

**MINUTES**  
**Mundelein Park & Recreation District**  
**Committee of the Whole**  
**August 25, 2025**

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The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:00 p.m.

Vice President ORTEGA directed Executive Assistant KAUFFMAN to call the roll. Present were Commissioners BURTON, McGRATH, and Vice President ORTEGA. Commissioners FRASIER and KNUDSON were absent with prior notice.

Staff present: Executive Director SALSKI, Directors BERG, FOSTER, KARL, McINERNEY, and Executive Assistant KAUFFMAN.

Visitors: None.

Executive Director SALSKI provided an update on the Walnut Ridge Development including a potential proposal for a park within the Pulte development and negotiations required by the Village of Mundelein between the Park District and Pulte concerning the Village Impact Fee Ordinance prior to annexation of the Walnut Ridge Development into the Village of Mundelein. Discussion included that Walnut Ridge is not expected to have connectivity to the Ivanhoe Village development or incorporate any off-site paths. Executive Director SALSKI explained staff estimated costs for purchase and installation of playground, garbage cans, and benches between \$131,000 to \$175,000 with an estimated annual cost to maintain the park between \$5,000 and \$7,500. He also reviewed the replacement of the playground after 15 to 25 years and the estimated property tax impact benefit annually. Executive Director SALSKI provided options for the Commissioners to consider, and discussion included that the Park District has successfully worked with Pulte in the past. It was suggested that the Park District ask Pulte for written confirmation of items agreed upon regarding the park. There was consensus among the Board members for staff to move forward working with the Village and Pulte to request construction of a park by Pulte in Walnut Ridge Development with maximizing the cash donation from Pulte.

Executive Director SALSKI and Director FOSTER presented information on a proposed roof replacement at the Mundelein Heritage Museum. Background information provided by Director FOSTER included that the current roof was installed in 2006 and replacement of the roof was included in the 2025 capital budget in the amount of \$25,000. Working through the OMNIA Partners Cooperative Purchasing organization, staff identified Anthony Roofing as the best option for the museum roof replacement for \$42,850. Director FOSTER explained that the cost quoted included replacing all roof decking and he noted that if only a portion of the roof decking needs replacement the District will receive a credit of \$90 per sheet of plywood that possibly could yield a credit up to \$5,000. Board and staff discussed that the Capital Budget would be able to absorb the anticipated deficit of \$17,850.

Executive Director SALSKI presented the Administration report including a reminder to the Board of the scheduled Diamond Lake Lakefront Master Plan Open House on Wednesday, August 27<sup>th</sup> from 3 to 7:30 p.m. at the Diamond Lake Recreation Center. He also reminded the Board of the Special Meeting on Wednesday, September 3<sup>rd</sup> at 9 a.m. to tour the facilities per the Comprehensive Master Plan. Finally, Executive Director SALSKI invited the Board to the School District 120 ribbon cutting ceremony on Wednesday, September 10<sup>th</sup>.

There being no further business, Commissioner BURTON moved to adjourn at 7:29 p.m., second by Commissioner McGRATH. A voice vote was taken with all voting yes.

A handwritten signature in cursive script, reading "Ron Salske", written in black ink. The signature is positioned above a horizontal line.

Secretary

**MINUTES**  
**Mundelein Park & Recreation District**  
**Regular Board Meeting**  
**August 25, 2025**

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The regular meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by Vice President ORTEGA and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed Executive Assistant KAUFFMAN to call the roll. Present were Commissioners BURTON, McGRATH, and Vice President ORTEGA. Commissioners FRASIER and KNUDSON were absent with prior notice.

Staff present: Executive Director SALSKI, Directors BERG, FOSTER, KARL, McINERNEY, and Executive Assistant KAUFFMAN.

Visitors: None.

Vice President ORTEGA requested a motion to approve the minutes of the Committee meeting on July 28, 2025, and the Regular meeting on July 28, 2025. Commissioner BURTON moved to approve the minutes of the Committee meeting on July 28, 2025, and the Regular meeting on July 28, 2025, second by Commissioner McGRATH. Vice President ORTEGA repeated the motion, asked if there were any corrections or additions. None were raised. A voice vote was taken with all voting yes.

Vice President ORTEGA read the Warrants for approval. Commissioner McGRATH moved to approve Warrants: 073125, 080125, 080325, 080425, 081125, 081525, 081725, 082525 = \$1,519,035.39, second by Commissioner BURTON. Vice President ORTEGA repeated the motion, asked if there were any questions. None were raised. A roll call vote was taken with Commissioners McGRATH, BURTON and Vice President ORTEGA voting yes.

Vice President ORTEGA requested a motion to approve the July financials. Commissioner BURTON moved to approve the July financials as presented, second by Commissioner McGRATH. Vice President ORTEGA repeated the motion, asked if there was any discussion. A roll call vote was taken with Commissioners BURTON, McGRATH, and Vice President ORTEGA voting yes.

Vice President ORTEGA requested a motion to file the July Police Report. Commissioner McGRATH moved to place the June Police Report on file, second by Commissioner BURTON. Vice President ORTEGA repeated the motion and asked if there were any questions. A voice vote was taken with all voting yes.

Vice President ORTEGA reviewed the correspondence including a news article from the Lake County News-Sun titled *Two New Inclusive Playgrounds Open to Kids and Families in Lake County This Summer* and a news article from the Daily Herald titled *Draft Master Plan Released for Diamond Lake Recreation Center, Beach and Boat Launch*. Executive Director SALSKI said the local Channel 32 Fox News also included information on the Draft Master Plan for Diamond Lake.

Vice President ORTEGA announced the consideration of Old Business. There was no additional discussion.

Vice President ORTEGA opened discussion on New Business. He requested a motion to approve Mundelein Heritage Museum Roof Replacement by Anthony Roofing through OMNIA Partners Cooperative Purchasing. Commissioner BURTON moved to approve Mundelein Heritage Museum Roof Replacement in the amount of \$42,850 with an additional 15% contingency amount of \$6,400 and to authorize the Executive Director, on behalf of the Park District, to enter into an agreement with Anthony Roofing through OMNIA Partners, second by Commissioner McGRATH. A roll call vote was taken with Commissioners BURTON, McGRATH, and Vice President ORTEGA voting yes.

Vice President ORTEGA asked if there was any Board Business. Commissioner McGRATH reported that the Mundelein Park Foundation Board met earlier that day to plan the October 9<sup>th</sup> golf outing in memory of Commissioner Dolan.

Vice President ORTEGA asked for the Staff Reports to continue from the Committee of the Whole meeting.

Director KARL presented an update on the Steeple Chase Golf Club, which included the club experienced the best July on record, surpassing 2023's record by over \$7,300. He said that the month of August was shaping up to surpass all prior months to be the best month on record. Director KARL provided an update on flooding and drainage maintenance. Vice President ORTEGA asked if the goals were set too high in the budget for the simulators, gaming, merchandise and food and beverage. Director KARL said the budget was a little too high and he said he would more aggressively budget going forward.

Director FOSTER provided an update on three major projects, including the demolition and installation of a new playground at Big & Little, a bid that was sent out for elevator maintenance and the tennis court replacement project that will commence after Labor Day.

Director BERG provided information, including the Dolan Recreation Center was professionally painted during the week of August 11<sup>th</sup>. He also noted the dance program recently hosted an open house, a car wash and McDonald's fundraiser. He also mentioned upcoming special events including the Doggy Dip on August 30<sup>th</sup> at Diamond Lake. Director BERG also provided attendance for Barefoot Bay that included a 43% increase in usage from 2024. Commissioner BURTON asked if the attendance numbers at Barefoot Bay included campers and Director BERG confirmed it did. Commissioner BURTON asked for an update on teachers for the dance program and Director BERG announced that all but three classes now have teachers. Commissioner ORTEGA asked if the incident at Barefoot Bay including alcohol consumption occurred at the Margarita-ville event and Director BERG said it did not occur at that event but instead at a regular day session.

Director McINERNEY announced that the 2026 Budget process has begun and the Board will receive the first draft of the budget at the November 10 board meeting. She also said the Fun & Wellness Committee will provide Employee Appreciation Week from September 8 through the 12<sup>th</sup>. Director McINERNEY said all cameras have now been installed at Kracklauer Park and the Mundelein Police Department has been given access to the live feed. She said the IT team is assisting employees in transitioning to One Drive and the Risk Management program will include fire extinguisher training and Mental Health First Aid in the next few months. Commissioner McGRATH asked if the number of employees has stabilized over the past years and Director McINERNEY said we have more employees year-round now.

Vice President ORTEGA announced the staff service anniversaries for August included William Sizemore, 12 years.

There being no further business, Commissioner McGRATH moved to adjourn at 7:53 p.m., second by Commissioner BURTON. A voice vote was taken with all voting yes.



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Secretary