

MINUTES
Mundelein Park & Recreation District
Committee of the Whole
July 28, 2025

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:00 p.m.

President KNUDSON directed Executive Assistant KAUFFMAN to call the roll. Present were Commissioners BURTON, McGRATH, ORTEGA and President KNUDSON. Commissioner FRASIER was absent with prior notice.

Staff present: Executive Director SALSKI, Directors BERG, FOSTER, KARL, McINERNEY, LAWRENCE, Assistant Finance Director DRYER and Executive Assistant KAUFFMAN.

Visitors: Eli Lechter, Anezka Golova, Tom Rychlik, Sawyer Adams and Janet Cherbak.

Executive Director SALSKI announced that representatives from Lamar Johnson Collaborative and Gewalt Hamilton Associates were attending to present an updated concept plan for Diamond Lake. Executive Director SALSKI said the goal was to tweak the amenities before presentation to the community. He introduced Eli Lechter, Lamar Johnson Collaborative, and Tom Rychlik, Gewalt Hamilton Associates.

Mr. Rychlik provided a brief refresher of the project and the concept for the master plan for Diamond Lake. He pointed out the community vision goals and objectives to establish Diamond Lake as a premier destination with diverse year-round recreational opportunities that protect the natural environment while providing shoreline access and upgrading the existing facilities. Anezka Golova, Lamar Johnson Collaborative, shared information again on possible amenities based on feedback from staff and board including a natural play area, storytelling signage to integrate the story of the lake into the area and special events space. The presentation provided a cohesive use of the space with modular amenities that provided for use many months of the year. There was discussion regarding access to water, many concepts were provided that included attention to safety, trends of attendance and security features with fencing and enclosed areas to access the water. Board members discussed ways to allow people to access the water in a specific area.

Executive Director SALSKI suggested the presentation continue under Old Business of the Regular Meeting of July 28, 2025.

There being no further business, Commissioner BURTON moved to adjourn at 7:29 p.m., second by Commissioner McGRATH. A voice vote was taken with all voting yes.



Secretary

MINUTES
Mundelein Park & Recreation District
Regular Board Meeting
July 28, 2025

The regular meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President KNUDSON and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed Executive Assistant KAUFFMAN to call the roll. Present were Commissioners BURTON, McGRATH, ORTEGA and President KNUDSON. Commissioner FRASIER was absent with prior notice.

Staff present: Executive Director SALSKI, Directors BERG, FOSTER, KARL, McINERNEY, LAWRENCE, Assistant Finance Director DRYER and Executive Assistant KAUFFMAN.

Visitors: Eli Lechter, Anezka Golova, Tom Rychlik, Sawyer Adams and Janet Cherbak.

President KNUDSON requested a motion to approve the minutes of the Committee meeting on July 14, 2025, and the Regular meeting on July 14, 2025. Commissioner BURTON moved to approve the minutes of the Committee meeting on July 14, 2025, and the Regular meeting on July 14, 2025, second by Commissioner McGRATH. President KNUDSON repeated the motion, asked if there were any corrections or additions. None were raised. A voice vote was taken with all voting yes.

President KNUDSON read the Warrants for approval. Commissioner ORTEGA moved to approve Warrants: 071825, 072025, 072825 = \$692,317.58, second by Commissioner McGRATH. President KNUDSON repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners ORTEGA, McGRATH, BURTON and President KNUDSON voting yes.

President KNUDSON announced the consideration of Old Business and invited the guest presenters from Lamar Johnson Collaborative and Gewalt Hamilton Associates to continue the discussion from the Committee of the Whole meeting regarding the concept plan for Diamond Lake. Eli Lechter from Lamar Johnson Collaborative, and Tom Rychlik from Gewalt Hamilton, resumed presentation and discussion including maintenance issues caused by sand in the mechanics of spray features. Director FOSTER was concerned about having sand near the splash feature. Board members suggested adding a washing station amenity. The plan presented considered the design of water access and retaining the history of Diamond Lake Beach. Discussion also included possible modules to incorporate such as an amphitheater, a natural play area, and modifications to the existing Diamond Lake Recreation Center facility including a kitchen and a possible rooftop deck. Staff presented ideas regarding rental and event opportunities and flexible space for programs. Executive Director SALSKI announced the next steps in the process including staff feedback, introduction of the concept plan to the public in mid-August with an open house scheduled for input at the end of August. He also said that a letter had been sent to the Village of Mundelein to inquire about a liquor license for immediate rental opportunities of the facilities at Diamond Lake Recreation Center with an expected review by the Village at their August 11th meeting. Board members had consensus with the draft Master Plan and discussed the video and open house for the community.

President KNUDSON returned to the agenda and requested a motion to approve the June financials. Commissioner BURTON moved to approve the June financials as presented, second by Commissioner McGRATH. President KNUDSON repeated the motion, asked if there was any discussion. Executive Director SALSKE asked Director McINERNEY to provide a 2025 budget update. Director McINERNEY reviewed the budget process noting that each year changes to the budget are anticipated due to the preparation of the document in September using the available current information for the upcoming year. She reminded the Board that some changes to the budget each year are minor, and the more significant changes are discovered as the budget year progresses. Director McINERNEY reviewed the significant changes in 2025 and noted that she recommended consideration of a budget amendment later in the year. She presented the 2025 budget projections including the ending fund balances. Board members agreed to an amendment, if necessary. A roll call vote was taken with Commissioners BURTON, McGRATH, ORTEGA and President KNUDSON voting yes.

President KNUDSON requested a motion to file the June Police Report. Commissioner ORTEGA moved to place the June Police Report on file, second by Commissioner BURTON. President KNUDSON repeated the motion and asked if there were any questions. A voice vote was taken with all voting yes.

President KNUDSON reviewed the correspondence including a news article from the Daily Herald titled *Why Wheeling Could Get a New Multi-Million Dollar Aquatic Center*. Executive Director SALSKE said the article was included as information for moving forward regarding Barefoot Bay.

President KNUDSON opened discussion on New Business. He requested a motion to approve Ordinance No. 25-07-01-O Declaration of Surplus Personal Property and Authorization for Sale, Trade-In or Disposal. Commissioner BURTON moved to approve Ordinance No. 25-07-01-O Declaration of Surplus Personal Property and Authorization for Sale, Trade-In or Disposal, second by Commissioner McGRATH. Commissioner ORTEGA asked if the computers that were listed on surplus were not compatible with the new software and programming updates and Director McINERNEY replied that the computers disposed of were part of the four-year replacement of computers program for all staff. There was no further discussion. A roll call vote was taken with Commissioners BURTON, McGRATH, ORTEGA and President KNUDSON voting yes.

President KNUDSON asked for a motion to approve Resolution No. 25-07-28-01-R Authorizing a Contract for Procurement and Installation of a Golf Pump Station at Steeple Chase Golf Club. Commissioner McGRATH moved to approve Resolution No. 25-07-28-01-R Authorizing a Contract for Procurement and Installation of a Golf Pump Station at Steeple Chase Golf Club, second by Commissioner BURTON. Executive Director SALSKE asked Director KARL to provide background information. Director KARL shared that the current pump station is more than 30 years old and has become outdated and unreliable. He said that a new pump station is required to meet current and future irrigation needs. Director KARL reviewed that only one proposal was received, and it was from Liebold Irrigation Inc. He recommended removal and replacement of the existing pump station by Liebold Irrigation Inc. for a cost of \$315,000 with a contingency of \$31,500. Further discussion included the

installation would occur over the winter months, and the entire cost would be in the 2026 budget. A roll call vote was taken with Commissioners McGRATH, BURTON, ORTEGA and President KNUDSON voting yes.

President KNUDSON requested a motion to approve of Personnel Policy Manual – Section 5.4 Responsible Use of Artificial Intelligence (AI) Policy. Commissioner BURTON moved to approve of Personnel Policy Manual – Section 5.4 Responsible Use of Artificial Intelligence (AI) Policy, second by Commissioner McGRATH. President KNUDSON asked if there were any questions. None were presented. A roll call vote was taken with Commissioners BURTON, McGRATH, ORTEGA and President KNUDSON voting yes.

President KNUDSON requested a motion to approve of Board Policy Manual Amendment to Section 11.0. Commissioner McGRATH moved to approve Board Policy Manual Amendment to Section 11.0 to allow the Executive Director to approve technology-based agreements over one year such as and not limited to internet, license fees, software and equipment, second by Commissioner BURTON. A roll call vote was taken with Commissioners McGRATH, BURTON, ORTEGA and President KNUDSON voting yes.

President KNUDSON asked if there was any Board Business. There was none.

President KNUDSON asked for the Staff Reports.

Executive Director SALSKI provided a summary of activities planned for the ribbon cutting at the inclusive playground at Kracklauer Park on Monday, August 4, 2025, at 6:00 p.m.

Director KARL presented an update on the Steeple Chase Golf Club including a record setting month for golf in June of 2025. He also announced the Steeple Chase Golf Club Championship would be held on the weekend of August 2nd and 3rd.

Director FOSTER provided an update on facility maintenance projects, including the red slide at Barefoot Bay which was open for use. He also explained that the repairs and the hot water heater replacement at the Mundelein Community Center (MCC) were completed. Executive Director SALSKI added that having adequate staffing levels allowed the completion of the project at the MCC with continuation of other park maintenance in the district.


Director BERG provided staffing information, including four dance instructors who had recently resigned. He said staff have advertised the positions and there will be an update shared in the next few weeks. He provided information on special events including a record number of attendees at Margaritaville held recently. Director BERG also noted that the annual volunteer recognition party was being held that night with more than 140 attendees. Finally, he noted that the membership rate and structure change at the Health and Fitness Center took effect July 15th.

Director McINERNEY announced that Fun & Wellness Committee events for employees have been held with more than 60 attending the summer barbeque. She also mentioned the initial phase of camera installation at the all-inclusive playground at Kracklauer Park. She concluded with many activities and programs planned for risk management training.

Director LAWRENCE provided the quarterly report on the marketing and communications activities. Her report included campaigns to promote events and Mundy Lion. Director LAWRENCE also said the fall brochure will be available on August 10th. She presented the second quarter revenue from sponsorship and Mundelein Parks Foundation fundraising events including the Meat Raffle and Lucky Duck.

President KNUDSON announced the staff service anniversaries for July including Jay Lynn 3 years; Jesscia Drecol 3 years; Nadia Guidry 4 years; Sandra Fonseca 4 years; Joann Blennerhassett 9 years; and Scott Schleiden 24 years.

There being no further business, Commissioner ORTEGA moved to adjourn at 9:39 p.m., second by Commissioner BURTON. A voice vote was taken with all voting yes.



Secretary