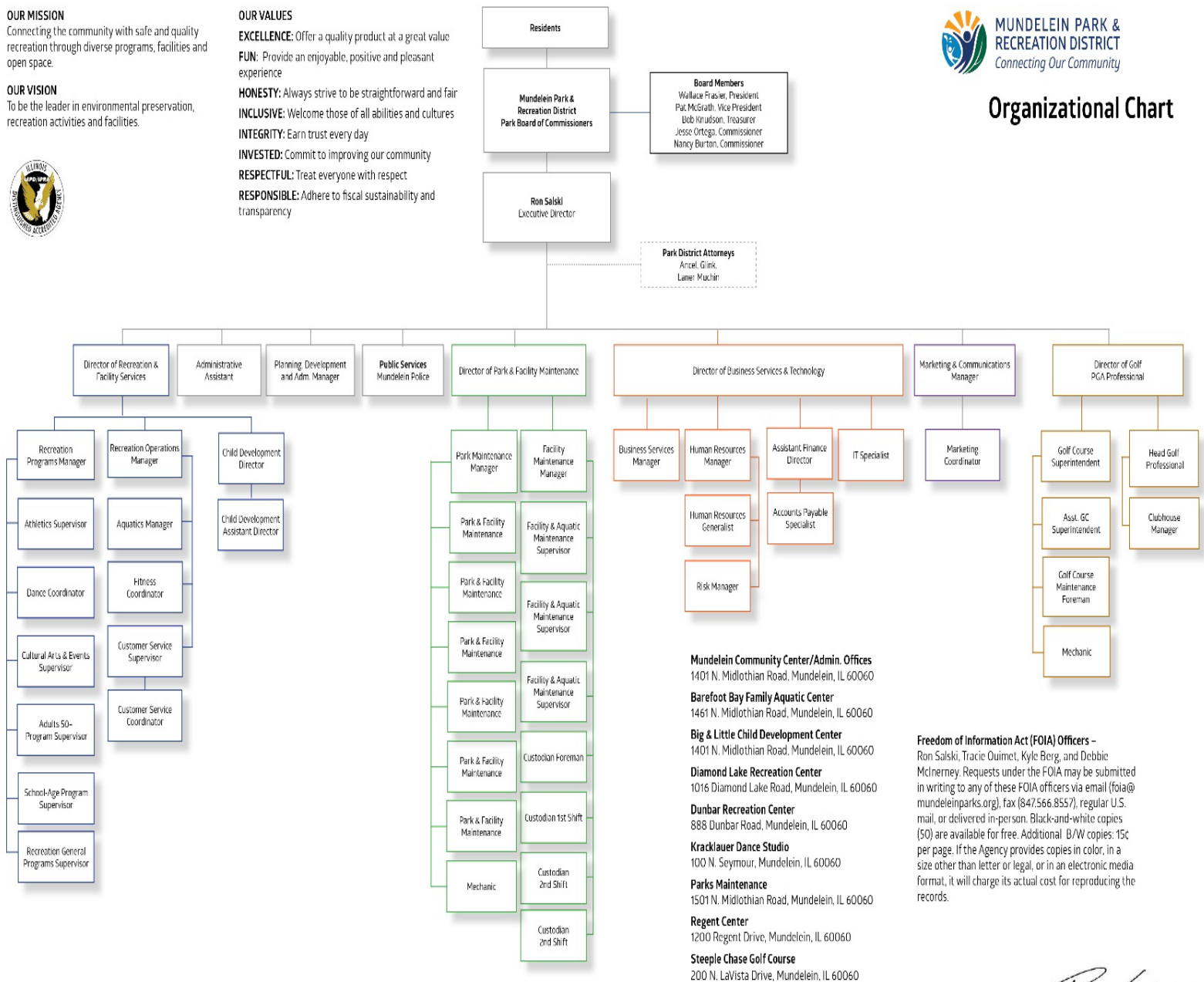
INVESTED: Commit to improving our community

RESPECTFUL: Treat everyone with respect

RESPONSIBLE: Adhere to fiscal sustainability and transparency

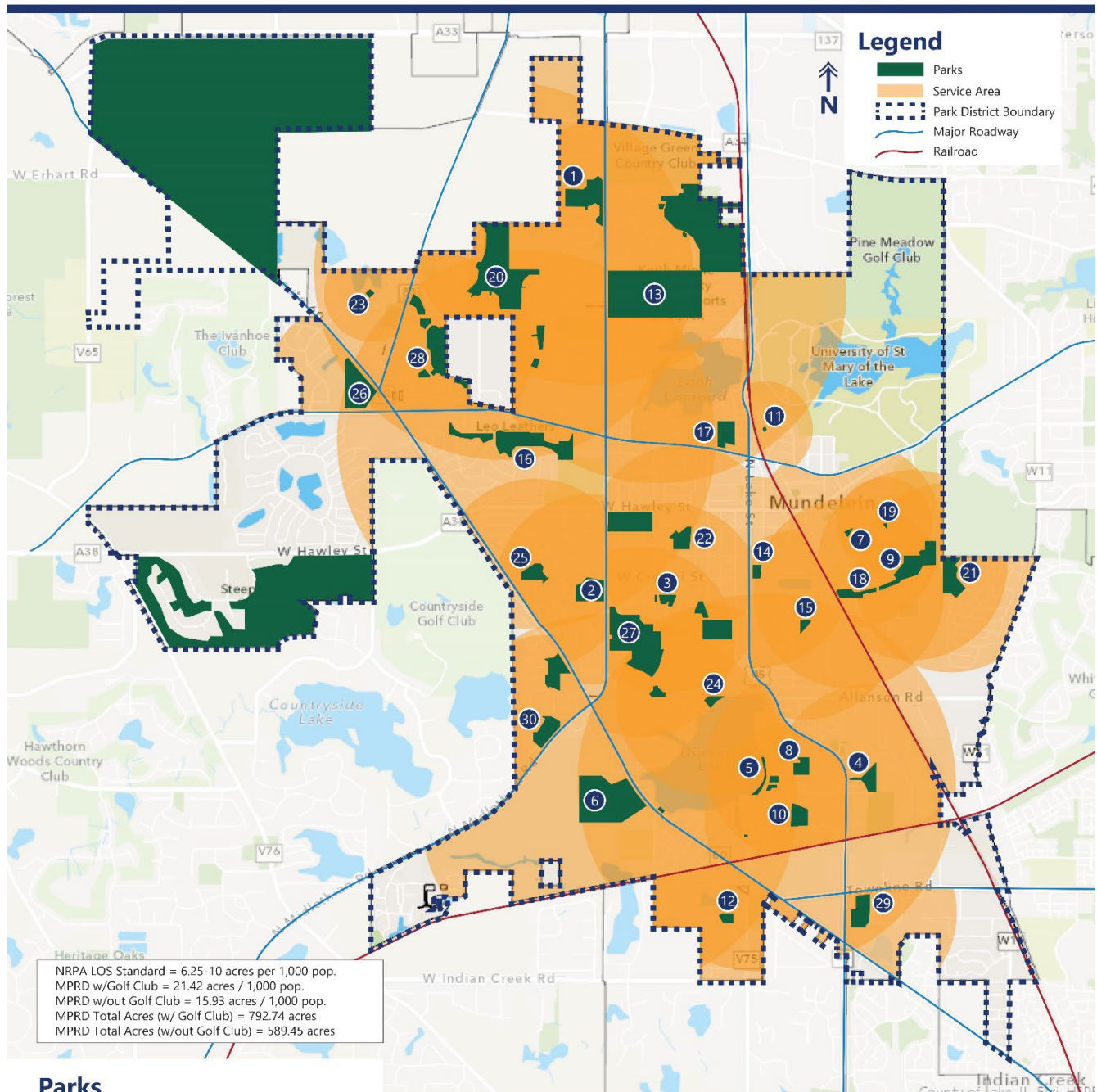


Organizational Chart



Ron Salski

Overall Level of Service



Parks

- | | | | | |
|-------------------------------|-------------------------------|--------------------------|----------------------------|--------------------------------|
| 1 Asbury Park | 8 Gordon Ray Park | 15 Lakewood Heights Park | 22 Memorial Park | 29 Towns at Oak Creek Dog Park |
| 2 Cambridge Country Park | 9 Hanrahan Park | 16 Leo Leathers Park | 23 Mundelein Crossing Park | 30 Wortham Park |
| 3 Cardinal Terrace Park | 10 Hickory Park | 17 Lincoln Park | 24 Robert Lewandowski Park | |
| 4 Clearbrook Park | 11 Holcomb Park | 18 Lions Park | 25 Scott Brown Park | |
| 5 Diamond Lake Beach | 12 Indian Trails Park | 19 Lone Tree Park | 26 Sheldon Woods Park | |
| 6 Diamond Lake Sports Complex | 13 Keith Mione Community Park | 20 Longmeadow Park | 27 Wilderness Park | |
| 7 Fairhaven Park | 14 Kracklauer Park | 21 Maurice Noll Park | 28 Woodlands Park | |

Park Name	Address	Acreage	Type
Asbury Park	Harrison Avenue	16.27	Community & Neighborhood Park
Diamond Lake Recreation Center, Beach, & Boat Launch	Rec Center: 1016 Diamond Lake Road Boat Launch: 910 N. Diamond Lake Road	119.19	Community Park
Diamond Lake Sports Complex	26630 IL Rt 83	42.92	Community Park
Keith Mione Community Park	1401 N. Midlothian Road	107.58	Community Park
Leo Leathers Park	Buckingham Road and Manor Lane	29.21	Community & Neighborhood Park
Longmeadow Park	1800 Somerset Lane	54.79	Community & Neighborhood Park
Holcomb Park	102 Goodwin Place	0.41	Mini-Park
Lone Tree Park	Brice & James Avenue	0.12	Mini-Park
Mundelein Crossing	Fieldcrest Drive	1.05	Mini-Park
Ambria Lift Station	410 Ambria Drive	35.29	Natural Area
John Wiech Park	IL Rt 60/83 by Diamond Lake	0.47	Natural Area
Orchard Basin	Orchard St & S Prairie Ave	2.17	Natural Area
Orchard View Park	401 Waverly Drive	9.71	Natural Area
Vickory Wetlands	0 Harvard Avenue	16.83	Natural Area
Wilderness Park-South	Hillside Drive	1.9	Natural Area
Cambridge Country Park	West Courtland Street	11.03	Neighborhood Park
Cardinal Terrace	Courtland St and Pershing Ave	2.67	Neighborhood Park
Clearbrook Park	925 Clearbrook Park Drive	5.08	Neighborhood Park
Fairhaven Park	N. Prospect Avenue	1.77	Neighborhood Park
Gordon Ray Park	Rays Lane	4.35	Neighborhood Park
Hanrahan Park	Noel Drive	8.62	Neighborhood Park
Hickory Park	18783 W Hickory Street	5.95	Neighborhood Park
Indian Trails Park	Eagle Drive & West Arrowhead	2.31	Neighborhood Park
Kracklauer Park	116 N Lake Street	2.53	Neighborhood Park
Lakewood Heights Park	401 East Orchard Street	1.57	Neighborhood Park
Lincoln Park	Ridgeland Avenue & Laramie St	4	Neighborhood Park
Lions Park	659 Noel Drive	3.63	Neighborhood Park
Maurice Noll Park	Hampton Lane	12.07	Neighborhood Park
Memorial Park	251 North Pershing Avenue	6.49	Neighborhood Park
Robert Lewandowski Park	534 S Prairie Ave	2.81	Neighborhood Park
Scott Brown Park	136 N Southport Road	4.92	Neighborhood Park
Sheldon Woods	Semple Way and Kessler Drive	3	Neighborhood Park
Wortham Park	775 Wortham	8.83	Neighborhood Park
Woodlands Park	Kasting Lane	20.68	Neighborhood Park & Natural Area

Park Name	Address	Acreage	Type
Wilderness Park	Hillside Drive	34.34	Neighborhood Park & Wetlands
Open Space	26261 N Willow	0.1148	Open Space
Open Space	633 Courtland Street	0.1817	Open Space
Franklin Property		0.9504	Open Space
Kettering Property		2.88	Open Space
North Hills Open Space	Cambridge Road	0.77	Open Space
Steeple Chase Golf Club	200 La Vista Lane	203.29	Special Use
	Total	792.7469	
	Minus the Golf Club	-203.29	
	Total	589.4569	

	population/1000	NRPA standard
	37000/1000=37	6.25-10 acres/1000 population
MPRD with Golf Club	792.74/37=21.42	
MPRD without Golf Club	589.45/37=15.93	

MUNDELEIN PARK & RECREATION DISTRICT

REQUEST FOR PUBLIC RECORDS - INSTRUCTIONS AND INFORMATION

- Section I** Describe in detail the public records that you wish to inspect, have copied, or certified. Use a separate sheet if necessary. Indicate whether you wish only to inspect the public records at the Public Body Office or to have the public records copied or certified by checking the appropriate box to the right of each record described.
- Section II** By submitting this Request Form, you agree to pay to the Public Body, in advance of receiving copies of any public records, the copying and certification fees set forth in Section II below. The fees set forth in Section II may be waived or reduced by the FOIA Officer only upon proof that the purpose of your request is primarily to benefit the public and that you will receive no significant personal or commercial benefit from your request. If you wish to be considered for a waiver or reduction, you must complete and separately sign the statement set forth in Section B of Section II.
- Section III** Indicate the purposes for which you are requesting public records identified in Section I.
- Section IV** The Public Body will not mail copies of public records except upon satisfactory proof that it would be unduly burdensome for the Requestor to inspect or pick up the copies at the Public Body Office and then only upon advance payment of the actual cost of postage. If you wish to request mailing of the requested records, you must complete and separately sign the statement set forth in Section IV.
- Section V** You must provide the information requested in Section V.
- Section VI** You must sign the statement set forth in Section VI.

To: FOIA Officer
Mundelein Park & Recreation District
1401 N. Midlothian Road
Mundelein, Illinois 60060

I. Request for Records

I hereby request the right to inspect, or to obtain copies or certified copies of, the following public records of the Public Body:

Records Requested	inspect	copied	certified
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

II. Agreement to Pay Fees

A. I agree to pay the following fees for all public records copied or certified at my request unless a waiver is requested and approved pursuant to Section B of this Section:

- | | | |
|-------------------------------|----|---|
| 1. Copies — letter or legal | -- | \$.15 per side. |
| 2. Copies — color or oversize | -- | Actual cost of reproduction. |
| 3. Certification | -- | \$1.00 per document plus copy cost. |
| 4. Recording media | -- | Actual cost of media (i.e. computer media, disks, tapes, or other media). |
| 5. Statutory Fees | -- | Rate authorized by statute. |
| 6. Mailing | -- | Actual cost of postage. |

There will be no charge for the first 50 pages of letter or legal size, black and white copies for a Requestor, except for Requests for commercial purposes. I further acknowledge and agree that, if the services of an outside vendor are required to copy any public record, I will pay the actual reasonable charges that the Public Body incurs with such copying services.

B. I request a waiver of the fees set forth in Section A of this Section, and, in support of such request, I certify and represent that I will gain no significant personal or commercial benefit from the records requested and that my principal purpose in making this request is to benefit the general public by disseminating information concerning the health, safety, welfare, or legal rights of the general public in the following specific manner:

Signature of Requestor

III. Purpose of Request

I am requesting access to the public records identified in Section I for the following purpose:

- ☐ Noncommercial Purpose
- ☐ Commercial Purpose

A "commercial purpose" is defined under the Act as the use of any part of a public record or records, or information derived from public records, in any form for sale, resale, or solicitation or advertisement for sales or services. Please be advised that misrepresentation of the purpose of a Request is a violation of the Act.

IV. Request for Mail Delivery

I request that the Public Body mail to me at the address set forth in Section V below copies of all public records responsive to this request. I understand that I will be required to, and do hereby agree to, pay the actual postage for such mailing before the records are mailed. It would be unduly burdensome for me to pick up the requested records at the Public Body Office because:

Signature of Requestor

V. Identification of Requestor

A. Name of Requestor: _____

B. Name of person for whom records are being requested (if not Requestor):

C. Address for Responses, Decisions, and Communications:

D. Telephone Numbers of Requestor:

Cell: _____

Alternate: _____

VI. Signature of Requestor

The Public Body will disclose the public records requested on this Request Form within five business days after the receipt of this Request Form (or 21 days for a Commercial Purpose Request) unless the time is extended as provided by law or the request is denied. All extensions and denials will be in writing and will state the reasons therefor. A denial may be appealed to the Public Access Counselor within 60 business days after the date of the Notice of Denial. Judicial review is available under Section 11 of the Illinois Freedom of Information Act, 5 ILCS 140/1 *et seq.* For more detailed information, please consult the Public Body's FOIA Policy which is available from an FOIA Officer.

By signing this Request, I acknowledge and represent that I have reviewed and understood the Public Body's FOIA Policy and that all the information provided in support of this request is true and accurate.

Signature of Requestor

Date

FOR PUBLIC BODY USE ONLY

Received by the Public Body:

Date: _____ Time: _____

Response Due Date: _____ (5 business days after day of receipt or 21 business days for commercial purpose)

Method of Delivery:

- ☐ In Person ☐ Email
☐ Mail/Courier ☐ Other _____

Public Body employee receiving request:

Name: _____ Title: _____

Signature: _____
