



July 28, 2025

7:00 p.m. - Committee Meeting

7:30 p.m. - Regular Board Meeting

PUBLIC NOTICE IS HEREBY GIVEN that the Board of Park Commissioners of the Mundelein Park & Recreation District, Lake County, Illinois (the "*Park Board*") will hold a Committee Meeting of the Park Board on the 28th day of July 2025, at 7:00 p.m. at Dolan Recreation Center, 888 Dunbar Road, Mundelein, Illinois.

The Agenda for the Meeting is as follows:

Call to Order:

Roll Call: Burton, Frasier, McGrath, Ortega, Knudson

Statement of Visitors:

Updates:

1. Master Plan- Diamond Lake Recreation Center, Beach & Boat Launch
2. Regular Board Meeting Agenda

Action Items – Regular Board Meeting

1. Approve of Ordinance No. 25-07-01-O Declaration of Surplus Personal Property and Authorization for Sale, Trade-In or Disposal
2. Approve of Resolution No. 25-07-28-01-R Authorizing a Contract for Procurement and Installation of a Golf Pump Station at Steeple Chase Golf Club
3. Approve of Personnel Policy Manual – Section 5.4 Responsible Use of Artificial Intelligence (AI) Policy
4. Approve of Board Policy Manual – Amendment to Section 11.0

Adjournment

Rules for Public Comment:

- A. At the start of the period for public comment (“Statement of Visitors”) the board President or acting chairperson will advise the public:
 - 1. The amount of time permitted for public comment;
 - 2. That all speakers state their name and addresses before addressing the Board;
 - 3. To avoid repetitive comments, testimony and general questions; and
 - 4. To appoint only one person to speak on behalf of a group.
- B. Each person will be permitted to speak one time only, unless the President determines that allowing a speaker to address the Board again will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
- C. Unless a representative spokesperson is appointed in the manner described in rule D, all comments from the public will be limited to no more than three (3) minutes per person.
- D. Groups may register a representative spokesperson by filing an appearance form no later than one (1) hour in advance of a meeting. The appearance form must designate (i) the number of people the designee represents for the purpose of making public comment; (ii) the subject matter of the public comments; and (iii) whether the individuals being represented by a group spokesperson shall be deemed to have waived their opportunity to speak independently unless the President determines that allowing such a speaker to address the Board will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
 - 1. A representative spokesperson who timely files a complete appearance form to speak on a matter germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of fifteen (15) minutes.
 - 2. A representative spokesperson who timely files a complete appearance form to speak on a matter not germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of nine (9) minutes.
- E. The Board shall not respond to questions posed during public comment. All questions shall be recorded by the Board Secretary and a response shall be presented either during the next regular Board meeting or in writing before such meeting.
- F. All comments must be civil in nature. Any person who engages in threatening, slanderous or disorderly behavior when addressing the Board shall be deemed out-of-order by the presiding officer and his or her time to address the Board at said meeting shall end.

Approved 4/14/2014 Board Meeting



BOARD MEMORANDUM

July 28, 2025 Committee Meeting Topics

Master Plan – Diamond Lake Recreation Center, Beach & Boat Launch

The District is engaged with Gewalt Hamilton Associates, Inc., in collaboration with Lamar Johnson Collaborative, for completion of Diamond Lake Master Plan Phase 2 work. The Phase 2 work included exploring options to enhance the properties, improve site connectivity, and expand community opportunities.

The Consultants will give details of concepts to better prepare for community feedback. Representatives of Gewalt Hamilton Associates, Inc. and Lamar Johnson Collaborative will be attending the meeting to provide an overview of concepts. The consultants will answer any questions from the board.

The Master Plan's concepts will continue to be revised based on staff, board and community input. Staff intend to gain community feedback in late August with videos, story boards and/or commentary. Once feedback is gathered from the board, staff and community, the concept will be presented once more to the Board with a phased construction, implementation timeline and costs.

Regular Board Meeting Agenda

If time is available, staff can present any information on the Regular Board Meeting agenda.

Action Items – Regular Board Meeting

1. Approve of Ordinance No. 25-07-01-O Declaration of Surplus Personal Property and Authorization for Sale, Trade-In or Disposal
2. Approve of Resolution No. 25-07-28-01-R Authorizing a Contract for Procurement and Installation of a Golf Pump Station at Steeple Chase Golf Club
3. Approve of Personnel Policy Manual – Section 5.4 Responsible Use of Artificial Intelligence (AI) Policy Approve of Board Policy Manual Update
4. Approve of Board Policy Manual – Amendment to Section 11.0



**MUNDELEIN PARK &
RECREATION DISTRICT**

REGULAR BOARD MEETING

July 28, 2025

7:30 p.m.

PUBLIC NOTICE IS HEREBY GIVEN that the Board of Park Commissioners of the Mundelein Park & Recreation District, Lake County, Illinois (the “*Park Board*”) will hold a Regular Board Meeting of the Park Board on the 28th day of July 2025, at 7:30 p.m. at Dolan Recreation Center, 888 Dunbar Road, Mundelein, Illinois.

AGENDA

Call to Order:

Pledge of Allegiance:

Roll Call: Burton, Frasier, McGrath, Ortega, Knudson

Statement of Visitors:

Approval of Minutes: Committee Meeting 07-14-25, Regular Board Meeting 07-14-25

Approval of Disbursements: Warrants: 071825, 072025, 072825 = \$692,317.58

Financials:

1. June
2. 2025 Budget Update

Police Report: June

Correspondence: Daily Herald – *Why Wheeling Could Get a New Multi-Million Dollar Aquatic Center*

Old Business:

1. Continued Discussion Master Plan Diamond Lake Recreation Center, Beach & Boat Launch

New Business:

1. Approve of Ordinance No. 25-07-01-O Declaration of Surplus Personal Property and Authorization for Sale, Trade-In or Disposal
2. Approve of Resolution No. 25-07-28-01-R Authorizing a Contract for Procurement and Installation of a Golf Pump Station at Steeple Chase Golf Club
3. Approve of Personnel Policy Manual – Section 5.4 Responsible Use of Artificial Intelligence (AI) Policy
4. Approve of Board Policy Manual Amendment to Section 11.0

Board Business:

Staff Reports:

Service Anniversaries: Jay Lynn 3 years; Jesscia Drecol 3 years; Nadia Guidry 4 years; Sandra Fonseca 4 years; Joann Blennerhassett 9 years; and Scott Schleiden 24 years

Executive Session: Personnel 5 ILCS 120/2 (c)(1);
Purchase or Lease of Real Estate 5 ILCS 120/2 (c)(5);
Collective Bargaining or Salary Schedules 5 ILCS 120/2(c)(2);
Imminent or Pending Litigation 5 ILCS 120/2 (c)(11)

Adjournment

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 - 3. To avoid repetitive comments, testimony and general questions; and
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- F. All comments must be civil in nature. Any person who engages in threatening, slanderous or disorderly behavior when addressing the Board shall be deemed out-of-order by the presiding officer and his or her time to address the Board at said meeting shall end.

Approved 4/14/2014 Board Meeting

MINUTES
Mundelein Park & Recreation District
Committee of the Whole
July 14, 2025

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:00 p.m.

President KNUDSON directed Executive Assistant KAUFFMAN to call the roll. Present were Commissioners BURTON, FRASIER, McGRATH, ORTEGA and President KNUDSON.

Staff present: Executive Director SALSKI and Executive Assistant KAUFFMAN

Visitors: Village of Mundelein Police Chief Jason Seeley

Executive Director SALSKI introduced Village of Mundelein Police Chief Jason Seeley and welcomed him to the meeting. Chief Seeley presented background information on his career with the Mundelein Police Department. He then provided the history of the agreements between the Mundelein Park & Recreation District and the Mundelein Police Department including the first agreement between the agencies for a \$100,000 flat fee plus a new squad car and the subsequent agreements were scaled back in 2013 to the current \$50,000 per year rate. Chief Seeley confirmed that the police provide services 24 hours a day, 365 days a year resulting in approximately 230 park checks each month and answer an average of five calls for service. He also noted the partnership with the Park District for special events, expanded training at Barefoot Bay this year to include both fire and police personnel and training on Diamond Lake for the rangers hired by the District, the Mundelein Police and Lake County Sheriff's Department. Chief Seeley invited the Commissioners to ask him questions about the services provided. President KNUDSON thanked Chief Seeley for his presentation and for the services they provide to the park district. Commissioner McGRATH also thanked the Chief and the Village of Mundelein police officers for their services. He said the board was gathering information to make good budget decisions and thinking creatively to find advantages to work with all community agencies.

Chief Seeley further discussed the benefits of cameras in the parks as deterrents to crime and he mentioned a current program with cameras. He acknowledged that giving the Village of Mundelein Police access to District cameras would be advantageous for his department. Chief Seeley confirmed that the footprint of the District is growing and currently the police patrol those areas not in the Village of Mundelein. There was discussion regarding where the fees collected for fines in parks go after collection and Executive Director SALSKI said he would determine that and report back to the Board. Additionally, Chief Seeley and Executive Director SALSKI said they will work together to look for possible grants for the partnership between the two agencies.

Chief Seeley thanked the board for the opportunity to present information, and he said he looked forward to continuing the relationship.

There being no further business, Commissioner BURTON moved to adjourn at 7:29 p.m., second by Commissioner McGRATH. A voice vote was taken with all voting yes.

Secretary

MINUTES
Mundelein Park & Recreation District
Regular Board Meeting
July 14, 2025

The Regular Board meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President KNUDSON and he asked the assemblage to rise and recite the Pledge of Allegiance.

President KNUDSON directed Executive Assistant KAUFFMAN to call the roll. Present were Commissioners BURTON, FRASIER, McGRATH, ORTEGA and President KNUDSON.

Staff present: Executive Director SALSKI and Executive Assistant KAUFFMAN

Statement of Visitor: None

President KNUDSON requested a motion to approve the minutes of the Committee and Regular meetings of June 23, 2025. Commissioner BURTON moved to approve the minutes of the Committee meeting of June 23, 2025 and amend the Regular meeting minutes of June 23, 2025 to change the name to Vice President ORTEGA and delete President KNUDSON under Board Business, second by Commissioner McGRATH. President KNUDSON repeated the motion, asked if there were any corrections or additions. There were none. A voice vote was taken with all voting yes.

President KNUDSON read the Warrants for approval and requested a motion to approve. Commissioner FRASIER moved to approve Warrants: 063025, 070225, 070325, 070425, 070625, 071425 = \$996,859.17, second by Commissioner BURTON. President KNUDSON repeated the motion, asked if there were any questions. There were none. A roll call vote was taken with Commissioners FRASIER, BURTON, McGRATH, ORTEGA and President KNUDSON voting yes.

President KNUDSON reviewed the correspondence in the packet including the SRACLC Day Camp Fishing Derby and the Forbes 2025 Accessibility 100 Playground of the Month featuring Kracklauer Park. Executive Director SALSKI noted that three members of SRACLC now have all-inclusive parks in their districts.

Under Old Business, President KNUDSON announced the continuation of the discussion and review of the Intergovernmental Agreement with the Village of Mundelein for Police Protection for Park & Recreation District Property. Commissioners discussed the partnership with the Village of Mundelein Police Department with a consensus that the relationship is important and there is a desire to remain in the partnership. Commissioners acknowledged the training offered to the Barefoot Bay employees in conjunction with the police and fire departments was extraordinary. The Board directed staff to continue to work with Chief Seeley over the next few months during the budget process.

Executive Director SALSKI presented information regarding the FY26 OSLAD Grant Cycle. He announced that Director McINERNEY would review the 2025 budget projections at the next committee meeting on July 28, 2025. He recommended moving forward with applying for the FY26 OSLAD Grant for the Diamond Lake property confirming the concept designs would be shared with the community for feedback.

President KNUDSON announced consideration of New Business.

Executive Director SALSKI reviewed the conveyance of specific property to Illinois Department of Transportation (IDOT) for Route 60/83 improvements. He shared information about the permanent easement, temporary easement and warranty as he discussed each property. Executive Director SALSKI said the Mundelein Park District Attorney Adam Simon did a nice job reviewing the documents and working closely with IDOT and the District should expect payment this year for the properties. There were no questions.

President KNUDSON asked for a motion to approve Resolution 25-07-14-01-R. Commissioner ORTEGA moved to approve Resolution 25-07-14-01-R to authorize conveyance of property rights to Illinois Department of Transportation, second by Commissioner BURTON. A roll call vote was taken with Commissioners ORTEGA, BURTON, FRASIER, McGRATH, and President KNUDSON voting yes.

President KNUDSON asked for a motion to approve Resolution 25-07-14-02-R. Commissioner McGRATH moved to approve Resolution 25-07-14-02-R to authorize conveyance of property rights to Illinois Department of Transportation, second by Commissioner ORTEGA. A roll call vote was taken with Commissioners McGRATH, ORTEGA, BURTON, FRASIER and President KNUDSON voting yes.

President KNUDSON asked for a motion to approve Resolution 25-07-14-03-R. Commissioner FRASIER moved to approve Resolution 25-07-14-03-R to authorize conveyance of property rights to Illinois Department of Transportation, second by Commissioner BURTON. A roll call vote was taken with Commissioners FRASIER, BURTON, McGRATH, ORTEGA and President KNUDSON voting yes.

President KNUDSON asked if there was any Board Business. Commissioner McGRATH asked for update on the canceled Freedom Classic 5K from the 4th of July. Executive Director SALSKI said staff discussed giving \$15 credit to any runners registered for the 2025 race to use toward the fee for the 2026 Freedom Classic 5K. He also confirmed there were a few participants that requested a refund due to registering five minutes prior to the race. He said those were granted with a pro-rated amount and will appear in an upcoming financial report.

President KNUDSON asked for Staff Reports. Executive Director SALSKI asked Commissioners for their availability to attend a tour on Wednesday, September 3 from 9 a.m. to 12 noon to review capital projects. All five Commissioners confirmed attendance for that date. Staff will also participate in the tour.

Executive Director SALSKI previewed upcoming meeting topics including a presentation by Director KARL on July 28th to discuss the golf course pump house. Executive Director SALSKI also announced the circles for the donor wall for Kracklauer Park were shipped and the expectation was that the ribbon cutting for that park would be in the first week of August. He also shared that Clearbrook and Wilderness parks are free from any environmental issues for wetland mitigation.

Meeting Minutes
July 14, 2025
Page 3

There being no further business, Commissioner ORTEGA moved to adjourn at 8:21 p.m., second by Commissioner FRASIER. A voice vote was taken with all voting yes.

Secretary

Warrants for Board Meeting 07/28/25			
Warrant Number		Amount	
071825		431,257.56	
072025		7,130.88	
072825		253,929.14	
Total		692,317.58	

Report: Payroll Register (Grand Totals):
 Pay Period End Date: 7/12/2025
 Check Post Date: 7/18/2025
 Company: Mundelein Park & Recreation District

071825

Payroll Register

Of EEs: 410 # Of Statements: 410

Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deductions	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt
ACA NHI			\$230.79		\$3,154.13	ADDL IMRF 2	\$1,731.29	\$25,589.18			FIT	\$18,975.81	\$234,004.81
ANNIV					\$2,500.00	Health Insurance		\$428.34		\$2,427.16	FICA	\$21,748.06	\$210,758.75
AQUA INC				454.75	\$1,340.25	ADDL IMRF 1	\$785.52	\$10,978.79			MEDI	\$5,086.22	\$49,290.39
BRVMNT	24.00		\$888.48	96.00	\$4,503.56	Child Support	\$210.00	\$840.00			SIT:IL	\$15,936.12	\$154,906.75
Bonus (Supplemen					\$5,000.00	Dental	\$261.67	\$3,517.00	\$1,508.30	\$19,980.32	SIT:WI	\$42.53	\$320.48
CAR					\$3,500.00	EAP_ER		\$45.20	\$64.41	\$827.16	Totals:	\$61,788.74	\$649,281.18
Comp	8.00		\$296.16	29.97	\$1,050.81	FLX Child	\$576.93	\$8,653.95					
DBL					\$20.66	FLX Health	\$659.49	\$9,557.05					
EOY					\$1,000.00	GROUP LIFE				\$1,663.78			
Emotional Well B	24.00		\$1,259.28	119.00	\$4,276.93	Medical	\$5,371.37	\$71,572.00	\$31,056.91	\$406,773.11			
Event PTO	8.00		\$304.56	40.00	\$1,854.00	NCBERS	\$8.00	\$176.00					
FT NHI			\$1,692.35		\$22,923.65	NWD 457b	\$340.06	\$4,254.66					
GOLF LSSNS					\$5,507.60	NYL	\$53.34	\$800.10					
HOL	416.00		\$12,570.24	2799.00	\$92,156.61	PDRMA VOL LIFE	\$460.70	\$6,377.20					
HOL WRK	48.75		\$1,335.86	79.00	\$2,038.38	PEN_IM2	\$5,093.96	\$68,706.97	\$8,921.07	\$127,257.92			
JRY				8.00	\$399.81	Pen IMR	\$2,655.29	\$36,894.10	\$4,944.76	\$68,704.90			
OT	63.25		\$2,193.82	737.50	\$29,551.79	Pers Rcvbl	\$124.61	\$1,823.95					
PATH					\$1,635.00	STND 457B	\$705.06	\$10,574.66					
PER	45.00		\$1,755.60	797.77	\$27,015.28	UN DUES	\$188.31	\$2,698.68					
REG	13004.25		\$248,248.55	97719.25	\$2,050,148.30	Vision	\$42.17	\$565.62	\$241.73	\$3,207.70			
Referral			\$450.00		\$950.00	Totals:	\$19,267.77	\$264,053.45	\$46,737.18	\$630,842.05			
SICK INC	16.00		\$591.04	456.00	\$17,873.92								
Salary	1582.00		\$72,116.74	13660.00	\$1,077,092.52								
Sick	79.98		\$2,673.44	1051.21	\$32,951.25								
TFB			\$209.32	4.00	\$6,091.87								
TFB (H)					(\$171.50)								
TLI			\$164.41	1.00	\$2,082.81								
Tips (Paycheck T			\$595.00		\$595.00								
VAC	255.02		\$9,805.70	2556.88	\$91,957.76								
Wellness				28.00	\$1,447.01								
Wellness PTO	8.00		\$304.56	72.00	\$3,179.22								
Totals:	15582.25		\$357,685.90		\$3,493,626.62								

357,685.90

26,834.28

13,865.83

32,871.55

431,257.56

Mundelein Park District Warrant Report

Date Paid 07/28/2025

072825

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
142505	A T & T	INTERNET	RECREATION PROGRAM FUND	ADMINISTRATION	\$799.70
Check Total:					\$799.70
142506	ACE HARDWARE	PROPANE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$56.58
		CHLORINE TABLETS	RECREATION PROGRAM FUND	SPRAY PARK	\$49.99
		DRILL BIT & WORKLIGHT	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$44.62
		VENT DUCT	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$19.78
		EXTENSION CORD	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$13.49
		WALL ANCHORS	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$14.55
		ROCKER SWITCH	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$8.99
		SUPPLIES FOR DEHUMIDIFIER INSTALL	RECREATION PROGRAM FUND	MCC FACILITY	\$22.91
		MEASURING CUPS	RECREATION PROGRAM FUND	BAREFOOT BAY	\$8.07
		DRILL BITS	RECREATION PROGRAM FUND	BAREFOOT BAY	\$33.28
		GUTTER SCOOP	RECREATION PROGRAM FUND	BAREFOOT BAY	\$12.58
Check Total:					\$284.84
142507	ACUSHNET COMPANY	SHOES - FOOTJOY	CORPORATE FUND	GOLF PRO SHOP	\$294.12
		HEADWEAR - TITLEIST	CORPORATE FUND	GOLF PRO SHOP	\$102.90
Check Total:					\$397.02
142508	ADVANCED TURF SOLUTIONS	FOUNDATION 40	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$2,884.00
Check Total:					\$2,884.00
142509	AIRGAS USA, LLC	CYLINDER RENTALS	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$212.25
Check Total:					\$212.25
142510	ALBERTSONS COMPANIES INC	FOOD AND SNACKS			

Mundelein Park District

Warrant Report

Date Paid 07/28/2025

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
			RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$147.08
		SUPPLIES FOR PROJECTS			
			RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$91.92
		CAMP SNACK			
			RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$21.98
		COOKING SUPPLIES			
			RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$128.45
		SUPPLIES FOR BAKING PROJECTS			
			RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$77.93
		FOOD AND SNACKS			
			RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$105.36
		SNACKS			
			RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$11.98
		DONUTS FOR STAFF			
			RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$48.90
		PARTY SUPPLIES			
			RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$27.42
		FOOD FOR PROJECTS			
			RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$212.85
			Check Total:		\$873.87
142511	ANCEL GLINK, P.C.				
		LEGAL SERVICES			
			CORPORATE FUND	ADMINISTRATION	\$2,368.75
			Check Total:		\$2,368.75
142512	ANNE DREYER				
		PROGRAM SUPPLIES SUMMER ART CLUB			
			RECREATION PROGRAM FUND	ART, THEATRE & MUSIC	\$48.75
			Check Total:		\$48.75
142513	AZ METRO DISTRIBUTORS LLC				
		SOFT DRINKS - AZ METRO			
			CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$143.94
			Check Total:		\$143.94
142514	BASELINE YOUTH SPORTS, INC				
		SOFTBALL LEAGUE UMPIRES - JUNE			
			RECREATION PROGRAM FUND	SOFTBALL LEAGUE - ADULT	\$1,120.00
			Check Total:		\$1,120.00
142515	BAXTER AND WOODMAN				
		TULLAMORE DAM INSPECTION			
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$299.00
			Check Total:		\$299.00
142516	BREAKTHRU BEVERAGE ILLINOIS, LLC				
		LIQUOR - BREAKTHRU			
			CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$48.24
			CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$1,118.33

Mundelein Park District

Warrant Report

Date Paid 07/28/2025

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
					Check Total: \$1,166.57
142517	BRYMAX INC	DIPPIN DOTS	RECREATION PROGRAM FUND	BAREFOOT BAY CONCESSIO	\$806.40
		CONCESSIONS - DIPPIN DOTS	RECREATION PROGRAM FUND	BAREFOOT BAY CONCESSIO	\$1,267.20
					Check Total: \$2,073.60
142518	CARDIO PARTNERS, INC.	KDS AED REPLACEMENT BATTERY	CORPORATE FUND	RISK MANAGEMENT	\$203.32
					Check Total: \$203.32
142519	CINTAS CORP	TOWEL RENTAL - CINTAS	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$80.87
		TOWEL RENTAL - CINTAS	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$80.87
		TOWEL RENTAL - CINTAS	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$101.45
					Check Total: \$263.19
142520	CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$83.43
			RECREATION PROGRAM FUND	HEALTH & FITNESS	\$17.83
		DRC FIRST AID SUPPLIES	RECREATION PROGRAM FUND	DOLAN RECREATION CENTE	\$68.82
					Check Total: \$170.08
142521	ComEd	ELECTRIC - DOLAN	RECREATION PROGRAM FUND	DOLAN RECREATION CENTE	\$446.98
			RECREATION PROGRAM FUND	DOLAN RECREATION CENTE	\$335.23
			RECREATION PROGRAM FUND	HEALTH & FITNESS	\$223.49
			RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$223.49
			RECREATION PROGRAM FUND	REC CONNECTION	\$782.21
			RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$223.48
					Check Total: \$2,234.88
142522	ComEd	ELECTRIC - MCC	RECREATION PROGRAM FUND	MCC FACILITY	\$983.06
			RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$1,474.59
			RECREATION PROGRAM FUND	HEALTH & FITNESS	\$3,932.25
			RECREATION PROGRAM FUND	MCC INDOOR POOL	\$3,440.72
					Check Total: \$9,830.62
142523	ComEd				

Mundelein Park District

Warrant Report

Date Paid 07/28/2025

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		ELECTRIC - STEEPLE CHASE			
			CORPORATE FUND	GOLF COURSE MAINTAINEN	\$2,425.20
			CORPORATE FUND	GOLF PRO SHOP	\$1,305.88
			Check Total:		\$3,731.08
142524	ComEd				
		ELECTRIC - BAREFOOT BAY			
			RECREATION PROGRAM FUND	BAREFOOT BAY	\$8,185.88
			Check Total:		\$8,185.88
142525	CONSERV FS INC				
		DIESEL FUEL			
			CORPORATE FUND	GOLF COURSE MAINTAINEN	\$813.70
		UNLEADED FUEL			
			CORPORATE FUND	GOLF COURSE MAINTAINEN	\$1,226.08
		REPAIR - CONSERV FS			
			CORPORATE FUND	GOLF PRO SHOP	\$350.00
		FUEL - CONSERV FS			
			CORPORATE FUND	GOLF PRO SHOP	\$985.19
			Check Total:		\$3,374.97
142526	COUNTRY BUMPKIN				
		GRAVEL #4 DRAINAGE			
			CORPORATE FUND	GOLF COURSE MAINTAINEN	\$180.00
			Check Total:		\$180.00
142527	CUTLER WORKWEAR				
		UNIFORMS - HERRERA			
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$274.42
			Check Total:		\$274.42
142528	DALE COOPER LLC				
		RED TUBE SLIDE INSPECTION			
			RECREATION PROGRAM FUND	BAREFOOT BAY	\$1,180.00
			Check Total:		\$1,180.00
142529	DELICIOUS UNLIMITED HOLDINGS, LLC				
		FOOD SERVICE WK OF 6/30/25			
			RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$504.00
		FOOD SERVICE WK OF 7/7/25			
			RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$615.59
			Check Total:		\$1,119.59
142530	EFAX CORPORATE				
		JULY FAX SERVICE			
			RECREATION PROGRAM FUND	REGENT CENTER	\$17.33
			RECREATION PROGRAM FUND	BAREFOOT BAY	\$17.33
			RECREATION PROGRAM FUND	MCC FACILITY	\$17.33
			RECREATION PROGRAM FUND	HEALTH & FITNESS	\$17.32
			RECREATION PROGRAM FUND	MCC INDOOR POOL	\$17.32

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
			RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$17.32
			Check Total:		\$103.95
142531	EMPLOYEE BENEFITS CORPORATION	JULY FLEX FEES			
			CORPORATE FUND	ADMINISTRATION	\$64.00
			Check Total:		\$64.00
142532	FOX VALLEY FIRE & SAFETY	MAINTENANCE - FOX VALLEY			
			CORPORATE FUND	GOLF PRO SHOP	\$229.50
			Check Total:		\$229.50
142533	FREMONT SCHOOL DISTRICT 79	BUS FOR ODYSSEY FIELD TRIPS			
			RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$1,037.75
			Check Total:		\$1,037.75
142534	FSS TECHNOLOGIES LLC	MCC ALARM MONITORING			
		ALARM SERVICE	RECREATION PROGRAM FUND	MCC FACILITY	\$231.00
		ALARM SERVICE - FSS	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$231.00
		ALARM SERVICES - REGENT	CORPORATE FUND	GOLF PRO SHOP	\$231.00
		MUSEUM - ALARM MONITORING	RECREATION PROGRAM FUND	REGENT CENTER	\$156.00
		ALARM MONITORING	CORPORATE FUND	MUSEUM	\$231.00
		ALARM SERVICE - DRC	RECREATION PROGRAM FUND	BAREFOOT BAY	\$156.00
		DLRC ALARM SERVICE	RECREATION PROGRAM FUND	DOLAN RECREATION CENTE	\$231.00
			RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	\$156.00
			Check Total:		\$1,623.00
142535	GEAR FOR SPORTS	APARREL - UNDER ARMOUR			
			CORPORATE FUND	GOLF PRO SHOP	\$615.81
			Check Total:		\$615.81
142536	GEWALT HAMILTON ASSOCIATES INC	ENGINEERING-WETLAND BANKING			
		DIAMOND LAKE MASTER PLAN CONSULTANT SERVICES	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$32,966.50
			CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$21,248.25
			Check Total:		\$54,214.75

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142537	GOLD MEDAL CHICAGO ML30				
		FOOD - CONCESSIONS	RECREATION PROGRAM FUND	BAREFOOT BAY CONCESSIO	\$748.90
		CONCESSIONS - FOOD	RECREATION PROGRAM FUND	BAREFOOT BAY CONCESSIO	\$914.35
Check Total:					\$1,663.25
142538	GROWER EQUIPMENT & SUPPLY CO				
		STRING TRIMMER - LINE AND OIL	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$58.70
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$53.99
Check Total:					\$112.69
142539	HARRIS GOLF CARS				
		GOLF FLEET MAINTENANCE - HARRIS	CORPORATE FUND	GOLF PRO SHOP	\$1,875.00
Check Total:					\$1,875.00
142540	HAWKINS, INC				
		POOL CHEMICALS	RECREATION PROGRAM FUND	BAREFOOT BAY	\$493.76
Check Total:					\$493.76
142541	HITZ PIZZA AND SPORTS BAR				
		STAFF RELATIONS	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$95.41
Check Total:					\$95.41
142542	HOME DEPOT CREDIT SERVICES				
		CHIPPER SUPPLIES	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$29.90
		MUSEUM CABOOSE - REPAIR	CORPORATE FUND	MUSEUM	\$70.65
		MUSEUM CABOOSE - REPAIR	CORPORATE FUND	MUSEUM	\$76.86
		CEMENT - LONGMEADOW SIGN INSTALL	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$19.41
		SHOP SUPPLIES - UTILITY KNIFE, ETC.	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$89.55
		FLY TRAP FOR MAINTENANCE SHOP	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$16.94
		DRILL BIT	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$17.94
		IRRIGATION SUPPLIES	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$75.13
		CHAIN AND AIR FRESHENER	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$39.63
		BFB BLOWER AND DRC DOOR STOPS	RECREATION PROGRAM FUND	BAREFOOT BAY	\$99.00

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			RECREATION PROGRAM FUND	DOLAN RECREATION CENTE	\$38.94
		CONCRETE TUBE - LONGMEADOW			
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$21.96
		KRACKLAUER CAMERA INSTALL - SUPPLIES			
			CORPORATE FUND	PUBLIC SAFETY	\$107.20
		SERVER ROOM AIR CONDITIONER			
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$499.00
		SAUNA FLOODLIGHT			
			RECREATION PROGRAM FUND	HEALTH & FITNESS	\$99.00
		FUSES - BFB			
			RECREATION PROGRAM FUND	BAREFOOT BAY	\$8.74
		BACKPACK SPRAYER			
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$106.95
		BUTANE TORCH			
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$20.98
		MATERIALS FOR SAUNA RENOVATION			
			RECREATION PROGRAM FUND	HEALTH & FITNESS	\$10.26
		IP - EMERGENCY REPAIRS			
			RECREATION PROGRAM FUND	MCC INDOOR POOL	\$1,095.56
		OPERATING SUPPLIES			
			RECREATION PROGRAM FUND	REGENT CENTER	\$33.74
		PVC CEMENT			
			CORPORATE FUND	GOLF COURSE MAINTAINEN	\$15.88
		MOSQUITO REPELLENT			
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$9.94
		SPRAY BOTTLES			
			RECREATION PROGRAM FUND	BAREFOOT BAY	\$23.92
		HEAT SHRINK KIT			
			RECREATION PROGRAM FUND	BAREFOOT BAY	\$16.48
		WOOD FOR SAUNA INSTALL			
			RECREATION PROGRAM FUND	MCC FACILITY	\$81.69
		REPAIR WORK FOR SAUNA			
			RECREATION PROGRAM FUND	MCC FACILITY	\$23.42
		MECHANIC SHOP SUPPLIES			
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$9.94
		PROGRAM SUPPLIES FOR LITTLE SPROUTS			
			RECREATION PROGRAM FUND	EARLY CHILDHOOD PROGR	\$35.94
		MECHANIC SHOP SUPPLIES AND TOOLS			
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$32.56
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$9.97
Check Total:					\$2,837.08
142543	HOT SHOTS SPORTS				
		HOT SHOTS SUMMER CAMP			
			RECREATION PROGRAM FUND	SPORTS CONTRACT PROGR	\$945.00
Check Total:					\$945.00
142544	ILLINOIS STATE POLICE				

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		CRIMINAL BACKGROUND CHECKS			
			CORPORATE FUND	PUBLIC SAFETY	\$90.00
			Check Total:		\$90.00
142545	IMPACT NETWORKING, LLC				
		3RD FLOOR AND BEACH COPIES 07/18/24-08/17/25			
			CORPORATE FUND	ADMINISTRATION	\$117.21
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$6.64
			RECREATION PROGRAM FUND	ADMINISTRATION	\$24.64
			RECREATION PROGRAM FUND	LEARNING CENTER	\$0.12
			RECREATION PROGRAM FUND	LONG TERM DANCE	\$1.29
			RECREATION PROGRAM FUND	REGENT CENTER	\$69.50
			RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$51.42
			RECREATION PROGRAM FUND	HEALTH & FITNESS	\$15.01
			RECREATION PROGRAM FUND	BAREFOOT BAY	\$0.34
			Check Total:		\$286.17
142546	INTEGRATED LAKES MANAGEMENT				
		POND TREATMENT - LONGMEADOW			
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$360.00
		POND TREATMENT			
			CORPORATE FUND	GOLF COURSE MAINTAINEN	\$263.00
			Check Total:		\$623.00
142547	JANUS GARDENS				
		PARKS - ANNUAL FLOWERS			
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$2,567.00
			Check Total:		\$2,567.00
142548	JIMANOS PIZZERIA				
		PIZZA FOR DAY OFF PROGRAM STUDENTS			
			RECREATION PROGRAM FUND	REC CONNECTION	\$111.04
		LUNCH FOR STAFF TRAINING			
			RECREATION PROGRAM FUND	REC CONNECTION	\$102.36
		FOOD FOR STAFF TRAINING			
			RECREATION PROGRAM FUND	HEALTH & FITNESS	\$178.83
		PIZZA - CONCESSIONS			
			RECREATION PROGRAM FUND	BAREFOOT BAY CONCESSIO	\$1,753.62
		PIZZA - CONCESSIONS			
			RECREATION PROGRAM FUND	BAREFOOT BAY CONCESSIO	\$3,392.41
		STAFF LUNCH - PIZZA			
			RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$82.04
		FOOD STAFF MEETING			
			RECREATION PROGRAM FUND	HEALTH & FITNESS	\$129.82
		CONCESSIONS - PIZZA			
			RECREATION PROGRAM FUND	BAREFOOT BAY CONCESSIO	\$2,428.74
			Check Total:		\$8,178.86

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
142549	KARYNA CHAKHOUSKAYA	SPECIAL EVENT PROFESSIONAL SERVICES NATIONAL NIGHT OUT	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$500.00
Check Total:					\$500.00
142550	KRONOS SAASHR, INC.	MAILING PAYROLL CHECKS	CORPORATE FUND	ADMINISTRATION	\$23.62
			RECREATION PROGRAM FUND	ADMINISTRATION	\$23.63
Check Total:					\$47.25
142551	LAKE SHORE ATHLETIC SERVICES	SPECIAL EVENT PROFESSIONAL SERVICES 5K TIMING COMPANY	RECREATION PROGRAM FUND	SPECIAL EVENTS	\$2,745.00
Check Total:					\$2,745.00
142552	LAKE STREET RENTAL	MINI-EXCAVATOR - KRACKLAUER PROJECT	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$450.00
Check Total:					\$450.00
142553	LAKESHORE BEVERAGE CO	BEER - LAKESHORE	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$84.00
	BEVERAGE - LAKESHORE		CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$24.60
	BEER - LAKESHORE		CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$40.00
			CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$253.95
Check Total:					\$402.55
142554	LAKESIDE TRANSPORTATION	BUS FOR FIELD TRIP JULY 11 WHEELING WATER PARK	RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$660.71
	FIELD TRIP BUS TO DLRC		RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$1,041.81
Check Total:					\$1,702.52
142555	LESTER'S MATERIAL SERVICE, INC	SAND	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$47.25
	PLAY SAND		CORPORATE FUND	PARKS AND PLAYGROUNDS	\$47.25
	SAND		CORPORATE FUND	PARKS AND PLAYGROUNDS	\$47.25
Check Total:					\$141.75
142556	MARLEY SERVICES INC				

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Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		NEEDLE TINE GREENS			
			CORPORATE FUND	GOLF COURSE MAINTAINEN	\$1,400.00
				Check Total:	\$1,400.00
142557	MARTIN PETERSEN COMPANY, INC				
		HVAC REPAIR - RTU11 FAN ISSUE			
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$479.05
		HVAC REPAIR - POOLPAC - ADDED REFRIGERANT			
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$1,592.98
				Check Total:	\$2,072.03
142558	MARTIN PETERSEN COMPANY, INC				
		HVAC ROUTINE MAINTENANCE 1 OF 5			
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$4,212.00
			RECREATION PROGRAM FUND	BAREFOOT BAY	\$3,032.64
			RECREATION PROGRAM FUND	MCC INDOOR POOL	\$2,527.20
			RECREATION PROGRAM FUND	MCC FACILITY	\$7,076.16
				Check Total:	\$16,848.00
142559	MARY-KEELY NUZZO				
		REISSUE 3/28/25 PAYROLL CHECK - MISPLACED CHECK			
			RECREATION PROGRAM FUND	ASSETS	\$141.16
		REISSUE 2/14/25 PAYROLL CHECK - MISPLACED CHECK			
			RECREATION PROGRAM FUND	ASSETS	\$33.44
				Check Total:	\$174.60
142560	MENONI & MOCOGNI, INC				
		GORDON RAY DRAINAGE PROJECT - GRATES AND PIPE			
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$2,432.00
				Check Total:	\$2,432.00
142561	MID AMERICAN WATER OF				
		DRAIN COVER			
			CORPORATE FUND	GOLF COURSE MAINTAINEN	\$265.00
				Check Total:	\$265.00
142562	MIDWEST GROUNDCOVERS LLC				
		MUSEUM - PLANTS / FLOWERS			
			CORPORATE FUND	MUSEUM	\$107.60
				Check Total:	\$107.60
142563	NALANI STANCZAK				
		5K REFUND			
			RECREATION PROGRAM FUND	ASSETS	\$55.00
				Check Total:	\$55.00
142564	NAPA AUTO PARTS				
		5W-20 MOTOR OIL			

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			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$51.63
		TRUCK - BLOWER RESISTOR			
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$24.72
		GALLON SEALANT			
			CORPORATE FUND	GOLF COURSE MAINTAINEN	\$38.18
		MOWER ELECTRICAL SWITCH			
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$4.95
			Check Total:		\$119.48
142565	NEDCO LLC				
		TREE REMOVAL #4 AND #8			
			CORPORATE FUND	GOLF COURSE MAINTAINEN	\$4,100.00
			Check Total:		\$4,100.00
142566	NORTH SHORE GAS				
		NATURAL GAS			
			RECREATION PROGRAM FUND	BAREFOOT BAY	\$5,979.76
			Check Total:		\$5,979.76
142567	ORIGINAL WATERMEN				
		BFB - HATS			
			RECREATION PROGRAM FUND	BAREFOOT BAY	\$786.21
			Check Total:		\$786.21
142568	PEPSI-COLA				
		BEVERAGE - PEPSI			
			CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$609.95
		SODA - PEPSI			
			CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$421.85
		CONCESSIONS - PEPSI PRODUCTS			
			RECREATION PROGRAM FUND	BAREFOOT BAY CONCESSIO	\$558.68
			Check Total:		\$1,590.48
142569	PUBLIC COMMUNICATIONS INC				
		VARIOUS COMMUNICATIONS			
			CORPORATE FUND	ADMINISTRATION	\$812.50
			Check Total:		\$812.50
142570	RAMROD DISTRIBUTORS				
		CUSTODIAL SUPPLIES			
			RECREATION PROGRAM FUND	HEALTH & FITNESS	\$80.26
			RECREATION PROGRAM FUND	MCC INDOOR POOL	\$26.75
		CUSTODIAL SUPPLIES			
			RECREATION PROGRAM FUND	HEALTH & FITNESS	\$177.78
			RECREATION PROGRAM FUND	MCC INDOOR POOL	\$59.26
		DRC CUSTODIAL SUPPLIES			
			RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$88.25
			RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$88.25
			RECREATION PROGRAM FUND	ADMINISTRATION	\$88.25
			RECREATION PROGRAM FUND	REC CONNECTION	\$205.91

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			RECREATION PROGRAM FUND	DOLAN RECREATION CENTE	\$117.67
			Check Total:		\$932.38
142571	RAMROD DISTRIBUTORS				
		CUSTODIAL SUPPLIES			
			RECREATION PROGRAM FUND	LEARNING CENTER	\$335.22
			RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$335.22
		CUSTODIAL SUPPLIES			
			RECREATION PROGRAM FUND	BAREFOOT BAY	\$446.27
			Check Total:		\$1,116.71
142572	REINDERS INC				
		SEAL KIT			
			CORPORATE FUND	GOLF COURSE MAINTAINEN	\$138.72
		TORO FAIRWAY MOWER WHEEL			
			CORPORATE FUND	GOLF COURSE MAINTAINEN	\$215.11
		LAPPING COMPOUND			
			CORPORATE FUND	GOLF COURSE MAINTAINEN	\$122.27
		STEERING HEAD / SWITCH			
			CORPORATE FUND	GOLF COURSE MAINTAINEN	\$317.63
		LINK ASM			
			CORPORATE FUND	GOLF COURSE MAINTAINEN	\$118.64
			Check Total:		\$912.37
142573	ROARING TABLE BREWING, LLC				
		BEER - ROARING TABLE			
			CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$117.00
			Check Total:		\$117.00
142574	RUSSO POWER EQUIPMENT				
		MOWING HEAD/AIR FILTER/OIL			
			CORPORATE FUND	GOLF COURSE MAINTAINEN	\$15.54
			CORPORATE FUND	GOLF COURSE MAINTAINEN	\$99.94
			Check Total:		\$115.48
142575	SHERWIN WILLIAMS				
		PAINT FOR SAUNA PROJECT			
			RECREATION PROGRAM FUND	MCC FACILITY	\$30.95
			RECREATION PROGRAM FUND	ASSETS	\$2.55
		SALES TAX REFUND			
			RECREATION PROGRAM FUND	ASSETS	\$(2.55)
			RECREATION PROGRAM FUND	MCC FACILITY	\$(0.21)
			Check Total:		\$30.74
142576	SIGNS NOW MUNDELEIN				
		SPONSOR BANNER FOR BAREFOOT BAY			
			RECREATION PROGRAM FUND	ADMINISTRATION	\$101.20
		LEARNING CENTER DOOR SIGN			
			RECREATION PROGRAM FUND	LEARNING CENTER	\$209.73
		WALL PLAQUE - EXECUTIVE ASSISTANT			

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			CORPORATE FUND	ADMINISTRATION	\$63.60
			Check Total:		\$374.53
142577	SITEONE LANDSCAPE SUPPLY LLC				
		ROUND-UP			
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$279.83
		SEED			
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$959.08
		GRASS SEED			
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$566.45
			Check Total:		\$1,805.36
142578	SOUTHERN GLAZERS OF IL				
		LIQUOR - SOUTHERN			
			CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$106.00
			CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$337.08
			Check Total:		\$443.08
142579	SPEAR CORPORATION				
		EMERGENCY SHUT-OFF VALVE REPAIR			
			RECREATION PROGRAM FUND	BAREFOOT BAY	\$99.50
		POOL CHEMICALS			
			RECREATION PROGRAM FUND	BAREFOOT BAY	\$5,463.00
		BFB - BFB VALVE REPAIR			
			RECREATION PROGRAM FUND	BAREFOOT BAY	\$2,689.90
		BFB POOL CHEMICALS			
			RECREATION PROGRAM FUND	BAREFOOT BAY	\$2,813.24
		POOL PULSAR REPAIR			
			RECREATION PROGRAM FUND	BAREFOOT BAY	\$947.00
			Check Total:		\$12,012.64
142580	SPEER FINANCIAL, INC.				
		FILING FOR 2025 LIMITED DISCLOSURE			
			CORPORATE FUND	ADMINISTRATION	\$150.00
			Check Total:		\$150.00
142581	SPORTS R US				
		SPORTS R US - SUMMER SESSION 1			
			RECREATION PROGRAM FUND	SPORTS CONTRACT PROGR	\$3,801.00
			Check Total:		\$3,801.00
142582	SSA, LLC				
		SKYHAWKS COACHES - SUMMER SCHOOL - WEEK 4			
			RECREATION PROGRAM FUND	SPORTS CONTRACT PROGR	\$1,800.00
			Check Total:		\$1,800.00
142583	SYSCO FOOD SRVCS-CHICAGO INC				
		FOOD - SYSCO			
			CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$292.38

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			CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$1,339.59
		FOOD - SYSCO			
			CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$541.69
			CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$1,721.24
			Check Total:		\$3,894.90
142584	TERMINIX ANDERSON				
		DRC PEST CONTROL			
			RECREATION PROGRAM FUND	DOLAN RECREATION CENTE	\$14.69
			RECREATION PROGRAM FUND	DOLAN RECREATION CENTE	\$11.02
			RECREATION PROGRAM FUND	GROUP X PROGRAMS	\$7.35
			RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$7.35
			RECREATION PROGRAM FUND	REC CONNECTION	\$25.71
			RECREATION PROGRAM FUND	LONG TERM DANCE	\$7.34
		PEST CONTROL - MAUSOLEUM			
			RECREATION PROGRAM FUND	BAREFOOT BAY	\$57.74
		PEST CONTROL			
			RECREATION PROGRAM FUND	BAREFOOT BAY	\$83.40
		PEST CONTROL			
			CORPORATE FUND	GOLF COURSE MAINTAINEN	\$98.10
		PEST CONTROL - TERMINIX			
			CORPORATE FUND	GOLF PRO SHOP	\$98.26
		MUSEUM PEST CONTROL			
			CORPORATE FUND	MUSEUM	\$40.84
		PEST CONTROL			
			RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$67.35
		PEST CONTROL - MAUSOLEUM			
			RECREATION PROGRAM FUND	BAREFOOT BAY	\$41.66
		PEST CONTROL - MAUSOLEUM			
			RECREATION PROGRAM FUND	BAREFOOT BAY	\$250.00
			Check Total:		\$810.81
142585	THE FITNESS PURSUIT, INC				
		INSTRUCTOR FOR AQUA PURSUIT			
			RECREATION PROGRAM FUND	MCC INDOOR POOL	\$1,820.00
			Check Total:		\$1,820.00
142586	TOSHIBA FINANCIAL SERVICES				
		1ST FLOOR COPIER LEASE			
			RECREATION PROGRAM FUND	ADMINISTRATION	\$244.00
			Check Total:		\$244.00
142587	TRITZ BEVERAGE SYSTEMS, INC				
		BEER LINE CLEANING - TRITZ			
			CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$50.00
			Check Total:		\$50.00
142588	TURANO BAKING COMPANY				
		BREAD - TURANO			

Mundelein Park District

Warrant Report

Date Paid 07/28/2025

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
			CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$82.79
		BREAD - TURANO			
			CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$87.93
		BREAD - TURANO			
			CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$183.19
			Check Total:		\$353.91
142589	ULTIMATE NINJAS LIBERTYVILLE				
		NINJAS SUMMER SESSION 2			
			RECREATION PROGRAM FUND	SPORTS CONTRACT PROGR	\$705.00
			Check Total:		\$705.00
142590	US FOODS, INC.				
		CONCESSIONS - FOOD			
			RECREATION PROGRAM FUND	BAREFOOT BAY CONCESSIO	\$5,716.60
			Check Total:		\$5,716.60
142591	VERONICA HUERTA				
		ENTRY ERROR			
			RECREATION PROGRAM FUND	ASSETS	\$60.00
			Check Total:		\$60.00
142592	VICTOR FORD				
		REPLACEMENT TURN SIGNAL LENSE F12 PARKS			
		VAN			
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$16.53
			Check Total:		\$16.53
142593	VILLAGE OF MUNDELEIN POLICE DEPT				
		POLICE SERVICES - 1ST INSTALLMENT -			
		2025/2026			
			CORPORATE FUND	PUBLIC SAFETY	\$25,000.00
			Check Total:		\$25,000.00
142594	VILLAGE OF MUNDELEIN POLICE DEPT				
		UTV EQUIPMENT PURCHASE			
			CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$20,000.00
			Check Total:		\$20,000.00
142595	WAREHOUSE DIRECT, INC.				
		OFFICE SUPPLIES			
			CORPORATE FUND	ADMINISTRATION	\$115.00
			RECREATION PROGRAM FUND	ADMINISTRATION	\$172.50
		OFFICE SUPPLIES			
			CORPORATE FUND	ADMINISTRATION	\$22.07
			RECREATION PROGRAM FUND	ADMINISTRATION	\$33.11
			Check Total:		\$342.68
142596	WENDY FRASIER				
		MUSEUM SUPPLIES			
			CORPORATE FUND	MUSEUM	\$29.99

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
				Check Total:	\$29.99
142597	WIGHT & COMPANY	MASTER PLAN-CAPITAL DEVELOPMENT - MCC			
			CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$2,129.71
				Check Total:	\$2,129.71
142598	YAMAHA MOTOR FINANCE CORP., USA	GPS LEASE - YAMAHA			
			CORPORATE FUND	GOLF PRO SHOP	\$5,250.00
				Check Total:	\$5,250.00
602	IMRF	FEB 2024 CONTRIBUTION CATCH UP			
			CORPORATE FUND	ASSETS	\$29.26
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$56.43
				Check Total:	\$85.69

Warrant Total: \$253,929.14



BOARD MEMORANDUM

July 28, 2025 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Debbie McInerney, Director of Business & Technology
Date: July 17, 2025
Subject: June Financial Report

Analysis/Considerations

Attached is the June 2025 financial report. Beginning this month, the report will include projections for year end.

As a reminder, the format of the report has been updated for 2025 per the board's request. The prior year columns are no longer on the report. Projections will be shown first, followed by the month-to-day and year-to-date figures. The red parenthesis indicates an unfavorable number for the column compared to the budget i.e., actual to budget, actual to budget YTD, projected to budget. After reviewing and analyzing the MTD and YTD Financial Reports, a summary is provided below.

Year to Date

Year to date, the District is favorable in the amount of \$1,239,972 compared to budget. A large portion of this is timing, as staff are currently projecting to end the year \$35,121 over budget. Much of the timing issues are related to developer impact fees and grant revenue. These will be discussed in greater detail during the board meeting. Golf and Recreation are showing strong performance, both year-to-date and in projections. The Capital Fund has had some savings for projects that have come in under budget, which has allowed the District to take care of some other needs. Please review the comments on the reports for additional insight.

Action and Motion Requested

Move to place the June Financials on file.

Mundelein Park and Recreation District

ALL FUNDS SUMMARY

	Year End Projections as of June		
	2025 Budget	Projected Year End	Projected to Budget
General Fund			
Rev	\$7,179,246.00	\$7,176,331.36	(\$2,914.64)
Exp	\$7,332,318.41	\$7,208,557.14	\$123,761.27
General Fund Total	(\$153,072.41)	(\$32,225.78)	\$120,846.63
Recreation Fund			
Rev	\$7,043,286.33	\$7,095,252.77	\$51,966.44
Exp	\$7,009,718.09	\$6,719,738.11	\$289,979.98
Recreation Fund Total	\$33,568.24	\$375,514.66	\$341,946.42
Debt Service Fund			
Rev	\$710,100.00	\$709,509.06	(\$590.94)
Exp	\$915,930.55	\$897,213.00	\$18,717.55
Debt Service Fund Total	(\$205,830.55)	(\$187,703.94)	\$18,126.61
Capital Fund			
Rev	\$2,311,470.00	\$1,538,010.99	(\$773,459.01)
Exp	\$2,964,860.10	\$2,707,441.93	\$257,418.17
Capital Fund Total	(\$653,390.10)	(\$1,169,430.94)	(\$516,040.84)
Grand Total	(\$978,724.82)	(\$1,013,845.99)	(\$35,121.17)

Mundelein Park and Recreation District
ALL FUNDS SUMMARY

	Month Actual-to-Budget For June			YTD Actual-to-Budget Through June		
	2025 JUNE Budget	2025 JUNE Actual	Actual to Budget	2025 Budget YTD	2025 Actual YTD	Actual to Budget YTD
General Fund						
Rev	\$2,098,944.38	\$2,039,482.80	(\$59,461.58)	\$3,369,381.39	\$3,440,661.55	\$71,280.16
Exp	\$725,365.57	\$640,762.18	\$84,603.39	\$3,405,349.83	\$3,085,876.45	\$319,473.38
General Fund Total	\$1,373,578.81	\$1,398,720.62	\$25,141.81	(\$35,968.44)	\$354,785.10	\$390,753.54
Recreation Fund						
Rev	\$1,604,197.81	\$1,679,825.86	\$75,628.05	\$3,378,275.40	\$3,510,867.15	\$132,591.75
Exp	\$727,554.80	\$745,767.58	(\$18,212.78)	\$3,159,689.75	\$2,871,074.78	\$288,614.97
Recreation Fund Total	\$876,643.01	\$934,058.28	\$57,415.27	\$218,585.65	\$639,792.37	\$421,206.72
Debt Service Fund						
Rev	\$318,982.81	\$307,583.36	(\$11,399.45)	\$352,920.56	\$365,481.62	\$12,561.06
Exp	\$0.00	\$0.00	\$0.00	\$25,142.78	\$18,425.00	\$6,717.78
Debt Service Fund Total	\$318,982.81	\$307,583.36	(\$11,399.45)	\$327,777.78	\$347,056.62	\$19,278.84
Capital Fund						
Rev	\$2,400.00	\$9,634.05	\$7,234.05	\$715,470.00	\$421,363.67	(\$294,106.33)
Exp	\$351,005.00	\$234,309.02	\$116,695.98	\$1,581,350.00	\$878,510.03	\$702,839.97
Capital Fund Total	(\$348,605.00)	(\$224,674.97)	\$123,930.03	(\$865,880.00)	(\$457,146.36)	\$408,733.64
Grand Total	\$2,220,599.63	\$2,415,687.29	\$195,087.66	(\$355,485.01)	\$884,487.73	\$1,239,972.74

**Mundelein Park and Recreation District
CORP FUND OVERVIEW**

	Year End Projections as of June			Comments
	2025 Budget	Projected Year End	Projected to Budget	
Administration				
Rev	\$3,664,561.00	\$3,666,499.37	\$1,938.37	
Exp	\$1,990,584.33	\$2,006,548.41	(\$15,964.08)	Higher than budgeted wages
Administration Total	\$1,673,976.67	\$1,659,950.96	(\$14,025.71)	
Parks				
Rev	\$207,487.00	\$209,985.84	\$2,498.84	
Exp	\$2,311,125.92	\$2,218,974.30	\$92,151.62	Salaries and wages are under budget due to vacancies.
Parks Total	(\$2,103,638.92)	(\$2,008,988.46)	\$94,650.46	
Golf				
Rev	\$2,434,337.00	\$2,428,689.67	(\$5,647.33)	Revenues in-line
Exp	\$2,004,374.88	\$2,007,838.32	(\$3,463.44)	Expenses are in-line, merchandise inventory higher due to custom orders.
Golf Total	\$429,962.12	\$420,851.35	(\$9,110.77)	
Special Recreation				
Rev	\$546,692.00	\$546,327.52	(\$364.48)	
Exp	\$639,458.93	\$573,417.40	\$66,041.53	Savings in wages
Special Recreation Total	(\$92,766.93)	(\$27,089.88)	\$65,677.05	Trending to be on budget
Museum				
Rev	\$1,000.00	\$984.73	(\$15.27)	
Exp	\$19,104.00	\$17,741.74	\$1,362.26	
Museum Totals	(\$18,104.00)	(\$16,757.01)	\$1,346.99	Trending to be on budget
Police				
Rev	\$71,169.00	\$70,117.37	(\$1,051.63)	
Exp	\$115,166.35	\$113,758.00	\$1,408.35	
Police Totals	(\$43,997.35)	(\$43,640.63)	\$356.72	Trending to be on budget
Risk Management				
Rev	\$236,000.00	\$235,892.86	(\$107.14)	
Exp	\$235,204.00	\$252,288.35	(\$17,084.35)	Higher than budgeted unemployment claims
Risk Mgmt. Totals	\$796.00	(\$16,395.49)	(\$17,191.49)	
Audit				
Rev	\$18,000.00	\$17,834.00	(\$166.00)	
Exp	\$17,300.00	\$17,990.62	(\$690.62)	
Audit Totals	\$700.00	(\$156.62)	(\$856.62)	Trending to be on budget
Corporate Fund Total	(\$153,072.41)	(\$32,225.78)	\$120,846.63	

**Mundelein Park and Recreation District
CORP FUND OVERVIEW**

	Month Actual-to-Budget For June			YTD Actual-to-Budget Through June		
	2025 JUNE Budget	2025 JUNE Actual	Actual to Budget	2025 Budget YTD	2025 Actual YTD	Actual to Budget YTD
Administration						
Rev	\$1,182,404.17	\$1,145,176.48	(\$37,227.69)	\$1,826,421.93	\$1,872,460.30	\$46,038.37
Exp	\$148,526.29	\$168,678.67	(\$20,152.38)	\$969,205.15	\$934,167.61	\$35,037.54
Administration Total	\$1,033,877.88	\$976,497.81	(\$57,380.07)	\$857,216.78	\$938,292.69	\$81,075.91
Parks						
Rev	\$88,492.00	\$85,017.69	(\$3,474.31)	\$100,244.58	\$107,290.42	\$7,045.84
Exp	\$217,814.25	\$190,991.46	\$26,822.79	\$1,046,128.15	\$931,200.04	\$114,928.11
Parks Total	(\$129,322.25)	(\$105,973.77)	\$23,348.48	(\$945,883.57)	(\$823,909.62)	\$121,973.95
Golf						
Rev	\$433,689.61	\$431,243.00	(\$2,446.61)	\$1,009,863.11	\$1,013,623.78	\$3,760.67
Exp	\$234,615.03	\$241,823.71	(\$7,208.68)	\$897,148.95	\$910,392.93	(\$13,243.98)
Golf Total	\$199,074.58	\$189,419.29	(\$9,655.29)	\$112,714.16	\$103,230.85	(\$9,483.31)
Special Recreation						
Rev	\$246,995.45	\$235,374.19	(\$11,621.26)	\$271,104.57	\$278,484.09	\$7,379.52
Exp	\$90,258.51	\$9,775.30	\$80,483.21	\$291,141.82	\$147,374.62	\$143,767.20
Special Recreation Total	\$156,736.94	\$225,598.89	\$68,861.95	(\$20,037.25)	\$131,109.47	\$151,146.72
Museum						
Rev	\$451.80	\$435.81	(\$15.99)	\$495.90	\$515.63	\$19.73
Exp	\$1,525.27	\$3,762.45	(\$2,237.18)	\$10,953.24	\$8,490.98	\$2,462.26
Museum Totals	(\$1,073.47)	(\$3,326.64)	(\$2,253.17)	(\$10,457.34)	(\$7,975.35)	\$2,481.99
Police						
Rev	\$32,154.15	\$31,089.66	(\$1,064.49)	\$35,292.70	\$36,784.07	\$1,491.37
Exp	\$10,367.60	\$5,575.43	\$4,792.17	\$55,708.52	\$7,877.24	\$47,831.28
Police Totals	\$21,786.55	\$25,514.23	\$3,727.68	(\$20,415.82)	\$28,906.83	\$49,322.65
Risk Management						
Rev	\$106,624.80	\$103,388.76	(\$3,236.04)	\$117,032.40	\$122,325.26	\$5,292.86
Exp	\$21,568.00	\$18,155.16	\$3,412.84	\$117,764.00	\$129,073.03	(\$11,309.03)
Risk Mgmt. Totals	\$85,056.80	\$85,233.60	\$176.80	(\$731.60)	(\$6,747.77)	(\$6,016.17)
Audit						
Rev	\$8,132.40	\$7,757.21	(\$375.19)	\$8,926.20	\$9,178.00	\$251.80
Exp	\$690.62	\$2,000.00	(\$1,309.38)	\$17,300.00	\$17,300.00	\$0.00
Audit Totals	\$7,441.78	\$5,757.21	(\$1,684.57)	(\$8,373.80)	(\$8,122.00)	\$251.80
Corporate Fund Total	\$1,373,578.81	\$1,398,720.62	\$25,141.81	(\$35,968.44)	\$354,785.10	\$390,753.54

Mundelein Park and Recreation District
REC FUND OVERVIEW

	Year End Projections as of June			Comments
	2025 Budget	Projected Year End	Projected to Budget	
Administration				
Rev	\$1,791,481.00	\$1,783,558.95	(\$7,922.05)	Projected revenue decrease a result of delayed completion of dog park and interest payments. Expenses decreased due to open positions and cost control.
Exp	\$2,164,869.62	\$2,130,993.06	\$33,876.56	
Administration Total	(\$373,388.62)	(\$347,434.11)	\$25,954.51	
Preschool				
Rev	\$170,930.00	\$181,514.19	\$10,584.19	No significant variations at this time. Preschool Camp is on budget.
Exp	\$103,249.19	\$106,557.65	(\$3,308.46)	
Preschool Total	\$67,680.81	\$74,956.54	\$7,275.73	
Athletics				
Rev	\$330,669.00	\$341,459.98	\$10,790.98	Expect to be consistent with budget.
Exp	\$281,740.58	\$281,575.80	\$164.78	
Athletics Total	\$48,928.42	\$59,884.18	\$10,955.76	
Regent Center				
Rev	\$177,684.00	\$136,826.59	(\$40,857.41)	Program and membership participation increasing and expect to close portion of revenue gap. Expenses will be significantly lower than budget due to staff adjustment and field trip expenses.
Exp	\$189,780.54	\$124,670.57	\$65,109.97	
Regent Center Total	(\$12,096.54)	\$12,156.02	\$24,252.56	
Big & Little				
Rev	\$1,048,463.00	\$943,877.30	(\$104,585.70)	Expense savings with open positions. Health Insurance is largest area of savings. Staff is evaluating challenges w/ filling Toddler Room due to 15 month age restriction.
Exp	\$845,357.63	\$731,991.71	\$113,365.92	
Big & Little Totals	\$203,105.37	\$211,885.59	\$8,780.22	
Fitness				
Rev	\$860,949.01	\$876,639.28	\$15,690.27	Revenue on track w/ strong membership numbers. Rate increase takes effect mid-July. Expenses decreased due to open positions.
Exp	\$918,338.65	\$844,342.09	\$73,996.56	
Fitness Total	(\$57,389.64)	\$32,297.19	\$89,686.83	
Aquatics				
Rev	\$922,447.00	\$1,007,549.59	\$85,102.59	Revenue surplus due to higher daily fees, group rentals, and membership surplus. Expense savings due to supply savings.
Exp	\$1,333,931.43	\$1,314,687.44	\$19,243.99	
Aquatics Total	(\$411,484.43)	(\$307,137.85)	\$104,346.58	
Rec Connect/Camp				
Rev	\$1,153,124.00	\$1,202,456.11	\$49,332.11	Camp enrollment is strong, resulting in increased revenue. Field trip expenses and staff costs result in increased expenses.
Exp	\$667,689.83	\$678,779.91	(\$11,090.08)	
Rec Connect/Camp Total	\$485,434.17	\$523,676.20	\$38,242.03	
Indoor Pool				
Rev	\$248,963.32	\$249,257.48	\$294.16	Expect to be consistent with budget.
Exp	\$262,022.14	\$241,029.01	\$20,993.13	
Indoor Pool Totals	(\$13,058.82)	\$8,228.47	\$21,287.29	
Dance				
Rev	\$270,021.00	\$273,649.31	\$3,628.31	Revenue is slightly higher than budget, but overall consistent with expectation. Early competition payment reflected in YTD increase in expense.
Exp	\$182,782.94	\$183,422.42	(\$639.48)	
Dance Total	\$87,238.06	\$90,226.89	\$2,988.83	
Cultural Arts				
Rev	\$68,555.00	\$98,463.99	\$29,908.99	Spring/Summer D76 programming results in higher Contractor Expenses
Exp	\$59,955.54	\$81,688.45	(\$21,732.91)	
Cultural Arts Total	\$8,599.46	\$16,775.54	\$8,176.08	
Recreation Fund Total	\$33,568.24	\$375,514.66	\$341,946.42	

Mundelein Park and Recreation District
REC FUND OVERVIEW

	Month Actual-to-Budget For June			YTD Actual-to-Budget Through June		
	2025 JUNE Budget	2025 JUNE Actual	Actual to Budget	2025 Budget YTD	2025 Actual YTD	Actual to Budget YTD
Administration						
Rev	\$678,599.95	\$656,651.94	(\$21,948.01)	\$877,923.33	\$900,556.28	\$22,632.95
Exp	\$181,275.88	\$182,817.10	(\$1,541.22)	\$1,062,653.48	\$1,000,939.13	\$61,714.35
Administration Total	\$497,324.07	\$473,834.84	(\$23,489.23)	(\$184,730.15)	(\$100,382.85)	\$84,347.30
Preschool						
Rev	\$17,488.49	\$14,190.88	(\$3,297.61)	\$81,090.60	\$91,993.79	\$10,903.19
Exp	\$3,181.28	\$4,820.16	(\$1,638.88)	\$52,765.09	\$51,917.81	\$847.28
Preschool Total	\$14,307.21	\$9,370.72	(\$4,936.49)	\$28,325.51	\$40,075.98	\$11,750.47
Athletics						
Rev	\$36,480.10	\$31,568.62	(\$4,911.48)	\$180,760.87	\$191,898.85	\$11,137.98
Exp	\$15,650.41	\$31,529.73	(\$15,879.32)	\$134,588.29	\$131,423.54	\$3,164.75
Athletics Total	\$20,829.69	\$38.89	(\$20,790.80)	\$46,172.58	\$60,475.31	\$14,302.73
Regent Center						
Rev	\$19,374.83	\$10,131.06	(\$9,243.77)	\$73,538.74	\$48,593.60	(\$24,945.14)
Exp	\$15,552.02	\$9,550.00	\$6,002.02	\$88,460.41	\$50,432.71	\$38,027.70
Regent Center Total	\$3,822.81	\$581.06	(\$3,241.75)	(\$14,921.67)	(\$1,839.11)	\$13,082.56
Big & Little						
Rev	\$112,108.53	\$95,539.07	(\$16,569.46)	\$526,547.11	\$462,934.41	(\$63,612.70)
Exp	\$66,004.17	\$59,234.08	\$6,770.09	\$392,154.24	\$332,101.28	\$60,052.96
Big & Little Totals	\$46,104.36	\$36,304.99	(\$9,799.37)	\$134,392.87	\$130,833.13	(\$3,559.74)
Fitness						
Rev	\$91,370.43	\$91,588.34	\$217.91	\$416,167.45	\$435,492.29	\$19,324.84
Exp	\$74,330.39	\$69,000.53	\$5,329.86	\$431,503.49	\$345,373.57	\$86,129.92
Fitness Total	\$17,040.04	\$22,587.81	\$5,547.77	(\$15,336.04)	\$90,118.72	\$105,454.76
Aquatics						
Rev	\$307,660.91	\$394,820.88	\$87,159.97	\$353,603.37	\$440,277.96	\$86,674.59
Exp	\$233,737.18	\$226,196.71	\$7,540.47	\$451,169.09	\$399,925.16	\$51,243.93
Aquatics Total	\$73,923.73	\$168,624.17	\$94,700.44	(\$97,565.72)	\$40,352.80	\$137,918.52
Rec Connect/Camp						
Rev	\$277,290.62	\$315,567.30	\$38,276.68	\$550,368.75	\$600,971.86	\$50,603.11
Exp	\$94,594.75	\$116,639.02	(\$22,044.27)	\$282,633.20	\$292,823.28	(\$10,190.08)
Rec Connect/Camp Total	\$182,695.87	\$198,928.28	\$16,232.41	\$267,735.55	\$308,148.58	\$40,413.03
Indoor Pool						
Rev	\$28,398.29	\$29,546.13	\$1,147.84	\$130,159.94	\$130,770.10	\$610.16
Exp	\$19,410.51	\$16,854.10	\$2,556.41	\$119,544.40	\$99,051.25	\$20,493.15
Indoor Pool Totals	\$8,987.78	\$12,692.03	\$3,704.25	\$10,615.54	\$31,718.85	\$21,103.31
Dance						
Rev	\$26,654.20	\$30,370.40	\$3,716.20	\$153,522.06	\$159,398.37	\$5,876.31
Exp	\$16,058.51	\$14,901.29	\$1,157.22	\$117,211.61	\$120,551.09	(\$3,339.48)
Dance Total	\$10,595.69	\$15,469.11	\$4,873.42	\$36,310.45	\$38,847.28	\$2,536.83
Cultural Arts						
Rev	\$8,771.46	\$9,851.24	\$1,079.78	\$34,593.18	\$47,979.64	\$13,386.46
Exp	\$7,759.70	\$14,224.86	(\$6,465.16)	\$27,006.45	\$46,535.96	(\$19,529.51)
Cultural Arts Total	\$1,011.76	(\$4,373.62)	(\$5,385.38)	\$7,586.73	\$1,443.68	(\$6,143.05)
Recreation Fund Total	\$876,643.01	\$934,058.28	\$57,415.27	\$218,585.65	\$639,792.37	\$421,206.72

Mundelein Park and Recreation District
CAPITAL

		Year End Projections as of June			Comments
		2025 Budget	Projected Year End	Projected to Budget	
REVENUES					Revenue recognized in 2024 instead of 2025 <

Mundelein Park and Recreation District
CAPITAL

	Month Actual-to-Budget For June			YTD Actual-to-Budget Through June		
	2025 JUNE Budget	2025 JUNE Actual	Actual to Budget	2025 Budget YTD	2025 Actual YTD	Actual to Budget YTD
REVENUES						
Dept 51.570 - CAPITAL IMPROVEMENT						
CONTRIBUTIONS AND DONATIONS						
40-51.570-4700 CONTRIBUTIO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4702 DEVELOPER D	\$0.00	\$0.00	\$0.00	\$150,000.00	\$21,621.60	(\$128,378.40)
40-51.570-4725 GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CONTRIBUTIONS AND DONATIONS	\$0.00	\$0.00	\$0.00	\$347,470.00	\$21,621.60	(\$325,848.40)
OTHER INCOME						
40-51.570-4801 INTEREST - IN	\$2,400.00	(\$2,069.95)	(\$4,469.95)	\$18,000.00	\$23,663.19	\$5,663.19
40-51.570-4804 DISCOUNTS -	\$0.00	\$0.00	\$0.00	\$0.00	\$11,593.88	\$11,593.88
40-51.570-4806 WETLAND CR	\$0.00	\$11,704.00	\$11,704.00	\$0.00	\$0.00	\$0.00
40-51.570-4807 INS CLAIMS R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4811 PROCEEDS FR	\$0.00	\$0.00	\$0.00	\$350,000.00	\$364,485.00	\$14,485.00
40-51.570-4815 MISCELLANEO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4813 PROCEEDS FR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
OTHER INCOME	\$2,400.00	\$9,634.05	\$7,234.05	\$368,000.00	\$399,742.07	\$31,742.07
INTERFUND TRANSFERS						
40-51.570-4910 TRANSFER FR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4920 TRANSFER FR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
INTERFUND TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
REVENUE TOTAL	\$2,400.00	\$9,634.05	\$7,234.05	\$715,470.00	\$421,363.67	(\$294,106.33)
EXPENDITURES						
Dept 51.570 - CAPITAL IMPROVEMENT						
CONTRACTED SERVICES						
40-51.570-5210 PROFESSIONAL	\$45,200.00	\$61,932.98	(\$16,732.98)	\$186,050.00	\$134,869.01	\$51,180.99
CONTRACTED SERVICES	\$45,200.00	\$61,932.98	(\$16,732.98)	\$186,050.00	\$134,869.01	\$51,180.99
OPERATING SUPPLIES/EXPENSES						
40-51.570-5342 BANK/CREDIT	\$0.00	\$0.00	\$0.00	\$0.00	\$360.46	(\$360.46)
OPERATING SUPPLIES/EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$360.46	(\$360.46)
DEBT EXPENSE						
40-51.570-5612 PRINCIPAL CA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DEBT EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CAPITAL EXPENSES						
40-51.570-5810 CAPITAL EQU	\$10,805.00	\$376.14	\$10,428.86	\$252,500.00	\$249,273.17	\$3,226.83
40-51.570-5812 CAPITAL FURN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5815 CAPITAL ATHL	\$85,000.00	\$0.00	\$85,000.00	\$170,000.00	\$7,200.00	\$162,800.00
40-51.570-5820 CAPITAL VEHI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5830 CAP IMPRVM	\$60,000.00	\$591.00	\$59,409.00	\$433,200.00	\$20,878.03	\$412,321.97
40-51.570-5835 CAP IMPRVM	\$150,000.00	\$171,408.90	(\$21,408.90)	\$539,600.00	\$465,929.36	\$73,670.64
40-51.570-5840 CAP IMPRVM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5841 CAPITAL IMPR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5850 CAP IMPRVM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CAPITAL EXPENSES	\$305,805.00	\$172,376.04	\$133,428.96	\$1,395,300.00	\$743,280.56	\$652,019.44
EXPENDITURE TOTAL	\$351,005.00	\$234,309.02	\$116,695.98	\$1,581,350.00	\$878,510.03	\$702,839.97
CAPITAL TOTALS	(\$348,605.00)	(\$224,674.97)	\$123,930.03	(\$865,880.00)	(\$457,146.36)	\$408,733.64

MUNDELEIN PARK AND RECREATION DISTRICT
TREASURER'S REPORT
As of June 30, 2025

Fund Name	Fund	Jt Ckg- 1001	FLEX Ckg-1002	MMKT - 1004	CD's - 1007	IPDLAF - 1009	Petty Cash	Total
GL Cash/Investment Accounts								
Corporate Fund	10-00.000-1001	2,315,275.61						2,315,275.61
	10-00.000-1108	50,991.98						50,991.98
	10-00.000-1002		5,087.38					5,087.38
	10-00.000-1004							-
	10-00.000-1007				954,000.00			954,000.00
	10-00.000-1009					98,132.48		98,132.48
	10-00.000-1010							-
	10-00.000-1011						1,250.00	1,250.00
	10-00.000-1012						275.00	275.00
	10-00.000-1013							-
Recreation Fund	20-00.000-1001	1,994,412.20						1,994,412.20
	20-00.000-1108	156,372.26						156,372.26
	20-00.000-1109							-
	20-00.000-1014						50.00	50.00
	20-00.000-1019						100.00	100.00
	20-00.000-1020						100.00	100.00
	20-00.000-1021						395.00	395.00
	20-00.000-1022							-
	20-00.000-1023						1,550.00	1,550.00
	20-00.000-1024						200.00	200.00
	20-00.000-1025						400.00	400.00
	20-00.000-1026							-
	20-00.000-1027						100.00	100.00
	20-00.000-1028							-
	20-00.000-1029						-	-
Debt Service Fund	30-00.000-1001	539,843.96						539,843.96
Capital Improv Fund	40-00.000-1001	636,343.59						636,343.59
	40-00.000-1007				468,000.00			468,000.00
	40-00.000-1009					143,080.35		143,080.35
TOTAL:		5,693,239.60	5,087.38	-	1,422,000.00	241,212.83	4,420.00	7,365,959.81

Bank and Investment Accounts

WCB - Checking		5,693,239.60	5,087.38					
Libertyville Bank & Trust								
IPDLAF - Bond Imprv Fund					468,000.00	143,080.35		
IPDLAF-Operating Fund					954,000.00	98,132.48		
Cash On Hand							4,420.00	
TOTAL:		5,693,239.60	5,087.38	-	1,422,000.00	241,212.83	4,420.00	7,365,959.81

Difference:

Changes in Fund Balance through June 30, 2025

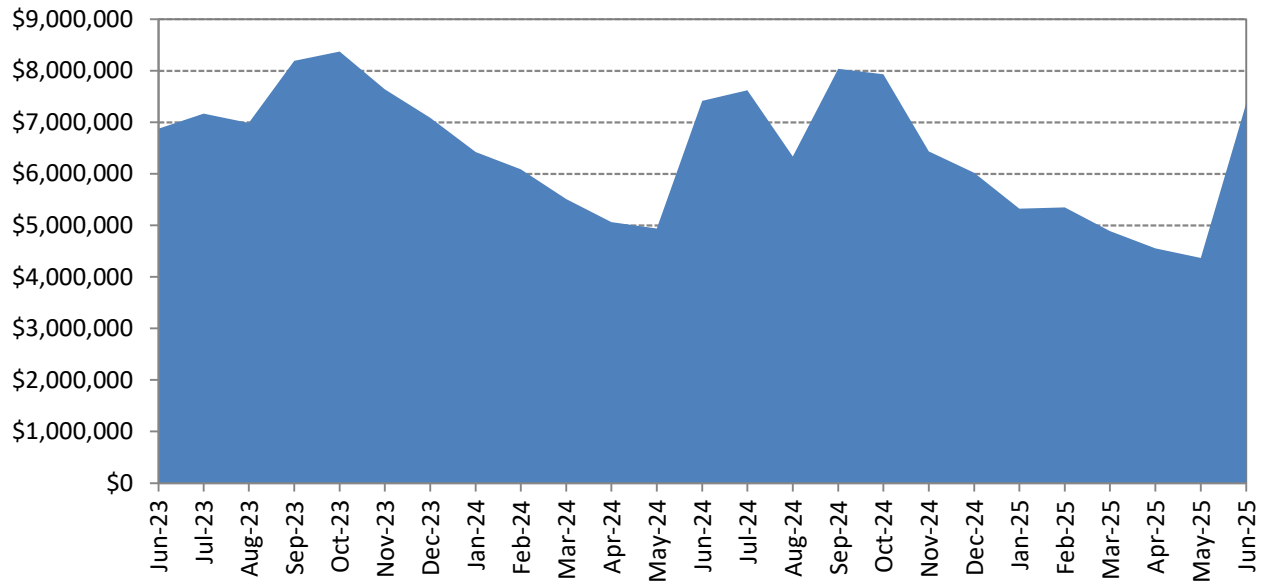
	Assets	Liabilities	Beg Fund Bal	End Fund Bal	Revenues	Expenses	Chg to Fund Bal
Corporate Fund - 10	3,501,676.55	(281,202.55)	(2,865,688.90)	(3,220,474.00)	(3,440,661.55)	3,085,876.45	(354,785.10)
Recreation Fund - 20	3,829,571.07	(2,075,968.66)	(1,113,810.04)	(1,753,602.41)	(3,510,867.15)	2,871,074.78	(639,792.37)
Debt Service Fund - 30	539,843.96	-	(192,787.34)	(539,843.96)	(365,481.62)	18,425.00	(347,056.62)
Capital Imprv Fund - 40	2,259,377.97	(1,168,874.17)	(1,547,650.16)	(1,090,503.80)	(421,363.67)	878,510.03	457,146.36
TOTAL:	10,130,469.55	(3,526,045.38)	(5,719,936.44)	(6,604,424.17)	(7,738,373.99)	6,853,886.26	(884,487.73)

Mundelein Park District Cash Flows

6/30/2025

Date	Recreation Fund	Corporate Fund	Capital Improvement Fund	Joint Checking	Total
6/30/2023	2,895.00	15,434.22	554,479.49	6,303,881.01	6,876,689.72
7/31/2023	2,845.00	16,254.75	554,700.83	6,595,839.26	7,169,639.84
8/31/2023	845.00	980,632.87	563,410.85	5,439,628.80	6,984,517.52
9/30/2023	645.00	980,492.45	563,378.16	6,649,417.77	8,193,933.38
10/31/2023	645.00	980,726.44	563,712.42	6,830,996.80	8,376,080.66
11/30/2023	645.00	983,790.29	564,039.11	6,088,314.84	7,636,789.24
12/31/2023	645.00	985,013.82	564,376.07	5,536,819.72	7,086,854.61
1/31/2024	645.00	982,403.79	564,712.40	4,875,935.67	6,423,696.86
2/29/2024	645.00	989,347.93	578,282.38	4,515,147.34	6,083,422.65
3/31/2024	645.00	990,677.96	578,386.14	3,941,183.93	5,510,893.03
4/30/2024	2,845.00	989,865.94	578,831.69	3,487,194.53	5,058,737.16
5/31/2024	2,845.00	1,000,731.01	579,293.74	3,357,187.34	4,940,057.09
6/30/2024	2,845.00	1,001,919.42	579,742.54	5,833,415.40	7,417,922.36
7/31/2024	2,845.00	1,003,109.73	580,207.50	6,033,843.66	7,620,005.89
8/31/2024	2,845.00	1,015,747.51	594,248.40	4,724,260.90	6,337,101.81
9/30/2024	645.00	1,016,261.96	594,419.77	6,425,885.23	8,037,211.96
10/31/2024	645.00	1,015,895.62	594,934.43	6,321,585.47	7,933,060.52
11/30/2024	645.00	1,030,941.47	595,418.62	4,804,745.83	6,431,750.92
12/31/2024	645.00	1,025,531.38	595,905.47	4,393,428.69	6,015,510.54
1/31/2025	645.00	1,030,337.27	596,373.63	3,695,875.97	5,323,231.87
2/28/2025	645.00	1,044,795.86	609,475.70	3,693,028.05	5,347,944.61
3/31/2025	645.00	1,044,695.65	609,614.21	3,230,121.46	4,885,076.32
4/30/2025	645.00	1,043,555.57	610,099.52	2,899,391.97	4,553,692.06
5/31/2025	2,895.00	1,057,047.14	610,598.34	2,698,429.24	4,368,969.72
6/30/2025	2,895.00	1,058,744.86	611,080.35	5,693,239.60	7,365,959.81

Mundelein Park District Cash Flows - 2 Years (25 months)



DEPT/BOARD TRIAL BALANCE FOR MUNDELEIN PARK DISTRICT

Balance As of 06/30/2025

GL Number	Description	Beg. Balance 01/01/2025	YTD DR THRU 06/30/2025	YTD CR THRU 06/30/2025	YTD Balance 06/30/2025
Fund: 10 CORPORATE FUND					
Account Category: Assets					
Accounts Receivable					
10-00.000-1101	REAL ESTATE TAXES RECEIVABLE	4,039,688.03	0.00	4,039,688.03	0.00
10-00.000-1110	ACCOUNTS RECEIVABLE	1,618.30	2,422.13	3,524.40	516.03
10-00.000-1112	ACCRUED INTEREST	26,056.90	23,405.37	26,442.55	23,019.72
10-00.000-1113	PERSONNEL RECEIVABLE	3,115.27	0.00	1,665.13	1,450.14
	Accounts Receivable	4,070,478.50	25,827.50	4,071,320.11	24,985.89
Cash					
10-00.000-1001	CHECKING ACCOUNT - MCB	2,194,513.73	3,413,242.01	3,292,480.13	2,315,275.61
10-00.000-1002	CHECKING ACCOUNT - FLEX	(601.93)	26,971.20	21,281.89	5,087.38
10-00.000-1011	CASH DRAWER - GOLF PRO SHOP	1,250.00	0.00	0.00	1,250.00
10-00.000-1012	CASH DRAWER - GOLF FOOD/BEVERAGE	275.00	0.00	0.00	275.00
10-00.000-1108	PAYMENT CLEARING - GOLF	828.37	874,043.28	823,879.67	50,991.98
	Cash	2,196,265.17	4,314,256.49	4,137,641.69	2,372,879.97
Fixed Assets					
10-00.000-1030	MERCHANDISE INVENTORY	39,655.91	0.00	0.00	39,655.91
	Fixed Assets	39,655.91	0.00	0.00	39,655.91
Investments					
10-00.000-1007	CERTIFICATES OF DEPOSIT	949,000.00	478,000.00	473,000.00	954,000.00
10-00.000-1009	INVESTMENT ACCOUNT - IPDLAF	75,608.31	501,241.17	478,717.00	98,132.48
	Investments	1,024,608.31	979,241.17	951,717.00	1,052,132.48
Other Assets					
10-00.000-1202	PREPAID EXPENSES	33,742.42	1,955.55	24,175.67	11,522.30
10-00.000-1204	VENDOR DEPOSITS	500.00	0.00	0.00	500.00
	Other Assets	34,242.42	1,955.55	24,175.67	12,022.30
	Assets	7,365,250.31	5,321,280.71	9,184,854.47	3,501,676.55
Account Category: Liabilities					
Accounts Payable					
10-00.000-2001	ACCOUNTS PAYABLE	159,198.65	1,510,086.14	1,523,730.18	172,842.69
10-00.000-2005	SALES TAX PAYABLE	929.00	17,766.68	28,184.44	11,346.76
	Accounts Payable	160,127.65	1,527,852.82	1,551,914.62	184,189.45
Deferred Inflows					
10-00.000-2201	DEFERRED TAX REVENUE	4,039,688.03	4,039,688.03	0.00	0.00
10-00.000-2206	GIFT CERTIFICATES OUTSTANDING	67,219.66	57,073.44	92,884.04	103,030.26
	Deferred Inflows	4,106,907.69	4,096,761.47	92,884.04	103,030.26
Liabilities-ST					
10-00.000-2020	ACCRUED WAGES PAYABLE	191,255.71	191,255.71	0.00	0.00
10-00.000-2021	PAYROLL TAX PAYABLE - FED W/H	0.00	131,674.10	131,674.10	0.00
10-00.000-2022	PAYROLL TAX PAYABLE - SOC SEC	0.00	213,082.20	213,082.20	0.00
10-00.000-2023	PAYROLL TAX PAYABLE - MEDICARE	0.00	49,833.82	49,833.82	0.00
10-00.000-2024	PAYROLL TAX PAYABLE - STATES W/H	0.00	78,535.49	78,535.49	0.00
10-00.000-2026	IMRF PAYABLE - REG	38,602.20	310,692.05	271,965.60	(124.25)
10-00.000-2028	HEALTH INSURANCE PAYABLE	0.00	481,435.36	481,435.36	0.00
10-00.000-2029	457 PAYABLE - NATIONWIDE	0.00	3,571.95	3,571.95	0.00
10-00.000-2030	457 PAYABLE - THE STANDARD	0.00	9,285.95	9,285.95	0.00
10-00.000-2031	UNION DUES PAYABLE	0.00	2,392.22	2,392.22	0.00
10-00.000-2032	LIFE INSURANCE PAYABLE - NCPERS	0.00	384.00	384.00	0.00
10-00.000-2033	LIFE INSURANCE PAYABLE - PDRMA	0.00	6,472.72	6,472.72	0.00
10-00.000-2037	IMRF PAYABLE - VAC	4,502.26	37,488.63	32,986.37	0.00
10-00.000-2040	FSA PAYABLE - HEALTH	(2,505.92)	15,821.83	9,428.51	(8,899.24)
10-00.000-2041	FSA PAYABLE - CHILD CARE	671.82	5,460.06	7,788.57	3,000.33
10-00.000-2043	LIFE INSURANCE PAYABLE - NYL	0.00	693.42	693.42	0.00
	Liabilities-ST	232,526.07	1,538,079.51	1,299,530.28	(6,023.16)
Other Liabilities					
10-00.000-2050	UNCLAIMED PROPERTY LIABILITY	0.00	0.00	6.00	6.00
	Other Liabilities	0.00	0.00	6.00	6.00
	Liabilities	4,499,561.41	7,162,693.80	2,944,334.94	281,202.55
Account Category: Fund Equity					
Assigned					
10-00.000-3201	ASSIGNED FUND BAL - TALL GRASS	49,858.73	0.00	0.00	49,858.73
	Assigned	49,858.73	0.00	0.00	49,858.73
Restricted					

DEPT/BOARD TRIAL BALANCE FOR MUNDELEIN PARK DISTRICT

Balance As of 06/30/2025

GL Number	Description	Beg. Balance 01/01/2025	YTD DR THRU 06/30/2025	YTD CR THRU 06/30/2025	YTD Balance 06/30/2025
Fund: 10 CORPORATE FUND					
Account Category: Fund Equity					
Restricted					
10-00.000-3401	RESTRICTED FUND BAL - AUDIT	11,065.22	0.00	0.00	11,065.22
10-00.000-3402	RESTRICTED FUND BAL - POLICE	38,755.27	0.00	0.00	38,755.27
10-00.000-3403	RESTRICTED FUND BAL - SOC SEC	56,038.21	0.00	0.00	56,038.21
10-00.000-3404	RESTRICTED FUND BAL - IMRF	90,161.38	0.00	0.00	90,161.38
10-00.000-3405	RESTRICTED FUND BAL-LIAB INS	69,716.43	0.00	0.00	69,716.43
10-00.000-3406	RESTRICTED FUND BAL - SRCLS	123,621.23	0.00	0.00	123,621.23
10-00.000-3407	RESTRICTED FUND BAL - MUSEUM	176,298.68	0.00	0.00	176,298.68
Restricted		565,656.42	0.00	0.00	565,656.42
Unassigned					
10-00.000-3100	UNASSIGNED FUND BALANCE	2,250,173.75	0.00	0.00	2,250,173.75
Unassigned		2,250,173.75	0.00	0.00	2,250,173.75
Fund Equity		2,865,688.90	0.00	0.00	2,865,688.90
Revenues		0.00	2,168.41	3,442,829.96	3,440,661.55
Expenditures		0.00	3,289,192.08	203,315.63	3,085,876.45
Total Fund 10:					
TOTAL ASSETS		7,365,250.31	5,321,280.71	9,184,854.47	3,501,676.55
BEG. FUND BALANCE		2,865,688.90	0.00	0.00	2,865,688.90
+ NET OF REVENUES & EXPENDITURES		0.00	(3,291,360.49)	(3,646,145.59)	354,785.10
= ENDING FUND BALANCE		2,865,688.90	0.00	0.00	3,220,474.00
+ LIABILITIES		4,499,561.41	7,162,693.80	2,944,334.94	281,202.55
= TOTAL LIABILITIES AND FUND BALANCE		7,365,250.31	(10,454,054.29)	(6,590,480.53)	3,501,676.55

DEPT/BOARD TRIAL BALANCE FOR MUNDELEIN PARK DISTRICT

Balance As of 06/30/2025

GL Number	Description	Beg. Balance 01/01/2025	YTD DR THRU 06/30/2025	YTD CR THRU 06/30/2025	YTD Balance 06/30/2025
Fund: 20 RECREATION PROGRAM FUND					
Account Category: Assets					
Accounts Receivable					
20-00.000-1101	REAL ESTATE TAXES RECEIVABLE	1,412,573.12	0.00	1,412,573.12	0.00
20-00.000-1103	LEASE RECEIVABLES - GASB87	442,907.00	0.00	0.00	442,907.00
20-00.000-1110	ACCOUNTS RECEIVABLE	43.16	503.71	475.04	71.83
20-00.000-1114	ACTIVE CUSTOMER ACCTS RCVBL	1,149,944.40	2,261,023.03	2,187,621.37	1,223,346.06
	Accounts Receivable	3,005,467.68	2,261,526.74	3,600,669.53	1,666,324.89
Cash					
20-00.000-1001	CHECKING ACCOUNT - MCB	1,570,040.88	3,377,159.85	2,952,788.53	1,994,412.20
20-00.000-1014	CASH DRAWER - REGENT	50.00	0.00	0.00	50.00
20-00.000-1019	PETTY CASH - SPECIAL EVENTS	100.00	0.00	0.00	100.00
20-00.000-1020	PETTY CASH - REC ADMIN	100.00	0.00	0.00	100.00
20-00.000-1021	CASH DRAWER - MCC	395.00	0.00	0.00	395.00
20-00.000-1023	CASH DRAWER - ADMISSIONS BFB	0.00	1,550.00	0.00	1,550.00
20-00.000-1024	CASH DRAWER - CONCESSIONS BFB	0.00	200.00	0.00	200.00
20-00.000-1025	CASH DRAWER - ADMISSIONS DLB	0.00	400.00	0.00	400.00
20-00.000-1027	CASH DRAWER - ADMISSIONS SP	0.00	100.00	0.00	100.00
20-00.000-1108	PAYMENT CLEARING - ACTIVENET	28,191.39	2,464,725.57	2,336,544.70	156,372.26
	Cash	1,598,877.27	5,844,135.42	5,289,333.23	2,153,679.46
Other Assets					
20-00.000-1202	PREPAID EXPENSES	54,151.99	0.00	44,585.27	9,566.72
	Other Assets	54,151.99	0.00	44,585.27	9,566.72
	Assets	4,658,496.94	8,105,662.16	8,934,588.03	3,829,571.07
Account Category: Liabilities					
Accounts Payable					
20-00.000-2001	ACCOUNTS PAYABLE	153,242.91	786,022.05	683,928.13	51,148.99
20-00.000-2003	ACTIVE CUSTOMER REFUND PAYABLE	0.00	1,356.00	1,356.00	0.00
20-00.000-2004	EVENT LIABILITY INS PAYABLE	585.00	1,560.00	1,560.00	585.00
20-00.000-2006	DANCE FUNDRAISING PAYABLE	494.76	0.00	0.00	494.76
	Accounts Payable	154,322.67	788,938.05	686,844.13	52,228.75
Deferred Inflows					
20-00.000-2201	DEFERRED TAX REVENUE	1,412,573.12	1,412,573.12	0.00	0.00
20-00.000-2202	GASB 87 DEFERRED INFLOW OF REVENUE	422,195.00	0.00	0.00	422,195.00
20-00.000-2207	ACTIVE DEFERRED REVENUE	1,430,876.13	2,749,430.49	2,889,821.87	1,571,267.51
20-00.000-2208	ACTIVE GIFT CARDS	13,435.18	2,827.50	2,250.00	12,857.68
	Deferred Inflows	3,279,079.43	4,164,831.11	2,892,071.87	2,006,320.19
Liabilities-ST					
20-00.000-2020	ACCRUED WAGES PAYABLE	99,396.66	99,396.66	0.00	0.00
	Liabilities-ST	99,396.66	99,396.66	0.00	0.00
Other Liabilities					
20-00.000-2050	UNCLAIMED PROPERTY LIABILITY	488.14	0.00	796.15	1,284.29
20-00.000-2053	ACTIVE DEPOSITS	11,400.00	15,325.00	20,125.00	16,200.00
20-00.000-2070	FOUNDATION DUE TO / (DUE FROM)	0.00	371.57	307.00	(64.57)
	Other Liabilities	11,888.14	15,696.57	21,228.15	17,419.72
	Liabilities	3,544,686.90	5,068,862.39	3,600,144.15	2,075,968.66
Account Category: Fund Equity					
Committed					
20-00.000-3300	COMMITTED FUND BALANCE	1,113,810.04	0.00	0.00	1,113,810.04
	Committed	1,113,810.04	0.00	0.00	1,113,810.04
	Fund Equity	1,113,810.04	0.00	0.00	1,113,810.04
	Revenues	0.00	963,870.22	4,474,737.37	3,510,867.15
	Expenditures	0.00	2,974,391.24	103,316.46	2,871,074.78
Total Fund 20:					
TOTAL ASSETS					
		4,658,496.94	8,105,662.16	8,934,588.03	3,829,571.07
BEG. FUND BALANCE					
		1,113,810.04	0.00	0.00	1,113,810.04
+ NET OF REVENUES & EXPENDITURES					
		0.00	(3,938,261.46)	(4,578,053.83)	639,792.37
= ENDING FUND BALANCE					
		1,113,810.04	0.00	0.00	1,753,602.41
+ LIABILITIES					
		3,544,686.90	5,068,862.39	3,600,144.15	2,075,968.66
= TOTAL LIABILITIES AND FUND BALANCE					
		4,658,496.94	(9,007,123.85)	(8,178,197.98)	3,829,571.07

DEPT/BOARD TRIAL BALANCE FOR MUNDELEIN PARK DISTRICT

Balance As of 06/30/2025

GL Number	Description	Beg. Balance 01/01/2025	YTD DR THRU 06/30/2025	YTD CR THRU 06/30/2025	YTD Balance 06/30/2025
Fund: 30 DEBT SERVICE FUND					
Account Category: Assets					
Accounts Receivable					
30-00.000-1101	REAL ESTATE TAXES RECEIVABLE	530,000.00	0.00	530,000.00	0.00
	Accounts Receivable	530,000.00	0.00	530,000.00	0.00
Cash					
30-00.000-1001	CHECKING ACCOUNT - MCB	192,787.34	365,481.62	18,425.00	539,843.96
	Cash	192,787.34	365,481.62	18,425.00	539,843.96
	Assets	722,787.34	365,481.62	548,425.00	539,843.96
Account Category: Liabilities					
Accounts Payable					
30-00.000-2001	ACCOUNTS PAYABLE	0.00	18,425.00	18,425.00	0.00
	Accounts Payable	0.00	18,425.00	18,425.00	0.00
Deferred Inflows					
30-00.000-2201	DEFERRED TAX REVENUE	530,000.00	530,000.00	0.00	0.00
	Deferred Inflows	530,000.00	530,000.00	0.00	0.00
	Liabilities	530,000.00	548,425.00	18,425.00	0.00
Account Category: Fund Equity					
Restricted					
30-00.000-3400	RESTRICTED FUND BALANCE	192,787.34	0.00	0.00	192,787.34
	Restricted	192,787.34	0.00	0.00	192,787.34
	Fund Equity	192,787.34	0.00	0.00	192,787.34
	Revenues	0.00	0.00	365,481.62	365,481.62
	Expenditures	0.00	18,425.00	0.00	18,425.00
Total Fund 30:		722,787.34	365,481.62	548,425.00	539,843.96
TOTAL ASSETS		722,787.34	365,481.62	548,425.00	539,843.96
BEG. FUND BALANCE		192,787.34	0.00	0.00	192,787.34
+ NET OF REVENUES & EXPENDITURES		0.00	(18,425.00)	(365,481.62)	347,056.62
= ENDING FUND BALANCE		192,787.34	0.00	0.00	539,843.96
+ LIABILITIES		530,000.00	548,425.00	18,425.00	0.00
= TOTAL LIABILITIES AND FUND BALANCE		722,787.34	(566,850.00)	(383,906.62)	539,843.96

DEPT/BOARD TRIAL BALANCE FOR MUNDELEIN PARK DISTRICT

Balance As of 06/30/2025

GL Number	Description	Beg. Balance 01/01/2025	YTD DR THRU 06/30/2025	YTD CR THRU 06/30/2025	YTD Balance 06/30/2025
Fund: 40 CAPITAL IMPROVEMENT FUND					
Account Category: Assets					
Accounts Receivable					
40-00.000-1110	ACCOUNTS RECEIVABLE	747,043.51	574,592.21	346,050.33	975,585.39
40-00.000-1112	ACCRUED INTEREST	38,242.10	10,806.04	12,679.50	36,368.64
	Accounts Receivable	785,285.61	585,398.25	358,729.83	1,011,954.03
Cash					
40-00.000-1001	CHECKING ACCOUNT - MCB	407,031.98	1,270,544.50	1,041,232.89	636,343.59
	Cash	407,031.98	1,270,544.50	1,041,232.89	636,343.59
Investments					
40-00.000-1007	CERTIFICATES OF DEPOSIT	466,000.00	239,000.00	237,000.00	468,000.00
40-00.000-1009	INVESTMENT ACCOUNT - IPDLAF	129,905.47	252,535.34	239,360.46	143,080.35
	Investments	595,905.47	491,535.34	476,360.46	611,080.35
Other Assets					
40-00.000-1202	PREPAID EXPENSES	4,150.00	0.00	4,150.00	0.00
	Other Assets	4,150.00	0.00	4,150.00	0.00
	Assets	1,792,373.06	2,347,478.09	1,880,473.18	2,259,377.97
Account Category: Liabilities					
Accounts Payable					
40-00.000-2001	ACCOUNTS PAYABLE	47,374.40	1,201,371.89	1,162,635.63	8,638.14
40-00.000-2011	RETAINAGE PAYABLE	47,348.50	0.00	20,048.06	67,396.56
	Accounts Payable	94,722.90	1,201,371.89	1,182,683.69	76,034.70
Deferred Inflows					
40-00.000-2203	DEFERRED REVENUE	150,000.00	1,206.33	937,129.21	1,085,922.88
40-00.000-2209	DEFERRED INTEREST REVENUE	0.00	0.00	6,916.59	6,916.59
	Deferred Inflows	150,000.00	1,206.33	944,045.80	1,092,839.47
	Liabilities	244,722.90	1,202,578.22	2,126,729.49	1,168,874.17
Account Category: Fund Equity					
Assigned					
40-00.000-3200	ASSIGNED FUND BALANCE	1,547,650.16	0.00	0.00	1,547,650.16
	Assigned	1,547,650.16	0.00	0.00	1,547,650.16
	Fund Equity	1,547,650.16	0.00	0.00	1,547,650.16
	Revenues	0.00	17,414.26	438,777.93	421,363.67
	Expenditures	0.00	1,038,649.03	160,139.00	878,510.03
Total Fund 40:					
TOTAL ASSETS		1,792,373.06	2,347,478.09	1,880,473.18	2,259,377.97
BEG. FUND BALANCE		1,547,650.16	0.00	0.00	1,547,650.16
+ NET OF REVENUES & EXPENDITURES		0.00	(1,056,063.29)	(598,916.93)	(457,146.36)
= ENDING FUND BALANCE		1,547,650.16	0.00	0.00	1,090,503.80
+ LIABILITIES		244,722.90	1,202,578.22	2,126,729.49	1,168,874.17
= TOTAL LIABILITIES AND FUND BALANCE		1,792,373.06	(2,258,641.51)	(2,725,646.42)	2,259,377.97
Total All Funds		0.00	38,426,572.23	38,426,572.23	0.00

MEMORANDUM

To: Chief Jason Seeley #299 *JS*

From: Sergeant Brigano #254 *COB #254*

Date: Wednesday, July 02, 2025

Re: Park District Report – June 2025

There were four (4) calls for service in the area parks during the reporting period.

A total of 282 park checks were initiated by patrol officers this month. There were no crime trends to report during the month of June.

The following gives more detail about the calls during the reporting period:

- On 06/04/2025, an Officer took a possible sexual assault that occurred in the Porta Potty at Hickory Park. The offender was known to the victim, and the case is under investigation.
- On 06/17/2025, Officers responded to the Diamond Lake Rec Center for a burglar alarm. The exterior was checked and appeared secure. The alarm was set off in error by an employee.
- On 06/26/2025, an Officer located graffiti on a slide at Clearbrook Park. The Parks Department was notified for removal.
- On 06/26/2025, an Officer responded to Kracklauer Park for found property. No owner could be located, and the property was entered into evidence.

I have attached a copy of the June 2025 Park District report for your review.

Please contact me if you have any questions.



Why Wheeling could get a new, multimillion-dollar aquatic center

Posted July 21, 2025 2:26 pm

[Russell Lissau](#)



After 32 years of splish-splashing fun, Wheeling Park District officials think the [Family Aquatic Center](#) is due for an overhaul.

The center, at 105 Community Blvd., has reached the end of its reasonable life expectancy, district Executive Director Jan Buchs said. While the facility is safe and looks great to the visitors who enjoy it each summer, maintaining equipment that's underground and concealed by a large, decorative rock structure is a costly business, she said.

"What has become problematic over time is the deteriorating underground infrastructure and the obsolete mechanical systems behind the rock structure that keep everything functioning," Buchs said. "The things that our guests don't see are the issue."

As such, [district officials](#) and consultants are developing plans for an all-new aquatic center that essentially would be built where the current, 4-acre facility operates. The project could cost between \$27 million and \$34 million, depending on the final design and features, Buchs said. Funding would come from district reserves.

Wheeling's park district isn't the only one upgrading aquatic facilities lately. The Arlington Heights Park District will build a new swimming pool at Recreation Park [as part of a \\$24 million project](#), and the 40-year-old Big Surf Pool at Mount Prospect's Lions Memorial Park will be replaced [as part of a taxpayer-approved, \\$46 million project](#). The Cary Park District replaced an aging community pool with the [Sunburst Aquatic Center](#) in 2022.

'Significant deteriorations'

Open since 1993, Wheeling's Family Aquatic Center cost \$5.6 million to construct. Believed to be among the first of its kind in the suburbs, the center features tube and body slides, a zero-depth pool, a picnic area, locker rooms, a concession stand and many more amenities.

One of the big attractions is [Tsunami Splash](#) — an elevated, gigantic bucket that, when it fills with water, tips over and soaks anyone beneath it before resetting and filling up again.

That splash bucket, a separate splash pool with water basketball and other elements were added in 2003 as part of a \$1.6 million addition.

District officials last year hired [the Counsilman-Hunsaker aquatic engineering firm](#) to evaluate the center's condition. The consultants found "significant deteriorations" in the pools and pool systems, [documents indicate](#), as well as in the rocks that conceal the mechanical systems and support structures for the water slides and waterfalls.

"Over time, the rock structures have developed cracks and leaks beneath the slides and waterfall area, creating rust and corrosion in mechanical areas and support beams," Buchs explained. "Staff have filled some of the rock structure areas with concrete to mitigate structural failure."

Buchs insists the issues pose no danger to guests or employees. The consultants' report can be found online at tinyurl.com/2pd4c22y.

Planning a new park

The park board took the next step [this past May](#) by hiring [Confluence, a landscape architecture and planning firm](#), to design a new water park.

The latest version of the plan envisions a new park on essentially the same footprint as the current facility, but slightly to the southwest.

The centerpiece would be a 16,500-square-foot pool with a zero-depth area, a diving board in the deep end and other amenities. Two body slides and a drop slide would be built elsewhere on the property, as would a resort-style pool designed for grown-ups.

"It's essentially a place where the adults can have a little space to themselves," Confluence senior principal Terry Berkbuegler told the park district board last week.

A 5,600-square-foot play structure and wet deck is planned, as are a splash pad, a bath house, a concession area and a space featuring cabanas that could be rented.

"(It's an) easy revenue-generating opportunity," Berkbuegler said.

The plans don't include a tube slide, lap lanes in the pools or new versions of some land-based recreational features on the northeast side of the property.

Parks officials haven't decided if Willie the Whale — the small slide that's now in a shallow area of the main pool — will be saved.

Commissioner Cheri Klumpp is among those who want to keep the light-blue imitation cetacean.

"Don't free Willie," she told Berkbuegler last week.

Buchs expects the board will decide this fall whether to greenlight construction.

Summer fun

More than 345,000 people have visited Wheeling's Family Aquatic Center over the past five years.

2025: 45,660 (through July 20)

2024: 78,151

2023: 81,502

2022: 74,602

2021: 65,719

· *Source: Wheeling Park District*



BOARD MEMORANDUM

July 28, 2025 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Date: July 24, 2025
Subject: Approve of Ordinance 25-07-01-O – Declaration of Surplus Personal Property and Authorization for Sale, Trade-In or Disposal

Background

Pursuant to 70 ILCS 1205/8-22, the Mundelein Park & Recreation District disposes of property it deems to be of no use to the Agency. Whenever a park district owns any personal property that in the opinion of three-fifths of the members of the board then holding office is no longer necessary, useful to, or for the best interests of the park district, three-fifths of the park board then holding office, at any regular meeting or at any special meeting called for that purpose, by ordinance, may authorize the conveyance or sale of that personal property in any manner that they may designate, with or without advertising the sale.

Analysis/Considerations

The District has deemed that it is in its best interest to sell the property at auction and/or other methods. If the property cannot be auctioned and/or sold, the District will dispose of it in the most economical method possible. Attached is the Ordinance with the specific items listed.

Recommendation

Staff recommends approving Ordinance 25-07-01-O – Declaration of Surplus Personal Property and Authorization for Sale, Trade-In or Disposal.

Action and Motion Requested

Move to approve Ordinance 25-07-01-O – Declaration of Surplus Personal Property and Authorization for Sale, Trade-In or Disposal.

ORDINANCE NO. 25-07-01-O
OF THE
MUNDELEIN PARK & RECREATION DISTRICT
BOARD OF COMMISSIONERS

**RE: DECLARATION OF SURPLUS PERSONAL PROPERTY AND AUTHORIZATION
FOR SALE, TRADE-IN OR DISPOSAL**

WHEREAS, in the opinion of the Board of Commissioners of the Mundelein Park & Recreation District (“District”) it is no longer necessary or useful to, or in the best interest of, the District, to retain ownership of the personal property hereinafter described; and

WHEREAS, it is determined by the Board of Commissioners that such personal property is declared surplus, and shall be disposed of in the manner stipulated below; and

WHEREAS, at least three-fifths (3/5) of the Board of Commissioners of the District find that the said property is no longer necessary or useful to the District’s current needs or operations and is thereby considered as surplus property, but that revenue acquired from its sale and/or trade-in can be applied to the purchase of similar equipment or other materials needed by the District.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS
OF MUNDELEIN PARK & RECREATION DISTRICT, LAKE COUNTY, ILLINOIS:**

Section 1: That pursuant to authority granted to the District under 70 ILCS 1205/8-22, the following described personal property now owned by the District is no longer necessary and useful to the District and, in the best interest of the District, will be offered for sale by auction to be awarded to the highest bidder and/or trade-in.

Description	Manufacturer Name	Manufacturer Serial Number	Qty	Estimated Purchase Price	Reason for Disposal
Latitude E5570 (Computer)	Dell	8CH8RF2	1	\$500	The device is no longer compatible with MPRD’s current technology
Z240 SFF Workstation (Computer)	HP	2UA7122CSV 2UA8111TSB	2	\$1000	The device was replaced with a new machine
ProBook 450 G3 (Computer)	HP	5CD72544T1 5CD72544P2 5CD7294BRN	3	\$1200	The device is no longer compatible with MPRD’s current technology
EliteBook 850 G4 (Computer)	HP	5CG7386JR2	1	\$1200	The device is no longer compatible with MPRD’s current technology

ProBook 650 G3 (Computer)	HP	5CG8302F0T	1	\$1200	The device is no longer compatible with MPRD's current technology
ProDesk 600 G4 SFF (Computer)	HP	MXL8513CDJ MXL9021YDT MXL9294600 MXL94352FM MXL92945ZX	5	\$900	The device is no longer compatible with MPRD's current technology
ProBook 650 G4 (Computer)	HP	5CG92622XL 5CG9217R11 5CG9217R4R	3	\$1200	The device is no longer compatible with MPRD's current technology
ProBook 650 G5 (Computer)	HP	5CG936906P 5CG9461PH1 5CG9461Q55	3	\$1200	The device is no longer compatible with MPRD's current technology
EliteBook 850 G6 (Computer)	HP	5CG95264RS	1	\$1200	The device is no longer compatible with MPRD's current technology
EliteDesk 705 G5 SFF (Computer)	HP	MXL0043SSL MXL0043SS0 MXL0043SSN	3	\$900	The device was replaced with a new machine
OptiPlex 5270 AIO (Computer)	Dell	2X2CQ53	1	\$1000	The device was replaced with a new machine
ProBook 650 G8 (Computer)	HP	5CD14171YZ 5CD10334H7 5CD10333GG 5CD14173M2 5CD141726H	5	\$1200	The device was replaced with a new machine
5S1500LCD (UPS)	Eaton	G344G08079	1	\$700	The device was replaced with a new machine
LaserJet Pro M404dn (Printer)	HP	PHBB347114 VNG3D18592	2	\$350	The device was replaced with a new machine
T650c (Credit Card Reader)	Verifone	804-991-322 805-057-431	2	\$250	The device is corrupted, broken, or damaged
NT7000 (Timeclock)	NOVAtime	Unknown	7	\$700	The device was replaced with a new machine
ProDesk 600 G6 (Computer)	HP	MXL142398Q	1	\$900	The device was replaced with a new machine
Sand/ballfield groomer	John Deere		1	Unknown	Received a used one from Golf
One ton dump truck - D6 - 2008	Ford F350	1FDWX37Y98EC6 6243	1	\$29,014	Over 15 years old
72" Deck Mower -#7- 2002	John Deere 1435	CH3010D102855	1	Unknown	Worn Out

Z-turn Mower - Z2 - 2009	Kubota ZD326	17517	1	\$10,352	Worn Out
Brush for Kubota	Kubota		1	Unknown	Unused
Pre-school furniture (Cubbies)			15	Unknown	Unused
Small trash pump	Kawasaki FA130P		1	Unknown	Replaced with new ones
Pool Furniture			81	Unknown	Replaced with new ones
Wire shelf units (kitchen style)			2	Unknown	Rusty
Weather Guard truck bed toolbox; 27"deep x 19" tall x 70.5" wide at top and 60" wide at base			1	Unknown	Unused
Sand Pool Filter 46"tall x 36"wide	Purex Triton 2 TR-140		1	Unknown	Hot Tub Closed
Hot Tub Boiler 29"x24"x41" tall	Raypak B-R206A-EN-C ASME	2106524982	1	Unknown	Hot Tub Closed

Section 2: The District shall offer at auction and/or traded-in all the surplus personal property listed above at a time, place, and manner beneficial to the District.

Section 3: Should any of the items listed above not be disposed of through auction, the District's Executive Director, or the Executive Director's designee, shall be authorized to dispose of such personal property in the manner deemed most economical and appropriate and/or traded in.

Section 4: Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

Commissioner _____ moved, seconded by Commissioner _____, that Ordinance 25-07-01-O be adopted. Roll call being called, the following Commissioners voted:

Commissioner Burton
Commissioner Frasier
Commissioner McGrath
Commissioner Ortega
President Knudson

PASSED this 28th day of July, 2025.

By: _____
Robert Knudson, Board President

ATTEST:

Ron Salski, Secretary



**MUNDELEIN PARK &
RECREATION DISTRICT**

BOARD MEMORANDUM

July 28, 2025 Regular Board Meeting Agenda Item

To: Board of Commissioners

From: Ron Salski, Executive Director
Jon Karl, Director of Golf
Marcus Kivisto, Golf Course Superintendent

Date: July 24, 2025

Subject: Approve of Resolution No. 25-07-28-01-R Authorizing a Contract for
Procurement and Installation of a Golf Pump Station at Steeple Chase Golf Club

Background

The current pump station is approximately 33 years old and has become outdated and increasingly unreliable. This has led to inconsistent water pressure, elevated maintenance costs, limitations in managing irrigation zones effectively, constant leaks, and intake issues due to an inoperable lake screen. There are two pumps -- a 25 hp pump that maintains line pressure and a 75 hp main pump. The more the system is run, the more pressure the system demands.

Due to increased demand and aging infrastructure, the current pump station has been underperforming. After a comprehensive evaluation, staff have determined that a new pump station is required to meet current and future irrigation needs.

Staff contacted two vendors that offer this customization, and one proposal was provided only.

Analysis/Considerations

Based on increased demand and aging infrastructure, there is a need to upgrade the current pump station. The specific scope and equipment are below:

Pump House Roof Removal and Electrical

- Disconnect main power from pump station to facilitate removal.
- Removal of any electrical in the ceiling or connected to roof.
- Removal of the complete roof as one piece. If not able to remove completely as one piece or roof is damaged or fails as a result additional reconstruction charges will apply.
- Reinstall roof, conduit and electrical.

- Install new conduit and feed to new pump station utilizing existing distribution panel and disconnect.

Pump Station and Installation

- Purchase and installation of Watertronics VTV-7C-60X2/5ST-480-3-1200-115. Pump Station includes a 5-year subscription to WaterVision 2.0 Cellular Remote Monitoring.
- Crane Service for removal of old pumps and station and set of new pump station.
- Connection of new station to existing 6" flange in pump house.
- Connection to existing Auto Lake Screen line.
- Replacement of Auto Lake Screen.
- Connection of the wye strainer discharge to existing piping leaving the building.
- Certified Start-up of New Station

The District received one proposal for \$315,000 from Leibold Irrigation Inc. See attached. The price is now \$315,000, however, in the notes beneath the quote (***) there is an assumption that the current lake screen can be used on the new pump house intake. Staff are trying to contact the pond diver to determine if the lake screen is in good enough condition to use on the new pump station. Staff are waiting for a response. Staff included a 10% contingency for lake screen which should cover the cost if necessary.

Executive Director Salski worked with Attorney Adam Simon as customization, lead time, delivery and installation are important factors. Additionally, the service needs, capacity and pump house size results in an inability to purchase prefabricated stations. Therefore, the District would not be required to competitively bid by approving a resolution.

A 25% deposit is required to accept the proposal which is unbudgeted and 25% on January 1, 2026. The District would account as a prepaid expense so it would not impact the 2025 financials. It is more of an impact on cash and impacts future capital. If the District decides to wait, the District may not receive a new pump house until fall of 2026 which potentially damage the course. Staff will be discussing capital needs and strategies in September but this expense is a critical expense for an operation that has been providing a net surplus the past five years.

Recommendation

Staff recommend approving Resolution No. 25-07-28-01-R for the removal and replacement of the existing pump station from Leibold Irrigation Inc. with a 10% contingency (\$31,500).

Action and Motion Requested

Move to approve Resolution No. 25-07-28-01-R and authorize the Executive Director, on behalf of the Park District, to enter into an agreement with Leibold Irrigation Inc. for \$315,000 plus a contingency of \$31,500.

**MUNDELEIN PARK & RECREATION DISTRICT
RESOLUTION NO. 25-07-28-01-R**

**RESOLUTION AUTHORIZING A CONTRACT FOR PROCUREMENT AND
INSTALLATION OF A GOLF PUMP STATION AT STEEPLE CHASE GOLF CLUB**

WHEREAS, the Mundelein Park & Recreation District (“Park District”) is an Illinois Park District governed by the Illinois Park District Code, 70 ILCS 1205/1 et seq. and other applicable laws; and

WHEREAS, Section 8-1(c) of the Park District Code governs contracts involving expenditures in excess of \$30,000.00 and generally requires that such contracts be let to the lowest responsible bidder after due advertisement of a competitive bid; and

WHEREAS, under the provisions of Section 8-1(c), contracts which by their nature are not well adapted to award by competitive bidding are not subject to competitive bidding; and

WHEREAS, the Park District is in need of certain services for the purpose of procuring and installing a new golf pump station that meets particular specifications that the Board finds to be in the best interest of the District (“Project”); and

WHEREAS, each pump station is custom built based on service needs, capacity, and the existing pump house building size, resulting in an inability to purchase prefabricated pump stations on a competitive basis; and

WHEREAS, there exist only two companies qualified to meet the Project needs; and

WHEREAS, due to the customization of pump stations the lead time for fabrication, delivery and installation can be twelve weeks or more and despite the competition for services the Park District requires a predictable installation schedule; and

WHEREAS, for the foregoing reasons, the procurement of the Project is not well-adapted for competitive bidding at this time; and

WHEREAS, the Park District’s Board of Park Commissioners (“Board”) finds it to be necessary and in the best interest of the Park District and its residents to award a contract for the Project without competitive bidding.

NOW, THEREFORE, BE IT RESOLVED by the Board of Park Commissioners of the Mundelein Park & Recreation District, Lake County, Illinois, as follows:

SECTION 1. The recitals set forth above are incorporated into this Resolution as the material legislative findings of the Board as though fully restated herein.

SECTION 2. The Board finds and determines that for the foregoing reasons the Project is not subject to competitive bidding

SECTION 3. The Executive Director or his designee is hereby authorized and directed to enter into a contract with Leibold Irrigation Inc. in an amount not to exceed \$346,500 for the completion of the Project.

SECTION 5. All resolutions and ordinances that conflict with this Resolution are hereby waived to the extent of such conflict.

PRESENTED to and **PASSED** by the Mundelein Park & Recreation District Board of Park Commissioners, this ____ day of _____, 2025.

AYES: _____

NAYS: _____

ABSENT: _____

President

ATTEST:

Secretary



LEIBOLD IRRIGATION, INC.

Phone 815-747-6024

Fax 815-747-6103

18950 County Highway 5 West
East Dubuque, IL 61025

July 20th, 2025

Steeplechase GC
200 La Vista Dr
Mundelein, IL 60060

RE: Pump Station Quotation

Below you will find the proposed price for the removal and replacement of existing pump station. The following applies

Pump House Roof Removal and Electrical

- Disconnect main power from pump station to facilitate removal.
- Removal of any electrical in the ceiling or connected to roof.
- Removal of complete roof as one piece. If not able to remove completely as one piece or roof is damaged or fails as a result additional reconstruction charges will apply. **disattachment of roof to be completed by golf course.
- Reinstall roof. **reconnection to be completed by golf course.
- Reinstall conduit and electrical
- Install new conduit and feed to new pump station utilizing existing distribution panel and disconnect.

Pump Station and Installation

- Purchase and Installation of Watertronics VTV-7C-60X2/5ST-480-3-1200-115 . Pump Station includes 5 year subscription to WaterVision 2.0 Cellular Remote Monitoring.
- Crane Service for removal of old pumps and station and set of new pump station.
- Connection of new station to existing 6" flange in pump house.
- Connection to existing Auto Lake Screen line.
- Replacement of Auto Lake Screen. *** see notes below
- Connection of wye strainer discharge to existing piping leaving the building.
- Certified Start-up of New Station
- Full station specs are attached.

Project Total **\$315,000**

***Price assumes prevailing wage and that the Park District is tax exempt. No bond or permitting fees included.**

***** Draining of pond to facilitate removal and replacement to be completed by golf course.**

***** Assumes new lake screen can be attached to existing pipe and pipe is in good condition to make such attachment. Additional charges could apply if fabrication to attach screen if pipe is in poor condition.**

Troy Tietjens
Leibold Irrigation, Inc.
Cell 563-213-0011
ttietjens@li-inc.com

To accept this proposal, please sign and date below and return with **a deposit of 50%** to

Leibold Irrigation Inc, 18950 County Hwy 5 W, East Dubuque, IL 61025



BOARD MEMORANDUM

July 28, 2025 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Debbie McInerney, Director of Business & Technology
Date: July 18, 2025
Subject: Approve of Personnel Policy Manual – Section 5.4 Responsible Use of Artificial Intelligence (AI) Policy

Background

Artificial Intelligence (AI) is becoming a powerful tool to streamline tasks, increase productivity, and drive innovation. However, using AI comes with the responsibility to use it wisely, legally, securely, and effectively.

Analysis/Considerations

A policy is attached and was shared with Commissioner Ortega and Attorney Adam Simon. It is important to provide a structure to ensure the ethical, lawful, and secure use of AI tools within the District.

Recommendation

Staff recommend approving the Responsible Use of Artificial Intelligence (AI) Policy.

Action and Motion Requested

Move to approve the Responsible Use of Artificial Intelligence (AI) Policy.

5.4 Responsible Use of Artificial Intelligence (AI)

Purpose

This policy establishes a formal governance structure for the ethical, lawful, and secure use of Artificial Intelligence (AI), including Generative AI, by personnel of the Park District. Its objective is to ensure that AI technologies are deployed in a manner consistent with legal obligations, organizational values, and strategic operational goals. This policy applies to all individuals who have been granted access to the Park District's computer systems, data, or internal networks, and it governs the use of AI technologies in both internal operations and external interactions.

Definitions

1. Artificial Intelligence (AI) is software or computer systems designed to perform tasks that ordinarily require human intelligence, including language comprehension, learning from experience, and decision-making.
2. Large Language Models (LLMs) are one of the most significant advancements in AI is the development of complex machine-learning algorithms trained on vast amounts of text data to recognize patterns, predict language structures, and generate human-like responses. LLMs, such as those used in AI applications, do not "understand" language in the way humans do but instead generate outputs based on statistical probabilities. While these models can enhance efficiency, they require human oversight to ensure accuracy, compliance, and ethical soundness.
3. Generative AI is a specialized function of AI that produces content (e.g., text, imagery, audio, video) by analyzing and learning patterns from large datasets. Generative AI is distinguished from extractive AI.
4. Extractive AI (ExAI) retrieves relevant content from a dataset or source, focusing on precision and relevance. ExAI tools identify and extract data directly from given text or databases, without generating new, unique content.
5. Personally Identifiable Information (PII) is known as data elements that, either alone or in combination, can directly or indirectly identify an individual.

Subject to compliance with the prohibitions described herein, permissible Uses of AI include, but are not limited to:

- Streamlining internal processes, communications, and training initiatives.
- Drafting preliminary documents, reports, and summaries subject to human review.
- Automating tasks that are repetitive or heavily data reliant for human review.
- Detecting potential risks related to safety, cybersecurity, or regulatory compliance.
- Facilitating identification of innovation in program development or service delivery models.

Prohibited Uses of AI include, but are not limited to:

- Inability to override human aspects.
- Inputting customer, confidential, proprietary, or sensitive data into publicly accessible AI platforms.
- Processing or submitting PII.
- Relying exclusively on AI systems for employment decisions (e.g., hiring, termination).
- Conducting financial or legal transactions via AI without (a) confirming the data transmission is encrypted and secure and (b) human confirmation.
- Monitoring personnel or communications through AI without legal cause and approval.
- Replacing human roles with AI technologies without an approved and documented transition strategy vetted by executive leadership.

Human Oversight and Transparency

Publicly available large language models (e.g. ChatGPT, Gemini) are prone to producing hallucinations or presenting information without proper contextual relevance. As a result, all AI-generated outputs must be subject to human review to ensure factual accuracy, appropriate tone, and alignment with organizational standards and District mission. Furthermore, human support must remain readily available as an alternative to AI-driven interfaces. Under no circumstances should AI-generated content serve as the sole basis for decision-making; human judgment must be applied in all cases.

Users remain accountable for the legal, ethical, and factual integrity of any work involving AI assistance. Where appropriate, AI-generated content intended for external audiences must be clearly disclosed as such.

Authorization, Monitoring, and Audit

Only AI platforms formally approved by the IT Department may be utilized; the IT Department shall maintain a current list of authorized tools. The Park District reserves the right to monitor and audit the use of AI technologies across all departments to ensure policy adherence.

Prior to deployment, all new AI technologies must undergo a formal assessment to evaluate legal, ethical, and operational risks. All AI implementations must conform to applicable legal standards (e.g., HIPAA, FOIA, and relevant Illinois laws). The collection of publicly sourced data through AI must also comply with all relevant privacy regulations, intellectual property rights and consent requirements.

Do not use any AI platform without first reviewing its terms of use. Do not use platforms that require users to indemnify the provider. When in doubt, consult with the IT Department before using a platform.

Training

All personnel authorized to use AI tools must complete mandatory training focused on responsible use, data privacy, and AI ethics. Ongoing education will be provided to ensure staff remain informed of evolving AI capabilities, risks, and regulatory standards.

Implementation and Governance

The IT Department is responsible for overseeing the integration, operation, and compliance of all AI-related systems. Department leadership is expected to enforce this policy within their respective teams. Any violations of this policy may result in disciplinary action, up to and including termination of employment. It is also a violation of this policy for anyone who observes a violation to fail to report the circumstances to their Department leadership or the Executive Director.

Periodic Review

This policy shall be reviewed annually and revised as necessary in response to legislative developments, technological evolution, or operational changes. All revisions will be communicated to affected personnel upon approval.



BOARD MEMORANDUM

July 28, 2025 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Date: July 24, 2025
Subject: Approve of Board Policy Manual – Amendment to Section 11.0

Background

Technology continues evolving and changing rapidly, which requires adaptability and flexibility at times. The District has numerous technology agreements that are over one year. When renewals occur, there is very little impact on the budget and/or the renewals are budgeted.

Companies are using more license agreements which are negotiated with automatic renewals. If time is appropriate, the District can obtain favorable fees and/or terms in a moment's notice with an efficient approval process with minimal impact. However, the District's policy requires going through an approval process with agreements over three years which may take several weeks.

Analysis/Considerations

Staff have been transparent and getting approval for every license agreement even if there is no fee increase. Attached is the amended Board Policy Manual with the highlighted area being revised. Commissioner Ortega and Executive Director Salski have provided suggested revisions to the Board Policy Manual, Section 11.0.

Recommendation

Staff recommends approving the Board Policy Manual – Amendment Section 11.0 at the meeting.

Action and Motion Requested

Approve of Board Policy Manual – Amendments Section 11.0.



MUNDELEIN PARK &
RECREATION DISTRICT
Connecting Our Community



Board Policy Manual

Revised 7/28/2025
Revised 10/14/2024
Revised 2/12/2024
Updated and Approved 4/11/2022
Full Review 3/14/2022
Full Review 12/28/2020
Full Review 4/10/2017
Revised 7/11/2011
Adopted 9/13/2010

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SECTION

- 1.0 Formation of the Mundelein Park & Recreation District
- 2.0 The Board of Commissioners as a Team
- 3.0 Functions of the Board of Commissioners
- 4.0 Powers and Duties of the Board
- 5.0 Meetings of the Board
- 6.0 Administration and Finance
- 7.0 Commissioner Privileges
- 8.0 Ethics and Conduct
- 9.0 Vacancy
- 10.0 Board Involvement & Training
- 11.0 Governance Responsibilities

11.0 GOVERNANCE RESPONSIBILITIES

The list below reflects the governance responsibilities of the Board and Executive Director.

TOPIC/RESPONSIBILITY	BOARD	DIRECTOR
Approve new full-time positions	X	X
Approve of capital items	X	X
Establish and Amend the District's Policies	X	
Establish and Amend the District's Personnel Policies	X	
Approve of salary ranges	X	
Approve of the fringe benefit package	X	
Approve District's budget	X	
Approve fees for facilities	X	
Approve tax levy	X	
Select Audit firm	X	
Determine special audit areas of investigation	X	
Negotiate & enter into agreements with other govt units	X	
Purchases and contracts more than legal limit in accordance with 70 ILCS Section 8-1 (c)	X	
Approve agreements over 1 year	X	
Approve technology-based agreements over 1 year such as and not limited to internet, license fees, software and equipment		X
Approve agreements less than 1 year		X
Approve job descriptions		X
Purchases and contracts under legal limit in accordance with ILCS Section 8-1 (c)		X
Grant raises of merit within budget		X
Set direction of the various funds or total budget		X
Approve new programs and services		X
Suggest documents/equipment for disposal with Board's approval		X
Approve fees for programs		X
Select members of focus groups/advisory committees		X
Determine components of a park design		X
Annual creation, approval & posting of organization chart		X
Revise job titles of positions		X
Approve of budgeted part-time positions		X



**MUNDELEIN PARK &
RECREATION DISTRICT**

ADMINISTRATION

To: Board of Commissioners
From: Ron Salski, Executive Director
Subject: Board Report – July 2025

Goals and Objectives 2nd Quarter

Staff are doing a very good job reviewing goals and objectives. See attached 2nd quarter goals and objectives. For the 2026 Budget, staff will evaluate the goals and objectives and recommend revisions, if necessary.

Status	Summary	Percentage
Under Review	6	2.00%
In Progress	41	47.00%
Not Complete	11	17.00%
Complete	<u>30</u>	<u>34.00%</u>
TOTAL	88	100.00%

Kracklauer Park Ribbon Cutting Event

The ceremony will be held on Monday, August 4 at 6 p.m. Executive Director Salski is asking all Board Members to arrive at 5:30 p.m. The following individuals will be speaking:

- Ron Salski (Introductions)
- Bob Knudson, Board President
- Senator Adriane Johnson
- Representative Dan Didech
- Mayor Robin Meier
- Mundelein Parks Foundation Trustee
- Multiple Community Members

After the presentations, the ribbon cutting will take place with the unveiling of the donor wall immediately after the ribbon cutting.

Upcoming Board Meetings

The August committee and board meetings will be held on August 11 and 25.

2025 STRATEGIES, GOALS, OBJECTIVES & INITIATIVES

STRATEGY: EXECUTION

Goal: 1.1 Develop a realistic budget with contingencies based on current conditions

Objective: Ensure Corporate Fund meets a 3-4 month policy and Recreation Fund meets two month policy

<u>Initiative:</u>	Investigate and determine feasibility of non-resident assessment to allow access to resident pricing.
<u>Initiative:</u>	Complete a Department of Recreation and Facilities bid for all program and staff apparel.
<u>Initiative:</u>	Achieve a break-even budget.
<u>Initiative:</u>	Fund 2025 capital projects using surplus from previous years and current year revenue while reserving some funds for future year capital needs.
<u>Initiative:</u>	Research options for reducing District healthcare costs.
<u>Initiative:</u>	Assess food & beverage pricing; ensuring both competitive & profitable for Steeple Chase & other facilities.

Department	Status	Comments	Expected Completion
Recreation & Facilities	In Progress	Vendor selected and cost savings identified	Third Quarter
Recreation & Facilities	Complete		First Quarter
All	In Progress		Fourth Quarter
All	In Progress		Fourth Quarter
Business & Technology	In Progress	Opportunities for bulk ordering discussed using common vendors	Third Quarter
Steeple Chase, Recreation & Facilities	In Progress		Second Quarter

Goal: 1.2 Identify and Pursue Alternative Funding

Objective: Apply for grants and develop capital development concepts

<u>Initiative:</u>	Complete Diamond Lake Beach, Recreation Center & Boat Launch Master Plan Phase 2
<u>Initiative:</u>	Identify grant funding & government funding opportunities to support implementation of Diamond Lake Master Plan.
<u>Initiative:</u>	Grow revenue generated by the simulators and gaming room by expanding the lesson and league programs.
<u>Initiative:</u>	Assist Foundation with planning and marketing fundraiser(s) with goal of raising \$10,000.
<u>Initiative:</u>	Apply for USTA Tennis Court Grant to upgrade Hanrahan Tennis Court project.

Department	Status	Comments	Expected Completion
Recreation & Facilities	In Progress		Third Quarter
Recreation & Facilities	In Progress		Third Quarter
Steeple Chase	In Progress	It is not favorable for existing courts.	Fourth Quarter
Marketing & Comm.	In Progress		Second Quarter
Park & Facility Maint. and Administration	Complete		First Quarter

Goal: 1.3 Evaluate and maintain existing assets

Objective: Evaluate existing mechanical systems, develop maintenance plans and receive preferred service

<u>Initiative:</u>	Update and roll out Disaster Recovery and Incident Response Plans.
<u>Initiative:</u>	Renew warranty option for servers.
<u>Initiative:</u>	Continuation of the seasonal green reseeding project.
<u>Initiative:</u>	Evaluation of the entire bunker system.
<u>Initiative:</u>	Bid out a new three-year mowing contract for parks.
<u>Initiative:</u>	Additional digital archiving of District documents.
<u>Initiative:</u>	Investigate further dredging at Diamond Lake West Channel.
<u>Initiative:</u>	Investigate further rebuilding of the Spray Park Vault.

Department	Status	Comments	Expected Completion
Business & Technology	In Progress	Reseed again in Fall	Third Quarter
Business & Technology	Under Review		Fourth Quarter
Steeple Chase	In Progress		Fourth Quarter
Steeple Chase	In Progress		Fourth Quarter
Park & Facility Maint.	Complete		First Quarter
Park & Facility Maint.	Under Review		Fourth Quarter
Park & Facility Maint.	Complete		Second Quarter
Park & Facility Maint.	Complete		Third Quarter

Goal: 1.4 Provide a safe and accessible environment for patrons and staff

Objective: Evaluate current parks and facilities

<u>Initiative:</u>	Implement pre-season training for seasonal staff with Mundelein Police Department.
<u>Initiative:</u>	Purchase two "stair-chairs" to allow those with mobility issues to move between floors in the event the elevator is not operational.
<u>Initiative:</u>	Upgrade the aging elevator computer controller and parts.
<u>Initiative:</u>	Create AI Policy.
<u>Initiative:</u>	Establish and rollout new password procedure.
<u>Initiative:</u>	Implement Multi-factor Authentication on additional platforms.
<u>Initiative:</u>	Perform internal vulnerability scanning.
<u>Initiative:</u>	Create accessible paths at Sports Complex per the ADA transition plan.

Department	Status	Comments	Expected Completion
Recreation & Facilities, Park & Facility Maintenance	Complete	Training scheduled for May 30	Second Quarter
Business & Technology	Complete	Meeting with vendors	Second Quarter
Park & Facility Maint.	In Progress		Fourth Quarter
Business & Technology	Complete		Second Quarter
Business & Technology	Complete		First Quarter
Business & Technology	In Progress		Second Quarter
Business & Technology	Not Complete		Fourth Quarter
Park & Facility Maint.	Not Complete		Third Quarter

2025 STRATEGIES, GOALS, OBJECTIVES & INITIATIVES

Goal: 1.5 Strengthen staff support, enhance services, become efficient and improve and beautify parks & facilities

Objective: Establish an organizational structure to meet internal and external standards

<u>Initiative:</u>	Rollout new human capital management system (UKG).
<u>Initiative:</u>	Implement cloud version of BS&A Software.
<u>Initiative:</u>	Implement preventative maintenance and work-order maintenance system through "Productive Parks."
<u>Initiative:</u>	Install drainage at Gordon Ray Park.

Department	Status	Comments	Expected Completion
Business & Technology	Complete		First Quarter
Business & Technology	Complete		Second Quarter
Park & Facility Maint.	In Progress		Third Quarter
Park & Facility Maint.	In Progress		Third Quarter

STRATEGY: PLANNING

Goal: 2.1 Plan and finance projects for existing facilities, programs and services

Objective: Develop five-year strategies to keep advancing the District

<u>Initiative:</u>	Obtain guidance regarding various types of debt issuance.
<u>Initiative:</u>	Create comprehensive list for TIF District expiration dates.
<u>Initiative:</u>	Improve financial tracking and reporting for Mundelein Parks Foundation.
<u>Initiative:</u>	Update the District's Long Range IT Plan.
<u>Initiative:</u>	Present Capital Development priorities.

Department	Status	Comments	Expected Completion
Administration	Complete		First Quarter
Business & Technology	Complete	Village held a meeting.	Third Quarter
Business & Technology	Complete		First Quarter
Business & Technology	Not Complete		Third Quarter
All	Not Complete		Second Quarter

Goal: 2.2 Seek out partnerships

Objective: Find opportunities to fund capital maintenance and development projects

<u>Initiative:</u>	Identify opportunities for joint exploration of new facilities in partnership with local taxing bodies to promote efficiency of expenditure and limit duplication of resources.
<u>Initiative:</u>	Purchase an all-terrain vehicle for the Village of Mundelein Police Department
<u>Initiative:</u>	Executive agreement with Village of Mundelein Police Department.

Department	Status	Comments	Expected Completion
Recreation & Facilities	Under Review		Second Quarter
Administration	In Progress	April Meeting	First Quarter
Administration	In Progress	April Meeting	First Quarter

Goal: 2.3 Protect and improve existing facilities and parks

Objective: Fund capital maintenance equipment and improvements that meet criteria for "needs"

<u>Initiative:</u>	Implement a Spray Park daily use fee for residents.
<u>Initiative:</u>	Research options for installing cameras at parks.
<u>Initiative:</u>	Research and implement enhanced building security.
<u>Initiative:</u>	Develop and implement a new Intranet.
<u>Initiative:</u>	Add additional licenses to "Productive Parks" for building and safety inspections.
<u>Initiative:</u>	Install a tennis practice hitting board at Keith Mione Park.
<u>Initiative:</u>	Replace tennis courts and basketball courts at Hanrahan, Indian Trails, and Fairhaven Parks.
<u>Initiative:</u>	Research the feasibility & profitability of improvements at Steeple Chase i.e., restaurant, deck, pump house.
<u>Initiative:</u>	Execute Capital Maintenance projects according to budget.

Department	Status	Comments	Expected Completion
Recreation & Facilities	Complete	Advertised for Summer 2025	Second Quarter
Business & Technology	Complete		First Quarter
Business & Technology	Complete		Second Quarter
Business & Technology	Under Review		Fourth Quarter
Business & Technology	Complete		Second Quarter
Park & Facility Maint.	Complete		Third Quarter
Park & Facility Maint.	In Progress		Third Quarter
Steeple Chase	In Progress		Third Quarter
All	In Progress		Fourth Quarter

Goal: 2.4 Protect and manage natural areas

Objective: Utilize experts to share ideas and communicate to residents

<u>Initiative:</u>	Apply, bid and execute agreements for Wetland Mitigation Banking.
<u>Initiative:</u>	Review Stewardship Plan, inform residents, and provide a completion report to the Board.
<u>Initiative:</u>	Utilize ILM to evaluate results of Diamond Lake treatment.
<u>Initiative:</u>	Modify and develop the wetland area on Hole #5 and explore the addition of a new tee box.
<u>Initiative:</u>	Expand natural area fall mowing to Longmeadow Pond on Chadwick Way.
<u>Initiative:</u>	Expand natural area weed treatment to pond on Chadwick and to John Wiech.
<u>Initiative:</u>	Overseed Orchard View with native flowering perennials to create a butterfly garden.

Department	Status	Comments	Expected Completion
Park & Facility Maint.	In Progress		Second Quarter
Park & Facility Maint.	Not Complete		Fourth Quarter
Park & Facility Maint.	Complete		Fourth Quarter
Steeple Chase	Under Review	Evaluate in Fall	Third Quarter
Park & Facility Maint.	Not Complete		Third Quarter
Park & Facility Maint.	Not Complete		Third Quarter
Park & Facility Maint.	Complete		Second Quarter

2025 STRATEGIES, GOALS, OBJECTIVES & INITIATIVES

STRATEGY: TRAINING & DEV

Goal: 3.1 Encourage Board and Staff to pursue opportunities to learn industry trends

Objective: Seek cutting edge continuing education and topics

<u>Initiative:</u>	Member of Dept. of Recreation & Facilities Leadership Team attends a National Conference.
<u>Initiative:</u>	Attend educational conferences as budgeted.
<u>Initiative:</u>	Attend educational seminars as budgeted.
<u>Initiative:</u>	Train staff on UKG, Cloud BS&A, Sharepoint, and other technologies.
<u>Initiative:</u>	Increase compliance with training initiatives and policies.
<u>Initiative:</u>	Staff renewal of pesticide applicators licenses.

Department	Status	Comments	Expected Completion
Recreation & Facilities	In Progress		Third Quarter
All	In Progress		Fourth Quarter
All	In Progress		Fourth Quarter
Business & Technology	In Progress		First and Second Quarte
All	In Progress		Fourth Quarter
Park & Facility Maint.	Complete		Fourth Quarter

Goal: 3.2 Support and provide employees a fun and learning environment

Objective: Expand existing resources & offer opportunities to volunteer for planning and/or community committees

<u>Initiative:</u>	Improve onboarding training for new supervisors and staff.
<u>Initiative:</u>	Plan Employee Appreciation Week activities.
<u>Initiative:</u>	Offer fun and educational events for Cybersecurity Awareness Month.
<u>Initiative:</u>	Provide internal wellness program.
<u>Initiative:</u>	Plan employee wellness events.

Department	Status	Comments	Expected Completion
Business & Technology	In Progress		Second Quarter
Business & Technology	Complete		Second Quarter
Business & Technology	In Progress		Fourth Quarter
Business & Technology	Complete		First Quarter
Fun & Wellness Com.	In Progress	Calendar of events planned	First Quarter

STRATEGY: COMMUNICATIC

Goal: 4.1 Maintain effective communication with Board and Staff

Objective: Continually discuss future opportunities and direction

<u>Initiative:</u>	Implement quarterly Recreation team survey feedback debrief sessions.
<u>Initiative:</u>	Determine best tool(s) for improved Intranet.

Department	Status	Comments	Expected Completion
Recreation & Facilities	In Progress		First Quarter
Business & Technology	Under Review		Fourth Quarter

Goal: 4.2 Encourage and promote an agency with excellent and diverse internal and external communication

Objective: Strengthen resources so employees and users are aware of projects, programs, facilities and services

<u>Initiative:</u>	Integrate Activenet into the website through API for enhanced user experience.
<u>Initiative:</u>	Roll out the new Mundy Lion Mascot to the public.
<u>Initiative:</u>	As part of the Village welcome packet, create a scratch off postcard for new residents to entice them to discover the park district.
<u>Initiative:</u>	Implement an Annual Recreation Work Flow Calendar.
<u>Initiative:</u>	Develop an internal, cross-department annual calendar with meeting dates, training dates, deadlines and more.
<u>Initiative:</u>	Plan a ribbon-cutting for Kracklauer Park project with donors, elected officials, and community.

Department	Status	Comments	Expected Completion
Marketing & Comm.	Complete		First Quarter
Marketing & Comm.	Complete		Second Quarter
Marketing & Comm.	Complete		First Quarter
Recreation & Facilities	Not Complete		First Quarter
All	Not Complete		First Quarter
Marketing & Comm.	In Progress		Second Quarter

Goal: 4.3 Establish a work environment allowing for collaboration, confidentiality and training

Objective: Enhance employee communication

<u>Initiative:</u>	Provide a Human Resources Information Board at each location.
<u>Initiative:</u>	Commit to reaching employees through voice message system on a monthly basis.
<u>Initiative:</u>	Evaluate options for implementing a safety app on work phones.

Department	Status	Comments	Expected Completion
Business & Technology	In Progress		Second Quarter
Administration	In Progress		Fourth Quarter
Business & Technology	In Progress		Third Quarter

2025 STRATEGIES, GOALS, OBJECTIVES & INITIATIVES

STRATEGY: INNOVATION

Goal: 5.1 Maintain a culture that facilitates and executes new ideas

Objective: Encourage employees to offer programs and services and beautify key entry ways

Initiative: Expand adult programming to reach beyond the active adult community.

Initiative: Present a progress report with executing the Financial Sustainability Strategy Plan.

Department	Status	Comments	Expected Completion
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Recreation & Facilities	In Progress	Programming has expanded to include InstaPot and Beer/Wine paired events	Second Quarter
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All	In Progress		Second Quarter
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Goal: 5.2 Understand participant needs

Objective: Gather data and determine next steps

Initiative: Implement updated Procedure 9.002 Evaluation of Programs & Services.

Initiative: Conduct End of Season Survey for specific amenities.

Department	Status	Comments	Expected Completion
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Recreation & Facilities	Complete	Implemented for winter program feedback	First Quarter
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Steeple Chase & Marketing & Comm.	Not Complete		Fourth Quarter
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Goal: 5.3 Improve and beautify existing facilities and parks

Objective: Demonstrate aesthetically pleasing areas in sight of users

Initiative: Complete MCC fitness flooring renovation.

Initiative: Replace Child Development Playground.

Initiative: Complete paving golf maintenance driveway.

Initiative: Additional clearing of Disc Golf Course using volunteers i.e., Eagle Scouts and staff.

Initiative: Repave cart path on Hole #12.

Department	Status	Comments	Expected Completion
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Recreation & Facilities	Complete	Completed 4/9/25	Second Quarter
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Recreation & Facilities	In Progress	Intended for September construction	Fourth Quarter
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Steeple Chase	In Progress	Scheduled for September	Third Quarter
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Park & Facility Maint.	In Progress	Eagle Scout scheduled	Third Quarter
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Steeple Chase	In Progress	Scheduled for September	Third Quarter
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Goal: 5.4 Become a Preferred Employer

Objective: Establish a high level of employee retainage

Initiative: Complete an employee survey.

Initiative: Recognize employees at the annual Employee Recognition Event.

Department	Status	Comments	Expected Completion
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All	Not Complete		Third Quarter
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All	Complete		First Quarter
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**MUNDELEIN PARK &
RECREATION DISTRICT**

STEEPLE CHASE GOLF CLUB - GOLF OPERATIONS & MAINTENANCE

To: Board of Commissioners
From: Jon Karl, Director of Golf
Subject: Board Report – July 2025

Year To Date (6/30)	2025	Budget	vs Budget	2024	vs 2024
Total Green Fees	\$549,080.33	\$512,995.00	\$36,085.33	\$507,838.12	\$41,242.21
Golf Cart Rental Total	\$174,926.24	\$169,224.00	\$5,702.24	\$164,479.66	\$10,446.58
Golf Simulators	\$21,515.00	\$36,100.00	-\$14,585.00	\$14,635.00	\$6,880.00
F&B Total	\$117,865.10	\$118,501.00	-\$635.90	\$108,836.27	\$9,028.83
Merchandise Total	\$60,311.91	\$60,131.00	\$180.91	\$59,948.08	\$363.83
Gaming Machines	\$1,819.45	\$19,500.00	-\$17,680.55	\$0.00	\$1,819.45
Loyalty Program	\$9,400.00	\$8,950.00	\$450.00	\$8,735.00	\$665.00
Paid Rounds	13,350	-	-	12,689	661
June	Jun 2025	June Budget	vs Budget	Jun 2024	vs 2024
Total Green Fees	\$224,497.87	\$216,108.00	\$8,389.87	\$213,254.95	\$11,242.92
Golf Cart Rental Total	\$72,822.30	\$73,885.00	-\$1,062.70	\$71,116.53	\$1,705.77
Golf Simulators	\$1,180.00	\$2,500.00	-\$1,320.00	\$1,100.00	\$80.00
F&B Total	\$56,149.03	\$54,591.00	\$1,558.03	\$50,612.83	\$5,536.20
Merchandise Total	\$15,745.08	\$19,452.00	-\$3,706.92	\$17,928.41	-\$2,183.33
Gaming Machines	\$181.53	\$4,500.00	-\$4,318.47	\$0.00	\$181.53
Loyalty Program	\$700.00	\$900.00	-\$200.00	\$425.00	\$275.00
Paid Rounds	5,452	-	-	5,331	121

July (through 7-20)	July 2025		July 2024		Difference
Total Green Fees	\$153,449.02		\$142,966.00		\$10,483.02
Golf Cart Rental Total	\$51,632.03		\$52,083.22		-\$451.19
Food & Beverage	\$33,505.69		\$29,831.67		\$3,674.02
Merchandise Total	\$11,565.20		\$10,261.79		\$1,303.41
Simulator Rental	\$810.00		\$820.00		-\$10.00
June	2021	2022	2023	2024	2025
Total Revenue	\$343,976	\$374,371	\$410,726	\$420,190	\$431,243
Rounds	4,662	4,943	5,286	5,331	5,452

Steeple Chase had an excellent month in June. June 2025 was a record month for the club. Excluding any tax revenues, Steeple Chase generated \$371,851 in sales over the month. The previous high mark of \$355,500 was reached in both July of 2023 as well as June of 2024. That is a 4.6% increase over the previous record. Year-to-date tells a similar story. Gross operational revenues (excluding tax and group lesson revenues) through June are \$936,099, surpassing the 2024 record of 867,905 by 7.9%. Despite numerous days where temperatures reached well over 95 degrees, the loyal customer base and competitive price structure helped prevent any significant drop off in play and kept the tee sheet full on most days.

Golf cart revenue slightly missed projections for the month, but that can mainly be attributed to a 2-day junior tournament the club hosted earlier in the month. The revenue lost from cart fees was made up in green fees as well as offering the course a slight break in cart traffic over a two-day period during a warm and busy month. The strength of food and beverage sales continued into the month of June. For the year, food and beverage sales increased 8.3% over 2024. Staff are pleased to see that discretionary spending is keeping up with the increase in rounds for the season.

The annual Super Scramble was held on Saturday, July 12th. 10 teams participated despite the wet course conditions from the previous night's rain. Staff are now focusing on the 2025 Club Championship which will be held on August 2nd and 3rd. There will be both a Men's and Women's 2-day competition as well as a one-day Senior competition held on Friday August 1st.

Golf Maintenance

July has seen several inches of rainfall as well as high temperatures and high humidity. During this time, it has allowed staff to work on necessary irrigation repairs throughout the golf course.

With increased rainfall totals, staff have increased the frequency of which they are mowing tees, approaches, fairways and rough due to growing conditions. Also, during periods of heavy rain staff have spent more time working on bunkers with an increased amount of time pumping water from bunkers as well as repairing washouts. Several thunderstorms have caused staff to shift to course cleanup and the removal of several fallen tree limbs.

July 1, all Ash tree injections were completed by Assistant Superintendent Paul Wiskerchen and Maintenance Lead Logan Willis. Ash trees are set to be injected again in 2027.

July 7, Sawvell was on the course removing two trees from the left side of the 4th fairway and two trees on hole #8 that were identified by staff as safety issues.

July 13, greens were needle-tined followed by staff completing the verti-cutting and top-dressing procedures on July 14.

To prepare for the paving project of the maintenance driveway, Foreman Bill Sizemore has been working on the gravel base for the drainage as well as preparing the areas around the chemical building that are scheduled to be paved in the early Fall.



PARK & FACILITY MAINTENANCE

To: Board of Commissioners
From: Rob Foster, Director of Park & Facility Maintenance
Subject: Board Report – July 2025

Facility Maintenance

- Barefoot Bay water loss update:
The first water bill of the year indicated that the Barefoot Bay facility was approximately \$10,000 over budget when compared to previous water bills of the same billing period. The second water bill of the season arrived in early July and was approximately \$10,000 under budget. This is good news. The District's water use is in line with previous years and in line with the budget year-to-date.
- The Lazy River Red Slide was closed due to safety concerns in early July. During daily inspections, staff observed abnormal movement in the slide. Upon closer inspection, two cracks were discovered in the slide. Repairs have been scheduled for later this month with White Water Slides. White Water was the original manufacturer and designer of the slides.
- A security camera has been installed at Kracklauer parking lot. Two additional cameras are scheduled to be installed at the park. The camera installation project should be completed near the end of the summer.
- The sauna renovation project has been completed. Maintenance staff installed new benches and flooring. The project was planned and led by Christian Kopp, Superintendent of Recreation Facilities.

Park Maintenance

- Parks staff have been spraying invasive plants in many natural areas. Completed locations include the following: Cambridge Country, Longmeadow Pond banks, Orchard View, Orchard Basin, Cardinal Terrace and Leo Leathers west trail.
- The new walking trail at Leo Leathers Park has been mulched by staff. The trail provides a shortcut through the woods, connecting the playground to the pond path, and is expected to be frequently used by local high school students.



RECREATION & FACILITIES

To: Board of Commissioners

From: Kyle Berg, Director
Melinda Agosto, Child Development Director
Kelsey Fuller, Superintendent
Christian Kopp, Superintendent

Subject: Board Report – July 2025

Miscellaneous

- The District Volunteer Recognition event was held at Barefoot Bay July 28 with over 130 attendees present.
- The Child Development playground is scheduled for demolition the week of August 18 – installation of new equipment and surfacing will follow shortly after.
- After cancellation of the Freedom Classic, registered participants were notified of a \$15 credit to cover a portion of registration for the 2026 offering.

Programs

Active Adults

- The “Hot Off the Grill” Lunch & Bingo event drew over 50 participants.
- Eight (8) participants recently returned from an extended Yellowstone National Park & Wild West trip.

Dance

- The 2024-2025 dance season concluded with the Mundelein Community Days performance July 3.
- The total number of participants in summer dance and gymnastics offerings is 172 participants – exceeding 2024 by 29 participants.
- 60 participants have accepted offers to join Mundelein Dance Company for the 2025-2026 dance season.
- Video camera installation for livestream class viewing at the Regent Center has been completed.

Special Events

- The 46th Annual Freedom Classic 5K featured the highest total registration number in over 10 years of the event.
- Margarita-ville was held at Barefoot Bay the night of July 19. Total registration eclipsed last year’s record number with over 500 total participants.

Cultural Arts

- Summer program offerings for District 76 students concluded in June with 64 students having participated in various Chess, Art, and Medicine programs.
- The new nature-themed Little Sprouts program ran near capacity during its first-ever offering.

Mundelein Trails Day Camp and Rec Connect

- A total of 433 campers have participated in 2025 summer camp.
- July camp revenue is projected to outperform 2024 by \$44,000.
- Overall, Trails Day Camp and Odyssey Camp are expected to outperform 2024 revenue by \$92,000 and budgeted revenue by \$75,000.
- Rec Connect enrollment for the 2025 – 2026 school year is at 87 students – 15 students more than last reported in June.

Child Development

Big & Little

- One additional child enrolled part-time in the Three-Year-old classrooms. In addition, several other children have enrolled in each childcare classroom with start dates in August and September.
- The approved 2025-2026 rates will take effect September 1, 2025.

Classroom Breakdown by Month	Feb 25	Mar 25	Apr 25	May 25	June 25	July 25
Toddler Classroom	10	10	10	10	5	7
2–3-Year-Old Classroom	20	21	22	22	18	21
3–4-Year-Old Classroom	22	22	22	22	22	26
4–5-Year-Old Classroom	22	22	22	23	23	23
Total:	74	75	76	77	67	77

Classroom Breakdown by Year	July 23	July 24	July 25
Toddler Classroom	N/A	6	7
2–3-Year-Old Classroom	21	16	21
3–4-Year-Old Classroom	36	22	26
4–5-Year-Old Classroom	24	44	23
Total:	81	88	77

Learning Center

- Interest in the preschool programs for the 2025 – 2026 school year remains strong.

Preschool Camps

- The fourth session of preschool camp has concluded and received positive feedback.

Aquatic Operations

Indoor Pool

Swim Lessons

Season	Cycle	Run Dates	# Enrolled	Enrollment Max	Capacity
Summer	Outdoor Session 1	June 16 – June 26	28	40	70%
Summer	Outdoor Session 2	July 7 – July 17	27	40	68%
Summer	Tu/ Th Session 3	July 15 – Aug 7	66	62	106%
Summer	Saturday Session 2	July 19 – Sep 6	98	121	81%
Total:			219	263	83%

Barefoot Bay Membership Totals

2025 Membership Totals Year to Date

Package Name	Quantity Sold	Revenue
2025 Barefoot Bay All Access Season Pass	883	\$ 93,587.50
2025 Barefoot Bay All Access Season Pass (4+)	1,649	\$ 156,902.50
Total:	2,532	\$ 250,490.00

2024 Membership Totals

Package name	Quantity Sold	Revenue
2024 Barefoot Bay All Access Season Pass	816	\$ 82,607.50
2024 Barefoot Bay All Access Season Pass (4+)	1,628	\$ 139,235.00
Total:	2,444	\$ 221,842.50

Barefoot Bay Usage

- Barefoot Bay had its two highest yielding days on record, bringing in over \$29,000 on June 21st, and over \$27,000 on June 22nd. There has been record high pool usage this summer with over 29,000 visitors so far. This is a 28% increase in total usage from this point last year.

Health & Fitness Center

- An emergency shutdown of the locker rooms and indoor pool was completed July 21st – July 26th to replace the water heater located within the men's locker room, renovate the men's and women's locker room floors, replace pool filter anodes and sand within main filter, clean and paint pool structural beams.
- Memberships remain strong for the Health & Fitness Center.
- The membership rate increase and structure change took effect July 15th.

Group Exercise

Class Type	# of Classes / week	Participants	Percentage total
Aqua Classes	9	804	30%
Zumba	7	401	15%
Yoga	6	338	12%
All Other Classes	25	1,168	43%
Monthly Totals:	201	2,711	100%

Fitness Membership Monthly Reporting				
	Jan 25	Apr 25	May 25	June 25
Active Annual Membership Breakdown				
Individual Fitness	878	888	896	886
Fitness Two or More	828	844	834	818
Student Monthly – No Commitment Membership	262	246	335	322
Short-Term Membership – No Commitment Membership	128	88	92	75
Track Only	212	217	214	213
Fitness 10 Visit	139	144	144	145
We Serve	41	47	51	54
Jr. Mustang Parent Memberships	14	1	1	0
Fitness - Seminary	8	5	5	4
Total Annual Memberships:	2,510	2,480	2,572	2,517
Usage Breakdown				
Member Visits	14,820	10,984	11,478	12,665
Zoom	52	33	52	35
Monthly Group X Participation	2,695	3,068	2,567	2,711
Age Breakdown				
12 - 17	162	141	157	149
18 - 24	129	134	212	206
25 - 34	273	266	250	250
35 - 44	337	337	340	331
45 - 54	355	330	335	318
55 - 61	363	298	301	303
62+	891	973	974	959
Average Age:	51.8	51.9	51.2	51.2
Demographic Analysis				
Male	1,185	1,160	1,211	1,184
Female	1,322	1,318	1,356	1,331
Unspecified	3	3	5	2
Nonresident	962	939	985	970
Resident	1,548	1,541	1,585	1,547

Member Usage		
	2025	2024
Jan	14,820	12,058
Feb	12,830	11,187
Mar	13,456	11,307
Apr	10,984	11,005
May	11,478	10,478
Jun	12,665	10,371
Jul		9,692
Aug		10,273
Sep		9,510
Oct		10,378
Nov		10,865
Dec		11,990

Membership Totals		
	2025	2024
Jan	2,145	1,857
Feb	2,119	1,825
Mar	2,129	1,846
Apr	2,118	1,794
May	2,213	1,863
Jun	2,159	1,871
Jul		1,876
Aug		1,829
Sep		1,844
Oct		1,824
Nov		1,923
Dec		2,033

Recreation Advisory Committee

- The Committee is expected to reconvene in August.



BUSINESS SERVICES

To: Board of Commissioners
From: Debbie McInerney, Director of Business & Technology
Subject: Board Report – July 2025

Finance

Finance continues to be busy handling the increase in revenue and payable processing due to seasonal operations. Financial projections for the year end have been calculated and are being monitored. Capital planning for 2026 is underway.

An education and planning session for budgeting will take place for the Leadership Team on Wednesday, August 6.

Payroll was completed for the following:

Pay Period	Number of Employees	Completed By
06/15/25 – 06/28/25	415	Debbie McInerney / Andy Dreyer / Scott Schleiden
06/29/25 – 07/12/25	410	Debbie McInerney / Andy Dreyer / Scott Schleiden

Human Resources

The Fun & Wellness Committee's Summer BBQ was held on July 11 at the Spray Park shelter house. More than 60 employees attended. The next events are the Blood Drive on August 6 and Employee Appreciation Week, which is September 8-12. All employees are welcome to join.

UKG Ready implementation is nearly finished. Some testing and final details regarding the timekeeping module are still in progress. Benefits, Meetings, and New Hire Orientations are ongoing each month.

There are currently no open full-time positions. Open part-time positions include Indoor Pool Swim Lesson Coordinator, Group Fitness Instructor, RecConnect Counselor and Special Event & Party Attendant. Seasonal openings include Facility & Aquatics Maintenance Attendant and Golf Course Maintenance.

IT

The initial phase of camera installation at the All-Inclusive Playground at Kracklauer Park has been completed. The second phase is scheduled for installation in August. Two cameras have been installed at The Regent Center to enable parents to view their children during dance classes. A live video feed is available on television in a designated waiting area.

IT drafted a Responsible Use of Artificial Intelligence (AI) Policy. This policy aims to establish formal guidelines to ensure the ethical, responsible, and secure use of AI. Following its approval, IT will provide training and educational sessions for staff.

IT deployed a new laptop to the Heritage Museum's Commission Members and conducted training to promote cybersecurity awareness and proper use of Park District technology.

Risk Management

The Safety Committee's next meeting will be on Wednesday, August 27th. During this meeting, the committee will continue discussing a mass communication system for staff and begin discussing the 2026 training calendar.

The July safety training will focus on abused and neglected child reporting procedures and child and vulnerable adult sexual abuse prevention.

Arrangements are being made for the Lake County Health Department to offer staff Mental Health First Aid Training. This is free training offered through the health department.

Risk Manager Cavazos is scheduled to attend the IPRA Communications and Marketing Summit on Thursday, August 7, at the Elk Grove Park District. The summit will focus on navigating communication challenges before, during, and after critical incidents.

Preparations continue for this year's PDRMA Risk Management Review process. The first meeting with PDRMA will be on July 30.

Property Loss Report Summary

None

Vehicle Accident Report Summary

None

Incident/Accident Report Summary

Date	Location	Description of Accident/Incident	EMS	PDRMA
June 11	Barefoot Bay	Two patrons reported their bags missing from their chairs. Staff helped search the facility for the missing bags and called the police. Bags were not found, and patrons filed police reports.	No	No
June 11	Barefoot Bay	Child, 13, lost consciousness while standing in the concessions area. Patron regained consciousness, staff provided water and ice packs while waiting for EMS.	Yes	Yes
June 14	Dolan	An adult fainted and hit her head during a rental. EMS was called.	Yes	Yes
June 17	MCC Parking lot	Adult male fell in the parking lot after leaving physical therapy. His head was bleeding. First aid provided. EMS was called.	Yes	Yes
June 17	Dolan	Child, 6, smashed their fingers in the door. Ice pack provided.	No	No
June 21	MCC	Adult male entered the lobby from the locker room while not wearing clothes; only a small towel covering a portion of his lower half. He went out to his car, then reentered the building.	No	No
June 22	Diamond Lake Beach	Adult female stepped on a seashell and it stuck in her toe. First aid provided; disinfectant, gauze, band-aids and tape.	No	No
June 29	Barefoot Bay	Adult female wasn't feeling well and said she had low blood sugar. Had a suspected seizure. Provided pop for blood sugar and ice packs. EMS was called.	Yes	Yes
July 1	Dolan	Child, 7, slipped from the monkey bars and injured their left wrist. Ice pack provided.	No	No
July 7	MCC	Adult female tripped in front entrance vestibule and fell, landing on her knees and hands. No first aid provided.	No	No
July 8	Dolan	Child, 7, was using scissors to make a craft and cut her thumb. First aid provided.	No	No
July 8	Dolan	Child, 7, tripped while playing at the playground and hit the side of their face on the steps. Ice pack provided.	No	No
July 9	Dolan	Child, 8, jammed his left pinky finger while playing soccer. Ice pack provided.	No	No
July 9	Barefoot Bay	Adult male claimed a rock fell from above while walking near the stairs to the slides and the falling rock hit his toe. No visible injury, no first aid provided.	No	Yes

Employee Injury Report Summary

Date	Location	Description of Injury/Illness	EMS/ Sought	PDRMA
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			Medical Attention	
June 6	Keith Mione Park	Employee tripped on the grass while walking near the tennis courts. Hurt right ankle.	Yes	Yes
July 1	Dolan	Employee was playing a game with campers and hit heads with a camper. Employee felt dizzy and nauseous. Employee went home for the rest of the day.	No	Yes
July 16	Dolan	Employee was supervising campers in the gym when a basketball hit her in the face. Injured head and cut lip.	Yes	Yes



MARKETING & COMMUNICATIONS

To: Board of Commissioners
From: Christa Lawrence, Director of Marketing & Communications
Subject: Board Report – Quarter 2, 2025

Freedom Classic Campaign

Marketing employed a two-part strategy to increase registrations for the 46th Freedom Classic. A paid Meta ad for early bird registrations ran in May, resulting in 217 registrations. Marketing hired J. Miller Marketing to help with digital strategy to boost that number, resulting in 530 registrations. Unfortunately, the event was canceled due to inclement weather.

Mundy Lion Prize Paws

Marketing launched a fun scavenger hunt campaign in June. Over 5 weeks, “Prize Paws” were hidden in 25 parks, and clues were posted on the website and social media. When the lucky winner brought a prize paw to the Mundelein Community Center, the individual was rewarded with a plush Mundy Lion.

Fall mailer/brochure

The fall mailer will be in homes the week of August 10.

Second Quarter Sponsorship Revenue

In the second quarter, \$37,553 was invoiced for special events, tabling opportunities, and advertising with the District.

Second Quarter Foundation Revenue

Meat Raffle (April 27)

- \$8,000 Revenue after expenses compared to \$7,000 in 2024

Recreation Scholarships via Sponsorships

- KidsDentist (May 21) - \$250 – Freedom Classic’s Firecracker Fun Run Sponsor
- Grayslake Orthodontics (May 21) - \$250 – Freedom Classic’s Firecracker Fun Run Sponsor
- Executive Construction Inc. Foundation (May 23) - \$500 – Freedom Classic’s Firecracker Fun Run Sponsor

Foundation Funds Collected to Date: \$14,550 (before expenses)



MUNDELEIN PARK &
RECREATION DISTRICT
Connecting Our Community

2025 Marketing Analytics Report Quarter 2

SOCIAL MEDIA: PAID CAMPAIGNS

Paid Meta Ads:
Summer Registration announcement paid ad:
Investment: \$147.10
Result: 353 clicks to online brochure page

Performance ⓘ

Lifetime ▾

\$147.10 spent over 4 days.

Link clicks ⓘ353

Cost per Link Click ⓘ\$0.42

Views ⓘ19,677

Reach ⓘ16,076

Activity

Video plays15655

Post engagements3759

Link clicks353

Landing page views237

See all ▾

Audience

This ad reached 16,076 Accounts Center accounts in your audience.

People

Placements

Locations

66.9% Women

33.1% Men

13-17

18-24

25-34

35-44

45-54

55-64

65+

Audience details

Details

StatusCompleted

GoalGet more website visitors


Total budget\$150.00

Duration4 days

See all ▾

Preview

Summer Registration is now Open!



View ad

Edit ad

Payment method

MasterCard • 4121

Change

Amount spent ⓘ

Total amount\$147.10

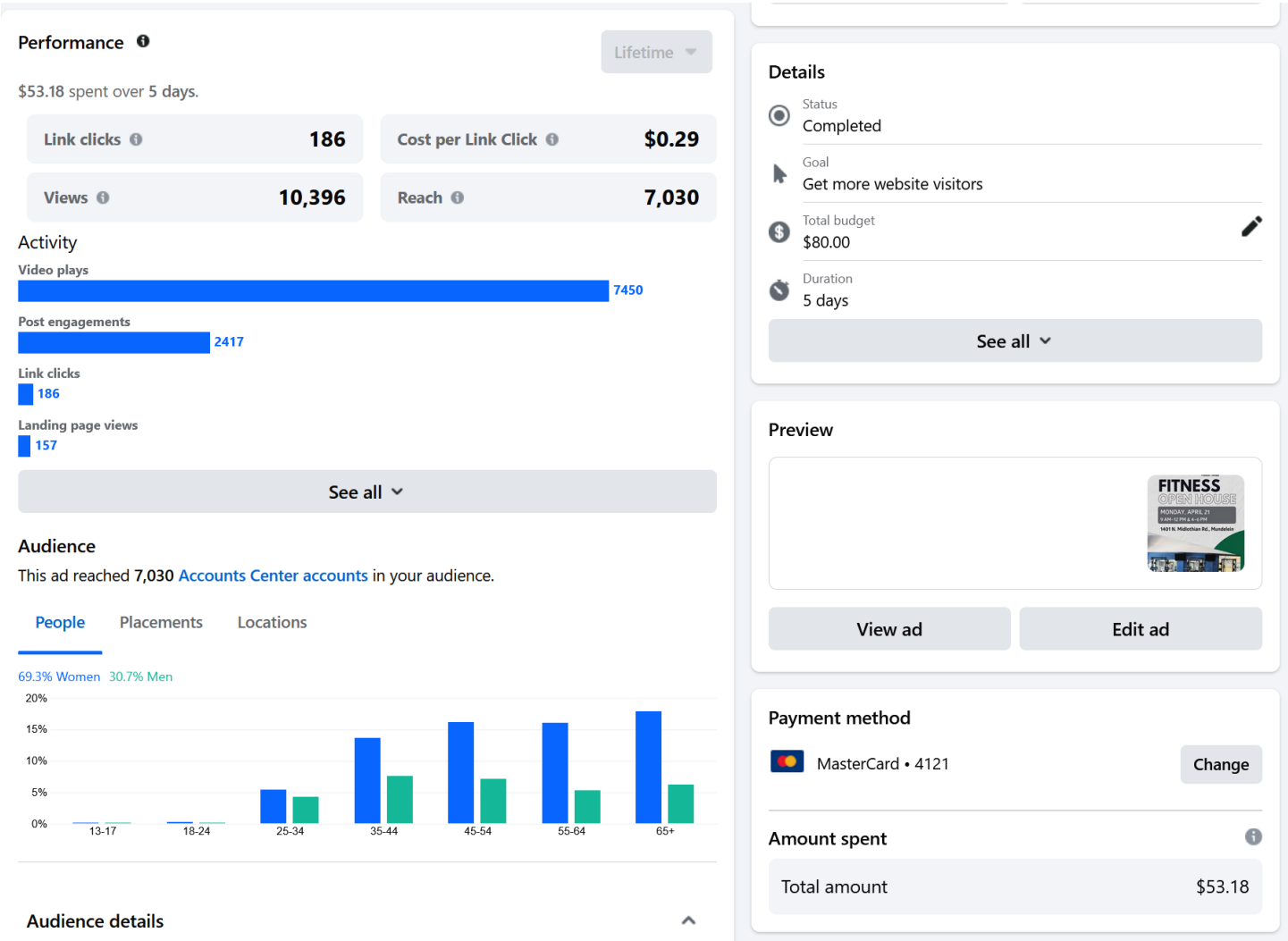
SOCIAL MEDIA: PAID AD CAMPAIGNS

Paid Meta Ads:

Fitness Open House paid ad:

Investment: \$53.18

Result: Steady flow of people throughout the day and 13 new memberships.



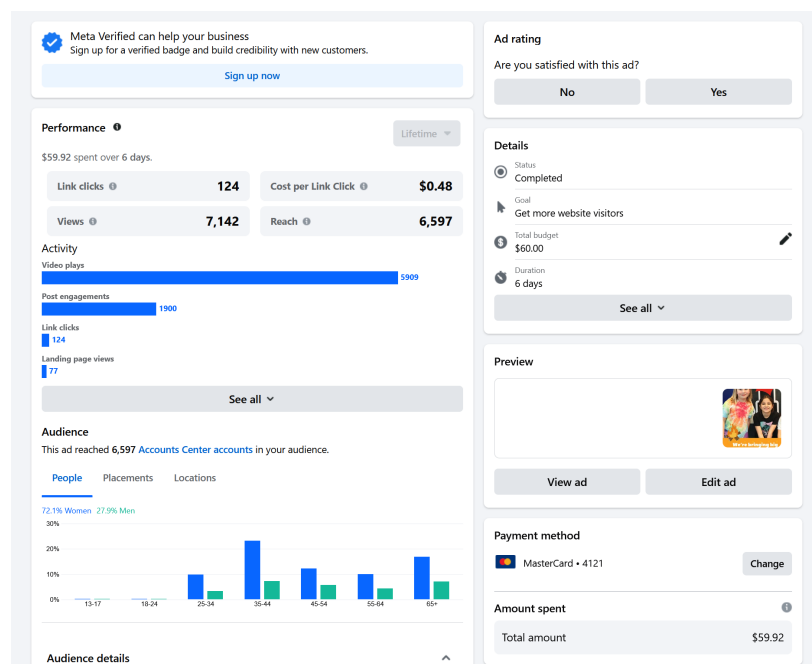
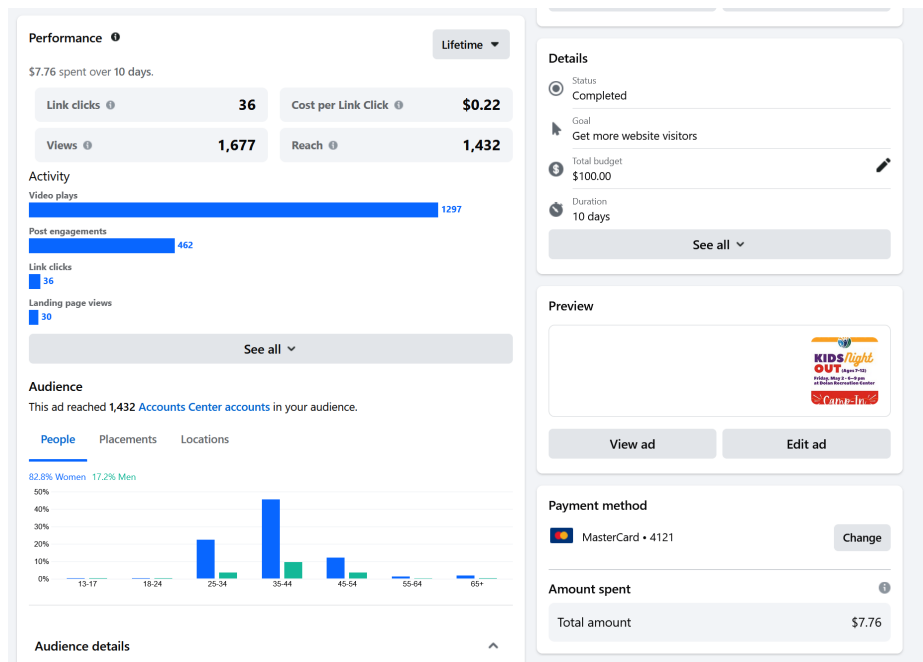
SOCIAL MEDIA: PAID AD CAMPAIGNS

Paid Meta Ads:

Kids Night Out paid ad:

Investment: \$67.68

Result: Kids Night Out only had 20 registrations. This ad helped boost registration to 47 allowing the event to run.



SOCIAL MEDIA: PAID AD CAMPAIGNS

Paid Meta Ads:

Big & Little Toddler Room paid ad:

Investment: \$92.39

Result: Some inquiries, but will need to do more to promote.

Performance ⓘ

Lifetime ▾

\$92.39 spent over 6 days.

Meta Leads ⓘ

3

Cost per Meta Lead

\$30.80

Views ⓘ

10,117

Reach ⓘ

4,714

Activity

Post engagements

209

Post reactions

28

Link clicks

15

Facebook follows or likes

7

See all ▾

View leads ↗

Audience

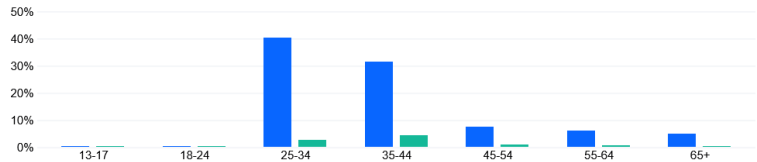
This ad reached 4,714 Accounts Center accounts in your audience.

People

Placements

Locations

90.6% Women 9.4% Men



Details

Status

Completed

Goal

Get customer contacts

Total budget

\$100.00

Duration

6 days

See all ▾

Preview

✨ Now Enrolling! ✨ Looking for the perfect place for your little one to learn, grow, and thrive? Big & Little Child Development Center is now accepting full-time toddler enrollments (Ages 15 mos-2 yrs)! 🌱 🧸 📚 Engaging Learning ❤️ Nurturing Environment 🧸 ...



View ad

Edit ad

Payment method



MasterCard • 4121

Change

Amount spent ⓘ

Total amount

\$92.39

SOCIAL MEDIA: META PAID AD CAMPAIGNS

Paid Meta Ads:

Big & Little Toddler Room paid ad: Marketing ran another ad to try and capture interest.

Investment: \$100

Result: There were some calls to Big & Little inquiring more information. Most were interested in enrolling in the fall.

Performance ⓘ

Lifetime ▾

\$99.91 spent over 6 days.

Link clicks ⓘ

184

Cost per Link Click ⓘ

\$0.54

Views ⓘ

12,202

Reach ⓘ

10,344

Activity

Video plays

9298

Post engagements

2976

Link clicks

184

Landing page views

125

▾ See all

Audience

This ad reached 10,344 Accounts Center accounts in your audience.

People

Placements

Locations

20%

0%

13-17

18-24

25-34

35-44

45-54

55-64

65+

Ad rating

Are you satisfied with this ad?

No

Yes

Details

Status

Completed

Goal

Get more website visitors

Total budget

\$100.00

Duration

6 days

▾ See all

Preview

Spots are Filling Fast
call 847.368.5440

View ad

Edit ad

SOCIAL MEDIA: META PAID AD CAMPAIGNS

Paid Meta Ads:

Freedom Classic 5K: May Early bird promotion

Investment: \$100

Result: Marketing ran this ad for two periods in May. At May 31, there were 217 registrants.

Performance ⓘ

Lifetime ▾

\$47.83 spent over 23 days.

Link clicks ⓘ	144	Cost per Link Click ⓘ	\$0.33
Views ⓘ	9,157	Reach ⓘ	5,892

Activity

Video plays

6587

Post engagements

1730

Link clicks

144

Landing page views

121

▾ See all

Audience

This ad reached 5,892 Accounts Center accounts in your audience.

Details

Status

Completed

Goal

Get more website visitors

Total budget


\$230.00

Duration

23 days

▾ See all

Preview



View ad

Edit ad

Performance ⓘ

Lifetime ▾

\$53.89 spent over 9 days.

Link clicks ⓘ	150	Cost per Link Click ⓘ	\$0.36
Views ⓘ	11,100	Reach ⓘ	6,518

Activity

Video plays

7752

Post engagements

1693

Link clicks

150

Landing page views

120

▾ See all

Audience

This ad reached 6,518 Accounts Center accounts in your audience.

Details

Status

Completed

Goal

Get more website visitors

Total budget


\$100.00

Duration

9 days

▾ See all

Preview



View ad

Edit ad

SOCIAL MEDIA: META PAID AD CAMPAIGNS


Paid Meta Ads:


New Resident promotion

Investment: \$138.43


Result: A few new residents came in for their scratch-off and entered the drawing.

View results





Meta Business Suite  Boost another post Boost again ...

 Meta Verified can help your business
Sign up for a verified badge and build credibility with new customers.
[Sign up now](#)

Performance

Lifetime 

\$138.43 spent over 16 days.

Link clicks 	365	Cost per Link Click 	\$0.38
Views 	27,675	Reach 	9,924


Activity

Post engagements 415

Link clicks 365

Landing page views 310

Post reactions 45

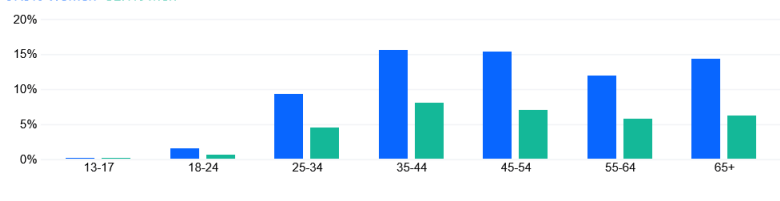
[See all](#) 

Audience

This ad reached 9,924 [Accounts Center accounts](#) in your audience.


[People](#) [Placements](#) [Locations](#)

67.9% Women 32.1% Men



Age Group	Percentage
13-17	0.0%
18-24	1.5%
25-34	9.5%
35-44	15.5%
45-54	15.5%
55-64	12.0%
65+	14.5%

Audience details



Ad rating


Are you satisfied with this ad?

No Yes


Details

Status Completed

Goal Get more website visitors

Total budget \$200.00 

Duration 16 days

[See all](#) 


Preview

Are you new to Mundelein? If you are moved here within the last year, stop by Mundelein Community Center, 1401 N. Midlothian Rd. and pick up a scratch off card. You could win: • Save \$10 off on a park district program or rental • Free day pass at the Health and...

[Learn more](#)

[View ad](#) [Edit ad](#)

Payment method

 MasterCard • 4121 [Change](#)

Amount spent

Total amount \$138.43

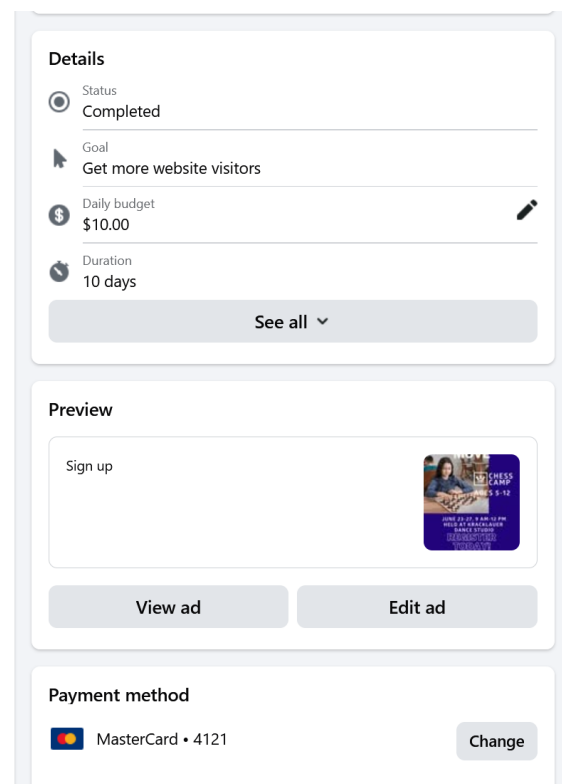
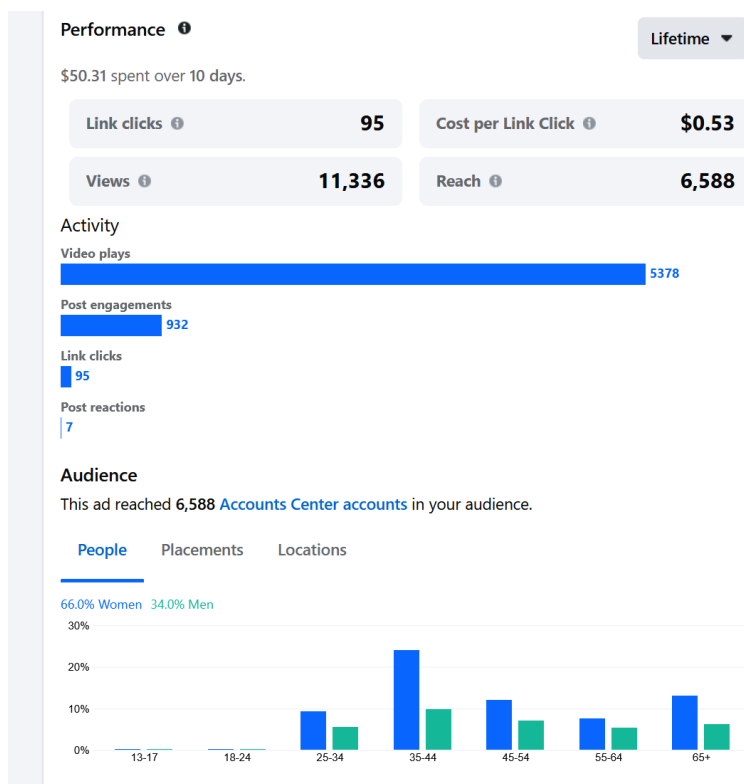
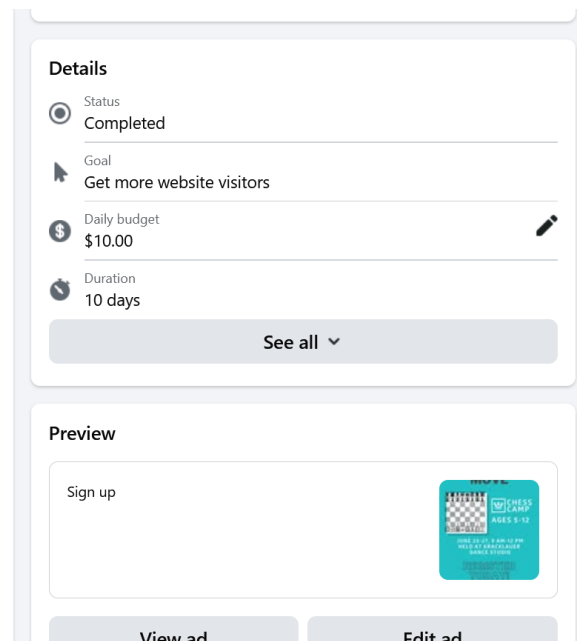
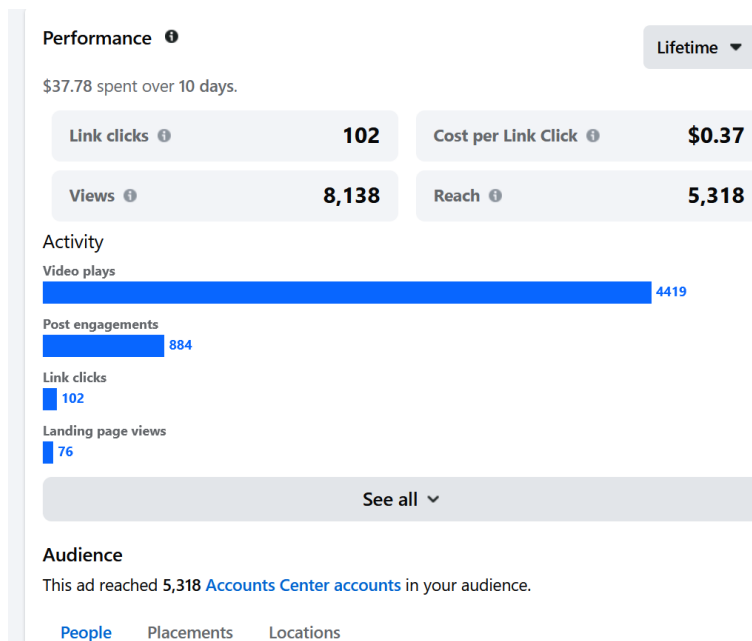
SOCIAL MEDIA: META PAID AD CAMPAIGNS

Paid Meta Ads:

Chess Camp

Investment: \$88.09

Result: Despite changing out the creative, we did not succeed in getting this camp to run.



SOCIAL MEDIA: META PAID AD CAMPAIGNS

Paid Meta Ads:

Preschool Summer Camp-Let's Play Afternoons

Investment: \$88.09

Result: There were six additional registrations since the ad ran.

Performance ?

Lifetime ▼

\$99.81 spent over 10 days.

Link clicks ?	251	Cost per Link Click ?	\$0.40
Views ?	12,605	Reach ?	10,844

Activity

Post engagements



3-second video plays



Link clicks



Landing page views



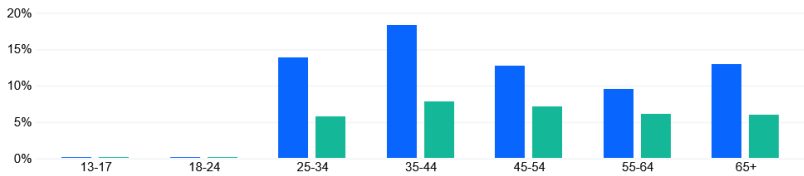
See all ▼

Audience

This ad reached 10,844 Accounts Center accounts in your audience.

People Placements Locations

57.3% Women 32.7% Men



Audience details

No

Yes

Details

Status	Completed
Goal	Get more website visitors
Total budget	\$100.00
Duration	10 days

See all ▼

Preview

Let's Play! Afternoons (Ages 3–5) – A Summer Adventure for Preschoolers Get ready for an afternoon of fun, friends, and discovery! Let's Play! Afternoons invites preschoolers to explore the magic of summer through hands-on activities designed to spark creativit...
Sign up



View ad

Edit ad

Payment method

MasterCard • 4121

Change

Amount spent ?

Total amount \$99.81

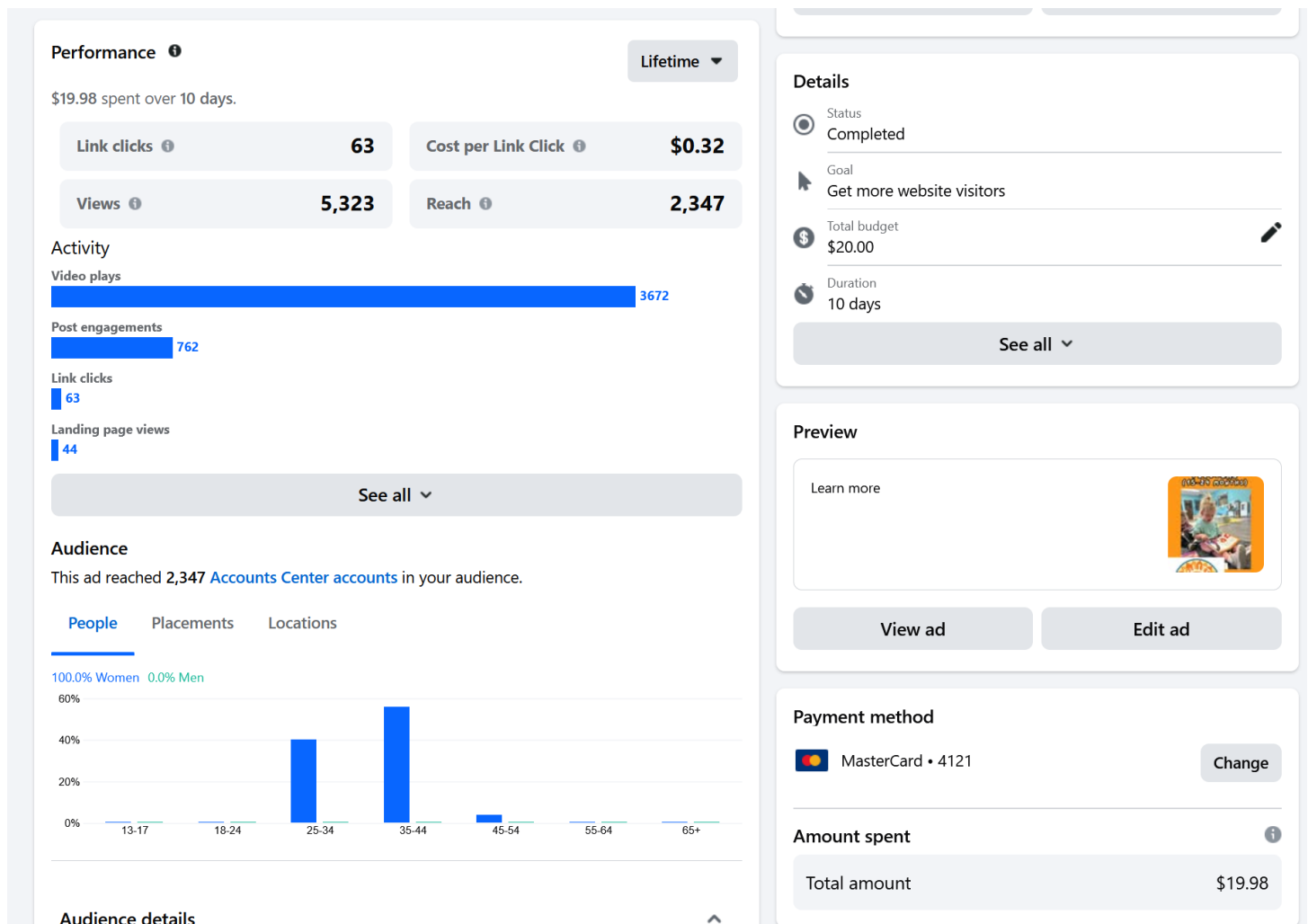
SOCIAL MEDIA: META PAID AD CAMPAIGNS

Paid Meta Ads:

Big & Little Tot room openings

Investment: \$19.28

Result: The first ad resulted in phone calls to Big & Little Child Development Center, but not enrollments. We were asked to run it again. There was little activity during the 10 days it ran.



SOCIAL MEDIA: META PAID AD CAMPAIGNS

Paid Meta Ads:
Cultural Arts-Early Childhood programs
Investment: \$99.91

Result: The first session of Parkapalooza was full with a waitlist of four , all who signed up after the ad ran. However the next Parkapalooza session had no registrants. Sugar Book club had additional two registrants after the ad ran. Little Sprouts had five registrants for two sessions after the ad ran.

Performance ⓘ

Lifetime ▾

\$99.91 spent over 10 days.

Link clicks ⓘ

312

Cost per Link Click ⓘ

\$0.32

Views ⓘ

15,622

Reach ⓘ

6,076

Activity

Post engagements

2809

3-second video plays

2476

Link clicks

312

Landing page views

226

See all ▾

Audience

This ad reached 6,076 Accounts Center accounts in your audience.

People

Placements

Locations

73.7% Women 26.3% Men

13-17

18-24

25-34

35-44

45-54

55-64

65+

Audience details

Location

Details

Status

Completed

Goal

Get more website visitors

Total budget

\$100.00

Duration


10 days

See all ▾

Preview

Explore our exciting summer programs for your little one! Learn more and sign up here: <https://www.mundeleinparks.org/programs/early-childhood-programs/just-for-tots/>

Sign up



View ad

Edit ad

Payment method

MasterCard • 4121

Change

Amount spent ⓘ

Total amount

\$99.91

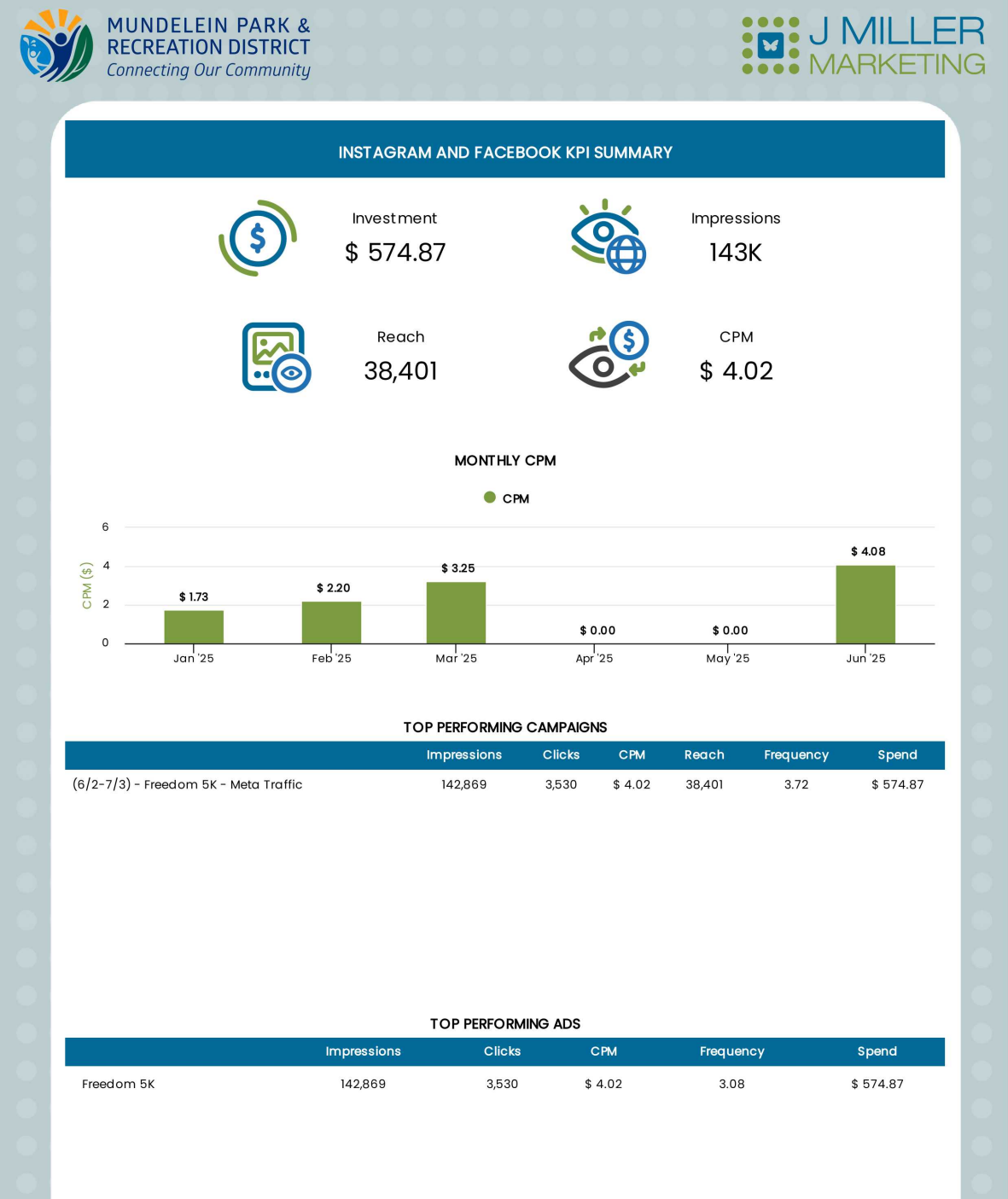
SOCIAL MEDIA: META PAID AD CAMPAIGNS

Paid Meta Ads:

Freedom Classic 5K

Investment: \$850

Result: Marketing used J Miller Marketing for placement of digital advertising using artwork created in-house. The 46th Freedom Classic had 530 registrants, up over 140 from 2024 and more than in the past 10 years. Unfortunately, the event had to be canceled due to unsafe weather conditions.



SOCIAL MEDIA: FACEBOOK

Facebook: 2025/2024 Comparison

Month	2025 Follows	2024 Follows
April	8,027	7,607
May	8,091	7,651
June	8,314	7,718

Reach is the number of people who saw any content from your page or about your page, including posts, stories, ads, social information from people who interact with your page and more. Reach is different from Impressions, which include multiple views of your posts by the same people. This metric is estimated.

April Summary

Facebook Accounts Reached: 81,668

Content Interactions: 2,264

Content Views: 224,287 (55% from organic posts, 45% from paid ads)

Top April Organic Post:

Overview

Views ⓘ

40,191

Reach ⓘ

28,785

Interactions ⓘ

838

Link clicks ⓘ

--

This post received more views compared to your recent Facebook posts.

Views ⓘ

40,191

From followers

12%

From non-followers

88%

This post received more interactions compared to your recent Facebook posts.

Interactions ⓘ

838

Reactions ⓘ

759

Comments ⓘ

73

Shares ⓘ

6

Saves ⓘ

0

Feed preview

Mundelein Park & Recreation District

Published by Deb Engdahl

April 3 at 1:15 PM

Congratulations to our very own Kevin Stith on another amazing swim performance at the 2025 Special Olympics Region B Swim competition last weekend at Lake Forest College. Kevin earned 1st place in the 50 Freestyle event, 2nd Place in the 25 Freestyle Relay, and 4th place in Butterfly. His first-place award qualifies him for the Summer Games in Normal, IL!

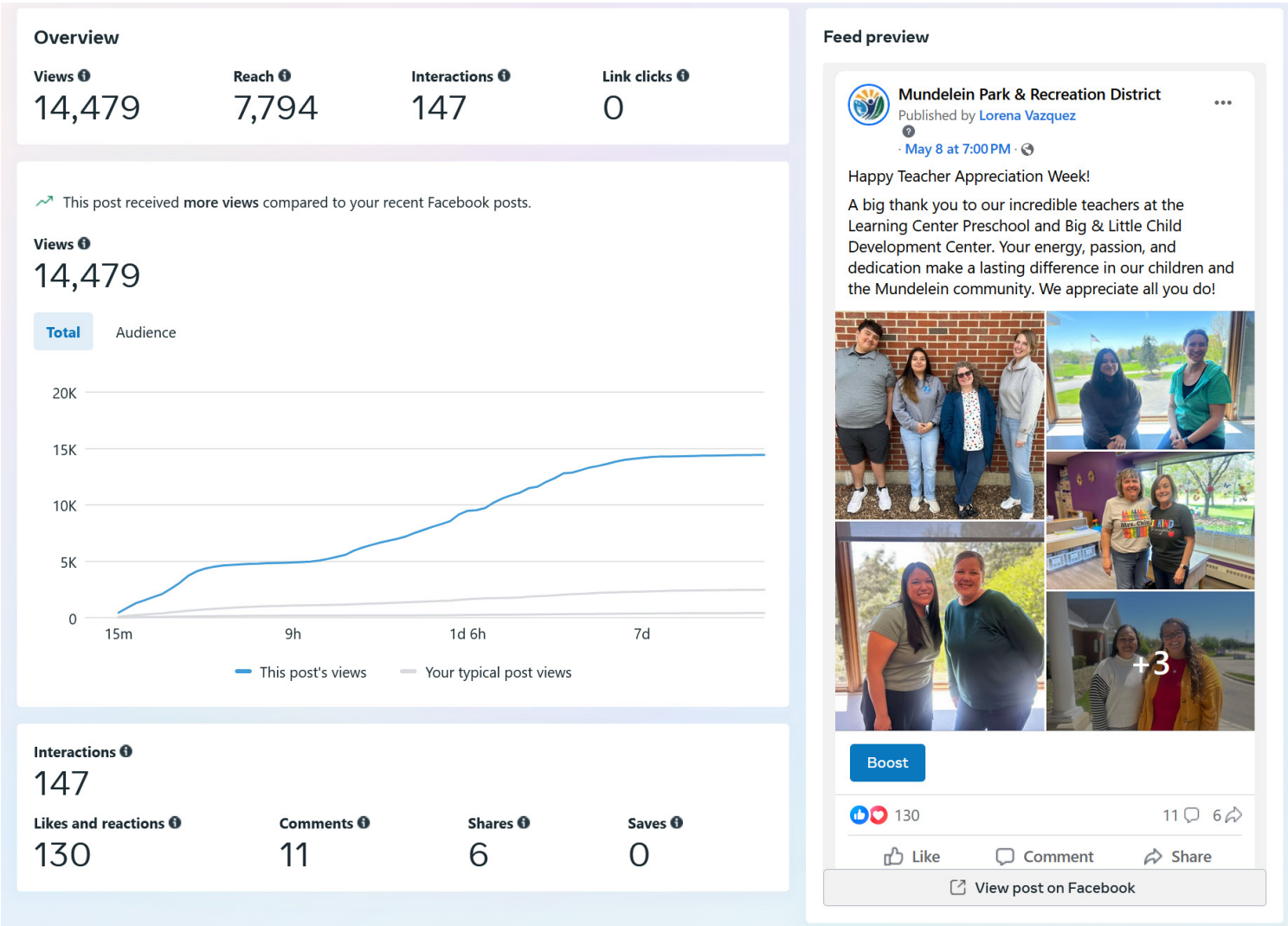
View post on Facebook

SOCIAL MEDIA: FACEBOOK TOP POST

May Summary

Facebook Accounts Reached: 36,460
Content Interactions: 1,373
Content Views: 158,050

May Top Organic Post:



SOCIAL MEDIA: FACEBOOK TOP POST

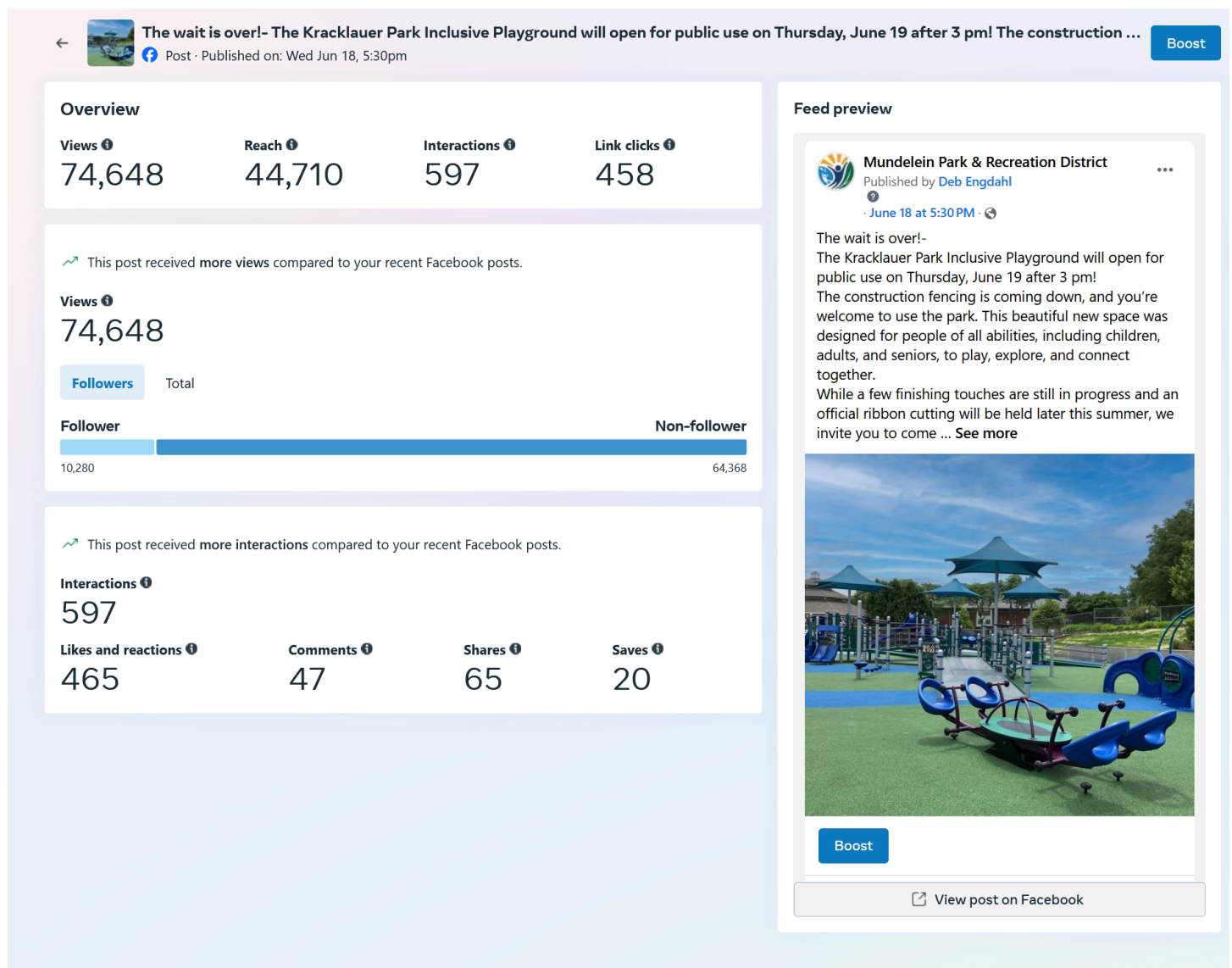
June Summary

Facebook Accounts Reached: 109,463

Content Interactions: 3,183

Content Views: 572,144

June Top Organic Post:



Instagram: 2024/2025 Comparison

Month	2025 Follows	2024 Follows
April	2,805	2,555
May	2,816	2,559
June	2,912	2,607

Instagram Accounts Reached: 2,871

Content Interactions: 625

Instagram Views 16,270 (83% from organic posts, 17% from paid ads)

April Top Organic Post:

[illegible]

SOCIAL MEDIA: INSTAGRAM

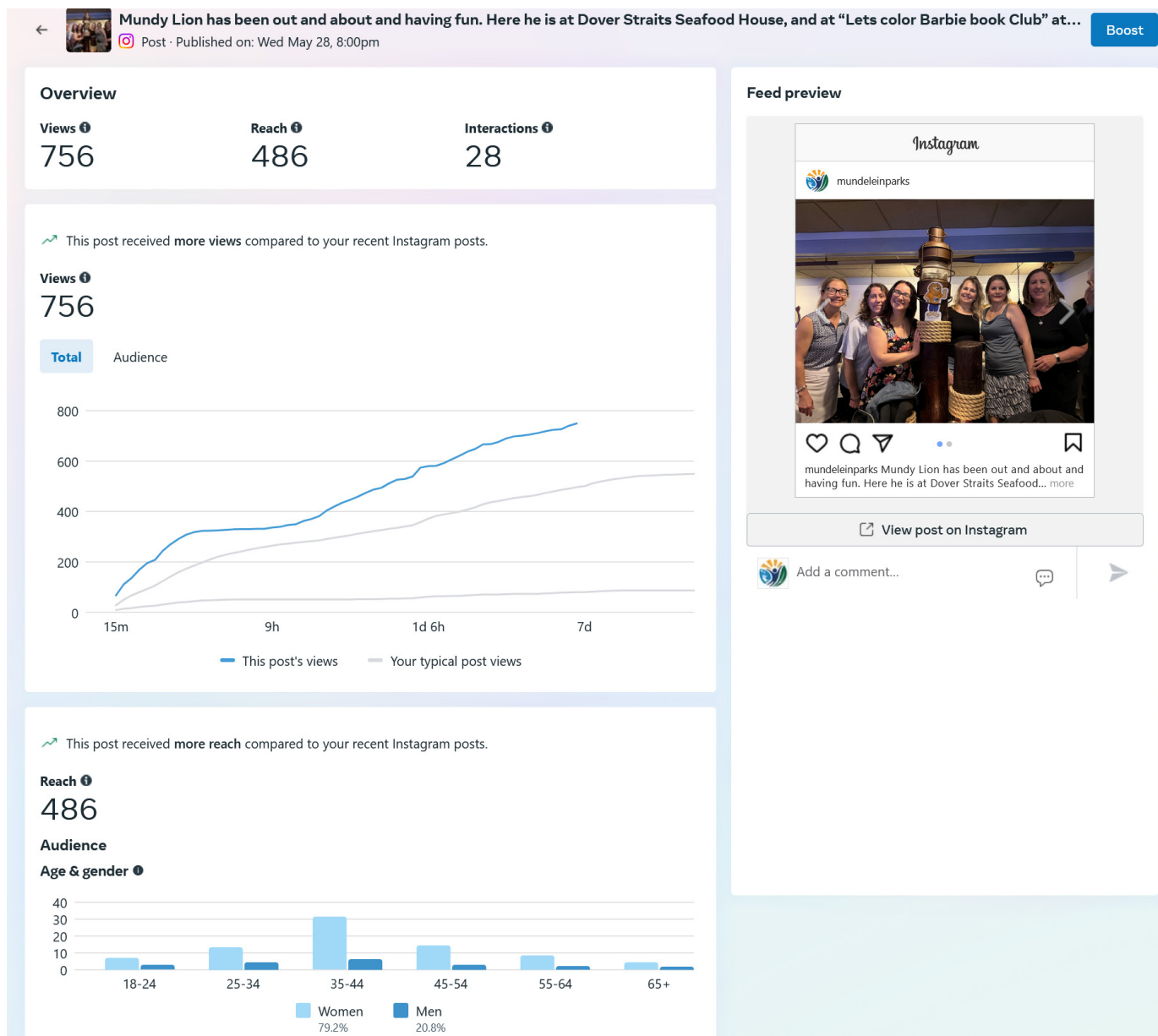
May Summary

Instagram Accounts Reached: 2,954

Content Interactions: 236

Instagram Views 12,215 (75% from organic posts, 25% from paid ads)

May Top Organic Post:



SOCIAL MEDIA: INSTAGRAM

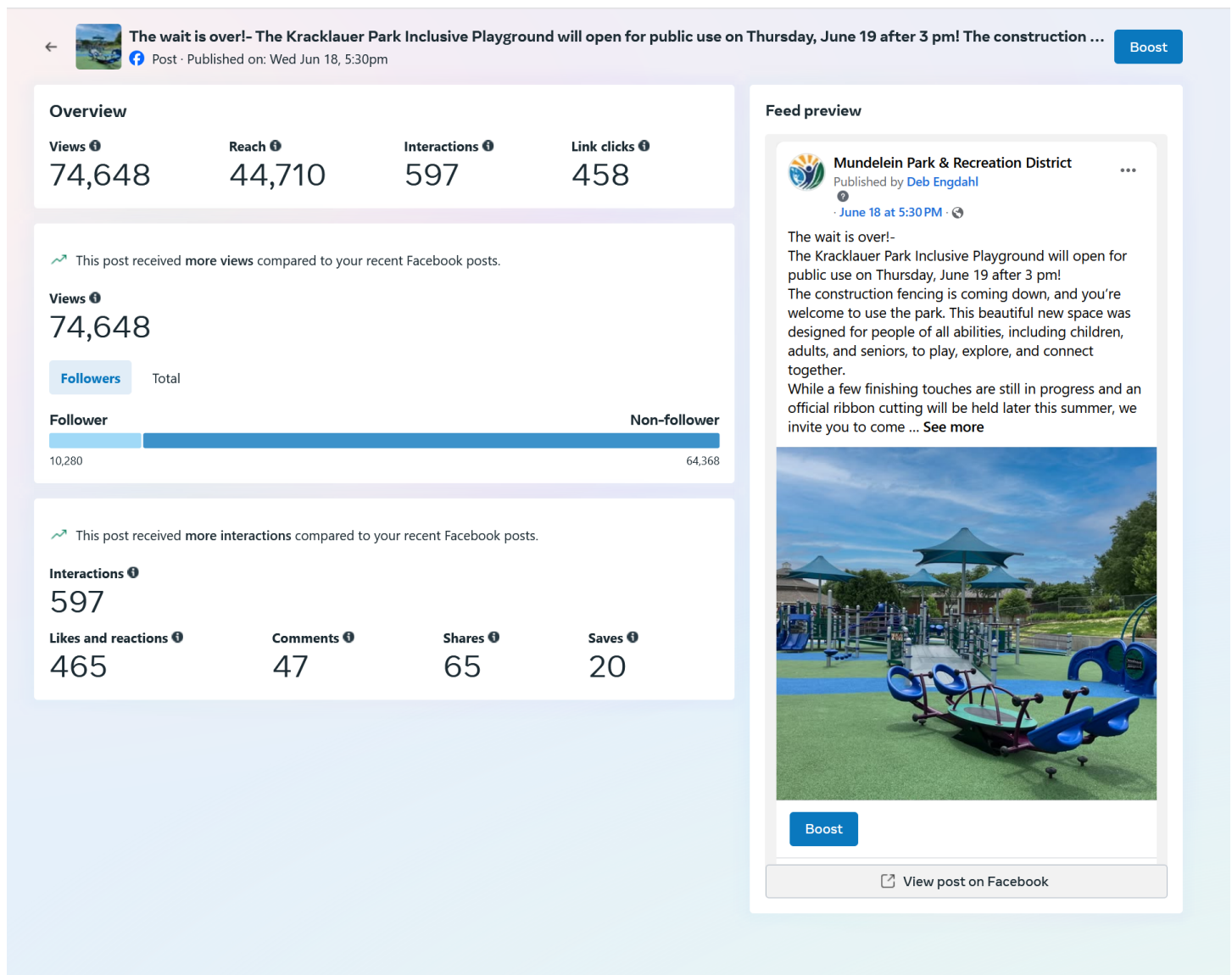
June Summary

Instagram Accounts Reached: 8,298

Content Interactions: 1,144

Instagram Views: 46,490 (40,344 from organic posts, 6,146 from paid ads)

June Top Organic Post:



WEBSITE: GOOGLE ANALYTICS

Website	April, 2025		April, 2024	
Number of Sessions	19,137		18,278	
Number of Users	10,627		11,103	
Page Views	42,273		47,960	
Most Visited Page	Home	8,452	Home	7,248
2nd Most Visited Page	Connections Brochure	2,098	Connections Brochure	2,504
3rd Most Visited Page	Indoor Pool (schedule)*	1,539	Barefoot Bay	1,510
Mobile/Desktop/Tablet	M: 64% D: 34% T: 2%		M: 69% D: 30% T: 1%	

Website	May, 2025		May, 2024	
Number of Sessions	24,276		20,500	
Number of Users	15,174		13,050	
Page Views	47,701		42,007	
Most Visited Page	Home	7,838	Home	7,048
2nd Most Visited Page	Barefoot Bay	3,416	Barefoot Bay	4,050
3rd Most Visited Page	Fitness Schedule	1,548	Fitness Schedule	798
Mobile/Desktop/Tablet	M: 49% D: 50% T: 1%		M: 69% D: 30% T: 1%	

Website	June, 2025		June, 2024	
Number of Sessions	38,366		39,790	
Number of Users	22,348		26,300	
Page Views	70,402		77,117	
Most Visited Page	Barefoot Bay	14,451	Barefoot Bay	12,966 views
2nd Most Visited Page	Home	9,794	Home	10,296 views
3rd Most Visited Page	Barefoot Bay Facility	7,416	Barefoot Bay facility	6,015 views
Mobile/Desktop/Tablet	M: 80% D: 19% T: 1%		M: 81% D: 18% T: 1%	

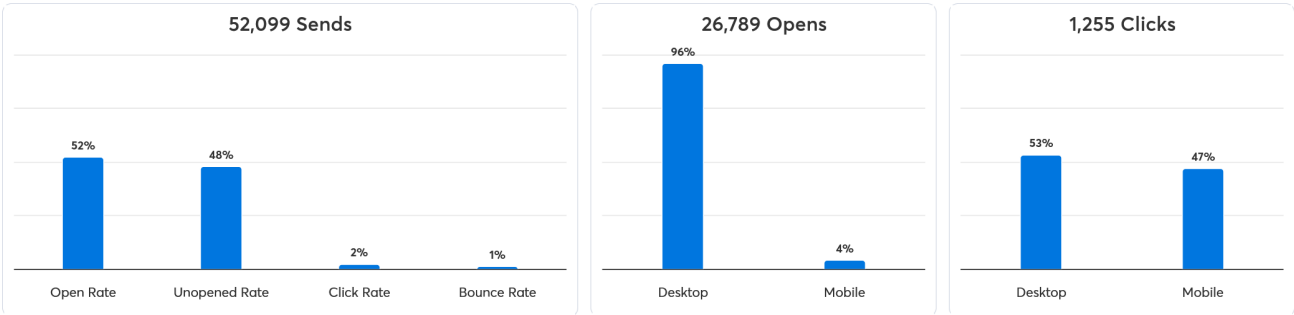
*Marketing combined the Indoor Pool page and the Indoor Pool Schedule.

E-NEWS: CONSTANT CONTACT

Constant Contact:

Constant Contact e-newsletters	
2025 2nd Quarter	
Total Subscribers	17,885
Subscribes (organic)	210
Subscribes (added)	702
Unsubscribes	283

April 2025

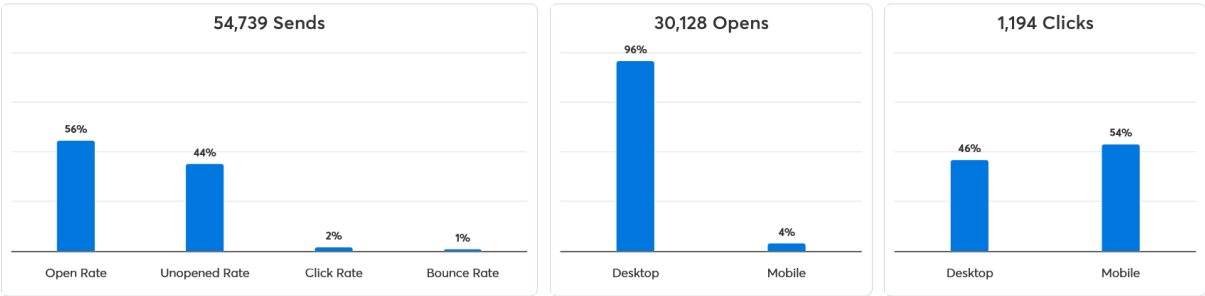


Trends

Compare your stats over time and across your industry during the selected time range.

Your open rate:	52%	Your click rate:	2%
vs. previous 30 days	-5% ↓	vs. previous 30 days	+0% —
vs. industry average	+13% ↑	vs. industry average	+1% ↑

May 2025



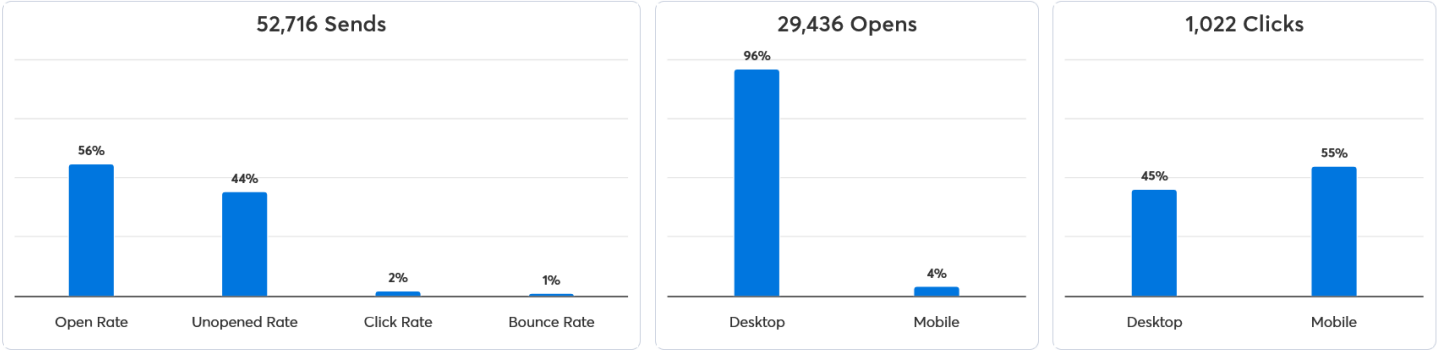
Trends

Compare your stats over time and across your industry during the selected time range.

Your open rate:	56%	Your click rate:	2%
vs. previous 31 days	+3% ↑	vs. previous 31 days	+0% —
vs. industry average	+17% ↑	vs. industry average	+1% ↑

E-NEWS: CONSTANT CONTACT

June 2025



Trends

Compare your stats over time and across your industry during the selected time range.

Your open rate:	56%	Your click rate:	2%
vs. previous 30 days	+0% —	vs. previous 30 days	+0% —
vs. industry average	+17% ↑	vs. industry average	+1% ↑