

MINUTES
Mundelein Park & Recreation District
Committee of the Whole
June 23, 2025

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:00 p.m.

Vice President ORTEGA directed Executive Assistant KAUFFMAN to call the roll. Present were Commissioners BURTON, FRASIER, McGRATH, and ORTEGA. President KNUDSON was absent with prior notice.

Staff present: Executive Director SALSKI, Directors BERG, FOSTER, KARL, McINERNEY and Executive Assistant KAUFFMAN.

Visitors: None

Vice President ORTEGA asked for presentation of items from the Regular Board Meeting agenda.

Executive Director SALSKI asked Director BERG to provide background information on the purchase and installation of Child Development Playground Equipment from Cunningham Recreation through OMNIA Partners Cooperative Purchasing.

Director BERG provided background information on the project and the value of using a joint purchasing agency and the design and elements chosen to comply with PlayCore National Demonstration Site requirements. He mentioned that with the addition of the toddler room at Big & Little the need for age-appropriate equipment was created. Director BERG described the playground layout, poured in place surface, removal of wood chips and showed renderings of the proposed design and equipment. He also reviewed the project cost including approval of \$29,333 from the Illinois Statewide Education and Funding Initiative through IPRA and GameTime. He also said cost savings in the current budget from paving projects would absorb roughly \$8,000 over budget for this project. Commissioner BURTON asked the age of the current playground, and Director BERG said it was installed in 1998. Vice President ORTEGA asked if the concrete would go away completely and Director BERG said concrete would remain near the wall. Commissioner McGRATH asked if the teachers and staff had input into the project and Director BERG confirmed they were involved.

Executive Director SALSKI reviewed the Deed of Gifts presented by the Mundelein Historical Commission for approval by the Board for the Mundelein Heritage Museum. He recommended approving the Deed of Gifts during the regular meeting.

Executive Director SALSKI and Director BERG reviewed the Diamond Lake Master Plan options to enhance the properties, improve site connectivity and expand community opportunities. Discussion included renovation of the Diamond Lake Recreation Center including that as currently existing, the building would not withstand a second floor. Design options were discussed. Executive Director SALSKI confirmed that initially the plan for the site was to design the outside area. Commissioner McGRATH asked if the plan would be done in phases and it was confirmed that it would be done in phases, with rentals commencing shortly for birthday parties, family reunions and other small events. Vice President ORTEGA asked if the target occupancy for rental events at the facility was for occupancy of 150 people and that was confirmed. There was discussion about additional proposed draft revisions to the properties including the beach, parking lots and green spaces.

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There being no further business, Commissioner BURTON moved to adjourn at 7:29 p.m., second by Commissioner McGRATH. A voice vote was taken with all voting yes.


Secretary

MINUTES
Mundelein Park & Recreation District
Regular Board Meeting
June 23, 2025

The regular meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by Vice President ORTEGA and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed Executive Assistant KAUFFMAN to call the roll. Present were Commissioners BURTON, FRASIER, McGRATH and ORTEGA. President KNUDSON was absent with prior notice.

Staff present: Executive Director Salski, Directors BERG, FOSTER, KARL, McINERNEY and Executive Assistant KAUFFMAN.

Visitors: None.

Vice President ORTEGA requested a motion to approve the minutes of the Committee meeting on June 9, 2025, and the Regular meeting on June 9, 2025. Commissioner McGRATH moved to approve the minutes of the Committee meeting on June 9, 2025, and the Regular meeting on June 9, 2025, second by Commissioner FRASIER. Vice President ORTEGA repeated the motion, asked if there were any corrections or additions. None were raised. A voice vote was taken with all voting yes.

Vice President ORTEGA read the Warrants for approval. Commissioner BURTON moved to approve Warrants: 061525, 062025, 062325 = \$631,104.92, second by Commissioner McGRATH. Vice President ORTEGA repeated the motion, asked if there were any questions. A roll call vote was taken with Commissioners BURTON, McGRATH, FRASIER and Vice President ORTEGA voting yes.

Vice President ORTEGA requested a motion to approve the April and May financials. Commissioner McGRATH moved to approve the April and May financials as presented, second by Commissioner BURTON. Vice President ORTEGA repeated the motion, asked if there were any questions. Executive Director mentioned that the yearly projections would be included in July. A roll call vote was taken with Commissioners McGRATH, BURTON, FRASIER and Vice President ORTEGA voting yes.

Vice President ORTEGA requested a motion to file the May Police Report. Commissioner FRASIER moved to place the May Police Report on file, second by Commissioner BURTON. Vice President ORTEGA repeated the motion and asked if there were any questions. A roll call vote was taken with Commissioners FRASIER, BURTON, McGRATH, and Vice President ORTEGA voting yes.

Vice President ORTEGA announced a letter was received from Illinois State Representative Didech announcing a \$450,000 grant to support capital improvements and infrastructure for the Mundelein Park District and a news story from the Daily Herald regarding the opening of the inclusive playground. Both were included in the packet.

Vice President ORTEGA asked if there was any Old Business. There was none.

Vice President ORTEGA opened discussion on New Business. He requested a motion to approve the purchase of Child Development playground equipment and rubber surface from Cunningham Recreation through OMNIA Partners Cooperative Purchasing. Commissioner BURTON moved to approve the purchase of Child Development playground equipment from Cunningham Recreation through OMNIA Partners Cooperative Purchasing for the amount not to exceed \$43,000 and the installation of the Child Development playground equipment and rubber surface from Cunningham Recreation through OMNIA Partners Cooperative Purchasing for the amount not to exceed \$117,000, second by Commissioner McGRATH. Vice President ORTEGA repeated the motion and asked if there were any questions. There were none. A roll call vote was taken with Commissioners BURTON, McGRATH, FRASIER and Vice President ORTEGA voting yes.

Vice President ORTEGA requested a motion to approve the Deed of Gifts items as presented by the Mundelein Historical Commission. Commissioner McGRATH moved to approve the Deed of Gifts items as presented by the Mundelein Historical Commission, second by Commissioner FRASIER. A roll call vote was taken with Commissioners McGRATH, FRASIER, BURTON and Vice President ORTEGA voting yes.

Vice President ORTEGA requested a motion to approve the proposal for work not to exceed \$35,000 for specific tasks related to Diamond Lake Master Plan services. Commissioner McGRATH moved to approve the proposal for work not to exceed \$35,000 for Diamond Lake Master Plan grant, construction management, architectural and structural services, second by Commissioner FRASIER. A roll call vote was taken with Commissioners McGRATH, FRASIER, BURTON and Vice President ORTEGA voting yes.

Vice President ORTEGA asked if there was any Board Business. There was none.

Vice President ORTEGA announced the staff service anniversaries including in May: Carlos Moreno 1 year; James Daskauskas 1 year; Ron Salski 5 years; Nathan Neuwirth 16 years; Jon Karl 25 years; Joe Duffy 3 years; Karyna Vickers 6 years; and in June: Andy Dreyer 1 year; Timothy Harvey 1 year.

Vice President ORTEGA asked for the Staff Reports.

Executive Director SALSKI provided a summary of the Intergovernmental Meeting hosted by the Mundelein Park & Recreation District on June 17th and attended by 35 local officials. He noted the meeting was a collaborative effort to build relationships between local agencies and with elected officials. He also announced the pickleball courts and playground were opened at Kracklauer Park. Vice President ORTEGA asked if a ribbon cutting date had been chosen and Executive Director SALSKI replied that date has not yet been determined. Executive Director SALSKI provided an update on the Friends of the Parks Foundation including a nine-hole golf outing in remembrance of Kevin Dolan to be held on October 9th. Executive Director SALSKI reviewed the results of the survey from other park districts concerning payment for police services and reminded all that Police Chief Seeley will attend the next meeting. Executive Director Salski mentioned he will answer questions about services provided by the police. Finally, Executive Director SALSKI said he has continued to work with IDOT and the

attorneys to bring forward to the Board for consideration four parcels of land requested by IDOT for upcoming road work in the area. He said there might be a special meeting called to address this issue.


Director KARL presented an update on the Steeple Chase Golf Club including recent record setting weekends of rounds of golf played, a two-day IJGA tournament hosted at the course and positive feedback from golfers concerning the course. He also mentioned the drainage project and the irrigation repairs.

Director FOSTER provided an update on upcoming repairs to Barefoot Bay that may include capital projects for next year and the estimate for Wortham Park and Leo Leathers erosion repairs noting staff will apply through Lake County for water grants for the project. Director FOSTER also noted that a meeting and training has been planned with the Park District Boat Rangers, the Mundelein Police and Lake County Sheriff to collaborate on patrolling Diamond Lake. Additionally, Director FOSTER said the lights are being installed at the pickleball courts at Kracklauer Park.

Director BERG provided staffing information update for camps and at Barefoot Bay. He noted that the MBSA held an event at Barefoot Bay with 800 in attendance and staff handled it all very well. Director BERG announced several upcoming special events including the 46th Annual Freedom Classic 5k that will be using a new timing company this year and the cultural arts program that has 70 District 76 students enrolled. Vice President ORTEGA asked if there were waiting lists for summer camp and Director BERG answered that there are waiting lists and the facility space is the limiting factor for enrollment for the camps. He also noted that there has been feedback from patrons regarding the price increases for membership at the Health & Fitness Center.

Director McINERNEY announced the Annual Comprehensive Financial Report and Annual Illinois Treasurer report will be filed with Lake County this week. She provided an update on UKG software and cross-training among her staff for the software. Director McINERNEY announced that the Board is invited to attend the employee Barefoot Bay Family Swim event on June 27th. She gave an update on the training provided by the safety committee and said that committee will be picking two grant ideas to submit for the PDRMA Risk Management Grant in September. She also directed the Commissioners to the packet to review the incidents, accidents and injuries reported.

There being no further business, Commissioner BURTON moved to adjourn at 8:21 p.m., second by Commissioner McGRATH. A voice vote was taken with all voting yes.


Secretary