

MINUTES
Mundelein Park & Recreation District
Committee of the Whole
July 14, 2025

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:00 p.m.

President KNUDSON directed Executive Assistant KAUFFMAN to call the roll. Present were Commissioners BURTON, FRASIER, McGRATH, ORTEGA and President KNUDSON.

Staff present: Executive Director SALSKI and Executive Assistant KAUFFMAN

Visitors: Village of Mundelein Police Chief Jason Seeley

Executive Director SALSKI introduced Village of Mundelein Police Chief Jason Seeley and welcomed him to the meeting. Chief Seeley presented background information on his career with the Mundelein Police Department. He then provided the history of the agreements between the Mundelein Park & Recreation District and the Mundelein Police Department including the first agreement between the agencies for a \$100,000 flat fee plus a new squad car and the subsequent agreements were scaled back in 2013 to the current \$50,000 per year rate. Chief Seeley confirmed that the police provide services 24 hours a day, 365 days a year resulting in approximately 230 park checks each month and answer an average of five calls for service. He also noted the partnership with the Park District for special events, expanded training at Barefoot Bay this year to include both fire and police personnel and training on Diamond Lake for the rangers hired by the District, the Mundelein Police and Lake County Sheriff's Department. Chief Seeley invited the Commissioners to ask him questions about the services provided. President KNUDSON thanked Chief Seeley for his presentation and for the services they provide to the park district. Commissioner McGRATH also thanked the Chief and the Village of Mundelein police officers for their services. He said the board was gathering information to make good budget decisions and thinking creatively to find advantages to work with all community agencies.

Chief Seeley further discussed the benefits of cameras in the parks as deterrents to crime and he mentioned a current program with cameras. He acknowledged that giving the Village of Mundelein Police access to District cameras would be advantageous for his department. Chief Seeley confirmed that the footprint of the District is growing and currently the police patrol those areas not in the Village of Mundelein. There was discussion regarding where the fees collected for fines in parks go after collection and Executive Director SALSKI said he would determine that and report back to the Board. Additionally, Chief Seeley and Executive Director SALSKI said they will work together to look for possible grants for the partnership between the two agencies.

Chief Seeley thanked the board for the opportunity to present information, and he said he looked forward to continuing the relationship.

There being no further business, Commissioner BURTON moved to adjourn at 7:29 p.m., second by Commissioner McGRATH. A voice vote was taken with all voting yes.


Secretary

MINUTES
Mundelein Park & Recreation District
Regular Board Meeting
July 14, 2025

The Regular Board meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President KNUDSON and he asked the assemblage to rise and recite the Pledge of Allegiance.

President KNUDSON directed Executive Assistant KAUFFMAN to call the roll. Present were Commissioners BURTON, FRASIER, McGRATH, ORTEGA and President KNUDSON.

Staff present: Executive Director SALSKI and Executive Assistant KAUFFMAN

Statement of Visitor: None

President KNUDSON requested a motion to approve the minutes of the Committee and Regular meetings of June 23, 2025. Commissioner BURTON moved to approve the minutes of the Committee meeting of June 23, 2025 and amend the Regular meeting minutes of June 23, 2025 to change the name to Vice President ORTEGA and delete President KNUDSON under Board Business, second by Commissioner McGRATH. President KNUDSON repeated the motion, asked if there were any corrections or additions. There were none. A voice vote was taken with all voting yes.

President KNUDSON read the Warrants for approval and requested a motion to approve. Commissioner FRASIER moved to approve Warrants: 063025, 070225, 070325, 070425, 070625, 071425 = \$996,859.17, second by Commissioner BURTON. President KNUDSON repeated the motion, asked if there were any questions. There were none. A roll call vote was taken with Commissioners FRASIER, BURTON, McGRATH, ORTEGA and President KNUDSON voting yes.

President KNUDSON reviewed the correspondence in the packet including the SRACLC Day Camp Fishing Derby and the Forbes 2025 Accessibility 100 Playground of the Month featuring Kracklauer Park. Executive Director SALSKI noted that three members of SRACLC now have all-inclusive parks in their districts.

Under Old Business, President KNUDSON announced the continuation of the discussion and review of the Intergovernmental Agreement with the Village of Mundelein for Police Protection for Park & Recreation District Property. Commissioners discussed the partnership with the Village of Mundelein Police Department with a consensus that the relationship is important and there is a desire to remain in the partnership. Commissioners acknowledged the training offered to the Barefoot Bay employees in conjunction with the police and fire departments was extraordinary. The Board directed staff to continue to work with Chief Seeley over the next few months during the budget process.

Executive Director SALSKI presented information regarding the FY26 OSLAD Grant Cycle. He announced that Director McINERNEY would review the 2025 budget projections at the next committee meeting on July 28, 2025. He recommended moving forward with applying for the FY26 OSLAD Grant for the Diamond Lake property confirming the concept designs would be shared with the community for feedback.

President KNUDSON announced consideration of New Business.

Executive Director SALSKI reviewed the conveyance of specific property to Illinois Department of Transportation (IDOT) for Route 60/83 improvements. He shared information about the permanent easement, temporary easement and warranty as he discussed each property. Executive Director SALSKI said the Mundelein Park District Attorney Adam Simon did a nice job reviewing the documents and working closely with IDOT and the District should expect payment this year for the properties. There were no questions.

President KNUDSON asked for a motion to approve Resolution 25-07-14-01-R. Commissioner ORTEGA moved to approve Resolution 25-07-14-01-R to authorize conveyance of property rights to Illinois Department of Transportation, second by Commissioner BURTON. A roll call vote was taken with Commissioners ORTEGA, BURTON, FRASIER, McGRATH, and President KNUDSON voting yes.

President KNUDSON asked for a motion to approve Resolution 25-07-14-02-R. Commissioner McGRATH moved to approve Resolution 25-07-14-02-R to authorize conveyance of property rights to Illinois Department of Transportation, second by Commissioner ORTEGA. A roll call vote was taken with Commissioners McGRATH, ORTEGA, BURTON, FRASIER and President KNUDSON voting yes.

President KNUDSON asked for a motion to approve Resolution 25-07-14-03-R. Commissioner FRASIER moved to approve Resolution 25-07-14-03-R to authorize conveyance of property rights to Illinois Department of Transportation, second by Commissioner BURTON. A roll call vote was taken with Commissioners FRASIER, BURTON, McGRATH, ORTEGA and President KNUDSON voting yes.


President KNUDSON asked if there was any Board Business. Commissioner McGRATH asked for update on the canceled Freedom Classic 5K from the 4th of July. Executive Director SALSKI said staff discussed giving \$15 credit to any runners registered for the 2025 race to use toward the fee for the 2026 Freedom Classic 5K. He also confirmed there were a few participants that requested a refund due to registering five minutes prior to the race. He said those were granted with a pro-rated amount and will appear in an upcoming financial report.

President KNUDSON asked for Staff Reports. Executive Director SALSKI asked Commissioners for their availability to attend a tour on Wednesday, September 3 from 9 a.m. to 12 noon to review capital projects. All five Commissioners confirmed attendance for that date. Staff will also participate in the tour.

Executive Director SALSKI previewed upcoming meeting topics including a presentation by Director KARL on July 28th to discuss the golf course pump house. Executive Director SALSKI also announced the circles for the donor wall for Kracklauer Park were shipped and the expectation was that the ribbon cutting for that park would be in the first week of August. He also shared that Clearbrook and Wilderness parks are free from any environmental issues for wetland mitigation.

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There being no further business, Commissioner ORTEGA moved to adjourn at 8:21 p.m., second by Commissioner FRASIER. A voice vote was taken with all voting yes.



Secretary