



October 27, 2025

6:00 p.m. – Special Committee Meeting

7:30 p.m. – Regular Board Meeting

PUBLIC NOTICE IS HEREBY GIVEN that the Board of Park Commissioners of the Mundelein Park & Recreation District, Lake County, Illinois (the “*Park Board*”) will hold a Special Committee Meeting of the Park Board on the 27th day of October 2025, at 6:00 p.m. at Dolan Recreation Center, 888 Dunbar Road, Mundelein, Illinois.

The Agenda for the Meeting is as follows:

Call to Order:

Roll Call: Burton, Frasier, McGrath, Ortega, Knudson

Statement of Visitors:

Updates:

1. Diamond Lake Master Plan - Recreation Center Construction Estimates – W.B. Olson
2. Review of 2026 Proposed Capital Expenses and Funding Plan
3. Review of 2026 Proposed Facility Fees & Rates
4. Discussion of the 2025 Tax Levy
5. Discussion of Project Contingencies
6. Regular Board Meeting Agenda

Action Items – Regular Board Meeting

1. Approve of Ordinance No 25-10-01-O An Ordinance Regulating the Use of Autocycles, Off-Highway Vehicle, All Terrain Vehicle, And Low-Speed Gas Bicycle
2. Approve of Ordinance 25-10-02-O An Ordinance Adopting Tree Preservation for Mundelein Park District, Lake County, Illinois - Amendment
3. Approve of Ordinance No. 25-10-03-O An Ordinance Regulating the Use of Micromobility Devices - Amendment
4. Approve of Legal Bidding – Policy 6.14 - Amendment
5. Approve of Administrative Policy – Purchase Requisition System – 6.13 - Amendment
6. Approve of 2026 Full and Part-Time Wage Ranges

Adjournment

Rules for Public Comment:

- A. At the start of the period for public comment (“Statement of Visitors”) the board President or acting chairperson will advise the public:
 1. The amount of time permitted for public comment;
 2. That all speakers state their name and addresses before addressing the Board;
 3. To avoid repetitive comments, testimony and general questions; and
 4. To appoint only one person to speak on behalf of a group.
- B. Each person will be permitted to speak one time only, unless the President determines that allowing a speaker to address the Board again will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
- C. Unless a representative spokesperson is appointed in the manner described in rule D, all comments from the public will be limited to no more than three (3) minutes per person.
- D. Groups may register a representative spokesperson by filing an appearance form no later than one (1) hour in advance of a meeting. The appearance form must designate (i) the number of people the designee represents for the purpose of making public comment; (ii) the subject matter of the public comments; and (iii) whether the individuals being represented by a group spokesperson shall be deemed to have waived their opportunity to speak independently unless the President determines that allowing such a speaker to address the Board will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
 1. A representative spokesperson who timely files a complete appearance form to speak on a matter germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of fifteen (15) minutes.
 2. A representative spokesperson who timely files a complete appearance form to speak on a matter not germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of nine (9) minutes.
- E. The Board shall not respond to questions posed during public comment. All questions shall be recorded by the Board Secretary and a response shall be presented either during the next regular Board meeting or in writing before such meeting.
- F. All comments must be civil in nature. Any person who engages in threatening, slanderous or disorderly behavior when addressing the Board shall be deemed out-of-order by the presiding officer and his or her time to address the Board at said meeting shall end.



BOARD MEMORANDUM

October 27, 2025 Special Committee Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Kyle Berg, Director of Recreation & Facilities
Date: October 23, 2025
Subject: Diamond Lake Master Plan – Recreation Center Construction Estimates – W.B. Olson

Background

Since 2024, the Mundelein Park & Recreation District has been focused on a detailed Diamond Lake Master Plan and Gewalt Hamilton and Lamar Johnson Collaborative have done an excellent job guiding the Board and staff through the process. Additionally, both firms have provided innovative design concepts to create a destination for Mundelein residents and Lake County. Community feedback has been essential for this Master Plan.

Originally, the Master Plan focused on the outside areas of the Diamond Lake Recreation Center. Through more meetings and discussions, the Board and staff embarked on evaluating construction costs to renovate the Recreation Center or build new to capture maximum revenues.

The District engaged W.B. Olson, Construction Manager, who has a history with the District on multiple key projects and the firm are excellent construction estimators. The Recreation Center would be considered Phase 2 or 3 pending the discussions.

Construction prices are increasing at a fast pace so it is important to understand the Diamond Lake Master Plan must be a phased plan that may take 10-15 years to execute. If so, staff are excited to offer innovative services in 2026 to attract the community while allowing residents to access the space and land many more months of the year. Most importantly, the District will be proactive applying for grants and talking with Legislators.

The Mundelein Park & Recreation District has established a positive path for the Diamond Lake Master Plan more than ever before and with more discussion, the Board and staff can prioritize the phased amenities and approaches to finalize and execute the plan. Due to rising costs, it is in the District's best interest to take its time to build a special space for the community.

Analysis/Considerations

Executive Director Salski and Director Berg outlined a scope of services to provide an estimated construction cost for the Recreation Center concept design presented to the Board and a second option, tear down and new building, was included.

Attached are estimated construction expenses for both options and W.B. Olson will present the information and answer questions. Staff understand the estimates are higher than discussed but construction prices are climbing at an alarming rate. Staff are requesting the Board gain consensus in the next several months which option to include in the Diamond Lake Master Plan. This is important applying for grants. A third option is updating the facility in a limited way to attract some rentals, focusing on the outside and offering a positive experience to the community.

Additionally, the District requested an estimated cost of the amphitheater concept amenity. Gewalt Hamilton has the cost of a more simplified amphitheater. If the Board is not pleased with the two options, staff recommends pursuing options to expand the building footprint into the amphitheater space. This would maximize the space and revenue.

Recommendation

To discuss the options and hold future meetings to finalize the Diamond Lake Master Plan. Special meetings can take place in November, December and January to complete by February 2026.



Mr. Ron Salski
Executive Director
Mundelein Park and Recreation District
1401 N. Midlothian Road
Mundelein, IL 60060

October 23, 2025

Re: Diamond Lake Reimagined

Dear Ron,

Thank you for allowing us the opportunity to provide our budget estimate for the Diamond Lake Event Space and Amphitheater. Reimagining Diamond Lake is an exciting undertaking, and we are pleased to be a part of your team. We have been working with Gewalt Hamilton and Lamar Johnson Collaborative to provide the most comprehensive budgeting possible at this stage of conceptual design. Our budget pricing is as follows:

Main Project – Gallery & Event Space (6,750 SF)

We developed two pricing options for the main gallery and event space building:

- **Option 1 – Renovation of Existing Structure**

Renovation of the existing 6,750 SF gallery and event space, retaining existing exterior masonry walls and roof structures where feasible.

Budget: \$6,900,000

- **Option 2 – Complete Demolition & New Construction**

Includes complete demolition of the existing building and construction of a new, like-for-like replacement facility.

Add: \$2,200,000

Total (New Construction Basis): \$9,100,000

Note: Should the Park District elect to demolish and rebuild, we recommend situating the new facility in approximately the same location as the existing building, allowing for the reuse of existing utility lines, and minimizing off-site utility work.



Additional Scope – Outdoor Amphitheater

- Budget: \$2,250,000

Diamond Lake Event Space – Alternates

- | | | |
|---|--|---------------------------|
| #1 Upgrade to a full commercial cooking kitchen in place of a warming/catering kitchen. | Applicable to either option | Add \$525,000 |
| #2 Replace existing roofs on structures to remain | Applicable to the renovation option only | Add \$195,000 |
| #3 Omit the second-floor roof terrace and associated finishes | Applicable to either option | Deduct (\$310,000) |

General Notes

- The project is based on starting in the spring of 2026.
- Based on current market conditions, annual construction inflation is approximately 4.5% per year and should be added for future budgeting considerations beyond 2026.

Sincerely,

W.B. Olson, Inc.

John A. Emser, LEED AP

Director of Business Development



BOARD MEMORANDUM

October 27, 2025 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Debbie McInerney, Director of Business Services and Technology
Date: October 23, 2025
Subject: 2026 Proposed Capital Expenses & Funding Plan

Background

Over the past five years, the Board and staff have differentiated Capital Maintenance versus Capital Development projects. Typically, Capital Maintenance priorities are funded through the Capital Fund while Capital Development is the Debt Service Fund.

Due to some newer strategies, staff outlined making significant improvements in 2026 for Steeple Chase Golf Course and Barefoot Bay. The Diamond Lake facility has many unknowns based on grant submittals and phased cost estimating; therefore, funding was not included in the 2026 Budget and Capital Funding Plan.

The Board and staff completed a park and facility tour identifying key projects. The focus has been determining the highest priorities for 2026, keeping in mind the funding available. The Board reviews the capital maintenance improvements during the budget process each year. The Capital Development projects are critical as funding may align with Capital Maintenance projects.

For 2027, the Dolan Recreation Center will be paid in full, and the Wetland Credit project will require more discussion about timing of the project.

Analysis/Considerations

Over several months, Department Heads and Executive Director Salski have outlined proposed capital expense priorities, researched options and strategies, gathered input and feedback during the park and facility tour and gathered estimates. The following is a summary of key projects included in the 2026 Proposed Budget:

- Steeple Chase Golf Club (Bunkers and Bunker Design/Bid, Pump House, Bridge, Clubhouse Interiors & Tuckpointing, Cart Paths, Erosion Control)
- Barefoot Bay (Mechanical, Pumps and Slides)
- Keith Mione Community Park (OSLAD Project)
- Wetland Credits
- General Operational Maintenance (Vehicles, HVAC, Equipment, Construction)
- Contingency of \$100,000 for emergency repairs only

*The attached document details the breakdown of the proposed capital expenses in 2026.

Here are the key takeaways of the funding plan for discussion:

- Proposed \$147,471 of the 2025 Rollover Bond Balance specifically for Barefoot Bay Capital Maintenance and created a placeholder for \$190,000 of the 2026 Rollover Bond i.e. Diamond Lake or another project, per the Board.
- Proposed \$1,635,106 million in Alternate Revenue Bonds for Steeple Chase Golf Club.
- Proposed \$1,425,750 within the Capital Fund for 2026 Capital Projects. The Capital Fund includes \$344,000 expenses for the OSLAD Project; however, the District receives a matching amount. It was necessary for the expenses to be recorded.
- The total capital expense is \$3,926,077, which includes prioritized projects.

In consideration of future capital maintenance needs, staff would like to target an ending 2026 fund balance of \$728,052.77 for 2026 for possible improvements to Diamond Lake or other projects.

Recommendation

To include the Capital Expenses and Funding Plan in the 2026 Budget.

2026 Proposed Capital Expenses and Funding Plan

Totals		\$3,926,077	\$1,425,750	\$1,635,106	\$367,750	\$147,471	\$350,000	Updated 10/22/25
Funding Source			General and Fund Balance	Golf Bond	OSLAD Grant	2025 Remaining Rollover	Wetland Credits	
40-51.570-5210	PROFESSIONAL SERVICES	\$337,500	\$218,750	\$95,000	\$23,750	\$0	\$0	Notes
	ARCHITECT AND ENGINEERING - MISC. PROJECTS	\$75,000	\$75,000					
	Diamond Lake Beach Planning	\$60,000	\$60,000					
	Wetland Bank - Fees	\$60,000	\$60,000					
	Keith Mione - Project Fees	\$47,500	\$23,750		\$23,750			
	Golf Course Project	\$95,000		\$95,000				
40-51.570-5810	CAPITAL EQUIPMENT	\$783,971	\$321,500	\$315,000	\$0	\$147,471	\$0	
	BFB Shade Structures (up to 7)	\$15,000	\$15,000					
	Big Strainer Basket - Mausoleum	\$20,000	\$20,000					
	IDPH Bonding (grounding)	\$8,000	\$8,000					
	New Wally	\$10,000	\$10,000					
	Slide Repairs	\$147,471.00				\$147,471.00		
	Carl Sandburg Gym Scoreboard Replacement	\$10,000	\$10,000					Sharing 50% cost with Carl Sandburg
	Fitness Equipment	\$30,000	\$30,000					
	Stackable Chairs - 100	\$7,500	\$7,500					
	SCGC Irrigation Pump House	\$315,000		\$315,000				Offset by golf bond proceeds
	Server	\$31,000	\$31,000					
	Placeholder for 2026 Rollover Bond	\$190,000	\$190,000					
40-51.570-5815	CAPITAL ATHLETIC COURTS	\$0	\$0	\$0	\$0	\$0	\$0	
40-51.570-5820	CAPITAL VEHICLES	\$55,000	\$55,000	\$0	\$0	\$0	\$0	
	Van	\$55,000	\$55,000					
40-51.570-5830	CAP IMPROVEMENTS BLDG	\$509,400	\$322,000	\$187,400	\$0	\$0	\$0	
	Sign project MCC, B&L, BFB	\$10,000	\$10,000					
	Critter Walk	\$20,000	\$20,000					
	Wortham Gazebo improvement	\$16,000	\$16,000					Inhouse - w/ engineering plans
	Fire Suppression in Golf Maint. Building	\$10,000	\$10,000					
	Museum Crawl Space waterproof	\$27,000	\$27,000					Total \$42,000. Sharing expense with Museum
	MCC and Golf Columns	\$22,000	\$22,000					
	Door Replacement at DLSC bathrooms	\$17,000	\$17,000					
	HVAC units at MCC (3)	\$200,000	\$200,000					
	Clubhouse Interiors	\$131,000		\$131,000				Offset by golf bond proceeds
	Tuckpointing the Clubhouse	\$56,400		\$56,400				Offset by golf bond proceeds
40-51.570-5835	CAP IMPROVEMENTS LAND	\$2,126,206	\$394,500	\$1,037,706	\$344,000	\$0	\$350,000	
	Seavey Ditch Erosion (West Area, small)	\$16,500	\$16,500					some in-house
	Diamond Lake Beach Project	\$5,000	\$5,000					Possible in-house sand removal
	Mione Park Improvements	\$688,000.00	\$344,000.00		\$344,000			ADA Fund covering \$400,000
	Wetland Credits Project	\$350,000					\$350,000	
	Keith Mione Baseball/Softball Improvements	\$29,000	\$29,000					
	SCGC Cart Paths	\$100,000		\$100,000				Offset by golf bond proceeds
	SCGC Board Walk	\$27,000		\$27,000				Offset by golf bond proceeds
	SCGC Bunker Renovation	\$833,706		\$833,706				Offset by golf bond proceeds
	SCGC Erosion Control	\$77,000		\$77,000				Offset by golf bond proceeds
40-51.570-5850	ROADWAYS	\$14,000	\$14,000	\$0	\$0	\$0	\$0	
	Patch Areas (Dolan and MCC near sled hill parking)	\$14,000	\$14,000					
40-51.570-5390	CONTINGENCY	\$100,000	\$100,000	\$0	\$0	\$0	\$0	
	Reserved for unplanned but necessary expenses	\$100,000	\$100,000					

Capitla Maintenance Projected Delayed to Future Year(s)			
\$30,000.00	Utility Vehicle	\$80,000.00	Park Maintenance Roofs
\$45,000.00	VFDs for Mausoleum	\$29,000.00	Mione Baseball roofing area - 6 buildings
\$14,000.00	Floor Cleaning Machine for Dolan	\$50,000.00	Regent Roof
\$25,000.00	Perry Weather System	\$35,000.00	Boat House Roof
\$18,000.00	Museum Furnace and Evaporator	\$20,000.00	BFB Chairs
\$7,000.00	KDS Furnace	\$139,000.00	Total

FUND BALANCE SUMMARY	
\$994,835.57	2025 Ending Fund Balance
\$750,000.00	2025 Year End Transfer to Capital
\$136,486.40	2026 Revenue - Impact Fees
\$567,701.75	2026 Revenue - Grants
\$30,000.00	2026 Revenue - Interest
\$350,000.00	2026 Revenue - Wetland Credits
\$190,000.00	2026 Revenue - Rollover Bond
\$1,635,106.00	2026 Revenue - Bond Proceeds for Golf Project
(\$3,926,077.00)	2026 Capital Expenses
\$728,052.72	2026 Projected Ending Fund Balance



BOARD MEMORANDUM

October 27, 2025 Regular Board Meeting Agenda Item

To: Board of Commissioners

From: Ron Salski, Executive Director
Kyle Berg, Director
Jon Karl, Director

Date: October 20, 2025

Subject: Review of Proposed 2026 Facility Fees

Background

Budgets and expenses are fully analyzed but the proposed fee discussion will benefit the finalization of the budget process.

Analysis/Considerations

Attached are the proposed facility fees for the Department of Recreation & Facilities and Steeple Chase Golf Club. When evaluating fees, staff study economic conditions, marketplace/competition, history, forecasted expenses and amount of participation when determining facility fees. Staff considered the following reasons when proposing fees: most district-wide expenses are increasing, high demand for many of the facilities, and importance of reinvestment back into the assets. Additionally, there is some pricing that is low and/or too much of a value especially when new equipment is being updated in 2026 or higher costs to operate.

Raising prices is one of several strategies to offset higher costs. In some areas, staff are looking to add services to increase value and generate more revenue. The proposed fees have gone through several phases of discussion while budgets are continuing to be reviewed.

Approval of fees will allow staff to adjust budgets before being presented to the Board. It is important to use a baseline number to better understand the impacts of price increases. Therefore, staff have been working diligently to prepare revenue impacts of the price increases in comparison to 2025 participation, users or rounds.

The Department of Recreation & Facilities would have a positive impact on revenue of \$50,000 or more. Steeple Chase Golf Club would have a positive impact by \$134,000 or more and Staff will be prepared to discuss revenue impacts and reasons for proposed fees at the meeting. Additionally, staff recommend increasing the Steeple Chase Golf Course senior age to 59 years old in 2026 and raising it to 62 years old by 2027.

Recommendation

Staff recommend approving the facility fees as discussed.

2026 Proposed Department of Recreation & Facilities Facility Fees

<u>Barefoot Bay</u>	<u>Current Res/NR</u>	<u>Proposed 2026 Res/NR</u>
<u>Daily</u>		
Resident (Youth/Adult/Senior)	\$15/\$15/\$13	\$15/\$15/\$13
Non-Res (Youth/Adult/Senior)	\$20/\$20/\$18	\$22/\$22/\$20

<u>Early Bird (Nov-March 29) (All-Access BFB/Spray)</u>		
Individual	\$100/\$140	\$105/\$145
Household 4+ Passes (Each)	\$85/\$125	\$90/\$130
Senior (62+)	\$85/\$125	\$90/\$130
<i>*First 100 members receive a gift.</i>		

<u>Season (All-Access BFB/Spray)</u>		
Individual	\$115/\$160	\$120/\$165
Household 4+ Passes (Each)	\$95/\$135	\$100/\$140
Senior (62+)	\$95/\$135	\$100/\$140

Diamond Lake Beach Will Not Open in 2026

Comments: Aging infrastructure at Barefoot Bay will require significant investment over the next 5 years. Membership rates are proposed with a \$5 increase to support rising costs and expected capital maintenance. Daily fee increase for NR only. All-Access no longer includes Diamond Lake Beach.

<u>Spray Park</u>	<u>Current Res/Non-Res</u>	<u>Proposed 2026 Res/NR</u>
All-Access Pass	\$0/\$0	\$0/\$0
Daily	\$2/\$7	\$2/\$7

Comments: Unlimited access is included for residents as part of All-Access Pass.

<u>Regent Center</u>	<u>Current Res/Non-Res</u>	<u>Proposed 2026 Res/NR</u>
Annual Membership (55-61)	\$30/\$45	\$30/\$45
Annual Membership (62+)	\$25/\$40	\$25/\$40

<u>Early Bird (Nov. 1 – Dec. 31)</u>		
Annual Membership (Secure 2025 Rate)	\$20/\$30	\$20/Not Offered

Comments: Membership numbers are steadily increasing as new programs attract previous and new members.

<u>Health and Fitness Center</u>	<u>Current Res/NR</u>	<u>Proposed 2026 Res/NR</u>
<u>Daily</u> (Classes, fitness center, track & pool)	\$10/\$15	\$10/\$15
<u>Open Gym*</u>		
Weekday Open Gym	\$6/\$10	\$8/\$12
Weekend Open Gym	\$6/\$10	\$8/\$12
<i>*Included with membership.</i>		

<u>Monthly (No-Commitment - Effective June 1)</u>	<u>Current (as of July 15)</u>	<u>Proposed 2026</u>
Individual Adult	\$40/Month	\$40/Month
Additional Adult	\$35/Month	\$35/Month
Senior Primary (62+)	\$35/Month	\$35/Month
Additional Senior (62+)	\$30/Month	\$30/Month
Military, First Responder, Teacher, Police	\$35/Month	\$35/Month
Young Adult (Ages 18-24)	\$30/Month	\$30/Month
Youth (Ages 12-17)	\$25/Month	\$25/Month
Child (Ages 3-11) <i>Open Gym and Family Swim</i>	\$10/Month	\$10/Month
Child (3 or more children)	\$25/Month	\$25/Month
Non-Resident Enrollment Fee	\$50 Each Time	\$50 Each Time
Cancellation Fee (If cancelled prior to first year)	\$100 Per Account	\$100 Per Account
Track Only (55+)	\$70/Not Offered (Res/NR)	\$80/\$100
10 Punch Card	\$80/\$120 (Res/NR)	\$80/\$120 (Res/NR)
<u>Monthly (30 Days/No-Commitment)</u>	<u>\$45/Month</u>	\$50/Month

Comments: The next membership fee increase is planned for January 2027.

<u>Boat Launch (Res/Non-Res)</u>	<u>Current Res/NR</u>	<u>Proposed 2026 Res/NR</u>
Annual Permit (Motorized)	\$95/\$235	\$105/\$250
Annual Permit (Non-Motorized)	\$65/\$125	\$75/\$140
Additional Non-Motorized Annual Permit	\$35/\$75	\$45/\$90
Daily Fee	\$35/\$50	\$35/\$50
Second Vehicle	\$15	\$20

Comments: Fees did not increase in 2025.

<u>Facility Rentals (Res/Non-Res per Hour)</u>	<u>Current Res/NR</u>	<u>Proposed 2026 Res/NR</u>
MCC Gymnasium	\$75/\$95 Per Court	\$75/\$95 Per Court
Carl Sandburg Gymnasium	\$55/\$75	\$75/\$95
Dolan Gymnasium	\$65/\$80	\$75/\$95
Dolan Pickleball Court	\$25/Court	\$25/Court
Dolan Rooms 2	\$65/\$80	\$65/\$80
Dolan Kitchen	\$75/\$95	\$75/\$95
Diamond Lake Event Space	N/A	\$110/\$140
Regent Center Room (Main/Hr. Min)	\$150/\$200	\$150/\$200
Regent A & B	\$75/\$100	\$75/\$100
Indoor Pool	\$250/300	\$250/\$300
Community Center Multipurpose	\$55/\$75	\$55/\$75

Comments: Desire to increase interest in existing rentable spaces and position Diamond Lake as the best option for future uses. Standardizing rental rate for Dolan Gym, MCC Gym, and Carl Sandburg Gym.

Field Rental

Misc. Field Rental (Neighborhood Parks)
 Community Park Field w/ Lights
 Field Prep
 Spray Park Volleyball Courts
 Community Park East/West Fields (No Lights)
 Community Park Basketball Court
 Community Park Softball Fields

Current Res/NR

\$35/Hr.
 \$50/Hr.
 \$60 Flat
 \$30/Hr.
 \$45/Hr.
 \$40/Hr.
 \$50/Hr.

Proposed 2026 Res/NR

\$35/Hr.
 \$60/Hr.
 \$60 Flat
 \$30/Hr.
 \$45/Hr.
 \$40/Hr.
 \$50/Hr.

Comments: No change in 2026.

Garden Plots

24 x 24 Plot
 12 x 24 Plot
 Deposit

Current Res/NR

\$55/\$70
 \$40/\$50
 \$25/\$50

Proposed 2026 Res/NR

\$55/\$70
 \$40/\$50
 \$25/\$50

Comments: No change in 2026.

Shelters (8 Hours)

Bob Lewandowski
 Community Park Shelter

- Tennis/Pickleball Courts
- Athletic East Field
- Athletic West Field
- Sled Hill Field
- Sand Volleyball Court

 Diamond Lake Sports Complex

- Game Equipment
 - (Horseshoes, Boccia, Bags)

 Longmeadow Park

- Athletic Field
- Ball Diamond East
- Ball Diamond West
- Kracklauer Park Gazebo (2 Hrs. Max)

 Deposit

Current Res/NR

\$60/\$100
 \$80/\$120
 \$20 (4 hrs) / \$40 (8 hrs)
 \$20 (4 hrs) / \$40 (8 hrs)
 \$20 (4 hrs) / \$40 (8 hrs)
 \$20 (4 hrs) / \$40 (8 hrs)
 \$20 (4 hrs) / \$40 (8 hrs)
 \$120/\$150
 \$10
 \$80/\$120
 \$20 (4 hrs) / \$40 (8 hrs)
 \$20 (4 hrs) / \$40 (8 hrs)
 \$20 (4 hrs) / \$40 (8 hrs)
 \$80/\$120
 \$100/\$200

Proposed 2026 Res/NR

\$60/\$100
 \$80/\$120
 \$20 (4 hrs) / \$40 (8 hrs)
 \$20 (4 hrs) / \$40 (8 hrs)
 \$20 (4 hrs) / \$40 (8 hrs)
 \$20 (4 hrs) / \$40 (8 hrs)
 \$20 (4 hrs) / \$40 (8 hrs)
 \$120/\$150
 \$10
 \$80/\$120
 \$20 (4 hrs) / \$40 (8 hrs)
 \$20 (4 hrs) / \$40 (8 hrs)
 \$20 (4 hrs) / \$40 (8 hrs)
 \$80/\$120
 \$100/\$200

Comments: No change in 2026.

Big & Little

Toddler (FT Weekly)
 Toddler (Daily)
 2 Years (FT Weekly)
 2 Years (Daily)
 3-5 Year (FT Weekly)
 3-5 Years (Daily)

Current Res/NR

\$345/\$375
 \$79/\$84
 \$325/\$355
 \$75/\$80
 \$295/\$330
 \$68/\$75

Proposed 2026 Res/NR

\$355/\$385
 \$81/\$87
 \$335/\$365
 \$77/\$83
 \$305/\$335
 \$71/\$77

Learning Center (Annual Fees)

Tu/Th (3/4-year-old)
 MWF (4/5-year-old)
 M-Th (4/5-year-old)

Current Res/NR

\$1,600/\$1,800
 \$2,100/\$2,300
 \$2,600/\$2,800

Proposed 2026 Res/NR

\$1,750/\$1,950
 \$2,250/\$2,450
 \$2,750/\$2,950

Comments: Price increases effective August 1, 2026 (new school year).

Miscellaneous (For the Day – 8 Hours)

Parking Lots (Resident)

Park Permits (16+ ppl)

Current Res/NR

\$25

\$40/\$55 + \$100 Deposit

Proposed 2026 Res/NR

\$25

\$40/\$55 + \$100 Deposit

DRAFT

Proposed 2026 Green Fee Rates - Steeple Chase Golf Club

Total Additional Revenue Created by Proposed Increases			\$134,086.50	
Rate	Rounds / Year	2025 Rate w/ cart	2026 Rate w/ cart	Additional Revenue
Non Resident				
Full Rate	11,000	\$81.57	\$89.00	\$81,730.00
Twilight / Senior	10,200	\$54.16	\$56.00	\$18,768.00
9 Hole	2,500	\$33.83	\$36.00	\$5,425.00
Junior / 18 hole	300	\$27.00	\$29.00	\$600.00
Resident				
Full Rate	2,050	\$71.57	\$79.00	\$15,231.50
Twilight / Senior	4,200	\$44.16	\$46.00	\$7,728.00
9 Hole	1,200	\$30.83	\$33.00	\$2,604.00
Guest Round	900	\$25.00	\$25.00	-
Couples	400	\$25.00	\$30.00	\$2,000.00
Junior / 9 Hole	250	\$20.00	\$20.00	-
Annual Green Fee Revenue				Increase over prior season
2024	33,000	\$1,290,000		-
2025	33,000	\$1,380,000		\$90,000.00
2026	33,000	\$1,496,666		\$116,665.75
Additonal Cart Revenue				\$17,420.75
18 Hole Cart	12400	\$20.57	\$21.00	\$5,332.00
Twi Cart	13680	\$15.16	\$16.00	\$11,491.20
9 Hole Cart	3515	\$10.83	\$11.00	\$597.55



BOARD MEMORANDUM

October 27, 2025 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Debbie McInerney, Director
Date: October 20, 2025
Subject: Discussion of 2025 Tax Levy

Background

Attached are the Consumer Price Index (CPI) historical percentages allocated for PTELL. Over the past 10 years, the District has captured and approved the Tax Levy according to the CPI. The Tax Levy calculations include the EAV, which has fluctuated in the past 10 years. Recently, the EAV has risen for a variety of reasons. When compared to other agencies of similar population and EAV, the District's Tax Levy is lower which impacts services. Therefore, the District relies on user and membership fees significantly.

Analysis/Considerations

For Levy Year 2025, the CPI is 2.9%. The District's CPI impact is estimated to be \$140,835. Estimated growth is expected to result in an additional \$36,366 of revenue. This revenue will assist with offsetting rising costs such as supplies, equipment, health insurance and minimum wage. Over the past several years, staff and board have done an outstanding job reducing expenses in areas seeking efficiencies and revenue opportunities. However, specific expenses continue to rise at a fast pace. It is important to have an initial discussion about the Tax Levy so staff can meet legal requirements and finalize the 2026 Budget.

If the Board agrees, staff proposes including the annual levy the increase in CPI plus double the estimated growth to be sure to capture all growth once the final EAV is determined in the spring. If the District does not capture the growth occurring in District boundaries, the District may lose significant revenue for future years. There has been significant housing and commercial development in Mundelein over the past five to ten years, which has required additional services.

Recommendation

Staff recommend capturing the full CPI and growth while gaining consensus of the Board on the 2025 Tax Levy.

Illinois Dept. of Revenue
History of CPI's Used for the PTELL
01/15/2025

Year	December CPI-U	% Change From Previous December	% Use for PTELL	Comments	Levy Year	Years Taxes Paid
1991	137.900	--				
1992	141.900	2.9%	2.9%		1993	1994
1993	145.800	2.7%	2.7%	(5 % for Cook)	1994	1995
1994	149.700	2.7%	2.7%		1995	1996
1995	153.500	2.5%	2.5%		1996	1997
1996	158.960	3.6%	3.6%		1997	1998
1997	161.300	1.5%	1.5%		1998	1999
1998	163.900	1.6%	1.6%		1999	2000
1999	168.300	2.7%	2.7%		2000	2001
2000	174.000	3.4%	3.4%		2001	2002
2001	176.700	1.6%	1.6%		2002	2003
2002	180.900	2.4%	2.4%		2003	2004
2003	184.300	1.9%	1.9%		2004	2005
2004	190.300	3.3%	3.3%		2005	2006
2005	196.800	3.4%	3.4%		2006	2007
2006	201.800	2.5%	2.5%		2007	2008
2007	210.036	4.08%	4.1%		2008	2009
2008	210.228	0.1%	0.1%		2009	2010
2009	215.949	2.7%	2.7%		2010	2011
2010	219.179	1.5%	1.5%		2011	2012
2011	225.672	3.0%	3.0%		2012	2013
2012	229.601	1.7%	1.7%		2013	2014
2013	233.049	1.5%	1.5%		2014	2015
2014	234.812	0.8%	0.8%		2015	2016
2015	236.525	0.7%	0.7%		2016	2017
2016	241.432	2.1%	2.1%		2017	2018
2017	246.524	2.1%	2.1%		2018	2019
2018	251.233	1.9%	1.9%		2019	2020
2019	256.974	2.3%	2.3%		2020	2021
2020	260.474	1.4%	1.4%		2021	2022
2021	278.802	7.0%	5.0%		2022	2023
2022	296.797	6.5%	5.0%		2023	2024
2023	306.746	3.4%	3.4%		2024	2025
2024	315.605	2.9%	2.9%		2025	2026

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BOARD MEMORANDUM

October 27, 2025 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Directors
Date: October 20, 2025
Subject: Discussion of Project Contingencies

Background

At a board meeting, Executive Director Salski recommended that staff establish guidelines or procedures for projects as Commissioners mentioned inconsistencies with approving a contingency percentage for projects.

Analysis/Considerations

Attached is an analysis of projects and contingencies in 2024 and 2025 with recommended guidelines/procedures. Over the years, staff, architects, engineers and contractors have done a good job limiting change orders. Although, our facilities and parks are aging, which may require meeting newer codes. Projects become more difficult, especially when dealing with anything below the surface which may require more stone, base or drainage. There are reasons for varying contingency percentages which can be explained in more detail at the meeting.

Recommendation

Staff recommend the attached guidelines/procedure.

Year	Name of Project	Contract Amount	Contingency %	Approved Contingency		Contingency Used	% Contingency Used
2024	Longmeadow Park for E Hoffman	\$ 531,613.00	15%	\$ 79,744.65		\$ 10,765.00	2.0%
2024	Kracklauer Park for JSD Consultants	\$ 90,000.00	10%	\$ 9,000.00		\$ 1,843.50	2.0%
2024	Longmeadow Park: Woodland Trail for McGinty	\$ 41,418.00	15%	\$ 6,212.70		\$ 1,325.00	3.2%
2024	Pavement Improvements Bid	\$ 81,950.00	15%	\$ 12,300.00		\$ 7,250.00	8.8%
2024	Kracklauer Park for A Jules Construction	\$ 791,305.00	15%	\$ 118,695.75		\$ 53,113.64	6.7%
2024	Kracklauer Dance Studio Bathroom Construction	\$ 286,040.00	20%	\$ 57,208.00		\$ 38,915.00	13.6%
2025	Mundelein Heritage Museum Roof Replacement	\$ 42,666.67	15%	\$ 6,400.00		\$ -	0.0%
2025	Hanrahan, Indian Trails, Fairhaven Parks Paving Bid	\$ 391,337.50	20%	\$ 78,267.50		\$ 12,000.00	3.1%
2025	Hot Water Heater Replacements	\$ 111,333.33	15%	\$ 16,700.00		\$ -	0.0%
2025	Child Development Playground Equipment	\$ 158,000.00	1%	\$ 2,000.00		\$ 1,414.74	0.9%
2025	Steeple Chase Golf Club Pavement Improvements	\$ 45,489.00	15%	\$ 6,823.35		\$ -	0%
2025	Golf Pump Station at Steeple Chase Golf Club	\$ 315,000.00	10%	\$ 31,500.00			
2025	Elevator Modernization Bid	\$ 105,000.00	20%	\$ 21,000.00			

Recommended Guidelines/Procedure for Contracts and Projects	Not to exceed Contingency
Equipment (vehicles, mowers, etc)	5%
Renovation/Construction of Existing Parking Lot, Paths	5%
Professional Services (Architects, Engineers, Construction Managers)	5%
Renovation/Construction of Existing Playground, Park Amenities, Paths	10%
Renovation/Construction of Existing Erosion/Natural Areas	15%
Electrical	15%
Specialized Projects i.e. water slides	15%
Renovation/Construction of Basketball/Tennis Courts	15%
Plumbing i.e. hvac, hot water, general, pumps	20%
Construction of new Playground, Park Amenities, Paths	20%
Renovation/Construction of Buildings/Facilities	30%



**MUNDELEIN PARK &
RECREATION DISTRICT**

REGULAR BOARD MEETING
October 27, 2025
7:30 p.m.

PUBLIC NOTICE IS HEREBY GIVEN that the Board of Park Commissioners of the Mundelein Park & Recreation District, Lake County, Illinois (the "*Park Board*") will hold a Regular Board Meeting of the Park Board on the 27th day of October 2025, at 7:30 p.m. at Dolan Recreation Center, 888 Dunbar Road, Mundelein, Illinois.

AGENDA

Call to Order:

Pledge of Allegiance:

Roll Call: Burton, Frasier, McGrath, Ortega, Knudson

Statement of Visitors:

Approval of Minutes: Committee Meeting 10-13-25, Regular Board Meeting 10-13-25

Approval of Disbursements: Warrants: 101925, 102425, 102725 = \$845,736.56

Financials: September

Police Report: September

Correspondence: None

Old Business:

1. Continuation of Discussion from Committee of Whole

New Business:

1. Approve of Ordinance No 25-10-01-O An Ordinance Regulating the Use of Autocycles, Off-Highway Vehicle, All Terrain Vehicle, And Low-Speed Gas Bicycle
2. Approve of Ordinance 25-10-02-O An Ordinance Adopting Tree Preservation for Mundelein Park District, Lake County, Illinois - Amendment
3. Approve of Ordinance No. 25-10-03-O An Ordinance Regulating the Use of Micromobility Devices - Amendment
4. Approve of Legal Bidding – Policy 6.14 - Amendment
5. Approve of Administrative Policy – Purchase Requisition System – 6.13 - Amendment
6. Approve of 2026 Full and Part-Time Wage Ranges

Board Business:

Staff Reports:

Service Anniversaries: Jonathan Lopez 1 year; and Casey Vega 1 year.

Executive Session: Personnel 5 ILCS 120/2 (c)(1);
Purchase or Lease of Real Estate 5 ILCS 120/2 (c)(5);
Collective Bargaining or Salary Schedules 5 ILCS 120/2(c)(2);
Imminent or Pending Litigation 5 ILCS 120/2 (c)(11)

Adjournment

Rules for Public Comment:

- A. At the start of the period for public comment (“Statement of Visitors”) the board President or acting chairperson will advise the public:
 - 1. The amount of time permitted for public comment;
 - 2. That all speakers state their name and addresses before addressing the Board;
 - 3. To avoid repetitive comments, testimony and general questions; and
 - 4. To appoint only one person to speak on behalf of a group.
- B. Each person will be permitted to speak one time only, unless the President determines that allowing a speaker to address the Board again will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
- C. Unless a representative spokesperson is appointed in the manner described in rule D, all comments from the public will be limited to no more than three (3) minutes per person.
- D. Groups may register a representative spokesperson by filing an appearance form no later than one (1) hour in advance of a meeting. The appearance form must designate (i) the number of people the designee represents for the purpose of making public comment; (ii) the subject matter of the public comments; and (iii) whether the individuals being represented by a group spokesperson shall be deemed to have waived their opportunity to speak independently unless the President determines that allowing such a speaker to address the Board will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
 - 1. A representative spokesperson who timely files a complete appearance form to speak on a matter germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of fifteen (15) minutes.
 - 2. A representative spokesperson who timely files a complete appearance form to speak on a matter not germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of nine (9) minutes.
- E. The Board shall not respond to questions posed during public comment. All questions shall be recorded by the Board Secretary and a response shall be presented either during the next regular Board meeting or in writing before such meeting.
- F. All comments must be civil in nature. Any person who engages in threatening, slanderous or disorderly behavior when addressing the Board shall be deemed out-of-order by the presiding officer and his or her time to address the Board at said meeting shall end.

Approved 4/14/2014 Board Meeting

MINUTES
Mundelein Park & Recreation District
Committee of the Whole
October 13, 2025

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:00 p.m.

President KNUDSON directed Executive Assistant KAUFFMAN to call the roll. Present were Commissioners BURTON, FRASIER, McGRATH, and President KNUDSON. Commissioner ORTEGA was absent with prior notice.

Staff present: Executive Director SALSKI, Directors BERG and McINERNEY, Executive Assistant KAUFFMAN and Superintendent KOPP.

Visitors: Timonthy Johnson entered at 7:15 p.m.

Executive Director SALSKI suggested that any items introduced for the first time should be included in the Committee of the Whole meetings first before action taken until the next scheduled meeting. This would allow Commissioners time to fully review the information.

Executive Director SALSKI and Director McINERNEY reviewed the proposed 2026 full and part-time wage ranges. Director McINERNEY explained that the District used an annual range figure called a structure adjustment to keep up with inflation, avoid compression issues and maintain market value. She said the District used HR Source each year and the structure adjustment for 2026 was an increase for all wage ranges of 2.4%. Commissioners asked questions concerning defining compression in salary ranges and there was an explanation of the minimum, mid and maximum salary range.

Executive Director SALSKI asked Director BERG and Superintendent KOPP to review the draft initiative to run the open space area at the Diamond Lake Recreation Center from May to October of each year and the Recreation Center year-round. Staff discussed operational approaches for food and beverages. Director BERG said the daily sales at the Diamond Lake Facility would include beer and wine and the private rentals would have a license for spirits and liquor. Staff confirmed that staff would provide a comprehensive method of menu choices and the liquor license. Board Members agreed with the approach and stated it would be good to expand the menu over time. Staff received consensus from the Board to submit a final application to the Village of Mundelein for the menu and hours discussed.

Executive Director SALSKI discussed the multiple items scheduled for review and action at the committee and regular meetings of October 27th. He reviewed the topics and then asked for consideration and any schedule conflicts to start the committee meeting at 6 p.m. with the regular meeting at 7:30 p.m. as previously posted. Executive Director SALSKI said he would talk with Vice President ORTEGA and confirm the time change of the meeting by the end of the week.

There being no further business, Commissioner BURTON moved to adjourn at 7:30 p.m., second by Commissioner FRASIER. A voice vote was taken with all voting yes.

Secretary

MINUTES
Mundelein Park & Recreation District
Regular Board Meeting
October 13, 2025

The Regular Board meeting of the Board of Park Commissioners of the Mundelein Park & Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:31 p.m. by President KNUDSON and he asked the assemblage to rise and recite the Pledge of Allegiance.

President KNUDSON directed Executive Assistant KAUFFMAN to call the roll. Present were Commissioners BURTON, FRASIER, McGRATH, and President KNUDSON. Commissioner ORTEGA was absent with prior notice.

Staff present: Executive Director SALSKI, Directors BERG and McINERNEY, Executive Assistant KAUFFMAN and Superintendent KOPP.

Statement of Visitor: Timothy Johnson addressed the Board concerning adult indoor soccer, cross-country skiing opportunities at Steeple Chase Golf Club and an educator rate for teachers and school staff to use facilities in the summer months. Director BERG said he would contact Mr. Johnson and Executive Director SALSKI stated staff would provide the responses in a board report.

President KNUDSON requested a motion to approve the minutes of the Special Committee and Special Regular meetings of September 22, 2025, and the Executive Session on September 22, 2025. Commissioner BURTON moved to approve the minutes of the Special Committee and Special meetings of September 22, 2025, and the Executive Session on September 22, 2025, second by Commissioner McGRATH. President KNUDSON repeated the motion, asked if there were any corrections or additions. There were none. A voice vote was taken with all voting yes.

President KNUDSON read the Warrants for approval and requested a motion to approve. Commissioner McGRATH moved to approve warrants 092525, 092625, 093025, 100425, 100525, 101025, 101325 = \$1,021,061.96, second by Commissioner BURTON. President KNUDSON repeated the motion, asked if there were any questions. There were none. A roll call vote was taken with Commissioners McGRATH, BURTON, FRAZIER and President KNUDSON voting yes.

President KNUDSON requested a motion to approve the August financials. Commissioner BURTON moved to approve the August financials as presented, second by Commissioner McGRATH. President KNUDSON repeated the motion, asked if there was any discussion. A roll call vote was taken with Commissioners BURTON, McGRATH, FRASIER and President KNUDSON voting yes.

There was no correspondence.

Under Old Business, there was continued discussion of items introduced in the Committee Meeting. Executive Director SALSKI confirmed the Committee Meeting scheduled for October 27, 2025, would start at 6 p.m. due to the anticipated lengthy agenda. He then reviewed the employee health insurance plan through PDRMA Health for 2026. He announced that the District was informed there would be a 9% cost increase for the insurance coverage for 2026. Staff surveyed other districts, and the average employee contribution was 15% with some charging between 17% and 20%. Executive Director

SALSKI announced that employees would pay 17% for 2026 to offset expenses by \$23,500 and assist staff to present a balanced budget for 2026. Board Members agreed.

Executive Director SALSKI discussed an impasse between the District and developer D.R. Horton regarding installation of a parking lot at the Townes of Oak Creek Park. Executive Director SALSKI, the district's attorney and the project landscape architect met with the developer, and it was expected the Village of Mundelein would make the final determination about the parking lot.

Executive Director announced upcoming events, including the IAPD Legal Symposium on November 6, 2025, and asked Commissioners to let staff know if they would like to attend. Additionally, discussion included a meeting date for presentation of the proposed budget for 2026 and availability to hold a special meeting on November 17 for discussion and review. There was consensus that all in attendance were available for the special meeting on November 17 and Executive Director SALSKI said he would confirm Vice President ORTEGA's availability also.

There was no New Business.

There was no Board Business.

There were no Staff Reports.

There being no further business, Commissioner FRASIER moved to adjourn at 7:54 p.m., second by Commissioner McGRATH. A voice vote was taken with all voting yes.

Secretary

Warrants for Board Meeting 10/27/25			
Warrant Number		Amount	
101925		3,723.07	
102425		298,532.30	
102725		543,481.19	
Total		845,736.56	

Report: Payroll Register (Grand Totals):
Pay Period End Date: 10/18/2025
Check Post Date: 10/24/2025
Company: Mundelein Park & Recreation District

102425

Payroll Register														
# Of EEs: 218 # Of Statements: 218														
Pay Type	Hrs	Rate	Amt	YTD Hrs	YTD Amt	Deductions	EE Amt	EE YTD	ER Amt	ER YTD	Taxes	Amt	YTD Amt	
ACA NHI			\$230.79		\$4,769.66	ADDL IMRF 2	\$1,739.28	\$37,941.70			FIT	\$16,499.98	\$333,794.34	
ANNIV					\$2,750.00	Health Insurance		\$428.34		\$2,427.16	FICA	\$13,843.27	\$269,465.74	
AQUA INC				253.25	\$3,858.89	ADDL IMRF 1	\$764.37	\$17,692.09			MEDI	\$3,237.54	\$63,020.19	
BRVMNT				149.50	\$6,278.52	Child Support	\$661.38	\$3,212.76			SIT:IL	\$10,202.38	\$199,599.26	
Bonus (Supplemen					\$5,000.00	Dental	\$258.36	\$5,020.82	\$1,464.00	\$28,501.80	SIT:WI	\$30.90	\$236.62	
CAR					\$5,000.00	EAP_ER		\$45.20	\$64.41	\$1,196.67	Totals:	\$43,814.07	\$866,116.15	
Comp				49.97	\$1,765.63	FLX Child	\$576.93	\$12,692.46						
DBL					\$20.66	FLX Health	\$659.49	\$14,173.48						
EOY					\$1,000.00	GROUP LIFE				\$2,403.22				
Emotional Well B	34.00		\$1,007.08	447.00	\$15,871.93	Medical	\$5,589.47	\$102,838.26	\$31,673.12	\$583,945.91				
Event PTO				40.00	\$1,854.00	NCPERS	\$16.00	\$320.00						
FT NHI			\$1,692.35		\$35,385.50	NWD 457b	\$340.22	\$6,643.46						
GOLF LSSNS					\$8,371.30	NYL	\$53.34	\$1,173.48						
HOL				3155.00	\$104,958.91	PDRMA VOL LIFE	\$447.80	\$9,041.80						
HOL WRK				103.50	\$2,671.99	PEN_IM2	\$5,265.86	\$101,711.47	\$9,806.24	\$189,409.33				
JRY				8.00	\$399.81	Pen IMR	\$2,757.11	\$57,154.40	\$5,134.36	\$106,434.27				
OT	69.75		\$3,047.91	1126.00	\$45,241.51	Pers Rcvbl	\$124.61	\$2,696.22						
PATH					\$1,535.00	STND 457B	\$705.22	\$15,518.46						
PER	2.50		\$95.18	1034.27	\$35,506.18	UN DUES	\$188.31	\$4,016.85						
REG	5775.50		\$129,992.24	103847.00	\$2,337,783.63	Vision	\$43.56	\$810.34	\$246.52	\$4,592.80				
Referral					\$1,283.34	Totals:	\$20,191.31	\$393,131.59	\$48,388.65	\$918,911.16				
SICK INC	56.00		\$2,164.96	696.00	\$27,810.98									
Salary	1834.50		\$83,050.62	25652.02	\$1,618,247.10									
Sick	68.00		\$2,119.36	1541.01	\$48,102.51									
TFB			\$894.99	4.00	\$8,357.56									
TFB (H)					(\$171.50)									
TLI			\$164.33	1.00	\$3,066.70									
Tips			\$432.00		\$1,389.00									
Tips (Pooled Tip					\$295.00									
VAC	150.00		\$5,306.14	3961.56	\$147,065.96									
Wellness				28.00	\$1,447.01									
Wellness PTO	7.00		\$208.18	126.00	\$5,267.34									
Totals:	7997.25		\$230,406.13		\$4,482,184.12									

230,406.13
19,737.52
14,940.60
33,448.05
298,532.30

Mundelein Park District

Warrant Report

Date Paid 10/27/2025

102725

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
143018	83 LANDSCAPE SUPPLY INC	MULCH	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$152.00
Check Total:					\$152.00
143019	A T & T	INTERNET	RECREATION PROGRAM FUND	ADMINISTRATION	\$788.92
Check Total:					\$788.92
143020	ACE HARDWARE	FASTENERS	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$2.34
		CLEAR TAPE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$8.99
		BOAT - GEAR PULLER	CORPORATE FUND	PUBLIC SAFETY	\$26.99
		MUSEUM - FALL DECORATIONS	CORPORATE FUND	MUSEUM	\$8.09
		MUSEUM - FALL DECORATIONS	CORPORATE FUND	MUSEUM	\$35.03
		CUSTODIAL BROOM HANDLE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$21.58
		DRC BUILDING MAINTENANCE	RECREATION PROGRAM FUND	DOLAN RECREATION CENTE	\$11.49
		TOOLS	RECREATION PROGRAM FUND	REGENT CENTER	\$17.86
Check Total:					\$132.37
143021	ACUSHNET COMPANY	GOLF BALLS - TITLEIST	CORPORATE FUND	GOLF PRO SHOP	\$(98.00)
		SHOES - FOOTJOY	CORPORATE FUND	GOLF PRO SHOP	\$199.80
Check Total:					\$101.80
143022	AIRGAS USA, LLC	CYLINDER RENTALS	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$212.25
Check Total:					\$212.25
143023	ALBERTSONS COMPANIES INC	PROGRAM SUPPLIES	RECREATION PROGRAM FUND	REC CONNECTION	\$32.96
		FIELD TRIP SUPPLIES	RECREATION PROGRAM FUND	LEARNING CENTER	\$30.79
Check Total:					\$63.75
143024	AMERICAN OUTFITTERS LTD	COMPANY ATTIRE			

Mundelein Park District Warrant Report

Date Paid 10/27/2025

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
			RECREATION PROGRAM FUND	LONG TERM DANCE	\$803.50
		COMPANY ATTIRE-JACKETS			
			RECREATION PROGRAM FUND	LONG TERM DANCE	\$1,293.70
			Check Total:		\$2,097.20
143025	ANCEL GLINK, P.C.				
		LEGAL SERVICES			
			CORPORATE FUND	ADMINISTRATION	\$833.75
			Check Total:		\$833.75
143026	ANN WAYNE				
		CULTURAL ARTS PROFESSIONAL SERVICES - COOKING WITH A PERSONAL CHEF			
			RECREATION PROGRAM FUND	COOKING & NUTRITION	\$200.00
			Check Total:		\$200.00
143027	ARTHUR CLESEN INC				
		INSECTICIDE			
			CORPORATE FUND	GOLF COURSE MAINTAINEN	\$705.00
			Check Total:		\$705.00
143028	BOB KNUDSON				
		NRPA-HOTEL AND TRANSPORTATION-KNUDSON			
			CORPORATE FUND	ADMINISTRATION	\$880.39
			RECREATION PROGRAM FUND	ADMINISTRATION	\$377.31
			Check Total:		\$1,257.70
143029	BREAKTHRU BEVERAGE ILLINOIS, LLC				
		LIQUOR - BREAKTHRU			
			CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$25.98
			CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$785.52
			Check Total:		\$811.50
143030	BURRIS EQUIPMENT CO				
		SCISSOR LIFT RENTAL			
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$632.70
		LIFT - TROUBLESHOOT AND REPAIR			
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$611.83
			Check Total:		\$1,244.53
143031	CARLOS MORENO ALBUJA				
		UNIFORM REIMBURSEMENT - MORENO			
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$24.29
			Check Total:		\$24.29
143032	CERTIFIED LABORATORIES				
		LUBRICANT			
			CORPORATE FUND	GOLF COURSE MAINTAINEN	\$336.43
			Check Total:		\$336.43
143033	CHICAGOLAND PAVING				

Mundelein Park District Warrant Report

Date Paid 10/27/2025

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
		PAYOUT-TENNIS AND BBALL COURTS			
			CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$283,271.8
			CAPITAL IMPROVEMENT FUND	ASSETS	\$(28,327.1
			Check Total:		\$254,944.66
143034	CINTAS CORP				
		TOWEL RENTAL - CINTAS			
			CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$116.12
			Check Total:		\$116.12
143035	CINTAS FIRST AID & SAFETY				
		DRC FIRST AID SUPPLIES			
			RECREATION PROGRAM FUND	DOLAN RECREATION CENTE	\$62.71
		FIRST AID SUPPLIES			
			RECREATION PROGRAM FUND	HEALTH & FITNESS	\$107.21
			RECREATION PROGRAM FUND	MCC INDOOR POOL	\$61.66
			Check Total:		\$231.58
143036	COLLEY ELEVATOR CO				
		MCC ELEVATOR SERVICE REPAIR			
			RECREATION PROGRAM FUND	MCC FACILITY	\$753.00
			Check Total:		\$753.00
143037	CONSERV FS INC				
		DIESEL FUEL			
			CORPORATE FUND	GOLF COURSE MAINTAINEN	\$437.59
		UNLEADED FUEL			
			CORPORATE FUND	GOLF COURSE MAINTAINEN	\$1,262.60
		GASOLINE - PARKS			
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$1,589.44
		DIESEL - PARKS			
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$990.96
		FUEL - CONSERV FS			
			CORPORATE FUND	GOLF PRO SHOP	\$1,075.57
			Check Total:		\$5,356.16
143038	COUNTRY BUMPKIN				
		BOO BASH PUMPKINS / HAY / CORNSTALKS			
			RECREATION PROGRAM FUND	SPECIAL EVENTS	\$911.50
			Check Total:		\$911.50
143039	CUTLER WORKWEAR				
		STAFF UNIFORMS - MORENO			
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$9.50
		STAFF UNIFORMS - NEUWIRTH			
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$111.58
		STAFF UNIFORMS - HERRERA			
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$287.62
			Check Total:		\$408.70

Mundelein Park District

Warrant Report

Date Paid 10/27/2025

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
143040	DEBBIE MCINERNEY	UKG-CONFERENCE-PER DIEM-MCINERNEY	CORPORATE FUND	ADMINISTRATION	\$425.00
				Check Total:	\$425.00
143041	DEBORAH BARNES	REFUND REGENT RENTAL DEPOSIT	RECREATION PROGRAM FUND	ASSETS	\$200.00
				Check Total:	\$200.00
143042	DELICIOUS UNLIMITED HOLDINGS, LLC	FOOD SERVICE WK OF 9/29/25	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$735.84
		FOOD SERVICE WEEK OF 10/6/25	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$724.80
				Check Total:	\$1,460.64
143043	DOOLIN'S	BINGO CARDS	RECREATION PROGRAM FUND	REGENT CENTER	\$432.00
				Check Total:	\$432.00
143044	EFAX CORPORATE	OCTOBER FAX SERVICE	RECREATION PROGRAM FUND	REGENT CENTER	\$17.33
			RECREATION PROGRAM FUND	BAREFOOT BAY	\$17.33
			RECREATION PROGRAM FUND	MCC FACILITY	\$17.33
			RECREATION PROGRAM FUND	HEALTH & FITNESS	\$17.32
			RECREATION PROGRAM FUND	MCC INDOOR POOL	\$17.32
			RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$17.32
				Check Total:	\$103.95
143045	EMPLOYEE BENEFITS CORPORATION	OCTOBER FLEX FEES	CORPORATE FUND	ADMINISTRATION	\$64.00
				Check Total:	\$64.00
143046	F.H. PASCHEN, S.N. NIELSEN & ASSOC	KRACKLAUER-BATHROOMS	CORPORATE FUND	SPECIAL RECREATION	\$167,835.2
			CORPORATE FUND	ASSETS	\$12,105.75
				Check Total:	\$179,940.95
143047	FERGUSON ENTERPRISES LLC	BUILDING REPAIR	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$774.97
				Check Total:	\$774.97
143048	FISCHER BROS FRESH CONCRETE	MEMORIAL ADA ACCESSIBLE BENCH PAD - CONCRETE			

Mundelein Park District

Warrant Report

Date Paid 10/27/2025

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
			CORPORATE FUND	SPECIAL RECREATION	\$918.50
				Check Total:	\$918.50
143049	FSS TECHNOLOGIES LLC				
		KRACKLAUER FIRE ALARM SERVICE			
			RECREATION PROGRAM FUND	KRACKLAUER DANCE STUDI	\$424.52
		MCC ALARM MONITORING			
			RECREATION PROGRAM FUND	MCC INDOOR POOL	\$23.10
			RECREATION PROGRAM FUND	HEALTH & FITNESS	\$23.10
			RECREATION PROGRAM FUND	MCC FACILITY	\$184.80
		FIRE ALARM SERVICING			
			RECREATION PROGRAM FUND	BAREFOOT BAY	\$156.00
		FIRE ALARM MONITORING - MUSEUM			
			CORPORATE FUND	MUSEUM	\$231.00
		FIRE ALARM SERVICE			
			RECREATION PROGRAM FUND	REGENT CENTER	\$156.00
		DRC ALARM SERVICE			
			RECREATION PROGRAM FUND	DOLAN RECREATION CENTE	\$231.00
		DLRC ALARM SERVICE			
			RECREATION PROGRAM FUND	DIAMOND LAKE FACILITY	\$156.00
		ALARM SERVICE			
			CORPORATE FUND	GOLF COURSE MAINTAINEN	\$231.00
		ALARM SERVICE - FSS TECHNOLOGIES			
			CORPORATE FUND	GOLF PRO SHOP	\$231.00
				Check Total:	\$2,047.52
143050	GEWALT HAMILTON ASSOCIATES INC				
		ENGINEER-WETLAND BANKING			
			CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$12,623.00
				Check Total:	\$12,623.00
143051	GPM ENTERPRISES INC				
		8-8-8 FERTILIZER			
			CORPORATE FUND	GOLF COURSE MAINTAINEN	\$5,040.00
				Check Total:	\$5,040.00
143052	HALOGEN SUPPLY COMPANY INC				
		POOL CHEMICAL TEST REFILLS - PH AND CHLORINE			
			RECREATION PROGRAM FUND	MCC INDOOR POOL	\$45.27
				Check Total:	\$45.27
143053	HARRIS GOLF CARS				
		CART FLEET MAINTENANCE - HARRIS GOLF CARTS			
			CORPORATE FUND	GOLF PRO SHOP	\$1,875.00
				Check Total:	\$1,875.00
143054	HUCKSTER INC				
		CIGARS AND SNACKS - HUCKSTER			

Mundelein Park District

Warrant Report

Date Paid 10/27/2025

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
			CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$111.90
			CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$116.40
			Check Total:		\$228.30
143055	IMPACT NETWORKING, LLC	3RD FLOOR AND BEACH COPIES 10/18/25-11/17/25			
			CORPORATE FUND	ADMINISTRATION	\$79.99
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$15.18
			RECREATION PROGRAM FUND	ADMINISTRATION	\$7.20
			RECREATION PROGRAM FUND	LONG TERM DANCE	\$1.85
			RECREATION PROGRAM FUND	REGENT CENTER	\$57.71
			RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$86.64
			RECREATION PROGRAM FUND	HEALTH & FITNESS	\$5.80
			RECREATION PROGRAM FUND	REC CONNECTION	\$0.25
			RECREATION PROGRAM FUND	MCC INDOOR POOL	\$0.09
			RECREATION PROGRAM FUND	ASSETS	\$1.82
			Check Total:		\$256.53
143056	INTEGRATED LAKES MANAGEMENT	NATURAL AREA MAINT - ORCHARD BASIN			
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$2,322.00
		DIAMOND LAKE WATER QUALITY TESTING			
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$950.00
			Check Total:		\$3,272.00
143057	JACK CLIFT	SUMMER SOFTBALL - MEN'S PRIZE			
			RECREATION PROGRAM FUND	SOFTBALL LEAGUE - ADULT	\$500.00
			Check Total:		\$500.00
143058	JSD PROFESSIONAL SERVICES, INC.	ARCHITECT-CONSTRUCTION DOCUMENTS-KIETH MIONE			
			CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$13,250.00
			Check Total:		\$13,250.00
143059	KENNETH LANGE	CO-REC SOFTBALL WINNINGS - SUMMER SEASON 1 & 2			
			RECREATION PROGRAM FUND	SOFTBALL LEAGUE - ADULT	\$500.00
			Check Total:		\$500.00
143060	KRONOS SAASHR, INC.	POSTAGE FOR MAILING CHECKS			
			CORPORATE FUND	ADMINISTRATION	\$45.37
			RECREATION PROGRAM FUND	ADMINISTRATION	\$45.38
			Check Total:		\$90.75
143061	LAKESHORE LEARNING MATERIALS	CLASSROOM SUPPLIES			

Mundelein Park District

Warrant Report

Date Paid 10/27/2025

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
			RECREATION PROGRAM FUND	LEARNING CENTER	\$237.43
			Check Total:		\$237.43
143062	LAKESIDE TRANSPORTATION				
		BUS TO COUNTRY BUMPKIN	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$225.36
		FIELD TRIP BUS TO RICHARDSON FARM	RECREATION PROGRAM FUND	REC CONNECTION	\$354.57
			Check Total:		\$579.93
143063	LESTER'S MATERIAL SERVICE, INC				
		KRACKLAUER BATHROOM - ADA SIDEWALK - TOP SOIL	CORPORATE FUND	SPECIAL RECREATION	\$27.00
		KRACKLAUER BATHROOM PROJECT - ADA SIDEWALK - GRAVEL	CORPORATE FUND	SPECIAL RECREATION	\$113.40
			Check Total:		\$140.40
143064	LIFE FITNESS				
		FITNESS UPHOLSTERY	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$93.70
			Check Total:		\$93.70
143065	LIFE SPORT LIBERTYVILLE				
		LIFESPORT LIBERTYVILLE TENNIS - FALL 1	RECREATION PROGRAM FUND	TENNIS	\$1,158.55
		LIFESPORT PICKLEBALL VH - FALL 1	RECREATION PROGRAM FUND	PICKLEBALL	\$114.75
			Check Total:		\$1,273.30
143066	LONGMEADOW ESTATES II HOA				
		SIGNAGE-LONGMEADOW	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$1,464.74
			Check Total:		\$1,464.74
143067	MARTIN PETERSEN COMPANY, INC				
		HVAC ROUTINE MAINTENANCE	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$555.75
			RECREATION PROGRAM FUND	BAREFOOT BAY	\$400.14
			RECREATION PROGRAM FUND	MCC INDOOR POOL	\$333.45
			RECREATION PROGRAM FUND	MCC FACILITY	\$933.66
			Check Total:		\$2,223.00
143068	METRO DOOR AND DOCK INC				
		SPORTS COMPLEX GATE REPAIR	CORPORATE FUND	PARKS AND PLAYGROUNDS	\$554.85
			Check Total:		\$554.85
143069	MGN LOCK-KEY & SAFES, INC				
		LOCK REPAIR & DUPLICATE KEYS			

Mundelein Park District

Warrant Report

Date Paid **10/27/2025**

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$135.20
		DOOR REPAIR - MGN LOCK			
			CORPORATE FUND	GOLF PRO SHOP	\$614.00
				Check Total:	\$749.20
143070	MIDWEST COMMERCIAL FITNESS				
		GYM WIPES			
			RECREATION PROGRAM FUND	HEALTH & FITNESS	\$1,664.00
				Check Total:	\$1,664.00
143071	NAPA AUTO PARTS				
		MOTOR OIL 5W-30			
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$51.48
		TRUCK - OIL FILTER			
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$5.09
		OIL FILTER			
			CORPORATE FUND	GOLF COURSE MAINTAINEN	\$68.64
		AUTOMOTIVE LIFT MAINTENANCE - BEARINGS			
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$46.84
		BEARINGS			
			CORPORATE FUND	GOLF COURSE MAINTAINEN	\$155.28
		TRACTOR FROST PLUG HEATER			
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$36.73
		OIL FILTER			
			CORPORATE FUND	GOLF COURSE MAINTAINEN	\$6.37
		BATTERY CABLE LUG			
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$5.36
		VEHICLE BATTERY			
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$39.29
				Check Total:	\$415.08
143072	NORTH AMERICAN CORP OF IL				
		GLOVES			
			RECREATION PROGRAM FUND	MCC FACILITY	\$45.04
				Check Total:	\$45.04
143073	PINNED GOLF LLC				
		RANGEFINDER - PINNED			
			CORPORATE FUND	GOLF PRO SHOP	\$289.99
				Check Total:	\$289.99
143074	POUL'S LANDSCAPING INC				
		TREE PLANTING AT SPORTS COMPLEX			
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$1,600.00
				Check Total:	\$1,600.00
143075	PUB TRIVIA				
		SPECIAL EVENT PROFESSIONAL SERVICES - TRIVIA			
			RECREATION PROGRAM FUND	SPECIAL EVENTS	\$350.00

Mundelein Park District Warrant Report

Date Paid 10/27/2025

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
Check Total:					\$350.00
143076	RAMROD DISTRIBUTORS	CUSTODIAL SUPPLIES			
			RECREATION PROGRAM FUND	HEALTH & FITNESS	\$252.64
			RECREATION PROGRAM FUND	MCC INDOOR POOL	\$84.21
Check Total:					\$336.85
143077	REINDERS INC	TURF AERATION TOOTH			
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$102.34
Check Total:					\$102.34
143078	SARAH BANNON	PER DIEM UKG CONFERENCE - BANNON			
			CORPORATE FUND	ADMINISTRATION	\$425.00
Check Total:					\$425.00
143079	SARAH FINCHER	NEW HIRE DRIVERS ABSTRACT - FINCHER			
			CORPORATE FUND	RISK MANAGEMENT	\$5.12
Check Total:					\$5.12
143080	SERVICE SANITATION, INC	PORT-A-JOHN - STEEPLE CHASE			
			CORPORATE FUND	GOLF PRO SHOP	\$224.54
Check Total:					\$224.54
143081	SIGNS NOW MUNDELEIN	SPONSOR BANNER FOR THE TRACK			
			RECREATION PROGRAM FUND	ADMINISTRATION	\$101.20
Check Total:					\$101.20
143082	SITEONE LANDSCAPE SUPPLY LLC	FERTILIZER			
			CORPORATE FUND	PARKS AND PLAYGROUNDS	\$2,008.88
		IRRIGATION FITTINGS CREDIT			
			CORPORATE FUND	GOLF COURSE MAINTAINEN	\$(79.55)
Check Total:					\$1,929.33
143083	SOUND OF MUSIC SYSTEMS CORP	FITNESS CENTER MUSIC ROYALTIES			
			RECREATION PROGRAM FUND	HEALTH & FITNESS	\$27.00
			RECREATION PROGRAM FUND	MCC INDOOR POOL	\$18.00
Check Total:					\$45.00
143084	SOUTHERN GLAZERS OF IL	LIQUOR - SOUTHERN			
			CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$265.90
			CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$111.85

Mundelein Park District

Warrant Report

Date Paid 10/27/2025

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
Check Total:					\$377.75
143085	SPEAR CORPORATION				
		CO2 FEEDER SYSTEM REPAIR - IP	RECREATION PROGRAM FUND	MCC INDOOR POOL	\$998.00
		BFB MAUSOLEUM VALVES AND MISC. PARTS	CAPITAL IMPROVEMENT FUND	CAPITAL IMPROVEMENT	\$14,017.68
Check Total:					\$15,015.68
143086	SPORTSMITH				
		NEW LAT PULLDOWN CABLE	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$92.05
		REPAIR	RECREATION PROGRAM FUND	HEALTH & FITNESS	\$315.88
Check Total:					\$407.93
143087	SYSO FOOD SRVCS-CHICAGO INC				
		FOOD - SYSO	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$122.07
			CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$59.72
			CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$907.21
		FOOD - SYSO	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$202.68
			CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$1,017.75
Check Total:					\$2,309.43
143088	TERMINIX ANDERSON				
		PEST CONTROL	RECREATION PROGRAM FUND	BIG & LITTLE DEVELOPMEN	\$67.35
		MUSEUM - PEST CONTROL	CORPORATE FUND	MUSEUM	\$44.52
		PEST CONTROL - TERMINIX	CORPORATE FUND	GOLF PRO SHOP	\$98.26
		PEST CONTROL	CORPORATE FUND	GOLF COURSE MAINTAINEN	\$98.10
		PEST CONTROL	RECREATION PROGRAM FUND	BAREFOOT BAY	\$83.40
		PEST CONTROL	RECREATION PROGRAM FUND	BAREFOOT BAY	\$57.74
		DRC PEST CONTROL	RECREATION PROGRAM FUND	DOLAN RECREATION CENTE	\$14.69
			RECREATION PROGRAM FUND	DOLAN RECREATION CENTE	\$11.02
			RECREATION PROGRAM FUND	GROUP X PROGRAMS	\$7.35
			RECREATION PROGRAM FUND	TRAILS DAY CAMP	\$7.35
			RECREATION PROGRAM FUND	REC CONNECTION	\$25.71
			RECREATION PROGRAM FUND	LONG TERM DANCE	\$7.34
		PEST CONTROL - MAUSOLEUM	RECREATION PROGRAM FUND	BAREFOOT BAY	\$41.66

Mundelein Park District

Warrant Report

Date Paid 10/27/2025

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
Check Total:					\$564.49
143089	TOSHIBA FINANCIAL SERVICES	1ST FLOOR COPIER LEASE	RECREATION PROGRAM FUND	ADMINISTRATION	\$244.00
Check Total:					\$244.00
143090	TRIMARK MARLINN, LLC	KITCHEN SUPPLY - TRIMARK	CORPORATE FUND	GOLF PRO SHOP	\$38.92
			CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$343.16
Check Total:					\$382.08
143091	TURANO BAKING COMPANY	BREAD - TURANO	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$100.54
		BREAD - TURANO	CORPORATE FUND	GOLF FOOD AND BEVERAGE	\$93.30
Check Total:					\$193.84
143092	TYMSI BANKER	CULTURAL ARTS PROFESSIONAL SERVICES - CROCHET	RECREATION PROGRAM FUND	MISC. YOUTH & ADULT PRO	\$120.00
Check Total:					\$120.00
143093	VILLAGE OF MUNDELEIN	WATER & SEWER SERVICE - SP	RECREATION PROGRAM FUND	SPRAY PARK	\$74.70
Check Total:					\$74.70
143094	VILLAGE OF MUNDELEIN	WATER & SEWER SERVICE - SP	RECREATION PROGRAM FUND	SPRAY PARK	\$74.70
Check Total:					\$74.70
143095	VILLAGE OF MUNDELEIN	WATER & SEWER SERVICE - SP	RECREATION PROGRAM FUND	SPRAY PARK	\$1,463.90
Check Total:					\$1,463.90
143096	VILLAGE OF MUNDELEIN	WATER & SEWER SERVICE - SP	RECREATION PROGRAM FUND	SPRAY PARK	\$11,662.00
Check Total:					\$11,662.00
143097	WAREHOUSE DIRECT, INC.	OFFICE SUPPLIES	CORPORATE FUND	ADMINISTRATION	\$3.62
			RECREATION PROGRAM FUND	ADMINISTRATION	\$5.44
Check Total:					\$9.06

Mundelein Park District
Warrant Report
Date Paid 10/27/2025

Check #	Vendor Name	Invoice Description	Fund Charged	Department Charged	Amount
Warrant Total: \$543,481.19					



BOARD MEMORANDUM

October 27, 2025 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Debbie McInerney, Director of Business & Technology
Date: October 23, 2025
Subject: September Financial Report

Analysis/Considerations

Attached is the September 2025 financial report.

As a reminder, the format of the report has been updated for 2025 per the Board's request. The prior year columns are no longer on the report. Projections will be shown first, followed by the month-to-day and year-to-date figures. The red parenthesis indicates an unfavorable number for the column compared to the budget i.e., actual to budget, actual to budget YTD, projected to budget. After reviewing and analyzing the MTD and YTD Financial Reports, a summary is provided below.

Year to Date

Year to date, the District is favorable in the amount of \$546,275 compared to budget. Staff are projecting to end the year \$503,070 better than budget. Projections for several capital projects have updated which is contributing to the positive bottom line. Please note that the projections have been updated to cover the cost of the Kracklauer bathroom project from the ADA fund instead of the Capital fund. This will require an amendment later in year.

Overall, Golf continues to show strong performance, and Recreation is projected to beat budget in almost every area. The Capital Fund had some savings for projects that have come in under budget, which has allowed the District to take care of some other needs. The main issue is revenue for Capital, which was discussed in detail at the June meeting. Please review the comments on the reports for additional insight.

Action and Motion Requested

Move to place the September Financials on file.

Mundelein Park and Recreation District

ALL FUNDS SUMMARY

	Year End Projections as of September		
	2025 Budget	Projected Year End	Projected to Budget
General Fund			
Rev	\$7,179,246.00	\$7,200,865.43	\$21,619.43
Exp	\$7,332,318.41	\$7,264,717.88	\$67,600.53
General Fund Total	(\$153,072.41)	(\$63,852.45)	\$89,219.96
Recreation Fund			
Rev	\$7,043,286.33	\$7,000,177.41	(\$43,108.92)
Exp	\$7,009,718.09	\$6,674,183.11	\$335,534.98
Recreation Fund Total	\$33,568.24	\$325,994.30	\$292,426.06
Debt Service Fund			
Rev	\$710,100.00	\$712,231.14	\$2,131.14
Exp	\$915,930.55	\$897,213.00	\$18,717.55
Debt Service Fund Total	(\$205,830.55)	(\$184,981.86)	\$20,848.69
Capital Fund			
Rev	\$2,311,470.00	\$1,824,713.19	(\$486,756.81)
Exp	\$2,964,860.10	\$2,377,527.62	\$587,332.48
Capital Fund Total	(\$653,390.10)	(\$552,814.43)	\$100,575.67
Grand Total	(\$978,724.82)	(\$475,654.44)	\$503,070.38

Mundelein Park and Recreation District
ALL FUNDS SUMMARY

	Month Actual-to-Budget For September			YTD Actual-to-Budget Through September		
	2025 SEPT Budget	2025 SEPT Actual	Actual to Budget	2025 Budget YTD	2025 Actual YTD	Actual to Budget YTD
General Fund						
Rev	\$1,706,339.10	\$1,528,841.06	(\$177,498.04)	\$6,262,832.80	\$6,116,668.63	(\$146,164.17)
Exp	\$598,095.46	\$681,884.38	(\$83,788.92)	\$5,514,097.04	\$5,208,088.41	\$306,008.63
General Fund Total	\$1,108,243.64	\$846,956.68	(\$261,286.96)	\$748,735.76	\$908,580.22	\$159,844.46
Recreation Fund						
Rev	\$971,861.65	\$848,509.28	(\$123,352.37)	\$5,893,105.07	\$5,881,451.20	(\$11,653.87)
Exp	\$571,348.15	\$494,588.50	\$76,759.65	\$5,491,367.41	\$5,168,140.26	\$323,227.15
Recreation Fund Total	\$400,513.50	\$353,920.78	(\$46,592.72)	\$401,737.66	\$713,310.94	\$311,573.28
Debt Service Fund						
Rev	\$255,597.20	\$224,537.32	(\$31,059.88)	\$650,961.27	\$624,092.41	(\$26,868.86)
Exp	\$475.00	\$475.00	\$0.00	\$25,617.78	\$18,900.00	\$6,717.78
Debt Service Fund Total	\$255,122.20	\$224,062.32	(\$31,059.88)	\$625,343.49	\$605,192.41	(\$20,151.08)
Capital Fund						
Rev	\$386,100.00	\$23,932.85	(\$362,167.15)	\$2,105,170.00	\$1,026,171.51	(\$1,078,998.49)
Exp	\$381,700.00	\$17,332.65	\$364,367.35	\$2,378,450.00	\$1,204,442.56	\$1,174,007.44
Capital Fund Total	\$4,400.00	\$6,600.20	\$2,200.20	(\$273,280.00)	(\$178,271.05)	\$95,008.95
Grand Total	\$1,768,279.34	\$1,431,539.98	(\$336,739.36)	\$1,502,536.91	\$2,048,812.52	\$546,275.61

**Mundelein Park and Recreation District
CORP FUND OVERVIEW**

	Year End Projections as of September			Comments
	2025 Budget	Projected Year End	Projected to Budget	
Administration				
Rev	\$3,664,561.00	\$3,688,376.06	\$23,815.06	
Exp	\$1,990,584.33	\$1,978,949.99	\$11,634.34	
Administration Total	\$1,673,976.67	\$1,709,426.07	\$35,449.40	
Parks				
Rev	\$207,487.00	\$210,305.36	\$2,818.36	
Exp	\$2,311,125.92	\$2,201,618.71	\$109,507.21	Salaries and wages are under budget due to vacancies.
Parks Total	(\$2,103,638.92)	(\$1,991,313.35)	\$112,325.57	
Golf				
Rev	\$2,434,337.00	\$2,430,403.65	(\$3,933.35)	Gaming Revenue will fall significantly short for the season.
Exp	\$2,004,374.88	\$1,995,616.09	\$8,758.79	Expenses are in-line
Golf Total	\$429,962.12	\$434,787.56	\$4,825.44	
Special Recreation				
Rev	\$546,692.00	\$545,426.82	(\$1,265.18)	
Exp	\$639,458.93	\$714,078.04	(\$74,619.11)	Projecting to charge Kracklauer bathrooms here instead of Capital
Special Recreation Total	(\$92,766.93)	(\$168,651.22)	(\$75,884.29)	If charge bathrooms here, this will come in line with budget amendment.
Museum				
Rev	\$1,000.00	\$1,264.36	\$264.36	
Exp	\$19,104.00	\$16,202.09	\$2,901.91	
Museum Totals	(\$18,104.00)	(\$14,937.73)	\$3,166.27	Trending to be on budget
Police				
Rev	\$71,169.00	\$71,121.20	(\$47.80)	
Exp	\$115,166.35	\$89,371.79	\$25,794.56	Cameras were less expensive than budgeted.
Police Totals	(\$43,997.35)	(\$18,250.59)	\$25,746.76	Trending to beat budget.
Risk Management				
Rev	\$236,000.00	\$236,028.03	\$28.03	
Exp	\$235,204.00	\$251,581.18	(\$16,377.18)	Higher than budgeted unemployment claims
Risk Mgmt. Totals	\$796.00	(\$15,553.15)	(\$16,349.15)	
Audit				
Rev	\$18,000.00	\$17,939.95	(\$60.05)	
Exp	\$17,300.00	\$17,300.00	\$0.00	
Audit Totals	\$700.00	\$639.95	(\$60.05)	Trending to be on budget
Corporate Fund Total	(\$153,072.41)	(\$63,852.45)	\$89,219.96	

**Mundelein Park and Recreation District
CORP FUND OVERVIEW**

	Month Actual-to-Budget For September			YTD Actual-to-Budget Through September		
	2025 SEPT Budget	2025 SEPT Actual	Actual to Budget	2025 Budget YTD	2025 Actual YTD	Actual to Budget YTD
Administration						
Rev	\$971,075.80	\$861,655.65	(\$109,420.15)	\$3,151,972.84	\$3,071,465.54	(\$80,507.30)
Exp	\$154,481.55	\$130,972.79	\$23,508.76	\$1,473,777.67	\$1,418,834.87	\$54,942.80
Administration Total	\$816,594.25	\$730,682.86	(\$85,911.39)	\$1,678,195.17	\$1,652,630.67	(\$25,564.50)
Parks						
Rev	\$70,778.08	\$65,049.94	(\$5,728.14)	\$188,566.19	\$185,584.55	(\$2,981.64)
Exp	\$203,612.06	\$184,530.96	\$19,081.10	\$1,727,871.83	\$1,600,872.48	\$126,999.35
Parks Total	(\$132,833.98)	(\$119,481.02)	\$13,352.96	(\$1,539,305.64)	(\$1,415,287.93)	\$124,017.71
Golf						
Rev	\$348,509.53	\$327,528.56	(\$20,980.97)	\$2,122,061.78	\$2,098,460.45	(\$23,601.33)
Exp	\$197,965.01	\$164,840.26	\$33,124.75	\$1,562,710.47	\$1,571,946.08	(\$9,235.61)
Golf Total	\$150,544.52	\$162,688.30	\$12,143.78	\$559,351.31	\$526,514.37	(\$32,836.94)
Special Recreation						
Rev	\$197,902.51	\$170,972.43	(\$26,930.08)	\$501,202.87	\$473,737.69	(\$27,465.18)
Exp	\$17,188.03	\$181,889.68	(\$164,701.65)	\$460,144.87	\$341,002.85	\$119,142.02
Special Recreation Total	\$180,714.48	(\$10,917.25)	(\$191,631.73)	\$41,058.00	\$132,734.84	\$91,676.84
Museum						
Rev	\$362.00	\$316.56	(\$45.44)	\$916.79	\$1,142.15	\$225.36
Exp	\$1,426.44	\$288.07	\$1,138.37	\$14,680.53	\$10,678.62	\$4,001.91
Museum Totals	(\$1,064.44)	\$28.49	\$1,092.93	(\$13,763.74)	(\$9,536.47)	\$4,227.27
Police						
Rev	\$25,763.18	\$22,583.09	(\$3,180.09)	\$65,247.16	\$62,574.36	(\$2,672.80)
Exp	\$3,787.37	\$1,771.07	\$2,016.30	\$84,701.67	\$62,766.82	\$21,934.85
Police Totals	\$21,975.81	\$20,812.02	(\$1,163.79)	(\$19,454.51)	(\$192.46)	\$19,262.05
Risk Management						
Rev	\$85,432.00	\$75,100.11	(\$10,331.89)	\$216,362.91	\$208,090.94	(\$8,271.97)
Exp	\$19,635.00	\$17,591.55	\$2,043.45	\$172,910.00	\$184,686.69	(\$11,776.69)
Risk Mgmt. Totals	\$65,797.00	\$57,508.56	(\$8,288.44)	\$43,452.91	\$23,404.25	(\$20,048.66)
Audit						
Rev	\$6,516.00	\$5,634.72	(\$881.28)	\$16,502.26	\$15,612.95	(\$889.31)
Exp	\$0.00	\$0.00	\$0.00	\$17,300.00	\$17,300.00	\$0.00
Audit Totals	\$6,516.00	\$5,634.72	(\$881.28)	(\$797.74)	(\$1,687.05)	(\$889.31)
Corporate Fund Total	\$1,108,243.64	\$846,956.68	(\$261,286.96)	\$748,735.76	\$908,580.22	\$159,844.46

Mundelein Park and Recreation District
REC FUND OVERVIEW

	Year End Projections as of September			Comments
	2025 Budget	Projected Year End	Projected to Budget	
Administration				
Rev	\$1,791,481.00	\$1,786,802.40	(\$4,678.60)	Expect to be consistent with budget.
Exp	\$2,164,869.62	\$2,148,845.36	\$16,024.26	Expenses decreased due to cost control.
Administration Total	(\$373,388.62)	(\$362,042.96)	\$11,345.66	
Preschool				
Rev	\$170,930.00	\$159,116.16	(\$11,813.84)	Expect enrollment to improve over coming months.
Exp	\$103,249.19	\$104,858.91	(\$1,609.72)	
Preschool Total	\$67,680.81	\$54,257.25	(\$13,423.56)	
Athletics				
Rev	\$330,669.00	\$326,775.44	(\$3,893.56)	Expect to be consistent with budget.
Exp	\$281,740.58	\$279,426.35	\$2,314.23	
Athletics Total	\$48,928.42	\$47,349.09	(\$1,579.33)	
Regent Center				
Rev	\$177,684.00	\$113,079.32	(\$64,604.68)	Realignment of programming to focus on local trips and in-house offerings has allowed
Exp	\$189,780.54	\$106,141.24	\$83,639.30	expenses to be decrease greatly. Staff cost savings is also significant.
Regent Center Total	(\$12,096.54)	\$6,938.08	\$19,034.62	
Big & Little				
Rev	\$1,048,463.00	\$904,180.12	(\$144,282.88)	Toddler Room enrollment increasing in December.
Exp	\$845,357.63	\$708,278.43	\$137,079.20	Open positions have allowed expenses to be controlled.
Big & Little Totals	\$203,105.37	\$195,901.69	(\$7,203.68)	
Fitness				
Rev	\$860,949.01	\$890,566.98	\$29,617.97	Revenue on track w/ strong membership numbers. Daily fee projections reduced for EOY.
Exp	\$918,338.65	\$800,629.95	\$117,708.70	Expenses decreased due to open positions.
Fitness Total	(\$57,389.64)	\$89,937.03	\$147,326.67	
Aquatics				
Rev	\$922,447.00	\$979,793.37	\$57,346.37	Revenue surplus due to daily fees, group rentals, and membership.
Exp	\$1,333,931.43	\$1,327,821.51	\$6,109.92	
Aquatics Total	(\$411,484.43)	(\$348,028.14)	\$63,456.29	
Rec Connect/Camp				
Rev	\$1,153,124.00	\$1,237,141.29	\$84,017.29	Camp performed extremely well in 2025. Rec Connect enrollment is improving.
Exp	\$667,689.83	\$720,461.70	(\$52,771.87)	Staff costs caused increased expenses.
Rec Connect/Camp Total	\$485,434.17	\$516,679.59	\$31,245.42	
Indoor Pool				
Rev	\$248,963.32	\$254,655.37	\$5,692.05	Expect to be consistent with budget through increased enrollment and cost control.
Exp	\$262,022.14	\$232,698.92	\$29,323.22	
Indoor Pool Totals	(\$13,058.82)	\$21,956.45	\$35,015.27	
Dance				
Rev	\$270,021.00	\$258,240.50	(\$11,780.50)	Fall revenue decreased due to staff changes.
Exp	\$182,782.94	\$165,752.55	\$17,030.39	Expenses performing well due to open position.
Dance Total	\$87,238.06	\$92,487.95	\$5,249.89	
Cultural Arts				
Rev	\$68,555.00	\$89,826.46	\$21,271.46	Added revenue due to D76 programming. Otherwise, consistent with budget.
Exp	\$59,955.54	\$79,268.20	(\$19,312.66)	
Cultural Arts Total	\$8,599.46	\$10,558.26	\$1,958.80	
Diamond Lake Facility				
Rev	\$0.00	\$0.00	\$0.00	
Exp	\$0.00	\$0.00	\$0.00	
Diamond Lake Facility	\$0.00	\$0.00	\$0.00	
Recreation Fund Total	\$33,568.24	\$325,994.30	\$292,426.06	

Mundelein Park and Recreation District
REC FUND OVERVIEW

	Month Actual-to-Budget For September			YTD Actual-to-Budget Through September		
	2025 SEPT Budget	2025 SEPT Actual	Actual to Budget	2025 Budget YTD	2025 Actual YTD	Actual to Budget YTD
Administration						
Rev	\$556,587.54	\$483,017.75	(\$73,569.79)	\$1,611,687.52	\$1,546,104.69	(\$65,582.83)
Exp	\$185,036.82	\$165,174.84	\$19,861.98	\$1,624,385.84	\$1,543,195.73	\$81,190.11
Administration Total	\$371,550.72	\$317,842.91	(\$53,707.81)	(\$12,698.32)	\$2,908.96	\$15,607.28
Preschool						
Rev	\$23,070.14	\$16,577.78	(\$6,492.36)	\$115,142.60	\$118,399.76	\$3,257.16
Exp	\$8,254.19	\$7,522.45	\$731.74	\$70,319.55	\$67,920.69	\$2,398.86
Preschool Total	\$14,815.95	\$9,055.33	(\$5,760.62)	\$44,823.05	\$50,479.07	\$5,656.02
Athletics						
Rev	\$27,663.34	\$21,618.58	(\$6,044.76)	\$258,575.16	\$265,661.10	\$7,085.94
Exp	\$17,286.33	\$34,100.74	(\$16,814.41)	\$206,006.97	\$214,692.07	(\$8,685.10)
Athletics Total	\$10,377.01	(\$12,482.16)	(\$22,859.17)	\$52,568.19	\$50,969.03	(\$1,599.16)
Regent Center						
Rev	\$17,574.81	\$6,852.23	(\$10,722.58)	\$120,584.18	\$68,439.93	(\$52,144.25)
Exp	\$16,317.13	\$6,491.98	\$9,825.15	\$138,047.94	\$73,275.86	\$64,772.08
Regent Center Total	\$1,257.68	\$360.25	(\$897.43)	(\$17,463.76)	(\$4,835.93)	\$12,627.83
Big & Little						
Rev	\$112,830.63	\$96,067.73	(\$16,762.90)	\$802,457.51	\$687,578.63	(\$114,878.88)
Exp	\$72,654.78	\$46,917.95	\$25,736.83	\$616,336.12	\$511,333.22	\$105,002.90
Big & Little Totals	\$40,175.85	\$49,149.78	\$8,973.93	\$186,121.39	\$176,245.41	(\$9,875.98)
Fitness						
Rev	\$85,936.25	\$89,399.49	\$3,463.24	\$640,385.15	\$672,262.94	\$31,877.79
Exp	\$67,024.06	\$56,645.73	\$10,378.33	\$666,706.14	\$556,654.09	\$110,052.05
Fitness Total	\$18,912.19	\$32,753.76	\$13,841.57	(\$26,320.99)	\$115,608.85	\$141,929.84
Aquatics						
Rev	\$28,437.90	\$20,686.24	(\$7,751.66)	\$914,476.13	\$970,527.50	\$56,051.37
Exp	\$121,663.64	\$119,824.06	\$1,839.58	\$1,237,136.39	\$1,227,761.68	\$9,374.71
Aquatics Total	(\$93,225.74)	(\$99,137.82)	(\$5,912.08)	(\$322,660.26)	(\$257,234.18)	\$65,426.08
Rec Connect/Camp						
Rev	\$65,058.89	\$69,210.18	\$4,151.29	\$992,702.86	\$1,078,034.15	\$85,331.29
Exp	\$41,401.18	\$35,301.50	\$6,099.68	\$556,906.50	\$609,313.38	(\$52,406.88)
Rec Connect/Camp Total	\$23,657.71	\$33,908.68	\$10,250.97	\$435,796.36	\$468,720.77	\$32,924.41
Indoor Pool						
Rev	\$21,196.18	\$18,342.01	(\$2,854.17)	\$189,111.74	\$194,515.79	\$5,404.05
Exp	\$25,425.78	\$10,949.21	\$14,476.57	\$192,076.41	\$157,601.98	\$34,474.43
Indoor Pool Totals	(\$4,229.60)	\$7,392.80	\$11,622.40	(\$2,964.67)	\$36,913.81	\$39,878.48
Dance						
Rev	\$25,939.68	\$22,242.81	(\$3,696.87)	\$197,400.56	\$198,267.25	\$866.69
Exp	\$11,761.39	\$5,868.01	\$5,893.38	\$142,181.68	\$141,470.62	\$711.06
Dance Total	\$14,178.29	\$16,374.80	\$2,196.51	\$55,218.88	\$56,796.63	\$1,577.75
Cultural Arts						
Rev	\$7,566.29	\$4,494.48	(\$3,071.81)	\$50,581.66	\$81,659.46	\$31,077.80
Exp	\$4,522.85	\$5,792.03	(\$1,269.18)	\$41,263.87	\$64,920.94	(\$23,657.07)
Cultural Arts Total	\$3,043.44	(\$1,297.55)	(\$4,340.99)	\$9,317.79	\$16,738.52	\$7,420.73
Recreation Fund Total	\$400,513.50	\$353,920.78	(\$46,592.72)	\$401,737.66	\$713,310.94	\$311,573.28

**Mundelein Park and Recreation District
CAPITAL**

	Year End Projections as of September			Comments	
	2025 Budget	Projected Year End	Projected to Budget		
REVENUES					
Dept 51.570 - CAPITAL IMPROVEMENT					
CONTRIBUTIONS AND DONATIONS					
40-51.570-4700	CONTRIBUTIO	\$0.00	\$0.00	\$0.00	Revenue recognized in 2024 instead of 2025
40-51.570-4702	DEVELOPER D	\$514,000.00	\$868,666.48	\$354,666.48	
40-51.570-4725	GRANTS	\$1,047,470.00	\$534,383.81	(\$513,086.19)	
CONTRIBUTIONS AND DONATIONS				(\$158,419.71)	
OTHER INCOME					
40-51.570-4801	INTEREST - IN	\$30,000.00	\$45,584.02	\$15,584.02	Wetland Credits will not be received this year.
40-51.570-4804	DISCOUNTS -	\$0.00	\$18,827.37	\$11,593.88	
40-51.570-4806	WETLAND CR	\$370,000.00	\$0.00	(\$370,000.00)	
40-51.570-4807	INS CLAIMS R	\$0.00	\$0.00	\$0.00	
40-51.570-4811	PROCEEDS FR	\$350,000.00	\$364,485.00	\$14,485.00	
40-51.570-4815	MISCELLANEO	\$0.00	\$0.00	\$0.00	
40-51.570-4813	PROCEEDS FR	\$0.00	\$0.00	\$0.00	
OTHER INCOME				(\$328,337.10)	
INTERFUND TRANSFERS					
40-51.570-4910	TRANSFER FR	\$0.00	\$0.00	\$0.00	
40-51.570-4920	TRANSFER FR	\$0.00	\$0.00	\$0.00	
INTERFUND TRANSFERS				\$0.00	
REVENUE TOTAL		\$2,311,470.00	\$1,824,713.19	(\$486,756.81)	
EXPENDITURES					
Dept 51.570 - CAPITAL IMPROVEMENT					
CONTRACTED SERVICES					
40-51.570-5210	PROFESSIONA	\$354,660.10	\$562,016.67	(\$207,356.57)	
CONTRACTED SERVICES				(\$207,356.57)	
OPERATING SUPPLIES/EXPENSES					
40-51.570-5342	BANK/CREDIT	\$0.00	\$360.46	(\$360.46)	
OPERATING SUPPLIES/EXPENSES				(\$360.46)	
DEBT EXPENSE					
40-51.570-5612	PRINCIPAL CA	\$0.00	\$0.00	\$0.00	\$13,000 unplanned urgent replacement of SCGC Kitchen Hood and \$62,000 in unbudgeted Barefoot Bay equipment included to address necessary repairs.
DEBT EXPENSE				\$0.00	
CAPITAL EXPENSES					
40-51.570-5810	CAPITAL EQU	\$423,500.00	\$374,439.85	\$49,060.15	
40-51.570-5812	CAPITAL FURN	\$0.00	\$0.00	\$0.00	
40-51.570-5815	CAPITAL ATHL	\$576,000.00	\$410,537.50	\$165,462.50	
40-51.570-5820	CAPITAL VEHI	\$84,000.00	\$84,000.00	\$0.00	
40-51.570-5830	CAP IMPRVM	\$491,700.00	\$252,754.67	\$238,945.33	
40-51.570-5835	CAP IMPRVM	\$1,000,000.00	\$657,929.47	\$342,070.53	
40-51.570-5840	CAP IMPRVM	\$0.00	\$0.00	\$0.00	
40-51.570-5841	CAPITAL IMPR	\$0.00	\$0.00	\$0.00	Projections have been updated to pay for Kracklauer bathrooms from the ADA fund instead of Capital.
40-51.570-5850	CAP IMPRVM	\$35,000.00	\$35,489.00	(\$489.00)	
CAPITAL EXPENSES				\$795,049.51	
EXPENDITURE TOTAL		\$2,964,860.10	\$2,377,527.62	\$587,332.48	Some projected have come in under budget or pushed to 20256.
CAPITAL TOTALS		(\$653,390.10)	(\$552,814.43)	\$100,575.67	

Mundelein Park and Recreation District
CAPITAL

	Month Actual-to-Budget For September			YTD Actual-to-Budget Through September		
	2025 SEPT Budget	2025 SEPT Actual	Actual to Budget	2025 Budget YTD	2025 Actual YTD	Actual to Budget YTD
REVENUES						
Dept 51.570 - CAPITAL IMPROVEMENT						
CONTRIBUTIONS AND DONATIONS						
40-51.570-4700 CONTRIBUTIO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4702 DEVELOPER D	\$14,000.00	\$18,018.00	\$4,018.00	\$314,000.00	\$581,475.02	\$267,475.02
40-51.570-4725 GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$29,333.59	\$29,333.59
CONTRIBUTIONS AND DONATIONS	\$14,000.00	\$18,018.00	\$4,018.00	\$1,361,470.00	\$610,808.61	(\$750,661.39)
OTHER INCOME						
40-51.570-4801 INTEREST - IN	\$2,100.00	\$5,914.85	\$3,814.85	\$23,700.00	\$39,284.02	\$15,584.02
40-51.570-4804 DISCOUNTS -	\$0.00	\$0.00	\$0.00	\$0.00	\$11,593.88	\$11,593.88
40-51.570-4806 WETLAND CR	\$370,000.00	\$0.00	(\$370,000.00)	\$370,000.00	\$0.00	(\$370,000.00)
40-51.570-4807 INS CLAIMS R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4811 PROCEEDS FR	\$0.00	\$0.00	\$0.00	\$350,000.00	\$364,485.00	\$14,485.00
40-51.570-4815 MISCELLANEO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4813 PROCEEDS FR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
OTHER INCOME	\$372,100.00	\$5,914.85	(\$366,185.15)	\$743,700.00	\$415,362.90	(\$328,337.10)
INTERFUND TRANSFERS						
40-51.570-4910 TRANSFER FR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-4920 TRANSFER FR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
INTERFUND TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
REVENUE TOTAL	\$386,100.00	\$23,932.85	(\$362,167.15)	\$2,105,170.00	\$1,026,171.51	(\$1,078,998.49)
EXPENDITURES						
Dept 51.570 - CAPITAL IMPROVEMENT						
CONTRACTED SERVICES						
40-51.570-5210 PROFESSIONAL	\$60,200.00	\$1,250.00	\$58,950.00	\$271,650.00	\$317,143.59	(\$45,493.59)
CONTRACTED SERVICES	\$60,200.00	\$1,250.00	\$58,950.00	\$271,650.00	\$317,143.59	(\$45,493.59)
OPERATING SUPPLIES/EXPENSES						
40-51.570-5342 BANK/CREDIT	\$0.00	\$0.00	\$0.00	\$0.00	\$360.46	(\$360.46)
OPERATING SUPPLIES/EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$360.46	(\$360.46)
DEBT EXPENSE						
40-51.570-5612 PRINCIPAL CA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DEBT EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CAPITAL EXPENSES						
40-51.570-5810 CAPITAL EQUI	\$0.00	\$13,295.00	(\$13,295.00)	\$252,500.00	\$291,538.17	(\$39,038.17)
40-51.570-5812 CAPITAL FURN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5815 CAPITAL ATHI	\$130,000.00	\$0.00	\$130,000.00	\$470,000.00	\$7,200.00	\$462,800.00
40-51.570-5820 CAPITAL VEHI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5830 CAP IMPRVM	\$6,500.00	\$0.00	\$6,500.00	\$439,700.00	\$47,344.67	\$392,355.33
40-51.570-5835 CAP IMPRVM	\$150,000.00	\$2,787.65	\$147,212.35	\$909,600.00	\$540,855.67	\$368,744.33
40-51.570-5840 CAP IMPRVM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5841 CAPITAL IMPF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40-51.570-5850 CAP IMPRVM	\$35,000.00	\$0.00	\$35,000.00	\$35,000.00	\$0.00	\$35,000.00
CAPITAL EXPENSES	\$321,500.00	\$16,082.65	\$305,417.35	\$2,106,800.00	\$886,938.51	\$1,219,861.49
EXPENDITURE TOTAL	\$381,700.00	\$17,332.65	\$364,367.35	\$2,378,450.00	\$1,204,442.56	\$1,174,007.44
CAPITAL TOTALS	\$4,400.00	\$6,600.20	\$2,200.20	(\$273,280.00)	(\$178,271.05)	\$95,008.95

MUNDELEIN PARK AND RECREATION DISTRICT
TREASURER'S REPORT
As of September 30, 2025

Fund Name	Fund	Jt Ckg- 1001	FLEX Ckg-1002	MMKT - 1004	CD's - 1007	IPDLAF - 1009	Petty Cash	Total
GL Cash/Investment Accounts								
Corporate Fund	10-00.000-1001	2,843,146.30						2,843,146.30
	10-00.000-1108	11,300.43						11,300.43
	10-00.000-1002		3,451.28					3,451.28
	10-00.000-1004							-
	10-00.000-1007				951,000.00			951,000.00
	10-00.000-1009					113,796.70		113,796.70
	10-00.000-1010							-
	10-00.000-1011						1,250.00	1,250.00
	10-00.000-1012						275.00	275.00
	10-00.000-1013							-
Recreation Fund	20-00.000-1001	2,079,603.97						2,079,603.97
	20-00.000-1108	33,884.55						33,884.55
	20-00.000-1109							-
	20-00.000-1014						50.00	50.00
	20-00.000-1019						100.00	100.00
	20-00.000-1020						100.00	100.00
	20-00.000-1021						395.00	395.00
	20-00.000-1022							-
	20-00.000-1023						-	-
	20-00.000-1024						-	-
	20-00.000-1025							-
	20-00.000-1026							-
	20-00.000-1027						-	-
	20-00.000-1028							-
	20-00.000-1029						-	-
Debt Service Fund	30-00.000-1001	797,979.75						797,979.75
Capital Improv Fund	40-00.000-1001	1,064,357.52						1,064,357.52
	40-00.000-1007				468,000.00			468,000.00
	40-00.000-1009					144,569.02		144,569.02
TOTAL:		6,830,272.52	3,451.28	-	1,419,000.00	258,365.72	2,170.00	8,513,259.52

Bank and Investment Accounts

WCB - Checking		6,830,272.52	3,451.28					
Libertyville Bank & Trust								
IPDLAF - Bond Imprv Fund					468,000.00	144,569.02		
IPDLAF-Operating Fund					951,000.00	113,796.70		
Cash On Hand							2,170.00	
TOTAL:		6,830,272.52	3,451.28	-	1,419,000.00	258,365.72	2,170.00	8,513,259.52

Difference:

Changes in Fund Balance through September 30, 2025

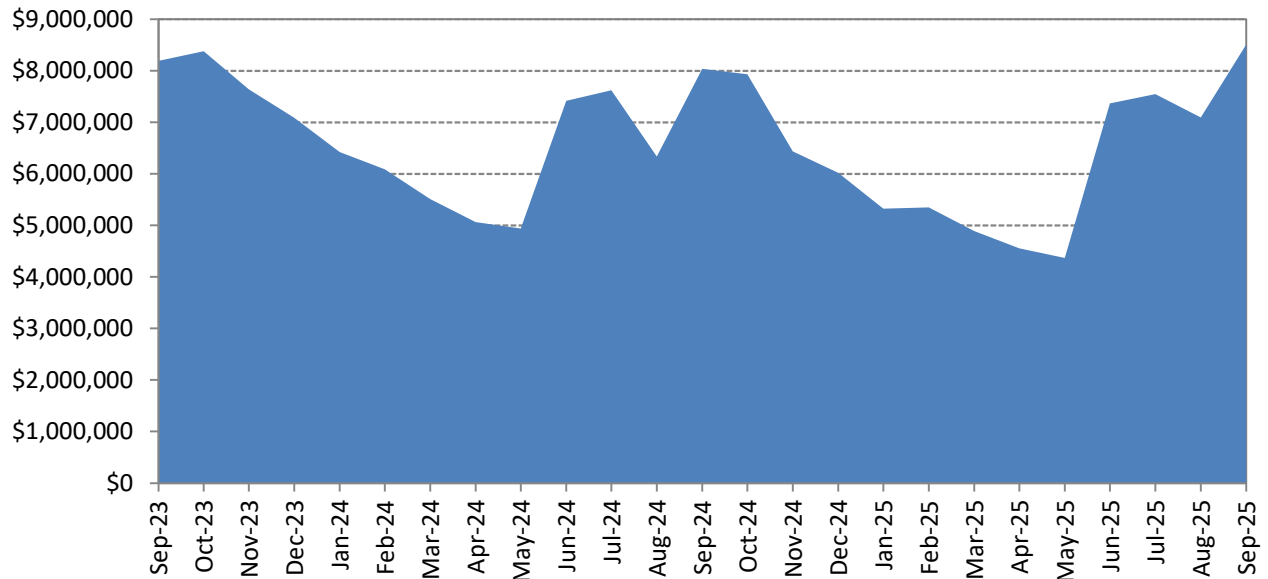
	Assets	Liabilities	Beg Fund Bal	End Fund Bal	Revenues	Expenses	Chg to Fund Bal
Corporate Fund - 10	4,020,828.78	(241,599.36)	(2,865,688.90)	(3,779,229.42)	(6,116,668.63)	5,208,088.41	(908,580.22)
Recreation Fund - 20	3,355,254.15	(1,528,133.17)	(1,113,810.04)	(1,827,120.98)	(5,881,451.20)	5,168,140.26	(713,310.94)
Debt Service Fund - 30	797,979.75	-	(192,787.34)	(797,979.75)	(624,092.41)	18,900.00	(605,192.41)
Capital Imprv Fund - 40	2,563,270.80	(1,193,891.69)	(1,547,650.16)	(1,369,379.11)	(1,026,171.51)	1,204,442.56	178,271.05
TOTAL:	10,737,333.48	(2,963,624.22)	(5,719,936.44)	(7,773,709.26)	(13,648,383.75)	11,599,571.23	(2,048,812.52)

Mundelein Park District Cash Flows

9/30/2025

Date	Recreation Fund	Corporate Fund	Capital Improvement Fund	Joint Checking	Total
9/30/2023	645.00	980,492.45	563,378.16	6,649,417.77	8,193,933.38
10/31/2023	645.00	980,726.44	563,712.42	6,830,996.80	8,376,080.66
11/30/2023	645.00	983,790.29	564,039.11	6,088,314.84	7,636,789.24
12/31/2023	645.00	985,013.82	564,376.07	5,536,819.72	7,086,854.61
1/31/2024	645.00	982,403.79	564,712.40	4,875,935.67	6,423,696.86
2/29/2024	645.00	989,347.93	578,282.38	4,515,147.34	6,083,422.65
3/31/2024	645.00	990,677.96	578,386.14	3,941,183.93	5,510,893.03
4/30/2024	2,845.00	989,865.94	578,831.69	3,487,194.53	5,058,737.16
5/31/2024	2,845.00	1,000,731.01	579,293.74	3,357,187.34	4,940,057.09
6/30/2024	2,845.00	1,001,919.42	579,742.54	5,833,415.40	7,417,922.36
7/31/2024	2,845.00	1,003,109.73	580,207.50	6,033,843.66	7,620,005.89
8/31/2024	2,845.00	1,015,747.51	594,248.40	4,724,260.90	6,337,101.81
9/30/2024	645.00	1,016,261.96	594,419.77	6,425,885.23	8,037,211.96
10/31/2024	645.00	1,015,895.62	594,934.43	6,321,585.47	7,933,060.52
11/30/2024	645.00	1,030,941.47	595,418.62	4,804,745.83	6,431,750.92
12/31/2024	645.00	1,025,531.38	595,905.47	4,393,428.69	6,015,510.54
1/31/2025	645.00	1,030,337.27	596,373.63	3,695,875.97	5,323,231.87
2/28/2025	645.00	1,044,795.86	609,475.70	3,693,028.05	5,347,944.61
3/31/2025	645.00	1,044,695.65	609,614.21	3,230,121.46	4,885,076.32
4/30/2025	645.00	1,043,555.57	610,099.52	2,899,391.97	4,553,692.06
5/31/2025	2,895.00	1,057,047.14	610,598.34	2,698,429.24	4,368,969.72
6/30/2025	2,895.00	1,058,744.86	611,080.35	5,693,239.60	7,365,959.81
7/31/2025	2,895.00	1,059,241.86	611,582.39	5,874,404.30	7,548,123.55
8/31/2025	2,495.00	1,070,198.75	612,086.15	5,405,365.30	7,090,145.20
9/30/2025	645.00	1,069,772.98	612,569.02	6,830,272.52	8,513,259.52

Mundelein Park District Cash Flows - 2 Years (25 months)



DEPT/BOARD TRIAL BALANCE FOR MUNDELEIN PARK DISTRICT

Balance As of 09/30/2025

GL Number	Description	Beg. Balance 01/01/2025	YTD DR THRU 09/30/2025	YTD CR THRU 09/30/2025	YTD Balance 09/30/2025
Fund: 10 CORPORATE FUND					
Account Category: Assets					
Accounts Receivable					
10-00.000-1101	REAL ESTATE TAXES RECEIVABLE	4,039,688.03	0.00	4,039,688.03	0.00
10-00.000-1110	ACCOUNTS RECEIVABLE	1,618.30	9,445.20	4,144.58	6,918.92
10-00.000-1112	ACCRUED INTEREST	26,056.90	45,943.32	38,529.55	33,470.67
10-00.000-1113	PERSONNEL RECEIVABLE	3,115.27	0.00	2,492.20	623.07
	Accounts Receivable	4,070,478.50	55,388.52	4,084,854.36	41,012.66
Cash					
10-00.000-1001	CHECKING ACCOUNT - MCB	2,194,513.73	6,102,616.81	5,453,984.24	2,843,146.30
10-00.000-1002	CHECKING ACCOUNT - FLEX	(601.93)	29,471.20	25,417.99	3,451.28
10-00.000-1011	CASH DRAWER - GOLF PRO SHOP	1,250.00	0.00	0.00	1,250.00
10-00.000-1012	CASH DRAWER - GOLF FOOD/BEVERAGE	275.00	0.00	0.00	275.00
10-00.000-1108	PAYMENT CLEARING - GOLF	828.37	1,778,780.84	1,768,308.78	11,300.43
	Cash	2,196,265.17	7,910,868.85	7,247,711.01	2,859,423.01
Fixed Assets					
10-00.000-1030	MERCHANDISE INVENTORY	39,655.91	0.00	0.00	39,655.91
	Fixed Assets	39,655.91	0.00	0.00	39,655.91
Investments					
10-00.000-1007	CERTIFICATES OF DEPOSIT	949,000.00	712,000.00	710,000.00	951,000.00
10-00.000-1009	INVESTMENT ACCOUNT - IPDLAF	75,608.31	751,429.49	713,241.10	113,796.70
	Investments	1,024,608.31	1,463,429.49	1,423,241.10	1,064,796.70
Other Assets					
10-00.000-1202	PREPAID EXPENSES	33,742.42	5,873.75	24,175.67	15,440.50
10-00.000-1204	VENDOR DEPOSITS	500.00	0.00	0.00	500.00
	Other Assets	34,242.42	5,873.75	24,175.67	15,940.50
	Assets	7,365,250.31	9,435,560.61	12,779,982.14	4,020,828.78
Account Category: Liabilities					
Accounts Payable					
10-00.000-2001	ACCOUNTS PAYABLE	159,198.65	2,713,988.12	2,711,237.28	156,447.81
10-00.000-2005	SALES TAX PAYABLE	929.00	52,706.57	60,659.37	8,881.80
10-00.000-2011	RETAINAGE PAYABLE	0.00	0.00	12,105.75	12,105.75
	Accounts Payable	160,127.65	2,766,694.69	2,784,002.40	177,435.36
Deferred Inflows					
10-00.000-2201	DEFERRED TAX REVENUE	4,039,688.03	4,039,688.03	0.00	0.00
10-00.000-2206	GIFT CERTIFICATES OUTSTANDING	67,219.66	103,257.65	102,070.04	66,032.05
	Deferred Inflows	4,106,907.69	4,142,945.68	102,070.04	66,032.05
Liabilities-ST					
10-00.000-2020	ACCRUED WAGES PAYABLE	191,255.71	191,255.71	0.00	0.00
10-00.000-2021	PAYROLL TAX PAYABLE - FED W/H	0.00	131,674.10	131,674.10	0.00
10-00.000-2022	PAYROLL TAX PAYABLE - SOC SEC	0.00	213,082.20	213,082.20	0.00
10-00.000-2023	PAYROLL TAX PAYABLE - MEDICARE	0.00	49,833.82	49,833.82	0.00
10-00.000-2024	PAYROLL TAX PAYABLE - STATES W/H	0.00	78,535.49	78,535.49	0.00
10-00.000-2026	IMRF PAYABLE - REG	38,602.20	467,439.11	428,837.12	0.21
10-00.000-2028	HEALTH INSURANCE PAYABLE	0.00	716,994.58	716,500.39	(494.19)
10-00.000-2029	457 PAYABLE - NATIONWIDE	0.00	5,963.18	5,963.18	0.00
10-00.000-2030	457 PAYABLE - THE STANDARD	0.00	14,232.18	14,232.18	0.00
10-00.000-2031	UNION DUES PAYABLE	0.00	3,710.39	3,710.39	0.00
10-00.000-2032	LIFE INSURANCE PAYABLE - NCPERS	0.00	512.00	512.00	0.00
10-00.000-2033	LIFE INSURANCE PAYABLE - PDRMA	0.00	9,205.12	9,205.12	0.00
10-00.000-2037	IMRF PAYABLE - VAC	4,502.26	55,129.86	50,627.60	0.00
10-00.000-2040	FSA PAYABLE - HEALTH	(2,505.92)	17,265.59	14,044.94	(5,726.57)
10-00.000-2041	FSA PAYABLE - CHILD CARE	671.82	8,152.40	11,827.08	4,346.50
10-00.000-2043	LIFE INSURANCE PAYABLE - NYL	0.00	1,066.80	1,066.80	0.00
	Liabilities-ST	232,526.07	1,964,052.53	1,729,652.41	(1,874.05)
Other Liabilities					
10-00.000-2050	UNCLAIMED PROPERTY LIABILITY	0.00	0.00	6.00	6.00
	Other Liabilities	0.00	0.00	6.00	6.00
	Liabilities	4,499,561.41	8,873,692.90	4,615,730.85	241,599.36
Account Category: Fund Equity					
Assigned					
10-00.000-3201	ASSIGNED FUND BAL - TALL GRASS	49,858.73	0.00	4,960.30	54,819.03
	Assigned	49,858.73	0.00	4,960.30	54,819.03

DEPT/BOARD TRIAL BALANCE FOR MUNDELEIN PARK DISTRICT

Balance As of 09/30/2025

GL Number	Description	Beg. Balance 01/01/2025	YTD DR THRU 09/30/2025	YTD CR THRU 09/30/2025	YTD Balance 09/30/2025
Fund: 10 CORPORATE FUND					
Account Category: Fund Equity					
Restricted					
10-00.000-3401	RESTRICTED FUND BAL - AUDIT	11,065.22	0.00	0.00	11,065.22
10-00.000-3402	RESTRICTED FUND BAL - POLICE	38,755.27	0.00	0.00	38,755.27
10-00.000-3403	RESTRICTED FUND BAL - SOC SEC	56,038.21	0.00	0.00	56,038.21
10-00.000-3404	RESTRICTED FUND BAL - IMRF	90,161.38	0.00	0.00	90,161.38
10-00.000-3405	RESTRICTED FUND BAL-LIAB INS	69,716.43	0.00	0.00	69,716.43
10-00.000-3406	RESTRICTED FUND BAL - SRCLS	123,621.23	0.00	0.00	123,621.23
10-00.000-3407	RESTRICTED FUND BAL - MUSEUM	176,298.68	0.00	0.00	176,298.68
Restricted		565,656.42	0.00	0.00	565,656.42
Unassigned					
10-00.000-3100	UNASSIGNED FUND BALANCE	2,250,173.75	0.00	0.00	2,250,173.75
Unassigned		2,250,173.75	0.00	0.00	2,250,173.75
Fund Equity		2,865,688.90	0.00	4,960.30	2,870,649.20
Revenues		0.00	12,216.12	6,128,884.75	6,116,668.63
Expenditures		0.00	5,438,242.08	230,153.67	5,208,088.41
Total Fund 10:					
TOTAL ASSETS		7,365,250.31	9,435,560.61	12,779,982.14	4,020,828.78
BEG. FUND BALANCE		2,865,688.90	0.00	0.00	2,865,688.90
+ NET OF REVENUES & EXPENDITURES		0.00	(5,450,458.20)	(6,359,038.42)	908,580.22
+ FUND BALANCE ADJUSTMENTS		4,960.30	0.00	0.00	4,960.30
= ENDING FUND BALANCE		2,870,649.20	0.00	0.00	3,779,229.42
+ LIABILITIES		4,499,561.41	8,873,692.90	4,615,730.85	241,599.36
= TOTAL LIABILITIES AND FUND BALANCE		7,365,250.31	(14,324,151.10)	(10,979,729.57)	4,020,828.78

DEPT/BOARD TRIAL BALANCE FOR MUNDELEIN PARK DISTRICT

Balance As of 09/30/2025

GL Number	Description	Beg. Balance 01/01/2025	YTD DR THRU 09/30/2025	YTD CR THRU 09/30/2025	YTD Balance 09/30/2025
Fund: 20 RECREATION PROGRAM FUND					
Account Category: Assets					
Accounts Receivable					
20-00.000-1101	REAL ESTATE TAXES RECEIVABLE	1,412,573.12	0.00	1,412,573.12	0.00
20-00.000-1103	LEASE RECEIVABLES - GASB87	442,907.00	0.00	0.00	442,907.00
20-00.000-1110	ACCOUNTS RECEIVABLE	43.16	604.54	570.84	76.86
20-00.000-1114	ACTIVE CUSTOMER ACCTS RCVBL	1,149,944.40	3,443,050.49	3,804,809.84	788,185.05
	Accounts Receivable	3,005,467.68	3,443,655.03	5,217,953.80	1,231,168.91
Cash					
20-00.000-1001	CHECKING ACCOUNT - MCB	1,570,040.88	6,059,890.72	5,550,327.63	2,079,603.97
20-00.000-1014	CASH DRAWER - REGENT	50.00	0.00	0.00	50.00
20-00.000-1019	PETTY CASH - SPECIAL EVENTS	100.00	0.00	0.00	100.00
20-00.000-1020	PETTY CASH - REC ADMIN	100.00	0.00	0.00	100.00
20-00.000-1021	CASH DRAWER - MCC	395.00	0.00	0.00	395.00
20-00.000-1023	CASH DRAWER - ADMISSIONS BFB	0.00	1,550.00	1,550.00	0.00
20-00.000-1024	CASH DRAWER - CONCESSIONS BFB	0.00	200.00	200.00	0.00
20-00.000-1025	CASH DRAWER - ADMISSIONS DLB	0.00	400.00	400.00	0.00
20-00.000-1027	CASH DRAWER - ADMISSIONS SP	0.00	100.00	100.00	0.00
20-00.000-1108	PAYMENT CLEARING - ACTIVENET	28,191.39	4,271,723.56	4,266,030.40	33,884.55
	Cash	1,598,877.27	10,333,864.28	9,818,608.03	2,114,133.52
Other Assets					
20-00.000-1202	PREPAID EXPENSES	54,151.99	385.00	44,585.27	9,951.72
	Other Assets	54,151.99	385.00	44,585.27	9,951.72
	Assets	4,658,496.94	13,777,904.31	15,081,147.10	3,355,254.15
Account Category: Liabilities					
Accounts Payable					
20-00.000-2001	ACCOUNTS PAYABLE	153,242.91	1,456,864.73	1,322,053.39	18,431.57
20-00.000-2003	ACTIVE CUSTOMER REFUND PAYABLE	0.00	1,571.00	1,571.00	0.00
20-00.000-2004	EVENT LIABILITY INS PAYABLE	585.00	1,950.00	2,145.00	780.00
20-00.000-2006	DANCE FUNDRAISING PAYABLE	494.76	0.00	0.00	494.76
	Accounts Payable	154,322.67	1,460,385.73	1,325,769.39	19,706.33
Deferred Inflows					
20-00.000-2201	DEFERRED TAX REVENUE	1,412,573.12	1,412,573.12	0.00	0.00
20-00.000-2202	GASB 87 DEFERRED INFLOW OF REVENUE	422,195.00	0.00	0.00	422,195.00
20-00.000-2207	ACTIVE DEFERRED REVENUE	1,430,876.13	4,636,036.21	4,261,441.27	1,056,281.19
20-00.000-2208	ACTIVE GIFT CARDS	13,435.18	3,114.25	2,250.00	12,570.93
	Deferred Inflows	3,279,079.43	6,051,723.58	4,263,691.27	1,491,047.12
Liabilities-ST					
20-00.000-2020	ACCRUED WAGES PAYABLE	99,396.66	99,396.66	0.00	0.00
	Liabilities-ST	99,396.66	99,396.66	0.00	0.00
Other Liabilities					
20-00.000-2050	UNCLAIMED PROPERTY LIABILITY	488.14	80.00	796.15	1,204.29
20-00.000-2053	ACTIVE DEPOSITS	11,400.00	22,025.00	26,475.00	15,850.00
20-00.000-2070	FOUNDATION DUE TO / (DUE FROM)	0.00	676.57	1,002.00	325.43
	Other Liabilities	11,888.14	22,781.57	28,273.15	17,379.72
	Liabilities	3,544,686.90	7,634,287.54	5,617,733.81	1,528,133.17
Account Category: Fund Equity					
Committed					
20-00.000-3300	COMMITTED FUND BALANCE	1,113,810.04	0.00	0.00	1,113,810.04
	Committed	1,113,810.04	0.00	0.00	1,113,810.04
	Fund Equity	1,113,810.04	0.00	0.00	1,113,810.04
	Revenues	0.00	1,841,179.24	7,722,630.44	5,881,451.20
	Expenditures	0.00	5,290,751.60	122,611.34	5,168,140.26
Total Fund 20:					
TOTAL ASSETS					
		4,658,496.94	13,777,904.31	15,081,147.10	3,355,254.15
BEG. FUND BALANCE					
		1,113,810.04	0.00	0.00	1,113,810.04
+ NET OF REVENUES & EXPENDITURES					
		0.00	(7,131,930.84)	(7,845,241.78)	713,310.94
= ENDING FUND BALANCE					
		1,113,810.04	0.00	0.00	1,827,120.98
+ LIABILITIES					
		3,544,686.90	7,634,287.54	5,617,733.81	1,528,133.17
= TOTAL LIABILITIES AND FUND BALANCE					
		4,658,496.94	(14,766,218.38)	(13,462,975.59)	3,355,254.15

DEPT/BOARD TRIAL BALANCE FOR MUNDELEIN PARK DISTRICT

Balance As of 09/30/2025

GL Number	Description	Beg. Balance 01/01/2025	YTD DR THRU 09/30/2025	YTD CR THRU 09/30/2025	YTD Balance 09/30/2025
Fund: 30 DEBT SERVICE FUND					
Account Category: Assets					
Accounts Receivable					
30-00.000-1101	REAL ESTATE TAXES RECEIVABLE	530,000.00	0.00	530,000.00	0.00
	Accounts Receivable	530,000.00	0.00	530,000.00	0.00
Cash					
30-00.000-1001	CHECKING ACCOUNT - MCB	192,787.34	624,092.41	18,900.00	797,979.75
	Cash	192,787.34	624,092.41	18,900.00	797,979.75
	Assets	722,787.34	624,092.41	548,900.00	797,979.75
Account Category: Liabilities					
Accounts Payable					
30-00.000-2001	ACCOUNTS PAYABLE	0.00	18,900.00	18,900.00	0.00
	Accounts Payable	0.00	18,900.00	18,900.00	0.00
Deferred Inflows					
30-00.000-2201	DEFERRED TAX REVENUE	530,000.00	530,000.00	0.00	0.00
	Deferred Inflows	530,000.00	530,000.00	0.00	0.00
	Liabilities	530,000.00	548,900.00	18,900.00	0.00
Account Category: Fund Equity					
Restricted					
30-00.000-3400	RESTRICTED FUND BALANCE	192,787.34	0.00	0.00	192,787.34
	Restricted	192,787.34	0.00	0.00	192,787.34
	Fund Equity	192,787.34	0.00	0.00	192,787.34
	Revenues	0.00	0.00	624,092.41	624,092.41
	Expenditures	0.00	18,900.00	0.00	18,900.00
Total Fund 30:		722,787.34	624,092.41	548,900.00	797,979.75
TOTAL ASSETS		722,787.34	624,092.41	548,900.00	797,979.75
BEG. FUND BALANCE		192,787.34	0.00	0.00	192,787.34
+ NET OF REVENUES & EXPENDITURES		0.00	(18,900.00)	(624,092.41)	605,192.41
= ENDING FUND BALANCE		192,787.34	0.00	0.00	797,979.75
+ LIABILITIES		530,000.00	548,900.00	18,900.00	0.00
= TOTAL LIABILITIES AND FUND BALANCE		722,787.34	(567,800.00)	(642,992.41)	797,979.75

DEPT/BOARD TRIAL BALANCE FOR MUNDELEIN PARK DISTRICT

Balance As of 09/30/2025

GL Number	Description	Beg. Balance 01/01/2025	YTD DR THRU 09/30/2025	YTD CR THRU 09/30/2025	YTD Balance 09/30/2025
Fund: 40 CAPITAL IMPROVEMENT FUND					
Account Category: Assets					
Accounts Receivable					
40-00.000-1110	ACCOUNTS RECEIVABLE	747,043.51	574,592.21	555,747.23	765,888.49
40-00.000-1112	ACCRUED INTEREST	38,242.10	16,143.17	12,679.50	41,705.77
	Accounts Receivable	785,285.61	590,735.38	568,426.73	807,594.26
Cash					
40-00.000-1001	CHECKING ACCOUNT - MCB	407,031.98	2,077,983.76	1,420,658.22	1,064,357.52
	Cash	407,031.98	2,077,983.76	1,420,658.22	1,064,357.52
Investments					
40-00.000-1007	CERTIFICATES OF DEPOSIT	466,000.00	239,000.00	237,000.00	468,000.00
40-00.000-1009	INVESTMENT ACCOUNT - IPDLAF	129,905.47	254,024.01	239,360.46	144,569.02
	Investments	595,905.47	493,024.01	476,360.46	612,569.02
Other Assets					
40-00.000-1202	PREPAID EXPENSES	4,150.00	78,750.00	4,150.00	78,750.00
	Other Assets	4,150.00	78,750.00	4,150.00	78,750.00
	Assets	1,792,373.06	3,240,493.15	2,469,595.41	2,563,270.80
Account Category: Liabilities					
Accounts Payable					
40-00.000-2001	ACCOUNTS PAYABLE	47,374.40	1,579,477.17	1,541,839.52	9,736.75
40-00.000-2011	RETAINAGE PAYABLE	47,348.50	0.00	20,048.06	67,396.56
	Accounts Payable	94,722.90	1,579,477.17	1,561,887.58	77,133.31
Deferred Inflows					
40-00.000-2203	DEFERRED REVENUE	150,000.00	5,747.23	961,048.12	1,105,300.89
40-00.000-2209	DEFERRED INTEREST REVENUE	0.00	1,182.91	12,640.40	11,457.49
	Deferred Inflows	150,000.00	6,930.14	973,688.52	1,116,758.38
	Liabilities	244,722.90	1,586,407.31	2,535,576.10	1,193,891.69
Account Category: Fund Equity					
Assigned					
40-00.000-3200	ASSIGNED FUND BALANCE	1,547,650.16	0.00	0.00	1,547,650.16
	Assigned	1,547,650.16	0.00	0.00	1,547,650.16
	Fund Equity	1,547,650.16	0.00	0.00	1,547,650.16
	Revenues	0.00	17,414.26	1,043,585.77	1,026,171.51
	Expenditures	0.00	1,386,012.49	181,569.93	1,204,442.56
Total Fund 40:					
TOTAL ASSETS		1,792,373.06	3,240,493.15	2,469,595.41	2,563,270.80
BEG. FUND BALANCE		1,547,650.16	0.00	0.00	1,547,650.16
+ NET OF REVENUES & EXPENDITURES		0.00	(1,403,426.75)	(1,225,155.70)	(178,271.05)
= ENDING FUND BALANCE		1,547,650.16	0.00	0.00	1,369,379.11
+ LIABILITIES		244,722.90	1,586,407.31	2,535,576.10	1,193,891.69
= TOTAL LIABILITIES AND FUND BALANCE		1,792,373.06	(2,989,834.06)	(3,760,731.80)	2,563,270.80
Total All Funds		0.00	59,726,054.02	59,726,054.02	0.00

MEMORANDUM

To: Chief Jason Seeley #299 
From: Sergeant Brigano #254 *LEB#254*
Date: Friday, October 03, 2025
Re: Park District Report – September 2025

There were five (5) calls for service in the area parks during the reporting period.

A total of 230 park checks were initiated by patrol officers this month. There were no crime trends to report during the month of September.

The following gives more detail about the calls during the reporting period:

- On 09/04/2025, Officers responded to Lions/Fort Hill Heritage Center for a burglar alarm. The alarm was set off in error by an employee.
- On 09/17/2025, Officers responded to the Dunbar Rec Center for a burglar alarm. The alarm was set off in error by an employee.
- On 09/17/2025, Officers responded to the Diamond Lake Rec Center for a burglar alarm. The alarm was set off in error by an employee.
- On 09/19/2025, Officers responded to Hanrahan Park for a domestic dispute/possible sexual assault involving three juveniles. The incident was investigated and was unfounded.
- On 09/21/2025, an Officers responded to the Diamond Lake Rec Center for a possible theft report. A license plate on a boat trailer was either lost or stolen.

I have attached a copy of the September 2025 Park District report for your review.

Please contact me if you have any questions.



BOARD MEMORANDUM

October 27, 2025 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Date: October 23, 2025
Subject: Approve of Amendment Ordinance No. 25-10-01-O An Ordinance Regulating the Use of Autocycles, Off-Highway Vehicle, All Terrain Vehicle, And Low-Speed Gas Bicycle

Background

In October of 2024, Ordinance No. 24-10-01-O An Ordinance Regulating the Use of Micromobility Devices and Ordinance No. 24-10-02-O An Ordinance Regulating the Use of Micromobility Devices were passed to not allow power driven mobility devices other than wheelchairs on District property to avoid liability issues. Recently, Executive Director Salski has been receiving resident complaints about the use of mini-bikes and trail bikes.

Analysis/Considerations

Communities are facing increased incidents with mini-bikes or trail bikes on sidewalks, parks and more causing challenges from residents. Ordinance No. 25-10-01-O An Ordinance Regulating the Use of Autocycles, Off-Highway Vehicle, All Terrain Vehicle, And Low-Speed Gas Bicycle provides language to include mini-bikes and trail bikes to not be allowed on park district property.

Recommendation

Staff recommends approving the Ordinance 25-10-01-O – An Ordinance Regulating the Use of Autocycles, Off-Highway Vehicle, All Terrain Vehicle, And Low-Speed Gas Bicycle.

Action and Motion Requested

Approve of Ordinance 25-10-01-O – An Ordinance Regulating the Use of Autocycles, Off-Highway Vehicle, All Terrain Vehicle, And Low-Speed Gas Bicycle.

ORDINANCE NO. 25-10-01-O
OF THE
MUNDELEIN PARK & RECREATION DISTRICT
BOARD OF COMMISSIONERS

RE: AN ORDINANCE REGULATING THE USE OF AUTOCYCLES, OFF-HIGHWAY VEHICLE, ALL TERRAIN VEHICLE, AND LOW-SPEED GAS BICYCLE

1. No Person shall drive, ride, or otherwise operate any autocycles, off-highway motorcycles, motor driven cycle, moped, recreational off-highway vehicle, all-terrain vehicle, and low-speed gas bicycle as defined by the Illinois Vehicle Code on District Property.
 - a. Autocycle. A 3-wheel motor vehicle that has a steering wheel and seating that does not require the operator to straddle or sit astride it.
 - b. Off-highway motorcycle. Any motorized device designed to travel primarily off highway on 2 wheels, having a seat or saddle for the use of the operator, upon or by which any person, persons or property may be transported or drawn.
 - c. Motor driven cycle. Every motorcycle and every motor scooter with less than 150 cubic centimeter piston displacement including motorized pedal cycles.
 - d. Moped. A moped is a motor-driven cycle, with or without optional power derived from manually operated pedals, whose speed attainable in one mile is at least 20 mph but not greater than 30 mph and is equipped with a motor that produces 2 brake horsepower or less. If an internal combustion engine is used, the displacement shall not exceed 50 cubic centimeter displacement, and the power drive system shall not require the operator to shift gears.
 - e. Recreational off-highway vehicle. Any motorized off-highway device designed to travel primarily off-highway, 64 inches or less in width, having a manufacturer's dry weight of 2,000 pounds or less for gas-powered engines or 3,000 pounds or less for electric-powered engines, traveling on 4 or more non-highway tires, designed with a non-straddle seat and a steering wheel for steering control, except equipment such as lawnmowers. The Grand Dominion agreement with Mundelein Park & Recreation District and Steeple Chase Golf Club supersedes section (e) only.
 - f. All-terrain vehicle. Any motorized off-highway device designed to travel primarily off-highway, 50 inches or less in width, having a manufacturer's dry weight of 1,500 pounds or less, traveling on 3 or more non-highway tires, designed with a seat or saddle for operator use, and handlebars or steering wheel for steering control, except equipment such as lawnmowers.

- g. Low-speed gas bicycle. A 2-wheeled or 3-wheeled device with fully operable pedals and a gasoline motor of less than one horsepower or 15 cubic centimeter displacement that is operated at speeds of less than 20 miles per hour.

2. Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

Commissioner _____ moved, seconded by Commissioner _____, that Ordinance 25-10-01-O be adopted. Roll call being called, the following Commissioners voted:

Commissioner Burton	_____
Commissioner Frasier	_____
Commissioner Knudson	_____
Commissioner McGrath	_____
Commissioner Ortega	_____
President Knudson	_____

PASSED this 27th day of October 2025.

By: _____
Bob Knudson, Board President

ATTEST:

Ron Salski, Secretary



BOARD MEMORANDUM

October 27, 2025 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Date: October 23, 2025
Subject: Approve of Tree Preservation Ordinance 25-10-02-O - Amendment

Background

On June 25, 2018, the Board approved Ordinance No. 18-06-02, An Ordinance Adopting Tree Preservation for Mundelein Park District, Lake County, Illinois to preserve, protect and enhance critical infrastructure – the urban forest that is located on public land. The ordinance regulates Mundelein Park and Recreation District managed trees but recognizes that trees on private property are part of the collective community resource. The purpose of the ordinance is to recognize the services and functions that trees provide as a collective asset to the entire community and to state the goals of the Park District with respect to protection, preservation, care and planting of trees on Mundelein Park District property.

On September 22, 2025, Special Committee of the Whole meeting, Executive Director Salski reviewed that the Park District had received a Morton Arboretum grant requiring updates to the existing ordinance to comply with the grant requirements.

Analysis/Considerations

As mentioned, the Morton Arboretum reviewed the Ordinance and recommended additional language to satisfy the grant. The Morton Arboretum additional language is highlighted in red and the revisions discussed on September 22, 2025, Special Committee of the Whole meeting, are incorporated.

Recommendation

Staff recommend approving the Ordinance 25-10-02-O which amends Ordinance No. 18-06-02.

Action and Motion Requested

Move to approve the Ordinance 25-10-02-O which amends Ordinance No. 18-06-02.

ORDINANCE NO. 25-10-02-O
OF THE
MUNDELEIN PARK & RECREATION DISTRICT
BOARD OF COMMISSIONERS

RE: AN ORDINANCE ADOPTING TREE PRESERVATION

This is an amendment to Ordinance No. 18-06-02.

1. STATEMENT OF PURPOSE

The purpose of this Ordinance is to preserve, protect and enhance critical infrastructure - the urban forest that is located on public land. The complete urban forest is comprised of trees across all land uses and ownership. This Ordinance regulates Mundelein Park and Recreation District (MPRD) managed trees but recognizes that trees on private property are part of the collective community resource.

The purpose of this Ordinance is to recognize the services and function that trees provide as a collective asset to the entire community and to state the goals of MPRD with respect to the protection, preservation, care and planting of trees on MPRD Property.

Specific goals of this Ordinance are to:

- A. Protect, preserve and enhance the quality of life and general welfare of MPRD, its residents, and guests; and conserve and enhance MPRD's, physical and aesthetic environment.
- B. Preserve, protect and enhance the urban forest to ensure that trees are properly planted and maintained within MPRD so that trees can protect, enhance and preserve the quality of life for people utilizing MPRD parks and recreational opportunities.
- C. Recognize that trees are an integral part of the infrastructure of MPRD and as such should be preserved, protected and cared for as other critical infrastructure.
 - a. Trees absorb pollution from the air;
 - b. Trees absorb and sequester carbon dioxide;
 - c. Trees absorb and filter pollution from storm water run-off;
 - d. Trees produce oxygen;
 - e. Trees reduce flooding;
 - f. Trees stabilize soils and reduce erosion;
 - g. Trees cool the surrounding area helping to reduce impacts due to urban heat islands;
 - h. Trees reduce energy consumption by shielding structures from harsh winds and sun;

- i. Trees provide a buffer and screen against noise, light and pollution;
 - j. Trees improve property values;
 - k. Trees improve commercial district buyer traffic;
 - l. Areas with trees have lower crime rates;
 - m. Areas with trees have higher levels of community interaction;
 - n. Trees provide important habitat for birds and other wildlife; and
 - o. Trees protect and enhance our quality of life.
- D. Recognize that trees provide MPRD collective benefits that extend beyond property boundaries throughout MPRD.
- E. Recognize that larger trees provide larger benefits. When a large tree is removed and replaced with a smaller tree the benefits and services are reduced.
- F. Recognize that some trees may have a condition that constitutes a threat, danger or nuisance to the public or property within MPRD or may be dangerous to the health of other trees and vegetation in MPRD.

2. DEFINITIONS

- A. **Donation trees** are herein defined as trees that are planted or existing trees that are designated as part of the MPRD tree donation program.
- B. **Diameter at Breast Height (DBH)** is herein defined as the measurement of a tree's diameter taken at a standard fifty-four inches (54") off the ground.
- C. **Dripline** is herein defined as a vertical line extended from the surface of the ground up to the outermost extent of the tree canopy.
- D. **Excavation** is herein defined as any act by which organic matter, earth, sand, gravel, rock or any other similar material is cut into, dug, quarried, uncovered, removed, displaced, relocated or bulldozed, and shall include the conditions resulting therefrom.
- E. **Final Grade** is herein defined as the vertical (elevation) of the ground or pavement surface after grading work is completed in accordance with the site development plan.
- F. **Grading** is herein defined as any excavation or fill or any combination thereof and shall include the conditions resulting from any excavation or fill.

- G. **Grouping of trees** is herein defined as six (6) or more trees, each of which possesses a DBH of at least four (4) inches and which together form an interrelated canopy as determined by the Superintendent of Building and Grounds or designee.
- H. **Invasive trees** are herein defined as all trees, shrubs, bushes and all other woody vegetation that are included on the Illinois Department of Natural Resources Invasive Plant List.
- I. **Nuisance tree** is herein defined as a tree that has already died, is in a state of irrevocable decline, has the capacity to damage a person or thing or is an invasive species.
- J. **Park trees** are herein defined as trees, shrubs, bushes and all other woody vegetation in public parks having individual names and all areas owned by MPRD, or to which the public has free access to as a park.
- K. **Premier location** is herein defined as any tree planting location that has been individually designated by MPRD to be notable by virtue of its outstanding location and/or visibility.
- L. **Replacement tree** is herein defined as a tree that is planted as a whole or part of the replacement of any non-invasive tree that was removed, for any reason.
- M. **Specimen tree** is herein defined as any *tree* that has been individually designated by MPRD to be notable by virtue of its outstanding size and quality for its species.
- N. **Street trees** are herein defined as trees, shrubs, bushes and all other woody vegetation on land lying between property lines on either side of all streets, avenues or ways within MPRD.
- O. **Tree replacement plan** is herein defined as the written plan that outlines trees planted as replacement for a tree that has been cut, removed or damaged, or condition of construction or other District approved building / landscape plan.

3. SCOPE OF PRESERVATION, PLANTING AND MANAGEMENT

- A. The scope of preservation, planting and management is limited to property owned by MPRD.

4. EDUCATING PRIVATE PROPERTY OWNERS ABOUT TREE PRESERVATION,

PLANTING AND MANAGEMENT

- A. A critical element of any tree preservation ordinance is educating private property owners on the value of tree preservation, planting and management, the importance of fiscal support for proper resource management and the necessity of educating current and future generations about tree preservation.
- B. Private property owners will be educated about these issues through outreach by MPRD staff at the time of interaction regarding the concerns of private property owners as they arise and MPRD is contacted through outreach at MPRD events (i.e. Earth Day event, Arbor Day event) and any other times and methods MPRD deems appropriate.

5. PRESERVATION

- A. MPRD shall contract with a certified arborist, when necessary, to provide direction and oversight of urban forestry practices within MPRD for the proper care and management of the urban forest. Direction from a certified arborist would be necessary when tree work includes going beyond general maintenance, pruning, planting or nuisance tree removal, such as when conducting a tree inventory or risk evaluation.
- B. MPRD shall contract when necessary, with tree service contractors to perform tree planting, tree pruning, and tree removals.

All contractors performing tree maintenance, removal, or planting within the jurisdiction of this ordinance **must demonstrate competency in the following areas**. These qualifications are intended to uphold the integrity of tree preservation efforts and ensure work is performed in accordance with recognized **best practices** in arboriculture and urban forestry.

Required Skills and Knowledge:

- Proficiency in tree identification, biology, and growth habits, with application of industry **best practices** for tree care
- Demonstrated experience in pruning, removal, and planting techniques that align with arboricultural **best practices**
- Ability to safely operate and maintain tree care equipment, including chainsaws, chippers, stump grinders, and aerial lifts, following equipment-specific **best practices**
- Comprehensive understanding of safety protocols, including use of personal protective equipment (PPE), rigging systems, and fall protection, consistent with OSHA and industry **best practices**
- Physical capability to perform tree work in varied outdoor conditions, including at heights, with adherence to ergonomic and safety **best practices**
- Familiarity with local regulations governing tree preservation, removal permits, and environmental impact, and ability to apply **best practices** in compliance and documentation

Verification Requirement:

- Contractors must provide **verifiable references** attesting to their experience and skillsets in the areas listed above. References may include prior clients, municipal agencies, or professional supervisors.

Optional Credential:

- While not mandatory, possession of an **ISA Certified Arborist** credential or equivalent certification is encouraged as evidence of commitment to professional standards and **best practices** in tree care.

Any contractor hired to perform tree work, including but not limited to tree planting, tree pruning, or tree removal, shall obtain and keep in force, to the satisfaction of the Agency, at all times during the performance of any work referred to above, Workers Compensation and Employer's Liability Insurance, Commercial General Liability Insurance, and Automobile Insurance in at least the type and amounts as follows:

1. Workers' Compensation:
 - a. State: Statutory
 - b. Applicable Federal (e.g., Longshoremen's): Statutory
 - c. Employer's Liability

\$500,000.00	Per Accident
\$500,000.00	Disease, Policy Limit
\$500,000.00	Disease, Each Employee
2. Commercial General Liability:
 1. \$2,000,000.00 General Aggregate
 2. \$1,000,000.00 Products Completed Operations Aggregate
 3. \$1,000,000.00 Personal and Advertising Injury
 4. \$1,000,000.00 Each Occurrence
 5. \$ 50,000.00 Fire Damage (any one fire)
 6. \$ 5,000.00 Medical Expense (any one person)
3. Business Automobile Liability (including owned, non-owned and hired vehicles):
 - a. Bodily Injury:

\$1,000,000.00	Per Person
\$1,000,000.00	Per Accident
 - b. Property Damage:

\$1,000,000.00	Per Occurrence
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4. Umbrella Excess Liability:

\$2,000,000.00	over Primary Insurance
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C. MPRD shall have completed by the Fall of 2018, a complete urban forest inventory and report summarizing the findings.

D. Within two years of the completion of the urban forest inventory, MPRD shall develop and implement an urban forest management plan based on the findings. This plan shall include clear direction for the protection, preservation and

planting of the urban forest and shall be based on the U.S. Forest Service Sustainable Urban Forest Guide

([http://www.itreetools.org/resources/content/Sustainable Urban_Forest_Guide_14Nov20_16.pdf](http://www.itreetools.org/resources/content/Sustainable_Urban_Forest_Guide_14Nov20_16.pdf))

- E. Legacy and Donation trees are provided special protection by MPRD. Legacy trees are those that are 18" DBH or larger located on District property. Donation trees are those planted as part of the District's Tree Dedication Program.
- F. All tree plantings, selection and management shall be in compliance with MPRD's Urban Forest Management Plan, when available.
- G. It is recognized that diverse species of urban trees throughout MPRD are critical to the health of the forest structure and protects MPRD from catastrophic loss. All tree planting shall comply with diversity requirements of not more than 5% of any one species, 10% of any one genus or 15% of any one family.

6. PLANTING

- A. MPRD shall plant and maintain a healthy diverse urban forest to improve the natural resources and quality of life for the residents living within the MPRD
- B. Planting will follow guidelines and specifications outlined by the International Society of Arboriculture (ISA) and ANSI A300 best management practices.
- C. MPRD shall plant diverse species with the ratio of not more than 15% of any one family, 10% of any one genus or 5% of any one species. Diverse species composition protects MPRD from catastrophic loss.
- D. It shall be unlawful to plant any tree or shrub on MPRD property without the express written permission of the Executive Director or the Director of Park and Facility Maintenance.
- E. It shall be unlawful to plant any tree under overhead utility lines that is anticipated to grow to a height that would interfere with the lines.
- F. Tree selection shall be consistent with the current ANSI Z60 standards for location, type and size based on the environmental parameters of the site.
- G. MPRD will strive to maintain diversity of tree age classes for a healthy urban forest.

7. TREE PURCHASING

- A. Trees purchased by MPRD shall be of a quality consistent with the most current American Standards for Nursery Stock as approved by the most current American National Standards Institute.
- B. A Contract Growing Program shall be considered.
- C. Private property owners shall be educated about tree purchasing issues through outreach by MPRD staff at the time of interaction regarding the concerns of private property owners as they arise and MPRD is contacted, through outreach at MPRD events (i.e. Earth Day event, Arbor Day event) and any other times and methods the MPRD deems appropriate.

8. SKILL REQUIREMENTS FOR PROFESSIONALS WHO MANAGE THE PUBLIC URBAN FOREST

Preferred Education and Experience: In order to ensure the knowledge base for the position, A. Bachelor's degree in Forestry, Horticulture or related field, with a minimum of two years (24 consecutive months) of demonstrated experience in providing relevant urban tree care (e.g. pruning, planting, tree health-care, tree removal, etc.) and; Within the first six (6) months of employment is required to obtain: B. Illinois Pesticide Applicator's License with Right of Way and Ornamentals endorsements C. Valid Illinois Commercial Driver's License (Class B CDL). Desired certifications over time: the person may be asked to obtain the following certifications:

A. Certified Arborist

B. Certified Prescribed Burn Manager.

Other duties as assigned and as described in the Superintendent of Park Maintenance job description.

9. EDUCATING PRIVATE PROPERTY OWNERS ABOUT PROFESSIONAL QUALIFICATIONS

Private property owners shall be educated about professional qualifications through outreach by MPRD staff at the time of interaction regarding the concerns of private property owners as they arise and MPRD is contacted, through outreach at MPRD events (i.e. Earth Day event, Arbor Day event) and any other times and methods MPRD deems appropriate.

10. TREE MANAGEMENT

An urban forestry management plan is a critical document for the care and preservation of one of the community's most valuable assets. This plan will define the needs and provide recommendations for the care and planting of trees throughout the community. It is recommended that the Sustainable Urban Forest Guide, produced by the U.S. Forest Service, serve as a guide for development of the MPRD urban forestry management plan. (See U.S. Forest Service Sustainable

Urban Forest Guide)

- A. Until an urban forestry management plan is in place, MPRD shall provide a standard of care, in compliance with ISA and ANSI A300 practices, where possible, for all MPRD owned trees to enable these trees to live to maturity and provide maximum benefits. This would include but not be limited to:
- a. At a minimum, have an established watering program for implementation during periods when natural rain fall is not adequate to meet the needs of newly planted trees. Newly planted trees are any trees planted within the past five years.
 - b. Newly planted trees shall have a mulch ring three feet (3') in diameter with trunk of tree centered. Mulch shall be maintained to a depth of three inches (3").
 - c. Have an established pruning program that places all MPRD trees on a 5-year pruning cycle. Pruning should be completed under the direction of the Superintendent of Park Maintenance. Care should be taken to follow best management practices including but not limited to good sanitation practices to reduce spread of infectious conditions and restriction of pruning based on species needs, e.g. species that should only be pruned when dormant.
 - d. When pruning occurs, trees should be reassessed for size and rated for health and hazard potential. Changes should be made to the Urban Forest Inventory. When hazardous conditions exist, further maintenance or removal should be conducted as soon as feasible.
 - e. When a change in the tree inventory of the MPRD occurs for any reason, the tree inventory document shall be updated by the MPRD Director of Park and Facility Maintenance or Superintendent of Park Maintenance.
 - f. Trees shall be protected from mechanical damage by following ISA best management practices regarding mowing, trimming or other forms of equipment operation nearby.

11. STATEMENT OF VALUE AND SERVICES OF THE URBAN FOREST AS INFRASTRUCTURE

- A. Trees provide actual, measurable value that requires maintenance and management.

12. TREE PROTECTION

This section applies to any work being conducted which may impact MPRD managed trees.

- A. Unless otherwise authorized by this Section, it shall be unlawful for any person to remove, injure or undertake any procedure which will cause death, substantial damage, or create a hazard, to any MPRD tree.
- B. In the event of any site improvement which may impact MPRD trees, a Tree Preservation Plan is required, must be approved, and implemented prior to the start of any work or delivery of any materials to the Building Activity Area. The approved Tree Preservation Plan shall be available through the Director of Park and Facility Maintenance throughout the entire construction period until final approvals for all site work shall be received in writing. Resources regarding a Tree Preservation Plan are available through the Illinois Department of Natural Resources (IDNR).
- C. In instances where construction or site work that requires heavy equipment that may impact trees on public or private property, all appropriate tree protection measures must be identified in the Tree Preservation Plan and taken during the course of the work.
 - a. Protective fencing is required for protection of any tree to be preserved in place. Fencing shall be installed at a minimum distance of one-foot for every inch DBH of the tree, from the trunk of the tree. In the instances of tree pits, fencing shall be located at the edge of the pavement.
 - b. All protective fencing shall be in place before any construction or material delivery is to take place. All protective fencing shall remain in place until final approval of all site condition is given.
 - c. No equipment or materials shall be parked, driven or stored within the protective fencing area or on the critical root zone of any tree.
 - d. For projects requiring the use of heavy equipment, protective tree fencing shall be required. Fencing shall not be removed or relocated except by directions of the Director of Park and Facility Maintenance or designee.
 - e. No tree shall be impacted within the protective fencing area, including the tree canopy.
 - f. Tree trimming as part of any project shall be with the consent and under the direction of the Director of Park and Facility Maintenance or his or her designee.
 - g. All measures shall be taken to maintain the health of trees which are transported to the replacement site and shall meet or exceed the requirements of the most current ANSI standards.

13. EDUCATING PRIVATE PROPERTY OWNERS ABOUT TREE PROTECTION

Private property owners shall be educated about tree protection through outreach by MPRD staff at the time of interaction regarding the concerns of private property owners as they arise and MPRD is contacted., through outreach at MPRD events (i.e. Earth Day event, Arbor Day event) and any other times and methods the MPRD deems appropriate.

14. LEGACY AND DEDICATION TREE PRESERVATION

- A. A Legacy Tree is a tree provided special designation by MPRD. The criteria for designation is provided in the definitions attached to this section.
- B. Removal of a Legacy Tree or Dedication Tree requires explicit written or verbal permission from the Director of Park and Facility Maintenance or Superintendent of Park Maintenance. This should be a last resort and only pursued when risk to public health or property exists.
- C. Construction, development and/or any grading adjacent to a Legacy or Dedication Tree requires a Tree Preservation Plan.

15. TREE REMOVAL

Tree removals are considered an impact to the entire MPRD. It is clearly documented that larger trees provide larger benefits. It is recognized that the planting of smaller trees to replace the value of larger trees that are lost will take tens of years and for this reason efforts should be made to preserve and protect trees where they are growing. The Director of Park and Facility Maintenance is responsible for the care of all MPRD trees. MPRD trees are planted, managed and removed by MPRD or its contractors in most instances.

- A. It shall be unlawful for any individual to remove or cause damage to any tree located on MPRD property without permission from the Director of Park and Facility Maintenance or Superintendent of Park Maintenance.
- B. A nuisance tree is a tree that has already died, is in a state of irrevocable decline, has the capacity to damage a person or thing or is an invasive species. In the event of an emergency, and access to MPRD is not possible, a nuisance tree may be removed without permission, however, the individual removing the tree shall take photographs and memorialize the nuisance situation prior to removal and shall follow up with MPRD the following business day.
- C. Removal of invasive woody plants such as buckthorn and honeysuckle are encouraged. These invasive plants can quickly colonize an area reducing the health and vitality of non-invasive plants. (A list of invasive woody plants is

provided in Appendix A)

16. DAMAGE TO TREES/UNAUTHORIZED REMOVAL

Any person violating or disobeying any clause or provision of any Section of this Ordinance, or any other regulatory Ordinances or Rules of the District, shall be guilty of a misdemeanor; may be forthwith evicted from the Park System; may have their pass forfeited for the season; and

- A. The following penalties and fees may be charged at the discretion of MPRD for unlawful removal of or damage to its trees, either fully owned or jointly owned under Illinois law. These monies can be utilized for tree replacement or other Forestry-Related services at the discretion of the Executive Director.
- B. For trees up to 12” in diameter, the following shall be used to determine compensatory value for damage to trees.
 - a. Preferred species - \$300/Diameter Inch
 - b. Other non-invasive species – MPRD discretion
 - c. Invasive species - \$0
- C. For trees over 12” in diameter, where values may be significantly higher, the above may not accurately reflect value. In these cases, MPRD should consult with an ISA Certified Arborist to perform a formal appraisal according to the CTLA’s 10th Guide to Plant Appraisal in order to accurately capture value.

17. TREE TOPPING

Any person violating or disobeying any clause or provision of any Section of this Ordinance, or any other regulatory Ordinances or Rules of the District, shall be guilty of a misdemeanor; may be forthwith evicted from the Park System; may have their pass forfeited for the season; and

- A. Tree Topping shall be defined herein as when the vertical stem (leader) and upper primary limbs on a mature tree are cut back to stubs at a uniform height.
- B. The negative impacts of tree topping are well documented and it is accepted industry standard that tree topping should not take place.
- C. It shall be unlawful to top any MPRD tree for any reason.
- D. For trees up to 12” in diameter, the following shall be used to determine compensatory value for damage to trees.
 - a. Preferred species - \$300/Diameter Inch
 - b. Other non-invasive species – MPRD discretion
 - c. Invasive species - \$0

E. For trees over 12" in diameter, where values may be significantly higher, the above may not accurately reflect value. In these cases, MPRD should consult with an ISA Certified Arborist to perform a formal appraisal according to the CTLA's 10th Guide to Plant Appraisal in order to accurately capture value.

18. AUTHORITY/ENFORCEMENT

The Executive Director of the Mundelein Park & Recreation District and/or his designee is charged with enforcement of any person violating or disobeying any clause or provision of any Section of this Ordinance.

- A. Anyone charged with enforcement of this ordinance shall possess a current and valid ISA Certified Arborist qualification or consult with a person who possesses a current and valid ISA Certified Arborist qualification.
- B. If an alleged offender is dissatisfied with such decision as issued, he may appeal the decision to the Board within ten (10) days after the decision is rendered. If the Board rejects the appeal after full review, or if time for full review is not available, the applicant may appeal the decision to the appropriate court.

19. TREE REPLACEMENT AND NEW TREE PLANTINGS

It is required that replacement **tree and new tree planting** species come from the Preferred Species List. (Appendix B) This list is available through MPRD's **Director of Park and Facility Maintenance**.

- A. Every effort shall be made to replace nuisance trees or other trees removed to protect public safety or property.
- B. Any tree species removed, 8" DBH or greater, which is not identified on the invasive species list, but is identified on the Preferred Species List, is required for replacement by this section. Replacement trees shall be located appropriately as confirmed by the Superintendent of Park Maintenance and in compliance with planting guidelines established above.
- C. When tree removal is required, at minimum **two trees** will replace every **one tree taken**.
- D. When a tree removal is required as a result of any project, tree replacement shall occur within the landscape season. In the event of weather conditions or species specific needs, which prohibit proper replacement of a tree, MPRD may replace trees in next landscaping season.
- E. All tree replacement plantings shall require an underground utility location (J.U.L.I.E.) prior to planting.

F. It shall be encouraged that species identified on the invasive species list be removed. There is no replacement requirement for these removals.

20. NUISANCE TREES

A tree which is determined to be a nuisance tree is one which is dead or declining and has the potential to damage other trees, people or structures. These trees may be located on public or private property.

A. It shall be the duty of MPRD to remove any trees on MPRD property which pose a risk.

B. Infected, Infested Trees Due to a Pest or Pathogen Are Defined as a Nuisance

- a. Any tree which is in a state of irreparable or untreatable decline due to heavy infestation or disease is included in the definition of a nuisance. Infested or infected trees, which are identified by Federal or State Departments of Agriculture to be in quarantine or can potentially infect or infest other trees are defined as a nuisance. This would include but not be limited to Ash (*Fraxinus*) trees infested with emerald ash borer which are not being treated or whose treatment is ineffectual, or Elm trees (*Ulmus*) infected with Dutch elm disease. A Certified Arborist shall be consulted if the state of the tree is in question
- b. MPRD shall enforce State and Federal regulations governing quarantine zone boundaries, and regulated articles.
- c. For the purposes of this Section, "Regulated Articles" are hereby defined as any insects at any living state of development, any quarantined materials such as wood products including, but not limited to chips, limbs, lumber, firewood or any other product or means of conveyance which may be determined by Federal or State departments of agriculture to pose a risk of spread of any infestation or infection.
- d. It shall be illegal to move out of established quarantine zone(s) regulated articles unless those articles have met all requirements of the local, Federal and State regulatory agencies.
- e. It shall be illegal for any person or entity to transfer from a quarantine zone into a non-quarantine zone, including MPRD, any regulated articles.
- f. Any person or entity found to be in violation of any local, State or

Federal regulations related to tree infestations or infections shall be prosecuted to the full extent of the law.

- g. All contractors working within and near any quarantine zone(s) are required to comply with the quarantine regulations and supply records that may be required for inspection to MPRD, County, State or Federal agencies upon request
- h. Trees in Decline or Dead Are Defined as a Nuisance if any tree or part which is dead which could potentially fall on a person or structure is defined as a nuisance.

21. INVASIVE SPECIES CONTROL

A. Invasive Woody Plants

Invasive plants cause ecological disruption to natural ecosystems. The type of impact varies based on the species and the traits of that species. The Woody Invasive Species List, attached to this Section identifies species which shall not be planted and which should be removed and controlled to reduce impacts to other vegetation.

- 1. Typical impacts include:
 - a. Chemical disturbance (allelopathy) to the soil limiting development of other species;
 - b. Dense plant growth limiting light to the soil surface resulting in exposed soil allowing erosion
- 2. Displacement of naturally occurring species resulting in a monoculture of invasive species and aggressive tendencies

22. EDUCATING PRIVATE PROPERTY OWNERS ABOUT INVASIVE PLANTS, PESTS AND PATHOGENS

Private property owners shall be educated about invasive plants, pests and pathogens through outreach by MPRD staff at the time of interaction regarding the concerns of private property owners as they arise and the MPRD is contacted., through outreach at MPRD events (i.e. Earth Day event, Arbor Day event) and any other times and methods MPRD deems appropriate.

Information shall include replacement options following invasive species removal.

23. EXCEPTIONS

If because of emergency weather or other casualty conditions a tree is endangering health, safety or property and requires immediate removal, verbal authorization may be given by MPRD for the tree removal. When it is not possible or feasible to contact MPRD prior to emergency tree removal,

notification shall be given as soon as possible following removal.

24. ENFORCEMENT, VARIANCE AND CIVIL REMEDIES

MPRD works closely with Village of Mundelein Police and other local Code Enforcement officials to uphold the standards set forth in this ordinance.

25. SEVERABILITY

If any provision, section, subsection, sentence, clause, or phrase of this Ordinance or the application thereof to any person or circumstance is held to be invalid or unconstitutional by a court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this Ordinance. MPRD hereby declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, and phrase thereof, irrespective of the fact that any one or more provisions might be declared invalid or unconstitutional.

Effective Date: This Ordinance shall be in full force and effect from after its passage, approval and publication as provided by law.

Commissioner _____ moved, seconded by Commissioner _____, that Ordinance 25-10-02-O be adopted. Roll call being called, the following Commissioners voted:

Commissioner Burton	_____
Commissioner Frasier	_____
Commissioner Knudson	_____
Commissioner McGrath	_____
Commissioner Ortega	_____
President Knudson	_____

PASSED this 27th day of October 2025.

By: _____
Bob Knudson, Board President

ATTEST:

Ron Salski, Secretary

Appendix A

Woody Invasive Species

- *Ailanthus altissima* (Tree-of-heaven)
- *Rhamnus cathartica* (Common Buckthorn)
- *Rhamnus frangula* (Glossy Buckthorn)
- *Paulownia tomentosa* (Princess Tree)
- *Albizia julibrissin* (Mimosa Tree)
- *Elaeagnus angustifolia* (Russian Olive)
- *Elaeagnus umbellata* (Autumn Olive)
- *Morus alba* (White Mulberry)
- *Triadica sebifera* (Chinese Tallow Tree)
- *Lonicera maackii* (Amur Honeysuckle)
- *Lonicera morrowii* (Morrow's Honeysuckle)
- *Lonicera tatarica* (Tatarian Honeysuckle)
- *Lonicera x bella* (Hybrid Bush Honeysuckle)
- *Berberis thunbergii* (Japanese Barberry)
- *Euonymus alatus* (Burning Bush)
- *Rosa multiflora* (Multiflora Rose)
- *Ligustrum spp.* (Privet) Chinese, European, etc.
- *Celastrus orbiculatus* (Oriental Bittersweet)

***Any woody species added to the Illinois Exotic Weed Act shall also be included in this list.**

***Any woody species widely recognized as problematic in Illinois ecosystems shall also be included in this list.**

Appendix B

Preferred Species

- *Acer rubrum* (Red Maple)
- *Acer saccharum* (Sugar Maple)
- *Quercus alba* (White Oak)
- *Quercus bicolor* (Swamp White Oak)
- *Quercus macrocarpa* (Bur Oak)
- *Quercus imbricaria* (Shingle Oak)
- *Quercus muehlenbergii* (Chinkapin Oak)
- *Quercus rubra* (Northern Red Oak)
- *Quercus coccinea* (Scarlet Oak)
- *Ulmus americana* (American Elm)
- *Ulmus rubra* (Slippery Elm)
- *Betula nigra* (River Birch)
- *Aesculus glabra* (Ohio Buckeye)
- *Amelanchier laevis* (Allegheny Serviceberry)
- *Celtis occidentalis* (Common Hackberry)
- *Ginkgo biloba* (Ginkgo)
- *Gleditsia triacanthos* (Honeylocust)
- *Gymnocladus dioica* (Kentucky Coffeetree)
- *Platanus x acerifolia* (London Planetree)
- *Cercis canadensis* (Eastern Redbud)
- *Tilia americana* (American Basswood)
- *Tilia cordata* (Littleleaf Linden)
- *Acer freemanii* (Freeman Maple)
- *Fagus grandifolia* (American Beech)
- *Carya ovata* (Shagbark Hickory)
- *Carya cordiformis* (Bitternut Hickory)
- *Salix alba* (White Willow)
- *Populus deltoides* (Eastern Cottonwood)
- *Taxodium distichum* (Bald Cypress)
- *Pinus strobus* (Eastern White Pine)
- *Picea abies* (Norway Spruce)
- *Picea pungens* (Colorado Blue Spruce)
- *Juniperus virginiana* (Eastern Red Cedar)
- *Thuja occidentalis* (Northern White Cedar)
- *Larix laricina* (Tamarack)
- *Juglans nigra* (Black Walnut)
- *Ostrya virginiana* (Eastern Hophornbeam)
- *Carpinus caroliniana* (American Hornbeam)

***Any hybridized trees or cultivars based off these preferred species and not classified as invasives in Illinois shall also be considered “Preferred Species”.**

****Substitutions and additional species may be approved for planting by an ISA Certified Arborist on a case by case basis provided that they are not known woody invasive species and that they are well suited for the environment in which they will be planted.**



BOARD MEMORANDUM

October 27, 2025 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Date: October 23, 2025
Subject: Approve of Ordinance No. 25-10-03-O An Ordinance Regulating the Use of Micromobility Devices - Amendment

Background

On October 14, 2024, Ordinance No. 24-10-02-O, An Ordinance Regulating the Use of Micromobility Devices, was passed to restrict use of e-bikes, hoverboards, electric powered skateboards and segways to avoid liability issues.

Analysis/Considerations

Based on discussion and review with Mundelein Police Chief Seeley of Ordinance No. 24-10-02-O, An Ordinance Regulating the Use of Micromobility Devices, Executive Director Salski recommends aligning policy to match the state definition of Class 2 and Class 3 e-bikes. Further clarification, description and revisions of Class 2 and Class 3 e-bikes have been added.

Recommendation

Staff recommend approving Ordinance 25-10-03-O – An Ordinance Regulating the Use of Micromobility Devices.

Action and Motion Requested

Approve of amending Ordinance 25-10-03-O – An Ordinance Regulating the Use of Micromobility Devices with the additions as stated in red of the Ordinance.

ORDINANCE NO. 25-10-03-O
OF THE
MUNDELEIN PARK & RECREATION DISTRICT
BOARD OF COMMISSIONERS

RE: AN ORDINANCE REGULATING THE USE OF MICROMOBILITY DEVICES

This is an amendment to Ordinance No. 24-10-02-O.

Micromobility Devices refer to a category of small, lightweight devices designed for personal transportation. Micromobility devices do not include “low speed electric scooters” as defined by the Illinois Vehicle Code, 625 ILCS 5/11-140.11, which are prohibited at all times within the Park System. These devices are typically designed for use in urban and suburban areas to facilitate short-distance travel.

Description of Micromobility Device(s) allowed on District Property:

- (a) Electric bicycles (e-bikes): Bicycles equipped with an electric motor that assists with pedaling (i.e., Class 1 e-bikes), making it easier to travel longer distances or up hills without excessive exertion are permitted on District property.

Description of Micromobility Device(s) not allowed on District Property:

- (b) Bicycles that are pedal-assisted and have a hand throttle (Class 2 e-bikes) are not permitted on District Property. Bicycles that are solely pedal-assisted with a higher speed (Class 3 e-bikes) are not permitted on District Property.
- (c) Hoverboards: Self-balancing boards with two wheels, powered by batteries.
- (d) Skateboards: Electric-powered skateboards used for short trips.
- (e) Segways: Two-wheeled, self-balancing personal transporters.

No Person using micromobility devices shall interfere with pedestrian use of sidewalks or vehicle use of the streets, or otherwise act negligently, recklessly or without due caution, or in any manner to endanger any Person or property nor use same where such use has been posted as prohibited.

When two or more Persons in a group are operating micromobility devices, they shall not ride abreast but shall ride in single file.

No Person operating a micromobility device shall cling or attach any part of themselves or their micromobility device to any other moving vehicle.

The operator of a micromobility device emerging from an alley, driveway or building shall, upon approaching a sidewalk or the sidewalk area extending across any alleyway, yield the right-of-way to all pedestrians approaching on said sidewalk or sidewalk area, and upon entering the roadway shall yield the right-of-way to all vehicles approaching on said roadway.

No Person operating a micromobility device shall carry another Person on the same device. This restriction does not apply to tandem bicycles or child safety seats. In those cases, there shall be only the number of Persons on the bicycle as there are seats or saddle.

No Person shall operate an electric bicycle on District property between thirty minutes after sunset and thirty minutes before sunrise, without a clear, white, properly lighted headlight, visible under normal atmospheric conditions from the front therefore not nor less than 500 feet and firmly attached to the device, and without a red reflector firmly attached to the device, which is clearly visible in the headlight beam of an automobile for a distance of 500 feet to the rear of the bicycle.

No Person may operate a micromobility device on District playground surfaces, athletic fields, athletic courts, or sidewalks except small children riding three or more-wheeled bicycles while under the supervision and control of an adult. This restriction does not apply to operating a bicycle on a designated bicycle pathway.

No Person shall ride a micromobility device on any park district owned or managed street or path where signs are posted prohibiting riding micromobility devices on those streets or paths.

Micromobility devices shall not, at any time, in any place, be indiscriminately parked by anyone in such a manner as to actually or possibly interfere with pedestrians or traffic, or with Persons getting into or out of automobiles. No Person shall leave a micromobility device lying on the ground or pavement or set against trees or otherwise in a place that may create a safety hazard or interfere with the use of the area for recreational purposes. No Person shall move or in any manner interfere with, any micromobility device which is properly parked, nor shall any Person interfere with, or in any manner, hinder any Person from properly parking a micromobility device.

All micromobility devices, when operated on roadways, shall be kept to the right and shall be operated as nearly as practicable at the right-hand edge of the roadway or path.

No Person shall operate a micromobility device faster than is reasonable and proper, and every micromobility device shall be operated with reasonable regard for the safety of the rider and of other Persons and property.

Every Person operating a micromobility device within the District shall observe all federal, state, local and District traffic rules and regulations applicable to motor vehicles, except those provisions of this chapter which by their nature can have no application to the operation of a micromobility device and except as otherwise provided by this section.

Electric bicycles are only allowed on District trails **if bicycles** are Class 1 electric bicycles. By federal standards, an electric bicycle is considered a “cycle” (not a motorized vehicle) as long as it meets the following criteria:

It must be low speed (an electric motor of less than 750 watts).

- (a) It must have a maximum speed of less than 20 miles per hour.
- (b) It must have functional pedals.
- (c) The rider must be at least 16 years of age.

Motorized bicycles or other similar devices propelled by gasoline, propane, or any other combustible fuel, are prohibited from District trails and park district owned roadways.

Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

Commissioner _____ moved, seconded by Commissioner _____, that Ordinance 25-10-03-O be adopted. Roll call being called, the following Commissioners voted:

Commissioner Burton	_____
Commissioner Frasier	_____
Commissioner Knudson	_____
Commissioner McGrath	_____
Commissioner Ortega	_____
President Knudson	_____

PASSED this 27th day of October 2025.

By: _____
Bob Knudson, Board President

ATTEST:

Ron Salski, Secretary



BOARD MEMORANDUM

October 27, 2025 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Date: October 23, 2025
Subject: Approve of Administrative Policy – Legal Bidding – 6.14 - Amendment

Background

There were recent changes to the Illinois Park District Code which includes an update to Illinois Senate Bill 1612. It altered legal bidding requirements for park districts. The prior law was the purchase of goods or services estimated to exceed \$30,000 in value.

Analysis/Considerations

Per Public Act 104-0114, the amendment further modifies the thresholds for competitive bidding under the Park District Code, the Conservation District Act, and the Downstate Forest Preserve District Act. All competitive bids for contracts involving an expenditure in excess of \$60,000 for supplies or materials and \$30,000 for work, or a lower amount for any contract for supplies, material, or work if required by board policy, must be sealed by the bidder and must be opened by a member or employee of the park board at a public bid opening at which the contents of the bids must be announced. Each bidder must receive at least 3 days' notice of the time and place of the bid opening.

The District will benefit from the amendment as it may not be necessary to go to bid for vehicles and/or equipment that are not in a cooperative. Or the District can buy the supplies while keeping the labor under the bid limit.

Recommendation

Staff recommend approving the amendment of Policy Number 6.14 to align with the Park District Code.

Action and Motion Requested

Approve of Amendment to Legal Bidding – 6.14 as stated in the memorandum.

6.14 Legal Bidding

~~Purchase of goods or services estimated to exceed \$30,000 in value:~~

Purchase of supplies or materials in excess of \$60,000 and \$30,000 for work/labor, or a lower amount for any contract for supplies, material, or work if required by board policy, requires a legal bid and meets the requirements below:

Must be sealed by the bidder and must be opened by a member or employee of the park board at a public bid opening at which the contents of the bids must be announced.

Following acceptance of a specific bid or bids by the Board of Commissioners, timely notification of the action shall be made in writing to all bidders.

The District shall award and enter into contractual arrangements with vendors primarily for completion of construction projects. Procurement of goods and/or services for non-construction projects may require contracts if it is determined to be in the best interest of the District.

Bid sureties shall be returned to the bidders within ten days following the acceptance or rejection of bids by the Board. However, the bid surety of the successful bidder shall be returned only after receipt of an acceptable Performance and Payment Bond.



BOARD MEMORANDUM

October 27, 2025 Regular Board Meeting Agenda Item

To: Board of Commissioners
From: Ron Salski, Executive Director
Date: October 23, 2025
Subject: Approve of Administrative Policy – Purchase Requisition System – 6.13 - Amendment

Background

Due to the amendment to the Legal Bidding Policy, Executive Director Salski noticed the prior policy, Purchase Requisition System – 6.13, was inconsistent.

Analysis/Considerations

Per the attached policy, Executive Director Salski recommends consistency and alignment with Administration Policy No. 6.14 and authority of any purchase of supplies or materials between \$30,000 and \$59,999. Executive Director Salski believes it is important to maintain strong internal controls so an amendment would require the Executive Director to obtain approval by the Board of Commissioners for any purchase of supplies or materials between \$30,000 and \$59,999.

Recommendation

Staff recommend approving the amendment of Policy Number 6.13.

Action and Motion Requested

Approve of Amendment to Purchase Requisition System – 6.13 as stated in the memorandum.

6.13 Purchase Requisition System

Managers have the authority to make single purchases up to \$5,000 if not split to meet the maximum dollar limitation, the item is budgeted, and he/she secures written quotes and approval from the **Superintendent or** Department Head. **Superintendents have authority to make purchases up to \$10,000 if not split to meet the maximum dollar limitation if the item is budgeted and he/she secures written quotes.** ~~Superintendents/~~Department Heads have the authority to make purchases up to ~~\$10~~**5,000** if not split to meet the maximum dollar limitation if the item is budgeted and he/she secures written quotes. **Executive Director has the authority to make purchases for up to \$29,999 if not split to meet the maximum dollar limitation if the item is budgeted and he/she secures written quotes.** Purchases between \$5,000 and \$30,000 must be within budget and written quotes must be solicited. ~~Any purchase over \$30,000 must be advertised for bid and approved by the Board of Commissioners.~~ **Any purchase of supplies or materials between \$30,000 and \$59,999 must be approved by the Board of Commissioners.**



BOARD MEMORANDUM

October 27, 2025 Regular Board Meeting Agenda Item

To: Board of Commissioners

From: Ron Salski, Executive Director
Debbie McInerney, Director
Sarah Bannon, Superintendent

Date: October 23, 2025

Subject: Approve of 2026 Full and Part-Time Wage Ranges

Background

In 2021, staff revised its approach for the Board to approve wage ranges to align with the budget year, calendar year. In 2021, the District completed a Compensation Study and Assessment with HR Source. This study allowed Executive Director Salski to revise and develop processes and ranges aligning with the best approach for the District and best practices in parks and recreation and similar industries.

The District uses the midpoint or market rate to recruit and retain employees. Importantly, it is incumbent on Managers/Supervisors placing employees appropriately in the range when hiring to manage compensation properly. Plus, it creates a logical process and avoids compression issues in future years. If an applicant is competent, the philosophy is to place them at the midpoint which equals market value.

Once the midpoint or market rate is established, a twenty percent (20%) deviance from the mid to the minimum and the mid to the maximum. Twenty percent was chosen for several reasons as any deviation higher would cost the district more over time, a lower minimum may force compression and recruitment issues, it focuses on best practice and provides a consistent approach for all positions.

Annually, the District evaluates positions and ranges and utilizes market value adjustment. Every five years, the District completes a comprehensive analysis which will occur again in 2026. However, occasionally there are some positions that require immediate adjustment due to the nature of responsibilities, realignment, and/or industry updates.

Analysis/Considerations

HR Source uses an Annual Range figure called a Structure Adjustment which adjusts the ranges to keep up with inflation, avoiding compression issues, maintaining market value, etc. That number is calculated by HR Source each year and factors in a variety of industries and government data. This year, the Structure Adjustment for Park Districts is 2.4%, therefore, all ranges increased by 2.4%. For the first time in several years, minimum wage is not increasing and remains at \$15.00 per hour.

Recommendation

Staff recommend approving the Full and Part-Time wage ranges of the attached document for January 1, 2026 through December 31, 2026.

Action and Motion Requested

Move to approve the 2026 Full and Part-Time Wage Ranges as presented.

**Mundelein Park & Recreation District
2026 Full-Time Wage Range**

Position	2025			2026		
	Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
Administration						
Executive Director	\$145,741.86	\$182,177.33	\$218,612.80	\$149,239.67	\$186,549.59	\$223,859.50
Executive Assistant	\$56,915.20	\$71,144.00	\$85,372.80	\$58,281.16	\$72,851.46	\$87,421.75
Business & Technology						
Director of Business & Technology	\$98,091.92	\$122,614.90	\$147,137.88	\$100,446.13	\$125,557.66	\$150,669.19
Assistant Finance Director	\$80,438.40	\$100,548.00	\$120,657.60	\$82,368.92	\$102,961.15	\$123,553.38
Business Services Manager	\$64,297.88	\$80,372.35	\$96,446.82	\$65,841.03	\$82,301.29	\$98,761.55
Superintendent of Human Resources	\$78,367.52	\$97,959.40	\$117,551.28	\$80,248.34	\$100,310.43	\$120,372.51
Human Resources Generalist	\$59,306.90	\$74,133.63	\$88,960.36	\$60,730.27	\$75,912.84	\$91,095.40
Information Technology Specialist	\$54,004.33	\$67,505.41	\$81,006.50	\$55,300.43	\$69,125.54	\$82,950.65
Marketing & Communications						
Director of Marketing & Communications	\$73,150.52	\$91,438.15	\$109,725.78	\$74,906.13	\$93,632.66	\$112,359.19
Community Relations & Partnership Manager	\$57,868.09	\$72,335.12	\$86,802.14	\$59,256.93	\$74,071.16	\$88,885.39
Park & Facility Maintenance						
Director of Park & Facility Maintenance	\$94,303.56	\$117,879.45	\$141,455.34	\$96,566.84	\$120,708.56	\$144,850.27
Superintendent of Park Maintenance	\$73,727.20	\$92,159.00	\$110,590.80	\$75,496.65	\$94,370.82	\$113,244.98
Superintendent of Facility Maintenance	\$75,121.60	\$93,902.00	\$112,682.40	\$76,924.52	\$96,155.65	\$115,386.78
Facility & Aquatics Maintenance Supervisor	\$51,969.83	\$64,962.29	\$77,954.75	\$53,217.11	\$66,521.39	\$79,825.66
Golf Operations & Maintenance						
Director of Golf	\$90,288.00	\$112,860.00	\$135,432.00	\$92,454.91	\$115,568.64	\$138,682.37
Head Golf Professional	\$60,661.93	\$75,827.42	\$90,992.90	\$62,117.82	\$77,647.27	\$93,176.73
Clubhouse Manager	\$29,877.12	\$37,346.40	\$44,815.68	\$30,594.17	\$38,242.71	\$45,891.26
Golf Course Superintendent	\$75,552.04	\$94,440.05	\$113,328.06	\$77,365.29	\$96,706.61	\$116,047.93
Assistant Golf Course Superintendent	\$53,581.57	\$66,976.96	\$80,372.35	\$54,867.53	\$68,584.41	\$82,301.29
Golf Maintenance Lead	\$36,000.00	\$45,000.00	\$54,000.00	\$36,864.00	\$46,080.00	\$55,296.00
Golf Maintenance Foreman	\$45,936.07	\$57,420.09	\$68,904.11	\$47,038.54	\$58,798.17	\$70,557.81
Recreation						
Director of Recreation & Facilities	\$105,700.00	\$132,125.00	\$158,550.00	\$108,236.80	\$135,296.00	\$162,355.20
Superintendent of Recreation Programs	\$73,139.20	\$91,424.00	\$109,708.80	\$74,894.54	\$93,618.18	\$112,341.81
Cultural Arts & Events Supervisor	\$49,295.04	\$61,618.80	\$73,942.56	\$50,478.12	\$63,097.65	\$75,717.18
Recreation General Programs Supervisor	\$49,295.04	\$61,618.80	\$73,942.56	\$50,478.12	\$63,097.65	\$75,717.18
Athletics Supervisor	\$49,295.04	\$61,618.80	\$73,942.56	\$50,478.12	\$63,097.65	\$75,717.18
Child Development Director	\$64,297.88	\$80,372.35	\$96,446.82	\$65,841.03	\$82,301.29	\$98,761.55
Child Development Assistant Director	\$45,029.09	\$56,286.36	\$67,543.63	\$46,109.79	\$57,637.23	\$69,164.68
Child Care Teacher Director Qualified	\$38,338.68	\$47,923.35	\$57,508.02	\$39,258.81	\$49,073.51	\$58,888.22
Child Care Teacher	\$33,679.36	\$42,099.20	\$50,519.04	\$34,487.66	\$43,109.58	\$51,731.50
Superintendent of Recreation Facilities	\$73,139.20	\$91,424.00	\$109,708.80	\$74,894.54	\$93,618.18	\$112,341.81
Recreation Facility Manager	\$63,579.20	\$79,474.00	\$95,368.80	\$65,105.10	\$81,381.38	\$97,657.65
Guest Services Specialist	\$46,397.60	\$57,997.00	\$69,596.40	\$47,511.14	\$59,388.93	\$71,266.71
Aquatics Manager	\$57,868.09	\$72,335.12	\$86,802.14	\$59,256.93	\$74,071.16	\$88,885.39
Aquatics & Fitness Supervisor	\$49,824.00	\$62,280.00	\$74,736.00	\$51,019.78	\$63,774.72	\$76,529.66
School-Age Program Supervisor	\$49,295.04	\$61,618.80	\$73,942.56	\$50,478.12	\$63,097.65	\$75,717.18

**Mundelein Park & Recreation District
2026 Part-Time Wage Range**

Minimum Wage remains at \$15.00/hour

Position	2025			2026		
	Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
Business & Technology						
Accounts Payable Specialist	\$20.30	\$25.37	\$30.45	\$20.83	\$26.03	\$31.24
Human Resources Assistant	\$21.19	\$26.49	\$31.79	\$21.74	\$27.18	\$32.62
Risk Manager	\$28.60	\$35.75	\$42.91	\$29.35	\$36.68	\$44.02
Marketing & Communications						
Marketing Specialist	\$20.29	\$25.37	\$30.44	\$20.82	\$26.03	\$31.23
Marketing Coordinator	\$18.70	\$23.37	\$28.04	\$19.18	\$23.98	\$28.77
Park & Facility Maintenance						
Boat Ranger	\$21.00	\$26.25	\$31.51	\$21.55	\$26.94	\$32.33
Shift Premium (Fridays 2pm - Sunday)	Add'l \$4.00/hour over employee's rate for Boat Ranger			Add'l \$4.00/hour over employee's rate for Boat Ranger		
Boat Ranger Lead	\$24.43	\$30.54	\$36.65	\$25.07	\$31.34	\$37.60
Facility & Aquatics Maintenance Technician	\$20.90	\$26.13	\$31.35	\$21.44	\$26.81	\$32.17
Facility & Aquatics Maintenance Attendant	\$15.00	\$16.00	\$17.00	\$15.00	\$16.00	\$17.00
Golf Operations & Maintenance						
Bartender	\$15.00	\$16.00	\$17.00	\$15.00	\$16.00	\$17.00
Beverage Cart Attendant	\$15.00	\$16.00	\$17.00	\$15.00	\$16.00	\$17.00
Food & Cook Manager	\$15.43	\$19.29	\$23.15	\$15.83	\$19.79	\$23.75
Golf Cart Attendant	\$15.00	\$16.00	\$17.00	\$15.00	\$16.00	\$17.00
Pro Shop Attendant	\$15.00	\$16.00	\$17.00	\$15.00	\$16.00	\$17.00
Starter/Ranger	\$15.00	\$16.00	\$17.00	\$15.00	\$16.00	\$17.00
Clubhouse Assistant	\$15.00	\$16.00	\$17.00	\$15.00	\$16.00	\$17.00
Golf Maintenance Staff	\$15.00	\$18.75	\$22.50	\$15.39	\$19.24	\$23.09
Recreation						
Recreation Facility Rental Attendant Level 1	N/A	N/A	N/A	N/A	N/A	N/A
Regent Rental Attendant Level 1	N/A	N/A	N/A	\$16.49	\$20.62	\$24.74
Dolan Rental Attendant Level 1	N/A	N/A	N/A	\$16.49	\$20.62	\$24.74
Recreation Facility Rental Attendant Level 2	N/A	N/A	N/A	N/A	N/A	N/A
Regent Rental Attendant Level 2	N/A	N/A	N/A	\$17.29	\$21.62	\$25.94
Dolan Rental Attendant Level 2	N/A	N/A	N/A	\$17.29	\$21.62	\$25.94
Learning Center						
Preschool Assistant Teacher	\$15.00	\$18.75	\$22.50	\$15.39	\$19.24	\$23.09
Preschool Camp Assistant Teacher	\$15.00	\$18.75	\$22.50	\$15.39	\$19.24	\$23.09
Preschool Coordinator	\$18.43	\$23.04	\$27.65	\$18.91	\$23.64	\$28.37
Preschool Camp Coordinator	\$18.43	\$23.04	\$27.65	\$18.91	\$23.64	\$28.37
Preschool Teacher	\$15.86	\$19.83	\$23.79	\$16.27	\$20.34	\$24.41

**Mundelein Park & Recreation District
2026 Part-Time Wage Range**

Minimum Wage remains at \$15.00/hour

Position	2025			2026		
	Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
Preschool Camp Teacher	\$15.86	\$19.83	\$23.79	\$16.27	\$20.34	\$24.41
Athletics						
Athletics Program Attendant	N/A	N/A	N/A	N/A	N/A	N/A
Misc Program Attendant	\$15.00	\$16.00	\$17.00	\$15.00	\$16.00	\$17.00
Volleyball Attendant	\$15.00	\$16.00	\$17.00	\$15.00	\$16.00	\$17.00
Basketball Attendant, Men	\$15.00	\$16.00	\$17.00	\$15.00	\$16.00	\$17.00
Basketball Attendant, Youth	\$15.00	\$16.00	\$17.00	\$15.00	\$16.00	\$17.00
Basketball Attendant, Feeder	\$15.00	\$16.00	\$17.00	\$15.00	\$16.00	\$17.00
Softball Attendant	\$15.00	\$16.00	\$17.00	\$15.00	\$16.00	\$17.00
Tennis Attendant	\$15.00	\$16.00	\$17.00	\$15.00	\$16.00	\$17.00
Sports Contract Programs Attendant	\$15.00	\$16.00	\$17.00	\$15.00	\$16.00	\$17.00
Sandburg Rental Attendant	\$15.00	\$16.00	\$17.00	\$15.00	\$16.00	\$17.00
Dolan Rental Attendant	\$15.00	\$16.00	\$17.00	\$15.00	\$16.00	\$17.00
Basketball Coordinator	\$15.00	\$18.75	\$22.50	\$15.39	\$19.24	\$23.09
Athletics Program Instructor	N/A	N/A	N/A	N/A	N/A	N/A
Basketball Instructor, Youth, Level 1	\$15.14	\$18.93	\$22.72	\$15.54	\$19.42	\$23.31
Basketball Instructor, Youth, Level 2	\$16.83	\$21.03	\$25.24	\$17.26	\$21.58	\$25.90
Basketball Instructor, Feeder, Level 1	\$15.14	\$18.93	\$22.72	\$15.54	\$19.42	\$23.31
Basketball Instructor, Feeder, Level 2	\$16.83	\$21.03	\$25.24	\$17.26	\$21.58	\$25.90
Tennis Instructor, Level 1	\$15.14	\$18.93	\$22.72	\$15.54	\$19.42	\$23.31
Tennis Instructor, Level 2	\$16.83	\$21.03	\$25.24	\$17.26	\$21.58	\$25.90
Pickleball Instructor, Level 1	\$15.14	\$18.93	\$22.72	\$15.54	\$19.42	\$23.31
Pickleball Instructor, Level 2	\$16.83	\$21.03	\$25.24	\$17.26	\$21.58	\$25.90
Sports Contract Programs Instructor, Level 1	\$15.14	\$18.93	\$22.72	\$15.54	\$19.42	\$23.31
Sports Contract Programs Instructor, Level 2	\$16.83	\$21.03	\$25.24	\$17.26	\$21.58	\$25.90
Misc Programs Instructor, Level 1	\$15.14	\$18.93	\$22.72	\$15.54	\$19.42	\$23.31
Misc Programs Instructor, Level 2	\$16.83	\$21.03	\$25.24	\$17.26	\$21.58	\$25.90
Sports League Assistant	N/A	N/A	N/A	N/A	N/A	N/A
Basketball Youth League Assistant	N/A	N/A	N/A	\$16.49	\$20.62	\$24.74
Regent Center						
Regent Center Customer Service Attendant	\$15.00	\$18.75	\$22.50	\$15.39	\$19.24	\$23.09
Adults 50+ Coordinator	\$18.43	\$23.04	\$27.65	\$18.91	\$23.64	\$28.37
Adults 50+ Group Fitness Instructor - 60 Min	\$28.49	\$35.61	\$42.74	\$29.23	\$36.54	\$43.85
Adults 50+ Program Instructor	N/A	N/A	N/A	N/A	N/A	N/A
Adults 50+ Program Instructor Level 1	\$15.31	\$19.14	\$22.96	\$15.71	\$19.63	\$23.56
Adults 50+ Program Instructor Level 2	\$21.43	\$26.79	\$32.15	\$21.99	\$27.49	\$32.98
Big & Little						
Child Care Assistant Teacher	\$15.00	\$18.75	\$22.50	\$15.39	\$19.24	\$23.09
Child Care Teacher Director Qualified	\$18.43	\$23.04	\$27.65	\$18.91	\$23.64	\$28.37

**Mundelein Park & Recreation District
2026 Part-Time Wage Range**

Minimum Wage remains at \$15.00/hour

Position	2025			2026		
	Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
Child Care Teacher	\$16.20	\$20.24	\$24.29	\$16.62	\$20.77	\$24.92
Fitness						
Guest Services Attendant	\$15.38	\$19.23	\$23.08	\$15.78	\$19.73	\$23.68
Shift Premium (5am or earlier start)	Add'l \$1.00/hour over employee's rate for GSA			Add'l \$1.00/hour over employee's rate for GSA		
Guest Services Lead	\$18.01	\$22.51	\$27.01	\$18.48	\$23.10	\$27.71
Fitness Attendant	\$15.00	\$16.00	\$17.00	\$15.00	\$16.00	\$17.00
Shift Premium (5am or earlier start)	Add'l \$1.00/hour over employee's rate for Fitness Floor Attendant			Add'l \$1.00/hour over employee's rate for Fitness Floor Attendant		
Group Fitness Instructor - 60 Min	\$28.49	\$35.61	\$42.74	\$29.23	\$36.54	\$43.85
Staff Meeting	Same as employee's Group Fitness Instructor hourly rate			Same as employee's Group Fitness Instructor hourly rate		
Fitness Program Instructor	N/A	N/A	N/A	N/A	N/A	N/A
Fitness Program Instructor Level 1 - 60 Min	\$20.35	\$25.44	\$30.53	\$20.88	\$26.10	\$31.32
Fitness Program Instructor Level 2 - 60 Min	\$28.49	\$35.61	\$42.74	\$29.23	\$36.54	\$43.85
Staff Meeting	Same as employee's Fitness Program Instructor hourly rate			Same as employee's Fitness Program Instructor hourly rate		
Personal Trainer	N/A	N/A	N/A	N/A	N/A	N/A
Personal Training - 60 Min	\$25.57	\$31.96	\$38.36	\$26.24	\$32.80	\$39.36
Personal Training - 30 Min	\$25.57	\$31.96	\$38.36	\$26.24	\$32.80	\$39.36
Partner Training	\$35.36	\$44.20	\$53.05	\$36.28	\$45.35	\$54.42
EOCON - 60 Min	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00
EOCON - 30 Min	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00
Staff Meeting	Same as employee's Personal Trainer hourly rate			Same as employee's Personal Trainer hourly rate		
Aquatics						
Aquatics Deck Supervisor	\$17.56	\$21.94	\$26.33	\$17.56	\$21.94	\$26.33
Aquatics Shift Manager	\$19.40	\$24.25	\$29.10	\$19.40	\$24.25	\$29.10
Aquatics Concessions Attendant	\$15.00	\$16.00	\$17.00	\$15.00	\$16.00	\$17.00
Aquatics Concessions Lead	\$16.00	\$17.00	\$18.00	\$16.00	\$17.00	\$18.00
Aquatics Beach Shift Manager	\$17.56	\$21.94	\$26.33	\$17.56	\$21.94	\$26.33
Aquatics Customer Service Attendant	N/A	N/A	N/A	N/A	N/A	N/A
Barefoot Bay Customer Service Attendant	\$15.00	\$16.00	\$17.00	\$15.00	\$16.00	\$17.00
Diamond Lake Customer Service Attendant	\$15.00	\$16.00	\$17.00	\$15.00	\$16.00	\$17.00
Spray Park Customer Service Attendant	\$15.00	\$16.00	\$17.00	\$15.00	\$16.00	\$17.00
Aquatics Lifeguard	N/A	N/A	N/A	N/A	N/A	N/A
Barefoot Bay Lifeguard	\$17.00	\$18.00	\$19.00	\$17.00	\$18.00	\$19.00
Diamond Lake Lifeguard	\$17.00	\$18.00	\$19.00	\$17.00	\$18.00	\$19.00
Aquatics Junior Lifeguard	\$16.00	\$17.00	\$18.00	\$16.00	\$17.00	\$18.00
RecConnect/Camp						
Summer Camp Counselor	\$15.00	\$16.00	\$17.00	\$15.00	\$16.00	\$17.00
RecConnection Site Director	\$17.57	\$21.97	\$26.36	\$18.03	\$22.54	\$27.05
RecConnection Counselor	\$15.00	\$18.75	\$22.50	\$15.39	\$19.24	\$23.09
Summer Camp Director	\$17.57	\$21.97	\$26.36	\$18.03	\$22.54	\$27.05

**Mundelein Park & Recreation District
2026 Part-Time Wage Range**

Minimum Wage remains at \$15.00/hour

Position	2025			2026		
	Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
Summer Camp Assistant Director	\$15.00	\$18.75	\$22.50	\$15.39	\$19.24	\$23.09
Indoor Pool						
Indoor Pool Lifeguard	\$17.00	\$18.00	\$19.00	\$17.00	\$18.00	\$19.00
Swim Instructor	\$17.00	\$18.00	\$19.00	\$17.00	\$18.00	\$19.00
Private Swim Lessons	Add'l \$1.00/hour over employee's rate for Swim Instructor			Add'l \$1.00/hour over employee's rate for Swim Instructor		
Semi-Private Swim Lessons	Add'l \$1.00/hour over employee's rate for Swim Instructor			Add'l \$1.00/hour over employee's rate for Swim Instructor		
Swim Lesson Coordinator	\$17.56	\$21.94	\$26.33	\$17.56	\$21.94	\$26.33
Dance						
Dance Coordinator	N/A	N/A	N/A	N/A	N/A	N/A
Long Term Dance Coordinator	\$25.23	\$31.54	\$37.85	\$25.89	\$32.36	\$38.83
Short Term Dance Coordinator	\$25.23	\$31.54	\$37.85	\$25.89	\$32.36	\$38.83
Dance Lead	N/A	N/A	N/A	N/A	N/A	N/A
Long Term Dance Lead	\$23.00	\$28.75	\$34.50	\$23.60	\$29.50	\$35.40
Short Term Dance Lead	\$23.00	\$28.75	\$34.50	\$23.60	\$29.50	\$35.40
Dance Instructor	N/A	N/A	N/A	N/A	N/A	N/A
Long Term Dance Instructor	\$20.76	\$25.95	\$31.15	\$21.30	\$26.63	\$31.96
Short Term Dance Instructor	\$20.76	\$25.95	\$31.15	\$21.30	\$26.63	\$31.96
Misc. Recreation Program Instructor	\$15.14	\$18.93	\$22.72	\$15.54	\$19.42	\$23.31
Dance Assistant Instructor	N/A	N/A	N/A	N/A	N/A	N/A
Long Term Dance Assistant Instructor	\$15.00	\$18.75	\$22.50	\$15.39	\$19.24	\$23.09
Short Term Dance Assistant Instructor	\$15.00	\$18.75	\$22.50	\$15.39	\$19.24	\$23.09
Private Dance Instructor - 60 Min	Same as employee's dance instructor hourly rate			Same as employee's dance instructor hourly rate		
Semi-Private Dance Instructor - 60 Min	1.25 times the employee's dance instructor hourly rate			1.25 times the employee's dance instructor hourly rate		
Cultural Arts & Events						
Cultural Arts Attendant	N/A	N/A	N/A	N/A	N/A	N/A
Cultural Arts Early Childhood Attendant	\$15.00	\$16.00	\$17.00	\$15.00	\$16.00	\$17.00
Cultural Arts Youth & Adult Attendant	\$15.00	\$16.00	\$17.00	\$15.00	\$16.00	\$17.00
Cultural Arts Art, Theatre & Music Attendant	\$15.00	\$16.00	\$17.00	\$15.00	\$16.00	\$17.00
Cultural Arts Cooking & Nutrition Attendant	\$15.00	\$16.00	\$17.00	\$15.00	\$16.00	\$17.00
Cultural Arts Program Instructor	N/A	N/A	N/A	N/A	N/A	N/A
Cultural Arts Early Childhood, Level 1	\$16.07	\$20.09	\$24.11	\$16.49	\$20.62	\$24.74
Cultural Arts Early Childhood, Level 2	\$22.50	\$28.13	\$33.76	\$23.09	\$28.86	\$34.63
Cultural Arts Youth & Adult, Level 1	\$16.07	\$20.09	\$24.11	\$16.49	\$20.62	\$24.74
Cultural Arts Youth & Adult, Level 2	\$22.50	\$28.13	\$33.76	\$23.09	\$28.86	\$34.63
Special Events & Party Attendant	\$15.00	\$16.00	\$17.00	\$15.00	\$16.00	\$17.00



**MUNDELEIN PARK &
RECREATION DISTRICT**

ADMINISTRATION

To: Board of Commissioners
From: Ron Salski, Executive Director
Subject: Board Report – October 2025

Comprehensive Master Plan

Staff continues reviewing the Comprehensive Master Plan.

Diamond Lake – Liquor License

The Liquor License application will be submitted to the Village of Mundelein by October 31, 2025.

Townes at Oak Creek

Executive Director Salski and D.R. Horton finalized negotiations on constructing a parking lot per the plans submitted and approved by the Village Board.

Upcoming Meetings

The District has a variety of topics over the next two months. The following schedule is presented below:

- November 10 at 7:00 p.m. for Committee of the Whole (Strategic Initiatives, Policies and possibly 2026 Budget)
- Tentative: November 17 at 6 p.m. for Special Committee of the Whole (2026 Budget)
- November 24 at 7:00 p.m. for Committee of the Whole (Tax Levy)



**MUNDELEIN PARK &
RECREATION DISTRICT**

STEEPLE CHASE GOLF CLUB - GOLF OPERATIONS & MAINTENANCE

To: Board of Commissioners

From: Jon Karl, Director of Golf

Subject: Board Report – October 2025

Year To Date (09/30)	2025	Budget	vs Budget	2024	vs 2024
Total Green Fees	\$1,184,838.16	\$1,140,309.00	\$44,529.16	\$1,110,456.09	\$74,382.07
Golf Cart Rental Total	\$384,127.14	\$384,071.49	\$55.65	\$366,155.73	\$17,971.41
Golf Simulators	\$23,675.00	\$42,800.00	-\$19,125.00	\$16,775.00	\$6,900.00
F&B Total	\$255,171.19	\$258,974.00	-\$3,802.81	\$238,087.25	\$17,083.94
Merchandise Total	\$108,840.54	\$117,361.20	-\$8,520.66	\$109,205.86	-\$365.32
Gaming Machines	\$3,460.17	\$33,500.00	-\$30,039.83	\$0.00	\$3,460.17
Loyalty Program	\$9,725.00	\$9,900.00	-\$175.00	\$9,035.00	\$690.00
Paid Rounds	29,135	-	-	27,923	1,212
September	Sept 2025	Sept Budget	vs Budget	Sept 2024	vs 2024
Total Green Fees	\$179,595.85	\$178,263.00	\$1,332.85	\$173,465.23	\$6,130.62
Golf Cart Rental Total	\$58,994.79	\$59,500.35	-\$505.56	\$57,873.46	\$1,121.33
Golf Simulators	\$210.00	\$1,700.00	-\$1,490.00	\$270.00	-\$60.00
F&B Total	\$35,807.35	\$41,370.00	-\$5,562.65	\$38,254.65	-\$2,447.30
Merchandise Total	\$13,205.00	\$16,409.25	-\$3,204.25	\$15,770.72	-\$2,565.72
Gaming Machines	\$491.03	\$4,500.00	-\$4,008.97	\$0.00	\$491.03
Loyalty Program	\$25.00	\$160.00	-\$135.00	\$75.00	-\$50.00
Paid Rounds	4,451	-	-	4,308	143

October (through 10/15)	October 2025		October 2024		Difference
Total Green Fees	\$77,467.93		\$65,705.00		\$11,762.93
Golf Cart Rental Total	\$23,271.61		\$20,363.00		\$2,908.61
Food & Beverage	\$17,812.59		\$13,945.00		\$3,867.59
Merchandise Total	\$9,422.74		\$8,481.00		\$941.74
Simulator Rental	\$120.00		\$170.00		-\$50.00
September	2021	2022	2023	2024	2025
Total Revenue	\$283,559	\$306,878	\$296,321	\$337,673	\$327,529
Rounds	4,011	3,979	3,742	4,308	4,451

September was another successful month for the club. In golf related revenue (excluding taxes), the club surpassed the all-time high set in 2024 by \$2,031. Year-to-date totals are significantly higher than the pace set in 2024 and are keeping pace with 2025 budgeted totals. So far this season, the club is up over 1,212 rounds for the year and ahead of \$17,083 in food and beverage sales, a staff priority for 2025. Despite the increase in play, the course conditions have not suffered due to the hard work of the club's maintenance staff.

Staff are now working on transitioning slowly to the off-season. The fall simulator league is scheduled to begin on November 2nd. The two person, 9-hole league, is scheduled to last two months and will give way to the winter session in January. The club is also conducting both a junior and adult group lesson program on the simulators which began in early October. These lesson programs bring new golfers to the club and allow them to work on their game all winter long. Steeple Chase hosted a club fitting session by Cobra Golf on Saturday September 27th. Customers were able to reserve a fitting slot on the simulators with a certified Cobra representative. The event was a success as it led to the sale of two sets of custom irons and the sale of in-stock fairway wood.

Golf Maintenance

October has brought hot dry conditions to start the month followed by cooling temperatures. Average daytime highs have since decreased into the mid-60s with a few early frosts signaling the start of dormancy across the course. Overall, weather conditions have been favorable for our fall maintenance. Staff have spent significant time each day blowing and mulching leaves to ensure the golf course is clean, playable, and easy for players to find their ball.

Last week brought considerable rainfall relieving the need for irrigation and hand-watering on the golf course. Instead of running irrigation, time is now being spent replacing aging sprinkler heads around green complexes to improve coverage and water efficiency. Staff have replaced all

sprinklers on #5 and #9 green complexes to this point. Staff will continue sprinkler replacement for the remainder of the season on #15, #16, and #17 green complexes.

Winterization of the irrigation system is tentatively scheduled to start the week of November 3rd. To complete this process, the districts grounds department compressor is used and has been used every year for this fall project.

On October 6, staff continued removing the dead pines that were visible throughout the property. The 3 pines on #1 were completed. Limbs and branches were chipped on-site and hauled to the dump location. As time and weather permit staff will be removing the 2 dead pines on #4 and the 2 dead pines on #8. Outside of the traditional fall workload, time has been used to inject a mixture of sand and seed into old ball marks with an emphasis upon par 3's. In addition to reseeding ball marks, time is being dedicated to plugging out old cup plugs and any damage to greens to provide a smooth playing surface.

For remaining projects for the fall, as time and weather permit, staff will continue irrigation improvements, top-dressing tees and approaches, continuing to add sand to bunkers, rebuild the pond bank on hole #13, sod the new cart path on hole #12, and recontour greens collars and surrounds.



PARK & FACILITY MAINTENANCE

To: Board of Commissioners
From: Rob Foster, Director of Park & Facility Maintenance
Subject: Board Report – October 2025

Facility Maintenance

- The Lake Ranger Boat has had some steering issues this summer. Staff are in the process of upgrading the steering system to a hydraulic type of system. It is anticipated that the upgrade will fix the “hard to turn” steering problem.
- A new hot water heater has been installed for the Barefoot Bay locker rooms. This installation completes the work that was bid out earlier this spring.

Park Maintenance

- Alex Knop, Eagle Scout, organized a tree planting project at Diamond Lake Sports Complex. He and his volunteers planted 13 trees on October 12, 2025. The trees were planted in the Disc Golf Course area of the park. This area has a lot of buckthorn and other undesirable growth. The newly planted trees will help transform the park into an enjoyable space. Thank you to Alex and his volunteers. (see two photos below)
- Parks staff built an ADA compliant sidewalk as part of the Kracklauer Bathroom project. (see bottom photo)
- Eleven Donation Trees were planted by the Parks Division. The trees were planted at several different locations around the district. All trees were donated through the Mundelein Parks Foundations Tree Donation Program.









RECREATION & FACILITIES

To: Board of Commissioners

From: Kyle Berg, Director
Melinda Agosto, Child Development Director
Kelsey Fuller, Superintendent
Christian Kopp, Superintendent

Subject: Board Report – October 2025

Miscellaneous

- Director Berg communicated with Tim Johnson regarding his comments at the October 13 board meeting. Mr. Johnson represents a community soccer group with long-standing ties to the district. The group, active since the late 1990s, plays informal pickup soccer on Sunday mornings at the Mundelein Community Center gym in winter and Keith Mione Community Park fields in summer. Staff confirmed continued facility access, gathered helpful background on group operations, and reiterated the District's focus on maintaining open, equitable use of recreation spaces.
- Staff are coordinating with D120 athletics staff to identify available field and court spaces for use by high school teams starting in March 2026. District spaces will be used while high school facilities are built and/or updated as part of referendum construction projects.
- Staff have partnered with the new MHS Boys Basketball staff to create a Boys Feeder Basketball program for 6th, 7th, & 8th grade players.
- Staff applied for the Increasing Youth Sports Access for Girls and Women grant offered by NRPA in partnership with Nike. Grant decisions are expected by January 15, 2026.

Programs

Active Adults

- 14 community members participated in the extended trip to Italy with October 7–15, with 4 community members continuing for the Florence extension through October 18.
- Adult 50+ Coordinator, Natalie Arriola, led a day trip to the Sock Monkey Museum in Long Grove to promote a new Active Adult day trip format.
- Staff is preparing for the Holiday Luncheon and upcoming winter programming.

Dance

- Dance programs have 317 total enrollments across the Mundelein School of Dance and Dance Company.
- The Dance Company performed at Boo Bash while overseeing the annual costume sale.
- Winter Showcase planning is underway.

Special Events

- Boo Bash was held October 18 with a record total of 1,055 children registered.
- Staff estimate a total attendance of over 1,500 individuals between children, parents, and family.

Cultural Arts

- Musical theatre offerings continue to flourish with 20 participants registered for Wizard of Oz. The public performance will be held mid-November.
- The “Hooked on Fall Crochet Class” has sold out with 12 registered participants.
- The very popular Sip Happens! Let’s Paint offering featured 27 painters during a creative evening.

Athletics

- The House Basketball League has 292 participants enrolled and will continue to grow as the season moves closer.
- Pickleball Clinics have 46 participants for fall sessions.
- Outdoor field rentals are winding down and will be replaced with indoor rentals.

Rec Connect

- Planning is underway for Winter Break Camp and summer 2026 Extended Camp offerings.

Child Development

Big & Little

- A total of 3 new children enrolled in October (2 full-time and 1 part-time). An additional part-time child will enroll in November.
- The Toddler Room has 2 full-time spots scheduled to be filled in December, the 2-year-old classroom has 1 part-time spot available, the 3-year-old classroom has 1 part time spot available, and the 4-year-old classroom has no spots available. Enrollment is in process to fill the available spots from the waitlist.
- The new Child Development Assistant Director, Sarah Fincher, began work October 23.
- A new part-time Child-Development Assistant teacher, Grace White, began work October 27.

Classroom Breakdown by Month	May25	Jun 25	Jul 25	Aug 25	Sept 25	Oct 25
Toddler Classroom	10	5	7	8	8	8
2–3-Year-Old Classroom	22	18	21	18	17	18
3–4-Year-Old Classroom	22	22	26	26	22	24
4–5-Year-Old Classroom	23	23	23	21	22	22
Total:	77	67	77	73	69	72

Classroom Breakdown by Year	Oct 23	Oct 24	Oct 25
Toddler Classroom	N/A	10	8
2–3-Year-Old Classroom	21	16	18
3–4-Year-Old Classroom	19	23	24
4–5-Year-Old Classroom	33	20	22
Total:	74	69	72

Learning Center

- The Learning Center is operating smoothly.
- The new Child Development Assistant Director will begin settling into her new role and learning their day-to-day operations, assisting the teachers and identifying any gaps in procedures and/or curriculum.

Aquatic Operations

Swim Lessons

Season	Cycle	Run Dates	# Enrolled	Enrollment Max	Capacity
Fall	Tu/Th Session 1	Sept 23 – Oct 16	48	87	56%
Fall	Saturday Session 1	July 19 – Sept 6	108	1663	66%
Total:			156	250	62%

September Overview: September 2025 marked the launch of the new swim lesson program, Mundy's Swim School, introducing updated program content and fresh new branding for the program. This reflects the start of the fall season, with group and private lessons transitioning from the summer schedule. A downturn in participation is expected from the summer schedule to the fall schedule. Below is a summary of the key metrics for each session:

- **Private Lessons:** TU/TH enrolled 3 of 6 slots (50%), while Saturdays enrolled 4 of 6 slots (67% capacity). Private lesson inquiries have grown significantly and are expected to increase.
- **Weekend Strength:** Saturday sessions (group and private) achieved higher utilization compared to weekdays, suggesting weekends align better with fall schedules.
- **Anticipated Growth:** The release of a promotional video for *Mundy's Swim School* received overwhelmingly positive feedback on social media attention and is expected to drive higher future enrollment.

Barefoot Bay

- Staff are exploring options for the refurbishment and/or replacement of the upper pool critter walk components.

Group Exercise

Class Type	# of Classes	# of Participants	Avg. Participants per class	Percentage total
Aqua Classes	35	866	25	32%
Zumba	25	370	15	14%
Pilates	25	296	12	11%
Yoga	16	271	17	10%
All Other Classes	116	937	8	34%
Monthly Totals:	217	2,740	13	100%

Health and Fitness Center

- Health and Fitness Center membership numbers continue to remain stable with expected growth into the fall months consistent with historical data.

Member Usage		
	2025	2024
Jan	14,820	12,058
Feb	12,830	11,187
Mar	13,456	11,307
Apr	10,984	11,005
May	11,478	10,478
Jun	12,665	10,371
Jul	11,532	9,692
Aug	11,686	10,273
Sep	10,886	9,510
Oct		10,378
Nov		10,865
Dec		11,990

Membership Totals		
	2025	2024
Jan	2,145	1,857
Feb	2,119	1,825
Mar	2,129	1,846
Apr	2,118	1,794
May	2,213	1,863
Jun	2,159	1,871
Jul	2,115	1,876
Aug	2,059	1,829
Sep	2,097	1,844
Oct		1,824
Nov		1,923
Dec		2,033

Fitness Membership Monthly Reporting				
	Jan 25	July 25	Aug 25	Sep 25
Active Annual Membership Breakdown				
Individual Fitness	878	811	749	746
Fitness Two or More	828	167	123	115
Student Monthly – No Commitment	262			
Short-Term Membership – No Commitment	128	69	58	52
Track Only	212	216	210	209
Fitness 10 Visit	139	144	147	149
We Serve	41	56	52	57
Jr. Mustang Parent Memberships	14	0	0	0
Fitness - Seminary	8	6	7	8
Additional Member		220	223	234
Corporate		13	20	30
Primary Senior		382	463	489
Additional Senior		111	114	115
Young Adult		170	113	108
Youth		104	129	139
Child		6	8	4
Total Annual Memberships:	2,510	2,475	2,416	2,455
Usage Breakdown				
Member Visits	14,820	11,532	11,686	10,886
Zoom	52	13		
Monthly Group X Participation	2,695	2,661	2,776	2,740
Age Breakdown				
3 - 11		5	8	4
12 - 17	162	120	133	138
18 - 24	129	174	129	125
25 - 34	273	258	249	254
35 - 44	337	329	320	323
45 - 54	355	322	321	324
55 - 61	363	294	297	306
62+	891	973	958	980
Average Age:	51.8	51.2	51.2	51.9
Demographic Analysis				
Male	1,185	1,153	1,124	1,149
Female	1,322	1,320	1,290	1,304
Unspecified	3	2	2	2
Nonresident	962	955	945	974
Resident	1,548	1,520	1,471	1,481

Recreation Advisory Committee

- The Committee is expected to meet in November or December.



BUSINESS SERVICES

To: Board of Commissioners
From: Debbie McInerney, Director of Business & Technology
Subject: Board Report – October 2025

Finance

The 2026 Budget process is going well. A balanced operating budget will be presented in November. The Capital expenses and funding plan have been identified and will be reviewed at tonight's meeting.

Payroll was completed for the following:

Pay Period	Number of Employees	Completed By
09/07/25 – 09/20/25	214	Scott Schleiden / Debbie McInerney
09/21/25 – 10/04/25	213	Scott Schleiden / Debbie McInerney

Human Resources

The Wellness and Fun Committee's next event is a recipe exchange beginning November 3, and a Lunch & Learn on November 12. The Lunch & Learn will be hosted by USA Vein Clinics. They will be on-site at 11:30 am and 12:30 pm to speak about vein health.

Open Enrollment begins on November 3 and runs through November 21. The employee kickoff meeting for Open Enrollment will be held on October 30.

The New Hire Orientation video has been updated and sent out to Department Heads to review.

There are no open full-time positions. Open part-time positions include RecConnect Counselors, Dance Instructors, Indoor Pool Swim Instructors, and Regent Center Customer Service Attendant. There are no open seasonal positions.

IT

Employees are currently completing training in Artificial Intelligence (AI). This training is conducted electronically and educates staff on the Park District's new AI policy, procedure, and guidelines for the safe and effective use of AI tools.

The District's IT long term strategic plan is being evaluated and updated with assistance from the District's IT consultant.

IT Specialist Guidry is wrapping up a fun, engaging, and educational Cybersecurity Awareness Month. This month is dedicated to raising awareness of prevalent cyber threats and promoting more secure online habits.

The fiber repair from MCC to Parks to Barefoot Bay is nearing completion.

Risk Management

The Safety Committee's next meeting will be on Wednesday, October 29, 2025. During this meeting, the committee will begin work on the 2026 training calendar and will finalize plans for the all-agency meeting which will take place on November 2 at 5:00pm. This is an in-person meeting for all staff. Additional November training includes Naloxone training from the Lake County Health Department and Stop the Bleed training from Mundelein CERT.

The PDRMA Risk Management Review process is continuing. An on-site visit is scheduled for Wednesday, October 22. Risk Manager Cavazos and a PDRMA risk management consultant will tour the Parks & Facilities Maintenance area and the Golf Maintenance Facility.

Parks & Facilities and Golf Maintenance staff will complete their annual respirator fit training at the end of October.

Property Loss Report Summary

None

Vehicle Accident Report Summary

None

Incident/Accident Report Summary

Date	Location	Description of Accident/Incident	EMS	PDRMA
September 17	Dolan	Child, 11, slipped while using the playground and fell, hitting their head. Ice pack provided.	No	No
October 1	Big and Little	Child, 4, slipped and hit their cheek on a stepping stone. Bruise on right jaw, no first aid required.	No	No
October 13	Big and Little	Child, 5, sat on the edge of a table, the table tipped over, and landed on their fingers. Band-Aid and ice pack provided.	No	Yes

Employee Injury Report Summary

None



MARKETING & COMMUNICATIONS

To: Board of Commissioners
From: Christa Lawrence, Director of Marketing & Communications
Subject: Board Report – Quarter 3, 2025

Programs that Benefited from Meta Paid Ads

Most programs and events for which Marketing created paid ads increased traffic to their specific website pages. Some programs saw significantly higher registration, including Learning Center Preschool, Hooked on Fall, Crochet Pumpkins, Sip Happens! Let's Paint, Musical Theatre: The Wizard of Oz Showcase, and Jungle Jive Daddy Daughter Dance.

Diamond Lake Master Plan

Marketing created a video to explain the Diamond Lake Master Plan to the community before the Diamond Lake Master Plan Open House on August 27, 2025.

Mundy Lion Appearances

The District's new Fun Ambassador, Mundy Lion, has been out and about, appearing at the August 4 Ribbon-Cutting at Kracklauer Park, Jungle Jive Daddy Daughter Dance, Learning Center Preschool, and Boo Bash, where he wore a superhero costume and even donned a tutu to dance with the Mundelein School of Dance performers at the event. He continues to bring joy and smiles to everyone who sees him.

Winter/Spring Mailer/Brochure

The fall mailer will be in homes the week of November 10.

Second Quarter Sponsorship Revenue

In the Third Quarter, \$44,378.06 was invoiced for special events, tabling opportunities, and advertising with the District.

Third Quarter Foundation Revenue

- Tree Donations to date = \$5,921 – 6 trees (one is a replacement of a tree that didn't thrive) + 1 bronze plaque purchase to replace a wooden tree memorial plaque, will be planted in October.
- Boo Bash has an Ultimate Pumpkin Contest sponsor, Orthodontics Experts for \$300.
- Kevin Dolan Fore Seasons Outing: \$10,019

Foundation Funds Collected to Date = \$26,867.84 (before expenses)



MUNDELEIN PARK &
RECREATION DISTRICT
Connecting Our Community

2025 Marketing Analytics Report Quarter 3

SOCIAL MEDIA: PAID CAMPAIGNS

Paid Meta Ads:
Margarita-ville: 2nd ad boost for this event
Investment: \$48.65
Result: 383 pre-registered for the event.

Performance ⓘ

Lifetime ▾

\$48.65 spent over 10 days.

Landing Page Views ⓘ

209

Cost per Landing Page View ⓘ

\$0.23

Views ⓘ

7,430

Reach ⓘ

5,575

Activity

Video plays

6160

Post engagements

3477

Link clicks

264

Landing page views

209

See all ▾

Audience

This ad reached 5,575 Accounts Center accounts in your audience.

People

Placements

Locations

77.0% Women 23.0% Men

30%

20%

10%

0%

13-17

18-24

25-34

35-44

45-54

55-64

65+

Audience details

Location

United States: Mundelein Park & Recreation District (+11 mi)

Minimum age

21

Age

21 - 65+

Advantage+ audience

On

Edit Audience

Details

Status

Completed

Goal

Get more website visitors

Total budget

\$100.00

Duration

10 days

Start date

Jul 9, 2025

End date

Jul 19, 2025

Created by

Christa Pomeroy Lawrence

Pixel

Mundelein Park & Recreation District
ID: 729102108554904

Ad account

Mundelein Parks Foundation
ID: 1498318180927462

Ad type

Boosted Facebook reel

See Less ^

Preview

Sign up



View ad

Edit ad

Payment method

VISA

MasterCard

Amex

Discover

Add

Amount spent ⓘ

Total amount

\$48.65

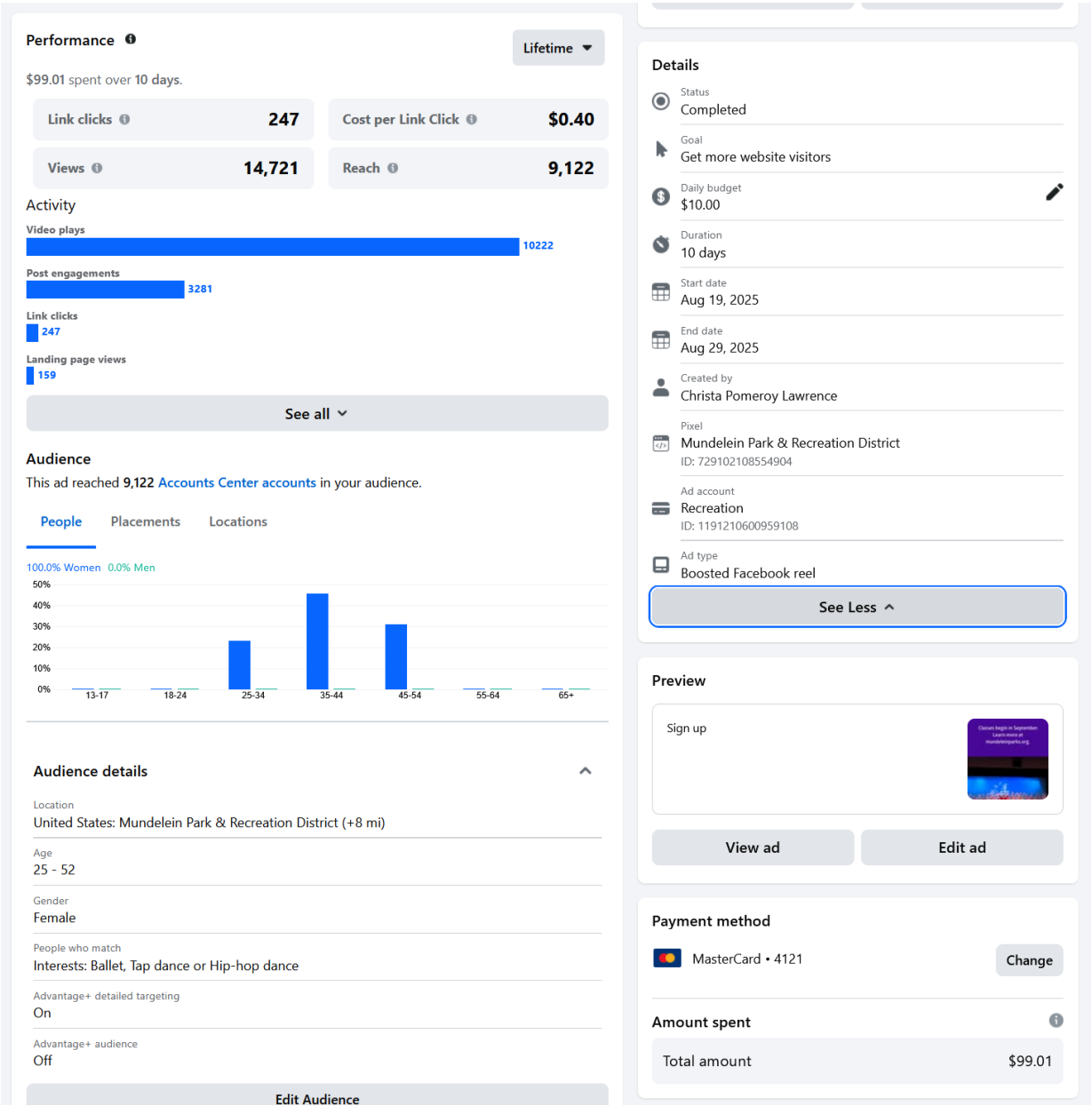
SOCIAL MEDIA: PAID CAMPAIGNS

Paid Meta Ads:

Dance Program: Long-term Dance

Investment: \$99.01

Result: There was an increase in traffic to the webpage during the period this ad ran.



SOCIAL MEDIA: PAID CAMPAIGNS

Paid Meta Ads:

Fall Registration

Investment: \$99.98

Result: There was an increase in traffic to the webpage during the period this ad ran.



Meta Verified can help your business
Sign up for a verified badge and build credibility with new customers.

[Sign up now](#)

Performance

\$99.98 spent over 10 days.

Link clicks	248	Cost per Link Click	\$0.40
Views	9,557	Reach	8,065

Activity

Video plays: 7342

Post engagements: 2546

Link clicks: 248

Landing page views: 138

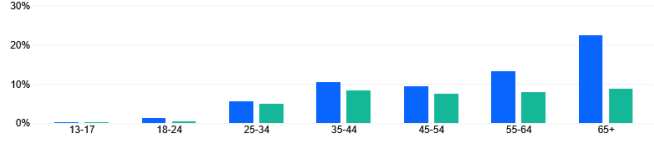
[See all](#)

Audience

This ad reached 8,065 Accounts Center accounts in your audience.

People | Placements | Locations

62.2% Women 37.8% Men



Audience details

Location
United States: Mundelein Park & Recreation District (+6 mi)

Minimum age
21

Age
21 - 65+

Advantage+ audience
On

[Edit Audience](#)

Ad rating

Are you satisfied with this ad?

No Yes

Details

Status: Completed

Goal: Get more website visitors

Daily budget: \$10.00

Duration: 10 days

Start date: Aug 19, 2025

End date: Aug 29, 2025

Created by: Christa Pomeroy Lawrence

Pixel: Mundelein Park & Recreation District ID: 729102108554904

Ad account: Recreation ID: 1191210600959108

Ad type: Boosted Facebook reel

[See Less](#)

Preview

Learn more



[View ad](#) [Edit ad](#)

Payment method

 MasterCard • 4121 [Change](#)

Amount spent

Total amount: \$99.98

SOCIAL MEDIA: PAID CAMPAIGNS

Paid Meta Ads:

Learning Center: Ad to get more preschoolers registered.

Investment: \$99.77

Result: This ad resulted in additional sign ups that made the ad worthwhile.

Performance ⓘ

Lifetime ▾

\$99.77 spent over 10 days.

Link clicks ⓘ

184

Cost per Link Click ⓘ

\$0.54

Views ⓘ

8,194

Reach ⓘ

5,036

Activity

Video plays

5566

Post engagements

1557

Link clicks

184

Landing page views

67

See all ▾

Audience

This ad reached 5,036 Accounts Center accounts in your audience.

People

Placements

Locations

100.0% Women 0.0% Men

60%

40%

20%

0%

13-17

18-24

25-34

35-44

45-54

55-64

65+

Audience details

Age

25 - 45

Gender

Female

People who match

Parents: Parents with early school-age children (06-08 years)

Advantage+ detailed targeting

On

Advantage+ audience

Off

Edit audience

Details

Status

Completed

Goal

Get more website visitors

Daily budget

\$10.00

Duration

10 days

Start date

Aug 26, 2025

End date

Sep 5, 2025

Created by

Christa Pomeroy Lawrence

Pixel

Mundelein Park & Recreation District
ID: 729102108554904

Ad account

Recreation
ID: 1191210600959108

Ad type

Boosted Facebook reel

See Less ^

Preview

Learn more



View ad

Edit ad

Payment method

MasterCard

•••• 4121

Change

Amount spent ⓘ

Total amount

\$99.77

SOCIAL MEDIA: PAID CAMPAIGNS

Paid Meta Ads:
Jungle Jive: Daddy Daughter Dance Event
Investment: \$229.63
Result: 249 people registered for the event.

Performance ⓘ

Lifetime ▾

\$229.63 spent over 23 days.

Link clicks ⓘ

679

Cost per Link Click ⓘ

\$0.34

Views ⓘ

42,896

Reach ⓘ

16,493

Activity

Video plays

30456

Post engagements

9948

Link clicks

679

Landing page views

448

See all ▾

Audience

This ad reached 16,493 Accounts Center accounts in your audience.

People

Placements

Locations

68.4% Women

31.6% Men

13-17

18-24

25-34

35-44

45-54

55-64

65+

Audience details

Location

United States: Mundelein Park & Recreation District (+6 mi)

Age

25 - 52

Advantage+ detailed targeting

On

Advantage+ audience

Off

Details

Status

Completed

Goal

Get more website visitors

Daily budget

\$10.00

Duration

23 days

Start date

Aug 18, 2025

End date

Sep 10, 2025

Created by

Christa Pomeroy Lawrence

Pixel

Mundelein Park & Recreation District
ID: 729102108554904

Ad account

Recreation
ID: 1191210600959108

Ad type

Boosted Facebook reel

See Less ^

Preview

Register today!

Learn more



View ad

Edit ad

Payment method

MasterCard

•••• 4121

Change

Amount spent ⓘ

Total amount

\$229.63

SOCIAL MEDIA: PAID CAMPAIGNS

Paid Meta Ads:
Sip Happens! Wine and paint program
Investment: \$99.91

Result: After running this ad , we saw a surge in sign-ups. The event sell out. (30 registrants)

Performance ⓘ

Lifetime ▾

\$99.91 spent over 10 days.

Landing Page Views ⓘ

372

Cost per Landing Page View ⓘ

\$0.27

Views ⓘ

16,739

Reach ⓘ

9,367

Activity

Video plays

12128

Post engagements

4396

Link clicks

520

Landing page views

372

See all ▾

Audience

This ad reached 9,367 Accounts Center accounts in your audience.

People

Placements

Locations

90.1% Women 9.9% Men

13-17

18-24

25-34

35-44

45-54

55-64

65+

Audience details

⬆

Details

Status

Completed

Goal

Get more website visitors

Daily budget

\$10.00

✎

Duration

10 days

Start date

Sep 10, 2025

End date

Sep 20, 2025

Created by

Christa Pomeroy Lawrence

Pixel

Mundelein Park & Recreation District

ID: 729102108554904

Ad account

Recreation

ID: 1191210600959108

Ad type

Boosted Facebook reel

See Less ^

Preview

Get your creativity flowing!

Sign up



Paid Meta Ads:

Investment: \$99.94

Result: This ad had more likes and comments than the average paid ad. Many viewers had questions and the engagement was very high resulting in 97 likes, 12 comments and 5 shares.

Performance ⓘ

Lifetime ▾

\$99.94 spent over 10 days.

Link clicks ⓘ408

Cost per Link Click ⓘ\$0.24

Views ⓘ21,433

Reach ⓘ10,877

Activity

Post engagements6297

3-second video plays5823

Link clicks408

Landing page views243

See all ▾

Audience

This ad reached 10,877 [Accounts Center accounts](#) in your audience.

People

Placements

Locations

69.0% Women

31.0% Men

Age Group	Women (%)	Men (%)
13-17	0.0	0.0
18-24	1.0	0.0
25-34	12.0	5.0
35-44	23.0	10.0
45-54	12.0	5.0
55-64	8.0	3.0
65+	10.0	4.0

Audience details

Location

United States: Mundelein Park & Recreation District (+6 mi)

Minimum age

22

Age

Details

StatusCompleted

GoalGet more website visitors

Daily budget\$10.00

Duration10 days

Start dateSep 16, 2025

End dateSep 26, 2025

Created byChrista Pomeroy Lawrence

PixelMundelein Park & Recreation District
ID: 729102108554904

Ad accountRecreation
ID: 1191210600959108

Ad typeBoosted Facebook reel

See Less ^

Preview

Dive into something new! Introducing Mundy's Swim School — our revamped swim lesson program designed for a smoother, easier experience. No more level guessing—we'll assess each swimmer and place them in one of four tailored levels for natural, confident...

Learn more

View ad

Edit ad

SOCIAL MEDIA: PAID CAMPAIGNS

Paid Meta Ads:

Crochet Class: Hooked on Fall: Crochet Pumpkins. The District has had trouble getting a crochet class to run. Thinking outside the box, Marketing created a video using a pet cat and humor to get attention

Investment: \$42.23

Result: The class sold out (12 registrants) and had a small waitlist.

Performance ⓘ

Lifetime ▾

\$42.23 spent over 7 days.

Link clicks ⓘ225

Cost per Link Click ⓘ\$0.19

Views ⓘ5,856

Reach ⓘ4,946

Activity

Video plays4503

Post engagements2242

Link clicks225

Landing page views147

See all ▾

Audience

This ad reached 4,946 Accounts Center accounts in your audience.

People

Placements

Locations

85.3% Women

14.7% Men

13-17

18-24

25-34

35-44

45-54

55-64

65+

Daily budget\$10.00

Duration7 days

Start dateSep 24, 2025

End dateOct 1, 2025

Created byChrista Pomeroy Lawrence

PixelMundelein Park & Recreation DistrictID: 729102108554904

Ad accountRecreationID: 1191210600959108

Ad typeBoosted Facebook reel

See Less ^

Preview

Learn to crochet with us!

Learn more



View ad

Edit ad

SOCIAL MEDIA: FACEBOOK

Facebook: 2025/2024Comparison

Month	2025 Follows	2024 Follows
July	8,362	7,784
August	8,426	7,840
September	8,478	7,865

Reach is the number of people who saw any content from your page or about your page, including posts, stories, ads, social information from people who interact with your page and more. Reach is different from Impressions, which include multiple views of your posts by the same people. This metric is estimated.

July Summary

Facebook Accounts Reached:41,834

Content Interactions:1,402

Content Views: 252,139 (220,974 from organic posts, 31,165 from paid ads)

Top July Organic Post:

Overview

Views ⓘ

14,381

Reach ⓘ

7,852

Interactions ⓘ

36

Link clicks ⓘ

--

This post received more views compared to your recent Facebook posts.

Views ⓘ

14,381

Total

Followers

20K

15K

10K

5K

0

15m

9h

1d 6h

7d

This post's views

Your typical post views

This post received more interactions compared to your recent Facebook posts.

Interactions ⓘ

36

Likes and reactions ⓘ

31

Comments ⓘ

2

Shares ⓘ

3

Saves ⓘ

0

Feed preview

Mundelein Park & Recreation District

Published by Christa Pomeroy Lawrence ⓘ · July 2 · 🌐

Facility Update... See more

BAREFOOT

BAY

Boost

👍 31

💬 2

➦ 3

👍 Like

💬 Comment

➦ Share

Most relevant =

🔗 View post on Facebook

[View post on Facebook](#)

[View post on Facebook](#)

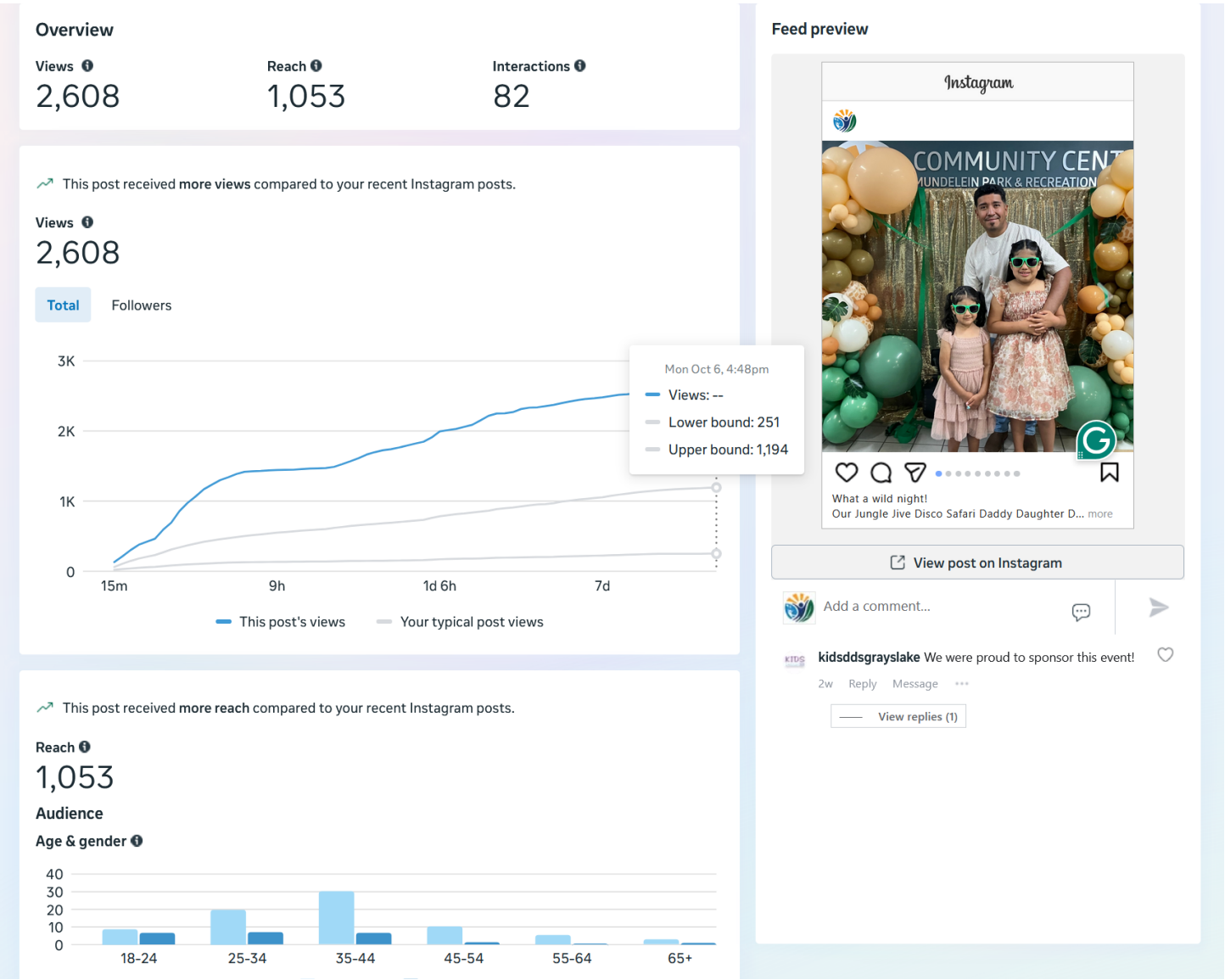
2w Reply Message ...

SOCIAL MEDIA: INSTAGRAM

September Summary

Instagram Accounts Reached:
Content Interactions:
Instagram Views:

September Top Organic Post:



WEBSITE: GOOGLE ANALYTICS

Website	July, 2025		July, 2024	
Number of Sessions	32,927		50,655	
Number of Users	18,638		37,439	
Page Views	61,103		86,063	
Most Visited Page	Barefoot Bay	11,404	Home	15,495 views
2nd Most Visited Page	Home	9,864	Barefoot Bay	10,713 views
3rd Most Visited Page	Barefoot Bay venue	5,753	Barefoot Bay-venue	6,098 views
Mobile/Desktop/Tablet	M: 77% D: 22% T: 1%		M: 87% D: 12% T: 1%	

Website	August, 2025		August, 2024	
Number of Sessions	28,374		30,466	
Number of Users	15,988		18,576	
Page Views	51,437		57,255	
Most Visited Page	Home	11,506	Home	10,417 views
2nd Most Visited Page	Barefoot Bay	5,612	Barefoot Bay	6,446 views
3rd Most Visited Page	Barefoot Bay-Venue	2,876	Barefoot Bay-Venue	3,681 views
Mobile/Desktop/Tablet	M: 72% D: 26% T: 2%		M: 74% D: 24% T: 2%	

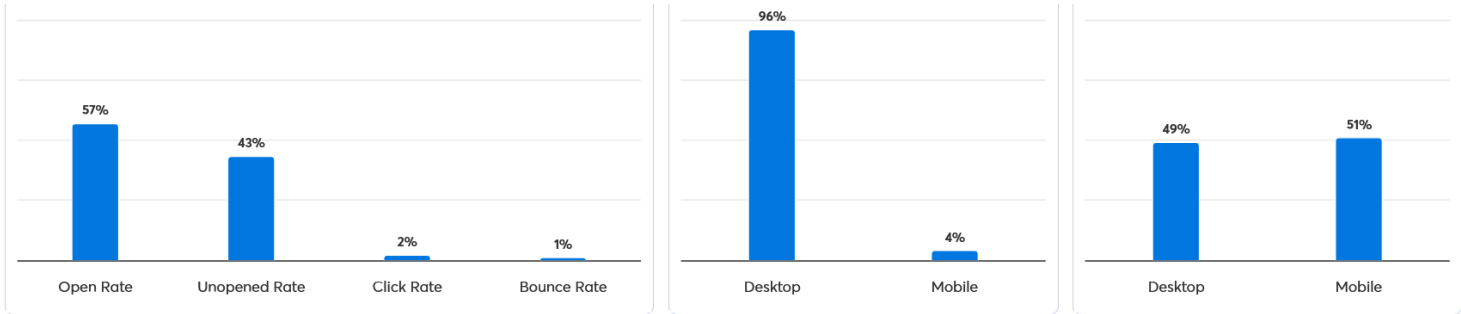
Website	September, 2025		September, 2024	
Number of Sessions	18,580		17,596	
Number of Users	10,881		12,083	
Page Views	31,381		31,330	
Most Visited Page	Home	6,806	Home	7,398
2nd Most Visited Page	Indoor Pool	1,562	Mundelein Arts Festival	1,373
3rd Most Visited Page	Adult Cultural Arts	1,560	Indoor Pool	1,180
Mobile/Desktop/Tablet	M: 71% D: 26% T: 3%		M: 70% D: 28% T: 2%	

E-NEWS: CONSTANT CONTACT

Constant Contact:

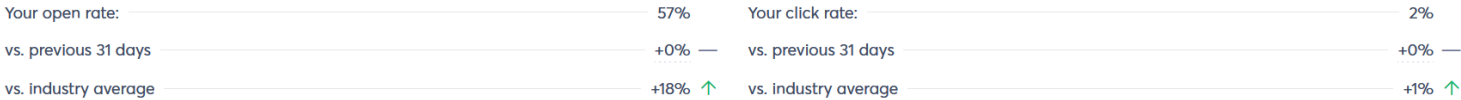
Constant Contact e-newsletters	
2025 3rd Quarter	
Total Subscribers	18,017
Subscribes (organic)	205
Subscribes (added)	520
Unsubscribes	416

July 2025

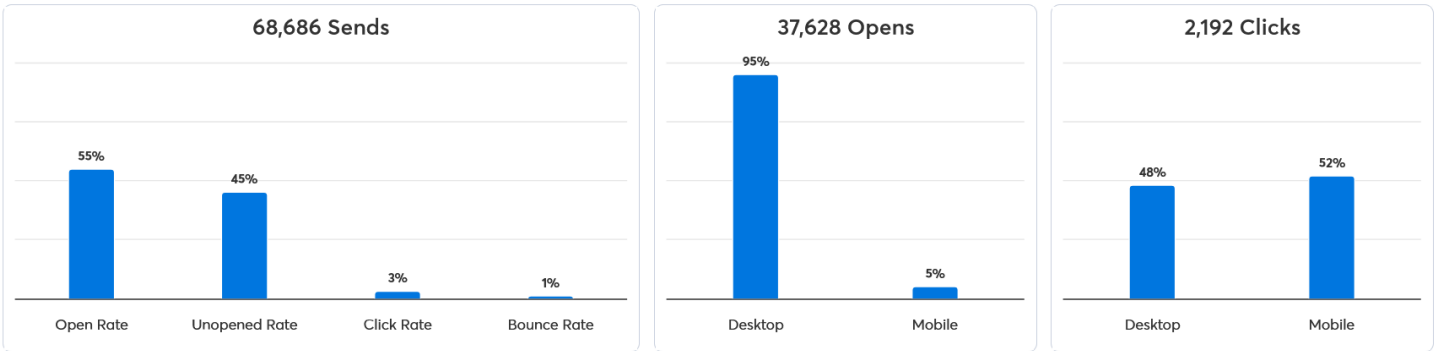


Trends

Compare your stats over time and across your industry during the selected time range.

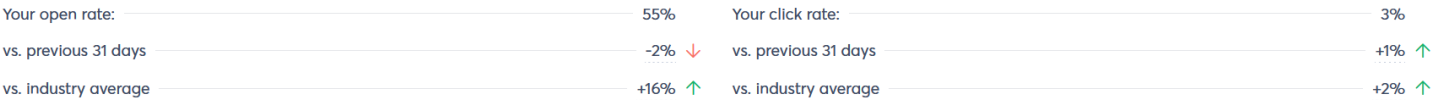


August 2025



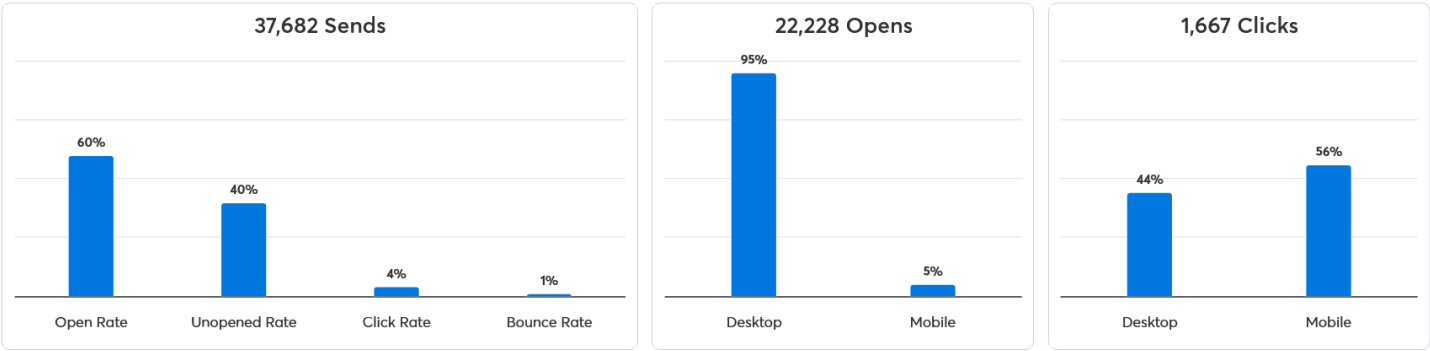
Trends

Compare your stats over time and across your industry during the selected time range.



E-NEWS: CONSTANT CONTACT

September 2025



Trends

Compare your stats over time and across your industry during the selected time range.

Your open rate:	60%	Your click rate:	4%
vs. previous 30 days	+6% ↑	vs. previous 30 days	+1% ↑
vs. industry average	+22% ↑	vs. industry average	+3% ↑