

MINUTES
Mundelein Park & Recreation District
Committee of the Whole
June 9, 2025

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:00 p.m.

President KNUDSON directed Executive Assistant KAUFFMAN to call the roll. Present were Commissioners BURTON, FRASIER, McGRATH, ORTEGA and President KNUDSON.

Staff present: Executive Director SALSKI, Director McINERNEY, Assistant Finance Director DRYER and Executive Assistant KAUFFMAN.

Visitors: None

Executive Director SALSKI and Director McINERNEY introduced Assistant Finance Director DRYER. Commissioners welcomed Assistant Finance Director DRYER to the meeting.

Executive Director SALSKI provided an overview of events and meetings upcoming in June and early July. He announced that the District's Dance Recital was held at Mundelein High School over the preceding weekend and it was a very successful event that included for the first time a "Dad and Daughter Dance" that was well received.

Executive Director SALSKI gave an update of construction projects including the final multiple tasks to be completed at Kracklauer Park prior to the soft opening. He said the drop test was completed on the poured in place with results expected in three days. There was discussion regarding the availability of Commissioners to attend a ribbon cutting ceremony in early July, tentatively confirmed for Tuesday, July 8 at 6:00 p.m. Executive Director SALSKI also reviewed challenges with the contractor at Kracklauer Park and payments to subcontractors were made directly by the District to ensure work on the project would continue and he noted the final payment by the District to the contractor at the end of the project would reflect the reduced amount paid to the subcontractors. Other projects reviewed included Diamond Lake Master Plan, Keith Mione Community Park with proposed agreement for playground equipment expected at the June 23 meeting, and the completion of path clearing at Leo Leathers Park.

Executive Director SALSKI presented information on developer projects including the Townes of Oak Creek nearing completion with the playground expected to open this year and the dog park in 2026 and Sheldon Woods Park project official transfer of land anticipated soon. He also announced the District was contacted by Pulte regarding a 150 single family development near the Beelow property called Walnut Ridge and after the Village of Mundelein annexes it the District will follow, and it will include a discussion of a playground in the subdivision with possible proposed availability as a park.

Executive Director SALSKI said work with IDOT continues regarding purchase of land or easements for the expansion of Route 60 and Route 83 with an expected presentation at the June 23rd meeting and he mentioned that the District and Fremont Highway Commission are waiting for a final response for the proposed redesign of basins for the Diamond Lake Slough.

Additionally, Executive Director SALSKI reviewed the planned June 17th regional meeting of elected officials and staff that the District will host at the Diamond Lake Recreation Center. He mentioned that he would be meeting with a resident that had reached out with soil concerns on the Beelow property that might be turned over to the District in the future for the purpose of creating a park. Executive Director SALSKI also shared a news article in the Daily Herald regarding impact fee legislation.

There being no further business, Commissioner ORTEGA moved to adjourn at 7:29 p.m., second by Commissioner BURTON. A voice vote was taken with all voting yes.


Secretary

MINUTES
Mundelein Park & Recreation District
Regular Board Meeting
June 9, 2025

The Regular Board meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President KNUDSON and he asked the assemblage to rise and recite the Pledge of Allegiance.

President KNUDSON directed Executive Assistant KAUFFMAN to call the roll. Present were Commissioners BURTON, FRASIER, McGRATH, ORTEGA and President KNUDSON.

Staff present: Executive Director SALSKI, Director McINERNEY, Assistant Finance Director DRYER and Executive Assistant KAUFFMAN.

President KNUDSON provided the oath to Commissioner McGRATH. Upon reading the oath, Commissioner McGRATH signed and dated.

Visitor: Jeff Issel introduced himself that he has been a resident of 30 years. He explained how he used a piece of equipment, bench press, prior to COVID, and it was taken away after COVID. He provided comments regarding the recent update to the Health and Fitness Center and asked for the District to bring back a specific piece of workout equipment. He shared how many pounds he moved on the equipment. He said that he reached out to Executive Director Salski and asked Kyle Berg to share alternatives. He explained the use of equipment and importance as it was dual purpose for him. He asked the Board to consider bringing back the equipment or providing one of a similar design. He thanked the Board for their time and consideration.

President KNUDSON requested a motion to approve the minutes of the Committee and Regular meetings of May 19, 2025. Commissioner FRASIER moved to approve the minutes of the Committee and Regular meetings of May 19, 2025, second by Commissioner ORTEGA. President KNUDSON repeated the motion, asked if there were any corrections or additions. There were none. A voice vote was taken with all voting yes.

President KNUDSON read the Warrants for approval and requested a motion to approve. Commissioner BURTON moved to approve Warrants: 052325, 053025, 053125, 060125, 060225, 060425, 060525, 060625, 060925 = \$1,263,722.30, second by Commissioner McGRATH. President KNUDSON repeated the motion, asked if there were any questions. A roll call vote was taken with Commissioners BURTON, McGRATH, FRASIER, ORTEGA and President KNUDSON voting yes.

President KNUDSON asked if there was additional Correspondence other than the news article shared during the committee meeting. There was none.

President KNUDSON asked if there was any Old Business. There was none.

President KNUDSON announced consideration of New Business.

Executive Director SALSКИ and Director McINERNEY introduced Jamie Wilkey, from Lauterbach & Amen, LLP, and she presented the Annual Comprehensive Financial Report for the Year Ended December 31, 2024. Ms. Wilkey touched on the key points of the 115-page report including the District earned the Certificate of Achievement in Financial Reporting for 2023. She also reviewed the financial highlights of 2024 and the General and Recreation Funds. Commissioners were given the opportunity to ask questions. Commissioner BURTON asked if the District was still meeting fund balance policy. Director McINERNEY said yes. President KNUDSON thanked Director McINERNEY and staff and Ms. Wilke for their work on the report.

President KNUDSON asked for a motion to accept the audit report submitted by Lauterbach & Amen, LLP for the year ended December 31, 2024. Commissioner ORTEGA moved to accept the audit report submitted by Lauterbach & Amen, LLP for the year ended December 31, 2024, second by Commissioner BURTON. President KNUDSON asked if there was any further or discussion. There was none. A roll call vote was taken with Commissioners ORTEGA, BURTON, FRASIER, McGRATH and President KNUDSON voting yes.

President KNUDSON asked for a motion for the approval of Resolution 25-06-01-R Semi-Annual Review of Closed Session Meeting Minutes and Destruction of Certain Audio Recordings of Closed Session Minutes. Commissioner McGRATH moved to approve Resolution 25-06-01-R Semi-Annual Review of Closed Session Meeting Minutes and Destruction of Certain Audio Recordings of Closed Session Minutes, second by Commissioner BURTON. Executive Director SALSКИ advised that the minutes not yet released remain closed. A roll call vote was taken with Commissioners McGRATH, BURTON, FRASIER, ORTEGA and President KNUDSON voting yes.

President KNUDSON asked for a motion to approve Memorial and Kracklauer Parks cameras agreement. Commissioner McGRATH moved to approve the Memorial and Kracklauer Parks cameras and authorize the Executive Director, with Attorney approval on behalf of the District, to work with Verkada to choose a partner to enter into an agreement for up to three years for the licensing of the cameras and gateway devices not to exceed the 2025 budgeted amount of \$20,000, second by Commissioner FRASIER. Director McINERNEY provided background information including the District's goal of expanding security throughout the parks and facilities. She detailed the consideration and evaluation of systems and staff determined the Verkada camera system best fits the needs of the Mundelein Park & Recreation District. Discussion included reviewing the equipment, the licensing fee agreement, installation and Verkada's use of partners to sell their products. Commissioner McGRATH asked if the partner services the equipment and Director McINERNEY said Verkada would service the equipment if needed. Commissioner BURTON asked if the District would own the cameras and Director McINERNEY said yes. Director McINERNEY advised that the footage from the cameras can be downloaded and shared with police as needed. Commissioner ORTEGA asked if the police could view the live feed and Director McINERNEY confirmed. Discussion also included the cost of the cameras and agreement not to exceed the budgeted amount. A roll call vote was taken with Commissioners McGRATH, FRASIER, BURTON, ORTEGA and President KNUDSON voting yes.

President KNUDSON asked if there was any Board Business. Commissioner BURTON inquired if the Part-Time Senior Coordinator position had been filled and Executive Director SALSKI confirmed Natalie Arriola had been hired.

President KNUDSON asked for Staff Reports. Executive Director SALSKI thanked staff for their work on the audit. He also said that the recreation and facilities staff would be holding discussions and begin planning for purchases and equipment for the next phase of renovations for the Health and Fitness Center. He acknowledged Mr. Issel's request and said that it would be difficult to manage all requests, especially when the District goes to Phase 2 with some newer equipment. He mentioned that the equipment Mr. Issel used for other purposes, which the District has other equipment. He appreciated his passion and understood his situation. He explained how he attended a conference where there were vendors who use measurement and data to determine usage. He said it would be helpful to make decisions. Board Members encouraged Executive Director SALSKI to communicate to members ahead of time about what equipment would be included in Phase 2, once determined. Executive Director SALSKI said staff would look for a dual-purpose machine that all members could benefit, if it existed. Board Members supported staff's expert opinions and decision to determine what equipment was most appropriate for the health and fitness center.

There being no further business, Commissioner ORTEGA moved to adjourn at 8:28 p.m., second by Commissioner McGRATH. A voice vote was taken with all voting yes.


Secretary